



## Christchurch City Council

# LYTTELTON/MT HERBERT COMMUNITY BOARD AGENDA

**TUESDAY 17 FEBRUARY 2009  
AT 9.30AM**

**MEETING ROOM  
LYTTELTON RECREATION CENTRE  
25 WINCHESTER STREET, LYTTELTON**

**Community Board:** Paula Smith (Chairperson), Jeremy Agar (Deputy Chairperson), Douglas Couch; Ann Jolliffe, Dawn Kottier and Claudia Reid.

**Community Board Adviser**

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 16 DECEMBER 2008**

The minutes of the Board's ordinary meeting of 16 December are **attached**.

**STAFF RECOMMENDATION**

That the minutes of the Board's ordinary meeting held on 16 December 2008 be confirmed.

**LYTTELTON-MT HERBERT COMMUNITY BOARD  
16 DECEMBER 2008**

**Minutes of a meeting of the Lyttelton-Mt Herbert Community Board  
held on Tuesday 16 December 2008 at 9.30am in the Meeting Room  
of the Lyttelton Recreation Centre, 25 Winchester Street, Lyttelton**

**PRESENT:** Paula Smith (Chairperson), Jeremy Agar, Doug Couch, Ann Jolliffe,  
Dawn Kottier and Claudia Reid

**APOLOGIES:** An apology for early departure was received and accepted from  
Doug Couch who retired from the meeting at 11.58am and was  
absent for part of Clause 10

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DEPUTATIONS BY APPOINTMENT**

**1.1 ELIZABETH GRAHAM – EASEMENT OVER RESERVE 4450, CHARTERIS BAY**

Mrs Graham expressed concern at the implications of granting an easement over a public reserve, as was recommended by staff in a report the Board would be considering later in the meeting. She said she felt archives needed to be searched more thoroughly to gain details of the original Mt Herbert Council decision, if any, on this issue, for example what access was approved and the width of the accessway. Mrs Graham was advised that many of the Mt Herbert County Council records had been destroyed by fire but she maintained that there were other avenues that could be pursued, possibly through National Archives.

The Chairperson thanked Mrs Graham for her deputation.

**2. CORRESPONDENCE**

**2.1 Lyttelton District Arts Council** - update on progress, together with a letter of support from Lyttelton Harbour Business Association for the proposed sculptural piece in the Lyttelton Town Centre. The Board commended the Lyttelton District Arts Council for their ongoing work and were advised that the project manager for the London Street upgrade was continuing to work with the group. Clarification would be required before February regarding funding issues, the art in public places implications and authority to build a structure on the road reserve.

**2.2 Camp Bay Residents** - expressing their concerns regarding a new barrier, the Camp Bay carpark and mowing of the beachfront area. It was confirmed that Customer Service Requests had been actioned for these three matters to be investigated.

The Board **received** the two items of correspondence and asked that staff respond as appropriate.

**3. PRESENTATIONS OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

## 5. LYTTELTON RESERVE MANAGEMENT COMMITTEE

The Board **received** the minutes of the Lyttelton Reserves Management Committee meeting held on 3 November 2008 and asked that the Board's thanks be passed to this group for the work they carry out throughout the year.

## 6. LYTTELTON HARBOUR ISSUES GROUP

The Board **received** the minutes of the Lyttelton Harbour Issues Group meeting held on 21 October 2008.

The problem, noted in the minutes, of cattle accessing the stream on the Steadfast Reserve was highlighted and staff were asked to investigate.

## 7. FORMULA FOR ELECTED MEMBERS' REMUNERATION 2009/10

The Board discussed this report and provided feedback to the Council Secretary to incorporate into a report to the Council. Board members commented that they felt the Remuneration Authority had never seriously considered the issues which the Christchurch City Council had raised in relation to the inclusion of Banks Peninsula within the city. They felt that the ruling of the Remuneration Authority had undermined the work carried out by Community Boards. It was also noted that this ruling could have created a very divisive atmosphere between the Community Boards and it was gratifying that this had not been the case.

The Board **decided** to adopt the staff recommendation.

## 8. BRIEFINGS

### 8.1 CORSAIR BAY JETTY

Ian Jackson addressed the Board and advised on three options available for the replacement of the steps on the Corsair Bay Jetty.

- (i) To replace the steps to their original configuration at a cost of \$70,000.
- (ii) Build narrower steps (1200 mm wide) at a cost of \$28,000.
- (iii) Build narrower but steeper and shorter steps at a cost of \$33,000.

He advised that it would be necessary to install two new piles and that the funding could come from an operational wharf maintenance budget as it would be maintenance of an existing structure.

Board members raised questions concerning Asset Management Plans for harbour structures and also whether there was insurance on harbour structures.

The Board indicated support for Option (ii), as presented, but requested the age of the structure be investigated to establish whether it had a heritage classification, in which case Option (i) would be supported so that the historic integrity of the jetty could be retained.

## 9. COMMUNITY BOARD ADVISERS UPDATE

The Community Board Adviser updated the Board on a range of issues including:

- Representation Review Submission – Deadline for Board submission is 9 February 2009. It was agreed to discuss this further in a joint meeting with the Akaroa-Wairewa Community Board.
- Allandale Reserve Issues – The Board asked that the Reserve Management Committee be invited to attend a future Community Board meeting.
- Letter from Patricia Laird on the state of the Library garden on London Street, public access on streets and the state of some privately owned buildings. Members noted that the Library garden was part of the London Street upgrade and suggested that Ms Laird write to the Lyttelton Business Association regarding her concerns on the state of the buildings.

**9 Cont'd**

- Water Supply Strategy – Deadline for Board submission is 6 March 2009. Members asked that this be placed on the agenda for the February Board meeting.
- Joint Extraordinary Meeting with Akaroa Wairewa Community Board to consider the Banks Peninsula signage project and the Representation Review submission to be held on either Thursday 29 January or Tuesday 3 February 2009.

**10. ELECTED MEMBERS INFORMATION EXCHANGE**

Members made specific mention of the following matters:

- Neighbourhood Support meeting update.
- Dangerous parking concerns on the corner at the beginning of Park Terrace. Staff to be requested to investigate no stopping lines.
- Gaol Trust update – staff were asked to clarify the legal situation in terms of the lease to the Trust, as it was perceived at this point that the tenure for the building was restricting the Trust from achieving its objectives.
- OnBoard newsletter – January issue ready for review and publication in early January 2009.
- Discretionary Response Fund – a report will be considered at the Board's February meeting and details of the Fund will be published in the newsletter for public information.
- Wastewater - Lyttelton Harbour basin update.

**11. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD****12. CONFIRMATION OF MEETING MINUTES – 18 NOVEMBER 2008**

The Board **resolved** that the minutes of the ordinary meeting held on Tuesday 18 November 2008 be confirmed.

**13. APPLICATION FOR FUNDING FROM THE BOARD'S DISCRETIONARY RESPONSE FUND**

The Board considered a report from the Lyttelton Anglican Parish seeking funding assistance from the Board's Discretionary Response Fund for the installation of the Christmas Light display for the 2008/09 festive season.

The Board **resolved** to allocate \$200 from its Discretionary Response Fund to the Lyttelton Anglican Parish as a contribution to fund the installation of the Christmas Light display for the 2008/09 festive season.

**14. SIMEON QUAY – PROPOSED NO STOPPING RESTRICTION**

The Board considered a report seeking to approve the stopping of vehicles being prohibited at any time on a portion of the north side of upper Simeon Quay.

The Board **resolved** that the stopping of vehicles be prohibited at any time on the north side of upper Simeon Quay commencing at a point 36 metres east of its intersection with Cunningham Terrace and extending in a easterly direction for a distance of 12 metres.

**15. EASEMENT OVER RESERVE 4450, CHARTERIS BAY**

The Board considered a report requesting approval to the granting of a right-of-way easement over Reserve 4450, Charteris Bay for the benefit of the adjoining land owners of Lot 40 DP 12000 and Lot 1 DP 12335.

There was some discussion on this item as Board members were concerned at the apparent privatisation of public land. However, they acknowledged the need to do so in this instance to formalise a situation that had existed for 65 years and was based on understandings made with the (then) Mt Herbert County Council.

The Board **resolved** to approve a right-of-way easement over Reserve 4450, subject to the following conditions:

- (a) The applicants each being responsible for all costs associated with the easement (processing, valuation, survey, legal and registration) including all Council related costs.
- (b) The consent of the Department of Conservation being sought.

**16. RECESS COMMITTEE**

The Board considered a report requesting approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last scheduled meeting for 2008 (being 16 December 2008) up until the Board resumes normal meetings proposed to commence in February 2009.

The Board **resolved**:

- (a) That a Recess Committee comprising the Board Chairperson **or** Deputy Chairperson and two Board Members be authorised to exercise the delegated powers of the Board for the period following its 16 December 2008 meeting up until the Board resumes normal business proposed to commence in February 2009.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

**17. ADOPTION OF SCHEDULE OF MEETINGS 2009**

The Board considered a report seeking the adoption of the schedule of ordinary Board meetings for 2009.

The Board **resolved** to adopt the schedule of meetings for 2009, as follows:

Tuesday 17 February 2009	9.30am	Lyttelton Recreation Centre
Tuesday 17 March 2009	9.30am	Lyttelton Recreation Centre
Tuesday 14 April 2009	9.30am	Lyttelton Recreation Centre
Tuesday 19 May 2009	9.30am	Lyttelton Recreation Centre
Tuesday 16 June 2009	9.30am	Lyttelton Recreation Centre
Tuesday 14 July 2009	9.30am	Lyttelton Recreation Centre
Tuesday 18 August 2009	9.30am	Lyttelton Recreation Centre
Tuesday 15 September 2009	9.30am	Lyttelton Recreation Centre
Tuesday 13 October 2009	9.30am	Lyttelton Recreation Centre
Tuesday 17 November 2009	9.30am	Lyttelton Recreation Centre
Tuesday 15 December 2009	9.30am	Lyttelton Recreation Centre

The meeting concluded at 12.18 pm.

**CONFIRMED THIS 17TH DAY OF FEBRUARY 2009.**

**PAULA SMITH  
CHAIRPERSON**

**3. DEPUTATIONS BY APPOINTMENT**

Nil.

**4. CORRESPONDENCE**

Nil.

**5. PRESENTATION OF PETITIONS**

Nil.

**6. NOTICES OF MOTION**

Nil.

## 7. APPLICATION FOR FUNDING FROM THE BOARD'S DISCRETIONARY RESPONSE FUND

<b>General Manager responsible:</b>	General Manager Community Support, DDI 941-8607
<b>Officer responsible:</b>	Community Development Manager
<b>Author:</b>	Community Development Adviser – Philipa Hay

### PURPOSE OF REPORT

1. The purpose of this report is to present a request for funding from the Lyttelton Community House Trust to the Lyttelton/Mt Herbert Community Board Discretionary Response Fund
2. The request is for \$3,000 towards the set up of the community kitchen, support for some of the rental costs and production costs of in-house brochures and posters advertising services and providing information.

### EXECUTIVE SUMMARY

3. There is currently a balance of \$12,841.95 remaining in the Lyttelton/Mt.Herbert Discretionary Response Fund
4. This Trust was established and gained Charitable Trust status in September 2008 with the aim of establishing a Community House in Lyttelton through partnership with a number of existing organisations, including the Sumner Redcliffs Lyttelton Union Parish, the Lyttelton Harbour Basin Youth Council, Project Lyttelton and the Banks Peninsula Community Initiatives Project.
5. The house will be accessible to all members of the communities of Lyttelton and the Harbour Basin and it is expected that over 30 people per week will be using the shared facility.
6. The need for this project was identified through work undertaken in 2007 by the Banks Peninsula Initiatives Project (sponsored by Ministry of Social Development) which recommended in the executive report that "The Community Leader (to) investigate the possibility of establishing a drop-in social service centre".
7. The Lyttelton Community House Trust is seeking financial support with the set up of the community kitchen, support for some of the rental costs and production costs of in-house brochures and posters, advertising services and providing information.
8. There are no similar projects in the Lyttelton/Mt Herbert area. In fact it is expected that this initiative will provide a focal point for other local groups as there is close liaison and continuing dialogue amongst them.
9. The community house will operate from 7 Dublin Street, Lyttelton - a two storey building owned by the local firm Stark Brothers Limited. The building has been provided at a modest rate for community use over several years
10. In the Memorandum of Understanding between the Christchurch City Council and the Banks Peninsula District Council in 2006, provision was made for an annual grant of \$7,500, increasing three per cent per annum to The Lyttelton Harbour Basin Youth Council for 'operational expenses'. At this time the youth centre occupied the lower floor at 7 Dublin Street and shared some of their costs with Work Peninsula. They therefore had no call to use these funds for rental purposes and were free to use this grant in other ways. As acquiring the added space when it became available in 2007 was considered a priority, the majority of these funds were used to cover this rent for the last financial year.
11. The house will also be used by the Lyttelton Harbour Youth Council. However, the Community House will not operate during the hours that the youth centre will be open. There has been agreement between the lease holders regarding the use of the site for this modified purpose.
12. This application has been considered a Priority 1 as it meets all eligibility and criteria for the Discretionary Response Fund and contributes to Funding Outcomes and Priorities.

## 7 Cont'd

13. A Community House (sometimes known as a 'cottage') is a place where people from the community can go to overcome social isolation through a drop-in facility, and/or get help and make connections with other agencies if needed. Community House activities and programmes range from women's and men's groups, community action groups, art classes, family literacy and numeracy courses.
14. The aim for this Community House is to provide a range of community services and initiatives, offering social, economic and education support particularly for community members on low incomes; employing and/or contracting staff to facilitate these initiatives.
15. As part of its operation the Trust will provide a small survey form which all users of the Centre will be encouraged to fill out. This will help to ensure the best use of this resource, and will also allow the Trust to identify patterns of need as they change. From this, new community initiatives may be implemented where they are deemed to be beneficial and this may also provide a starting point for dialogue with other local organisations, local and central government.

### FINANCIAL IMPLICATIONS

16. There are no ongoing financial implications. The Board has a discretionary budget and all disbursements made will be covered by this.
17. The Discretionary Response Fund currently has a balance of \$12,841.95.

The break down of costs for the project are as follows:

<b>Expenditure</b>	<b>Total Cost</b>	<b>Amount sought from this application</b>
Kitchen set up	\$500	\$500
Activities and Programmes	\$800	\$500
Rent and associated costs (per annum)	\$3,000	\$2,000
<b>Total</b>	<b>\$4,300</b>	<b>\$3,000</b>

There has been no previous funding from the Christchurch City Council for this project as this is a new initiative.

The Trust has requested a contribution towards the rent which would cover the months from mid February until 1 September 2009 in order to align with other Christchurch City Council community funding timeframes. The Trust will apply to the upcoming Strengthening Communities Fund for further project costs for 2009/10.

Other sources of funding or applications for the wider project, which has a total budget of \$61,000 are as follows:

<b>Organisation</b>	<b>Amount Requested</b>	<b>Decision</b>	<b>Pending/Result</b>
Canterbury Community Trust	\$30,000	November 2008	\$20,000 approved
Lotteries	\$20,000	March 2009	Pending
Lyttelton Port Company	\$5,000	Anytime	Pending
The Trusts	\$5,000	Anytime	Pending

### Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

18. The recommendations contained within this report align with 2006-2012 budgets and the Board's discretionary funding budget.

## 7 Cont'd

### LEGAL CONSIDERATIONS

19. Under the Community Board delegations, the Board has *“absolute discretion over the implementation of the discretionary funding allocation of \$15,000, (subject to being consistent with any policies or standards adopted by the Council).”*

There are no further legal considerations required for the recommendations contained in this report.

### Have you considered the legal implications of the issue under consideration?

20. Yes.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

21. The applications received align with the LTCCP and Activity management plans  
**LTCCP 2006-16**  
**Community Support, Page 99**  
Community – By working with community organisations to help them support their communities.  
Community – By providing funding and staff advice to community organisations.

### Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

22. The recommendations contained in this report align with the LTCCP Community Grants.

### ALIGNMENT WITH STRATEGIES

23. The applications align with the Strengthening Communities and Safe City Strategies.
24. The recommendation also aligns with the Boards Objectives, specifically:
8. Recognising the need to retain and enhance core community services to Banks Peninsula communities – Ensure that community's have access to community facilities that meet their needs.

### Do the recommendations align with the Council's strategies?

25. The recommendations align with Council Strategies.

### CONSULTATION FULFILMENT

26. Not applicable.

### STAFF RECOMMENDATION

That the Lyttelton/Mt.Herbert Community Board make a grant of \$3,000 to Lyttelton Community House Trust as a contribution towards set up costs for the Community House.

## 8. APPLICATION FOR FUNDING FROM THE BOARD'S DISCRETIONARY RESPONSE FUND

<b>General Manager responsible:</b>	General Manager Community Support DDI 941-8607
<b>Officer responsible:</b>	Community Development Manager
<b>Author:</b>	Community Development Adviser – Philippa Hay

### PURPOSE OF REPORT

1. The purpose of this report is to present a request for funding from Project Lyttelton to the Lyttelton/Mt Herbert Community Board's Discretionary Response Fund
2. The request is for \$1,500 towards the cost to research, compile and produce a print-ready file for a 30 page booklet about Project Lyttelton's journey, projects and successful methodology.

### EXECUTIVE SUMMARY

3. The Boards Discretionary Response Fund currently has a balance of \$12,841.95 remaining.
4. The goal of this project is to produce a printable/downloadable book about the work of Project Lyttelton which will inspire others to see possibilities for sustainable and community development in their own communities.
5. The project will be researched by Anneleise Hall using project information, evaluations and other background material produced by Project Lyttelton on their projects and the way in which these were developed. The booklet will be available to anyone able to access the Project Lyttelton website. Project Lyttelton has an extensive email list through which the booklet can be distributed widely. The project is scheduled for completion by June 2009.
6. It is envisaged that the project will benefit other communities who will use and, where applicable, modify the information provided in the development of their own projects
7. Success of the project will be measured by the number of webviews, downloads and enquiries received regarding the projects detailed in the booklet.
8. This application has been considered a Priority 2 as it meets all eligibility and criteria for the Discretionary Response Fund and provides a contribution to social need and development - recommended for funding.
9. Project Lyttelton, formerly Project Port Lyttelton, has had a remarkable journey. From an initial committee formed fourteen years ago to address the Main Street Project, it went on to complete award winning projects such as the Torpedo Boat Museum.
10. In 2003 the direction and focus for this group changed from honouring the past to creating a collective vision of the future. In the last five years the wide variety of projects under this organisation's banner have included waste minimisation, recreation, festivals, local food production, skill sharing , education, a farmers' market, and collective visioning workshops. Through these projects, Project Lyttelton has contributed to the social, economic, recreational and environmental wellbeing of Lyttelton.
11. By sharing what they have learned and achieved, Project Lyttelton intends to assist with building cohesive, sustainable, resilient communities through sharing their methods and successes as a model for other communities wishing to undertake similar projects.
12. Project Lyttelton is unique in both its consistent core methodology and its wide range of successful projects. The appreciative approach which they use, celebrates the good news stories of the community - enhancing cultural identity, spirit and vision, which in turn enhances the capacity for collaboration and change.
13. The Project Lyttelton model is attracting interest from the media and other groups and there are increasing enquiries for information and speakers. The group's 'Discover Lyttelton Walkway Project' won a Local Government award and featured as a best practice model in the MOT Transport Strategy, Project Lyttelton received a Christchurch Civic Trust award and both the Chair and Secretary have received community leadership awards from Christchurch City Council and Banks Peninsula District Councils.

**8 Cont'd**

- 14. A booklet such as this has not been provided by any other local organisation.
- 15. Delivery risk for this project is low.

**FINANCIAL IMPLICATIONS**

- 16. There are no ongoing financial implications. The Board has a discretionary budget and all disbursements made will be covered by this.
- 17. Previous funding received by this group from the Christchurch City Council includes:

<b>Year</b>	<b>Fund</b>	<b>Project</b>	<b>Amount</b>
2008/09	Small Projects Fund	Lyttelton Summer Street Party	\$2,000.00
2008/09	Strengthening Communities	Various projects	\$19,757.00
2007/08	Discretionary Response	Education initiative advertising etc.	\$1,000.00
2008	CCC Computers	To community groups	\$10.00
2008		Lyttelton Harbour Festival of Lights	\$20,000.00
2007/08	Community Development	Lyttelton Summer Street Party	\$3,000.00
2007		Lyttelton Harbour Festival of Lights	\$10,000.00
2007		Waste Project	\$10,000.00
2006/07	Community Development Grant	Lyttelton Summer Street Party	\$3,000.00

The amount requested for the Project Lyttelton project is \$1,500; broken down as follows:

<b>Expenditure</b>	<b>Total Cost</b>	<b>Amount sought from this application</b>
Research	\$2,000	\$1,000
Typeset	\$500	\$500
Digital Dictaphone	\$400	
IT Support	\$300	
Other	\$300	
<b>Total</b>	<b>\$3,500</b>	<b>\$1,500</b>

Project Lyttelton will contribute \$2,000 to the project, \$1,400 of their own funds and \$600 from other fundraising.

Project Lyttelton has \$92,998 in hand and all is tagged to current projects. Their annual income last year was \$203,000, and budget for the current year is \$291,000.

- 18. Financial risk for this project is low.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

- 19. The recommendations contained within this report align with 2006-2012 budgets and the Board's discretionary funding budget.

**LEGAL CONSIDERATIONS**

- 20. Under the Community Board delegations, the Board has *“absolute discretion over the implementation of the discretionary funding allocation of \$15,000, (subject to being consistent with any policies or standards adopted by the Council).”*

There are no further legal considerations required for the recommendations contained in this report.

## 8 Cont'd

### **Have you considered the legal implications of the issue under consideration?**

21. Yes.

### **ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

22. The applications received align with the LTCCP and Activity management plans  
**LTCCP 2006-16**  
**Community Support Page 99**  
Community – By providing funding and staff advice to community organisations.

### **Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

23. The recommendations contained in this report align with the LTCCP

### **ALIGNMENT WITH STRATEGIES**

24. The applications align with the Strengthening Communities and Safe City Strategies.

### **Do the recommendations align with the Council's strategies?**

25. The recommendations align with Council Strategies.

### **CONSULTATION FULFILMENT**

26. Not applicable.

### **STAFF RECOMMENDATION**

That the Lyttelton/Mt Herbert Community Board agree to make a grant of \$1,500 from its Discretionary Response Fund to Project Lyttelton as a contribution to fund the research and production of the on-line 30 page resource booklet.

## 9. LYTTTELTON HARBOUR BASIN YOUTH COUNCIL INC – REQUEST FOR FUNDING

<b>General Manager responsible:</b>	General Manager City Environment, DDI 941-8608
<b>Officer responsible:</b>	Transport & Greenspace Manager
<b>Author:</b>	Consultation Leader – Greenspace, Ann Campbell

### PURPOSE OF REPORT

1. The purpose of this report is to request that the Lyttelton/Mt Herbert Community Board approve a funding request from Lyttelton Harbour Basin Youth Council Inc to cover the costs for Project Legit to work with the young people to design and paint the two side walls and complete the mural on the back wall at Lyttelton Skate Park.

### EXECUTIVE SUMMARY

2. Lyttelton Harbour Basin Youth Council is locally run and has been in existence since 1996. The Youth Council is a response to local need with effective local solutions.
3. The Lyttelton Harbour Basin Youth Council provides a number of activities supporting the development of life and leadership skills which help develop and promote the capacity and sustainability of our community by supporting our youth through them and their parents.
4. This funding application is for costs towards the revamp of the mural in Lyttelton Skate Park, as the existing mural, which was painted approximately eight years ago, has been tagged during the last couple of years.
5. Project Legit, a community arts scheme supported by the Christchurch City Council, will work with the young people to design and paint the two side walls, while artists from Project Legit will complete a mural on the main back wall.
6. The theme of all the painting carried out will be Lyttelton and the celebration of youth, while also dedicating part of the mural to a local young person, Cody Curran, who passed away in April 2008.
7. The amount of funding being requested is \$1,215.00 (copy of quote from Project Legit **attached**).

### FINANCIAL IMPLICATIONS

8. Funding is being requested from the Lyttelton-Mt Herbert Community Board 2008/09 Reserve Discretionary fund.
9. The current balance of the Reserve Discretionary Fund is \$18,960.00.

### Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

10. Yes as per above.

### LEGAL CONSIDERATIONS

11. None identified.

### Have you considered the legal implications of the issue under consideration?

12. Yes as per above.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. **LTCCP 2006-16**  
**City Development, Page 93**  
Recreation – By incorporating elements of arts and culture into the urban environment while including the necessary space and facilities for people to recreate.

## 9 Cont'd

### **Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

14. Yes as per above.

#### **ALIGNMENT WITH STRATEGIES**

15. Social Wellbeing  
Physical Recreation and Sport Strategy  
Arts Policy & Strategy  
Youth Strategy

### **Do the recommendations align with the Council's strategies?**

16. Yes as per above.

#### **CONSULTATION FULFILMENT**

17. On Tuesday 14 October 2008, a site meeting was held with Council staff, Christchurch City Council Graffiti Office staff, Community Board members, Project Legit, Lyttelton Harbour Basin Youth Council and various key local stakeholders to discuss the project and to gather feedback from these groups.
18. The local groups that were invited were Project Lyttelton, Lyttelton Gaol Trust, Lyttelton Kidsfirst Kindergarten and liaison was also undertaken with Lyttelton Main School. Representatives from Project Lyttelton and Lyttelton Kidsfirst Kindergarten attended and expressed their views and ideas. Discussions have been held with representatives of the Gaol trust, although no one attended the on-site meeting.
19. Following discussions with these groups it was agreed that the theme to the mural should reflect young people/youth, aspects of Lyttelton town, nothing that would depict anything 'scary' or violent, and no expletives or tags while also appreciating the need for the artists to be able to be creative within those realms.
20. The Lyttelton Harbour Basin Youth Council propose to have the mural painting event as part of a re-launch of the Youth Council and to coincide with other events planned to celebrate this launch. It is anticipated that this will be a community event and Project Legit will work together with the young people while also using the opportunity to demonstrate to the community about their work while the artists are working.
21. A communication plan, including media coverage, is being established so the wider Lyttelton community will be kept informed of the project nearer to the date and will have the opportunity to visit the site during the painting of the mural.

#### **STAFF RECOMMENDATION**

It is recommended that the Lyttelton/Mt Herbert Community Board allocate \$1,215.00 from their Reserve Discretionary Fund to the Lyttelton Harbour Basin Youth Council to cover the costs for Project Legit to work with the young people to design and paint the two side walls and complete the mural on the back wall at Lyttelton Skate Park.



FloydsCreativeArts

**Project Legit Quote Form 2008.**

**Organisation:** Lyttelton Youth Centre  
**Contact Person:** Emma Odering  
**Job Description:** Mural for Lyttelton Skatopark  
**Guidelines/design/logo:** TBD  
**Space (sqm):** 60sqm  
**Health and Safety:** Gear to be provided by Project Legit  
**Date:** 10/06/2008

**Expenditure.**

Montana Spray cans x 60 @ \$16ea	\$960.00
Transport	\$20.00
Administration	\$100.00
Gst	\$135.00
<b>Total expenditure including gst</b>	<b>\$1215.00</b>

If you have any queries regarding the above quote or Project Legit, please do not hesitate to contact me on (03) 377 3147 or [projectlegit@xtra.co.nz](mailto:projectlegit@xtra.co.nz). As we cannot completely guarantee that our artwork will remain untouched, we are happy to conduct any repairs that may be required, within a reasonable timeframe.

**Miriama McDonald**  
**Manager**  
**Project Legit**

## 10. BRIEFINGS



### 10.1 LYTTELTON TOWN CENTRE UPGRADE

Jack Wormald will update the Board on the current situation with regard to the Lyttelton Town Centre Upgrade.

## 11. COMMUNITY BOARD ADVISERS UPDATE

### 11.1 CURRENT CONSULTATIONS

There are a number of documents currently open for public consultation, some of which the Board may wish to make a submission on:

- Statement of Proposal for Funding Council's Social Housing Portfolio – submissions close 2 March 2009. Consultation document has been circulated to Board members. There are a series of public drop-in sessions on this consultation including at the Trinity Hall Lyttelton Recreation Centre on Thursday 26 February, 5.15pm to 6.30pm.
- Proposed Alcohol Restrictions in Public Places Bylaw 2009 – submissions close 2 March 2009. The New Years Eve restriction in Akaroa has been included in this document. Currently there are no permanently restricted areas in the Board area and it is not proposed to introduce any.
- Draft Water Supply Strategy – submissions close 6 March 2009  
Consultation document has been circulated to Board members
- In addition, the dates for public consultation meetings on the Community Facilities Plan have been scheduled as follows:

Diamond Harbour Community Centre - Thursday 2 April 5pm to 7pm  
Lyttelton Recreation Centre - Saturday 4 April 10am to 12 noon

### 11.2 BOARD FUNDING BALANCES

**Attached** is a report showing the current balance of the Boards Discretionary Response Fund and the Reserves Discretionary Fund.

### 11.3 CUSTOMER SERVICE REQUESTS – 1 OCTOBER 2008 – 31 DECEMBER 2008

**Attached Appendices 1, 2, 3** for members information.

Processed by AMA to Accounts	Project/Service/Description/Group	Allocation 2008/2009
	<b>Lyttelton/Mt.Herbert Discretionary Response Fund</b>	
	Budget	<b>15,000</b>
	<i>Allocations made</i>	
9-Oct	Community Board Newsletter ( <i>Expenditure to 361/206/8/2</i> )	958
	Diamond Harbour OSCAR ( <i>Development of Business Plan</i> )	1,200
	Lyttelton Anglican Parish ( <i>Christmas Lights</i> )	200
	<b>TOTAL: Lyttelton/Mt.Herbert Discretionary Response Fund Unallocated</b>	<b>12,642</b>
	<b>Lyttelton/Mt. Herbert Reserves Discretionary Fund</b>	
	Budget	<b>20,000</b>
	<i>Allocations made</i>	
Dec	Diamond Harbour Croquet Club	1,040
	<b>TOTAL: Lyttelton/Mt.Herbert Reserves Discretionary Fund Unallocated</b>	<b>18,960</b>

## Streets Maintenance CSR Received By Community Board from 1 Oct 2008 to 31 Dec 2008

As at 15 Jan 2009 14:17



Click on a type to drill down to subtypes

<u>Call Types</u>	<u>Bur / Peg</u>	<u>Fen / Wai</u>	<u>Hag / Fer</u>	<u>Ric / Wig</u>	<u>Spr / Hea</u>	<u>Shr / Pap</u>	<u>Aka / Wai</u>	<u>Lyt / MtH</u>	<u>Unknown</u>	<u>Totals</u>
GRA Graffiti	201	325	384	193	279	320	0	9	18	1,728
PAG Parks General	14	7	8	4	5	12	1	1	5	57
PAM Parks Maintenance	435	236	437	326	347	328	32	29	99	2,269
PKE Parking Enforcement	47	50	72	54	75	61	0	10	14	383
SER Sewer Reactive Maintenance	32	27	92	29	66	37	9	33	0	325
SET Treatment Plant	8	0	2	0	0	0	0	0	0	10
STA Road Markings	7	13	25	18	18	17	2	2	10	110
STB Bus Stops and Bus Shelters	28	22	12	17	12	18	1	0	6	116
STE Street Cleaning / Sweeping	142	149	331	242	222	174	16	21	61	1,358
STF Footpaths	83	71	145	98	121	97	5	14	6	640
STL Street Lights	25	29	39	41	27	22	3	1	2	189
STM Street Maintenance	106	106	228	243	182	141	40	32	45	1,122
STQ Traffic Engineer Community Eng	27	32	56	26	36	30	1	4	8	220
STS Street Signs	65	117	148	157	154	98	21	19	51	830
STW Pavement Weed Control	9	2	15	8	4	1	0	2	0	41
STX Street Grass Maintenance	56	62	58	67	62	66	9	4	5	389
STY Street Shrubs Maintenance	28	41	85	54	74	68	0	7	33	390
TSA Park Trees	63	46	67	71	67	53	2	9	23	401
TSS Street Trees	104	155	133	114	143	111	4	17	48	830
WAQ Water Quality	2	6	8	4	3	7	0	4	0	34
WAR Water Reactive Maintenance	179	290	478	266	495	295	63	97	19	2,183
WWE Waterways Environmental Asset	10	22	18	15	21	37	3	1	16	143
WWG Waterways General	7	3	13	8	21	13	2	4	0	71
WWU Waterways Utilities	9	11	21	10	30	17	1	0	9	108
<b>Totals:</b>	<b>1,687</b>	<b>1,823</b>	<b>2,874</b>	<b>2,063</b>	<b>2,464</b>	<b>2,024</b>	<b>215</b>	<b>319</b>	<b>478</b>	<b>13,947</b>

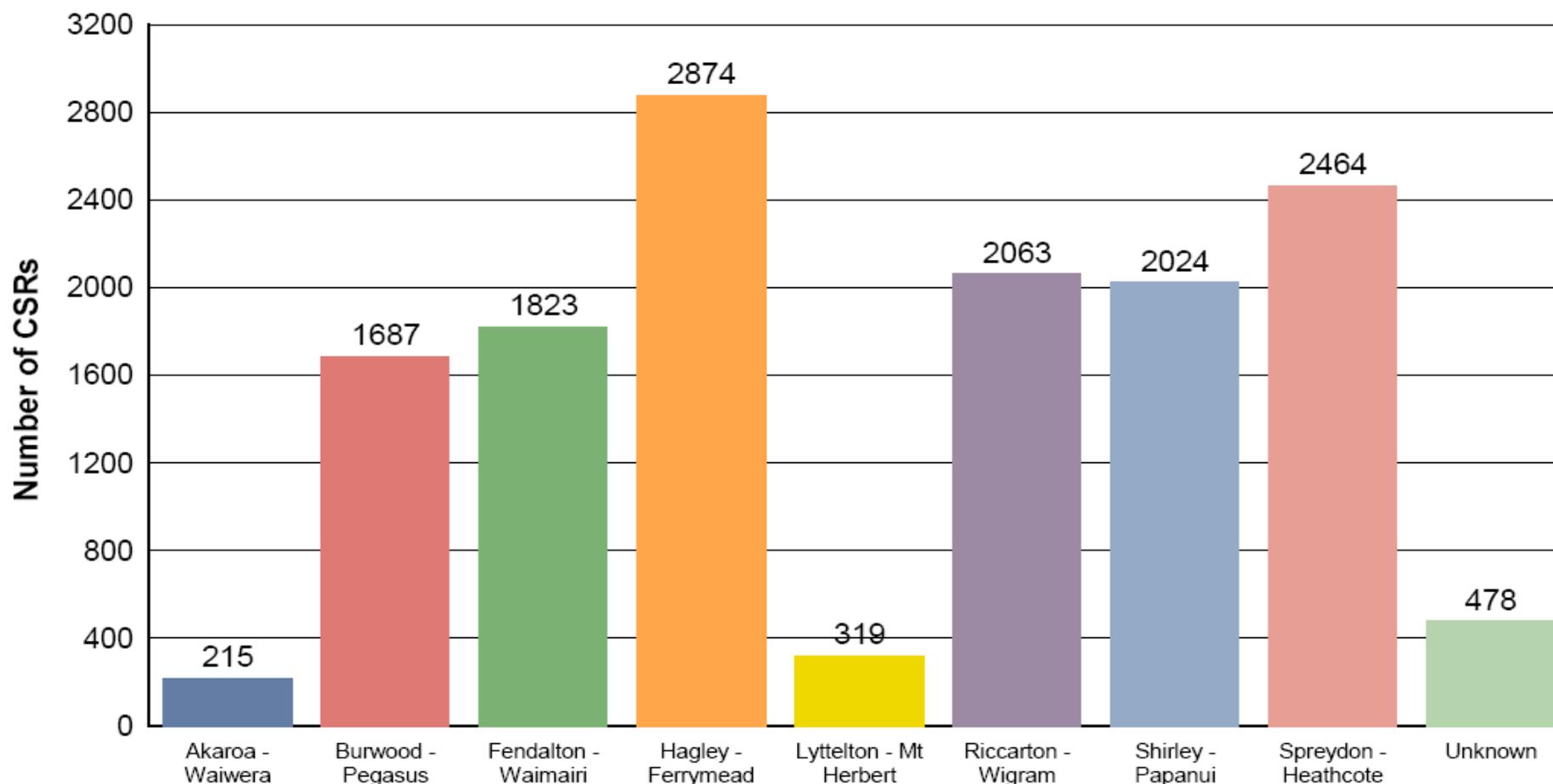
### Streets Maintenance CSR Calls Received By Community Board from 1 Oct 2008 to 31 Dec 2008

As at 15 Jan 2009 14:17

Click on a bar to drill down to Call Types for that Community Board



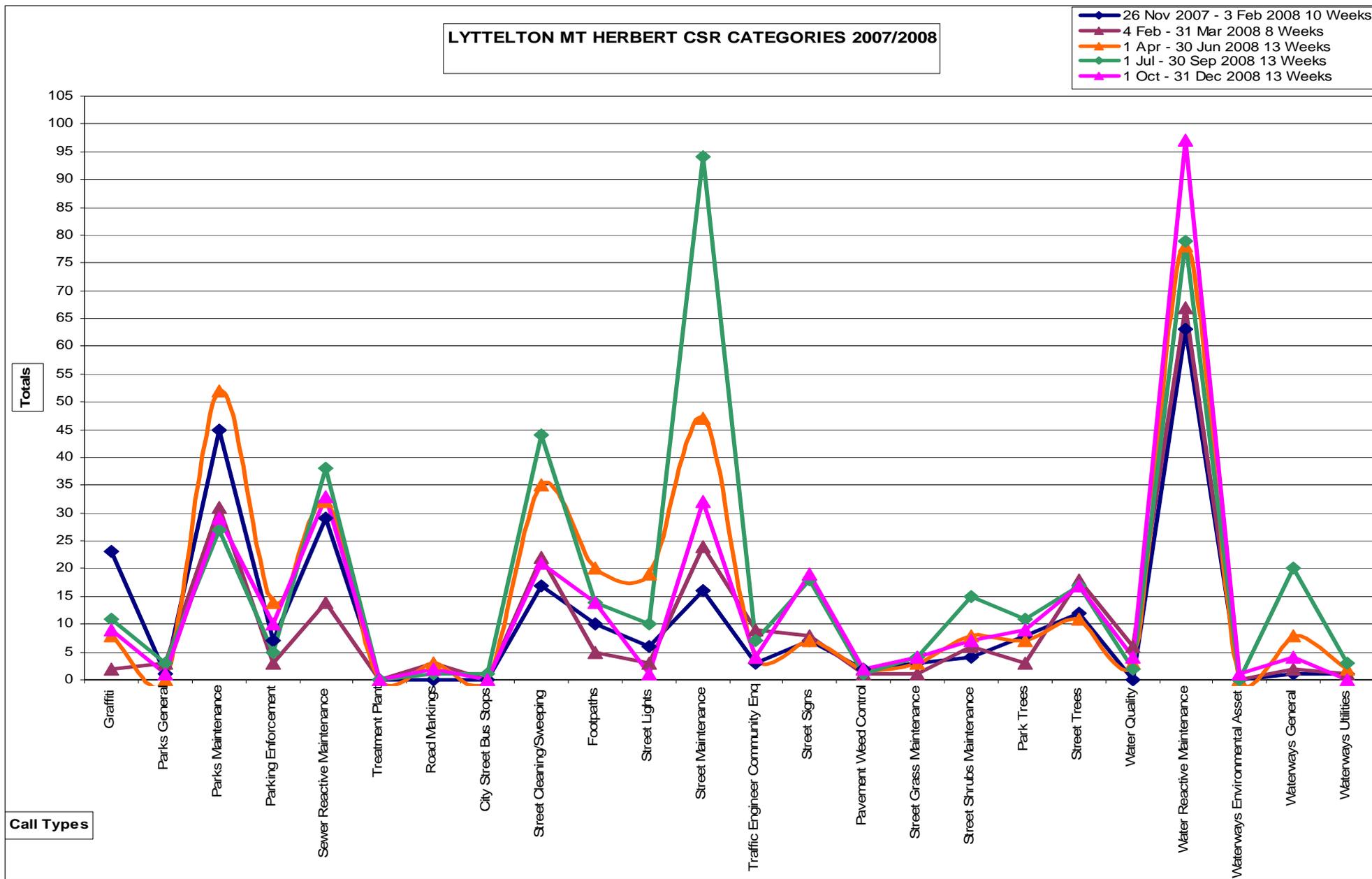
## Number of CSRs



Streets Maintenance CSR per Community Board

LYTTELTON MT HERBERT - CUSTOMER SERVICE REQUESTS  
2007/2008

	26 Nov 2007 - 3 Feb 2008 10 Weeks	4 Feb - 31 Mar 2008 8 Weeks	1 Apr - 30 Jun 2008 13 Weeks	1 Jul - 30 Sep 2008 13 Weeks	1 Oct - 31 Dec 2008 13 Weeks	TOTAL
Graffiti	23	2	8	11	9	53
Parks General	1	3	0	3	1	8
Parks Maintenance	45	31	52	27	29	184
Parking Enforcement	7	3	14	5	10	39
Sewer Reactive Maintenance	29	14	32	38	33	146
Treatment Plant	0	0	0	0	0	0
Road Markings	0	3	3	1	2	9
City Street Bus Stops	0	0	0	1	0	1
Street Cleaning/Sweeping	17	22	35	44	21	139
Footpaths	10	5	20	14	14	63
Street Lights	6	3	19	10	1	39
Street Maintenance	16	24	47	94	32	213
Traffic Engineer Community Enq	3	9	4	7	4	27
Street Signs	7	8	7	18	19	59
Pavement Weed Control	2	1	2	1	2	8
Street Grass Maintenance	3	1	3	4	4	15
Street Shrubs Maintenance	4	6	8	15	7	40
Park Trees	8	3	7	11	9	38
Street Trees	12	18	11	17	17	75
Water Quality	0	6	3	2	4	15
Water Reactive Maintenance	63	67	78	79	97	384
Waterways Environmental Asset	0	0	0	0	1	1
Waterways General	1	2	8	20	4	35
Waterways Utilities	1	1	2	3	0	7
	258	232	363	425	320	1598



**12. ELECTED MEMBERS INFORMATION EXCHANGE**

**13. QUESTIONS UNDER STANDING ORDERS**