

AKAROA-WAIREWA COMMUNITY BOARD AGENDA

WEDNESDAY 8 JULY 2009

AT 9:30 AM

**IN THE BOARD ROOM OF THE
AKAROA SERVICE CENTRE,
78 RUE LAVAUD, AKAROA**

Community Board: Stewart Miller (Chairman), Bryan Morgan (Deputy Chairman), Jane Chetwynd, Claudia Reid, Pam Richardson and Eric Ryder

Community Board Adviser
Liz Carter
Phone 941 5682 DDI
Email: liz.carter@ccc.govt.co.nz

PART A - MATTERS REQUIRING A COUNCIL DECISION
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS

INDEX

			Page
PART C	1.	APOLOGIES	3
PART C	2.	CONFIRMATION OF MEETING MINUTES – 10 JUNE 2009	4 - 5
PART B	3.	DEPUTATIONS BY APPOINTMENT	6
		3.1 Police Report	
		3.2 Age Concern Canterbury	
PART B	4.	PRESENTATION OF PETITIONS	6
PART B	5.	NOTICES OF MOTION	6
PART B	6.	CORRESPONDENCE	6 - 8
		6.1 Akaroa Police	
PART B	7.	RESERVE MANAGEMENT COMMITTEE MINUTES	9
		7.1 Ataahua Reserve Management Committee - 23 April 2009	10 - 11
		7.2 Duvauchelle Reserve Management Committee - 11 May 2009	12 - 14
		7.3 Awa-iti Reserve Management Committee - 4 June 2009	15
		7.4 Robinsons Bay Reserve Management Committee - 2 March 2008, 11 June 2008, 18 December 2008, 19 February 2009 and 24 March 2009	16 - 20

			Page
PART B	8.	AKAROA HARBOUR ISSUES WORKING PARTY MINUTES - 24 MARCH 2009	21 - 24
PART A	9.	MANAGEMENT OF TE ROTO O WAIREWA/LAKE FORSYTH	25 - 33
PART C	10.	BEACH ROAD - PROPOSED P5 LOADING ZONE - GOODS VEHICLES ONLY	34 - 37
PART C	11.	APPLICATION TO DISCRETIONARY RESPONSE FUND - DUVAUCHELLE SCHOOL SUPPORT GROUP	38 - 40
PART C	12.	ESTABLISHMENT OF AN AKAROA/WAIREWA YOUTH DEVELOPMENT SCHEME 2009/10	31 - 42
PART C	13.	2008/09 STRENGTHENING COMMUNITIES FUND - SIX MONTH ACCOUNTABILITY REPORT	43 - 46
PART C	14.	AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE - 8 JUNE 2009	47 - 48
PART B	15.	BRIEFINGS	
		15.1 Transport and Greenspace Manager	49
PART B	16.	COMMUNITY BOARD ADVISER'S UPDATE	49 - 54
		16.1 Customer Service Requests	
PART B	17.	ELECTED MEMBERS INFORMATION EXCHANGE	55
PART B	18.	QUESTIONS UNDER STANDING ORDERS	55

8. 7. 2009

1. APOLOGIES

An apology from Board Member Jane Chetwynd has been received.

STAFF RECOMMENDATION

That the apology be accepted.

2. CONFIRMATION OF MEETING MINUTES – 10 JUNE 2009

The minutes of the Board's ordinary meeting of Wednesday 10 June 2009 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting be confirmed.

8. 7. 2009

**AKAROA/WAIREWA COMMUNITY BOARD
10 JUNE 2009**

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 10 June 2009 at 9.30am in the Board Room,
Little River Service Centre, State Highway 75, Little River.**

PRESENT: Stewart Miller (Chairman), Jane Chetwynd, Bryan Morgan,
Pam Richardson and Eric Ryder.

APOLOGIES: An apology for absence was received and accepted from
Claudia Reid.

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. POLICY OF VEHICLE ENTRANCES AND FOOTPATH REVIEW

The Board considered a report asking for its comments on a recommendation which is going to the Council for the adoption of a formal policy in relation to vehicle entrances and footpaths. A report will be sent to a later Council meeting.

The Board **agreed** that the status quo with the current policy be retained.

PART B - REPORTS FOR INFORMATION

2. DUVAUCHELLE RESERVES MANAGEMENT COMMITTEE MINUTES - 20 APRIL 2009

The Board questioned the Committee's consideration of allowing friends of campers to use "stay nights". Board members were concerned that this system could be open to abuse and was contrary to the intent under the Reserves Act. Such a practice could further impede the approval, by the Minister of Conservation, of a Management Plan for the reserve. The Board asked that its concerns on this matter be conveyed to the Reserve Management Committee.

The Board also questioned why the erection of a new house for the camp manager had not progressed even though the Board had endorsed the project in August 2008.

It was **decided** to ask staff for an update on the proposal to erect a new managers residence at the Duvauchelle Camping ground.

The Board **received** the minutes of the Duvauchelle Reserve Management Committee meeting held on 20 April 2009.

3. COMMUNITY BOARD ADVISER'S UPDATE

The Board received information from the Community Board Adviser on forthcoming Board related activities and projects.

- **Grants Funding Consultation**

The Board **decided** to make a submission to the Special Consultative Procedure on Grants Funding, but to wait until after the Community Board Chairs had met on Friday 12 June to discuss this issue.

4. ELECTED MEMBERS INFORMATION EXCHANGE

Members shared information on current issues and activities, including:

4 Cont'd

- **Akaroa Health Facilities Informal Meeting**

The Board **received** an update on the recent meeting between Board representatives and Canterbury District Health Board representatives regarding health services and facilities in Akaroa. Notes from the meeting will be circulated.

- **Wainui Seawall**

It was **decided** that staff be asked to provide information on the condition of the Wainui Seawall and any plans for its upgrading following a report to the Board on concerns expressed by the Wainui Residents Association. The Association was concerned at the continual eroding of the seawall and launching ramp at Wainui and that no action had been taken to rectify the problems even though Council staff had been advised of the situation.

- **Road Maintenance**

It was **decided** to ask the Roothing Maintenance Contractor to the July Board meeting, to brief the Board on roading maintenance and capital issues, particularly how the roads are assessed for contract maintenance purposes.

The Board also agreed that it would like to have a roading inspection following the winter, preferably with staff in attendance.

- **State Highway 75 Issues**

It was **decided** to ask staff to discuss with Mr Stratton from New Zealand Transport Agency, the safety issues around the Pigeon Bay Road/State Highway 75 intersection (when turning right from Duvauchelle) and the intersection of the State Highway and Long Bay Road, Takamatua.

- **Little River/Wairewa Charitable Trust**

The Board **decided**, as a Trustee, to endorse the release of the remaining funds from the now defunct Wairewa Development Trust, to the Little River/Wairewa Charitable Trust.

- **Coronation Library**

The Board **received** notification that the Little River Coronation Library would be having a display of war memorabilia during Heritage Week. The Board endorsed the proposal.

PART C - DELEGATED DECISIONS

5. CONFIRMATION OF MINUTES

The Board **resolved** that the minutes of the ordinary meeting (both open and public excluded sections) held on Wednesday 13 May 2009 be confirmed.

6. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE - 4 MAY 2009

The Board **received** the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on 4 May 2009.

The meeting concluded at 10:35am.

CONFIRMED THIS 8TH DAY OF JULY 2009

**STEWART MILLER
CHAIRMAN**

3. DEPUTATIONS BY APPOINTMENT

3.1 POLICE REPORT

A representative from the Akaroa Police has been invited to attend the meeting.

3.2 AGE CONCERN CANTERBURY

Stephen Phillips (CEO) and Yvonne Palmer (Project Co-ordinator) wish to give a presentation on the programmes run by Age Concern Canterbury. This presentation is being made to all Community Boards so they will be aware of the issues for older people in their community.

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

6.1 AKAROA POLICE - RUE JOLIE PARKING RESTRICTIONS

A letter is **attached** from Senior Constable Ditmer of the Akaroa Police, requesting changes to the parking restrictions on Rue Jolie in the vicinity of the Akaroa Area School.

STAFF RECOMMENDATION

It is recommended that the Board request that staff investigate this proposal, and prepare a report for the Board to approve changes to the parking restrictions, if staff believe it will improve on the current situation.

Board members may wish to include comment on their opinion of the suggested parking restriction changes.

8. 7. 2009

Attachment to
Clause 6.1



Akaroa Police
9 Rue Lavaud
Akaroa

Thursday, 25 June, 2009

Christchurch City Council
78 Rue Lavaud
Akaroa

To whom it may concern,

In the past few months I have spent time patrolling outside the Akaroa Area School on Rue Jolie concentrating on speed past the school and general offences.

It has come to my attention the dangers with traffic past the school involving the yellow no parking lines outside the school on the eastern side of Rue Jolie.

What I have observed, especially on wet and cold days is Parents repeatedly parking on the yellow lines outside the school in order to safely deliver their Children to school without the children having to cross the street.

There is also a bus park outside the school which is on the same side as the yellow no parking lines. When the bus is parked there parents pull in behind and argue "well the bus can park there". With parking available on the other side of the street it makes the road way very narrow and dangerous past the bus stop.

What I would propose in order to make the whole school zone safer is to swap the side of the street for the yellow no parking lines. Have general car parking behind the bus stop and a "set down and pickup only" loading zone in front of the bus stop near the school gate on Rue Jolie.

Advantages:

1. The bus stop will be on the same side of the street as general car parking.
2. Parents will be able to legally stop outside the school to deliver children.
3. Parents can park outside the school without children having to cross the busy road before and after school.
4. With cars parked outside the school on Rue Jolie, will give children walking on the footpath greater protection.

Safer Communities Together

AKAROA POLICE STATION

9 Rue Lavaud, WX11200, Akaroa, New Zealand
Telephone: (03) 304 1030 Facsimile: (03) 304 1031 www.police.govt.nz

5. Will improve pedestrian safety for users of the new swimming pool and school sports fields.

There are two houses that may be affected with no parking outside their properties but they are holiday homes not regularly used through the school weeks.

The safety advantages of having parking on the east side of Rue Jolie past the school outweigh any disadvantages. The safety of our Children "at the school Gate" is paramount and can be easily improved outside the Akaroa Area School.

I have discussed this matter with the school board of trustees and the Principal, Mr Ray Bygate. They are all supportive of my suggestion.

I look forward to any feed back.

Yours faithfully



Steve Ditmer
Senior Constable
O/C Akaroa

7. RESERVE MANAGEMENT COMMITTEE MINUTES

7.1 ATAAHUA RESERVE MANAGEMENT COMMITTEE - 23 APRIL 2009

The minutes of the Ataahua Reserve Management Committee meeting are **attached**.

STAFF RECOMMENDATION

That the Board receive the minutes of the Ataahua Reserve Management Committee meeting held on 23 April 2009.

Further, that the Board receive the letter from the Ataahua Reserve Management Committee and request that staff consider the necessary repairs to the Kaituna Hall when preparing the works programme for 2009/10.

7.2 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE - 11 MAY 2009

The minutes of the Duvauchelle Reserve Management Committee meeting are **attached**.

STAFF RECOMMENDATION

That the Board receive the minutes of the Duvauchelle Reserve Management Committee meeting held on 11 May 2009.

Further, that the Board ratify the appointment of Mr Chris Muirhead to the Duvauchelle Reserve Management Committee.

7.3 AWA-ITI RESERVE MANAGEMENT COMMITTEE - 4 JUNE 2009

The minutes of the Awa-iti Reserve Management Committee meeting are **attached**.

STAFF RECOMMENDATION

That the Board receive the minutes of the Awa-iti Reserve Management Committee meeting held on 4 June 2009.

**7.4 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE -
2 MARCH 2008, 11 JUNE 2008, 18 DECEMBER 2008, 19 FEBRUARY 2009, 24 MARCH 2009**

The minutes of the Robinsons Bay Reserve Management Committee meetings are **attached**.

STAFF RECOMMENDATION

That the Board receive the minutes of the Robinsons Bay Reserve Management Committee meetings held on 2 March 2008, 11 June 2008, 18 December 2008, 19 February 2009 and 24 March 2009.

Further, that the Board ratify the appointment of the following people to the Robinsons Bay Reserve Management Committee:

Pip Archdall
Lyn Rhodes
Tracey Foley
Ken Elliot
Jeanette Elliot

7.1 **ATAAHUA RESERVE MANAGEMENT COMMITTEE - 23 APRIL 2009**

Meeting of the Ataahua Reserve Board held on 23rd April 2009.
in the Kaituna Hall.7.30pm.

Present – Dave Kearns, Kim Neal, Denis de Pass, Tim Pavey, Karen de Pass.
Apologies – C.Gray, L @ A Birdling.

Financial – Cheque Book Balance \$1047.86.

Letter from Kaituna Playgroup no longer requiring halls closing down.

Report on Meeting held on 30th March 2009 9.30 -10.30am with the
Akaroa Wairewa Community Board , on site meeting.

Present – Stewart Miller, Pam Richardson, Claudia Reid, Brian Morgan,
Jane Chetwynd, Wendy Graham, Liz Carter, _____-, Steve ___ (council staff)
Denis dePass, Karen dePass, Kim Neal , Chris Gray.

Discussed Tennis Courts Money available to restore but they are not used
so agreed that they should be removed(Chris, Denis, Kim and Karen in favour)

Hertiage board (History of Hall) Apply to the Community Board if interested.

Possible ways to increase the use of the hall and grounds.Camper vans, carvans
and site to empty Camper Van toilets (Water supply will not cope ?)

Concrete Block Toilets – Community board members have used them.

Discussed possible cleaning and care required.

General Business -

Tennis Court Removal – Tim Pavey moved that Kim Neal @ Dave Kearns dismantle
and remove the Tennis Court Fences.(Posts and netting)2nd Denis de Pass.

Will require the fence to be extended to protect the cricket pitch with the Tennis Fence
removed. Asphalt to be looked at a latter date.

Hall Maintenance – Kim Neal has no time to do the work or put in an estimate of the
work required.

Board in unsure how to proceed with required maintenance work.

Discussion on what work is needed on the Hall.

Road Wall -boards replaced and may need timber underneath to be replaced.

Barge Board,

Down Pipe (has been taken), Needs replacing to stop further damage through rotting.

Window sash.

Dave Kearns moved that we apply to the Comminty Board for help and guidance in the
process of repair and maintenance work required on the Hall. 2nd Denis de Pass

General discussion on use of Hall and Reserve land. No brilliant ideas at present.

Meeting closed – 8.25pm.



8. 7. 2009

Attachment to
Clause 7.1

Ataahua Reserve Management Committee
C/O K.L. de Pass
Kaituna Valley
RD 2
Christchurch 7672.



To The Akaroa /Wairewa Community Board.

The Kaituna Hall in the Ataahua Reserve needs some Maintance.
The roadside wall has boards that require replacing, barge boards,window sash all need attention and some kind person has removed our downpipe on the corner of the hall. Which is not helping the timber of the building. Our local builder (Kim Neal) has done a lot of small repairs in the past ,but he is to busy to give us a quote or to do the work required this time. We are unsure as to what to do now? Any help you can give the board would be appreciated.

From The Ataahua Reserve Board,
C/o K.L. De Pass
Kaituna Valley
RD2
Christchurch 7672.
Phone – 3290842.

K.L. de Pass
Secretary

7.2 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE - 11 MAY 2009

Meeting of the Duvauchelle Reserves Management Committee
Held at the Duvauchelle hall on Monday 11th May 2009 at 7.30 p.m.

Welcome:

Chairman John Evans welcomed everyone to the meeting

Present:

Ken and Kay Bramley, Marye Miller, Jean Turner, Dawn Turner,
John Evans, Geoff Carter, Jacque McAndrew, Chris Muirhead

Apologies Bruce Thomson,

Motion:

That the apology be accepted

Moved: Marye **Seconded:** Dawn Carried

Liz Carter contacted Marye, we need to nominate and second Chris onto the committee.

Nominated by Dawn **Seconded:** Jean Carried.

Minutes

Dawn asked that the word All in the financial report have the A changed to a small a.

Motion:

That with the above amendment the Minutes of the previous meeting having been circulated, be taken as read and passed as a true and correct record of the previous meeting.

Moved: Marye **Seconded:** Jean Carried

Matters arising:

1 The trees along the front fence at the camp have been removed.

There was discussion on the style of fence to be built. One of the van owners had suggested if the fence was going to be 1.8m high then clear Perspex panels could be built into the fence so they still had a view. After further discussion it was decided that we didn't need such a high fence. It is up to us what we want for a fence not what the campers want. It was decided that a stained or painted 1 inch thick, 900mm high paling fence, with a 600mm horizontal trellis along the top, would be suitable. John is to contact the campers advising them of this.

2 Jean has the freezer bags and tags sorted.

3 The decision on electrical warrant fees to be to be discussed in general business.

4 Plumber Nick Gill is looking into the water pressure problem. He thinks it also has something to do with the gas system.

John moved Chris seconded that Nick enlists the help of a gasfitter to help with the problem. Carried.

5 Work on the grills in the showers to stop items going down the drain is in progress.

6 Ken is still waiting to hear from Julian re the transfer station situation. He will follow up this matter.

7 Changes in rules to be discussed in general business.

8 John contacted the council with regard to the surface on the disability unit ramp. It complies with all the regulations.

Financial Report

Dawn presented the financial statement and May expenses. She explained following some questions that the template the council has given her to use does not break down to all the individual items. However she does have the receipts and invoices if anyone wants to go through these.

BNZ has increased the Visa fee to 1.84%.

Meridian sent a letter asking for us to sign an acceptance to a change in power prices, but did not include the prices. Dawn will contact them.

8. 7. 2009

Motion

That the official financial statements are accepted as presented and expenditure be approved

Moved: Dawn Seconded: Jacque. Carried.

Correspondence

Inward Top of the Harbour minutes Minutes from Community Board Bruce Thomson re web site.

Outward
CCC and Committee, minutes of last meeting. Mark Bryan Re cabins
Mr Burgess Re selling van. Bruce Thomson Re web site

Motion That the Inward correspondence be Accepted and outward approved

Moved: Marye Seconded: Jean Carried

Correspondence Discussion

1. Marye to send thank letter to Mr Barkle.

Caretakers Report

- 1 Sites 58 and 59 have been levelled and power cable laid. Will still need some work when it dries out.
- 2 Flaxes have been removed at back entrance.
- 3 Extra taps around camp being worked on
- 4 Ken to go ahead and organise repairs to tennis nets.
- 5 Jacque to look into costs of tennis court light repairs.
- 6 The camp is fully booked over Christmas
- 7 A melteca surface to go on bench in kitchen.
- 8 Water sensor in men's toilets has been shifted but still not working properly. The plumber will look at this.
- 9 Disabled unit shower head to be looked at as it is not flexible enough for people in wheel chairs.
- 10 Spiders have been sprayed around kitchen and ablution block. Further units are to be sprayed.
- 11 Ken mentioned that sites 40, 41 and 71 were not being used. It was pointed out that there is a limit on the number of sites we can have with regard to the number of toilets.

Health and safety report

After an oil spill from a leaking camper van, there is now an oil spill clean up kit at the camp.

General Business

1. John reported that after a few corrections to the house plans they are going to tender.
2. After meeting with the council team members with regard to the hall we feel that it is being under used with a lot of groups using the Duvauchelle Hotel for meetings including ECan. There are also groups using the hall without our knowledge as there is a key at the hotel. Geoff will see Brendan at the hotel and get the key back.
3. The Akaroa Mail to be contacted to see if they will do an article on the hall. Discussed the changes to the rules and policies that the sub committee put together.
4. We discussed the changes to the rules and policies that the sub committee had made. After discussion and a modification to the wording, these changes were accepted by the committee

8. 7. 2009

5. After discussion about the electrical warrants of fitness, it was decided that the caretakers will advise each camper when their warrant is due, ask them if they want the check and possible recheck to be organised or if the camper do this themselves. If the caretakers arrange the checks and rechecks, each camper will be invoiced separately by the contractor. Caretakers will advise campers all repairs are their own responsibility.
6. Neville Miller is unable to help with weed spraying Ken to organise a contractor do this.

Meeting closed at 10.05pm

Next Meeting Duvauchelle Hall Monday June 8th 2009 at 7.30pm.

7.3 AWA-ITI RESERVE MANAGEMENT COMMITTEE - 4 JUNE 2009

AWA-ITI RESERVE MANAGEMENT COMMITTEE

MINUTES of General Meeting held 7.30, Thursday 4 June 2009

Present: Geoff Ettrick (Chairman), Bob Cole, Simon Fowler, Jonathan Palmer, George Piper, Liz Thearle, Graeme Young

1. Chairman's Opening Remarks: Geoff welcomed everyone and declared the meeting open.
2. Apologies: John Boyle, Cheryl Stanbury, Ben Skelton
3. Minutes approved (Graeme proposed, George seconded)
4. Matters arising: None
5. Development Plan Progress: None
6. Financial Report: The financial report by Simon was accepted.
7. Correspondence in and out

Letter were read out from Liz Carter, Akaroa/Wairewa Community Board, reminding the Committee of some of the processes they need to observe around meetings and membership. Jonathan suggested that the letter be circulated to all members of the Management Committee for their consideration in order that we can respond appropriately. It would also be helpful for everyone to have a copy of the Handbook. Liz to call in at the Akaroa Service Centre to request these.

Letter from David Trist stating that the only issue that concerned him was the fence on the Northern side of the Reserve. George to ask Mark Tudhope for a quote.

Letter from Little River Pony Club asking if the Committee might consider contributing funds to cover the significant additional expenses associated with the lease/licence approval process associated with the building of a small club room in the Morice Reserve. Although funds had been raised for the purchase of a second-hand building, these additional costs were higher than expected. Costs of survey offset by CCC. Legal costs to be paid by the Pony Club. Bob proposed we pay the \$2,914 as requested. George seconded. The Committee felt that the long term investment in the Pony Club was of high social value.

8. General Business

Jonathan requested more information on the Long Term Community Plan.

Bob wanted to know the status of the yards with regard to grazing of horses by a resident. He was authorized to reply verbally that it is not public land and that the owner be requested to move them, explaining that we have no Public Liability and that the land will be churned up.

Simon suggested that contact be made with the Okuti Valley sports club from a communication viewpoint, with regard to the tennis courts and any development that we may want to be involved with.

Bob to get a price for the tractor. The gang mower to be removed by Cricket Club.

A donation to be made to the Da Latham Trust of \$950 with a view to furthering the use of the Domain. Geoff and Simon, as Trustees of the Trust to approach Matt Latham

9. Date of next meeting: Thursday 2 July, 2009. (apologies from Jonathan)

7.4 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE - 2 MARCH 2008

Robinsons Bay Reserve Management Committee Meeting

2 Mar 2008 7.30pm Raywyn Stronach's

Present: Raywyn Stronach (Chair) Sue Lovett (Sec/Treas) Pippa Foley, Richard Lovett, Paddy Stronach, Marian Wilson

Apologies: Mike Early accepted moved Raywyn/Sec Paddy carried

Minutes: Minutes of the meeting on Dec 2 2007 were posted but it appears no one has received them. These were read by Sue. Moved Sue/Sec Pippa these be a true & correct record. Carried.

Matters Arising

Boundary Fence & gate: discussion on design of gate, order of work, who is doing what.

Brian Bremner has previously agreed to do the fence. Raywyn asked Jason Wright to look at gate plans.

There is insufficient detail for him to quote. He would need to draw a proper plan. It was agreed that he would do a good job at a fair rate and that there would be considerable work involved to have more than one party quote on the job. It was moved that Jason be asked to draw a plan and do the gate in consultation with Richard.

Paddy/Pippa

It was agreed by consensus that we check with Brian that he is still able to do the fence and if so that he complete it after the gate is installed in the appropriate place.

Trees: We will organise a working bee and another meeting in a month to plant trees along Rhodes boundary and settle the gate construction.

Spraying: Agreed to get contractor to spray gorse, periwinkle and anything else that needs tidying up. Richard to liaise with Duncan Armstrong.

Finances: Bank statements now 3 monthly. Balance at end of Jan. \$7212.60

Accounts paid \$108.69 as per last minutes. No accounts owing or due.

Correspondence: Letter from CCC re RMCs. Read and attached from filled in & returned.

General Business

Co-opt new members. Chris Moore, Lyn Rhodes, Pip Archdall, Julian Calcutt, Giles Foley, Peter & Tracey Foley, Ken Elliot. Sue & Raywyn to approach. Moved Paddy/Raywyn

Sue to also ask Michael de Hammel if our local newsletter could be published in the Akaroa Mail as in the past several people have said they didn't get them despite them being hand delivered.

Robinsons Bay Wharf Notice: Ask CCC about the requirements of size etc for a notice with history of wharf and thanking those who contributed to the repair. Need to check businesses to be named. A notice to be drafted, sent to council & presented to next meeting for approval.

Next meeting: 7 May 7pm Raywyn's. Meeting closed 8.50pm.

7.4 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE - 11 JUNE 2008

**Robinsons Bay Reserve Management Committee Meeting
7pm Raywyn Stronach's 11 June 2008**

Present: Raywyn Stronach, Sue Lovett, Richard Lovett, Marian Wilson, Paddy Stronach, Pippa Foley.

Apologies: none

Minutes from previous meeting. Taken as read.

Moved RS.

Matters Arising:

Co-opting new members. Pip Archdall prepared to help with work etc not interested in committee. Raywyn to ask Chris Moore & Foleys. Paddy Ken Elliot, Sue/Richard Julian & Lyn.

A copy of proposed newsletter circulated. Agreed to go ahead & print.

Raywyn reported Jason still to look at materials for gate & advise on construction.

Richard advised Brian Bremner still okay for fence but will revisit when ready for construction.

Richard advised Duncan Armstrong had been asked to spray gorse & blackberry & had visited site with him in April. Had rung to check if this had been done. His son thought so. (NB Account arrived day after meeting \$140.76)

Finances: same as previous

Correspondence:

Little River meeting for liaison person re delegations of council & community board

General Business

Sue reviewed Little River meeting.

Advised Mary Hay is contact person re landscape plan etc. Agreed she be contacted to come out to advise who/what/where & how to proceed with gateway & approach to gateway for new boundary fence. Sue, Richard & Raywyn to liaise.

Wharf notice also to be discussed with Mary.

Richard reported on discussion with Lee Robinson re seawall rocks.

Next meeting after talking with Mary. Will advise members by phone of date/time.

Closed 7.45pm

7.4 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE - 18 DECEMBER 2008

Robinsons Bay Reserve Management Committee 18 Dec 2008 11.30 am Mike's lawn

Present: Raywyn, Sue, Paddy, Richard, Mike, Marion, Pippa

No apologies

Minutes of last meeting

Read by Pippa moved as a true & accurate record

Raywyn/Pippa carried

Correspondence:

Inwards: CCC request for information for end of year accounts.

CCC Reserves funding application letter

Meeting at Little River

Accounts from Duncan Armstrong (spraying), Ann Hercus (signs), CCC.

Bank statements returned CCC

Outwards: End of year financial report & bank statements

Payments to CCC, A Hercus, D Armstrong

Finances: opening balance 7340.76 income \$130.89 (interest) expenditure \$298.26

Closing \$7173.39 (exp. \$7.50 newsletter photocopying, \$150 stainless steel

notices, \$140.76 D Armstrong spraying)

Paddy/Pip carried

Matters Arising

Co-opting: Pip Archdall, Lyn Rhodes, Tracey Foley & Ken & Jeanette Elliot have all agreed to be co-opted onto the committee.

That they be invited to the next meeting moved Paddy/Marion carried

Boundary fence: That Jason be asked, by Raywyn, to quote for 7 wire & post fence and the gate

Pippa/Raywyn carried

Wharf notice: That the notice be put on hold

Pippa/Mike carried

Discussion on money specifically set aside for wharf & past accounting. Best estimate that \$4500 from reserve account is wharf money, \$2000 approx is Reserve. That \$4500 be made available to wharf if needed.

Paddy /Raywyn

General Business

Discussion on wharf & repairs needed. The wharf sub committee to be requested to report regularly.

Paddy/Raywyn carried

Mike offered to ensure committee informed on a more formal basis.

Sue-prefer wharf open & if necessary money set aside by council be used towards repair rather than develop reserve in short term.

Mike-DOC inspected wharf re soundness. No official report back but indications they are not happy.

Moved rescinding of wharf remains (stored at Lovetts) being used in reserve for now as they may be needed for the wharf.

Sue/Pippa

Raywyn- Christmas or post Christmas community get together, possibly BBQ Waitangi weekend.

Raywyn/Marion

Haylock family have bell for collection.

Post Office. Sue reports it is being vandalised. Hugh Martin who keeps his bike in there, to be asked to keep an eye on it & make sure door is shut.

Paddy to ask Bob Anderson re repairs of the box fronts.

Paddy – water supply. Mike reports from council re water supply in reserve. Can't buy into the scheme.

Meeting closed 12.20pm

7.4 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE - 19 FEBRUARY 2009

Robinsons Bay Reserve Management Committee 7 pm 19 Feb 2009 Lovett's

Present: Raywyn Stronach, Sue Lovett, Paddy Stronach, Richard Lovett, Mike Early, Marion Wilson, Pippa Foley, Pip Archdall, Ken Elliott,

Apologies: Tracy Foley, Lynne Rhodes

Minutes of last meeting moved as a true & accurate record Pippa/Marion

Correspondence: Inwards: CCC end of year balance sheet. Tabled.

Draft Community Facilities document. Filled in at meeting. To be returned.

3 copies of revised plan for approval. Discussed. See general business

Outwards: nil

Finances: \$5965.52 term deposit \$1247.04 Current account \$26.43 achiever savings Interest received
achiever savings account 13c term deposit \$65.47 no payments made Sue/Paddy

Matters Arising

Wharf Committee report. Mike Early. 70 planks replaced by council. 70 more to do.

Lee sprayed roadway to minimise fire risk.

Sea wall rocks being dislodged by high tides & water from drainage. Lee wrote to CCC re repairs & maintenance. Copy on file.

Mike has moved some rocks. Bigger machinery required.

Hill side drainage needs attending to.

Road needs regravelling.

Wish list : Maintain safety of wharf structure. Improve boat access i.e. bolt heads out of water at low tide, steps. Possible floating small dock. Mike to have committee permission to write to CCC on behalf of committee re road. Pippa/Raywyn

Clarified that remains from wharf can be used for wharf or reserve as necessary.

Quote from Jason Wright. \$1574.50 to do fence. Raywyn to advise this is accepted. Pippa/Mike

Social function: Easter. Newsletter to go out. Saturday 11 April. Lunch at wharf carpark. Duvauchelle Hall if wet. 12 noon. Pot luck BYO usual food, utensils etc. Ad to Akaroa Mail.

Mike asked if we have a database of bay residents/bach owners. Volunteered to get one from CCC. Pippa volunteered to deliver notices. Sue to do.

Haylock family have bell.

Pippa to ask Ged to collect.

Post Office/ Suky has been emailed to talk to Hugh re vandalism & helping keep the building safe. No response. Will telephone. Sue to do.

General Business

Plan: To be approved in principle noting Mike's objection to the form & placement of the structure depicting the school house & reserving the right of further consultation regarding the structure once the development of the reserve path has reached the area of the proposed structure. Sue/Pippa

Discussion regarding purpose of reserve. Re-iterated teaching bush aspect. Mike firmly opposed to any areas encouraging "gathering", seating or picnicking. Others feel this is part of purpose of reserve.

Community Facilities Network discussions: Diamond Harbour Hall 2/4/09 5-7pm; Lyttleton Rec Centre 4/6/09 10am-12; Little River Service Centre 2/5/09 10am-12; Akaroa Sports Pavilion 7/5/09 5-7pm.

Document can be filled in online <http://www.ccc.govt.nz/HaveYourSay/> (reading over the document this seems to be about halls & similar buildings)

Composting toilet for area between main road & picnic area in trees on our wishlist.

Meeting closed 12.20pm

8. 7. 2009

7.4 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE - 24 MARCH 2009

**Robinsons Bay Reserve Management Committee
March 24 2009 7pm Lovetts'**

Present: Raywyn Stronach, Lynne Rhodes, Richard Lovett, Sue Lovett, Pippa Foley

Apologies: Mike Early, Pip Archdall, Ken Elliott, Tracy Foley, Marion Wilson, Paddy Stronach

Minutes of previous meeting read moved correct

Pippa/Raywyn

Matters Arising

Post Office. No response from Suky. Steve Ditmer (local police) asked to talk to school children.

Boundary Fence. Erected. Gate posts so gate can be butted against them.

Adverts in Akaroa Mail for picnic.

Duvauchelle Hall booked if wet.

Finances: no change. Need to break \$500 of term deposit to cover payment of fencing account. \$1274 in cheque account. Need \$1574.50.

Pippa/Raywyn

Correspondence:

Local Community board members to visit Reserves on 31 Mar 2.15 -3.15p.m

Long term Community plan rec'd.

General Business

Funding Application. Committee approval for Sue, Richard & Mike to complete the form & report back with a view to funding be used for wharf road & wharf.

Raywyn/Pippa

Sue to ask Lee Robinsons & Ann Hercus to be referees.

Working bee for Sunday 12 April to remove macrocarpa seedlings.

Meeting closed 8.05 pm.

Notes: Sue completed the form with photos from Mike on Monday 30 March.

It was received at the Akaroa Service Centre just in time to be couriered to ChCh.

Lee & Ann both agreed to be referees albeit with reservations on Lee's part as he has been in touch with council several times including that day, re the road.

\$500 was taken from the term deposit on Mar 27 & transferred to the cheque account.

8. AKAROA HARBOUR ISSUES WORKING PARTY MINUTES - 24 MARCH 2009



Akaroa Harbour Issues Working Party
Minutes for meeting held at the Duvauchelle Hotel
on 24 March 2009

Present: Bruce Clement, Ted Robinson, Tom Bates, Tony Rodgers, Tony Whitely (ECan), John Roe, Pam Richardson, Bob Ayrey, Graeme Smith, Brian Reid Bill Woods, Keith Vogan, Simon Collins (CCC) and Jenny Bond (ECan).

Chair: Pam Richardson

The meeting started at 6:30 pm.

1. **Welcome:** Pam Richardson welcomed everyone.
2. **Apologies:** Jim Ritchie, Mike Bourke (CCC), Cr Sage (Ecan), Cr Reid (CCC), Jan Cook, Bob Meikle, John McIlroy, Derek Cox (DoC), Keith Vogan (for lateness arrived 7.20pm) and Jon Clark.

Pam Richardson moved that the apologies be accepted; carried by all.

3. **Minutes from last meeting (February)**
Jenny B requested that a change be made to the minutes to ensure the correct information is provided; 4. (f) *Living Streams*: It is ECan staff from the following sections that have input into the streams that have been selected as Living Streams; management, surface water quality, compliance and enforcement and resource care.

Brian R wanted the marine reserve named in the section of the minutes 4 (d) *DoC update, Marine Reserve*, to avoid confusion. Pohatu is the existing Marine Reserve and the other is the proposed Akaroa Marine Reserve.

Pam R moved that these changes be accepted; carried by all.

4. **Business/ Tasks arising from last meeting**

- (a) **Round up on Stream Day**

There were 17 people who attended this day which included; a talk on water quality and in stream health, plant pests and practical ways to monitor the health of a stream. Derek C (DoC) has been working with the Okains Bay School on water quality monitoring and Paul de Spa (ECan) worked with the Duvauchelle School on the day. Pam R commented that this kind of work is "small steps at a time". Thanks were recorded for Sarah's efforts for pulling the day together. Bob A commented that it was a well organised programme, especially the presentations. Other comments included that it was good to see everyone working together. There was a comment that because it was organised by this group that the focus was neither farmers nor the whole harbour rather just the inner harbour. Future days may need to reinforce that the day is for the whole community and includes all streams, the inner and the outer harbour.

- (b) **Update on boating behaviour over the 2008/09 summer and process for review of harbour by laws**

8. 7. 2009

The two Tonys reported that the season had gone quite well, people were starting to obey the rules. More enforcement is being used in other areas of Canterbury especially for repeat offenders. Tony R wrote out one infringement notice.

Tony W has received from this group a submission for ski access lane for Brouchs Bay and it has been forwarded to ECan's planning section for consideration as part of the by law submission. The first draft of the harbour by laws will be released in June/July 2009 for submissions.

The Cruise Boat the Millennium (294m long) that was in Akaroa Harbour over the summer followed all the requirements with regular reports to the Harbour Master. A risk assessment is being carried out for large vessels in terms of Akaroa Harbour. There is a new chart for Akaroa Harbour (draft) and it now includes an insert of French Bay with the final form due out in June/July 2009.

Next summer Tony W thinks there may be four Princess boats coming to Akaroa Harbour. There were then a few general questions:

- The water that the cruise ships are discharging during the time they are in the harbour is cooling water which is taken from Akaroa Harbour.
- The grey water is treated on site and is discharged 12 miles off shore once it has met certain standards.
- MAF and customs carry out clearance of the cruise ship occupants on the ship before they exit from their first NZ port.
- Self polishing, antifouling called self ablating always drops off as the ship travels and it is a non toxic compound.

Pam R asked about jet skiers behaviour. Tony R said they try to talk to any new faces, to let them know about the safety rules of Akaroa harbour.

In terms of the safety brochure the group published for last summer, Derek C and his summer team handed them out. Tony R is going to find out how many were left over. Tom B commented that it struck a good balance between information and compliance.

Action : Tony R to find out the location and the number of left over brochures

(c) DoC update – no report as Derek not a meeting

Pam R reported that she had sent a thank you letter on behalf of the group to Mike Cuddihy and Brian Jensen of DoC for Derek C's contribution to the group. She has received a positive reply from Mike Cuddihy.

(d) CCC update – Simon Collins in lieu of Mike Bourke

Cleaning and capacity of Takamatua culverts:

This report came from Cr Reid via email: Included in the draft 09-19 LTCCP is \$250,000 a year new funding for Banks Peninsula land drainage for years 1 to 5; reducing to \$190,0000 a year thereafter, to enable a more proactive approach in areas where drainage problems have occurred (such as Takamatua). In addition John R and Keith expressed separate concerns about culverts; culvert not carrying water in high rainfall events and clearing debris before causing obstructions in culverts. It was recommended that those types of concerns be phoned into the CCC as a 'Request for service'. The following is information provided post meeting by Simon C (CCC):

Council staff have inspected the Takamatua culvert, and tidied up the entrance. They believe that water occasionally flowing over the road when the capacity is exceeded is not a significant problem and

8. 7. 2009

replacement of this culvert is not a priority. There are much more pressing stormwater issues elsewhere on the Peninsula

Fire hydrants: In response to a question on provision of full fire fighting water supply on Banks Peninsula this information was supplied by CCC delivered by Simon Collin - Where there is a fully reticulated system (with hydrants), the applicant is required to meet the provisions of "SNZ PAS 4509;2008 NZ Fire Fighting Water Supplies Code of Practice", however there are parts of the existing system (like in Akaroa for example) which still don't meet this standard. In one instance the applicant obtained a letter from the Akaroa Fire Brigade which stated that their appliance carried foam for fire fighting and hence didn't rely on the hydrants meeting the minimum standards of the said Fire code. This is apparently true for other parts of the Peninsula as well i.e. the local fire brigade are essentially self sufficient providing in the outer communities there is storage vessel for them to refill from.

For subdivisions in unreticulated communities, the applicants are requested to meet the provisions of "Appendix B – alternative Fire fighting Water Sources" of the code which can include using stream sourced water, onsite storage etc.

Shellfish signage: These are up.

Wastewater issues: no update

Taps on boat ramps: Signage is being arranged. There was a CCC internal issue where one section was taking the taps off the other putting them on, this has been resolved. John McIl via email ... Someone left the tap running at the clean-up apron near the main boat-launching ramp at Akaroa. He noticed it on Sunday morning 15 March and turned it off.

Action: Pam R to convey this information to the community board.

Open house sites at Takamatua subdivision: If silt or sediment run-off is occurring get in touch with Geoff Carter who can get in touch with the building inspector who can check if they are in compliance with their Erosion & Sediment Control Plan.

(f) ECan update – Jenny Bond

Alerting staff re wastewater issues and relevant sampler: Ecan and pollution hotline staff have noted in their procedures to inform Jenny B in Resource Care if there is a sewage overflow in Akaroa.

Potential contaminant sources study (Draft report): This report will no longer have an ISBN number and it will be released as an internal document written by Resource Care staff for the community.

Website

The group decided that it should be one page as part of ECan's website and include; the information pamphlets, the harbour safety pamphlet and Lesley Bolton-Ritchie's Akaroa harbour reports. At this stage no minutes should be put on the site.

ACTION: Jenny to prepare draft and bring it to the next meeting.

Public meeting for coast chapter of Ecan 2008 Environment Report

8. 7. 2009

This can be arranged if the group wants it, Lesley Bolton Ritchie would likely be the presenter. Jenny B wanted to gauge the demand for such a meeting given Lesley makes presentations of her reports to the group once they are complete. The response was that they wanted to raise the profile of the whole report with the wider community as there is a danger with little support that it could sit on people's shelves. The decision was to let this idea lie at present given the people likely to turn up would be those that attend these meetings and look at tagging it onto other reports Lesley presents.

Thank you letters: Write thank you letter to Sarah E from the Group. **Action Pam R** to write letter, **Jenny** to provide Pam R with letter head paper.

5. General Business

Green Point shellfish signage: has finally been erected and is clearly visible. A good job. (John McIl via email).

Canada Geese: From Cr Reid via email: Included on Council's meeting agenda papers this week is a recommended response to DOC's wildlife protection review with suggestions that -

- (a) Canada geese be listed on Schedule 3 of the Wildlife Act (currently on Schedule 1 managed by Fish and Game);
- (b) Council agrees to be a member of a Canada Goose Management Group, but not the lead agency;
- (c) We suggest ECAN take the lead role;
- (d) Area covered to be Christchurch urban, Banks Peninsula and part or all of Selwyn and Waimakariri districts.

From John McIl via email Canada geese are becoming a bigger problem in Robinson's Bay, particularly when they are moulting and cannot fly very effectively. A lot of them are feeding on the pastures across the road from Robinson's Bay and could be a major hazard to road users. There was one fairly spectacular/gory incidence when about 1/2 dozen or so got hit by a car just before Christmas. This matter needs some attention before there is a fatal accident involving the public. Contact Geoff Carter if you want more information.

Black Swans: Are unlikely to become a major problem in Akaroa Harbour because of the lack of suitable food for them, (John McIl via email).

Undaria: no change.

Sea lettuce: no change.

Thank you letter to DoC: complete refer to Doc update above.

Akaroa Harbour Small Settlements study: Pam R informed the group that it has been done and they are looking for feedback. Copies are available at CCC website or their offices.

Next Meeting date: (Note Lyttleton dates are 31 March 2009 and 9 June 2009)
The group decided on 23 June and perhaps 22 September.

The meeting finished at 8:25pm

ENDS

DRAFT Akaroa Minutes 24 March 2009

Page 4 of 4

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Harbour Issues Working Party meeting held on 24 March 2009.



9. MANAGEMENT OF TE ROTO O WAIREWA/LAKE FORSYTH

General Manager responsible:	Michael Theelen DDI 941-8281
Officer responsible:	Jenny Ridgen, Programme Manager Healthy Environment
Author:	Liz Garson, Principal Advisor Natural Environment, Strategy and Planning Group

PURPOSE OF REPORT

1. To seek Community Board support for:
 - (a) a Memorandum of Understanding (MOU) between Christchurch City Council (CCC), the Wairewa Runanga (the Runanga), Environment Canterbury (ECan) and the Department of Conservation (DoC) to work together for the long-term benefit of Te Roto o Wairewa/Lake Forsyth and its environs; and
 - (b) a joint resource consent application from Christchurch City Council and the Wairewa Runanga to ECan for the opening of Te Roto o Wairewa / Lake Forsyth.

EXECUTIVE SUMMARY

2. Following amalgamation of Christchurch City and Banks Peninsula District Councils, and as required by the Reserves and Other Lands Disposal Act (1955), Christchurch City Council (CCC) took over the responsibility of managing lake levels for Te Roto o Wairewa / Lake Forsyth in March 2006.
3. Members of the Runanga and their advisors met with Councillors on 16 July 2008 to present their vision for the future management of the lake. The Runanga's vision for the lake includes investigation into the establishment of a semi-permanent opening to the sea to reduce the current pattern of lake level peaks and troughs and to improve water quality. This would have benefits that include reduction of toxic algal blooms, possible use of the water for contact recreation and re-establishment of the eel fishery. A similar presentation was given to a group of staff from CCC, ECan and DoC on 12 November 2008. As a result the Runanga and these agencies have initiated discussions on working together on various aspects of the lake's management. There will be significant challenges in achieving the Runanga's vision, however those aspects that align with Council's objectives to manage lake levels and to enhance biodiversity values are supported and staff have agreed to consider practices that will meet the needs of both the Runanga and Council.
4. Both DoC and ECan have statutory responsibilities related to the management of the lake and its surroundings and wish to be involved in greater dialogue about the future of the area. They also support the collaborative nature of the current initiative to establish agreed practices for the lake and its environs in line with the aims of the MOU.
5. Further discussions between all four parties have resulted in proposals for two initiatives at this stage:
 - The development of an MOU between the four parties (currently being drafted).
6. This aims to achieve better collaboration and coordination of effort for the organisations involved in various aspects of the management of the lake and its environs. Greater collaboration will provide improved opportunities for discussion and development of approaches to enhance the lake and its environs. This process will continue to involve the local residents and landowners that surround the lake. A joint approach to residents and landowners by all four signatories to the MOU will assist with greater integration of effort. Individual proposals and actions that result from dialogue between the signatories and the community may be developed through specific operational agreements to be developed in due course. The first of these is:
 - A joint application to ECan by the Council and Wairewa Runanga for a resource consent to open the lake. An application to renew the resource consent for the Council-operated opening of the lake is currently outstanding, however ECan have allowed the Council until September 2009 to lodge an application.

8. 7. 2009

7. The current agreed protocol between the Council, the Runanga and local farmers with regard to the consideration and timing of lake openings will continue.

FINANCIAL IMPLICATIONS

8. It is considered that all of the tasks identified to date can be financed through existing budgets. The resource consent application and operations associated with the lake opening are funded from the income from Council endowment land (vested in the Council under the Reserves and Other Lands Disposal Act 1955) and will be rates neutral. Potential future costs related to possible individual operational agreements resulting from the MOU will be assessed as specific cases, as appropriate. Potential future costs related to implementation of any individual operational agreements may be addressed as part of the 2012 and future LTCCP processes.

LEGAL CONSIDERATIONS

9. Christchurch City Council has responsibility for Te Roto o Wairewa / Lake Forsyth and its environs under legislation including the Local Government Act (2002) and the Resource Management Act (1991). The Reserves and Other Lands Disposal Act (1955) sets out Council's responsibilities and powers in relation to landholding adjacent to the lake. This work is pursuant with the legislation.
10. Legal advice was sought from the Legal Services Unit in February 2009 with regard to the development of the MOU as an appropriate vehicle to promote greater coordination and cooperation of agencies with responsibility for Te Roto o Wairewa / Lake Forsyth and its environs. Advice received was that the MOU is appropriate and further consultation with the Legal Services Unit will be carried out once the draft MOU is agreed in principle by the four parties.
11. It is the first time that the Council has entered into a joint resource consent. Legal advice was sought to ensure that this is a feasible approach. Liabilities (such as those relating to decisions over timing and extent of lake openings and other consent conditions) will be clarified through the development of an "Operational Agreement" between Wairewa Runanga and Council within which roles and responsibilities will be clearly defined. In order to avoid any potential for Council liability associated with the Runanga's consent the joint consent will cover only the breaching of the shingle barrier to open the lake and will not cover the channel and groyne which have been developed by the Runanga. The application will be for two opening sites, with the advantage to the Runanga (and Council) being that it allows for more opportunities to test the channel and groyne approach given that the Runanga's consent limits them to just three trial attempts to open the lake.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. The preparation of the MOU and associated operational agreements for the management of the lake and its environs is in line with the Council's Parks, Open Spaces and Waterways Activities and Services *"to protect and enhance waterways and their margins, their ecosystems and the biodiversity they sustain; to recognise cultural relationships with indigenous biodiversity and other taonga including mahinga kai; and to promote drainage, landscape, ecology, recreation, heritage and cultural values of waterways"*. (p136)

ALIGNMENT WITH STRATEGIES

13. The preparation of the MOU and associated operational agreements falls under the suite of Healthy Environment Strategies; in particular the Biodiversity Strategy (2008) – through improving the health of the lake and its environs and working in collaboration with key partners for this purpose. It also falls within the realm of the Surface Water Strategy (draft 2009) which signals the preparation of a "Lakes" Integrated Catchment Management Plan in the future.

8. 7. 2009

CONSULTATION FULFILMENT

14. The progress of this work has been informed by debate and discussion with the Wairewa Runanga, staff of the Department of Conservation, Environment Canterbury, local landowners and residents. Consultation with all parties will continue as part of the MOU process.

STAFF RECOMMENDATION

It is recommended that the Community Board give their support to the approach being taken; namely

- (a) entering into an MOU to achieve better coordination and collaboration between the four parties (Wairewa Runanga, Christchurch City Council, Environment Canterbury and Department of Conservation) relating to the long-term management of the lake and its environs; and
- (b) lodging a joint resource consent application shared by CCC and Wairewa Runanga for the opening of the lake.

BACKGROUND (THE ISSUES)

15. Te Roto o Wairewa is the only customary lake in the South Island - it is unique to Ngai Tahu. Wairewa Runanga is one of the eighteen Ngai Tahu Papatipu Rūnanga as described in the first schedule of the Ngāi Tahu Settlement Act and the traditional Kaitiaki (guardian) of Te Roto o Wairewa/ Lake Forsyth. The lake and its environs were famous for its mahinga kai, but this has declined partly because of beach processes closing the lake to the sea. Wairewa Runanga is committed to rehabilitating the lake to support significant levels of fish and other species once again. The management of water levels is fundamental to success. In the words of the Chair of Wairewa Runanga: *"The Wairewa Runanga position is clear and they have invested considerable time and money to identify and begin testing a potentially workable bio-engineering solution to improve the health of the lake turning it from a liability to an asset"*.
16. It is nevertheless an area of significant biodiversity: Te Roto o Wairewa / Lake Forsyth is among the top 15 wading bird sites in New Zealand for migratory birds and the main wintering site for the endangered Southern Crested Grebe. Control of lake levels is important to allow exposure of the mud flats at the head of the lake at key times and to prevent long term inundation of the endangered sea holly population on the lake shore. Catchment-wide management of sediment and nutrients entering the lake is desirable to achieve better water quality. There are populations of Nationally Endangered spotted skinks at Birdlings Flat. The area around the lake also provides some of the largest remaining coastal shrubland communities in Canterbury; suitable habitat for lizards which are generally in decline throughout New Zealand.
17. There are a number of organisations and agencies which have responsibilities to manage and promote the environmental and economic health of the area. Christchurch City Council holds a 90 ha reserve adjacent to the lake as endowment land pursuant to Section 21 (4) (b) of the Reserves and Other Lands Disposal Act (1955). Income from leasing this land provides funding for managing the lake levels with opening of the lake to the sea when levels reach an agreed trigger point. The Council's Biodiversity Strategy (2008) recognises Te Roto o Wairewa / Lake Forsyth as a site of significance both locally and nationally. The Council works closely with ECan and DoC and local communities to safeguard the area's biodiversity importance. The development of the MOU will create new opportunities to achieve further joint goals.
18. The Department of Conservation has responsibility for administering and implementing the provisions of the Conservation Act 1987, Reserves Act 1977, Wildlife Act 1953 and associated amendments and regulations. The bed of the lake is defined as Conservation Area under part 3 of the Conservation Act and is managed through the Department's Mahaanui Area Office in Christchurch.
19. Environment Canterbury has the statutory responsibilities of managing the land, air and water quality in Canterbury, including the Wairewa area. This is achieved through managing resource consents, setting rules in plans around activities affecting the environment, investigating and monitoring environmental variables and working with stakeholders and community to achieve environmental aims. Legislation enabling these responsibilities includes the Resource Management Act (1991) and the Local Government Act (2002).

'Wairewa/Lake Forsyth Memorandum of Understanding'

1. Parties

1.1. The parties signing this MOU are Wairewa Runanga Inc and the government agencies with a statutory responsibility for Wairewa/Lake Forsyth and its environs; namely Department of Conservation, Canterbury Regional Council and Christchurch City Council

2. Purpose of MOU

2.1. The MOU is an expression of the present and future shared intent of the Parties to work together for the benefit of Wairewa/Lake Forsyth and its environs. The MOU develops relationships to promote and enable agreements and collaborative efforts to achieve common goals.

3. Shared Vision

3.1. The Parties wish to see Wairewa/Lake Forsyth and its environs functioning as a healthy and productive lake and ecosystem, so that Wairewa/Lake Forsyth and its surrounding area exemplifies coordinated efforts and achievements to protect and enhance biodiversity, recreational opportunities and cultural and community wellbeing.

4. The Cultural and Statutory Context

4.1. Wairewa Runanga:

Te Roto o Wairewa is the only customary lake in the South Island- it is unique to Ngai Tahu. The only other customary lake in New Zealand is Lake Horowhenua in the North Island. Wairewa Runanga is one of the eighteen Ngai Tahu Papatipu Rūnanga as described in the first schedule of the Ngāi Tahu Settlement Act and the traditional Kaitiaki (guardian) of Te Roto o Wairewa/ Lake Forsyth. Wairewa Runanga is committed to rehabilitating the lake.

(For more detail please see Appendix 1)

4.2. Department of Conservation:

The Department of Conservation has responsibility for administering and implementing the provisions of the Conservation Act 1987, Reserves Act 1977, Wildlife Act 1953 and associated amendments and regulations. The bed of the lake is defined as Conservation Area under part 3 of the Conservation Act and is managed through the Department's Mahaanui Area Office in Christchurch.

4.3. Canterbury Regional Council:

The Canterbury Regional Council (Environment Canterbury) has the statutory responsibilities of managing the land, air and water quality in Canterbury, including the Wairewa area. This is achieved through managing resource consents, setting rules in plans around activities affecting the environment, investigating and monitoring environmental variables and working with stakeholders and community to achieve environmental aims. Legislation enabling these responsibilities includes the Resource Management Act (1991) and the Local Government Act (2002).

4.4. Christchurch City Council:

Christchurch City Council has responsibility for Wairewa / Lake Forsyth and its environs under legislation including the Local Government Act (2002) and the Resource Management Act (1991). The Reserves and Other Lands Disposal Act (1955) sets out Council's responsibilities and powers in relation to landholding adjacent to the lake.

5. Principles of Relationship

5.1 An open and communicative relationship will be fostered between all Parties to develop trust, cooperation and mutual benefits.

8. 7. 2009

5.2 The Parties agree to act reasonably toward each other in good faith, respecting areas of independence, difference and confidentiality, while seeking to maximise, where appropriate, mutually beneficial approaches to Wairewa/Lake Forsyth and its environs.

5.3 The Parties agree to identify and discuss matters of contention as early as practicable to enable opportunity for early resolution. Similarly, the parties agree to identify and discuss areas of opportunity as early as possible to optimise joint-working options.

5.4 This MOU is affirmative action under the Treaty of Waitangi.

5.5 The Parties recognise that this is the start of a long term approach to build a collaborative working relationship step by step in order to achieve mutual goals for the benefit of Wairewa/Lake Forsyth and its environs.

6. Relationship Areas

6.1. This MOU provides an overarching framework, beneath which specific implementation of activities will take place via a range of mechanisms; some of which are active or in development now, some of which are ideas for future discussion and action. The mechanisms include, but are not exclusive to, legal agreements, contracts and joint management plans. In the future they may include any other joint approaches deemed appropriate by all Parties.

7. Anticipated Matters

7.1. It is expected that many matters of relevance to the management of Wairewa/Lake Forsyth and its environs will arise and be addressed under this MOU. They may include:

- Agreement between Christchurch City Council and Wairewa Runanga related to the opening of Wairewa/Lake Forsyth
- Leasehold land agreements
- Commercial use of the fishery
- Joint Management Plans
- Capacity and resourcing
- Approaches for water quality management
- Recreational use of the lake
- New approaches for multi-agency collaboration
- Collaboration with other interested parties as opportunities arise

8. Term

8.1. The term of this MOU is 10 years from initial signing, with a full review within 5 years of signing. Annual assessments will be undertaken (see below) to ensure that the principles of the MOU are being upheld by all Parties.

9. Legal Status

9.1. The MOU is a non-binding statement of intent from all parties.

10. MOU Delivery and Monitoring

10.1. An annual meeting of an MOU working party will be convened at Christchurch City Council offices to discuss the application of the MOU and make recommendations about ways to further implement its principles.

10.2. Representatives from both Parties will make up the working party as follows:

- Wairewa Runanga – Chairman (or delegated substitute)
- Department of Conservation – Area Manager Mahanui Office (or delegated substitute)
- Canterbury Regional Council – Director of Investigation and Monitoring (or delegated substitute)
- Christchurch City Council – Programme Manager, Healthy Environment (or delegated substitute)

8. 7. 2009

- MKT – Manager (or delegated substitute)
- Advisors to each representative will attend as deemed appropriate.

- 10.3. The annual meeting will discuss progress and achievements related to the purpose and principles of the MOU as reflected in any formal or informal operational achievements undertaken in the 12 months prior to the meeting.
- 10.4. It will review the effectiveness of the MOU and seek ways to enhance the relationships between the parties.
- 10.5. It will disseminate information about discussions and agreements between any of the parties, relevant to Wairewa/Lake Forsyth.
- 10.6. The local community will be informed of achievements related to the principles and purpose of the MOU after the annual meeting.

Draft

APPENDIX 1 – Statement by Wairewa Runanga

Te Upoko o Tahumaata te mauka, Okana te awa, Wairewa Te Roto, Kati Mako, Ngati Irakehu oku hapu,
Tahumaata is the mountain
Okana is the river
Wairewa is the lake
Kati Mako and Irakehu are the hapu

According to Ngai Tahu traditions the Waitaha lit the first fires of occupation arriving in the mighty waka Uruao led by Rākaihautū. Shortly after his arrival Rākaihautū decided to make the land more habitable for those that followed. Using his mighty magic Ko (digging stick) he carved out the great southern lakes and finished his works with Te Roto o Wairewa /Forsyth on the peninsula.

When he surveyed his works on the peninsula he was so impressed with its beauty he decided to stay. So he took up his mighty Ko one final time and drove it into the ground high above Akaroa Harbour where it turned into Tuhiraki or as some know it Mt Bossu and there it remains to this day

In his honour and in recognition of the abundance of mahinga kai (food) on the peninsula up until quite recently the people named the peninsula te Pātaka o Rākaihautū – the great store house of Rākaihautū.

Te Roto o Wairewa can be translated as rising waters. Its name is a direct reference to the tides that rose and fell twice a day. For approx 7000 years it was an estuary with an [estuarine](#) environment and was renowned for its thriving fishery. Estuaries were the life force of our ancestors; they lived camped and visited estuaries throughout the Ngai Tahu tribal area. Gathering, netting, fishing and digging for the riches only an estuarine environment can provide. Where the oceans meet the rivers the nutrients from the land and the sea combine in a rich tapestry of life. It was the place where you found Pūtangitangi and Pāpango, Inaka and Patiki, Tuna and Kahawai, Kokapu and Tuaki. Wairewa was no exception in fact it was famous for its mahinga kai. Core sampling undertaken in the lake recently produced evidence of large scallop beds.

The fishery and other associated foods water fowl were a taonga (treasure) of Ngai Tahu and Wairewa was famous for the quality and quantity of its mahinga kai that sustained the people. Mahinga kai (working the food) was the currency of the people. The regular exchange of foods between different areas and hapu (collections of families descending from eponymous ancestors) was known as Kai hau kai. Kai hau kai, were the quintessential social, political and economic events. According to The Waitangi Tribunal, mahinga kai was the most emotionally charged issue of the Ngāi Tahu Claim. The loss of mahinga kai gathering areas affected the economic, spiritual and cultural position of the people. The Waitangi Tribunal recommended in respect of Te Roto o Wairewa that a management plan be prepared, involving Ngāi Tahu as part of the decision making process along with the Department of Conservation, Regional Authority, Ministry of Agriculture and Fisheries, for the improvement of the water quality, with the Crown providing the same resources as recommended in respect of Lake Waihora.

This never happened but even if it did it is doubtful that a conventional management plan is what was needed. To save our lake action is required. In respect of the tuna fisheries the clock has been ticking for decades. Due to the increasing barrier beach at Kaitorete Spit, the elver (juvenile eel) have been unable to enter the lake in the quantities required to sustain the fishery.

All this changed quite rapidly when the estuary mouth closed in the 1880's (circa). The closure was accelerated by the deforestation of the major catchments to the south the Rakaia, Rangitata, and Waitaki. Removing the forests meant more gravel than usual entered the system through erosion and was transported up the coast and deposited where the estuary was open to the sea. This is a natural process but happened prematurely. Kaitorete Spit was no longer a spit but became a barrier beach. The fish no longer had free passage and the nutrients that once streamed into the ocean acting as a beacon for the Whales, Elva, Patiki and other species was

8. 7. 2009

shut down. The lake began to die and along with it the traditional fisheries. The nutrients that once flowed to the sea were trapped along with the sediment washed from the hills as a result of the deforestation of the Wairewa Catchment. As a result of the closure and sedimentation the lake is unable to breathe and the links in the food chain have been displaced. The water body has become over nutrified and reacted by growing *Nodularia Spumigena* (blue green algae) that blooms and produces *Nodularia r* a cyanotoxin deadly to pets, livestock and humans, during the summer months, impacting negatively on all lake interaction. During these blooms we have approx 5.4 billion litres of dangerously degraded water on Canterbury's door step. No real value has been attached to the lake for over a 100yrs or since it was once the Canterbury Rowing Regatta venue of choice.

However Te Roto o Wairewa is the only customary lake in the South Island- it is unique to Ngai Tahu. The only other customary lake in New Zealand is Lake Horowhenua in the North Island. Wairewa Runanga is one of the eighteen Ngai Tahu Papatipu Rūnanga as described in the first schedule of the Ngāi Tahu Settlement Act and the traditional Kaitiaki (guardian) of Te Roto o Wairewa/ Lake Forsyth.

Wairewa Runanga is committed to rehabilitating this lake and has embarked on a project to test the feasibility of reinstating a permanent opening as a means to breathing new life into the water body and changing the lake from a liability to an asset for all of Canterbury.

This is not a new idea, a permanent opening was first discussed in the 1930s. In December, 1937 an agreement was signed between the Minister of Works and Wairewa County Council for the government to carry out the construction of a permanent outlet for Lake Forsyth. This was dependent on the council raising £5,000 against a budget of £16,000. The £5,000 was raised and held by Council. Unfortunately the war intervened, costs escalated and post war the Government decided it was too expensive.

Nowadays when the lake is opened mechanically the good new clean water entering the system is lost and the "wai kino" (bad water) remains. The status quo that has remained in place for over 100 years has not improved the health of the lake and the once thriving fishery is now in critical decline.

Wairewa Runanga and Christchurch City Council are now entering a partnership that involves a joint Resource Management Consent to mechanically manage the lake level. This relationship will be governed by Councils Statutory obligations and an MoU between the partners.

10. BEACH ROAD - PROPOSED P5 LOADING ZONE - GOODS VEHICLES ONLY

General Manager responsible:	Jane Parfitt, General Manager City Environment, DDI 941-8608
Officer responsible:	Alan Beuzenberg, Unit Manager Transport and Greenspace, DDI 941-8096
Author:	Steve Dejong / Mike Thomson, Network Operations, DDI 941-8950

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval that a P5 Loading Zone - Goods Vehicles Only be installed on the southern side of Beach Road.

EXECUTIVE SUMMARY

2. The Council Parking Enforcement Team received a written request from the Drapery situated at 53 Beach Road that a Loading Zone - Good Vehicles Only be installed in Beach Road. Please refer to the **attached** plan.
3. In 2003, to create a pedestrian friendly environment, the stretch of Beach Road between Church Street and Rue Jolie was converted to a one way street (North East bound). It is this one way portion of Beach Road that this proposal will affect.
4. Beach Road between Church Street and Rue Jolie is commercial, with the majority of businesses catering to tourists. The greater proportion of parking along Beach Road is currently designated P60, however, vehicles will often be parked on the P60 restriction all day.
5. Staff investigating this request found that there are no loading zones provided in Beach Road and that delivery vehicles servicing the businesses fronting Beach Road are often forced to double park.
6. An existing P60 parallel parking space directly outside the Akaroa Fish Shop, situated at number 59 Beach Road, was identified as a suitable location for a loading zone. It is proposed to convert this parking space to a P5 Loading Zone - Goods Vehicles Only, as this space is central to all businesses located along the one way portion of Beach Road and is ideally situated for ease of entry and exit.
7. The proposed P5 Loading Zone - Goods Vehicles Only will provide the required short term parking for couriers and trucks delivering to businesses along Beach Road, minimise congestion and obstruction to through traffic, while only removing one P60 parking space from the general motorist.
8. For details of consultation, refer to Paragraphs 19, 20 and 21.

FINANCIAL IMPLICATIONS

9. The estimated cost of this proposal is approximately \$300.00.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

10. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

LEGAL CONSIDERATIONS

11. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking restrictions by resolution.
12. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Community Boards includes the resolution of parking restrictions and Traffic Control Devices.
13. The installation of any parking restriction signs and/ or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

14. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

15. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

16. As above.

ALIGNMENT WITH STRATEGIES

17. The recommendations align with the Council Strategies including the Parking Strategy 2003, Road Safety Strategy 2004.

Do the recommendations align with the Council's Strategies?

18. As above.

CONSULTATION FULFILMENT

19. The following business; Akaroa Bakery & Café, Akaroa Drapery, Akaroa Fish Shop, Akaroa Harbour Cruises and Bully Hayes, which are all within the vicinity of the proposed Loading Zone, were consulted and have indicated their full support for the proposal.

20. No consultation was carried out with any residents association as no residential parking is affected by this proposal.

21. The officer in Charge – Parking Enforcement agrees with this recommendation.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board:

Revoke the following parking restrictions:

(a) That the parking of vehicles currently restricted to a maximum period of 60 minutes (No Campervans) Monday to Sunday (1 October to 30 April 9.00am to 5.00pm) on the eastern side of Beach Road commencing at a point 75 metres northeast of its intersection with Church Street and extending in a north easterly direction for a distance of 37 metres be revoked.

It is further recommended that the Akaroa/Wairewa Community Board approve the following parking restrictions on Beach Road, Akaroa:

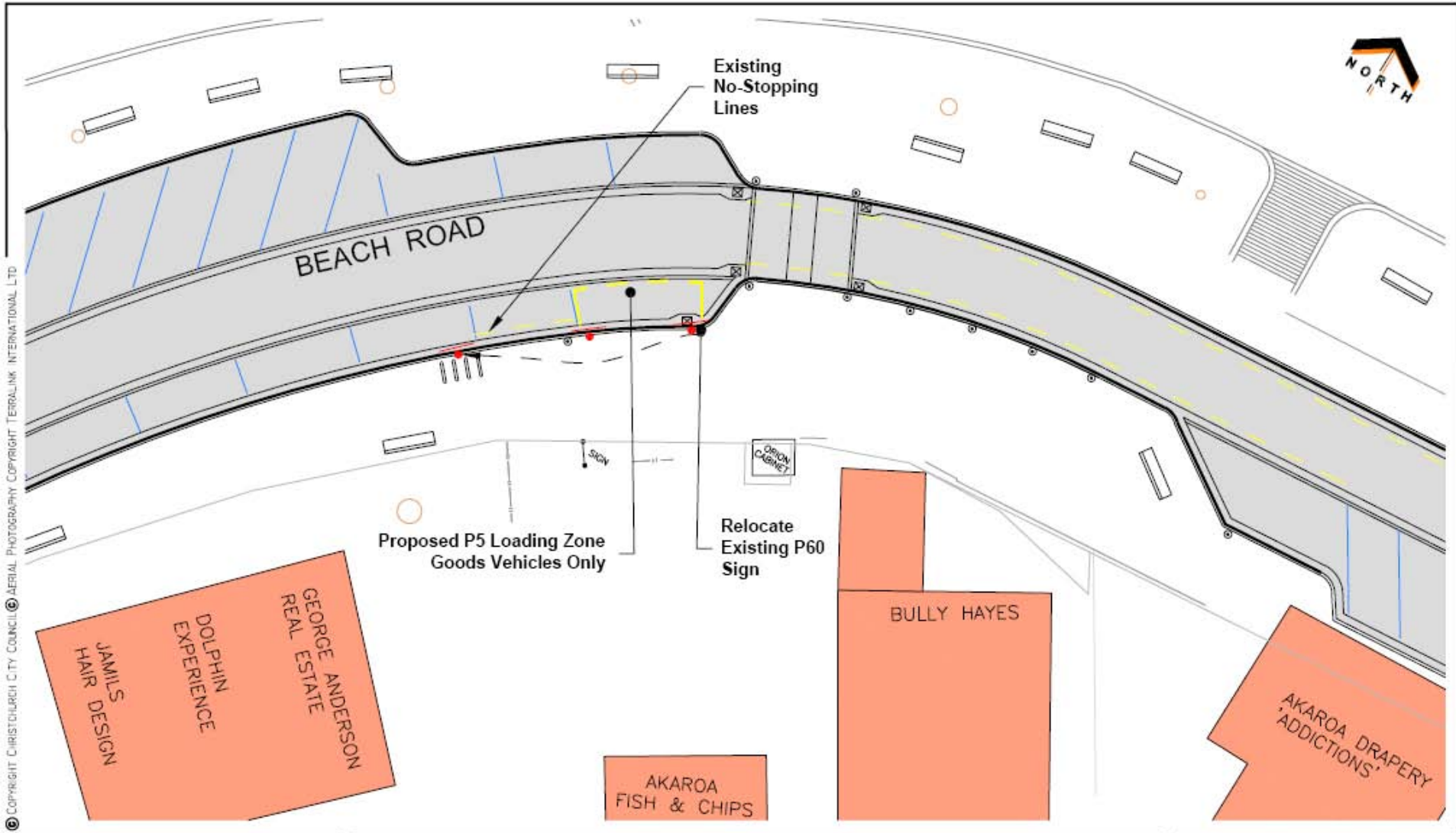
(a) That a time limited Loading Zone - Goods Vehicles Only (maximum period of 5 minutes) be installed on the eastern side of Beach Road commencing at a point 105 metres northeast of its intersection with Church Street and extending in a north easterly direction for a distance of seven metres.

(b) That the parking of vehicles be restricted to a maximum period of 60 minutes (No Campervans) on the southern side of Beach Road commencing at a point 75 metres northeast of its intersection with Church Street and extending in a north easterly direction for a distance of 24 metres. This restriction is to apply to Monday to Sunday (from 1 October to 30 April between the hours of 9.00am to 5.00pm).

8. 7. 2009



Attachment to
Clause 10



BEACH ROAD
 Proposed P5 Loading Zone - Goods Vehicles Only
 For Board Approval

Original Plan Size: A4
 ISSUE. 1 14/05/2009
 B90901594 RAH

Attachment to
 Clause 10

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11. APPLICATION TO DISCRETIONARY RESPONSE FUND - DUVAUCHELLE SCHOOL SUPPORT GROUP

General Manager responsible:	General Manager, Community Support Unit DDI 941-8607
Officer responsible:	Unit Manager, Community Support Unit
Author:	Community Development Advisor Sue Grimwood

PURPOSE OF REPORT

1. The purpose of this report is to present a request for funding from the Duvauchelle School Support group to the Akaroa/Wairewa Community Board Discretionary Response Fund.
2. The request is for \$2,000 towards the cost of pin board tiles for four walls of the new library/technology room at the Duvauchelle School.
3. There is currently a balance of \$15,000 in the Boards Discretionary Response Fund.

EXECUTIVE SUMMARY

4. The Duvauchelle School Support Committee raises money and supports and facilitates activities which will enhance the education potential and experience for all children attending the Duvauchelle school. The committee supplements core education curricula and education funded facilities with extras, maximising the use of new buildings such as the new library/technology room.
5. The group is not registered as a formal entity such as a Trust or Incorporated Society at this time. As an informal group the amount of funding able to be sought from Council towards a project is limited to \$2,000. This is the groups first application to the Community Board, however the original application came to the Board's April meeting and was deferred until the July meeting to allow further information to be obtained.
6. The project is to mount pin board tiles on the four walls of the technology room to allow display of the children's work. There will be the added advantage of the tiles being able to be used as teaching aides engaging children's enquiry and curiosity.
7. The pin boards are not an essential item for the school to be able to use the room and are therefore not able to be funded by the Ministry of Education or usual school budget. They are, though, a useful adjunct to making the area a very usable space for the children and teachers alike. Money provided by the Ministry of Education to build and set up the room was insufficient hence the School Support Committee is busy fundraising for additional equipment.
8. The committee has raised funds to outfit the room with tables, chairs, librarian equipment, shelving, and computers for the technology suite. Parent and community involvement has included clearing the site, coordinating the project and fundraising for the fit-out. \$19,000 confirmed or pending has been raised. The funding assistant for the committee has had ongoing discussions with the Community Development Advisor.
9. The Library/technology room has a new interactive screen and given the potential for its use there is an intention to make the facility available for wider community use in the future.
10. The new facility is funded by the Ministry of Education and is sited on Education Board land. The Council's guide to funding schemes states that it does not cover projects that are considered to be the primary responsibility of Central Government, some other funding body or other Council Unit. However, the project aims to enhance the potential use of the building and the intent has been expressed to open the facility to wider community use in the future.

FINANCIAL IMPLICATIONS

11. The total cost of this project is \$2,800. There is currently a balance of \$15,000 in the Board's Discretionary Response Fund (including the \$2,000 for Youth Development).

The Duvauchelle School Support Committee is requesting \$2,000 towards the project.

Project Costs

Pin Boards – 4 @ \$700.00 each	2,800
Book Shelves	12,000
Library Desk	2,000
Tables, Chairs, installation	5,000
Total	\$ 21,000

12. The group is aware of the limitations to the amount they can request and will explore other fundraising options to meet the shortfall in their budget, if this application is successful.
13. There are no financial risks associated with the delivery of this project.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

14. Yes.

LEGAL CONSIDERATIONS

15. Under the Community Board delegations, the Board has “*absolute discretion over the implementation of the discretionary funding allocation of \$15,000.00 (subject to being consistent with any policies or standards adopted by the Council)*”.

Have you considered the legal implications of the issue under consideration?

16. Yes as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

17. Aligns with LTCCP and Activity Management Plans.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

18. Yes page 170.

ALIGNMENT WITH STRATEGIES

19. This application meets the following Council Community Grants Funding Outcomes:

- Provide community based programmes which enhance life skills.
- Reduce or overcome barriers to participation.
- Foster collaborative responses to areas of identified need.

It also helps to meet the following Community Board objectives:

- Promote the participation of Banks Peninsula Residents in recreation, sporting and cultural events/programmes.
- Recognising the need to retain and enhance core community services to Banks Peninsula communities.

DO THE RECOMMENDATIONS ALIGN WITH THE COUNCIL’S STRATEGIES?

20. Strengthening Communities Strategy.

CONSULTATION FULFILMENT

21. Not applicable.

8. 7. 2009

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board decline the request of \$2,000 from its 2008/09 Discretionary Response fund from the Duvauchelle School Support Group as the building is owned by and located on Ministry of Education land.

12. ESTABLISHMENT OF AN AKAROA/WAIREWA YOUTH DEVELOPMENT SCHEME 2009/10

General Manager responsible:	General Manager Community Services, 941 8607
Officer responsible:	Unit Manager Community Support
Author:	Sue Grimwood, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval from the Board to set aside \$2,000 from its 2009/10 Discretionary Response Fund for the purpose of establishing a Youth Development Scheme.

EXECUTIVE SUMMARY

2. At the Akaroa/Wairewa Community Board meeting on 17 April 2008, the Board established a fund of \$2,000 for Youth Development from its Discretionary Response Fund with any unspent balance as at 31 March to be returned to the Discretionary Response Fund.
3. The purpose of the Youth Development Scheme is to celebrate and support young people living in the Akaroa/Wairewa community by providing financial assistance for their development. The Community Board also seeks to acknowledge young people's effort, achievement and potential excellence in the community.
4. The Board agreed that a maximum amount of \$500 per applicant be available but did not set activities or criteria to be considered.
5. For the Board's information, the Fendalton/Waimairi Community Board has determined that they will consider the following activities for applications to the Youth Development Scheme:
 - Personal Development and Growth - For example leadership training, career development, Outward Bound, Spirit of Adventure, extra curricular educational opportunities.
 - Representation at Events - Applicants can apply for assistance if they have been selected to represent their school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
6. The Fendalton/Waimairi Community Board also agreed that the following eligibility criteria must be met:
 - Age groups 12-20 years.
 - Projects must have obvious benefits for the young person and if possible the wider community.
 - Only one application permitted per year.
 - Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
 - Successful applicants will be required to report back on their experiences and benefits to the Community Board.
7. Each application will be assessed by the appropriate staff member and presented to the Board for its consideration.

FINANCIAL IMPLICATIONS

8. This proposal transfers funds from the Board's Discretionary Response Fund into a separate Youth Development Scheme fund. This will reduce the total amount available in the Board's Discretionary Response Fund in 2009/10 by \$2,000.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

9. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

10. There are no legal issues to be considered.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

11. Yes.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

12. Aligns with the Strengthening Community Strategy goals:
- Increase participation in community recreation and sports programmes and events.
 - Improve basic life skills so that all residents can participate fully in society.

CONSULTATION FULFILMENT

13. No external consultation needs to be undertaken.

STAFF RECOMMENDATION

That the Akaroa/Wairewa Community Board:

- (a) Establish a Youth Development Scheme for the 2009/10 year.
- (b) Approve the transfer of \$2,000 from the Akaroa/Wairewa Community Board's 2009/10 Discretionary Response Fund to the Akaroa/Wairewa Youth Development Scheme, with any unspent balance as at 31 March to be returned to the Discretionary Response Fund.
- (c) That the Board adopt the following activities and criteria when considering applications to the Akaroa/Wairewa Youth Development Fund:
 - Personal Development and Growth - For example leadership training, career development, Outward Bound, Spirit of Adventure, extra curricular educational opportunities.
 - Representation at Events - Applicants can apply for assistance if they have been selected to represent their school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
 - Age groups 12-20 years.
 - Projects must have obvious benefits for the young person and if possible the wider community.
 - Only one application permitted per year.
 - Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
 - Successful applicants will be required to report back on their experiences and benefits to the Community Board.

13. 2008/09 STRENGTHENING COMMUNITIES FUND - SIX MONTH ACCOUNTABILITY REPORT

General Manager responsible:	General Manager Community Services , DDI 941-8607
Officer responsible:	Community Support Manager
Author:	Sue Grimwood, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to provide the Board with a six month update on the progress of projects that received a grant from the 2008/09 Strengthening Communities Fund (SCF).

EXECUTIVE SUMMARY

2. The amount of the Council's SCF allocated by the Board for the 2008/09 financial year was \$35,000.
3. On 23 July 2008, the Board allocated its Strengthening Communities Funding to specific projects.
4. Successful applicants from the SCF are required to submit a six month accountability report and an end of project accountability report. **Attached** to this report is a matrix detailing the information received on the six month accountability reports.
5. In 2008/09 a new reporting system, using a Results Based Accountability framework, was introduced. This system uses three key questions to measure the impact and efficacy of projects.
 - How much did you do?
 - How well did you do it?
 - Is anyone better off?

FINANCIAL IMPLICATIONS**Strengthening Communities Fund**

6. On 23 July 2008, the Board allocated its Strengthening Communities Funding (\$35,000) across six projects.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

7. Yes, paragraphs 3 to 6 above refer.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

8. There are no direct legal issues involved in this review process.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2006/16 LTCCP?**

9. Not applicable.

ALIGNMENT WITH STRATEGIES

10. The funding allocation process carried out by the Christchurch Community Boards is covered in the Council's Strengthening Communities Strategy.
11. Funding allocations made contribute to fulfilling the Council's 2006/16 Strategic Objectives (Strong Communities) and Community Outcomes (Governance and Community), are aligned with the Strengthening Communities Strategy 2007 and contribute to meeting the Board's Objectives for the 2006/09 period.

Do the recommendations align with the Council's strategies?

12. Yes, as per paragraph 11 above.

CONSULTATION FULFILMENT

13. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board receive the information.

BACKGROUND

Six month accountability reports

14. In total, six projects received a grant in 2008/09 from the Strengthening Communities Fund. Of these, five have completed their six month accountability reports so far, these are summarised in the matrix attached.
15. The attached matrix includes details on how the funded projects are progressing using the three questions asked as part of the required accountability report (see below for details).
16. A subsequent accountability report will be completed at the end of each project, due no later than 30 September 2009.
17. Staff are following up with any group that has not completed their six month accountability report. It should be noted that groups that have received a grant from the Discretionary Response Fund *within* the last six months are not yet required to submit an accountability report.
18. Projects that received a grant from the Small Grants Fund (formerly the Small Projects Fund) are not required to complete a six month accountability report. Instead, these projects complete one accountability report at the end of their project or when all the funds are expended.

New accountability measures – Results Based Accountability

19. In 2008/09, a new accountability system, based on a Results Based Accountability framework developed by Mark Friedman, was implemented to better measure the impact and efficacy of the projects funded.
20. Results Accountability starts with the desired 'ends' and works backward, step by step, to the 'means'. For example – for communities, the ends are conditions of well-being for children, adults, families and the community as a whole such as residents with good jobs, a safe neighbourhood, or a clean environment.
21. The system uses three basic questions:
 - How much did you do?
 - How well did you do it?
 - Is anyone better off?
22. Mark Friedman a speaker, consultant and author of the book *'Trying Hard Is Not Good Enough: How to Produce Measurable Improvements for Customers and Communities'*. Mr Friedman directs the Fiscal Policy Studies Institute (FPSI) in Santa Fe, New Mexico. His work has been used in over 40 US states and countries around the world, including Australia, New Zealand, the UK, Ireland, the Netherlands and Norway.
23. Mark Friedman gave a presentation on the Results Based Accountability system for Elected Members on 10 June 2009 at Civic Chambers.
24. All groups that received funding in the 2008/09 year were invited to attend a seminar with Mark Friedman on 5 December 2008. The seminar explained the reasoning behind Results Based Accountability and showed groups how to measure their project's outcomes in this way.
25. Staff have also been trained on the results Based Accountability System and have been available to groups to help them to complete their accountability reports.

AKAROA WAIREWA STRENGTHENING COMMUNITIES FUND - 6 MONTH PROGRESS REPORT 2008/09

Name of Group	Project Name / Description	Amount Funded	Contribution to Community Grants Funding Outcomes	Progress of Project (How much did they do, how well did they do it, and who is better off as a result)
Akaroa Resource Collective Trust	Coordinator Salary	\$20,000	<p>Akaroa Resource Collective Trust provides a face to face social service to the Community whilst facilitating and providing a range of programmes and confidential support for families and individuals in a rural isolated community.</p> <p>This project contributes to the funding outcomes of enhancing Community by providing a service that strengthens and helps build a strong, healthy community. We provide, promote and support charitable and welfare services that are beneficial to our community.</p>	<p>40 young people engaged in youth programmes. 100% Membership has increased. 0% statistic on youth offending. 90% of local young people grown in self confidence, building relationships, raised self esteem and motivational skills improved.</p> <p>50 volunteer workers in Community Projects. 100% Community Involvement, support and participation. 100% face to face community service provided by having full time coordinator strengthening community relationships.</p> <p>6 new community projects established and groomed. 100% community strengthening and raised awareness. 85% of clients to ARCT return for help with services, referring new clients whom would not have known where to seek help.</p>
SeniorNet Akaroa	Computer Training for Older Adults	\$1,295	<p>This project is for people over the age of 65 who wish to learn computer skills.</p> <p>The project is ongoing and allows older people to learn new skills at their own pace.</p>	<p>Held an Open Day at new premises. Purchased 5 new desks, 6 chairs and a filing cabinet. Printed new class manuals for all students to keep. Enrolled 11 new members. All students report a greater confidence in their abilities. SeniorNet Akaroa now has 60 members, classes are ongoing. Students have the opportunity to participate in the many courses offered at SeniorNet Akaroa.</p>
Banks Peninsula Search & Rescue Inc	Admin/General Club expenses	\$1,675	<p>This project contributes to the funding outcome of providing a group of sufficiently trained volunteers to assist the Police when members of the public of New Zealand and visiting tourists are lost or in difficulty or peril in the outdoors.</p>	<p>15 active members. Membership grown by 1. 5 members turned out within 30 minutes recently to assist Police in local search. Person located. Better, quicker response to search call outs. Members receive regular SAR information regarding training events etc. 75% attendance at meetings and training events. Increased training of members.</p>
Community Support Unit (Community Engagement)	<p>Board Awards and Events held during the period July - December 2008:</p> <p>Neighbourhood Week</p>	\$3,000	<p>Support, develop and promote the capacity and sustainability of community, recreation, sports, arts and heritage and environment groups.</p> <p>Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.</p> <p>Enhance community and neighbourhood safety.</p>	<p>5 events were held in the ward area - 6 applications were received Neighbourhood Week is one of many activities that contribute to a safer and friendlier community. It supports the process of individuals and households connecting with others in the neighbourhood so that they feel they are a part of something that is familiar and a source of assistance in time of need. The Event itself also provides fun and enjoyment, an important part of a healthy lifestyle.</p> <p>Attendances at the functions ranged from 25 to 450 people. In total approx 765 people attended Neighbourhood Week events in this ward. 83% of the applicants went ahead with their event. Feedback suggests that people participating in this event are appreciative of the subsidy provided by the Community Board and many want to see it continue. This creates a positive connection between the Board and constituents in the Ward.</p> <p>Events lasted between 2 and 10 hours. Feedback received from each participating group, as part of their required accountability, has been very positive.</p>
Akaroa Community Arts Council	Akaroa Community Arts Council Projects and Initiatives	\$6,345	<p>Our projects have continued to provide events and initiatives that encourage and promote creativity within the community, at an affordable cost, whilst utilising the skills and talents of local artists.</p> <p>The "Add an Angel" display at the Lighthouse in December provided an extraordinary opportunity for locals to expand their creativity on a life-size scale.</p>	<p>Purchased all equipment that was needed 42 tickets sold for Harp and Flute concert 70% of target 2 new recruits to ArtXpress 90% Attendance for ArtXpress Continued support for ArtSpot. 60% of contributors in February showed more than one item.</p>
Democracy Services Unit (Community Board Adviser)	ANZAC Day Event	\$2,020		<p>This event did not occur within the six month accountability timeframe. A full accountability report will be available in September 2009.</p>

14. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE - 8 JUNE 2009

General Manager responsible:	Peter Mitchell, Regulation & Democracy Services
Officer responsible:	Kent Wilson, Planner, Environmental Policy and Approvals Unit
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Design and Appearance Advisory Committee meeting held on Monday 8 June 2009.

The meeting was attended by Committee members Stewart Miller (Chairman) (Chairman, Akaroa Wairewa Community Board), Peter Beaven, John Davey and Lynda Wallace.

Also in attendance was Rod Armstrong (Planner).

1. APOLOGIES

Apologies were received and accepted from Victoria Andrews and Dave Margetts (Historic Places Trust)

2. REPORT OF PREVIOUS MEETING

The Committee **received** the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on 4 May 2009

3. COMMUNITY BOARD ADVISER'S UPDATE**3.1 91 Beach Road, Akaroa**

Information regarding 91 Beach Road had been circulated to members.

3.2 Schedule of Meetings - August

The Board **resolved** to amend its schedule of meetings by postponing the meeting scheduled for Monday 3 August until Monday 10 August 2009.

4. PLANS TO CONSIDER**4.1 Mafi Gehrig, 155 Rue Jolie, Akaroa - Alterations to Existing Dwelling**

Committee Member John Davey declared an interest in this application and took no part in the discussion. It was agreed that Mr Davey could reply to questions from the Committee, on behalf of the applicant, Ms Gehrig, who was in attendance.

The Committee supported the proposed alterations to the existing dwelling and felt a very sympathetic design had been created to make a heritage building more liveable.

The Committee expressed its thanks to the applicant for seeking advice at an early stage of the proposal.

Mr Margetts of the Historic Places Trust had earlier commented through an email message that the Historic Places Trust had no major concerns regarding this proposal.

8. 7. 2009

5. COMMITTEE MEMBERS EXCHANGE OF INFORMATION

- BNZ Signage - members were informed that the comments from the Committee had been accepted regarding the new sign not being illuminated.
- Character Study of Akaroa - Mr Beaven informed the Committee that he would be meeting with a group which would be visiting Akaroa to study its "character" . He said that although this discussion would not be related to the historic importance of the town he felt it is a critical point with any study in relation to Akaroa and studies should be co-ordinated accordingly.

Members felt it was critically important to convey the message that the "flanks" of the town have an impact on the Akaroa Historic Area.

It was agreed that Keri Davis-Miller (Planner) be invited to the next meeting, to brief the Committee on the Character and Heritage Studies that have been commissioned for Akaroa.

The meeting closed at 10:27 am

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on 8 June 2009.

15. BRIEFINGS

15.1 TRANSPORT AND GREENSPACE UNIT MANAGER

Alan Beuzenberg the Transport and Greenspace Unit Manager will give a presentation to the Board.

16. COMMUNITY BOARD ADVISERS UPDATE

16.1 CUSTOMER SERVICE REQUESTS - 1 APRIL 2009 - 30 JUNE 2009

Attached for members' information.

Streets Maintenance CSR Received By Community Board from 1 Apr 2009 to 30 Jun 2009

As at 30 Jun 2009 09:20



Click on a type to drill down to subtypes

<u>Call Types</u>	<u>Bur / Peg</u>	<u>Fen / Wai</u>	<u>Hag / Fer</u>	<u>Ric / Wig</u>	<u>Spr / Hea</u>	<u>Shr / Pap</u>	<u>Aka / Wai</u>	<u>Lyt / MtH</u>	<u>Unknown</u>	<u>Totals</u>
GRA Graffiti	282	271	501	194	233	325	0	12	18	1,836
PAG Parks General	10	5	14	3	6	6	0	2	1	47
PAM Parks Maintenance	233	189	315	212	210	222	24	42	95	1,542
PKE Parking Enforcement	48	30	60	51	38	36	1	9	47	320
SER Sewer Reactive Maintenance	39	38	112	21	88	45	3	29	11	387
SET Treatment Plant	5	0	2	0	0	0	0	0	0	7
STA Road Markings	6	29	17	13	14	9	1	2	4	95
STB Bus Stops and Bus Shelters	13	10	9	10	17	8	0	1	34	102
STE Street Cleaning / Sweeping	169	313	463	347	356	262	11	30	95	2,047
STF Footpaths	52	92	123	67	80	78	3	6	9	509
STL Street Lights	52	53	68	69	86	45	3	10	4	390
STM Street Maintenance	105	107	217	187	229	94	46	37	66	1,088
STQ Traffic Engineer Community Enq	17	37	61	36	36	28	4	4	8	230
STS Street Signs	61	93	140	134	148	101	9	16	43	744
STW Pavement Weed Control	0	2	5	2	4	1	1	3	0	18
STX Street Grass Maintenance	20	24	31	23	28	22	0	2	2	152
STY Street Shrubs Maintenance	37	27	68	29	58	29	5	8	21	281
TSA Park Trees	23	40	50	36	43	34	2	5	15	248
TSS Street Trees	77	152	130	91	73	103	8	22	41	698
WAQ Water Quality	3	2	6	11	9	3	1	0	0	35
WAR Water Reactive Maintenance	219	223	441	240	432	226	33	66	17	1,897
WWE Waterways Environmental Asset	2	11	9	8	9	25	1	0	13	78
WWG Waterways General	4	11	30	12	37	5	3	9	2	113
WWU Waterways Utilities	7	5	10	22	16	20	1	2	11	94
Totals:	1,484	1,764	2,883	1,817	2,249	1,729	159	316	557	12,958

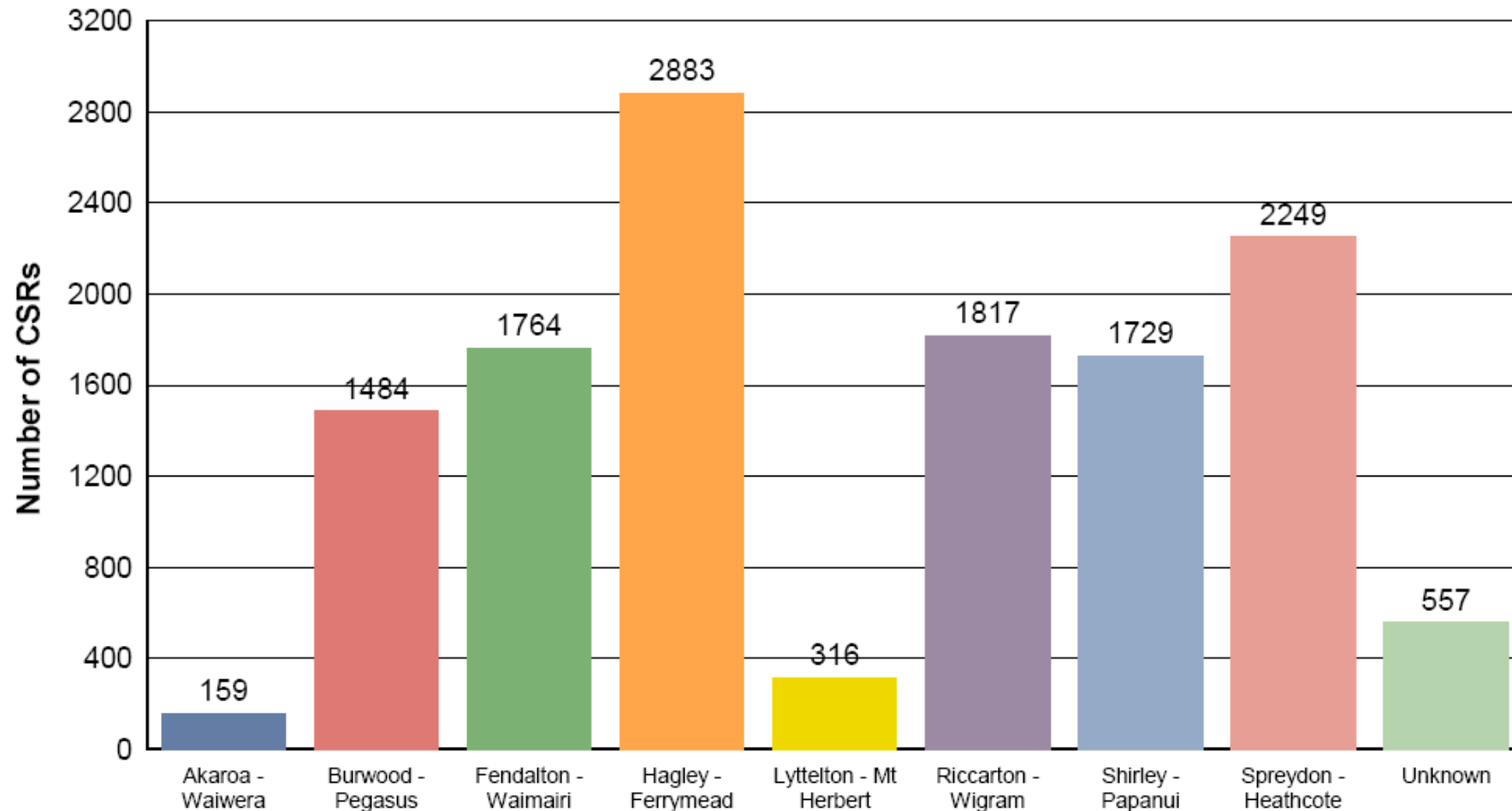
Streets Maintenance CSR Calls Received By Community Board from 1 Apr 2009 to 30 Jun 2009

As at 30 Jun 2009 09:20

Click on a bar to drill down to Call Types for that Community Board



Number of CSRs



Streets Maintenance CSR Received By Community Board from 1 Apr 2009 to 30 Jun 2009

As at 30 Jun 2009 09:26



<u>PAM Call Subtypes</u>		<u>Bur / Peg</u>	<u>Fen / Wai</u>	<u>Hag / Fer</u>	<u>Ric / Wig</u>	<u>Spr / Hea</u>	<u>Shr / Pap</u>	<u>Aka / Wai</u>	<u>Lyt / MtH</u>	<u>Unknown</u>	<u>Totals</u>
PAM	Parks Maintenance	233	189	315	212	210	222	24	42	95	1,542
BULDNG	Maintenance of Buildings on Parks	4	5	18	14	13	13	0	3	7	77
CSTATS	Clock, Statue, Fountain, Memorial	1	0	8	0	3	2	1	0	6	21
EQPMTN	Play Equipment Maintenance	32	40	39	37	33	45	0	1	7	234
FLDMTN	Field Maintenance	11	9	29	13	17	11	4	2	8	104
FLOODN	Flooding in the Park	0	3	8	5	6	1	0	1	3	27
FNCMTN	Fence Maintenance	38	22	33	24	22	22	2	2	3	168
FNCNEW	Fence New	3	3	3	3	3	4	0	0	2	21
FNCREP	Fence Replacement	6	3	2	3	2	2	1	0	2	21
FRNMTN	Furniture Maintenance	8	7	5	7	4	9	0	2	1	43
HLTHSF	Health & Safety-HIGH	10	7	21	15	7	7	0	2	5	74
INSECTS	Rats, Bees, Wasps	0	2	0	3	3	2	1	0	0	11
INVCHGE	Inventory Change	8	8	10	1	5	9	0	0	1	42
IRRIGN	Irrigation	18	9	20	12	6	4	0	0	2	71
LEAFCOL	Leaf Collection	1	8	2	5	4	2	0	0	1	23
LGHTNG	Lighting on parks	5	6	15	2	9	3	0	0	0	40
LITTER	Litter / dumped rubbish in parks	24	15	25	24	23	24	0	2	3	140
MOWING	Grass Mowing	0	5	0	2	3	4	1	2	2	19
MOWSPL	Grass Mowing Special Request	0	1	1	0	0	0	1	0	2	5
NOXWDS	Noxious Weeds	3	0	1	0	1	4	1	0	2	12
PAVING	Paved Areas	4	4	5	3	6	8	1	3	4	38
PDPOOL	Paddling Pools	1	0	1	0	0	0	0	0	0	2
PLNTNG	Plantings	8	10	24	11	11	7	1	6	16	94
SGNAGE	Signage	4	3	2	1	0	4	2	2	0	18
STRUCT	Structure Maintenance	6	2	5	3	2	4	4	1	8	35
SUMPCL	Sump Cleaning	4	0	0	2	4	1	0	1	1	13
TLTMTN	Toilets - Non Urgent Maintenance	8	3	1	5	3	5	0	3	2	30
TOILET	Toilets	24	13	33	16	20	20	4	9	7	146
WEEDS	Weeds	2	1	4	1	0	5	0	0	0	13

Streets Maintenance CSR Received By Community Board from 1 Apr 2009 to 30 Jun 2009

As at 30 Jun 2009 09:30



STM Call Subtypes	Bur / Peg	Fen / Wai	Hag / Fer	Ric / Wig	Spr / Hea	Shr / Pap	Aka / Wai	Lyt / MtH	Unknown	Totals
STM Street Maintenance	105	107	217	187	229	94	46	37	66	1,088
	2	3	22	4	8	3	2	2	22	68
BLEEDG New Seal Bleed (<1 yr old)	1	2	1	1	0	0	0	0	0	5
CTRDMG Private Contractor Damage	0	8	7	5	6	2	3	0	2	34
GENRAL General	30	35	57	24	55	24	24	19	14	281
GRADIN Grading	0	0	0	0	0	0	1	0	0	1
GRITBLD Grit bleeding (road >1yr old)	0	0	0	1	0	1	0	0	0	2
GRITICE Grit icy road	0	0	4	0	3	2	0	3	3	15
KERBCH Kerb and channel repair or replacement	7	4	8	4	5	7	0	0	0	35
LIDDMG Damaged Manhole Lid	2	1	5	5	2	1	3	0	0	19
LIDMIS Missing Manhole Lid	2	3	6	1	5	1	0	0	1	19
LNPWER Leaning Power Pole	2	0	5	2	2	0	0	1	0	12
POTHOL Potholes	39	37	78	122	113	39	7	5	16	456
PROGRM Programming	1	1	0	0	2	1	0	2	0	7
SHWAY Statehighways	0	1	0	1	2	1	1	1	1	8
SLUMP SLUMP	0	0	0	0	1	0	0	0	0	1
SUMPS Sumps Grate Missing	13	8	18	11	17	8	1	1	7	84
SWEEPG New Seal Sweeping	5	0	2	0	0	1	0	1	0	9
UNSEAL Unsealed Road Maintenance	0	0	0	1	1	0	4	1	0	7
VCMAIN Vehicle Crossing Cutdown Maintenance	0	1	1	2	0	2	0	0	0	6
VIBRAT Vibrations	1	3	3	3	7	2	0	0	0	19

8. 7. 2009

**Streets Maintenance CSR Received By Community Board
from 1 Apr 2009 to 30 Jun 2009**

As at 30 Jun 2009 09:35



WAR Call Subtypes	Bur / Peg	Fen / Wai	Hag / Fer	Ric / Wig	Spr / Hea	Shr / Pap	Aka / Wai	Lyt / MtH	Unknown	Totals
WAR Water Reactive Maintenance	219	223	441	240	432	226	33	66	17	1,897
ALTLEV Alter Level Meter Box	1	1	2	0	3	3	0	0	0	10
BUGWAT Bug test and water back on	3	3	1	3	2	2	0	0	0	14
BWMAIN Burst Water Main	7	4	11	6	6	6	0	3	0	43
CNTSHT Can't shut off valve	22	26	35	19	67	14	3	1	0	187
CTDRMG Private Contractor Damage	3	15	15	18	24	6	1	5	1	88
CUTOFF Cutoff required	1	2	1	1	1	1	0	0	0	7
DAYWRK Dayworks (for CWW staff only)	7	6	40	18	27	10	7	13	4	132
LKBERM Leak on Berm	5	12	16	9	20	11	1	1	0	75
LKCONN Leak at Connection	91	69	114	56	115	81	3	6	1	536
LKHYDR Leak at Hydrant	4	1	19	14	16	11	0	5	0	70
LKPATH Leak on Pathway	25	20	59	20	41	28	1	5	1	200
LKRDWY Leak on Roadway	13	6	23	13	35	16	4	10	3	123
LKVALV Leak at Valve	2	3	7	3	6	3	1	2	0	27
LOCMET Locate Meter	0	1	6	6	4	4	0	0	0	21
MISCEL Miscellaneous	10	9	27	19	26	6	4	6	6	113
NOWTER No Water	7	8	26	16	22	14	6	6	0	105
PAINTF Paint fire hydrant box	0	1	2	1	0	0	0	0	0	4
PLUBRQ Plumber Request Water Off	0	1	0	0	1	0	0	0	0	2
SEALRQ Seal around connection required	2	3	6	2	7	0	0	2	0	22
TOBYDB Toby Box Damaged	1	5	4	5	1	1	1	0	1	19
TOBYDL Toby Box Lid Damaged	6	13	7	5	6	2	0	0	0	39
TOBYMI Toby Box Lid Missing	7	14	17	6	4	6	0	0	0	54
UNCOVB Uncover a box	2	0	2	0	0	0	0	0	0	4
VALVMI Valve Box Missing	0	1	1	0	0	0	0	0	0	2

8. 7. 2009

17. ELECTED MEMBERS INFORMATION EXCHANGE

18. QUESTIONS UNDER STANDING ORDERS