



Christchurch City Council

AKAROA-WAIREWA COMMUNITY BOARD AGENDA

WEDNESDAY 11 FEBRUARY 2009

AT 9:30 AM

IN THE BOARD ROOM OF THE
LITTLE RIVER SERVICE CENTRE,
STATE HIGHWAY 75, LITTLE RIVER

Community Board: Stewart Miller (Chairman), Bryan Morgan (Deputy Chairman), Jane Chetwynd, Claudia Reid, Pam Richardson and Eric Ryder

Community Board Adviser
Liz Carter
Phone 941 5682 DDI
Email: liz.carter@ccc.govt.co.nz

- PART A - MATTERS REQUIRING A COUNCIL DECISION
- PART B - REPORTS FOR INFORMATION
- PART C - DELEGATED DECISIONS

INDEX

PART C	1.	APOLOGIES	
PART C	2.	CONFIRMATION OF MEETING MINUTES – 18 DECEMBER 2008	3 - 8
PART B	3.	DEPUTATIONS BY APPOINTMENT	9
PART B	4.	PRESENTATION OF PETITIONS	9
PART B	5.	NOTICES OF MOTION	9
PART B	6.	CORRESPONDENCE	9 - 10
	6.1	Mr Murray Thacker	
PART B	7.	RESERVE MANAGEMENT COMMITTEE MINUTES	
	7.1	Duvauchelle Reserve Management Committee – 8 December 2008	11 - 13
PART C	8.	AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE - 8 DECEMBER 2008	14 - 20
PART C	9.	APPLICATION TO DISCRETIONARY RESPONSE FUND	21 - 22

11.02.09

PART B	10.	BRIEFINGS	23
PART B	11.	COMMUNITY BOARD ADVISER'S UPDATE	23 - 30
PART B	12.	ELECTED MEMBERS INFORMATION EXCHANGE	31
PART B	13.	QUESTIONS UNDER STANDING ORDERS	31

11.02.09

1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 18 DECEMBER 2008**

The minutes of the Board's ordinary meeting of 18 December 2008 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting be confirmed.

11.02.09

**AKAROA/WAIREWA COMMUNITY BOARD
18 DECEMBER 2008**

**Minutes of a meeting of the Akaroa-Wairewa Community Board
held on Thursday 18 December 2008 at 9.30am in the Supper Room
of the Gaiety Hall, 105 Rue Jolie, Akaroa**

PRESENT: Stewart Miller (Chairman), Jane Chetwynd, Bryan Morgan,
Pam Richardson and Eric Ryder

APOLOGIES: An apology for absence was received and accepted from Claudia
Reid.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 Police Report

Senior Constable Steve Ditmer addressed the Board on the following matters:

- Crime Statistics - crime on the Peninsula had been very low over the past year and the apprehending of offenders had been high.
- Youth Crime - there had been no youth crimes reported in Akaroa all year. It was felt this was due in large part to the work of the Youth Trust, including the employment of a youth worker and the successful running of weekly youth evenings, which 50 - 60 young people attended.
- State Highway 75 Traffic Volume / Motorcycles - Police are concerned that motorcycles are using the state highway as a racing track, with two very serious accidents in the last year, one of which resulted in a fatality.
- Campervans in rest areas - Senior Constable Ditmer expressed his concern regarding the dumping of solid waste and rubbish from campervans when parked in rest areas.
- Little River Township Speed Limit – Police were still not happy with the 70 kph speed limit through the Little River township and intended to discuss this with the New Zealand Transport Agency.
- Police Cover over the Christmas/New Year period - the Board was advised that extra cover would occur during the Christmas/New Year period.

The Board congratulated both Senior Constable Ditmer and Senior Constable Lyle Pryor for the work they carry out as a unit in the community throughout the year.

2. CORRESPONDENCE

2.1 Little River Wairewa Promotions Group

The Board considered a letter from the Little River Wairewa Promotions Group requesting that a permanently sealed track suitable for both walking and cycling around Wairewa Pa Road be constructed.

The Board received the correspondence and referred it to staff for comment. The Board also requested that staff liaise with the local Runanga and Board member Bryan Morgan when dealing with this request.

3. AKAROA HARBOUR ISSUES WORKING PARTY MINUTES - 25 NOVEMBER 2008

The Board requested that Mr Derek Cox of the Department of Conservation (DOC), be invited to Board meetings on a quarterly or half-yearly basis so the Board could be kept informed of DOC issues on the Peninsula.

Members also suggested that it would be helpful to have a reasonably regular update from staff on water and sewer issues in the Akaroa-Wairewa area.

The Board **received** the minutes of the Akaroa Harbour Issues Working Party meeting held on 25 November 2008.

4. DUVAUCHELLE RESERVES MANAGEMENT COMMITTEE MINUTES - 10 NOVEMBER 2008

The Board **received** the minutes of the Duvauchelle Reserve Management Committee meeting held on 10 November 2008.

5. FORMULA FOR ELECTED MEMBERS' REMUNERATION 2009/10

The Board considered a report on the formulation of a proposal to be submitted to the Remuneration Authority for the payment of salaries to elected members of the Christchurch City Council for the 2009/10 year; and the associated schedule of expenses and allowances for 2009/10 to be submitted to the Remuneration Authority with the Council's proposal on the payment of salaries.

The Board felt that the percentage allocation recognised that the area of Banks Peninsula needed to be serviced by representatives. Board members also expressed their gratitude for the communication allowance which would assist greatly with the costs of Broadband, particularly for those members who had to install a satellite system.

The Board **decided** to adopt the staff recommendation subject to the points raised by members.

The Council Secretary noted the Board's comments and said she would incorporate them into a staff report to be submitted to a Council meeting in early 2009.

6. BRIEFINGS

6.1 Akaroa Town Crier

The Community Development Adviser updated the Board on the funding issue for the Akaroa Town Crier. She advised members that funding for the Town Crier was not available through the Metropolitan Strengthening Communities Fund, as originally reported. The only funding scheme option available would be for the Akaroa District Promotions (ADP), if it wished to continue to fund this position, to apply to the Board's Discretionary Response Fund in the next financial year. The Community Development Adviser also advised the Board that ADP could make a submission to the LTCCP.

6.2 Cottage - 40 Rue Jolie

The Community Development Adviser updated the Board on a proposal for the Community Garden group to use the gardens at the cottage situated at 40 Rue Jolie to grow herbs and keep the area tidy. She said the cottage was not suitable for residential accommodation in its present state. In the past overgrown vegetation had become a fire hazard and weeds were spreading into the adjacent Bowling Club grounds.

The Board expressed concern that the necessary renovation work for the cottage at 40 Rue Jolie, which is listed as a 'notable' building, was not being carried out and that the building was deteriorating as a result of this.

6 Cont'd

The Board also felt that alternative uses for the building could be investigated as part of the renovation process, although Board members primarily supported its use as a residence, because of the lack of rental accommodation in Akaroa.

The Board **decided** to pass its concerns to staff regarding the urgency of conservation and renovation work required on the Council building at 40 Rue Jolie.

The Board also supported the proposal for the Community Garden Group to be allowed to establish a garden and maintain existing gardens at the cottage, at least as an interim measure.

6.3 ATM Machine - Bank of New Zealand (BNZ)

The Community Development Adviser informed the Board that recently she had seen a situation where a disabled person had to drag themselves up the steps to use the ATM machine at the Bank of New Zealand in Akaroa. She said that as this was the only 24 hour ATM available in Akaroa it needed to be accessible to everyone.

She said at the time the ATM was installed permission had been declined for a ramp and a handrail to be installed because the bank is an historic building. She asked the Board to support any improvements to the ATM machine to make it assessable to everyone that may wish to use it.

The Board felt that this was not an acceptable situation and that the BNZ should again investigate the possibility of installing a ramp so that disabled persons could access the machine. It was also suggested that the BNZ could place a sign near the ATM machine stating where two other machines were located within private businesses in the area.

7. COMMUNITY BOARD ADVISER'S UPDATE

- 7.1 **Representation Review** - the Community Board Adviser informed the Board that submissions on the Representation Review close on 9 February 2009.

The Board indicated it wanted to make a separate submission as well as a combined one with the Lyttelton-Mt. Herbert Community Board. The Board also agreed that the status quo for community board and council representation remain, and supported Council in this regard.

- 7.2 **Banks Peninsula Community Boards Joint Meeting** - it was agreed that a joint meeting be held at the Little River Service Centre on 29 January 2009. Board members were advised that Mr Rod Lawrence would present the signage report at this meeting and the Representation Review could also be discussed.

- 7.3 **Draft Water Supply Strategy** - this booklet would be posted to members. Submissions close 6 March 2009.

- 7.4 **Agricultural and Pastoral Shows - Duvauchelle and Little River** - Board members agreed to attend the Little River A & P Show on 24 January 2009, on a rostered basis, to assist on the Council information stand.

8. ELECTED MEMBERS INFORMATION EXCHANGE

Members shared information on current issues and activities, including:

- Christchurch-Little River Railtrail Trust - Minutes of the Trust's meeting held on 17 November 2008 were discussed. Staff were asked to write to the Trust reminding it of the democratic process that the Council had decided on for the consultation on long term options for the final stage of the railtrail and reminding it of the previous discussions and resolutions of the Board and Council.

Board members also felt that the Trust should be cautioned about spending publicly raised funds on a project that does not have a community mandate.

8 Cont'd

- Akaroa School and Community Library - It had been decided at the recent Annual General Meeting that the committee would not be disbanded at present until further investigation occurred into forming a "Friends" Group.
- Resource Consents – Board members reported on concerns raised with them by members of the public regarding timeframes for resource consent applications. Often a request was made for further information of a minor nature thereby extending the statutory time allowed for the processing of such applications. Staff were asked to pass the Board's concerns on this matter to the General Manager of Regulation and Democracy Services.
- Roading - The Board thanked Council roading staff and Fulton Hogan contractors for the maintenance work and bridge repairs that have been carried out over the year.
- Akaroa District Promotions - The Board was informed that ADP was very grateful for the Board's support towards the Ellerslie Flower Show exhibition. The Board was also informed that Board member Claudia Reid would be meeting with ADP to discuss the money it is holding on term deposit and to discuss the reason why it felt it was necessary to have this money available in the future for the purchasing of the Information Centre.
- Robinsons Bay Road Bridge - The Board suggested that plaques be placed on historic bridges so that where possible when repairs were carried out they could be in keeping with the heritage of the structure and surrounding area.
- Childrens Bay Walkway - The Board was informed that volunteers would be cleaning up the beach in Childrens Bay.
- Local Contractors – The Chairman said he intended to discuss with the Chief Executive, the Board's concerns regarding the loss of jobs for local people due to contractors now being deployed from Christchurch.

PART C - DELEGATED DECISIONS

9. CONFIRMATION OF MINUTES

The Board **resolved** that the minutes of the ordinary meeting held on Thursday 20 November 2008 be confirmed.

10. APPLICATION TO DISCRETIONARY RESPONSE FUND

The Board considered a report seeking funding for the Christmas packs the Board has historically given to elderly people in the community who are in housing units or residential care.

The Board **resolved** to allocate \$275 from its Discretionary Response Fund for the purchase of Christmas Packs for local elderly citizens.

11. RECESS COMMITTEE

The Board considered a report seeking its approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last schedule meeting for 2008 (being 18 December 2008) up until the Board resumes normal meetings proposed to commence in February 2009.

The Board **resolved** that:

- (a) A Recess Committee comprising the Board Chairman and Deputy Chairman (or their nominees from amongst the remaining Board members) be authorised to exercise the delegated powers of the Board for the period following its 18 December 2008 meeting up until the Board resumes normal business proposed to commence in February 2009.
- (b) The application of any such delegation be reported back to the Board for record purposes.

12. ADOPTION OF SCHEDULE OF MEETINGS 2009

The Board considered a report seeking the adoption of the Board's ordinary meeting schedule for 2009.

The Board **resolved** to adopt the schedule of meetings for 2009, as follows:

Wednesday 11 February 2009	Little River Service Centre	9.30am
Wednesday 11 March 2009	Akaroa Service Centre	9.30am
Wednesday 8 April 2009	Little River Service Centre	9.30am
Wednesday 13 May 2009	Akaroa Service Centre	9.30am
Wednesday 10 June 2009	Little River Service Centre	9.30am
Wednesday 8 July 2009	Akaroa Service Centre	9.30am
Wednesday 12 August 2009	Little River Service Centre	9.30am
Wednesday 9 September 2009	Akaroa Service Centre	9.30am
Wednesday 7 October 2009	Little River Service Centre	9.30am
Wednesday 11 November 2009	Akaroa Service Centre	9.30am
Wednesday 9 December 2009	Little River Service Centre	9.30am

13. AKAROA MUSEUM ADVISORY COMMITTEE MINUTES - 27 NOVEMBER 2008

The Board **received** the minutes of the Akaroa Museum Advisory Committee meeting held on 27 November 2008.

14. BIRDLINGS FLAT COMMUNITY FACILITY NEEDS ASSESSMENT

The Board considered a report for a community facility at Birdlings Flat and to explore options which may help the community progress this project. The Community Development Adviser informed the Board that a submission to the LTCCP would be required from the Board for funding to purchase land for a community facility. She pointed out that Council would only be purchasing the land and that the Birdlings Flat community would raise their own funds to erect a building.

The Board **resolved**:

- (a) To include support for a community facility and possible recreational area at Birdlings Flat as part of its submission to the LTCCP.
- (b) That this project be classed as high priority in the Boards submission to the LTCCP.

The meeting concluded at 12 noon.

CONFIRMED THIS 11TH DAY OF FEBRUARY 2009

**STEWART MILLER
CHAIRMAN**

3. DEPUTATIONS BY APPOINTMENT

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

6.1 MR MURRAY THACKER

Attached is a letter from Murray Thacker requesting that the formed road in Okains Bay referred to as "Coffin's Lane", be formally name Coffins Lane and that it remain permanently open.

STAFF RECOMMENDATION

It is recommended that the Board receive this correspondence and refer it to staff for comment.

11.02.09

Attachment to
Clause 6.1



'Whare Rata'

Box 51, Okains Bay Mail Centre,
Banks Peninsula 7583.

27 January 2009.

Mrs Liz Carter.

manager, Akaroa-Wairewa Community Board,
78 Lavaud Street,
Akaroa.

I write concerning the formed road in Okains Bay always referred to as Coffin's Lane, and now signed as 'Back Road..No Exit.'

The Coffin family have lived at the head of the lane since before 1900 and have still got their house and land there, although not now living there. On behalf of a group of Okains permanent residents, I respectfully request that this fenced, formed and legal road be formally named 'Coffins Lane.'

Also, it is of great concern and inconvenience to those driving stock, riding their horses, walking or need to use this road when the main road is flooded, that this road is now regularly fenced off.

It needs to be to be open at all times.

Kerry Thacker and his family regularly have a large portion of this road shut off for their stock to graze, even though they have a large farm. Please would ^{you} ensure this important roadway is left permanently open to all.

Yours faithfully,

Murray Thacker.

May I be permitted to speak to my letter at your next Community Bd meeting.

7. DUVAUCHELLE RESERVES MANAGEMENT COMMITTEE MINUTES - 8 DECEMBER 2008

**Meeting of the Duvauchelle Reserves Management Committee
Held at the Duvauchelle Hotel Monday December 8th 2008 at 7.30 p.m.**

Welcome:

Chairman John Evans welcomed everyone to the meeting He thanked Jean and Mike for supervising the camp over Show Weekend in the absence of the caretakers.

Present:

Ken and Kay Bramley, Marye Miller, Jean Turner, Dawn Turner, John Evans, Geoff Carter, Jacque McAndrew and Mike Rooney.

Apologies Geoff for arriving late per Jacque

Motion:

That the Minutes of the previous meeting having been circulated be taken as read be passed as a true and correct record of the previous meeting

Moved: Marye **Seconded:** Jean Carried

Matters arising:

- 1 The hall tables have been purchased and Ken has started to polyurethane the tops.
- 2 The office hours are now displayed on door.
- 3 The carpets in the hall and cabins have been cleaned.
- 4 The credit card facilities will be activated when a second account signatory has had credit clearance. Jacque agreed to this.
- 5 McFarlanes' camp fees have been paid

Financial Report

Dawn circulated the financial report for November, and went through the December expenses. \$3000.00 was uplifted from the plant account. \$4000 returned.

She explained the reason for 3 GST returns instead of 1.

The PAYE account has been closed.

She will purchase petrol vouchers as a token of appreciation for all that Craig Allsop has done for the camp.

Motion

That the financial statements are accepted as presented and expenditure be approved

Moved: Dawn **Seconded:** John Carried

Correspondence

Inward

Sally and Rex Hart	Christmas card
Maurice and Sandra Fairburn	Re regarding selling van and permanent awning
Lou Dennehy	Re disabled unit power points and heating
Gillian Crowe	Re waiting list
JCL	Asphalt Contractors
Carolyn Wright	to go on waiting list
Sue Chris Brown	to go on waiting list
David Montgomery	Re purchase of Van.

Outward

CCC and Committee

Maurice and Sandra Fairburn

John Burnby

Minutes of last meeting

Rules for selling van

to go on the waiting list.

Motion:

That in Inward correspondence be Accepted and outward approved

Moved: Marye **Seconded:** Mike Carried

Correspondence Discussion.

- 1 The committee agreed a 3 pin plug should be installed in the disabled unit. Ken to get quote from Sasha The instillation of the heater has been put on hold. Committee not in favour of heaters in any of the ablutions blocks.
- 2 There was discussion as to whether the Fairburns could put there van up for sale to people on the waiting list and if no one wants to buy they can continue using site.
- 3 Montgomery's request to be discussed under general business.
- 4 Elisha Crowe to stay on waiting list. This will let the committee know the family situation.

Motion:

That the Fairburns be able to stay on their site if their van is not sold.

Moved: Geoff **Seconded:** Dawn Carried

Caretakers Report

- 1 Ken and Kay thanked campers for all their help while he was away.
- 2 The problem with the power on sites 56, 57, 59 has been resolved.
- 3 To level sites Richard Crow estimates approx \$700.00
- 4 Interleave toilet paper dispenser has been placed in disabilities unit.
- 5 The camp is fully booked from Dec 27th - 6th January.
- 6 They reported there are 2 spare sites at the boat park.
- 7 Recycling system is to be changed by council. With new weighbridge rubbish will be paid for by weight.
- 8 The sewage system is to be computerised. A nearby water tap will have to be shifted.
- 9 Trees to be looked at and trimmed as necessary.
- 10 Extra water tap required near site 14.
- 11 Ken mentioned that there was a lot of long term storage of vans and boats at the camp. Some of these belonged to non campers. There was discussion on the storage situation. It was mentioned that one camper has their commercial boat and truck parked on available camp sites. A letter is to be send advising this should be shifted. The committee felt that non campers should be discouraged from long term storage.

Motion: That storage fees be set at \$10.00 per week for non campers and \$5.00 for campers.

Moved: Jean **Seconded:** Dawn Carried

Health and safety report

- 1 Bark for the playground to be replaced where necessary.

.General Business

- 1 Caretakers House.

John met with Bruce Thomson from the council. They are to draw up plans similar to the design originally selected. They will get at least 3 prices. Geoff suggested the council get quotes from Versatile and Ideal homes as well, or put it for tender as there are several local people

interested in the contract. The feeling of the committee is that under contract the house should be completely finished and ready to move into.

2 After a sub committee looked at the position of the caretakers' house, it was decided not to change from the selected site. This has been helped by the request that some of the campers are keen to shift sites. There was discussion as to whether this is would be feasible.

3 Jean expressed concern over the situation at Show Weekend where she was left in the "lurch" so to speak. John again expressed his thanks for the great effort she and her family put in and also to Mike.

Following this situation the committee is looking into paid relief staff, when the caretakers are on leave, instead of volunteer campers.

4 It was brought to the committees' attention that there was a camper advertising their van and site for sale with no contact through the committee. Secretary to contact with rules on relinquishing and selling van.

Motion:

That the committee approves the purchase of the caravan on site 90 by campers from site 92. This will enable the committee to make vacant a suitable site for the building of the caretaker residence and camp office: by allowing the campers from site 81 to relocate to site 92. This will also allow the oversized caravan on site 73 to be shifted to site 104 which was previously being held for relocation of site 81.

Moved: Geoff Seconded: Dawn Carried. With John and Jean abstaining.

5 Following this motion Montgomerys to be advised that their interest for site 90 is no longer viable.

Meeting closed at 9.20pm

Next Meeting Duvauchelle Hall Monday 9th February 2009 at 7.30pm.

STAFF RECOMMENDATION

That the Board receive the minutes of the Duvauchelle Reserves Management Committee meeting held on 8 December 2008.

8. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE 8 DECEMBER 2008

General Manager responsible:	Peter Mitchell, Regulation & Democracy Services
Officer responsible:	Kent Wilson, Planner, Environmental Policy and Approvals Unit
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Design & Appearance Advisory Committee meeting held on Monday 8 December 2008.

The meeting was attended by Committee members Stewart Miller, Victoria Andrews, Lynda Wallace, John Davey and Peter Beaven.

Also in attendance were David Margetts and Janine Dunlop (Historic Places Trust), and Kent Wilson, Simona Marra and Rod Armstrong (Planners).

1. APOLOGIES

An apology was received and accepted from Eric Ryder.

2. APPOINTMENT OF CHAIRMAN

Stewart Miller assumed the chair for this meeting.

3. REPORT OF PREVIOUS MEETING

The Committee **received** the report of the meeting held on 8 September 2008.

4. COMMUNITY BOARD ADVISER'S UPDATE**4.1 Adoption of Schedule of Meetings - 2009**

The Committee **resolved** that the Akaroa Design and Appearance Advisory Committee meetings for 2009 be held on the first Monday of each month at 10:00 am as follows:

2 February	2 March	6 April
4 May	8 June (second Monday due to public holiday)	
6 July	3 August	7 September
5 October	2 November	7 December

It was pointed out that a meeting would only be held if there was a plan to be considered.

5. PLANS TO CONSIDER**5.1 Trinity (Presbyterian) Church, 39 Rue Lavaud - Extension of Church Vestry**

Mr Ken Paulin and Mr Frank Dickson, on behalf of the Trinity Church Property Trustees, addressed the meeting. The proposal is to extend the vestry of the Trinity Church to include an additional toilet and storage area, connecting the Church to the adjacent community hall. Documentation regarding this application had previously been circulated to members.

Mr Paulin explained the history of the church and the use of its buildings. He said the standard timber crib wall would be built 4 metres back from the corner of the church extension, giving an open space between the church and the native bush.

Mr Paulin tabled a new plan which detailed the crib wall as being straight and slightly higher in the middle and not angled as first proposed. The wall would also be constructed of a lighter timber than the heavy timber originally proposed. The window to be relocated is an original one and will be in keeping with the building.

11.02.09

Members had no issues with the plan as presented and thanked Mr Paulin and Mr Dickson for the detailed information they had supplied.

Mr Paulin and Mr Dickson then left the meeting.

5.2 Jan Cook and David Brailsford, 19 Bruce Terrace - Two Dwellings

Prior to discussion on this application Ms Andrews advised members that she may have a conflict of interest due to the fact that she had worked closely with Ms Cook on the Civic Trust Board. It was agreed that this did not constitute a conflict of interest.

Ms Cook, Mr Brailsford and Mr Chris Hoult, Architect for the applicants, addressed the meeting.

The proposal is to build two new dwellings and an accessory building on a 1054m² site in the Akaroa Residential Conservation Zone, within the Akaroa Historic Area. Documentation regarding this application had previously been circulated to members. Ms Cook felt the proposal met the guidelines for the Historic Area and pointed out the variety of buildings already existing in the area.

Ms Wallace felt the change in the window pane size was an improvement.

Additional plans for a shed were tabled. The original plans showed the proposal was to build a shed at the front of the site. The 35m² shed is to be constructed of timber and a window out of the historic house, that has been demolished due to fire, would also be used.

Colours were also tabled for members information. It was felt that the first house should be the dominant feature with a red roof and cladding at least two tones darker than white. Members agreed the second house should be more recessive with darker colouring to distinguish it.

Members asked Mr Hoult to re-present the final colour scheme to the planner and for it then to be circulated to members for their comments.

In terms of structure, several changes were recommended (refer attached plans with sketches):

- Drawing 5, looking at North-West elevation - Extend the veranda on the right hand side of the building by a further 150 mm
- Drawing 6, looking at North-East elevation - All verandas start at the same height, but because the one on the right side (south west elevation) is not as deep it ends at a higher point. Increasing the width of the south west veranda will alleviate this concern.
(The applicants thought that they could increase the depth slightly, however too much would start to encroach on the driveway space and that making the veranda/porch narrower will mean that it still appears in proportion.)
- Drawing 9, looking at North-West elevation - Remove skylight windows over garage door and extend garage roof down as a small gable to the bottom level of the skylights that are currently proposed.
- Insert skylight into the new section of roof
- All elevations - Remove weatherboards from the gables and extend main cladding up to the peak.

Members approved the plans as submitted taking into account the above recommendations.

Ms Cook explained to members that the fence had been designed so that plants could grow through it but also for security. Members had no problem with the design.

The applicants and Mr Hoult were thanked for attending and left the meeting.

5.3 **John Ryder, 91 Beach Road - Two Storied Residential Dwelling**

The proposal is to construct a new two storied residential dwelling with attached double garage and storeroom at basement level. The proposal had been presented to the September Advisory Committee meeting and members had agreed that Mr Beaven discuss the issues raised at the meeting with the applicant's architect, Kerry Mason.

Due to that meeting the following changes had been made to the design and appearance of the proposed dwelling:

- the upper floor now incorporated into the roof, making the roof the dominant feature
- the office roof now integrated with the main pitched roof form
- dormers have been kept simple

Mr Huia Reriti, Director of Modern Architecture Partners addressed the committee on behalf of the applicant.

The Historic Places Trust advised that they had not received the amended plan. They were also concerned about the issue of the site size as it related to the subdivision of the property, and felt uncomfortable commenting until what they perceived as an unresolved issue had been put to rest. They asked for clarification on this issue.

Ms Andrews expressed concern about the failure to comply with both the front and side yard setbacks and stated that the building occupies a large portion of the site. She felt that the building was too visually dominant from the street and that the 3 metre front boundary setback should be complied with. Ms Andrews also stated that the building should have more modulation, particularly in relation to the roof, and that the south elevation was too blank and urban in its form. In relation to the modulation issue she referred, by way of example, to a sketch prepared by Peter Beaven as a possible alternative design for the building.

Mr Beaven agreed with Ms Andrews that the southern elevation needed to be broken up and that the narrow slit windows were not in keeping with the vernacular of the town. He suggested the enlargement of the latter and the introduction of a window in the stairwell. Mr Davey also suggested the external expression of the chimney as a further way of detailing the southern elevation. Mr Reriti saw no insurmountable problems with these suggestions.

Mr Beaven then went on to suggest that the roof line on the northern elevation be lowered to 1.8 metres, i.e, to the gutter line, to achieve a consistent roofline along that face of the building.

The planner questioned Mr Reriti on a number of points for clarification purposes. Firstly, he asked whether the ground and first floor levels of the building complied with the front boundary setback. Mr Reriti confirmed that they did and went on to state that requiring the building to comply with the front boundary setback in full would not achieve any visual change, since the non complying garage was below ground level and will not be visible from the road. The planner advised Mr Reriti that the roadside vegetation could not be relied upon for mitigation of visual effects since that is Council property and could be removed as Council saw fit.

Members expressed concern about the unresolved issue of the ultimate site size pending the result of the subdivision application. The planner, however, advised that it was appropriate for the Committee to provide its comments on the design of the building based on the proposed lot size. Any resolution should be qualified accordingly.

Comments were also made by members about parcels of land being landlocked in relation to the proposed subdivision. The planner clarified with members that the right of way mentioned earlier did not exist on the subject site at present and that, in addition, the new parcel to be amalgamated with the adjoining property would not be landlocked from a legal point of view, as the property as a whole has both legal and physical access to Beach Road.

11.02.09

The Committee asked the applicant to provide final colours for the building and to show landscaping along the front boundary. They also requested that Sharyn Brown, the processing planner get in touch with Mr Reriti regarding the Committee's comment.

Whilst technically unrelated to the current proposal, the Committee reiterated that they were violently opposed to the notion of a bridge over the stream serving the rear portion of the subject site, should it be severed from the current title by way of a boundary adjustment subdivision.

The Committee also requested that the planner seek assurance from the Council's subdivision's team that all relevant issues are taken into account and that the two consents are not processed in isolation from each other.

6. COMMITTEE MEMBERS EXCHANGE OF INFORMATION

6.1 Terms of Reference

Ms Andrews asked that the Terms of Reference progress and that Ms Wallace's title on the committee be resolved.

Members were informed that due to work commitments it had been impossible to deal with this matter, however it was hoped that staff would be in a better position early in the new year to finalise the Terms of Reference. The Terms of Reference would then be re-presented back to the Akaroa Design and Advisory Committee for comment.

6.2 Tweed Mill Development

It was pointed out to members that further additions had occurred on this development that had not been presented to the committee to view and make comment on.

The Chairman asked that an update from the planner be given at the next meeting.

6.3 David Margetts - Historic Places Trust (HPT)

Mr Margetts shared information on current issues that the HPT is currently associated with:

- Bank of New Zealand - colour scheme
 - St. Patrick's Church - colour scheme
 - 'Glencarrig' - 7 Percy Street - Significant alterations
- Members of the committee expressed concern that any alterations to 7 Percy Street should be directed to the Akaroa Design and Appearance Advisory Committee for comment.

The meeting closed at 12:20pm.

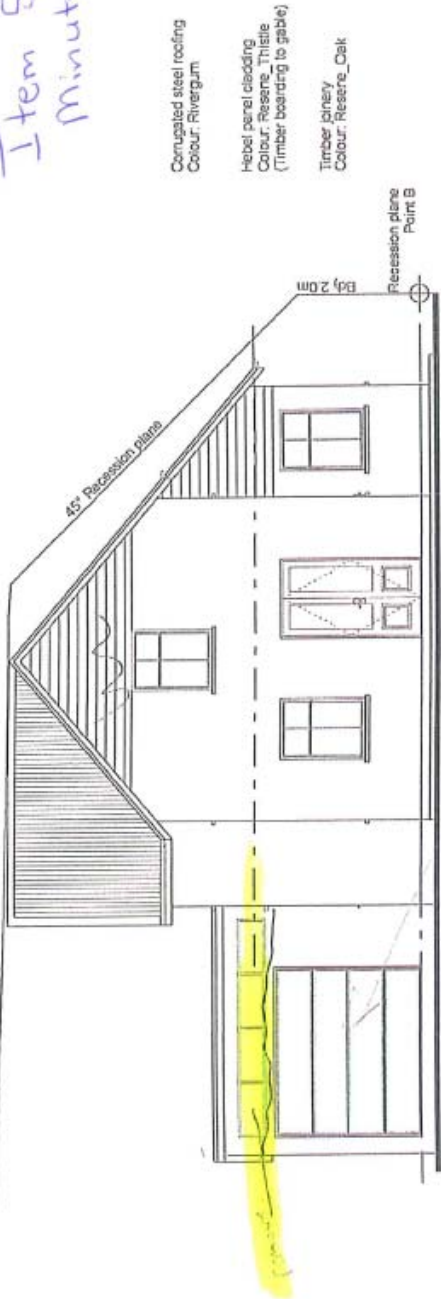
STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on 8 December 2008.

11.02.09
11.02.09
11.02.09

Item 5.2 of
Minutes

7.0m Height limit



North west elevation
Scale 1:100

- Corrugated steel roofing
Colour: Rivergum
- Hebel panel cladding
Colour: Resene_Thistle
(Timber boarding to gable)
- Timber joinery
Colour: Resene_Oak

Developed design
Client: M & L Cook
Project no. 0711

PROPOSED NEW HOUSES

19 Bruce Terrace
Akaroa

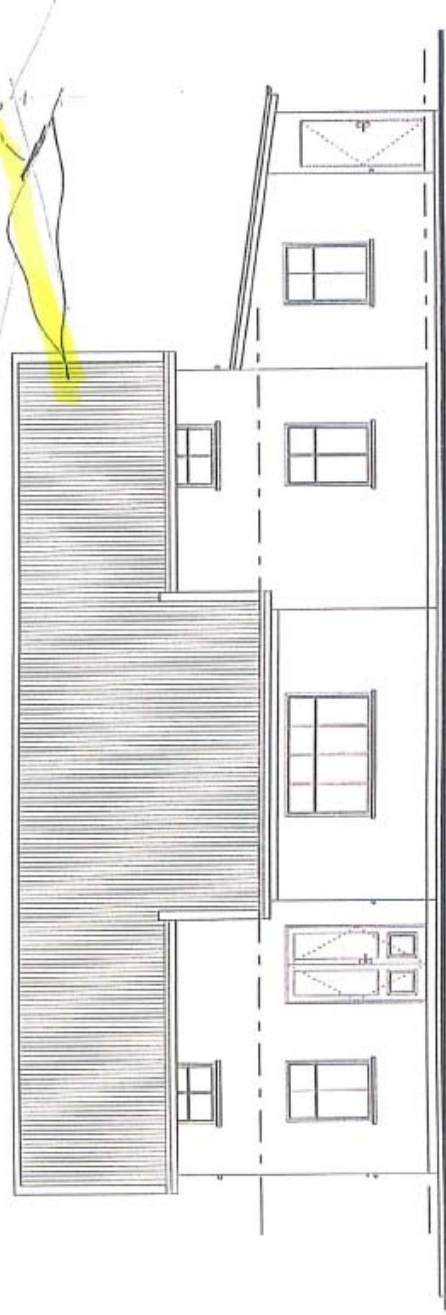
Elevations - House 2

Drawing Number 09
Scale 1:100

ALL DIMENSIONS TO BE VERIFIED ON SITE. EXCESS
DIMENSIONS WILL BE REBUILT AT THE ARCHITECT'S
RISK. THE ARCHITECT IS NOT RESPONSIBLE FOR
CONSTRUCTION DEFECTS OR DELAYS.



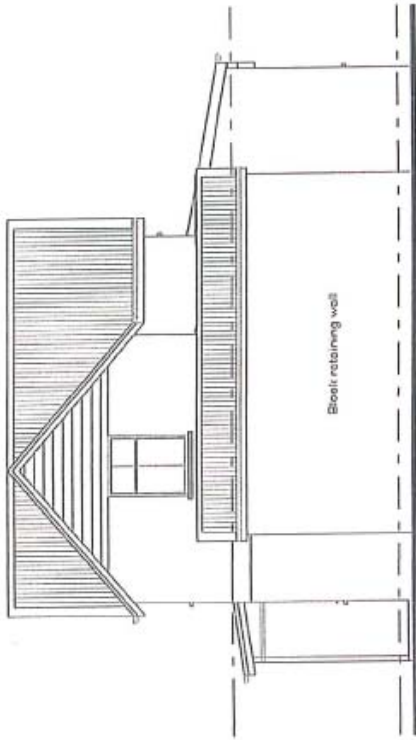
File name: 0811 Development Elevations.dwg
Plot Date: 28/02/09



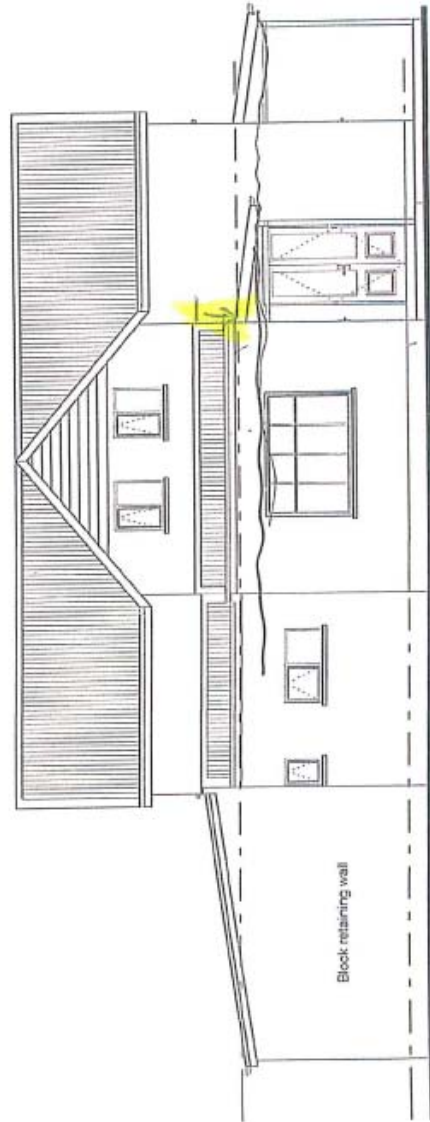
South west elevation
Scale 1:100

Item S-2 of Minutes

A. 21/02/09
D. 21/02/09



South east elevation
Scale 1:100



North east elevation
Scale 1:100

Consultant team

Developed design 
Client: M. & L. Cook
Project No. 0711

**PROPOSED
NEW HOUSES**

19 Bruce Terrace
Akaroa

Elevations - House 1

Drawing Number 06 Scale 1:100
©/M

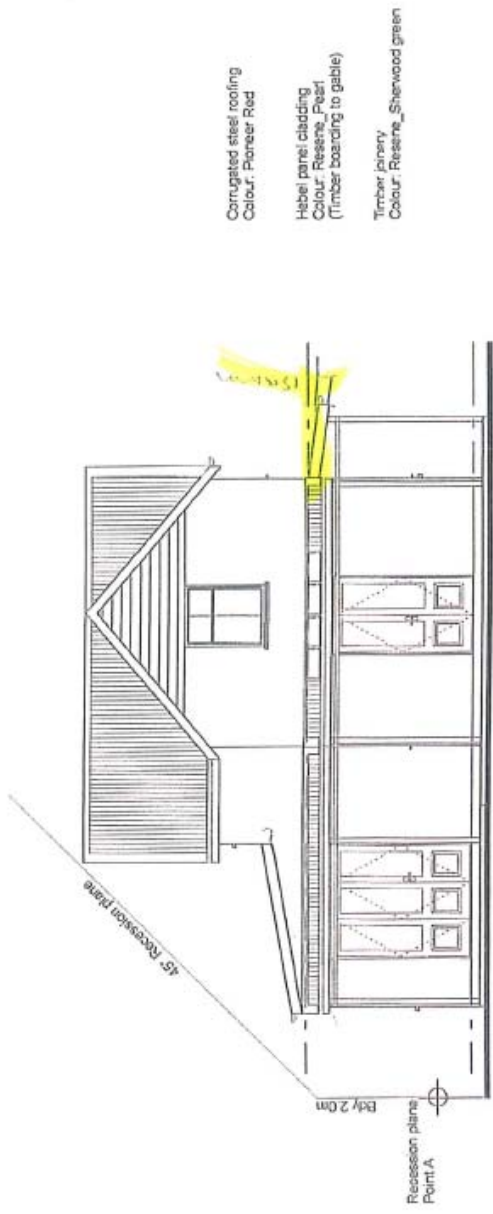
ALL DIMENSIONS TO BE VERIFIED ON SITE. ALL AREAS TO BE EXCAVATED AND FOUNDATIONS TO BE SET IN ACCORDANCE WITH THE REQUIREMENTS OF THE BUILDING ACT 2004 AND THE BUILDING REGULATIONS 2004. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE RELEVANT AUTHORITIES.



File name: 0711 Developed Drawn.dwg Plot Date: 11/02/09

24/03/09
 A. David Morrison
 E. David Cook
 23/03/09
 23/03/09

Item 5.2 of Minutes

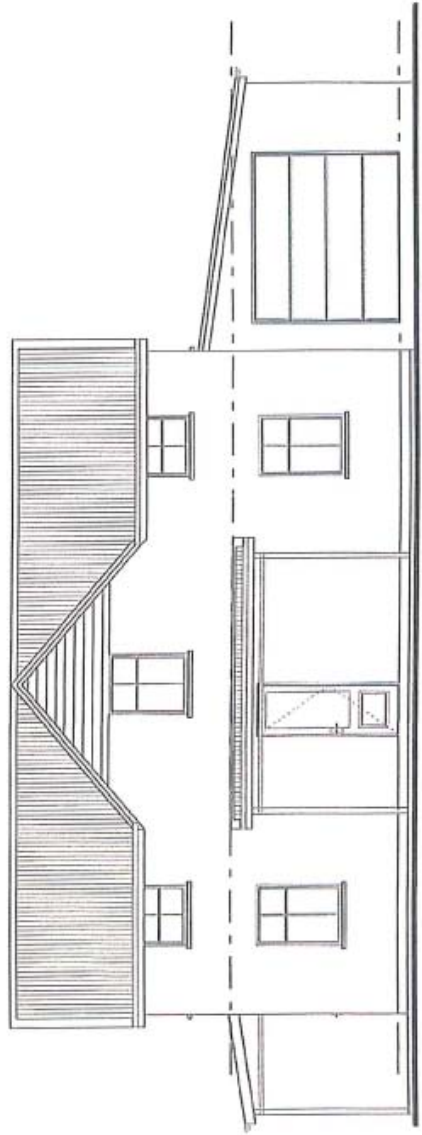


Corrugated steel roofing
 Colour: Pioneer Red

 Hebel panel cladding
 Colour: Resene_Pearl
 (Timber boarding to gable)

 Timber joinery
 Colour: Resene_Sherwood green

North west elevation
Scale 1:100



South west elevation
Scale 1:100

Consultant team

Developed design
 Client: M & L Cook
 Project no. 071

PROPOSED NEW HOUSES

19 Bruce Terrace Akaroa

Elevations - House 1

Drawing Number: 05
 Scale: 1:100
 @A4

ALL DRAWINGS TO BE VERIFIED ON SITE BEFORE PROCEEDING WITH CONSTRUCTION OR COMMENCING ANY WORK. NO LIABILITY FOR THE DRAWINGS BEING USED WITHOUT APPROVAL.



File name: 071 Elevations.dwg Plot Date: 11/2/2009

9. APPLICATION TO DISCRETIONARY RESPONSE FUND

General Manager responsible:	General Manager Community Support DDI 941-8607
Officer responsible:	Community Development Manager
Author:	Sue Grimwood – Community Development Adviser

PURPOSE OF REPORT

1. The purpose of the report is to present a funding request for \$520.00 from Project Lyttelton's education arm to the Akaroa-Wairewa Community Board Discretionary Response Fund for a *Vegetable Growing Throughout the Year* project to be held in Wairewa.
2. The current unallocated balance of the Discretionary Response Fund for the financial year to date is \$6,409 (including \$1,650 of unallocated Youth Development Funding).

EXECUTIVE SUMMARY

3. Funding is sought towards tutor costs for an adult education class in growing organic vegetables to be held in Little River.
4. Vegetable Gardening Throughout the Year is an eight x two hour course. Need has been indicated by community survey and requests for such a programme; a recognition by the community to want to grow their own organic food; limited transport and limited local shopping opportunities; and for newer residents whose previous urban living meant they were unable to grow vegetables or have a garden, a desire to learn.
5. Currently the education arm of Project Lyttelton has four other programmes planned for Little River – Using your Digital Camera and Computer; Find the Artist/Writer in You, Naturopathy and Parenting Teenagers: Our Role in their Journey.
6. All programmes offered have participant contributions of \$20.00 - \$40.00/course. Tutor fees are realistically set. This particular programme has participant costs of \$40.00 for the eight sessions.
7. The programme is planned for the end of the second school term. Although the project would fit the criteria for the Small Grants Funding scheme, the time frame falls outside that funding period. Other courses have had funding assistance from the Akaroa Area School and Hillmorton adult education classes pool.

FINANCIAL IMPLICATIONS

8. There are no financial implications outside existing budgets.
9. The balance of the Discretionary Response Fund for the financial year to date is as follows:

Youth Development Fund	2,000.00	Status - \$350.00 allocated
Akaroa Boating Club	5,000.00	Status - funded
Akaroa District Promotions	2,966.00	Status - funded
Community Board	275.00	Status - funded
Balance unallocated	6,409.00	
TOTAL	\$ 15,000.00	

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

10. Yes

LEGAL CONSIDERATIONS

11. Under the Community Board delegations, the Board has “*absolute discretion over the implementation of the discretionary funding allocation of \$15,000.00 (subject to being consistent with any policies or standards adopted by the Council)*”.

Have you considered the legal implications of the issue under consideration?

12. Yes

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. The project aligns with the LTCCP and Activity Management Plans.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

14. Yes. The Board’s discretionary funding is part of the Community Grants on page 103 of the 2006-16 LTCCP.

ALIGNMENT WITH STRATEGIES

15. The report aligns with the Strengthening Communities Strategy.

Do the recommendations align with the Council’s strategies?

16. The recommendation in this report aligns with the Strengthening Communities Strategy:

Goal 4 - “helping build and sustain a sense of local community”

Goal 8 - “improve basic life skills so that all residents can participate fully in society”.

17. The recommendation also aligns with the following Board objectives:

Objective 7 - *promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes: particularly d) – advocate for extension of recreation programmes to outlying areas;*

Objective 9 - *recognising the need to retain and enhance core community services to Banks Peninsula communities: particularly c) – support education initiatives where possible.*

CONSULTATION FULFILMENT

18. Not applicable

STAFF RECOMMENDATION

It is recommended that the Board resolve to allocate \$520.00 from its Discretionary Response Fund towards tutor costs in providing a *Vegetable Gardening Throughout the Year* course in Little River.

10. BRIEFINGS

11. COMMUNITY BOARD ADVISERS UPDATE

11.1 CURRENT CONSULTATIONS

There are a number of documents currently open for public consultation, some of which the Board may wish to make a submission on:

- Statement of Proposal for Funding Council's Social Housing Portfolio – submissions close 2 March 2009. Consultation document has been circulated to Board members. There are a series of public drop in sessions on this consultation including at the Akaroa Sports Complex on Thursday 12 February, 5.15pm to 6.30pm.
- Proposed Alcohol Restrictions in Public Places Bylaw 2009 – submissions close 2 March 2009
The New Years Eve restriction in Akaroa has been included in this document. It is proposed that the restriction remain the same as that included in the Banks Peninsula Public Places and Signs Bylaw except that the lower part of Stanley Park has now been included in the restricted area.
- Draft Water Supply Strategy – submissions close 6 March 2009
Consultation document has been circulated to Board members

The consultation on the Awa-iti Domain Landscape Development Plan is also currently taking place. The Board will have the final sign off on this document. Submissions close 15 February 2009.

In addition, the dates for public consultation meetings on the Community Facilities Plan have been scheduled as follows:

- Little River Service Centre - Saturday 2 May 10.00am to 12.00noon
- Akaroa Sports Complex - Thursday 7 May 5.00pm to 7.00pm

11.2 BOARD FUNDING BALANCES

Attached is a report showing the current balance of the Boards Discretionary Response Fund and the Reserves Discretionary Fund.

Processed by AMA to Accounts	Project/Service/Description/Group	Allocation 2008/2009
	Akaroa/Wairewa Discretionary Response Fund	
	Budget	15,000
	<i>Allocations made</i>	
	Youth Development Scheme - <i>Opening Balance allocation</i>	2,000
	<i>Allocations made</i>	
23-Sep	Nathan Pryor - <i>Australian Open Taekwondo Championships in Sydney.</i>	350
	Youth Development Fund Balance - Available for allocation	1,650
23-Sep	Akaroa Boating Club (<i>Upgrade existing launching deck and ramp</i>)	5,000
8-Dec	Akaroa District Promotions (<i>Ellerslie International Flower Show</i>)	2,966
	TOTAL: Akaroa/Wairewa Discretionary Response Fund Unallocated	5,034
	Akaroa/Wairewa Reserves Discretionary Fund	
	Budget	20,000
	TOTAL: Akaroa/Wairewa Reserves Discretionary Fund Unallocated	20,000

11.02.09

11.3 CUSTOMER SERVICE REQUESTS – 1 OCTOBER 2008 TO 31 JANUARY 2009

Attached for members information.

11.02.09

**Streets Maintenance CSR Received By Community Board
from 1 Oct 2008 to 31 Jan 2009**



CHRISTCHURCH
CITY COUNCIL - YOUR PEOPLE - YOUR CITY

As at 28 Jan 2009 11:57

Click on a type to drill down to subtypes

<u>Call Types</u>	<u>Bur / Peg</u>	<u>Fen / Wai</u>	<u>Hag / Fer</u>	<u>Ric / Wig</u>	<u>Spr / Hea</u>	<u>Shr / Pap</u>	<u>Aka / Wai</u>	<u>Lyt / MtH</u>	<u>Unknown</u>	<u>Totals</u>
GRA Graffiti	261	438	536	256	364	433	0	13	30	2,331
PAG Parks General	15	7	9	5	6	13	1	3	5	64
PAM Parks Maintenance	555	347	570	458	465	415	43	42	151	3,046
PKE Parking Enforcement	67	60	87	71	91	86	2	13	15	492
SER Sewer Reactive Maintenance	40	30	118	40	90	57	12	44	1	432
SET Treatment Plant	10	0	4	0	0	0	0	0	0	14
STA Road Markings	8	26	26	21	20	20	4	2	10	136
STB Bus Stops and Bus Shelters	33	25	16	18	13	18	1	0	9	133
STE Street Cleaning / Sweeping	187	200	472	311	345	239	19	33	80	1,886
STF Footpaths	102	95	197	133	158	129	8	15	8	846
STL Street Lights	36	35	54	55	41	32	4	3	3	263
STM Street Maintenance	132	132	305	296	230	171	59	43	58	1,427
STQ Traffic Engineer Community Eng	27	35	72	29	47	42	2	5	12	272
STS Street Signs	78	155	193	188	183	132	22	22	60	1,033
STW Pavement Weed Control	12	2	18	9	5	2	0	2	0	50
STX Street Grass Maintenance	78	69	69	81	72	80	10	8	10	477
STY Street Shrubs Maintenance	42	57	111	66	95	79	0	12	41	503
TSA Park Trees	77	65	86	83	91	88	3	10	25	528
TSS Street Trees	144	247	200	161	191	185	6	25	64	1,225
WAQ Water Quality	7	10	10	5	8	10	1	5	0	56
WAR Water Reactive Maintenance	248	383	626	362	684	374	83	126	22	2,908
WWE Waterways Environmental Asset	13	34	24	21	31	55	3	1	22	204
WWG Waterways General	8	3	24	16	37	17	5	4	0	114
WWU Waterways Utilities	11	17	30	19	36	23	4	1	13	154
Totals:	2,194	2,471	3,859	2,703	3,302	2,701	292	433	639	18,594

Attachment to Clause 11.3

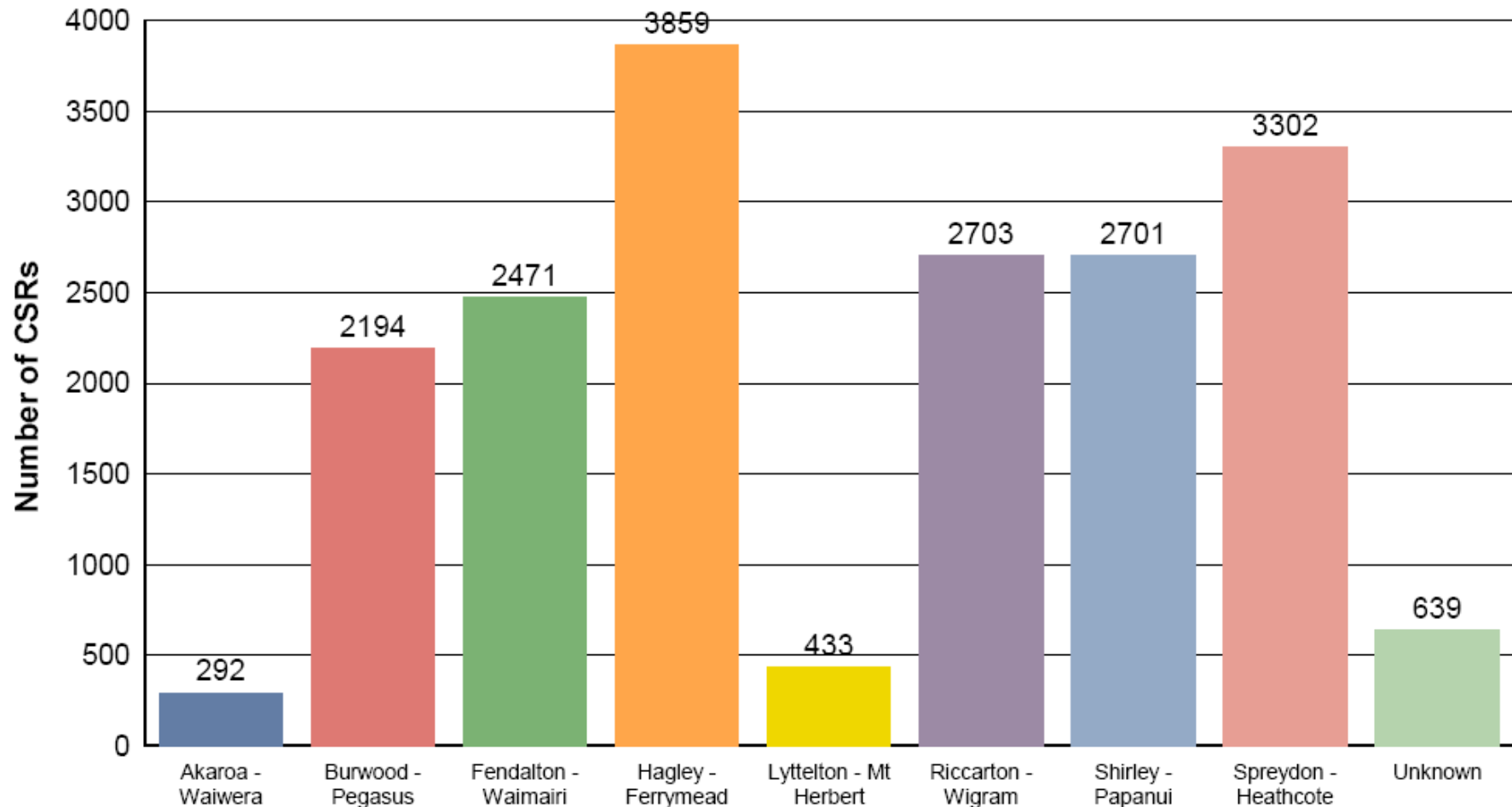
**Streets Maintenance CSR Calls Received By Community Board
from 1 Oct 2008 to 31 Jan 2009**

As at 28 Jan 2009 11:57

Click on a bar to drill down to Call Types for that Community Board



Number of CSRs



11.02.09

Streets Maintenance CSR Received By Community Board from 1 Oct 2008 to 31 Jan 2009

As at 28 Jan 2009 13:19



PAM Call Subtypes		Bur / Peg	Fen / Wai	Hag / Fer	Ric / Wig	Spr / Hea	Shr / Pap	Aka / Wai	Lyt / MtH	Unknown	Totals
PAM	Parks Maintenance	555	347	570	458	465	415	43	42	151	3,046
		5	3	8	11	3	8	0	0	7	45
BULDNG	Maintenance of Buildings on Parks	11	6	11	16	17	15	0	0	7	83
CEAMAI	Cease maintenance	0	0	1	1	1	0	0	0	0	3
CSTATS	Clock, Statue, Fountain, Memorial	3	2	24	0	3	0	0	0	5	37
EQPMTN	Play Equipment Maintenance	101	73	43	35	44	43	1	0	6	346
FIRHAZ	Cutgrass- reduce fire hazard-HIGH	2	3	4	2	4	1	0	1	2	19
FLDMTN	Field Maintenance	43	30	41	58	42	33	4	4	16	271
FLOODN	Flooding in the Park	6	1	10	5	5	3	0	0	0	30
FNCMTN	Fence Maintenance	78	35	51	66	47	67	1	3	15	363
FNCNEW	Fence New	2	1	2	2	1	4	0	1	0	13
FNCREP	Fence Replacement	5	1	3	6	0	1	0	0	0	16
FRNMTN	Furniture Maintenance	19	21	14	14	22	13	1	1	10	115
HLTHSF	Health & Safety-HIGH	21	13	16	20	20	21	3	1	2	117
INSECTS	Rats, Bees, Wasps	8	6	6	10	13	11	0	0	3	57
INVCHGE	Inventory Change	6	10	18	6	12	10	0	2	5	69
INVENT	Inventory Addition Request	3	2	2	4	0	6	0	2	2	21
INVMTN	Instruction to commence maintenance	3	2	0	4	1	6	0	0	0	16
IRRIGN	Irrigation	54	26	72	30	24	12	0	1	6	225
LEAFCOL	Leaf Collection	2	2	1	0	3	1	0	0	0	9
LGHTNG	Lighting on parks	2	1	12	3	1	1	0	0	0	20
LITTER	Litter / dumped rubbish in parks	62	29	53	45	62	37	2	5	9	304
MOWING	Grass Mowing	13	7	8	18	12	11	3	1	2	75
MOWSPL	Grass Mowing Special Request	2	0	2	1	3	2	0	0	2	12
NOXWDS	Noxious Weeds	7	1	5	3	4	0	2	3	8	33
PAVING	Paved Areas	9	6	15	9	20	16	0	0	10	85
PDPOOL	Paddling Pools	1	2	3	0	0	0	0	0	0	6
PLNTNG	Plantings	17	28	49	31	32	36	2	5	22	222
SGNAGE	Signage	6	7	10	7	10	9	3	1	3	56
SPRAYN	Spraying	1	2	2	1	2	3	0	0	0	11
STRUCT	Structure Maintenance	11	1	8	1	3	5	3	1	3	36
SUMPCL	Sump Cleaning	1	1	2	1	2	0	0	0	0	7
TLTMTN	Toilets - Non Urgent Maintenance	7	1	7	7	10	10	0	2	0	44
TOILET	Toilets	39	13	61	33	40	21	15	8	6	236
WEEDS	Weeds	5	11	6	8	2	9	3	0	0	44

11.02.09

**Streets Maintenance CSR Received By Community Board
from 1 Oct 2008 to 31 Jan 2009**

As at 28 Jan 2009 13:33



STM Call Subtypes	Bur / Peg	Fen / Wai	Hag / Fer	Ric / Wig	Spr / Hea	Shr / Pap	Aka / Wai	Lyt / MtH	Unknown	Totals
STM Street Maintenance	132	132	305	296	230	171	59	43	58	1,427
BLEEDG New Seal Bleed (<1 yr old)	2	5	10	8	3	8	4	3	17	60
CTRDMG Private Contractor Damage	3	2	0	0	5	2	1	0	0	13
GENRAL General	7	9	6	4	7	13	1	2	1	50
GRADIN Grading	36	31	91	48	46	42	26	22	14	356
GRITBLD Grit bleeding (road >1yr old)	0	0	0	0	0	0	3	0	0	3
GRNDWT Ground Water Discharge	1	0	0	5	2	2	4	2	2	18
KERBCH Kerb and channel repair or replacement	0	3	0	0	1	0	0	0	0	4
LIDDMG Damaged Manhole Lid	4	13	15	8	12	5	1	1	0	59
LIDMIS Missing Manhole Lid	2	6	10	3	6	3	0	0	1	31
LNPWER Leaning Power Pole	5	1	6	7	5	1	0	1	1	27
POTHOL Potholes	0	0	5	3	1	2	0	1	0	12
PROGRM Programming	59	42	115	155	105	59	14	8	11	568
SHWAY Statehighways	0	1	0	4	1	5	0	0	0	11
SUMPS Sumps Grate Missing	0	1	2	1	1	1	1	0	0	7
SWEEPG New Seal Sweeping	0	1	0	4	1	5	0	0	0	11
UNSEAL Unsealed Road Maintenance	6	12	39	29	24	15	1	0	10	136
VCMAIN Vehicle Crossing Cutdown Maintenance	3	3	0	2	3	3	2	3	0	19
VIBRAT Vibrations	0	0	1	1	0	0	1	0	0	3
	1	4	2	5	2	2	0	0	1	17
	3	0	3	14	6	7	0	0	0	33

11.02.09

**Streets Maintenance CSR Received By Community Board
from 1 Oct 2008 to 31 Jan 2009**

As at 28 Jan 2009 13:41



<u>WAR Call Subtypes</u>	<u>Bur / Peg</u>	<u>Fen / Wai</u>	<u>Hag / Fer</u>	<u>Ric / Wig</u>	<u>Spr / Hea</u>	<u>Shr / Pap</u>	<u>Aka / Wai</u>	<u>Lyt / MtH</u>	<u>Unknown</u>	<u>Totals</u>
WAR Water Reactive Maintenance	248	383	626	362	684	374	83	126	22	2,908
ALTLEV Alter Level Meter Box	0	7	3	2	3	2	1	0	0	18
BUGWAT Bug test and water back on	1	1	4	2	3	1	0	0	0	12
BWMAIN Burst Water Main	7	6	17	6	9	3	7	5	1	61
CNTSHT Can't shut off valve	28	48	46	34	80	28	2	6	1	273
CTRDGM Private Contractor Damage	6	14	27	18	27	13	1	4	0	110
CUTOFF Cutoff required	0	2	5	0	3	0	0	1	0	11
DAYWRK Dayworks (for CWW staff only)	7	5	26	16	20	10	14	11	4	113
LKBERM Leak on Berm	4	14	27	18	27	22	2	3	0	117
LKCONN Leak at Connection	86	142	179	131	259	149	8	10	3	967
LKHYDR Leak at Hydrant	14	17	16	18	18	15	0	6	4	108
LKPATH Leak on Pathway	21	34	84	25	69	33	3	15	0	284
LKRDWY Leak on Roadway	13	12	59	18	45	29	9	28	3	216
LKVALV Leak at Valve	6	4	10	3	9	6	2	2	0	42
LOCMET Locate Meter	1	5	5	8	7	1	0	6	0	33
MISCEL Miscellaneous	17	26	40	21	29	18	7	11	2	171
NOWTER No Water	12	18	27	20	37	10	25	15	1	165
PAINTF Paint fire hydrant box	0	0	0	0	0	1	0	1	0	2
PLUBRQ Plumber Request Water Off	1	0	0	1	0	0	0	0	0	2
RMHYPO Remove Hydrant Marker Post	0	0	1	0	1	0	0	0	0	2
SEALRQ Seal around connection required	1	4	4	3	7	4	0	0	1	24
TOBYDB Toby Box Damaged	6	3	7	3	6	3	2	0	0	30
TOBYDL Toby Box Lid Damaged	10	5	14	5	12	7	0	0	0	53
TOBYMI Toby Box Lid Missing	6	12	22	10	11	17	0	0	1	79
UNCOVB Uncover a box	1	2	3	1	1	3	0	1	0	12
VALVMI Valve Box Missing	0	0	1	0	1	0	0	0	1	3

11.02.09

12. ELECTED MEMBERS INFORMATION EXCHANGE

13. QUESTIONS UNDER STANDING ORDERS