

Christchurch City Council

**SHIRLEY/PAPANUI COMMUNITY BOARD
AGENDA**

WEDNESDAY 18 FEBRUARY 2009

AT 5.30PM

**IN THE BOARDROOM
PAPANUI SERVICE CENTRE
CORNER LANGDONS ROAD AND RESTELL STREET**

Community Board: Pauline Cotter (Acting Chairperson), Ngaire Button, Aaron Keown, Matt Morris, Yvonne Palmer and Norm Withers

Community Board Adviser

Peter Croucher

Phone 941 5414 DDI

Email: peter.croucher@ccc.govt.nz

PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORT – 17 DECEMBER 2008**

The report of the Board's ordinary meeting of Wednesday 17 December 2008 is **attached**.

DEPUTY CHAIRPERSON'S RECOMMENDATION

That the report of the Board's ordinary meeting be confirmed.

**SHIRLEY/PAPANUI COMMUNITY BOARD
17 DECEMBER 2008**

**Minutes of a meeting of the Shirley/Papanui Community Board
held on Wednesday 17 December 2008 at 4.00pm
in the Boardroom, Papanui Service Centre**

PRESENT: Pauline Cotter (Acting Chairperson), Ngaire Button, Aaron Keown, Matt Morris, Yvonne Palmer and Norm Withers.

APOLOGIES: Apologies for lateness were received and accepted from Ngaire Button and Norm Withers who joined the meeting at 4.02pm and were absent for Clause 13.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. NORTHWATER DRIVE –ROAD LEGISLATION

This item was submitted to the Council meeting on 19 December 2008.

2. FORMULA FOR ELECTED MEMBERS' REMUNERATION 2009/10

The Board considered a report on Elected Members' Remuneration for 2009/10 noting that the recommendations from each Board will be collectively reported to the Council for consideration in early 2009.

The Board **agreed** that the item be deferred to the Board meeting of 18 February 2009 and that staff be requested to clarify the statistics used in the report, specifically those in clause 12 of the report.

3. MINUTES OF COMMUNITY SERVICES AND EVENTS COMMITTEE OF 11 NOVEMBER 2008

The Board **received** for information the confirmed minutes of the Community Services and Events Committee meeting of 11 November 2008 and noted the following decisions had been made under delegated authority:

3.1 CONFIRMATION OF MINUTES – 9, 23 AND 26 SEPTEMBER 2008

The Committee **resolved** that the minutes of the Committee's ordinary meetings held on 9, 23 and 26 September 2008 (both open and public excluded sections), be confirmed, subject to it being noted that paragraph 1 (ii) of the 23 September 2008 minutes be deleted.

3.2. SHIRLEY/PAPANUI YOUTH DEVELOPMENT FUND– FUNDING APPLICATIONS

The Committee considered a report presenting applications for funding from the 2008/2009 Youth Development fund.

The Committee **resolved**:

- (i) To allocate \$750 to Daryl Linton from the 2008/09 Youth Development Scheme funds to assist with his attendance at the Australian Dance Sport Competition in Melbourne from 9 to 14 December 2008.
- (ii) To allocate \$500 to Shane William Anderson from the 2008/09 Youth Development Scheme funds to assist with his attendance at the Pacific School Athletics Games to be held in Canberra Australia from 29 November to 7 December 2008.

ATTACHMENT TO CLAUSE 2

- (iii) To allocate \$1,000 to Darnell James Shadrock from the 2008/09 Youth Development Scheme funds to assist him to participate in the 2009 Koru Tour from 7 – 18 January 2009 as a member of the New Zealand Under 14 boy's basketball squad.
- (iv) To allocate \$300 to Claudia Rose Copeland from the 2008/09 Youth Development Scheme funds to assist her with travel to the Jump Jam 2008 Idol National Competition in Auckland on 21 November 2008.
- (v) To allocate \$300 to Amber Jane Kirkwood from the 2008/09 Youth Development Scheme funds to travel to assist her with travel to the Jump Jam 2008 Idol National Competition in Auckland on 21 November 2008.

3.3. WESTMINSTER SPORTS – REQUEST FOR FUNDING

The Committee considered a report presenting a funding application from Westminster Sports Incorporated (WSI) for \$2,081 to assist with the costs of staging a public Open Day – Have a Go event in February 2008.

The Committee **resolved** to allocate a grant of \$1,700 from the Board's 2008/09 Discretionary Response fund for the Westminster Sports Incorporated Open Day – Have a Go Day to be held in February 2009.

4. GREENSPACE TRAFFIC WORKS COMMITTEE MEETING – MINUTES OF 17 NOVEMBER 2008

The Board **received** for information the confirmed minutes of the Greenspace Traffic Works Committee meeting of 17 November 2008 and noted the following decisions had been made under delegated authority:

4.1 CONFIRMATION OF MINUTES – 13 OCTOBER 2008

The Committee **resolved** to confirm the minutes of the Greenspace Traffic Works Committee meeting of 13 October 2008, following amendments to Clause 3.5 and Clause 5(b), as follows:

Clause 3.5

"A joint meeting with the Burwood/Pegasus Board was held on 26 September 2007 to consider installing bus stops and associated road markings outside the "Bunnings" development in Marshland Road. Although not recorded in the minutes of that meeting, it was understood by Yvonne Palmer that staff had undertaken to report back within six months of the installation on the effectiveness of the measures *and any further work required including better access from Briggs Road to Marshland Road by way of possible property purchase and/or any other work required to improve the traffic management, particularly at that corner.*"

Clause 5(b)

"It was **agreed** that staff be requested to investigate and report on the possibility of installing wildlife crossing signs on the Innes Road approach to *and including* Queen Elizabeth II Drive."

4.2 NORTH PARADE – PROPOSED BUS STOP EXTENSION

The Committee considered a report seeking approval for the extension of an existing bus stop on North Parade and the placement of adjacent no stopping restrictions.

The Committee **resolved**:

- (a) That the existing bus stop located on the east side of North Parade commencing at a point 6.5 metres south of the intersection with Poulton Avenue and extending in an southerly direction for a distance of 14 metres be revoked.
- (b) That a bus stop be installed on the east side of North Parade commencing at a point 6.5 metres from its intersection with Poulton Avenue and extending in an easterly direction for 21 metres.

ATTACHMENT TO CLAUSE 2

- (c) That the stopping of vehicles be prohibited at any time on the east side of North Parade commencing at its intersection with Poulton Avenue and extending in a southerly direction for a distance of 6.5 metres.

5. DEPUTATIONS BY APPOINTMENT

Nil.

6. PRESENTATION OF PETITIONS

The Chairperson presented a petition with 31 signatures on behalf of Michael and Jill Cummack, representing the residents of Erica Street.

The prayer of the petition reads:

"We the undersigned, being residents of Erica Street, Papanui, Christchurch request that the Christchurch City Council urgently consider taking action to address the issues of speeding vehicles in Erica Street that have caused damage to properties and pose a real threat to the lives of residents in the street, pedestrians using the area and children using the park and the associated play equipment."

The Board **received** the petition and **agreed** that it be forwarded to staff with a request that the matter be considered and recommendations be reported to the Board. Further, that the petitioners be invited to present a deputation to the Board in February 2009 in order for the Board to be fully informed.

7. NOTICE OF MOTION

Nil.

8. BRIEFINGS

Nil.

9. CORRESPONDENCE

The Board **received** the following correspondence:

- 9.1 **Clayton Cosgrove MP** – Expressing concern at the apparent lack of action to maintain and weed the area under the Styx Bridge and also enquiring when the installation of remedial traffic measures in Farquhars Road would occur.
- 9.2 **Michael and Jill Cummack** – Traffic Concerns in Erica Street.
(Note: this matter was dealt with at clause 6).
- 9.3 **Peter Riach** - Concern about parking at the "No Exit" end of Packe Street.
(Note: This matter was dealt with by the Greenspace Traffic Works Committee on 15 December 2008).

It was **agreed** staff would respond as required.

10. COMMUNITY BOARD ADVISER'S UPDATE

10.1 CURRENT ISSUES

The Board **received** updates from the Community Board Adviser on forthcoming Board related activities and projects over the coming weeks.

- It was **agreed** that the current Community Board Objectives and outcomes be reviewed in May 2009.

ATTACHMENT TO CLAUSE 2

- It was **agreed** that a submission would be made on the Representation Review prior to 9 February 2009. Members to meet informally in January 2009 to agree on the wording.
- It was **agreed** to request staff to consider holding a combined Community Board seminar to enable the Communication's Manager of Chorus to present information on the work currently underway in the city putting fibre optic cable in the ground and installing Whisper Cabinets in residential areas.
- It was **agreed** to request staff to consider expanding the weekly meeting schedule to include submission deadlines and all residents' group meetings.
- It was **agreed** the Board undertakes community consultation on the draft Water Supply Strategy 2008, noting that the consultation ends on 6 March 2009. Consultation would be by way of displays at Northlands and the Palms shopping malls. It was further **agreed** that staff be requested to forward the strategy to Papanui High School for comment and also to Tim Bain, a Shirley Boys' High School student who had attended the 2008 Youth Environment Forum.

10.2 BOARD FUNDING UPDATE FOR 2007/08

The Board's Discretionary Response Fund had an unallocated balance of \$38,769 and the Youth Development Scheme Fund had an unallocated balance of \$3,830.

11. BOARD MEMBERS' INFORMATION EXCHANGE

11.1 MEMBERS' INFORMATION

Specific mention was made of the following matters:

- It was **agreed** that staff be requested to confirm an understanding that community groups picking up a community van from the Tuam Street carpark would be entitled to park their own vehicle in the van space at no charge.
- It was **agreed** that the suggestion from Keep Christchurch Beautiful for the Board to set up a committee to adopt-a-spot for regular clean would be considered in April 2009.
- It was **agreed** that staff be requested to respond to the Board on their concerns for traffic safety with the broken white lines at the Geraldine/Gresford Streets intersection and other similar intersections in the Living Streets area.

11.2 CHAIRPERSON'S REPORT

Information on the Chairperson's activities over the November/December 2008 period had previously been circulated.

12. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - DELEGATED DECISIONS TAKEN BY THE BOARD

13. CONFIRMATION OF MINUTES – BOARD MEETING OF 19 NOVEMBER 2008

The Board **resolved** that the minutes of its ordinary meeting held on 19 November 2008, be confirmed, with an amendment to Clause 16 as follows:

"The Board noted that attendance at the Conference for Yvonne Palmer had been arranged by the New Zealand Community Board Executive Committee *due to her position.*"

14. COMMUNITY BOARD CODE OF CONDUCT

The Board considered a report seeking adoption of the revised Community Board Code of Conduct.

The Board **resolved** that the revised Community Board Code of Conduct as contained in the agenda be adopted with the following amendments to clause 15, bullet points 7 and 8.

- raise concerns about employees with the Chief Executive *or the relevant general manager*. Concerns about the Chief Executive should be raised in the first instance with the Mayor.
- raise concerns regarding the quality of a report with the Chief Executive *or the relevant general manager* before the meeting at which the report is to be considered takes place.

15. SHIRLEY/PAPANUI YOUTH DEVELOPMENT FUNDING REQUESTS

The Board considered a report seeking funding from the Board's 2008/09 Youth Development fund.

The Board **resolved**:

- (a) To approve \$200 from 2008/09 Youth Development Scheme funds for Belinda Campbell to assist her to attend the 5th Annual Sydney Salsa Congress being held in January 2009.
- (b) To approve \$300 from 2008/09 Youth Development Scheme funds for Matthew Teale to assist him to attend the Canterbury Kiwis Cricket Tour of New South Wales in January 2009

16. APPLICATION TO THE BOARD'S 2008/09 DISCRETIONARY RESPONSE FUND – PURCHASE OF ELLERSLIE INTERNATIONAL FLOWER SHOW TICKETS

The Board's consideration was sought for the purchase of additional 2009 Ellerslie International Flower Show tickets to the value of \$220 to distribute to nominated residents of the Shirley/Papanui Ward.

It was moved by Yvonne Palmer seconded by Ngaire Button that the Board purchase additional tickets to the 2009 Ellerslie International Flower Show for distribution to residents in the Shirley/Papanui Ward, to the value of \$220 (10 tickets) from its 2008/09 Discretionary Response Fund.

On the casting vote of the Chairperson, the motion was declared **defeated** by 4 votes to 3.

17. ADOPTION OF SCHEDULE OF MEETINGS

The Board considered a report regarding the scheduling of its ordinary meetings for 2009.

The Board **resolved** to adopt the following schedule of ordinary meetings for 2009 with all meetings to be held in the Board Room, Papanui Library Service Centre, Corner Restell Street and Langdons Road, Papanui commencing at 4pm.

Board Meetings:

Wednesday 18 February 2009

Tuesday 17 March 2009

Wednesday 15 April 2009

Wednesday 20 May 2009

Wednesday 17 June 2008

Wednesday 15 July 2009

Wednesday 29 July 2009 (includes Strengthening Communities Funding)

Wednesday 12 August 2009 (includes Small Grants Fund Allocation Committee)

Wednesday 19 August 2009

Wednesday 16 September 2009

Wednesday 21 October 2009

Wednesday 18 November 2009

Wednesday 16 December 2009

Community Services and Events Committee Meetings

Wednesday 4 February 2009
Wednesday 4 March 2009
Wednesday 1 April 2009
Wednesday 6 May 2009
Wednesday 3 June 2009
Wednesday 1 July 2009
Wednesday 5 August 2009
Wednesday 2 September 2009
Wednesday 7 October 2009
Wednesday 4 November 2009
Wednesday 2 December 2009

Greenspace Traffic Works Committee Meetings:

To follow the Community Services and Events Committee meetings on the above dates listed for that Committee.

18. RECESS COMMITTEE

The Board considered a report seeking approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, covering the period following the current meeting until the Board resumes normal meetings in February 2009.

The Board **resolved:**

- (a) That a Recess Committee comprising the Deputy Chairperson and two Board Members (or in the absence of the Deputy Chairperson any three Board members) be authorised to exercise the delegated powers of the Board for the period following its 17 December 2008 meeting up until the Board resumes normal business on 18 February 2009.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

The meeting concluded at 7.02pm.

CONFIRMED THIS 18TH DAY OF FEBRUARY 2009

**PAULINE COTTER
ACTING CHAIRPERSON**

3. COMMUNITY SERVICES AND EVENTS COMMITTEE MEETING – REPORT OF 9 DECEMBER 2008

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Peter Croucher, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the following outcomes of the Community Services and Events Committee meeting held on Tuesday 9 December 2008 at 4.00pm.

The meeting was attended by Pauline Cotter (Chairperson), Ngaire Button, Aaron Keown, Matt Morris, Yvonne Palmer and Norm Withers.

PART B - REPORTS FOR INFORMATION

1. NOTICE OF MOTION

Pursuant to Standing Order 3.10, the following notice of motion, moved Norm Withers seconded Yvonne Palmer, had been received:

"That the Shirley/Papanui Community Board provides funding from its discretionary fund up to \$3,000 for consideration of community workers in the Shirley/Papanui Ward to attend the 2009 New Zealand Community Board's Conference being held in Christchurch. That one of the community workers be Mr Ralph Ross who has carried out a huge amount of voluntary work in the community over many, many years."

The Committee **agreed** that the Notice of Motion request be dealt with by consideration of the report at clause 4 of these minutes

2. MEMBERS INFORMATION EXCHANGE

Members raised the following matters:

- **Bowling Clubs In Shirley/Papanui Ward**
The Committee agreed that staff be requested to research and report back regarding assistance (if any) that could be offered by the Council (excluding Community Board funding) to the Bowling clubs in the ward who may be considering combining to maintain their membership.
- **Draft Community Facilities Network Vision**
It was noted that the Shirley/Papanui insert section of this document had several factual errors that needed correction. These were the spelling of Abberley Park Hall and the fact that the Ouruhia Hall had a stage and bar facilities.
- **Local Broadband Network**
The Committee agreed that the information requested from Chorus on their installation of fibre optic cable and Whisper cabinets in the residential areas of the ward be circulated to members.
- **Former Edgeware Pool Site Contamination**
The Unit Manager Recreation and Sports had alerted Board members to contamination concerns on the former Edgeware Pool site. Draft site contamination test results around the community gardens have been provided to the Deputy Chairperson along with a recommendation that vegetables no longer be grown in the area. The Committee agreed that Matt Morris would research the effects of the identified chemicals on vegetables.

3. Cont'd

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE COMMITTEE

3. CONFIRMATION OF MINUTES – 11 NOVEMBER 2008

The Committee **resolved** that the minutes of the Committee's ordinary meeting held on 11 November 2008 be confirmed

4. COMMUNITY REPRESENTATIVES ATTENDING BOARD'S CONFERENCE

The Committee considered a report requesting funding the attendance of up to five community representatives to attend the 2009 New Zealand Community Boards' Conference.

The Committee **resolved**:

- (a) To approve the attendance of up to five community representatives from within the Shirley/Papanui ward to the New Zealand Community Boards' Conference in Christchurch from 19 to 21 March 2009 with the registration cost being funded from the Board's 2008/09 Discretionary Response Fund.
- (b) That the five community representatives to be funded to attend the New Zealand Community Boards' Conference in Christchurch from 19 to 21 March 2009 be as follows, subject to availability:
 - 1. Ralph Ross (Christchurch Combined Residents' Association)
 - 2. Ginny Larsen and Tony Marsh (Neighbourhood Trust) - to share one registration
 - 3. Bill Demeter (St Albans Residents Association)
 - 4. Tony McCahon (Delta Trust)
 - 5. Sharon Burnett (Shirley Community Trust)

The Committee identified two other members of the community who could be substituted in the event of unavailability of the identified representatives.

5. ADJOURNMENT OF MEETING

At 5pm the Committee resolved that the meeting stand adjourned and resumed at 5.35pm.

6. CHRISTCHURCH NORTH PRESBYTERIAN CHURCH – REQUEST FOR FUNDING

The Committee considered a report requesting funding from the Board's Discretionary Response Fund for Christchurch North Presbyterian Church for \$1,000 towards the cost of an application for Resource Consent to enable signage to be installed.

The Committee **resolved** that the staff recommendation be declined and that the Christchurch North Presbyterian Church be invited to submit information to the Committee to enable consideration to be given to applying for a Council initiated plan change to have their Church land rezoned appropriately.

(Note: Pauline Cotter requested that her vote against the above decision be recorded.)

7. PUDDLEDUCKS TOY LIBRARY – REQUEST FOR FUNDING

The Committee considered a report requesting funding from the Board's Discretionary Response Fund for Puddleducks Toy Library for \$1,862 towards the cost of shelving. The application is being shared with Burwood/Pegasus Community Board hence the amount being requested from the Shirley/papanui Community Board is \$931.

The Committee resolved to allocate \$931 from the 2008/09 Discretionary Response Fund to Puddleducks Toy Library to assist with the installation of shelving and storage furniture.

3. Cont'd

8. SHIRLEY METHODIST PLAYGROUP – REQUEST FOR FUNDING

The Committee considered a report requesting funding from the Board's Discretionary Response Fund for the Shirley Methodist Playgroup for \$1,600 towards the cost of fencing. The application was being shared with Burwood/Pegasus Community Board who has also been requested to fund \$1,600.

The Committee resolved to allocate \$1,600 from the 2008/09 Discretionary response Fund to the Shirley Methodist Playgroup to assist with new fencing requirements.

On the casting vote of the Chairperson, the motion was declared carried by 4 votes to 3.

(Note: Aaron Keown, Yvonne Palmer and Norm Withers requested that their votes against the above decision be recorded. Aaron Keown requested that his reasons be recorded, being on the basis of cost)

The meeting concluded at 6.10pm.

STAFF RECOMMENDATION

That the report be received and the recommendations therein be adopted.

DEPUTY CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

4. GREENSPACE TRAFFIC WORKS COMMITTEE MEETING – REPORT OF 15 DECEMBER 2008

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Peter Croucher, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the following outcomes of the Greenspace Traffic Works Committee meeting held on Monday 15 December 2008 at 4.00pm.

The meeting was attended by Matt Morris (Chairperson), Ngaire Button, Pauline Cotter, Aaron Keown, Yvonne Palmer and Norm Withers.

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

Nil.

2. BRIEFINGS

Graham Condon Recreation And Sports Centre

Simon Battrick (Western Area Recreation Manager) and Yvonne Palmer (Graham Condon Recreation and Sports Centre Working Party) updated the Committee on an amended traffic management plan for Sisson Drive. It was **agreed** that once approved by the other parties involved, staff would supply the final traffic management plan to the Committee.

Simon Battrick and Yvonne Palmer were thanked for their briefing.

3. TRANSPORT AND GREENSPACE - UPDATES

Peter McDonald, (Pavement Maintenance Team Leader) and Basil Pettigrew (Traffic Engineer – Community) updated the Committee on the following projects.

3.1 Redwood Shopping Centre, Daniels Road

Staff had prepared a report for the Committee recommending no-stopping lines by the Main North Road entrance to this complex. However, staff had withdrawn the report because of unanimous opposition from shop owners to the loss of one car park. It was agreed that staff be requested to prepare a report for the Committee's February 2009 meeting outlining the options available.

3.2 Gardiners Road Speed Limit Sign

The Committee had previously advised staff that foliage in Gardiners Road, between Claridges and Sawyers Arms Road, was obstructing a speed limit sign. Staff undertook to correct this during maintenance work planned in January 2009.

3.3 Heyders Road

The Spencerville Residents Association had complained about the state and effectiveness of the Heyders Road drainage swales. Staff advised that the area would be tidied, but not much else could be done as residents are parking on the berms.

4. Cont'd

3.4 Bealey Avenue/Packe Street

The Committee was advised that correspondence had been received from a Packe Street resident who believed that the Speights Ale House customers were monopolising parking in Packe Street. This correspondence was also being tabled at the Board meeting on 17 December 2008. Staff tabled a response to the resident which advised of consultation being undertaken to gauge support for angle parking at the south end of Packe Street. A report would be presented to the Committee at the conclusion of the consultation.

Note: Clause 6 of these minutes deals with parking and the Speights Ale House.

3.5 Somme Street

Metlifecare Merivale was enquiring of the Committee's undertaking to have pedestrian warning signs in Somme Street. Staff advised the signage would be in place before Christmas 2008.

3.6 Styx Bridge

Clayton Cosgrove MP had complained about the litter and weeds under the Styx Bridge by the Main North/Farquhars Road intersection. Staff advised that the weed cleanup was ongoing and would be attended to again in the New Year. The litter pickup is done on a weekly basis.

The Committee agreed to request staff research the possibility of planting various plants in the area as deterrents to the area being used as a thoroughfare/congregation place.

3.7 Sawyers Arms Road/Main North Road

The Committee had previously recommended to staff that a Main North Road/Sawyers Arms Road property be purchased for a left-turn slip lane out of Sawyers Arms Road. Staff advised that as this purchase was not budgeted for in the LTCCP there would be no action..

3.8 Barnes Road – Traffic Safety Improvements

The Committee requested that staff present a report urgently as a conclusion to the consultation on traffic safety improvements which took place in July/August 2008.

3.9 Nyoli Street – Parking Restrictions

The Committee agreed that staff be requested to supply information on regulations relating to "chalking" cars parked in a time restricted zone and subsequent ticketing.

3.10 Grassmere Street

The Committee agreed that staff be requested to consider the effectiveness of the current street parking allowed adjacent to the Grassmere Street traffic island.

It was noted that the Senior Liaison role of reporting to the Committee would now be undertaken by Mary Hay (Consultation Leader Greenspace). The Committee expressed their thanks to Peter McDonald for his regular updates and service to the Board over the past years.

4. Cont'd

4. MEMBERS' INFORMATION EXCHANGE

Specific mention was made of the following matters:

(a) **Blair Avenue**

The Committee agreed that due to increased vandalism and safety risks in Blair Avenue relating to the railway line, the following actions were needed:

- (i) Fencing along the railway track must be repaired. Staff to be requested to arrange this.
- (ii) The railway area grass should be maintained at regular intervals to increase visibility. Staff to be requested to arrange this with ONTRACK.
- (iii) A media statement from the Community Board Deputy Chairperson be issued referring to these issues and the risks involved with railway lines.

(b) **Railway Crossing - Harewood Road/Restell Street**

It was agreed that staff be requested to arrange for repair to the broken fencing at this crossing.

(c) **Papanui Memorial Reserve**

It was agreed that staff be requested to advise when the Rotary Club Clock would be installed on the reserve.

PART C – REPORTS ON DELEGATED DECISIONS TAKEN BY THE COMMITTEE

5. **CONFIRMATION OF MINUTES – 17 NOVEMBER 2008**

The Committee **resolved** to confirm the minutes of the Greenspace Traffic Works Committee meeting of 17 November 2008, subject to the following amendments to Clause 6 (a) as follows:

"The Committee **agreed** to receive the report and accepted the report findings that pedestrian and traffic safety at the Edgware/Colombo Street intersection was not a matter of concern. *The findings of the report to be forwarded to the St Albans Residents Association.*"

6. **BEALEY AVENUE – PROPOSED NO-STOPPING RESTRICTIONS**

The Committee considered a report seeking approval for a no-stopping area between the two driveways adjacent to the Speights Ale House.

The Committee **resolved** that the stopping of vehicles be prohibited at any time on the North side of Bealey Avenue commencing at a point 86 metres in a westerly direction from its intersection with Packe Street and extending in a westerly direction for a distance of 5.5 metres.

7. **SPRINGFIELD ROAD – PROPOSED NO-STOPPING RESTRICTION**

The Committee considered a report seeking approval for a no-stopping area on the eastern side of Springfield Road outside the Beulah Church.

The Committee **resolved** that the stopping of vehicles be prohibited at any time on the eastern side of Springfield Road commencing at a point 75 metres in a southerly direction from its intersection with Edgware Road and extending in a southerly direction for a distance of five metres.

4. Cont'd

8. FARQUHARS ROAD – PROPOSED NO-STOPPING RESTRICTION

The Committee considered a report seeking approval for a no-stopping area on the south side of Farquhars Road outside house number 36.

The Committee **resolved** that the stopping of vehicles be prohibited at any time on the southern side of Farquhars Road commencing at a point 66 metres west of the intersection with Willowview Drive and extending in a westerly direction generally for 30 metres.

9. SAWYERS ARMS ROAD AT SOUTH ISLAND MAIN TRUNK LINE – PROPOSED NO-STOPPING RESTRICTION

The Committee considered a report seeking approval for a no-stopping area on Sawyers Arms Road adjacent to the driveway of property number 97 near the South Island Main Trunk Line.

The Committee **resolved** that the stopping of vehicles be prohibited at any time on the south side of Sawyers Arms Road commencing at a point 19 metres north from its intersection with South Island Main Trunk Line and extending in a northerly direction for a distance of 16.5 metres.

(Note: Aaron Keown requested that his vote against the above decision be recorded and his reason noted that he objected to the removal of parking spaces in this area.)

The meeting concluded at 5.52pm.

STAFF RECOMMENDATION

That the report be received and the recommendations therein be adopted.

DEPUTY CHAIRPERSON'S RECOMMENDATION

That the report be received and the recommendations therein be adopted.

5. FORMULA FOR ELECTED MEMBERS' REMUNERATION 2009/10

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Clare Sullivan, Council Secretary

PURPOSE OF REPORT

1. The purpose of this report is to seek the Community Board's views on:
 - (a) The formulation of a proposal to be submitted to the Remuneration Authority for the payment of salaries to elected members of the Christchurch City Council for the 2009/10 year; and
 - (b) The associated schedule of expenses and allowances for 2009/10 to be submitted to the Remuneration Authority with the Council's proposal on the payment of salaries.
2. **The Board initially considered this report at its meeting of 17 December 2008, and resolved that it lie on the table until additional information could be provided to clarify the proposed formula. Additional information in this version of the report is provided in paragraphs 4-5, 18-20 and 22.**

EXECUTIVE SUMMARY

3. The Remuneration Authority has written to the Council noting that "For some Councils with Community Boards there still appears to be an issue over the time of discussions between Councils and Community Boards over the formula/process for considering recommendations on remuneration levels. It seems to the Authority that the basic timetable for dealing with indicative pools is now well established ... It would therefore seem appropriate for all Councils and Community Boards to debate and decide in advance, a formula for allocation of the pool as between the Council and Community Boards. Then, when the indicative pool levels are available, the application of the formula should in most cases be a "mechanical" process that can be readily accommodated within the normal scheduled meetings of Councils and Community Boards".
4. The indicative pool for the 2009/10 year was not known until the end of December 2008. Initially the Council was required to advise the Remuneration Authority by 16 March 2009 of its proposal for the payment of salaries to elected members for the 2009/10 year. This was earlier than in previous years. Community Boards were therefore given the opportunity prior to Christmas to make a recommendation on the proposed formula for the 2009/10 year, so that comments could be incorporated into a report to the Council in February 2009. Since the Shirley/Papanui Community Board considered this report on 17 December, we have received notification by the Remuneration Authority of the size of the indicative remuneration pool for 2009/10, and a request that the Council's proposal be submitted by 1 April 2009.
5. Although a variety of distribution options was considered by the Council and community boards both prior to and following the election, it is considered that little would be gained by attempting to revisit the margins prescribed by the Remuneration Authority in its post-election determination. That document is **attached as Appendix A**. Therefore this report recommends the status quo. The increase in the pool of \$51,900 (from 1,583,335 in 2008/09 to 1,635,235) is not a significant one, and it is proposed that it be allocated on a pro-rata basis across all elected member salaries (with the exception of the Mayor).

FINANCIAL IMPLICATIONS

6. Sufficient provision will be included in the 2009-19 LTCCP for all elected member salaries to be continued at or about their present levels until 30 June 2010.

5. Cont'd

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. The principal statutory provisions which apply in this instance are the Seventh Schedule of the Local Government Act 2002, and the Remuneration Authority Act 1977. Once this Council's 2009/10 remuneration proposal (or any variation thereof) has been approved by the Remuneration Authority, it will be gazetted via the Local Government Elected Members' Determination 2009.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

8. Yes. Page 113 of the LTCCP, level of service under Democracy and Governance refers.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

9. Not applicable.

CONSULTATION FULFILMENT

10. This report is being presented at each Community Board for a formal recommendation to the Council. In addition all Board members have been made aware of their ability to make submissions direct to the Remuneration Authority.

STAFF RECOMMENDATION

It is recommended that the Board recommend that the Council:

- (a) Adopt the salary only model as its basis of remuneration for elected members of the Christchurch City Council for the 2009/10 financial year.

Note: The remuneration framework requires all Community Board members to be paid an annual salary (ie there is no provision for the payment of meeting fees to Community Board members).

- (b) Apply the following percentage formula (which is the same as the current percentage formula) for 2009/10 remuneration of the elected members of the Christchurch City Council and the eight Christchurch community boards (with the exception of the Mayor):

Deputy Mayor	(60.98% Of Mayor salary)
Councillors x 12	(86.62 Of Deputy Mayor salary)
City Community Board Chair x 6	(28.14% of Councillor salary)
City Community Board members x 24	(70.00% of City Board Chair salary)
Peninsula Community Board Chair x2	(66.00% of City Board Chair)
Peninsula Community Board member x8	(70.02% of Peninsula Board Chair)

- (c) Resolve to submit to the Remuneration Authority for its approval the proposed rules and policies for the reimbursement of elected member expenses and allowances for the year ending 30 June 2010, as outlined in **Appendix B**.

- (d) Note that the Remuneration Authority must be advised of any dissent expressed by members of the Council or its Community Boards in relation to the Council's proposal.

DEPUTY CHAIRPERSON'S RECOMMENDATION

For discussion.

5. Cont'd

BACKGROUND

11. The Remuneration Authority is responsible for setting the salaries of elected local government representatives (clause 6 of Schedule 7 of the Local Government Act 2002 refers).
12. The Remuneration Authority revises remuneration pools annually, and each Council is thus required to review its levels of remuneration prior to the start of each financial year, based on the new pool.
13. Only one salary is payable to elected members. Thus, a Councillor who serves as an appointed member of a Community Board is paid a Councillor's salary only.
14. Directors' fees paid to Councillors who serve as directors of Council-controlled organisations cannot be taken into account when considering Councillors' remuneration. The directors' fees paid to such Councillors reflect their service as directors of the companies concerned, rather than their role as Councillors.
15. Although the Mayor's salary is set independently by the Remuneration Authority, it is included within the pool.
16. Fifty percent of the total remuneration paid to community board members is paid outside the pool.
17. Although it is possible for the Council to recommend the payment of a mixture of salary and meeting fees to Councillors, Community Board members must be paid on a salary only basis without meeting fees. Because of the administrative difficulties associated with the payment of meeting fees and in ensuring that the total remuneration paid does not exceed the pool in any one year, it is recommended that the Council retain the salary only model for Councillors, rather than reverting to a mixture of salary and meeting allowances.
18. The pool for the Christchurch City Council in 2008/09 amounts to:

<i>Total pool</i>	1,583,335
<i>less Mayor's gross salary</i>	158,081

<i>Pool available for Deputy Mayor, Councillors, Community Board members</i>	1,425,254

19. The following table shows the current salary levels paid and the corresponding allocation "formula" in percentage terms.

	Current 2008/09 Salary Levels per elected member	Total deducted from Indicative Pool and Outside Pool	Allocation in percentage terms
Deputy Mayor	96,400	96,400	60.98% of Mayor salary
Councillors x 12	83,500	1,002,000	86.62% of Deputy Mayor salary
City Community Board Chair x 6	23,500	141,000	28.14 of Councillor salary
City Community Board Members x 24	16,450	394,800	70.0% of City Board Chair salary
Peninsula Community Board Chair x 2	15,510	31,020	66.0% of City Board Chair salary
Peninsula Community Board members x 8	10,860	86,880	70.02% of Peninsula Board Chair

5. Cont'd

DISTRIBUTION OPTIONS FOR 2009/10

20. The indicative pool for the Christchurch City Council in 2009/10 amounts to:

<i>Total pool</i>	1,635,235
<i>less Mayor's gross salary</i>	168,113

<i>Pool available for Deputy Mayor, Councillors, Community Board members</i>	1,467,122

21. Although a variety of distribution options were considered by the Council and community boards both prior to and following the election, it is considered that little would be gained by attempting to revisit the margins prescribed by the Remuneration Authority in its post-election determination. That document is **attached as Appendix A**.
22. It is therefore recommended that the salary margins that currently apply in 2008/09 be continued. The following table sets out the salary figures that would apply on that basis for 2009/10.

	Proposed 2008/09 Salary Levels per elected member	Total deducted from Indicative Pool and Outside Pool	Allocation in percentage terms.
Deputy Mayor	99,473	99,473	60.98% of Mayor salary
Councillors x 12	86,163	1,033,960	86.62% of Deputy Mayor salary
City Community Board Chair x 6	24,246	145,478	28.14 of Councillor salary
City Community Board Members x 24	16,972	407,339	70.0% of City Board Chair salary
Peninsula Community Board Chair x 2	16,003	32,005	66.0% of City Board Chair salary
Peninsula Community Board members x 8	11,205	89,639	70.02% of Peninsula Board Chair

Elected Member Allowances and Expenses

23. As part of its remuneration proposal, the Council is also required to seek the Remuneration Authority's approval for the allowances and expenses proposed to be paid to elected members. The current rules for expenses and allowances are **attached as Appendix B**.
24. The Remuneration Authority approved, as part of the expenses and allowances for the 2008/09 year, a flat communications allowance of \$100 per month for the Deputy Mayor, Councillors and all Community Board members. On that basis this report therefore recommends the status quo for communications expenses. Should the Council wish to consider an increase in the provision of equipment or resources to its elected members, it should be noted that there is no provision for such an increase in the current LTCCP, or yet planned for the future LTCCP.

Unanimity of the Council's Decision

25. In submitting its proposal the Council is required to notify the Remuneration Authority of:
- (i) details of any dissent at Council; and
 - (ii) details of any dissent from its community boards.
26. Community Boards and individual Community Board members (or any other person) also have the ability to express any opposing views they might have on the Council's final proposal direct to the Remuneration Authority.


5. Cont'd

27. If the Council's recommendations are unanimous and reasonable it is unlikely that the Commission will withhold its approval. It does, however, have the power to amend any proposal if the level of dissatisfaction is high or if the proposal is considered unreasonable.

CONCLUSION

28. The salaries approved by the Remuneration Authority will apply from 1 July 2009 until 30 June 2010.

APPENDIX A

 Remuneration Authority

2735
COPY

28 JAN 2008

24 January 2008

Mr Bob Parker
Mayor
Christchurch City
P O Box 237
CHRISTCHURCH 8140

Dear Mr Parker

Local Government Elected Members Determination 2008

I refer to the Christchurch City Council's post-election remuneration proposal which was sent to the Remuneration Authority, by email, on 14 November 2007.

The Authority has considered the proposal in the light of the background information supplied with the proposal (including the staff report to the 7 November Council Meeting and the Hay presentation), submissions from community boards and individual elected representatives, and earlier discussions and correspondence between the Council and the Authority on this matter. Attached to this letter is an extract from the Determination we intend to issue in mid-February, which sets out our decision.

As you can see, we have not accepted the proposals put forward by the Council. The major differences between our decisions and the proposals put forward by the Council, and the reasons for our decisions, are set out below.

Councillors

Councillors' remuneration has been set at \$83,500, compared with \$79,995 proposed by the Council.

This is consistent with the position we set out in our letter of 1 August 2007 to the Council's Chief Executive. In that letter we made the point that Christchurch City

Remuneration Authority

PO Box 10084, Morrison Kent House, 105 The Terrace, Wellington 6143, New Zealand
Telephone 04 499 3068 Facsimile 04 499 3065 Email info@remauthority.govt.nz

08/376291

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Councillors' remuneration had been "frozen" since July 2005 and that, had they received the average general movement in local authority remuneration since then, they would have been on about \$83,450 at that time i.e. August 2007.

As the governance pool available to fund the remuneration of the Council's elected representatives will not change for the 2008/2009 Determination, the forthcoming mid-February Determination will more than likely set the remuneration for Christchurch City Council's elected representatives *until July 2009*. Given the size, complexity and, in particular, the accountability of the Councillors' role, especially compared to that of the members of Community Boards, the Authority was not prepared to see ongoing erosion of their remuneration levels.

Deputy Mayor

The remuneration of the Deputy Mayor has been set at \$96,400, compared with \$92,958 proposed by the Council.

This maintains the margin of around \$13,000 between the remuneration of the Deputy Mayor and that of a Councillor.

These decisions have, of course, resulted in a reduction in the amount of the governance pool available for the remuneration of Community Board members.

Community Boards

(a) City Community Boards

The remuneration of the Chairs of the City Community Boards is set at \$23,500 compared with \$33,604 proposed by the Council.

This is a substantial difference, and an even greater reduction from the \$35,850 established for these positions in our first Determination in 2007. There are two main reasons for our decision:

- Relativity with other urban Community Board Chairs. At \$23,500, the remuneration is comparable to the remuneration of the Chairs of Community Boards in large (and sometimes operationally challenging) urban centres such as Auckland, North Shore, Waitakere, Manukau and Wellington.

APPENDIX A

3

- **Relativity with Councillors.** Irrespective of the demands on Community Board Chairs, or the financial delegations which they may be given from time to time, the responsibility and accountability for "taxing and spending" remains with Councillors. We have found it increasingly difficult to justify the remuneration of Christchurch City Community Board Chairs being 50%, or more, higher than that of the Councillors in, for example, the neighbouring authorities of Selwyn and Waimakariri. (In these cases the Councillors' remuneration is around \$25,000.)

Our considered view is that, with the election of the first new Council following the Christchurch City/Banks Peninsula amalgamation, now is the time to address what has increasingly been an anomaly in elected representatives' remuneration.

The remuneration of the **Members of the City Community Boards** is set at \$16,450 compared with \$16,096 proposed by the Council. This sets the members' remuneration at around 70% of the remuneration of the chair.

In most Local Authorities with Community Boards, the remuneration of the members is around half that of the chair (as would have been the case with the \$33,604/\$16,096 relationship proposed by the Council.) In one or two Local Authorities the relationship is closer to 70%. In this case we have accepted a 70% relationship, based in part on the survey of the respective time commitments of chairs and members carried out by Hay.

(b) Peninsula Community Boards

The remuneration of the **Chairs of the Peninsula Community Boards** is set at \$15,510 compared to the \$26,884 proposed by the Council.

Two matters in particular have informed our decision. We have assumed that, although the requirements of the roles are substantially the same as for the City Community Board Chairs, the time commitment is less. We have taken into account the survey work carried out by Hay on the time commitment of the Peninsula Chairs and have arrived a figure of around two thirds of that of the Chairs of the City Boards.

This places the remuneration of the Chairs of the Peninsula Community Boards well above the norm for the chairs of rural community boards. However, we have accepted the argument that, as part of Christchurch City, there is a wider role for both the chairs and members, and a corresponding extra time commitment, which may not be faced by members of other rural community boards.

The remuneration of **Members of the Peninsula Community Boards** is set at \$10,860 compared to the \$12,877 proposed by the Council. This maintains the 70% relationship between the remuneration of the chair and members, consistent with the approach we have taken for the City Community Boards.

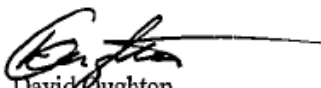
APPENDIX A

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Next Steps

There have been a number of submissions made to the Authority by Community Boards and individual elected representatives. We are in the process of acknowledging these, and informing the authors that we have come to a decision which has been conveyed to you and the Chief Executive. I suggest that, in advance of the publication of the Determination in the Gazette, you send all elected representatives a copy of this letter.

Yours sincerely


David Boughton
Chairman

cc Mr Tony Marryatt
Chief Executive
Christchurch City Council

CHRISTCHURCH CITY COUNCIL**PROPOSED ELECTED MEMBER ALLOWANCES AND EXPENSES**
RULES 2009/10**SECTION 1 - NAME OF LOCAL AUTHORITY:** CHRISTCHURCH CITY COUNCIL
(Schedule prepared _____ 2009)

Contact person for enquiries:

Name: Clare Sullivan

Designation: Council Secretary

Email: clare.sullivan@ccc.govt.nz

Telephone: (03) 941-8533
(Direct Line)**SECTION 2 - DOCUMENTATION OF POLICIES**

List the local authority's policy documents which set out the policies, rules and procedures relating to the expenses and allowances payable to elected members.

Document name	Reference no. (if any)	Date
Schedule of elected member allowances and expenses		2009/10 Schedule prepared _____ 2009
Policy Register		30 September 2004

SECTION 3 - AUTHENTICATION OF EXPENSE REIMBURSEMENTS AND ALLOWANCES

Summarise the principles and processes under which the local authority ensures that expense reimbursements and allowances payable in lieu of expense reimbursements, -

- are in line with council policies
- have a justified business purpose
- are payable under clear rules communicated to all claimants
- have senior management oversight
- are approved by a person able to exercise independent judgement
- are adequately documented
- are reasonable and conservative in line with public sector norms
- are, in respect of allowances, a reasonable approximation of expenses incurred on behalf of the local authority by the elected member
- are subject to internal audit oversight.

1. Comprehensive schedule approved by the Council. Basis is “actual and reasonable” expenses only.
2. Expenditure must relate to the items listed in the schedule.
3. Expense claims are approved by the Council Secretary. Full receipts are required.
4. The policies set by the Council reflect public sector norms of reasonableness and conservatism.
5. The allowances listed in the schedule have been calculated to approximate the expenditure to which the allowances relate.
6. Internal audit work programme includes sampling expense claims and allowances paid to elected members and staff.

SECTION 4 - VEHICLE PROVIDED

Are any elected members provided with use of a vehicle, other than a vehicle provided to the Mayor or Chair and disclosed in the remuneration information provided to the Remuneration Authority?

No

SECTION 5 - MILEAGE ALLOWANCES

1. **Rate of allowance paid per kilometre**
Reimbursement at the rate per kilometre approved by the Remuneration Authority for Council-related car running associated with attendance at the following meetings or events:
 - Council meetings
 - Council seminars and workshops
 - Committee meetings
 - Community Board meetings
 - Subcommittee meetings
 - Hearings
 - Local conferences, seminars and training courses
 - Residents’ association and neighbourhood group meetings
 - Meetings of outside bodies, where the member is attending as a formally appointed Council representative
 - Council tours, and site inspections
 - Meetings with Chief Executive, General Managers or Unit Managers
 - Briefings

SECTION 6 - TRAVEL AND ACCOMMODATION

6.1 Taxis and other transport

Are the costs of taxis or other transport reimbursed or an allowance paid? Yes

The following members are entitled to the reimbursement of Council or Community Board related taxi and bus fares and parking charges:

- Mayor
- Deputy Mayor
- Councillors
- Community Board chairman
- Community Board members

Members wishing to use taxis for such purposes are required to first obtain taxi chits for use with the Council's approved taxi service provider.

6.2 Carparks

Are carparks provided? Yes

Mayor, Deputy Mayor and Councillors are provided with carparks for use whilst on Council business.

6.3 Use of Rental cars

Are rental cars ever provided? Yes

The Mayor, Deputy Mayor and Councillors are occasionally provided with rental cars when attending conferences in other centres, where this is the most cost effective travel option (although rental cars are not provided for travel to and from Christchurch when attending such events).

6.4 Air Travel Domestic

Summarise the rules for domestic air travel.

- All elected members are entitled to utilise domestic air travel for Council related travel, where travel by air is the most cost effective travel option.
- All such travel must be booked through the Democracy Services Unit.

(See also clause 6.6.)

6.5 Air Travel International

Summarise the rules for international air travel (including economy class, business class, stopovers).

1. (i) That as a general policy all elected member and staff international air travel be by way of economy class, where the costs of the fares are met by the Council.
(ii) That no unnecessary expenses be incurred in the course of such travel.
(iii) That all travel be planned in advance.
2. That, in the case of elected members, exceptions to this policy require the approval of the Council where business class air travel is desirable for health or other compelling reasons.
3. The Council to authorise the attendance of only one or two elected members unless there are special circumstances.
4. All travel and accommodation arrangements to be made by appropriate staff with the Council's preferred travel agents at the most economic cost available at the time of booking unless travel costs are being met by an outside party.
5. As staff would normally be expected to accompany elected members, approval for sole elected member travel to be given only in special circumstances.
6. The travel expenses to be reported to include travel, accommodation, incidental expenses and conference registration.
7. A report to be submitted to the Council on the Council-funded component of the travel and the findings and benefits to the Council.
8. That the Council authorise the payment of the associated travel, accommodation and incidental costs for the Mayoress to enable her to accompany the Mayor on overseas trips, where appropriate.

6.6 Attendance at conferences, courses, seminars and training programmes etc.

Payment of actual and reasonable registration, travel, accommodation, meal and related incidental expenses (including travel insurance) incurred in attendance at conferences, courses, seminars and training programmes etc, held both within New Zealand and overseas, subject to the rules and criteria relating to international air travel set out in clause 6.5, and subject also to the following conditions:

- The related expenditure can be accommodated within existing budgets
- The major subject of the event (conference, course, seminar or training programme etc) is of significant relevance to the Council, and includes a significant policy/governance content

- Attendance at the event is relevant for obtaining an understanding of policies and initiatives taken by other local authorities relevant to the Council's activities

In the case of Councillors, attendance at such events is covered by the following policy:

Discretionary Allocation of \$4,000 per member:

1. All Councillors are provided with a discretionary allocation of \$4,000 per annum from the relevant travel and conference budgets, to be used for conferences, courses, seminars and training that they choose to attend. This amount is non-transferable and is to cover course fees, travel, accommodation and meals.
2. The conference, course, seminar or training event selected must contribute to the Councillor's ability to carry out Council business.
3. Councillors wishing to utilise this discretionary funding for attendance at such events are required to obtain the prior written confirmation from both the Mayor (or the Deputy Mayor) and the Chief Executive that the conditions set out above have been met.

Council Representatives on External Organisations:

Where the Council has formally appointed elected members to external organisations (eg Zone 5 of Local Government New Zealand) such members may attend conferences or seminars held by the relevant external organisations of their own volition, provided the expenditure involved can be met within the relevant budget provision. (Such expenditure does not fall within the discretionary allocation of \$4,000).

Prior Council Approval Required in Other Cases

1. The prior approval of the Council is required for:
 - (a) Any fact finding travel by Councillors outside Christchurch for the purpose of inspecting or evaluating initiatives, facilities or operations which may be of benefit to Christchurch City.
 - (b) Any travel as part of a Sister City Delegation, where the cost of such travel is not wholly covered by the host city (Such expenditure does not fall within the discretionary allocation of \$4,000).

2. Prior Council approval is not required for the attendance of elected members at the certification courses run by Auckland University for Resource Management Act decision-makers, as members are required to obtain such certification before they can sit on RMA Hearings Panels.

Mayor

In the case of the Mayor, the following rules apply:

1. The Mayor may of his own volition arrange day-return or short-term travel on official Council business within New Zealand, provided the cost of such travel, accommodation and related incidental expenses can be met within the relevant budget provision.
2. Other travel for attendance at conferences, courses, training events and seminars, or for other purposes associated with his position as Mayor which falls outside (1) above requires the prior approval of the Chief Executive.
3. The prior approval of the Council is required for:
 - (a) Any fact-finding travel by the Mayor outside New Zealand for the purpose of inspecting or evaluating initiative, facilities or operations which may be of benefit to Christchurch City.
 - (b) Any travel as part of a Sister City Delegation, where the cost of such travel is not wholly covered by the host city.

Community Board Members

In the case of Community Board Chairpersons and Community Board members, attendance at conferences, courses, seminars and training programmes etc, requires the prior approval of the relevant community board in all cases, and is required to fall within budget parameters.

6.7 Airline Club/Airpoints/Airdollars

Are subscriptions to airline clubs (such as the Koru Club) paid or reimbursed?

Mayor only, given frequent travel.

Yes

Are airpoints or airdollars earned on travel, accommodation etc paid for by the local authority, available for the private use of members?

Yes

6.8 Accommodation costs whilst away at conferences, seminars, etc

Summarise the rules on accommodation costs.

1. Actual and reasonable costs reimbursed.
2. All accommodation must be booked through the Democracy Services Unit.

6.9 Meals and sustenance, incidental expenses

Summarise the rules on meals, sustenance and incidental expenses incurred when travelling. (If allowances are payable instead of actual and reasonable reimbursements, state amounts and basis of calculation.)

1. Actual and reasonable meal costs are paid for by the Council.
2. No reimbursement of meals provided by others.

6.10 Private accommodation paid for by local authority

Is private accommodation (for example an apartment) provided to any member by the local authority?

No

6.11 Private accommodation provided by friends/relatives

Are allowances payable in respect of accommodation provided by friends/relatives when travelling on local authority business?

No

SECTION 7 - ENTERTAINMENT AND HOSPITALITY

Are any hospitality or entertainment allowances payable or any expenses reimbursed?

No

SECTION 8 - COMMUNICATIONS AND TECHNOLOGY**8.1 Equipment and technology provided to elected members**

Is equipment and technology provided to elected members for use at home on council business?

For Mayor, Deputy Mayor, Councillors and Community Board Chairs:

• PC or Laptop	Yes
• Fax	No
• Printer	Yes
• Broadband connection	Yes
• Second landline to house	No
• Consumables and stationery	Yes
• Mobile Phone	No
• Other equipment or technology	No

For remaining Community Board members:

• Broadband connection.	Yes
• Consumables and stationery	Yes

Are any restrictions placed on private use of any of the above? No

8.2 Home telephone rental costs and telephone calls (including mobiles)

Are telephone rental costs reimbursed in whole or part? Yes

Are telephone call expenses reimbursed in whole or part? Yes

In the case of the Mayor, the Council pays in full his:

- Home telephone line rental, and associated toll charges
- Monthly cellphone based rental, and all associated call charges

8.3 Allowances paid in relation to communication and/or technology provided by elected members

Are any allowances paid in relation to communications and/or technology provided by the member relating to council business? Yes

The Deputy Mayor, Councillors and all Community Board members are entitled to a flat communications allowance of \$100 per month as a contribution towards:

- The standard cost of a residential phone connection
- Council or Community Board related toll calls made from their home telephone line
- Call charges for Council or Community Board related calls made from their cellphones
- Broadband charges related to Council or Community Board business.

SECTION 9 - PROFESSIONAL DEVELOPMENT, CLUBS AND ASSOCIATIONS

Are any expenses reimbursed or allowances paid in respect of members' attendance at professional development courses, conferences and seminars? Yes
(See section 6 for full details).

Are any expenses reimbursed or allowances paid in respect of subscriptions to clubs or associations? No

SECTION 10 - OTHER EXPENSE REIMBURSEMENTS AND ALLOWANCES

Are any other expense reimbursements made or allowances paid? No

SECTION 11 - TAXATION OF ALLOWANCES

Are any allowances (as distinct from reimbursements of actual business expenses) paid without deduction of withholding tax? No

SECTION 12 - SIGNATURE

I seek approval from the Remuneration Authority, in relation to the period 1 July 2009 to 30 June 2010, of the expense reimbursement rules and payments of allowances applicable to elected members as set out in this document.

The approved document and any attachments will be available for public inspection in accordance with the Remuneration Authority's determination.

_____	<u>Council Secretary</u>	_____
Signature	Designation	Date

6. DEPUTATIONS BY APPOINTMENT

6.1 ERICA STREET TRAFFIC CONCERNS

Michael Cummack

Jo Ducrot - written information from Jo Ducrot has been separately circulated to board members.

6.2 NEW ZEALAND POLICE

Inspector Dave Lawry will be in attendance to update members on police matters pertaining to the Shirley/Papanui ward.

7. PRESENTATION OF PETITIONS

Nil.

8. NOTICES OF MOTION

Pursuant to Standing Order 3.10, the following notice of motion, moved Pauline Cotter, seconded Yvonne Palmer, has been received:

"That the Shirley/Papanui Community Board request that staff investigate making the entire length of Hussey Road a 50km area."

9. CORRESPONDENCE

Items of correspondence have been received from Clayton Cosgrove MP and Neighbourhood Support Canterbury and separately circulated to members.

10. BRIEFINGS

10.1 OLD STATE HIGHWAY 1 WAIMAKARIRI BRIDGE

David McNaughton (Asset Planning Engineer), will be in attendance to brief the members on works proposed on the Old Waimakariri Bridge. A July 2007 report on this matter has been separately circulated to members.

11. RAILWAY NORTH CYCLEWAY

General Manager responsible:	General Manager, City Environment Group, DDI 941-8608
Officer responsible:	Transport and Greenspace Manager
Author:	Brian Boddy, Consultation Leader Transport

PURPOSE OF REPORT

This report is submitted for the Board to consider in two parts:

1. Seeking a recommendation from the Board to the Council on the following:
 - (a) that the Council resolve that the Railway Cycleway North project (Northcote Road to Tuckers Road) proceed to final design, tender and construction.
 - (b) that the intersection of Northcote Road with Vagues Road and the cycleway crossing, be controlled by traffic signals.
2. Seeking a resolution from the Board under delegated authority that the following parking restrictions be approved, to take effect following completion of construction of the cycleway:
 - (a) That the stopping of vehicles be prohibited at any time commencing on the south side of Tuckers Road at a point 172 metres from its intersection with Cavendish Road and extending 30 metres in an easterly direction.

EXECUTIVE SUMMARY

3. The objectives for the project are as follows:
 - (a) Construct a cycleway link along the railway corridor between Northcote Road and Tuckers Road
 - (b) Install traffic signals at the Northcote Road intersection with the cycleway
 - (c) Provide safe crossing points at all road intersections
 - (d) Ensure adequate lighting is provided
 - (e) Ensure consistency with the previous sections of the rail corridor.
 - (f) To provide landscape enhancement where possible in conjunction with the works.
4. The project was initiated by the Transport and Greenspace Unit in February 2007. The project involves the construction of an off road shared path for the use of cyclists and pedestrians between Northcote and Tuckers Roads that will link to the existing off road shared path south of Northcote Road. For most of its length the existing path (commonly known as 'the Railway Cycleway') runs along the rail corridor from Northcote to Riccarton. In the longer term it is proposed that this pathway will eventually connect further north to Belfast. As part of this project traffic signals will be installed where the path intersects with Northcote Road. The railway crossing will be incorporated into the signal phasing.

FINANCIAL IMPLICATIONS

5. The proposed Railway North Cycleway and Signalisation projects are recommended in the Transport and Greenspace Unit's capital programme for implementation in the 2008/2009 financial year.
6. The cost estimate for these projects is:
 - Shared path \$831,967. This is more than the allocated budget of \$730,000.
 - Signalisation \$283,802. This is more than the allocated budget of \$75,341.

The budget shortfall will be funded from the Transport and Greenspace Cycleways budget by reprioritisation of other projects.

11. Cont'd

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

7. Yes. Funding is provided from with the Transport and Greenspace Capital Programme in the 2006-2016 Long Term Community Plan (LTCCP).

LEGAL CONSIDERATIONS

8. The cycleway is established by the power of the Council under Section 332 of the Local Government Act 1974. Under Section 332 a cycle track is also a cycle path, defined as:

"(a) means part of the road that is physically separated from the roadway that is intended for the use of cyclists, but which may be used also by pedestrians; and (b) includes a cycle track formed under section 332 of the Local Government Act 1974"

9. Signage will be provided as required in the Traffic Control Devices Rule under Schedule 1.
10. Community Board resolutions are required to approve the new traffic and parking restrictions. The Land Transport Rules provide for the installation of traffic restrictions. The works to be carried out under the existing Global Resource consent granted to the Council by Environment Canterbury.
11. A lease is required over the portion of the rail corridor to be utilised. This is currently being negotiated however approval in principal has been obtained from Ontrack.
12. This project aligns with the Transport and Greenspace Unit's Asset Management Plan, and the Street Renewals Project of the Capital Works Programme, pg 85, Our Community Plan 2006-2016.

ALIGNMENT WITH STRATEGIES

13. The recommendations in this report align with current Council strategies including the Parking Strategy 2003, the Road Safety Strategy 2004, Pedestrian Strategy 2001, and the Cycling Strategy 2003 and are consistent with the requirements for an arterial road as defined in the City Plan.

CONSULTATION FULFILMENT

14. Initial consultation with the local schools was undertaken in October 2007. The schools involved were Papanui High, Casebrook Intermediate, Northcote Primary, and Redwood Primary. These schools highlighted safety issues at intersections and feedback was positive towards the project. The Board was informed of the preferred scheme by memo on 11 November 2008, prior to the residents and stakeholders being notified of the proposal. Approximately 400 households adjoining, or close to the cycleway, and other interested groups, were notified of the proposal, of which 63 provided feedback. Fifty of the replies (79.4%) were in support of the proposal. Nine replies did not support the proposal, and four did not indicate whether they supported the plan or not. The consultation summary has been separately circulated to Board members.
15. Changes made as a result of community consultation are as follows:
- (a) The tactile paving for the sight impaired has been altered to provide better guidance.
 - (b) The crossing point on the south side of Northcote Road has been widened to provide more area for waiting cyclists.
 - (c) The feasibility of installing the fence on the western side of the path on a slight angle will be considered during detailed design, to give a slightly wider feel to the path for cyclists. Gates will be provided along the length of the fence to allow access for waterway maintenance.

11. Cont'd

- (d) The existing shared pedestrian and cycle path on the northern side of Northcote Road (from Cavendish Road to Uxbridge Street) will be extended into Cavendish Road to the first driveway.
- (e) Minor changes have been made to the signal design in accordance with Ontrack requirements.

STAFF RECOMMENDATION

It is recommended that:

1. The Community Board recommend to the Council that it resolve:
 - (a) That the Railway Cycleway North project (Northcote Road to Tuckers Road) as shown in **attachment 1**, proceed to final design, tender and construction.
 - (b) That the intersection of Northcote Road with Vagues Road and the cycleway crossing, be controlled by traffic signals.
2. The Community Board resolves under delegated authority that the following parking restrictions be approved, to take effect following completion of construction of the cycleway:
 - (a) That the stopping of vehicles be prohibited at any time commencing on the south side of Tuckers Road at a point 172 metres from its intersection with Cavendish Road and extending 30 metres in an easterly direction.

DEPUTY CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

11. Cont'd

BACKGROUND (THE ISSUES)

16. The existing Railway Cycleway runs from Matai Street in Riccarton, through Fendalton, Bryndwr, and Papanui, to Northcote Road. The cycleway is well utilised by both commuter and recreational cyclists and pedestrians. This next section is the first part in extending the shared pathway northwards to Main North Road and then Belfast, as funding permits.
17. Consultation has been undertaken with Ontrack and their approval in principal has been obtained for a lease in favour of the Council over the land required for the shared path. Further liaison will take place during the detailed design phase to when their final approval is to be obtained.
18. The railway level crossing alarms will be included in the phasing for the new signals.
19. There is a significant stormwater drain/waterway on the western side of the railway corridor adjacent to the proposed pathway. The Council's Transport and Greenspace Unit have been involved in the design process to date. The waterway and the track location are significant constraints in determining the location of the pathway, and its level.
20. A secondary (would like to do, but add cost) objective for the project is to provide landscape enhancement where possible in conjunction with the works.

THE OPTIONS

21. There were two options considered for the Railway Cycleway.
22. The two options looked at locating the pathway either on the east or west side of the rail tracks. Each option gave consideration to a 2.5 or 3.5 metre pathway.
23. Option 2 where the path would be located on the west side of the tracks has been selected as the preferred option and was the option taken to the community for consultation.
24. Both options included the signalisation of the crossing point at Northcote Road.

OPTION ONE

25. Option 1 involved providing a pathway along the eastern side of the rail tracks.
26. Option 1 was not chosen as the preferred option because:
 - The area east of the tracks is the preferred location by Ontrack should dual tracking be required in the future
 - A path on the east side would be closer to property boundaries
 - A 3.5 metre path is desirable and therefore the cost difference between the two sides is minimal
 - The alignment is not consistent with the crossing point at Northcote Road or with the path through Barnes Reserve further to the north

OPTION TWO

27. Option 2 involved providing a pathway along the western side of the rail tracks.
28. Option Two was selected as the preferred option, as it meets all the objectives of the project.

11. Cont'd

THE PREFERRED OPTION (OPTION 2 AS SHOWN IN ATTACHMENT 1)

29. The features of the preferred option are as follows:

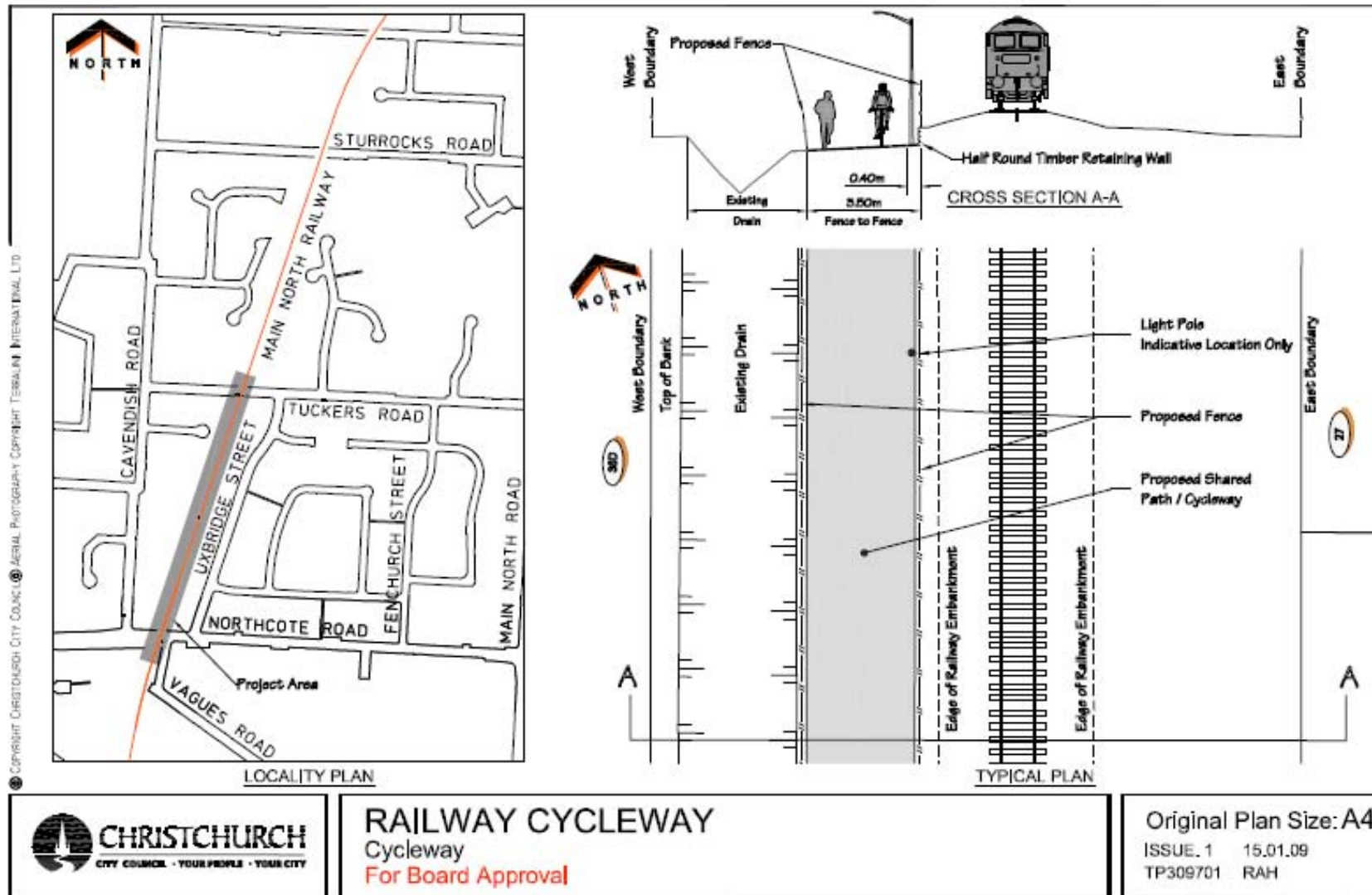
- (a) A sealed pathway along the west side of the rail corridor between the existing tracks and waterway.
- (b) Fences on both sides of the pathway.
- (c) 3.5 metres between fences with an effective path width of 3.1 metres.
- (d) On the railway track side of the path, minor retaining earthworks on the waterway side may be required.
- (e) Lighting along the length of the path, on the east side of the path.
- (f) Extensions to the existing culverts at both Northcote Road and Tuckers Road.
- (g) Landscaping at the Northcote Road end of the path.
- (h) The installation of traffic signals at the intersection of the pathway with Northcote Road, including Vagues Road and the railway crossing in the signal phasing.
- (i) Formalising the existing off road shared path on the north side of Northcote Road between Cavendish Road and Uxbridge Street.
- (j) Widening the footpath in Cavendish Road on the east side to the first driveway so that it can be utilised as a shared path, providing an improved exit point for cyclists wanting to travel along Cavendish Road.
- (k) Providing a path connecting the service road (south side of Northcote Road west of the rail crossing) to the existing path on the south side of Northcote Road, west of the crossing point, and formalise it's use as a shared pathway between the end of the service lane and the crossing point.

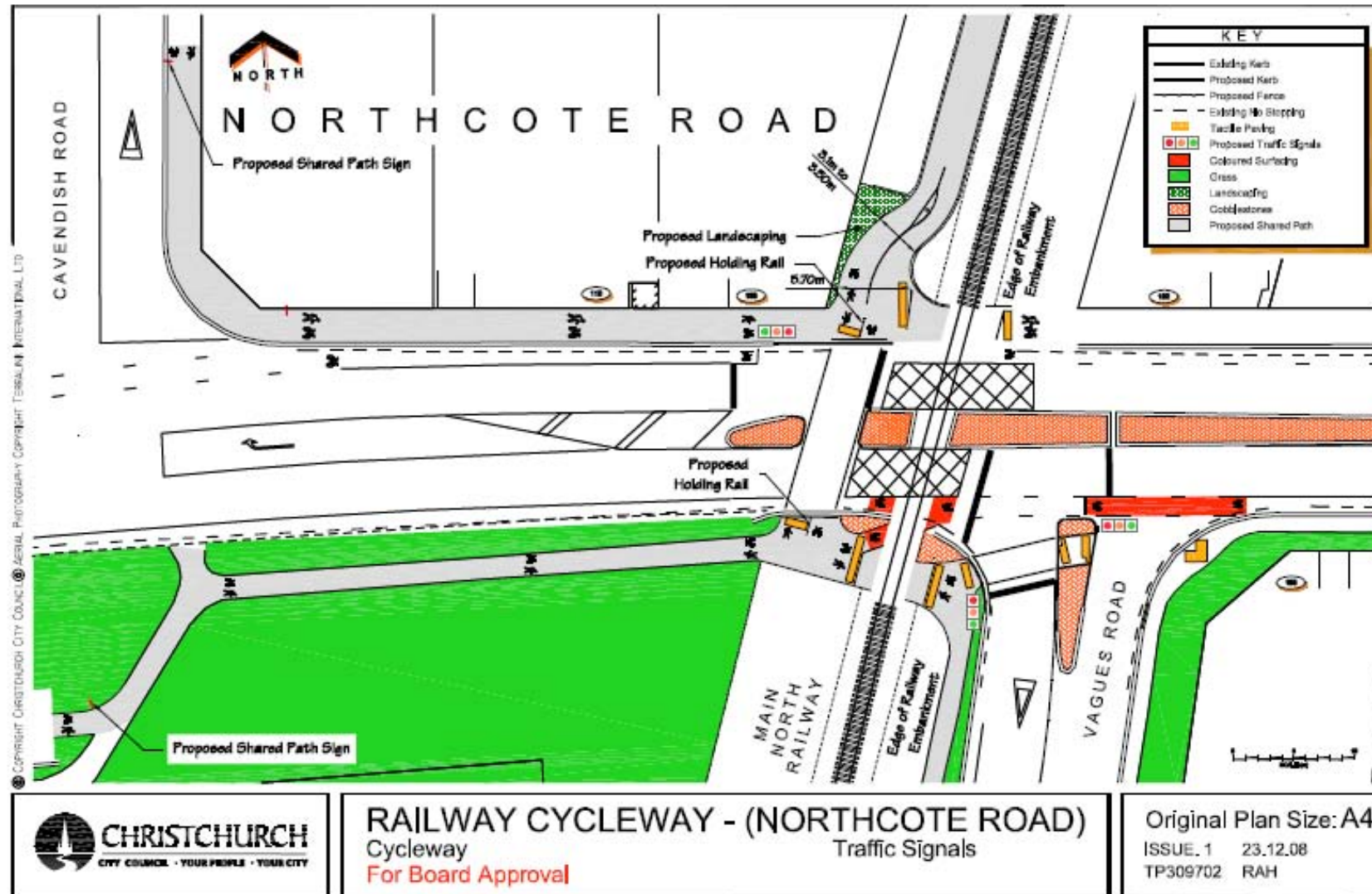
30. This Preferred Option has been selected as the project team consider that it best meets the objectives of the project.

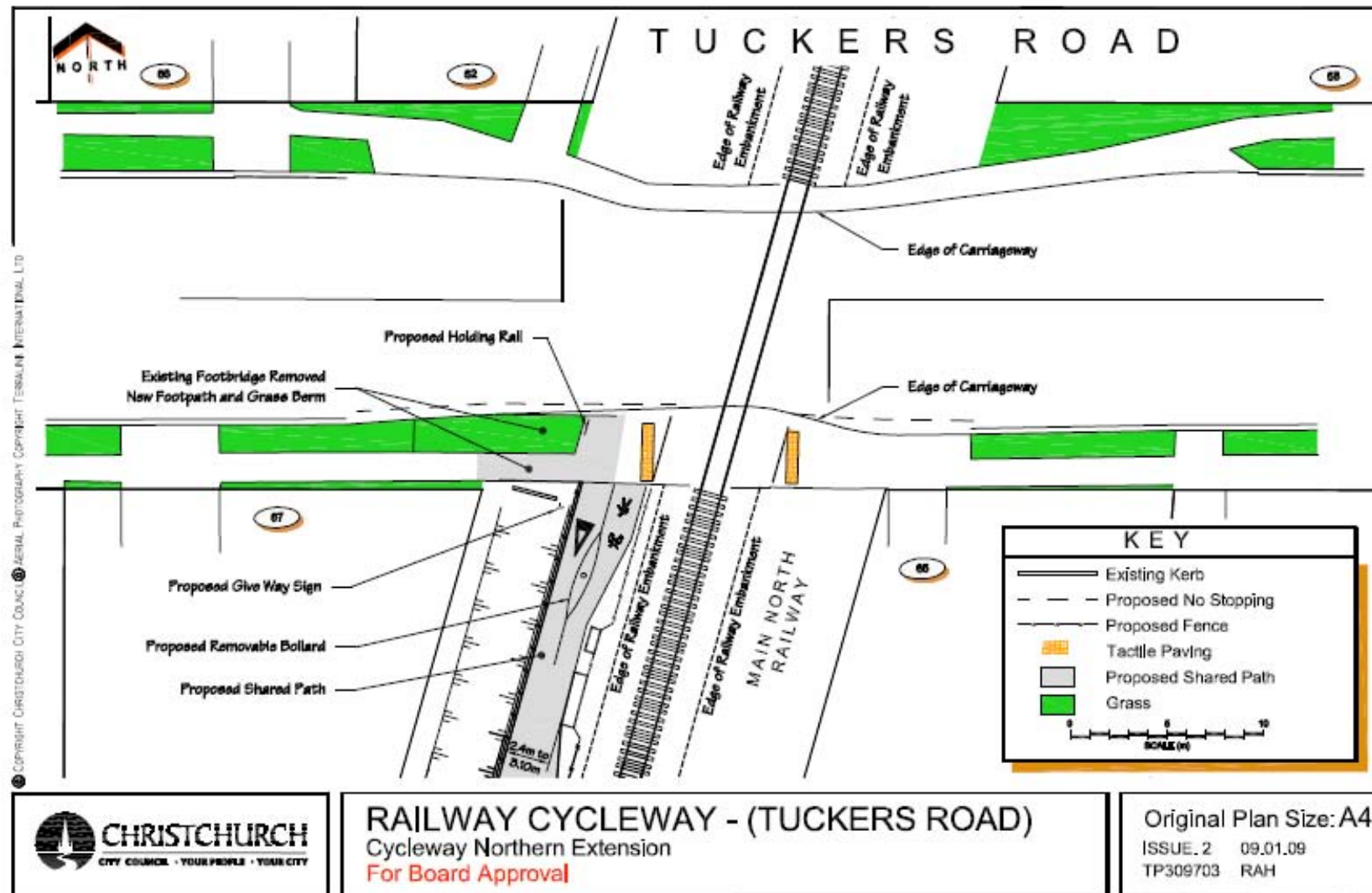
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ATTACHMENT TO CLAUSE 11
Attachment 1







12. SHIRLEY PAPANUI YOUTH DEVELOPMENT FUND – REQUESTS FOR FUNDING

General Manager responsible:	General Manager, Community Services, DDI 941-8607
Officer responsible:	Unit Manager, Community Recreation
Author:	Helen Miles, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to present six Youth Development fund applications for funding in the 2008/09 financial year to the Shirley Papanui Community Board. The **attached** table also includes the recommendations for allocation made by the Community Recreation Adviser.

EXECUTIVE SUMMARY

2. Attached is a table summarising the application for funding via the Youth Development fund. The total cost of projects is \$24,609 with \$400 of this being requested from the scheme by the following:

Belfast School	(as much as possible)
Ashleigh Davidson	\$500
Darren Coyne	\$500
Matthew Arscott	\$1,000
Emma Green	\$500
Joshua Williams	\$500
3. The board has \$3,590 available for distribution for youth development purposes. The Community Recreation Adviser has made recommendations totalling \$1,850. However; the final decision relating to funding belongs with the Community Board.

FINANCIAL IMPLICATIONS

4. The Shirley Papanui Community Board has available \$3,590 from Youth Development fund for allocation.

LEGAL CONSIDERATIONS

5. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

6. This fund aligns with the 2006-16 LTCCP.

ALIGNMENT WITH STRATEGIES

7. This fund aligns with the Strengthening Communities Strategy.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board makes the following allocations from the Board's 2008/09 Youth Development fund to each applicant as follows:

- (i) **Belfast School**
\$350 from 2008/09 Youth Development Scheme funds to assist with costs for students to attend their leadership camp in March 2009.
- (ii) **Ashleigh Davidson**
\$500 from 2008/09 Youth Development Scheme funds to attend the Friendship Ice Hockey Tournament being held in Hachinohe, Japan in April 2009.

12. Cont'd

- (iii) **Joshua Williams**
\$250 from 2008/09 Youth Development Scheme funds to attend the Friendship Ice Hockey Tournament being held in Hachinohe, Japan in April 2009.
- (iv) **Darren Coyne**
\$250 from 2008/09 Youth Development Scheme funds to attend the World Schools golf challenge Tournament in Adelaide in April 2009.
- (v) **Matthew Arscott**
Youth Development application to be declined.
- (vi) **Emma Green**
\$500 from 2008/09 Youth Development Scheme funds to attend the World Irish dancing Championships being held from the in Philadelphia in April 2009.

DEPUTY CHAIRPERSON'S RECOMMENDATION

For discussion.

ATTACHMENT TO CLAUSE 12

Name of Individual and address	Project Description	Benefits	Fundraising	Project Cost		Amount Requested	Comments	Recommended Funding
Belfast School Year 8	This Leadership Camp has been organised for school prefects and house captains. The goal of the camp is to develop the full potential of their leaders, giving these children the skills and knowledge to succeed in their leadership roles. 12 students, all of whom are Year 8, will attend the camp. All these Year 8 students will also attend a general school camp this year, for this reason, costs for this Leadership Camp are being kept to an absolute minimum. The camp will run from the 4/3/09 to 5/3/09	<ul style="list-style-type: none"> To increase knowledge and leadership skills 	The Pupils will all be asked to contribute an amount. This amount will be dependent on this grant.	EXPENSES	Cost (\$)	As much as possible	<ul style="list-style-type: none"> Pupils attending this camp where only named in the last week of school. Given the time frame and the other commitments it will be difficult for them to raise funds Each pupil will be asked to contribute towards the costs this expected to around \$20.00 Belfast School put a strong emphasis on fostering and developing leadership skills amongst their students and found the camps in the past to be invaluable. This is the 3rd time the School has applied to the Youth development scheme, the School received 04/05 \$720.00 and 06/07 \$1000.00 The School will meet any Shortfall of funds. 	Recommend \$350.00
				Te Koru Youth Centre	500.00			
				Tutors (rock climbing etc)	400.00			
				Transport	50.00			
				Resources	100.00			
				Programming planning & admin	210.00			
				GST	157.50			
				Total Cost	1,417.5			
				FUNDRAISING	00.00			
				Remaining amount to raise				
Ashleigh Davidson Momorangi Cres Year 9 Papanui High	Ashleigh is 1 of 17 children and one of two girls travelling to Hachinohe, Japan for the Friendship Ice Hockey Tournament in April 09. The Friendship Tournament will consist of 16 teams from the USA, Canada, New Zealand, Australia, South Korea, Germany, Russia, Japan and possibly South Africa. The event is held once every two years for 12 and 13 years olds to bring the youth of the world together in a tournament with an emphasis on fairplay, sportsmanship and cultural exchange. 2009 will be the 20 th anniversary of the friendship tournament and as such will be returning to the city and country that first hosted it in 1989. The families are billeted with local families during the tournament.	<ul style="list-style-type: none"> Increase and develop experience, knowledge and new skills Develop competition skills To experience a different culture 	Selling Chocolates, Sausage sizzles, Raffles, Quiz night and seeking sponsorship. The team will be doing a skate a thon early next year.	EXPENSES	Cost (\$)	\$500.00	<ul style="list-style-type: none"> Ashleigh has been playing Ice Hockey for 3 years Ashleigh last year was selected for the Canterbury 13 represented team, she was the only girl to be selected Ashleigh hopes one day to play for New Zealand Ashleigh attended Casebrook intermediate in 2008 and will be at Papanui in 2009 Ashleigh was selected for the citizenship award last year by her school. Ashleigh has been heavily involved in the Kapa Haka group, Te Reo, Road Patrol, choir and the School Canteen Ashleigh's Mother is committed to her involvement in sport and believes this will equip her with the skills to make the right choices when dealing with future insalubrious influences Ashleigh is from a single parent family, financial resources are limited and assistance from the board would be very much appreciated This is the first time Ashleigh has applied to the Community Board 	Recommend \$500.00
				Airfare	1,847.00			
				Transport & Sightseeing activities	694.00			
				Food	300.00			
				Accommodation and competition Levy	416.35			
				Uniforms, Insurance etc	1,065.81			
				Training costs	718.00			
				Manger costs	443.00			
				Total Cost	5,484.16			
				Fundraising	.00			
				Remaining amount to raise	.00			

Name of Individual and address	Project Description	Benefits	Fundraising	Project Cost		Amount Requested	Comments	Recommended Funding
Joshua Williams Applefield Court	Joshua is 1 of 17 youth travelling to Hachinohe, Japan for the Friendship Ice Hockey Tournament in April 09. The Friendship Tournament will consist of 16 teams from the USA, Canada, New Zealand, Australia, South Korea, Germany, Russia, Japan and possibly South Africa. The event is held once every two years for 12 and 13 years olds to bring the youth of the world together in a tournament with an emphasis on fairplay, sportsmanship and cultural exchange. 2009 will be the 20 th anniversary of the friendship tournament and as such will be returning to the city and country that first hosted it in 1989. The families are billeted with local families during the tournament.	<ul style="list-style-type: none"> • Increase and develop experience, knowledge and new skills • Develop competition skills • To experience a different culture 	Selling Chocolates, Sausage sizzles, Raffles, Quiz night and seeking sponsorship. The team will be doing a skate a thon early next year.	EXPENSES	Cost (\$)	\$500.00	<ul style="list-style-type: none"> • Joshua has been playing Ice Hockey for 6 years • Joshua last year was selected for the Canterbury 13 represented team, • Joshua dream is to play in the NHL in America • Joshua attends St Andrews College and is in year 10 • Joshua comes from a very supportative family who will ensure his involvement in this tournament. • This is the first time Joshua has applied to the Community Board and any assistance from the board would be very much appreciated 	Recommend \$250.00
				Airfare	1,847.00			
				Transport & Sightseeing activities	694.00			
				Food	300.00			
				Accommodation and competition Levy	416.35			
				Uniforms, Insurance etc	1,065.81			
				Training costs	718.00			
				Manger costs	443.00			
				Total Cost	5,484.16			
				Fundraising	.00			
				Remaining amount to raise	.00			
Darren Coyne Sheraton Place	Darren has been selected to represent St Bedes at the World Schools golf challenge Tournament in Adelaide 13-17 April 2009. The 2 nd World Schools Golf Challenge will be hosted in Adelaide South Australia. This tournament is unique because it provides the opportunity for middle to higher handicapped school golfers to participate in an international event. The tournament is a four-round stroke play event with team and individual gross and nett competitions. The 4 student teams can be boys, girls or mixed teams. Organisers expect to attract at least 80 teams from high schools in the United States, United Kingdom, Europe, Canada, Asia, New Zealand and South Africa, as well as from throughout Australia.	<ul style="list-style-type: none"> • To build lifelong friendships • Increase and develop experience, knowledge and new skills • To gain a 10th placing 	In 2009, the team will be hosting a Golf tournament, running sausage sizzles, and running a school dance. Darren currently works at Hells Pizza and saving this money for the tournament.	Airfare	1,847.00	500.00	<ul style="list-style-type: none"> • Darren is currently at St Bedes in year 12 • Darren has been playing golf for 9 years and is a member of Windsor Club • Darren currently has a handicap of 5.8 and trains six days a week in school holidays and 4 days a week during school term time. • Darren also coaches 5 – 13 year old at Edgeware Tennis club. • The financial resources of the family are limited and any assistance from the board would be much appreciated • This is the first time Darren has applied to the Community Board. 	Recommend \$250.00
				Transport & Sightseeing activities	694.00			
				Food	300.00			
				Accommodation and competition Levy	416.35			
				Uniforms, Insurance etc	1,065.81			
				Training costs	718.00			
				Manger costs	443.00			
				Total Cost	5,484.16			
				Fundraising	.00			

Name of Individual and address	Project Description	Benefits	Fundraising	Project Cost		Amount Requested	Comments	Recommended Funding
Matthew Arscott Gardiners Road	Matthew has been selected to represent St Bedes at the World Schools golf challenge Tournament in Adelaide 13-17 April 2009. The 2 nd World Schools Golf Challenge will be hosted in Adelaide South Australia. This tournament is unique because it provides the opportunity for middle to higher handicapped school golfers to participate in an international event. The tournament is a four-round stroke play event with team and individual gross and net competitions. The 4 student teams can be boys, girls or mixed teams. Organisers expect to attract at least 80 teams from high schools in the United States, United Kingdom, Europe, Canada, Asia, New Zealand and South Africa, as well as from throughout Australia.	<ul style="list-style-type: none"> To build lifelong friendships Increase and develop experience, knowledge and new skills To improve on last years placing 	In 2009, the team will be hosting a Golf tournament, running sausage sizzles, and running a school dance. Matthew intends to participate in these activities	Remaining amount to raise	.00	\$1000.00	<ul style="list-style-type: none"> Matthew is currently at St Bedes in year 12 Matthew has been playing golf for 5 years and is a member of Windsor Club Matthew currently has a handicap of 8 and trains 5 hours during the school week and in the weekend. The financial resources of the family appear to be very secure This is the first time Matthew has applied to the Community Board. 	Recommend 0.00
				Airfare	1,013.00			
				Transport	150.00			
				Accommodation and competition Levy	500.00			
				Food	350.00			
				Total Cost	2,013 .00			
				Fundraising	.00			
				Remaining amount to raise	2,013.00			
Emma Green Weston Rd St Albans	Emma has qualified for the World Irish dancing Championships These are being held from the 5 th – 12 th April in Philadelphia America. New Zealand will be sending a team of 29 dancers	<ul style="list-style-type: none"> Increase and develop experience, knowledge and new skills Develop competition skills and dance against the best in the world To increase in confidence and make new friends 		Airfare	2,856.60	500.00	<ul style="list-style-type: none"> Emma currently works as Cinema Attendant at Hoyts Riccarton, her hours vary depending on what films are out and the time of year Emma was also studying part time at Canterbury University last year and intends to return in the 2nd semester this year. Emma has been dancing since she was 7 years old. She has danced both nationally and in Sydney. This is Emma's first time dancing at the worlds. Emma currently trains on average 8 hours a week however, this increases dramatically in the lead up to competitions. The financial resources of the family are limited and any assistance from the board would be much appreciated This is the first time Emma has applied to the Community Board. 	500.00
				Insurance	350.00			
				Accommodation	1,373.19			
				Food	1320			
				Competition Levy	132.91			
				Dancing dress	1,800.00			
				shoes	364.05			
				Total Cost	8,196.75			
				Fundraising	1,254.94			
				Family contribution	1,800.00			
				Remaining amount to raise	5,141.81			

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13. SHIRLEY/PAPANUI YOUTH DEVELOPMENT FUND – REQUESTS FOR FUNDING

General Manager responsible:	General Manager, Community Services, DDI 941-8607
Officer responsible:	Unit Manager, Youth Development fund
Author:	Bruce Meder Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to present four Youth Development fund applications for funding in the 2008/09 financial year to the Shirley/Papanui Community Board. The **attached** table also includes the recommendations for allocation made by the Community Development Adviser.

EXECUTIVE SUMMARY

2. Attached is a table summarising the application for funding via the Youth Development fund. All four applicants live at the same address in Shirley. The total cost of the projects is \$4,000 with \$2,000 of this being requested from the scheme by the following:
 - Anahera Kupa \$500
 - Te Wera Tuhou \$500
 - Darci Tuhou \$500
 - Rerekohu Tuhou \$500
3. The Board has \$3,590 available for distribution for youth development purposes. The Community Development Adviser has made recommendations totalling \$2,000. However; the final decision relating to funding belongs with the Community Board.
4. There is a letter of confirmation from Te Ahikaaroa Kapa Haka Syndicate as well as a letter of support from Paula Rigby (Christchurch Art Gallery Maori Arts Advisor).

FINANCIAL IMPLICATIONS

5. The Shirley/Papanui Community Board has available \$3,590 from Youth Development fund for allocation.

LEGAL CONSIDERATIONS

6. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

7. This fund aligns with the 2006-16 LTCCP.

ALIGNMENT WITH STRATEGIES

8. This fund aligns with the Strengthening Communities Strategy (p 61).

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board makes the following allocations from the Board's 2008/09 Youth Development fund to each applicant as follows:

- (i) **Anahera Kupa**
\$500 from 2008/09 Youth Development Scheme funds to participate and compete at Te Matatini Kapahaka Festival in Tauranga from 19 – 22 February 2009.
- (ii) **Te Wera Tuhou**
\$500 from 2008/09 Youth Development Scheme funds to participate and compete at Te Matatini Kapahaka Festival in Tauranga from 19 – 22 February 2009.

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13. Cont'd

- (iii) **Darci Tuhou**
\$500 from 2008/09 Youth Development Scheme funds to participate and compete at Te Matatini Kapahaka Festival in Tauranga from 19 – 22 February 2009.
- (iv) **Rerekohu Tuhou**
\$500 from 2008/09 Youth Development Scheme funds to participate and compete at Te Matatini Kapahaka Festival in Tauranga from 19 – 22 February 2009.

DEPUTY CHAIRPERSON'S RECOMMENDATION

For discussion.

Name of Individual and address	Project Description	Benefits	Fundraising	Project Cost		Amount Requested	Comments	Recommended Funding
Anahera Kupa Briggs Road	Anahera is one of 44 people chosen to represent Waitaha via Te Ahikaaroa Performing Arts group at the Aotearoa Traditional Maori Performing Arts Festival (now known as Te Matatini). Te Matatini is one of the most important events in the Maori calendar and is an opportunity for all members of the performing groups to increase their skills and knowledge. This is especially so of the younger members as they learn from elders in an environment in which there is a rich exchange of ideas from all over the country.	<ul style="list-style-type: none"> • Increase and develop experience, knowledge and new skills in kapahaka performance, stage craft, management and event organisation • Develop competition skills • Immersion in Maori culture 	Busking, performing at events (eg Sparks in the Park, performing at events; Opening of Safer Communities Conference, Opening of FIFA Under 17 Women's Soccer Champs.)	EXPENSES	Cost (\$)	\$500.00	<ul style="list-style-type: none"> • Anahera has been involved in Maori performing arts groups for the past 5 years • Anahera is 21 years old. • This is the first time Anahera has applied to the Community Board • Anahera's father died a couple of years ago and she has minimal contact with other family members. 	Recommend \$500
				Travel	350			
				Wananga	120			
				Uniform	100			
				Koha	180			
				Food	250			
				Total Cost	1,000			
				Fundraising	200			
				Remaining amount to raise	800			
Te Wera Tuhou Briggs Road	Te Wera is one of 44 people chosen to represent Waitaha via Te Ahikaaroa Performing Arts group at the Aotearoa Traditional Maori Performing Arts Festival (now known as Te Matatini). Te Matatini is one of the most important events in the Maori calendar and is an opportunity for all members of the performing groups to increase their skills and knowledge. This is especially so of the younger members as they learn from elders in an environment in which there is a rich exchange of ideas from all over the country.	<ul style="list-style-type: none"> • Increase and develop experience, knowledge and new skills in kapahaka performance, stage craft, management and event organisation • Develop competition skills • Immersion in Maori culture 	Busking, performing at events (eg Sparks in the Park, performing at events; Opening of Safer Communities Conference, Opening of FIFA Under 17 Women's Soccer Champs.)	Travel	350	\$500.00	<ul style="list-style-type: none"> • Te Wera has been involved in Maori performing arts groups for the past 5 years • Te Wera is 21 years old. • Te Wera has recently begun working with Te Kotane at Willowbank which has enable him to pursue his passion as well as to gain employment. • Te Wera's Mother is committed to his involvement in kapahaka and will be travelling with the group to the national champs. • Te Wera is from a single parent family, his father having passed away two years ago. With 3 boys and one girl in the family financial resources are limited and assistance from the board would be very much appreciated • This is the first time Te Wera has applied to the Community Board 	Recommend \$500
				Wananga	120			
				Uniform	100			
				Koha	180			
				Food	250			
				Total Cost	1,000			
				Fundraising	200			
				Remaining amount to raise	800			

Name of Individual and address	Project Description	Benefits	Fundraising	Project Cost		Amount Requested	Comments	Recommended Funding
Darci Tuhou Briggs Road	Te Wera is one of 44 people chosen to represent Waitaha via Te Ahikaaroa Performing Arts group at the Aotearoa Traditional Maori Performing Arts Festival (now known as Te Matatini). Te Matatini is one of the most important events in the Maori calendar and is an opportunity for all members of the performing groups to increase their skills and knowledge. This is especially so of the younger members as they learn from elders in an environment in which there is a rich exchange of ideas from all over the country.	<ul style="list-style-type: none"> • Increase and develop experience, knowledge and new skills in kapahaka performance, stage craft, management and event organisation • Develop competition skills • Immersion in Maori culture 	Busking, performing at events (eg Sparks in the Park, performing at events; Opening of Safer Communities Conference, Opening of FIFA Under 17 Women's Soccer Champs.)	Travel	350	500.00	<ul style="list-style-type: none"> • Darci has been involved in Maori performing arts groups for the past 5 years • Darci is 22 years old. • Darci has recently begun working with Te Kotane at Willowbank which has enable him to pursue his passion as well as to gain employment. • Darci's Mother is committed to his involvement in kapahaka and will be travelling with the group to the national champs. • Darci is from a single parent family, his father having passed away two years ago. With 3 boys and one girl in the family financial resources are limited and assistance from the board would be very much appreciated • This is the first time Darci has applied to the Community Board 	Recommend \$500
				Wananga	120			
				Uniform	100			
				Koha	180			
				Food	250			
				Total Cost	1,000			
				Fundraising	200			
				Remaining amount to raise	800			
Rerekohu Tuhou Briggs Road	Te Wera is one of 44 people chosen to represent Waitaha via Te Ahikaaroa Performing Arts group at the Aotearoa Traditional Maori Performing Arts Festival (now known as Te Matatini). Te Matatini is one of the most important events in the Maori calendar and is an opportunity for all members of the performing groups to increase their skills and knowledge. This is especially so of the younger members as they learn from elders in an environment in which there is a rich exchange of ideas from all over the country.	<ul style="list-style-type: none"> • Increase and develop experience, knowledge and new skills in kapahaka performance, stage craft, management and event organisation • Develop competition skills • Immersion in Maori culture 	Busking, performing at events (eg Sparks in the Park, performing at events; Opening of Safer Communities Conference, Opening of FIFA Under 17 Women's Soccer Champs.) Rerekohu has also put his holiday pay towards this event.	Travel	350	\$500	<ul style="list-style-type: none"> • Rerekohu has been involved in Maori performing arts groups for the past 5 years • Rerekohu is 16 years old. • Rerekohu has been working with Te Kotane at Willowbank which has enable him to pursue his passion as well as to gain employment. Rerekohu is putting the holiday pay that he gained from this employment towards this event. • Rerekohu is presently attending a YMCA training course. • Rerekohu's Mother is committed to his involvement in kapahaka and will be travelling with the group to the national champs. • Rerekohu is from a single parent family, his father having passed away two years ago. With 3 boys and one girl in the family financial resources are limited and assistance from the board would be very much appreciated • This is the first time Rerekohu has applied to the Community Board 	Recommend \$500
				Wananga	120			
				Uniform	100			
				Koha	180			
				Food	250			
				Total Cost	1,000			
				Fundraising	200			
				Remaining amount to raise	800			

14. BOARD REPRESENTATIVES ON MONITORING GROUP FOR WESTMINSTER PARK

General Manager responsible:	General Manager Regulation and Democracy Services, DDI: 941-8462
Officer responsible:	Democracy Services Manager
Author:	Peter Croucher, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to request the Shirley/Papanui Community Board to make a recommendation to the Council on representatives for a monitoring group to assess progress with the project to develop Westminster Park.

EXECUTIVE SUMMARY

2. On 13 November 2008 the Council resolved that a monitoring group be established to assess progress with the project to develop Westminster Park, and that Westminster Sports Incorporated and the Council each have three nominated representatives on the monitoring group.
3. The monitoring group is to meet quarterly, and the nominated Council representatives are to report back to the Shirley/Papanui Community Board three monthly or as required.
4. In discussion of this item on 13 November, no decision was made regarding which Council representatives would be appointed to the monitoring group. The issue has been referred back to the Shirley/Papanui Community Board for suggestions.
5. The Board is now invited to give consideration to the appointment of the three Council nominated representatives on the monitoring group. It should be noted that staff with technical expertise relevant to the project will be available to provide information to the monitoring group.

FINANCIAL IMPLICATIONS

6. Not applicable.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

7. Not applicable.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

8. There are no legal implications involved.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

9. Not applicable.

ALIGNMENT WITH STRATEGIES

10. Not applicable.

Do the recommendations align with the Council's strategies?

11. Not applicable.

14. Cont'd

CONSULTATION FULFILMENT

12. Not applicable.

STAFF RECOMMENDATION

That the Shirley/Papanui Community Board gives consideration to the appointment of three Council nominated representatives on the monitoring group for the Westminster Park project, for recommendation to the Council.

DEPUTY CHAIRPERSON'S RECOMMENDATION

For discussion.

15. COMMUNITY BOARD ADVISER'S UPDATE

15.1 CURRENT ISSUES

15.2 REPRESENTATION REVIEW FOR THE 2010 LOCAL AUTHORITY ELECTION

Retrospective approval is requested to adopt a Board submission (**attached**) on the Representation review.

15.3 BOARD FUNDING UPDATE FOR 2008/09

15.4 CUSTOMER SERVICES REQUESTS FOR DECEMBER 2008 AND JANUARY 2009

**SUBMISSION OF THE
SHIRLEY/PAPANUI COMMUNITY BOARD
ON
REPRESENTATION REVIEW
FOR THE 2010 LOCAL AUTHORITY ELECTION**

The Shirley/Papanui Community Board (the Board) makes the following submission on the Representation Review for the 2010 Local Authority Election Initial Proposal (November 2008).

The Board **would like** to be heard in support of its submission.

COUNCIL REPRESENTATION

The Board do not support the voting of Councillors at large.

NUMBER OF COUNCILLORS

The Board supports the continuation of the Council comprising 13 elected members elected from 7 wards, and the Mayor.

WARD NAMES & STRUCTURE

The Board supports the retention of the existing ward names and communities of interest with the existing seven ward structure.

WARD SYSTEM/BOUNDARY ISSUES

The Board acknowledges that its population, as calculated in 2006, is in excess and accepts the need to adjust boundaries to meet the required +/- 10% Councillor representation limits.

The Board agrees with the Representation Review's Initial Proposal Map A that realigns the Shirley/Papanui ward boundary in four areas – Janet Stewart Reserve/Prestons Road, North Parade, Holly Road/Springfield Road and St Albans Street/Rutland Street/Mays Road.

The proposed outlined boundary adjustment outlined above will align the percent deviation per Councillor to within the +/-10% limit for the Shirley/Papanui Community Board.

Janet Stewart Reserve

Following the death in July 1993 of Mr Edmund Charles Stewart, his property of 2 hectares at 8 Lower Styx Road was bequeathed to the Christchurch City Council on the condition that it be used by the Council for the purposes of a reserve and is named "Janet Stewart Reserve" in memory of Mr Stewart's mother. The Stewart family attended the Shirley/Papanui Community Board meeting where they handed over the land and spoke to the future plan of the Reserve.

Planting days at the reserve have involved members of the Stewart family. The former importance of this site to the Maori is recognised by the planting of native flax (harakeke) and toetoe. The reserve had been within our ward since its establishment but was lost when the 1995 boundary adjustment included it within the Burwood/Pegasus ward. Despite that adjustment the Shirley/Papanui Community Board was presented with a basket woven from the first harvest of the flax in 1999 in recognition of its involvement with the reserve.

ATTACHMENT TO CLAUSE 15.2

The Board notes its close working relationship with and ongoing financial assistance to the Styx Living Laboratory in support of the Styx Vision 2000 - 2040. This relationship will be enhanced by having the Janet Stewart Reserve returned to the Shirley/Papanui ward.

The Board believes that the gain of the Janet Stewart Reserve/Prestons Road area (population 54) is more than offset by the loss to the Burwood/Pegasus ward of the North Parade area (population 750).

The Board notes that when the Council considered adopting the initial representation review on 13 November 2008, a motion that the Janet Stewart Reserve be shown in the proposal for consultation as remaining within the Burwood/Pegasus ward was lost by 8 votes to 4.

Thank you for the opportunity to comment on the Initial Proposal of the Representation Review for the 2010 Local Authority Election..

For the Shirley/Papanui Community Board

A handwritten signature in black ink, appearing to read 'Pauline Cotter', with a long horizontal stroke extending to the right.

PAULINE COTTER
DEPUTY CHAIRPERSON
9 February 2009

Processed by AMA to Ac- counts	Project/Service/Description/Group	Allocation 2008/2009
As at 11 Feb	Shirley/Papanui Discretionary Response Fund	
	Budget	60,000
	<i>Allocations made</i>	
	Youth Development Fund - Opening Balance allocation	11,600
	<i>Allocations made</i>	
26-Aug	Nicholas House (Attendance at National tournament Napier)	150
26-Aug	Nicholas Robertson (Belfast U15 Gold Coast Tour)	300
	Briden, Britten, Cayless, Gilling, Bowden (Rock Solid Camp) Paid to Papanui Youth Develop- ment for disbursement	100
15-Sep	Luke Dennison (National Tournament Napier)	150
1-Sep	Stephanie Gates (Spirit of Adventure)	300
2-Oct	Jessie Bryant (Pacific School Games - Canberra)	500
3-Oct	Christopher Wiremu (Pacific School Games - Canberra)	500
3-Oct	Michael Gudgeon ((World Forum Lillie conference France)	500
3-Oct	Mairehau High School - Alex Kerr (National Secondary Schools Basketball)	230
3-Oct	Mairehau High School - Junior Pouwhare (National Secondary Schools Basketball)	230
15-Oct	T'Neale Joie Worsley (Ban Bang Eche Tour New York)	750
15-Oct	Josh Paul Burgess (Ban Bang Eche Tour New York)	750
19-Nov	Daryl Linton (Australian Dance Sport Competition)	750
19-Nov	Shane William Anderson (Pacific School Athletics Games, Canberra)	500
19-Nov	Darnell James Shadrock (2009 Koru Tour NZ Under 14 boy's basketball)	1,000
19-Nov	Claudia Rose Copeland (Jump Jam 2008 Idol National Competition in Auckland)	300
19-Nov	Amber Jane Kirkwood (Jump Jam 2008 Idol National Competition in Auckland)	300
	Junior Heta Pouwhare (National Basketball Championships)	230
	Alex Kerr (National Basketball Championships)	230
16-Jan	Belinda Campbell (5th Annual Sydney Salsa Congress)	200
16-Jan	Matthew Teale (Canterbury Kiwis Cricket Tour)	300
	Youth Development Fund Balance - Available for allocation	3,330
15-Sep	Canterbury Cook Island Sports Assn (Cultural activities and sports weekend)	2,500
26-Nov	Westminster Sports Inc (Have a Go Day)	1,700
	Puddleducks Toy Library (Shelving and Storage)	931
	Shirley Methodist Playgroup (New Fencing)	1,600
	Community Board Conference (Community Representatives attendance)	2,900
	Community Board Awards	
9-Feb	Belfast Community Network (Youth Homeless Project Research Part 1	5,660
	St.Albans Swimming Club (coach training, emergency equipment, storage hire)	1,690
	TOTAL: Shirley/Papanui Discretionary Response Fund Unallocated	31,419

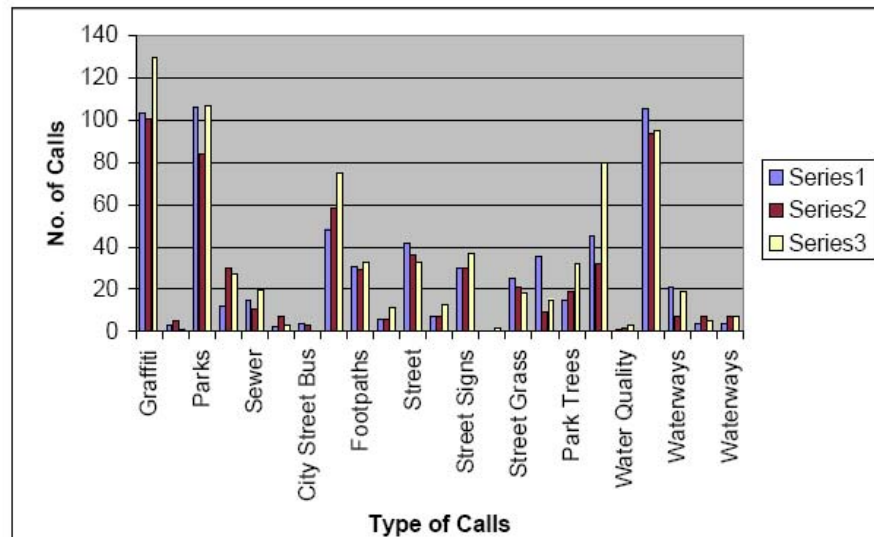


**Streets Maintenance CSR Received By Community Board
from 1 December 2008 - 31 January 2009**

As at 2 February 2009

Call Types

	CSR Type	Nov	Dec	Jan
GRA	Graffiti	103	101	129
PAG	Parks General	3	5	1
PAM	Parks Maintenance	106	84	107
PKE	Parking Enforcement	12	30	28
SER	Sewer Reactive Maintenance	15	10	19
STA	Road Markings	2	7	3
STB	City Street Bus Stops	4	3	0
STE	Street Cleaning / Sweeping	48	59	75
STF	Footpaths	30	29	33
STL	Street Lights	6	6	11
STM	Street Maintenance	42	36	33
STQ	Traffic Engineer Community Enq	7	7	13
STS	Street Signs	30	30	37
STW	Pavement Weed Control	0	0	2
STX	Street Grass Maintenance	25	21	18
STY	Street Shrubs Maintenance	36	9	15
TSA	Park Trees	15	19	32
TSS	Street Trees	45	32	80
WAQ	Water Quality	1	2	3
WAR	Water Reactive Maintenance	105	93	95
WWE	Waterways Environmental Asset	21	7	19
WWG	Waterways General	4	7	5
WWU	Waterways Utilities	4	7	7
	Totals:	665	604	765



16. ELECTED MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short brief to other members on activities that have been attended or to provide information in general that is beneficial to all members.

16.1 DEPUTY CHAIRPERSON'S REPORT

The Chairperson's report and the minutes of the Staff Chair Forum held on 28 November 2008 have already been circulated.

17. MEMBERS QUESTION

18. RESOLUTION TO EXCLUDE THE PUBLIC

Attached.

18. 2. 2009

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WEDNESDAY 18 FEBRUARY 2009

SHIRLEY/PAPANUI COMMUNITY BOARD

RESOLUTION TO EXCLUDE THE PUBLIC

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely item 19.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
PART A			
19.	KRUSES DRAIN EASEMENT – VAGUES AND MAIN NORTH ROADS) GOOD REASON TO) WITHHOLD EXISTS) UNDER SECTION 7	SECTION 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item 19 Protection of privacy of natural persons (Section 7(2)(a))

Deputy Chairperson's

Recommendation: That the foregoing motion be adopted.

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”