

**AKAROA/WAIREWA COMMUNITY BOARD
SMALL GRANTS FUND ASSESSMENT COMMITTEE
AGENDA**

MONDAY 10 AUGUST 2009

AT 2PM

**IN THE BOARDROOM
AKAROA SERVICE CENTRE
78 RUE LAVAUD, AKAROA**

COMMITTEE:

Board Representatives: Pam Richardson (Chairman), Stewart Miller, Bryan Morgan, Jane Chetwynd, and Eric Ryder

Community Representatives: Gaye Jameson, Meri Robinson and Kerry Little

Community Board Adviser
Liz Carter
Phone 941 5682 DDI
Email: liz.carter@ccc.govt.nz

- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

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1. APOLOGIES

2. AKAROA/WAIREWA SMALL GRANTS FUNDING 2009/10 ALLOCATIONS

General Manager responsible:	General Manager Community Services, DDI 941-8607
Officer responsible:	Unit Manager Community Support
Author:	Matthew Pratt; Team Leader Community Grants Funding

PURPOSE OF REPORT

1. The purpose of this report is to present to the Small Grants Assessment Committee for its consideration the applications for the Akaroa/Wairewa Small Grants Fund (formerly Small Projects Fund) for 2009/10 and to seek Committee approval, under delegated authority, of final allocations.

EXECUTIVE SUMMARY

2. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strategy incorporated the Community Group Grants Review which provided the framework, principles and funding outcomes for the new Strengthening Communities Grants Funding Programme. This programme replaces the Project and Discretionary Funding process as previously used by the community boards.
3. The Strengthening Communities Grants Funding Programme comprises four funding schemes, which supersede all previous community group grant schemes, sub-schemes and categories. The schemes are:
 - (a) Strengthening Communities Fund
 - (b) Small Grants Fund
 - (c) Discretionary Response Fund
 - (d) Community Organisations Loan Scheme
5. The funding schemes enable the Council and its Community Boards to support and provide leverage opportunities for not-for-profit, community focused groups seeking funding in support of their community endeavours. Detail of the outcomes, priorities and criteria of the scheme are included in the background section of this report.
6. This report deals specifically with the Committee's allocations for the Small Grants Fund for Akaroa/Wairewa. In 2009/10 the total pool available for allocation is \$7,533.

The Decision Matrix

7. The Decision Matrix names the organisation applying for funding and clearly describes the individual project applied. Details of alignment with Council strategies and Board objectives are provided as well as historical background to projects and applicants where applicable. The matrix also includes staff recommendations for funding.
8. Under the Small Grants Funding Scheme, organisations were asked to make applications for individual projects. As such, organisations may have made more than one application in order to fund separate projects and deliver a range of services.
9. The final matrix attached to this report includes 10 applications for funding with a total amount requested of \$16,765 and a total amount recommended by staff of \$7,533.
10. In total, one ineligible application was received. Details of this application follows:

Name of Applicant	Project Cost	Amount Requested
Little River School Support Group	\$3,527	\$2,500

Timeline and Process

11. As the Small Grants Fund Assessment Committees have delegated authority from the Council to make final decisions on the Small Grants Funding for their respective wards, the Committee's decisions will be actioned immediately. All groups will then be informed of the decisions and funding agreements will be negotiated where relevant. All funding approved is for the period of September to August each year, therefore grants will be paid out in early September 2009.

FINANCIAL IMPLICATIONS

12. The Akaroa/Wairewa Community Board has \$7,533 to allocate in its Small Grants Funding for the 2009/10 year.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

13. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

14. Yes. Community Board funding decisions are made under delegated authority from the Council. On Thursday 24 July 2008, the Council made the following resolution:

That each of the Community Boards' 'Small [Grants] Fund Assessment Committees' have full authority to determine final funding decisions for their respective Community Board's 'Small [Grants] Fund Scheme' subject to full compliance with the Council's rules, policies and criteria for the 'Small Projects Fund Scheme.'

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

15. Yes. Strengthening Communities Funding and Community Board Funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

16. Yes, Strategic Direction, Strong Communities; and the Strengthening Communities Strategy.

CONSULTATION FULFILMENT

17. No external consultation needs to be undertaken, although staff have discussed funding applications with those groups that have submitted the applications.

STAFF RECOMMENDATION

- (a) It is recommended that the Akaroa/Wairewa Small Grants Assessment Committee consider and approve the recommendations contained in the **attached** Akaroa/Wairewa matrix.
- (b) Delegate authority to Committee Chairman and Community Board Chairman to confirm the minutes of the meeting.

BACKGROUND

18. The following funding outcomes have been used to evaluate and assess applications to the Small Grants Fund:
 - Support, develop and promote the capacity and sustainability of community recreation, sports, arts, heritage and environment groups;
 - Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events;
 - Increase community engagement in local decision making;
 - Enhance community and neighbourhood safety;
 - Provide community based programmes which enhance basic life skills;
 - Reduce or overcome barriers to participation; and
 - Foster collaborative responses to areas of identified need.

19. The following priorities have been taken into consideration when assessing applications:
 - Older Adults;
 - Children and Youth;
 - People with Disabilities;
 - Ethnic and Culturally Diverse Groups;
 - Disadvantaged and/or Socially Excluded;
 - Capacity of Community Organisations; and
 - Civic Engagement.

20. Each Community Board's objectives were also taken into consideration when assessing applications.

21. Core criteria for applicants to the Small Grants Fund are:
 - Not-for-profit, community-focused groups/organisations;
 - Legal entities (for applications under \$2,000); Incorporated (for applications over \$2,000);
 - Based in Christchurch City Council (CCC) area and programmes primarily for CCC residents;
 - No unresolved previous accountability requirements and no overdue debts to CCC;
 - Must provide evidence of the project need;
 - Must have appropriate financial management, accounting, monitoring and reporting practices; and
 - Must have sound governance, operational capacity and capability to deliver.

22. In making recommendations, and so as to ensure the consistency of recommendations with regard to all applications, staff held inter-unit collaboration meetings. At the meetings individual applications were discussed and critically assessed. The meetings included staff from Community Development, Community Engagement, Recreation and Sports, Greenspace and Democracy Services.

23. All applications appearing on the Decision Matrix have been assigned a Priority Rating. The current Priorities Ratings are as follows:
 - P1. Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 - P2. Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 - P3. Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
 - P4. Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities; or insufficient information provided by applicant (in application and after request from Advisor); or other funding sources more appropriate. Not recommended for funding.

24. With regards to Priority One (P1) recommendations, staff have used the following criteria to determine whether or not an application can be deemed significant:

- Impact the project has on the city
- Reach of the project
- Depth of the project
- Value for Money
- Best Practice
- Innovation
- Strong alignment to Council Outcomes and Priorities
- Noteworthy leverage or partnership/match funding from other organisations or government departments.

AKAROA WAIREWA SMALL PROJECTS FUND - 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 Three Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
 Four Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

Priority	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
1	Akaroa & Bays Probus Club	The Akaroa and Bays Probus Club is organising a trip for a group of 35 members to visit Milford Sound in April 2010. Contribution is sought towards the cost of the coach hire.	\$900	\$4,930	\$850	Participants and membership fees will cover \$3,400 of this cost with additional accommodation and meals being paid for by the individual.	2008/09 - \$440 (hall hire, postage and volunteer travel to area meetings)	That the Akaroa/Wairewa Small Grants Fund Assessment Committee makes a grant of \$850 to the Akaroa & Bays Combined Probus Club towards coach hire for the Milford trip.	2

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Improving the range and quality of recreational experiences on Banks Peninsula
- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies

- Strengthening Communities Strategy
- Ageing Together Policy
- Equity and Access for People with Disability Policy

Staff comments including evidence of need:

The Akaroa & Bays Combined Probus Club advances intellectual and cultural interests among adults who have retired, or are semi-retired, from their previous occupations; and to arrange activities providing opportunities for fellowship, the development of acquaintances and social interaction. The Club also fills a social role for adults who have retired.

Monthly meetings are well attended by 40-60 members. Guest speakers provide discussion on topical and interest issues.
 Probus outings, trips away and meetings provide participants with a social time, an opportunity to share experiences and to keep active in a safe group environment.

Any trips away/outings do not exclude those with disabilities, membership being inclusive.
 In April 2010 the group intend having a trip away, travelling to Milford Sound, with 30-40 members participating.

Two quotes have been included with the application for the cost of coach hire for the Milford trip: \$4,930 and \$6,548.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND - 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 Three Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
 Four Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

Priority	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
2	Akaroa Croquet Club	<p>Centenary Celebrations</p> <p>The Akaroa Croquet Club will celebrate their centenary in Akaroa on the 9th of December 2009.</p> <p>Contribution is sought towards the administrative and volunteer costs for the event and for a set of competition balls (second Colouss) and hoops.</p>	\$2,000	\$2,000	\$1,558	Any funding shortfall will be met from registration fees and small club reserves along with club fundraising.	2008/09 - \$960 (Purchasing two sets of balls for competition games)	That the Akaroa/Wairewa Small Grants Fund Assessment Committee makes a grant of \$1,558 to the Akaroa Croquet Club towards the club's centenary celebrations.	2

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Improving the range and quality of recreational experiences on Banks Peninsula
- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies

- Strengthening Communities Strategy
- Physical Recreation and Sport Strategy

Staff comments including evidence of need:

On the 9th December 2009 the Akaroa Croquet Club, a small group of predominantly older residents, wish to celebrate and recognise one hundred years of croquet in Akaroa.

Croquet is a game of skill and exercise. Club members regularly travel to interclub games in Christchurch. Throughout the season a team of four travel to Hornby, Fendalton, Brighton, Edgeware and Papanui clubs to play. On average only three at home competition games are played in the season.

Little River also has a small croquet club and although regular invitations are extended and an annual interclub day organised, over recent years these have been cancelled. During winter a local indoor croquet competition is held every Saturday where a trophy is keenly 'fought' for. Social Bridge is played in the Club Rooms during the week.

Costs for the event include organising invitations to all Christchurch clubs for representatives to attend, programme organisation, postage/stationery/telephone, recognising members voluntary input not only for the celebration but for the club and the game. A set of competition balls and hoops has increased in price and now costs approximately \$600.00.

The club has also shown that members recognise the need for strategic planning, going forward, to encourage new members and ensure continuation of the club for future generations enjoyment.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND - 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 Three Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
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Priority	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
3	Akaroa Trinity Community Garden	Akaroa Trinity Community Garden group would like to purchase tools to enable residents, of all ages, to participate in the community garden project. Contribution is sought towards the cost of purchasing tools.	\$1,000	\$1,000	\$705	No other funding sources for this project.	2008/09 - \$2,000 (contribution towards a rain water collection system)	That the Akaroa/Wairewa Small Grants Fund Assessment Committee makes a grant of \$705 to the Akaroa Trinity Community Gardens group towards the cost of garden tools.	2

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Improving the range and quality of recreational experiences on Banks Peninsula
- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies

- Strengthening Communities Strategy
- Physical Recreation and Sport Strategy
- Community Growing Together: Community Gardens Policy

Staff comments including evidence of need:

The Akaroa Trinity Community Garden is now well established with the beds of winter vegetables flourishing. School children made the first plantings and can now see the evidence of their seeds sprouting through the soil. The group facilitates workshops about composting, organic gardening, worm farms, seed saving and any other topic relevant to the concept of gardening for food, enjoyment and participation.

The group and the garden have become an education tool for the Akaroa Area School children.

In June fifteen people attended a workshop on composting and the installation of a worm farm.

The group has advertised in the Akaroa Mail and by word of mouth for pre-loved, surplus or unwanted garden tools but only 3 pieces eventuated. A variety of tools are required to enable gardeners to participate in this community project.

The committee has an ongoing relationship with Council staff and with other Community Garden groups in Christchurch. The grounds for the garden have been provided by the Trinity Church Parish. The Heartland Centre (on the same land) provides the gardening group with toilets, shelter, tea-making facilities and a place for meetings.

The group is seeking funding assistance to enable the purchase of some basic tools and a wheel barrow that can be used by all/any worker at the garden.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND - 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 Three Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
 Four Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

Priority	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
4	Changing Aging	<p>Changing Aging is an exercise fitness group for older residents in Akaroa and surrounding Bays.</p> <p>A contribution is sought towards instructor's time and her voluntary input.</p>	\$2,000	\$4,160	\$1,505	Participants pay a nominal fee of \$5.00 to ensure that cost does not exclude anyone's involvement.	No previous funding history.	That the Akaroa/Wairewa Small Grants Fund Assessment Committee makes a grant of \$1,505 to the Changing Aging Group towards a volunteer 'tutor'.	2

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Improving the range and quality of recreational experiences on Banks Peninsula
- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies

- Strengthening Communities Strategy
- Physical Recreation and Sport Strategy
- Ageing Together Policy
- Active Living Strategy (draft 2003)

Staff comments including evidence of need:

The project provides a programme for older adults' fitness, balance, strength training and cardio fitness. The programme is designed to improve the health and mobility of older community residents in a twice weekly 'social and active' community programme.

The programme has been up and running for 5 months becoming more well known by word of mouth and advertising.

Participants can join at any time and there is no maximum number as new classes will be staggered to meet demand.

Currently fifteen members participate twice a week.

The programme helps with balance, strength, confidence, heart health and other age-related problems whilst providing valuable social interaction. Classes are adjusted to the individual requirements and abilities of participants.

This is the only older adult fitness programme specifically targeting this age sector of the community, providing extra motivation to increase fitness in a supportive, group environment. A Tai Chi falls prevention programme is available, and is well supported, however there are adults who prefer a more general fitness programme.

Equipment already provided includes plyo balls, stretchy bands and hand weights.

Akaroa does not have the advantage of recreation facilities, targeted programmes or gyms which are readily available and accessible to the older residents in Christchurch.

Currently the tutor provides her organisation, time and expertise in a voluntary capacity. The group would like to be able to reimburse some of these volunteer expenses. Participants pay a nominal fee of \$5.00 to ensure that cost does not exclude anyone's involvement.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND - 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 Three Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
 Four Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

Priority	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
5	Lincoln Baptist Church	The Little River Youth Group offers a Community based youth group providing a safe environment for 10-18 year old youth of Little River, Okuti Valley and Birdlings Flat on Wednesday evenings. Contribution is sought towards equipment for the youth group.	\$4,080	\$17,610	\$1,600	The group has received funding of \$3,000 from COGs (2008/09) and The Canterbury Community Trust \$,5000 (2009/10).	No previous funding history.	That the Akaroa/Wairewa Small Grants Fund Committee makes a grant of \$1,600 to the Lincoln Baptist Church Little River Youth Group towards rugby and soccer balls, a whiteboard, torches and a digital camera.	2

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Improving the range and quality of recreational experiences on Banks Peninsula
- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies

- Strengthening Communities Strategy
- Physical Recreation and Sport Strategy
- Youth Strategy and Policy

Staff comments including evidence of need:

The Little River Youth Group provides positive recreational activities for 30-40, 10-18 year olds in Little River. The group is umbrellaed by the Lincoln Baptist Church which financially supports the youth worker/pastor and some administration costs of the group. The group aims to enhance youth development through building quality relationships, providing opportunities for young people to fully participate and connect with their local community. The programme also helps to reduce the geographic isolation of rural communities and a positive way to gather in their own town.

The project gives Wairewa youth a dedicated youth programme, giving them ownership of being, and the means to be, involved in positive recreational activities. The group meets on Wednesday evenings with one Wednesday night per month solely for high school aged participants. The Lincoln Baptist Church pastor is a local resident who facilitates and supervises the project with local parent involvement and with assistance from the Church Youth pastor.

This is the first application made to Christchurch City Council for a funding contribution to the group. Funding requested is for rugby and soccer balls; whiteboard, erasers and pens; 4 rechargeable torches; a data projector; and digital camera.

The Little River Wairewa Promotions Trust has also made an application, via the Strengthening Communities Fund, for a data projector. The Community Development Advisor has suggested to the groups in Little River to work together to purchase a data projector for community use. In the interim the Akaroa Youth Trust has offered the use of their data projector to the group.

Any equipment purchased will need to be entered into an equipment schedule for accountability purposes.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND - 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 Three Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
 Four Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

Priority	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
6	Little River Wairewa Promotions Group	The Little River Wairewa Promotions Group intend undertaking a Community Survey to determine the need for a community garden in Little River. Contribution is sought towards the cost of preparing, circulating and assessing a questionnaire to determine community support for a community garden.	\$2,000	\$2,000	\$705	No other funding sources have been identified.	The group has also made an application to the SCF - for a data projector, screen and blackout curtains for the Little River Community Centre.	That the Akaroa/Wairewa Small Grants Fund Assessment Committee makes a grant of \$705 to the Little River Wairewa Promotions Group towards a community garden survey.	2

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Improving the range and quality of recreational experiences on Banks Peninsula
- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies

- Strengthening Communities Strategy
- The Community Growing Together: Community Gardens Policy

Staff comments including evidence of need:

The organisation promotes/facilitates proposals for the district of Wairewa, developing sustainability within the community and in actively promoting and building community.

In the first step towards determining community support for the establishment of a community garden, the Little River Wairewa Promotions Group is being proactive in facilitating the development of a questionnaire for the proposal.

By undertaking a community survey the group will be able to gauge community response and ideas for establishing a community garden in Little River.

The project proposes siting the gardens on grounds behind the Little River Service Centre.

There is already discussion amongst the wider community about the need/no need for a community garden and the suitability of the proposed site. The questionnaire could provide preferred site(s) options or ideas from participants.

For this project the group is requesting funding assistance to pay someone to design a questionnaire, circulate it in the community, collate and assess responses.

The request for a contribution towards this payment will ensure an element of neutrality in the development and assessment of the questionnaire. It is anticipated the project will entail 25 hours work plus administration and stationery costs.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND - 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 Three Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
 Four Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

Priority	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
7	Mt Herbert Parish	<p>Mainly Music preschool programme</p> <p>The Mt Herbert Parish facilitate the Mainly Music, pre-school music programme, in Little River.</p> <p>Contribution is sought towards purchasing a number of musical instruments for the group including 8 maracas, 15 tambourines, 15 bells and 2 hand-bells plus 7 CDs to form a base kit.</p>	\$650	\$2,050	\$610	For the Mainly Music programme: Funds on hand - \$325 User fees - \$1080 Donated materials -\$600	There is no previous funding history for the group.	That the Akaroa/Wairewa Small Grants Fund Assessment Committee makes a grant of \$610 to the Mt.Herbert Parish towards musical instruments for the Little River Mainly Music group.	2

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Improving the range and quality of recreational experiences on Banks Peninsula
- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies

- Strengthening Communities Strategy
- Physical Recreation and Sport Strategy
- Youth Strategy and Policy
- Children's Strategy and Policy

Staff comments including evidence of need:

The Mainly Music Programme provides a family friendly music programme for preschool children (0-5yrs) introducing music, movement, counting, colour recognition and group participation.

The Mt.Herbert Parish has re-established the Little River Mainly Music group.

Following the death of the previous facilitator in 2008, the group had been in recess but now intends to continue building on the previous programme with a weekly session - on a Thursday morning during school term time.

The model had been running successfully for a number of years. The late Aubrey Stevenson provided many of the musical instruments on a share/loan basis with the Akaroa group which he also facilitated.

The option of sharing instruments is no longer available to the Little River group.

This is a well supported group providing an activity on Thursdays when Playcentre is closed.

Currently the Vicar from the Mt.Herbert Parish has taken a leadership role in re-establishing the group. There are a number of Little River volunteers prepared to step up to take over the role.

The programme is a fun-filled educational programme which will aid preschool development, get parents together to share ideas and build friendships.

It is intended that the Little River group will become a member of the National Mainly Music network, in their own right, to access the resources and training available.

With 15 - 30 children and parents participating in the sessions it is important to have enough of each main musical instrument available for each parent and child.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND - 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 Three Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
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Priority	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
8	Tresoli Piano Trio	<p>Chamber Music Evening</p> <p>The Tresoli Piano Trio will be providing an evening (1 ½ hours) of chamber music to a local Akaroa audience in an historic venue - the Orion Powerhouse Gallery in late 2009/early 2010.</p> <p>A contribution is sought towards venue hire, advertising, travel and performance costs.</p>	\$1,265	\$1,865	\$0		No previous funding history.	That the Akaroa/Wairewa Small Grants Fund Assessment Committee declines the application from the Tresoli Piano Trio.	4.

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Improving the range and quality of recreational experiences on Banks Peninsula
- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies

- Strengthening Communities Strategy
- Arts Policy and Strategy
- Event Strategy

Staff comments including evidence of need:

The project is considered a priority 4 as the application fits the criteria and eligibility for Creative Communities funding.

The Tresoli Piano Trio is a group of musicians providing professional chamber music recitals. The group performs chamber music to a professional standard. One member of the trio is an Akaroa resident. Chamber music is ideally suited to the smaller Orion Gallery rather than the Gaiety Hall. The Orion Gallery is considered a 'delightful venue', an intimate space for small groups, by classical musicians. The Orion Gallery, by virtue of its capacity, will limit the size of the audience able to attend the concert, however chamber music does tend to have a smaller following than other forms of music.

There are very few classical concerts during the year in Akaroa and reasonable admission charges will allow those who do attend, an enjoyable evening of classical music in an appropriate venue. The projected income from door sales is \$600 towards the costs.

The group is seeking assistance with venue hire, advertising, travel and performer costs.

A discussion with other Council staff has confirmed that the Tresoli Piano Trio application meets the criteria for Creative New Zealand funding. The next closing date for that fund is end of September. The Small Grant Fund will not cover projects that are considered to be the primary responsibility of central Government, some other funding body or another Council Unit.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND - 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
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 Four Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

Priority	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
9	Akaroa Community Arts Council	<p>The Akaroa Community Arts Council project</p> <p>This project covers purchasing skills from a local computer consultant/teacher to maintain, administer and manage the akaroaarts.co.nz website.</p> <p>A contribution is sought towards training a nominated committee member to continue the website updating; setting up of the Arts Council laptop files and internet access.</p>	\$620	\$720	\$0	No other funding sources identified.	2008/09 - \$6,345 (to implement and provide new initiatives whilst growing existing ones) 2008/09 - \$1,073 (Arts - Film festival of modern and vintage amateur film) 2008/09 - Laptop (computers for community groups) 2007/08 - \$2,065 (Advertising, marketing and materials for events, and profile) 2007/08 - \$3,220 (Purchase of artists materials, display stands, easels) 2007/08 - \$388 (Arts - Cirqua skills workshop) 2006/07 - \$2,100 (Arts - Banks peninsula Arts projects)	That the Akaroa/Wairewa Small Grants Fund Assessment Committee declines the application from the Akaroa Community Arts Council	4

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Improving the range and quality of recreational experiences on Banks Peninsula
- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies

- Strengthening Communities Strategy
- Arts Policy and Strategy

Staff comments including evidence of need:

The project is considered a priority 4 as there is a lack of supporting information.

The Akaroa Community Arts Council is seeking funding to help improve members' ability to manage and update their website.

The organisation aims to encourage access, by the community, to Arts information on their website particularly targeting the communities in the outer and Eastern Bays.

A check of the akaroaarts.co.nz website in June showed it to be very current with information about the new 'Black and White' Artspot.

The group has previously received Council money towards advertising, marketing events and profiling the organisation.

The organisation's bank statements show funds in hand but information has not been provided to indicate tagged use for these.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND - 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 Three Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
 Four Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

Priority	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
10	K2 Youth Development Trust Delivering Project K and Stars FYD Programmes to Canterbury	<p>The Stars Akaroa Youth Life Skills Programme</p> <p>This project involves planning and implementing a community project by, and for, year 9 students at the Akaroa Area School; connecting them to their environment and key people in their area as part of the schools Stars programme. The programme also expands the students' social connectedness and gives them a sense of community pride.</p> <p>A contribution is sought towards costs of/for teaching staff at the Akaroa Area School.</p>	\$2,250	\$30,000	\$0	Funding towards the Akaroa Stars programme has been secured by the K2Y organisation from Farina Thompson - \$5,000; Mainland Foundation - \$10,000 (decision pending); and Southern Trust \$5,000. The organisation has indicated that there is \$7,750 of funds in hand.	<p>2007/08 - \$4,500 (Metro - Community project costs)</p> <p>2006/07 - \$10,000 (Metro - Programme Operational costs)</p>	That the Akaroa/Wairewa Small Grants Fund Assessment Committee declines the request from the K2 Youth Development Trust .	4

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Improving the range and quality of recreational experiences on Banks Peninsula
- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies

- Strengthening Communities Strategy
- Physical Recreation and Sport Strategy
- Youth Strategy and Policy
- Children's Strategy and Policy

Staff comments including evidence of need:

The application from the K2 Youth Development Trust is considered a priority 4 because it is the primary responsibility of Central Government/Ministry of Education to fund core curriculum studies.

The K2Y Stars Youth life skills development programme has been delivered to year 9 students at Akaroa Area School since 2006. The programme gives students the ability to set goals, adopt healthy lifestyles, nurturing the development of young people through values based training and peer mentoring.

The component of the project for which a funding contribution is sought is to cover costs of the Akaroa Area School staff for the community project for the year 9 Stars programme.

The Stars programme has become part of the year 9 curriculum and is supported by school and community. Funding is sought for teachers at the Akaroa Area School.

K2Y Trust receives money from other funding agencies for the Stars programmes across Christchurch.

Projects considered to be the primary responsibility of Central Government or some other funding body are ineligible for Community Grants funding from Christchurch City Council.

Comments and notes: (for committee member use)