

**AKAROA-WAIREWA COMMUNITY BOARD
AGENDA**

WEDNESDAY 12 AUGUST 2009

AT 9.30 AM

**IN THE BOARD ROOM OF THE
LITTLE RIVER SERVICE CENTRE,
CHRISTCHURCH-AKAROA HIGHWAY, LITTLE RIVER**

Community Board: Stewart Miller (Chairman), Bryan Morgan (Deputy Chairman), Jane Chetwynd, Claudia Reid, Pam Richardson and Eric Ryder.

Community Board Adviser

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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

INDEX	PAGE
PART C 1. APOLOGIES	3
PART C 2. CONFIRMATION OF MEETING MINUTES – 8 JULY 2009	3 - 17
PART B 3. DEPUTATIONS BY APPOINTMENT	18
PART B 4. PRESENTATION OF PETITIONS	18
PART B 5. NOTICES OF MOTION	18
PART B 6. CORRESPONDENCE	
6.1 Little River Wairewa Promotions Group	18 - 19
PART B 7. RESERVE MANAGEMENT COMMITTEE MINUTES	
7.1 Awa-iti Reserve Management Committee - 2 July 2009	20 - 23
7.2 Robinsons Bay Reserve Management Committee - 16 July 2009	
PART B 8. AKAROA HARBOUR ISSUES WORKING PARTY MINUTES - 23 JUNE 2009	24 - 28
PART A 9. L'AUBE HILL RESERVE, AKAROA - DEDICATION OF LAND AS ROAD - STOPPING OF UNFORMED ROAD	29 - 33
PART A 10. AKAROA HARBOUR BASIN SETTLEMENT STUDY	34 - 36
PART C 11. SMALL TOWN CONFERENCE 2009 - BOARD MEMBERS ATTENDANCE	37 - 38
PART C 12. APPLICATION TO THE DISCRETIONARY RESPONSE FUND FOR CHALICE PRODUCTIONS	39 - 41

12. 8. 2009

PART C	13.	AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2009/10 ALLOCATIONS	42 - 56
PART C	14	AKAROA MUSEUM ADVISORY COMMITTEE MINUTES - 29 JUNE 2009	57 - 58
PART B	15.	BRIEFINGS	59
PART B	16.	COMMUNITY BOARD ADVISER'S UPDATE	
	16.1	Board Funding Balances	59 - 60
	16.2	July Update on Local Capital Projects	61 - 67
PART B	17.	ELECTED MEMBERS INFORMATION EXCHANGE	68
PART B	18.	QUESTIONS UNDER STANDING ORDERS	68

12. 8. 2009

1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 8 JULY 2009**

The minutes of the Board's ordinary meeting of Wednesday 8 July 2009 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting held on 8 July 2009 be confirmed.

12. 8. 2009

**AKAROA/WAIREWA COMMUNITY BOARD
8 JULY 2009**

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 8 July 2009 at 9.30am in the Board Room,
Akaroa Service Centre, 78 Rue Lavaud, Akaroa.**

PRESENT: Stewart Miller (Chairman), Bryan Morgan, Pam Richardson, Claudia Reid and Eric Ryder

APOLOGIES: An apology for absence was received and accepted from Jane Chetwynd, and an apology for early departure was received and accepted from Claudia Reid who retired at 1.10pm and was absent for clauses 9, 10, 14, 15, 16 and 17.

The Board reports that:

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. MANAGEMENT OF TE ROTO O WAIREWA/LAKE FORSYTH

General Manager responsible:	General Manager, Strategy and Planning, DDI: 941-8281
Officer responsible:	Programme Manager Healthy Environment
Author:	Liz Garson, Principal Adviser Natural Environment, Strategy and Planning Group

PURPOSE OF REPORT

1. The purpose of this report is for the Council to support:
 - (a) A Memorandum of Understanding (MOU) between the Christchurch City Council, the Wairewa Runanga (the Runanga), Environment Canterbury (ECan) and the Department of Conservation (DoC) to work together for the long-term benefit of Te Roto o Wairewa/Lake Forsyth and its environs.
 - (b) A joint resource consent application from the Council and the Wairewa Runanga to ECan for the opening of Te Roto o Wairewa / Lake Forsyth.

EXECUTIVE SUMMARY

2. Following amalgamation of Christchurch City and Banks Peninsula District Councils, and as required by the Reserves and Other Lands Disposal Act (1955), the Council took over the responsibility of managing lake levels for Te Roto o Wairewa / Lake Forsyth in March 2006.
3. Members of the Runanga and their advisors met with Councillors on 16 July 2008 to present their vision for the future management of the lake. The Runanga's vision for the lake includes investigation into the establishment of a semi-permanent opening to the sea to reduce the current pattern of lake level peaks and troughs and to improve water quality. This would have benefits that include reduction of toxic algal blooms, possible use of the water for contact recreation and re-establishment of the eel fishery. A similar presentation was given to a group of staff from the Council, ECan and DoC on 12 November 2008. As a result the Runanga and these agencies have initiated discussions on working together on various aspects of the lake's management. There will be significant challenges in achieving the Runanga's vision, however, those aspects that align with the Council's objectives to manage lake levels and to enhance biodiversity values are supported and staff have agreed to consider practices that will meet the needs of both the Runanga and the Council.
4. Both DoC and ECan have statutory responsibilities related to the management of the lake and its surroundings and wish to be involved in greater dialogue about the future of the area. They also support the collaborative nature of the current initiative to establish agreed practices for the lake and its environs in line with the aims of the MOU.

1 Cont'd

5. Further discussions between all four parties have resulted in proposals for two initiatives at this stage, the first of which is:
 - The development of an MOU between the four parties (currently being drafted).
6. The MOU aims to achieve better collaboration and coordination of effort for the organisations involved in various aspects of the management of the lake and its environs. Greater collaboration will provide improved opportunities for discussion and development of approaches to enhance the lake and its environs. This process will continue to involve the local residents and landowners that surround the lake. A joint approach to residents and landowners by all four signatories to the MOU will assist with greater integration of effort. Individual proposals and actions that result from dialogue between the signatories and the community may be developed through specific operational agreements to be developed in due course. The first of these is:
7. The second initiative is:
 - A joint application to ECan by the Council and Wairewa Runanga for a resource consent to open the lake. An application to renew the resource consent for the Council-operated opening of the lake is currently outstanding, however ECan have allowed the Council until September 2009 to lodge an application.
8. The current agreed protocol between the Council, the Runanga and local farmers with regard to the consideration and timing of lake openings will continue.

FINANCIAL IMPLICATIONS

9. It is considered that all of the tasks identified to date can be financed through existing budgets. The resource consent application and operations associated with the lake opening are funded from the income from Council endowment land (vested in the Council under the Reserves and Other Lands Disposal Act 1955) and will be rates neutral. Potential future costs related to possible individual operational agreements resulting from the MOU will be assessed as specific cases, as appropriate. Potential future costs related to implementation of any individual operational agreements may be addressed as part of the 2012 and future LTCCP processes.

LEGAL CONSIDERATIONS

10. The Council has responsibility for Te Roto o Wairewa / Lake Forsyth and its environs under legislation including the Local Government Act (2002) and the Resource Management Act (1991). The Reserves and Other Lands Disposal Act (1955) sets out the Council's responsibilities and powers in relation to landholding adjacent to the lake. This work is pursuant with the legislation.
11. Legal advice was sought from the Legal Services Unit in February 2009 with regard to the development of the MOU as an appropriate vehicle to promote greater coordination and cooperation of agencies with responsibility for Te Roto o Wairewa / Lake Forsyth and its environs. Advice received was that the MOU is appropriate, and further consultation with the Legal Services Unit will be carried out once the draft MOU is agreed in principle by the four parties.
12. It is the first time that the Council has entered into a joint resource consent. Legal advice was sought to ensure that this is a feasible approach. Liabilities (such as those relating to decisions over timing and extent of lake openings and other consent conditions) will be clarified through the development of an "Operational Agreement" between Wairewa Runanga and the Council, within which roles and responsibilities will be clearly defined. In order to avoid any potential for Council liability associated with the Runanga's consent, the joint consent will cover only the breaching of the shingle barrier to open the lake and will not cover the channel and groyne which have been developed by the Runanga. The application will be for two opening sites, with the advantage to the Runanga (and the Council) being that it allows for more opportunities to test the channel and groyne approach given that the Runanga's consent limits them to just three trial attempts to open the lake.

1 Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. The preparation of the MOU and associated operational agreements for the management of the lake and its environs is in line with the Council's Parks, Open Spaces and Waterways Activities and Services *"to protect and enhance waterways and their margins, their ecosystems and the biodiversity they sustain; to recognise cultural relationships with indigenous biodiversity and other taonga including mahinga kai; and to promote drainage, landscape, ecology, recreation, heritage and cultural values of waterways"*. (page 136)

ALIGNMENT WITH STRATEGIES

14. The preparation of the MOU and associated operational agreements falls under the suite of Healthy Environment Strategies; in particular the Biodiversity Strategy (2008) – through improving the health of the lake and its environs and working in collaboration with key partners for this purpose. It also falls within the realm of the Surface Water Strategy (draft 2009) which signals the preparation of a "Lakes" Integrated Catchment Management Plan in the future.

CONSULTATION FULFILMENT

15. The progress of this work has been informed by debate and discussion with the Wairewa Runanga, staff of the Department of Conservation, Environment Canterbury, local landowners and residents. Consultation with all parties will continue as part of the MOU process.

STAFF RECOMMENDATION

It is recommended that the Council give their support to the approach being taken; namely:

- (a) Entering into an MOU to achieve better coordination and collaboration between the four parties (Wairewa Runanga, the Council, Environment Canterbury and Department of Conservation) relating to the long-term management of the lake and its environs.
- (b) Lodging a joint resource consent application shared by the Council and Wairewa Runanga for the opening of the lake.

BOARD CONSIDERATION

The Board felt that the proposal for a Memorandum of Understanding was a significant and positive step forward in trying to achieve a healthy lake, where the parties involved might have different priorities, but all wanted to achieve the same outcome.

Board members did feel that there was a need for this process to have a direct link back to the community and that this could be achieved through the Community Board. Members felt that a strong link with the community was paramount, as it was acknowledged that the lake is important to the Runanga, but is also important to everyone else in the community.

Other issues the Board noted were public access to the lake and the inclusion of the lake surrounds in any considerations. Staff were asked to make amendments to the Draft MOU to reflect the Board's comments.

BOARD RECOMMENDATION

The Board **resolved** that the staff recommendation be adopted.

1 Cont'd

The Board **recommended** that the following amendments be made to the Draft MOU before its consideration by the Council:

Clause 7 - Anticipated Matters

7.1 - amend bullet point 7 to read - Recreation use of the lake *and its surroundings*.

7.1 - amend bullet point 9 to read - Collaboration with *the local community and other interested parties as opportunities arise*

7.1 - insert an additional bullet point - *Public facilities and access points*

Clause 10 - MOU Delivery and Monitoring

10.2 - insert an additional bullet point - *Akaroa/Wairewa Community Board member (or delegated substitute)*

BACKGROUND (THE ISSUES)

16. Te Roto o Wairewa is the only customary lake in the South Island - it is unique to Ngai Tahu. Wairewa Runanga is one of the eighteen Ngai Tahu Papatipu Rūnanga as described in the first schedule of the Ngāi Tahu Settlement Act and the traditional Kaitiaki (guardian) of Te Roto o Wairewa/ Lake Forsyth. The lake and its environs were famous for its mahinga kai, but this has declined partly because of beach processes closing the lake to the sea. Wairewa Runanga is committed to rehabilitating the lake to support significant levels of fish and other species once again. The management of water levels is fundamental to success. In the words of the Chair of Wairewa Runanga: *"The Wairewa Runanga position is clear and they have invested considerable time and money to identify and begin testing a potentially workable bio-engineering solution to improve the health of the lake turning it from a liability to an asset"*.
17. It is nevertheless an area of significant biodiversity: Te Roto o Wairewa / Lake Forsyth is among the top 15 wading bird sites in New Zealand for migratory birds and the main wintering site for the endangered Southern Crested Grebe. Control of lake levels is important to allow exposure of the mud flats at the head of the lake at key times and to prevent long term inundation of the endangered sea holly population on the lake shore. Catchment-wide management of sediment and nutrients entering the lake is desirable to achieve better water quality. There are populations of Nationally Endangered spotted skinks at Birdlings Flat. The area around the lake also provides some of the largest remaining coastal shrubland communities in Canterbury; suitable habitat for lizards which are generally in decline throughout New Zealand.
18. There are a number of organisations and agencies which have responsibilities to manage and promote the environmental and economic health of the area. The Council holds a 90 hectare reserve adjacent to the lake as endowment land pursuant to Section 21(4)(b) of the Reserves and Other Lands Disposal Act (1955). Income from leasing this land provides funding for managing the lake levels with opening of the lake to the sea when levels reach an agreed trigger point. The Council's Biodiversity Strategy (2008) recognises Te Roto o Wairewa / Lake Forsyth as a site of significance both locally and nationally. The Council works closely with ECan and DoC and local communities to safeguard the area's biodiversity importance. The development of the MOU will create new opportunities to achieve further joint goals.
19. The Department of Conservation has responsibility for administering and implementing the provisions of the Conservation Act 1987, Reserves Act 1977, Wildlife Act 1953 and associated amendments and regulations. The bed of the lake is defined as Conservation Area under part 3 of the Conservation Act and is managed through the Department's Mahaanui Area Office in Christchurch.
20. Environment Canterbury has the statutory responsibilities of managing the land, air and water quality in Canterbury, including the Wairewa area. This is achieved through managing resource consents, setting rules in plans around activities affecting the environment, investigating and monitoring environmental variables, and working with stakeholders and community to achieve environmental aims. Legislation enabling these responsibilities includes the Resource Management Act (1991) and the Local Government Act (2002).

PART B - REPORTS FOR INFORMATION

2. DEPUTATIONS BY APPOINTMENT

2.1 POLICE REPORT

Senior Constable Lyle Pryor updated the Board on several issues, including a number of thefts from boats stored in the Akaroa Boat Compound. He noted that the compound, which is owned by the Council, is relatively easy to enter and that the security at the facility could be improved.

Board members **decided** to look over the facility on the Town Walkabout scheduled for 19 August.

2.2 AGE CONCERN CANTERBURY

Stephen Phillips (CEO) and Yvonne Palmer (Project Co-ordinator) gave a presentation on the programmes run by Age Concern Canterbury.

3. PRESENTATION OF PETITIONS

Nil

4. NOTICES OF MOTION

Nil

5. CORRESPONDENCE

5.1 AKAROA POLICE - RUE JOLIE PARKING RESTRICTIONS

The Board considered a letter from the Akaroa Police, requesting changes to the parking restrictions on Rue Jolie in the vicinity of the Akaroa Area School.

Members felt it was important to assess all the options to resolve safety issues around parking and traffic management at the school, as simply changing the parking restrictions may lead to other safety concerns.

The Board **decided** to request that staff investigate this proposal, looking at the three streets adjacent to the school for an overall solution, and prepare a report for the Board to approve changes to the parking restrictions, if a solution can be identified that will improve on the current situation.

6. RESERVE MANAGEMENT COMMITTEE MINUTES

6.1 ATAAHUA RESERVE MANAGEMENT COMMITTEE - 23 APRIL 2009

The Board considered a letter from the Ataahua Reserve Management Committee requesting assistance in the maintenance of the Kaituna Hall. Members were aware that the Ataahua Reserve Management Committee had very limited income and the ability to maintain facilities was decreasing.

The Board **received** the letter from the Ataahua Reserve Management Committee and requested that staff consider the necessary repairs to the Kaituna Hall when preparing the works programme for Community Facilities for 2009/10.

The Board **decided** to also request that staff meet with the Ataahua Reserve Management Committee to discuss its concerns.

The Board received the minutes of the Ataahua Reserve Management Committee meeting held on 23 April 2009.

6 Cont'd

6.2 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE - 11 MAY 2009

The Board **received** the minutes of the Duvauchelle Reserve Management Committee meeting held on 11 May 2009.

A decision was made under delegated authority (Part C), clause 14.1 of these minutes refers.

6.3 AWA-ITI RESERVE MANAGEMENT COMMITTEE - 4 JUNE 2009

The Board **received** the minutes of the Awa-iti Reserve Management Committee meeting held on 4 June 2009.

The Board **agreed** to seek clarification from the Committee as to why it was donating funds to another party to "further the use of the domain".

6.4 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE - 2 MARCH 2008, 11 JUNE 2008, 18 DECEMBER 2008, 19 FEBRUARY 2009, 24 MARCH 2009

The Board **received** the minutes of the Robinsons Bay Reserve Management Committee meetings held on 2 March 2008, 11 June 2008, 18 December 2008, 19 February 2009 and 24 March 2009.

A decision was made under delegated authority (Part C), clause 14.1 of these minutes refers.

7. AKAROA HARBOUR ISSUES WORKING PARTY MINUTES - 24 MARCH 2009

The Board **received** the minutes of the Akaroa Harbour Issues Working Party meeting held on 24 March 2009.

8. 2008/09 STRENGTHENING COMMUNITIES FUND - SIX MONTH ACCOUNTABILITY REPORT

The Board **received** a report on the progress of projects that had received a grant from the 2008/09 Strengthening Communities Fund (SCF).

9. BRIEFINGS

9.1 TRANSPORT AND GREENSPACE UNIT

Peter McDonald, Pavements Maintenance Team Leader, briefed the Board on the activities and services carried out by this Unit, including details of the new maintenance contract, which would be operated in a more collaborative style.

Sandy McQueen, Fulton Hogan contractor, also briefed the Board on general roading issues and explained that a programme on roads was presently underway which will identify those that have lost metal over the years. Members stressed that the quality and build up of metal on Banks Peninsula roads was critical.

The Board also pointed out to staff that they needed to be aware of the heritage aspect when dealing with maintenance and/or capital works on some of the roads around the Peninsula.

The Board **decided** to request that staff prioritise a restorative work programme for Banks Peninsula roads, to be completed in time for consideration for funding as part of the 2012 LTCCP process.

10. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects.

Duvauchelle and Pigeon Bay Reserve Management Plans

The Board **decided** to request that a seminar be held following its meeting on 12 August to discuss reserve management plan issues in relation to Pigeon Bay and Duvauchelle and that representatives from both these Reserve Management Committees be invited to attend.

11. ELECTED MEMBERS INFORMATION EXCHANGE

Specific mention was made of the following matters:

- **Murray Thacker - A.C. Rhodes History Medal**
Members were advised that Mr Thacker has been honoured by the Canterbury History Association for his long commitment to preserving Banks Peninsula Maori and early European artefacts and buildings. Mr Thacker will receive this award on Sunday 26 July at 2.30pm at the Christchurch Girls High auditorium. Board members and the public are welcome to attend the ceremony.
- **Te Oka Bay - Management Plan**
It was **decided** to invite staff to provide a briefing to the Board on the purchase and future planning for the land in Te Oka Bay, recently purchased by the Council.
- **Okains Bay Reserve Management Committee**
Staff were asked to provide a list of issues to the Okains Bay Reserve Management Committee that the Board wished to discuss at the upcoming meeting to be held on 19 August.
- **Little River Speed Restriction**
It was **decided** that Board members Stewart Miller and Bryan Morgan meet with staff to discuss the speed restriction through Little River, after the Board was informed that staff had reviewed the speed restriction and decided that it should remain at 70 kilometres per hour.

12. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - DELEGATED DECISIONS

13. CONFIRMATION OF MINUTES

13.1 ORDINARY MEETING - 10 JUNE 2009

The Board **resolved** that the minutes of the ordinary meeting held on 10 June 2009 be confirmed.

13.2 ORDINARY MEETING - 13 MAY 2009

The Board **resolved** that the minutes of the ordinary meeting held on 13 May 2009, although previously confirmed at its meeting held on 10 June 2009, be amended as follows:

Delete Claudia Reid from being in attendance and insert under apologies:
"An apology for absence was received and accepted from Claudia Reid".

14. RESERVE MANAGEMENT COMMITTEE MINUTES - continued

14.1 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE - MEMBERSHIP

Further to clause 6.2 (Part B) of these minutes, the Board **resolved** to approve the appointment of Mr Chris Muirhead to the Duvauchelle Reserve Management Committee.

14.2 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE - MEMBERSHIP

Further to clause 6.4 (Part B) of these minutes the Board **resolved** to approve the appointments of the following people to the Robinsons Bay Reserve Management Committee:

Pip Archdall
Lyn Rhodes
Tracey Foley
Ken Elliot
Jeanette Elliot.

15. BEACH ROAD - PROPOSED P5 LOADING ZONE - GOODS VEHICLES ONLY

The Board considered a report seeking its approval that a P5 Loading Zone - Goods Vehicles Only be installed on the southern side of Beach Road.

The Board **resolved**:

- (a) To revoke the following parking restrictions: That the parking of vehicles currently restricted to a maximum period of 60 minutes (No Campervans) Monday to Sunday (1 October to 30 April 9am to 5pm) on the eastern side of Beach Road commencing at a point 75 metres north-east of its intersection with Church Street and extending in a north-easterly direction for a distance of 37 metres be revoked.
- (b) That a time limited Loading Zone - Goods Vehicles Only (maximum period of 5 minutes) be installed on the eastern side of Beach Road commencing at a point 105 metres north-east of its intersection with Church Street and extending in a north-easterly direction for a distance of seven metres.
- (c) That the parking of vehicles be restricted to a maximum period of 60 minutes (No Campervans) on the southern side of Beach Road commencing at a point 75 metres north-east of its intersection with Church Street and extending in a north-easterly direction for a distance of 24 metres. This restriction is to apply to Monday to Sunday (from 1 October to 30 April between the hours of 9am to 5pm).

16. APPLICATION TO DISCRETIONARY RESPONSE FUND - DUVAUCHELLE SCHOOL SUPPORT GROUP

The Board considered a report requesting funding from the Duvauchelle School Support Group to the Board's 2009/10 Discretionary Response Fund.

The Board **resolved** to decline the request of \$2,000 from its 2009/10 Discretionary Response Fund from the Duvauchelle School Support Group as the building is owned by, and located on, Ministry of Education land.

17. ESTABLISHMENT OF AN AKAROA/WAIREWA YOUTH DEVELOPMENT SCHEME 2009/10

The Board considered a report seeking its approval to set aside \$2,000 from its 2009/10 Discretionary Response Fund for the purpose of establishing a Youth Development Scheme.

The Board **resolved** to:

- (a) Establish a Youth Development Scheme for the 2009/10 year.

17 Cont'd

- (b) Approve the transfer of \$2,000 from the Akaroa/Wairewa Community Board's 2009/10 Discretionary Response Fund to the Akaroa/Wairewa Youth Development Scheme, with any unallocated balance as at 31 March to be returned to the Discretionary Response Fund.
- (c) Adopt the following guidelines when considering applications to the Akaroa/Wairewa Youth Development Fund:
- Personal Development and Growth - For example leadership training, career development, Spirit of Adventure, extra curricular educational opportunities.
 - Representation at Events - Applicants can apply for assistance if they have been selected to represent their school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
 - Age groups 12-20 years shall generally apply
 - Projects must have obvious benefits for the young person and if possible the wider community.
 - Only one successful application per applicant permitted per year.
 - Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
 - Successful applicants will be required to report back on their experiences and benefits to the Community Board.

18. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE - 8 JUNE 2009

The Board **received** the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on 8 June 2009 but noted that the consultants carrying out the Akaroa Character Study should also meet with committee member John Davey.

The meeting concluded at 2.05pm.

CONFIRMED THIS 12TH DAY OF AUGUST 2009

Stewart Miller
CHAIRMAN

12. 8. 2009

'Wairewa/Lake Forsyth Memorandum of Understanding'

1. Parties

1.1. The parties signing this MOU are Wairewa Runanga Inc and the government agencies with a statutory responsibility for Wairewa/Lake Forsyth and its environs; namely Department of Conservation, Canterbury Regional Council and Christchurch City Council

2. Purpose of MOU

2.1. The MOU is an expression of the present and future shared intent of the Parties to work together for the benefit of Wairewa/Lake Forsyth and its environs. The MOU develops relationships to promote and enable agreements and collaborative efforts to achieve common goals.

3. Shared Vision

3.1. The Parties wish to see Wairewa/Lake Forsyth and its environs functioning as a healthy and productive lake and ecosystem, so that Wairewa/Lake Forsyth and its surrounding area exemplifies coordinated efforts and achievements to protect and enhance biodiversity, recreational opportunities and cultural and community wellbeing.

4. The Cultural and Statutory Context

4.1. Wairewa Runanga:

Te Roto o Wairewa is the only customary lake in the South Island- it is unique to Ngai Tahu. The only other customary lake in New Zealand is Lake Horowhenua in the North Island. Wairewa Runanga is one of the eighteen Ngai Tahu Papatipu Rūnanga as described in the first schedule of the Ngāi Tahu Settlement Act and the traditional Kaitiaki (guardian) of Te Roto o Wairewa/ Lake Forsyth. Wairewa Runanga is committed to rehabilitating the lake.

(For more detail please see Appendix 1)

4.2. Department of Conservation:

The Department of Conservation has responsibility for administering and implementing the provisions of the Conservation Act 1987, Reserves Act 1977, Wildlife Act 1953 and associated amendments and regulations. The bed of the lake is defined as Conservation Area under part 3 of the Conservation Act and is managed through the Department's Mahaanui Area Office in Christchurch.

4.3. Canterbury Regional Council:

The Canterbury Regional Council (Environment Canterbury) has the statutory responsibilities of managing the land, air and water quality in Canterbury, including the Wairewa area. This is achieved through managing resource consents, setting rules in plans around activities affecting the environment, investigating and monitoring environmental variables and working with stakeholders and community to achieve environmental aims. Legislation enabling these responsibilities includes the Resource Management Act (1991) and the Local Government Act (2002).

4.4. Christchurch City Council:

Christchurch City Council has responsibility for Wairewa / Lake Forsyth and its environs under legislation including the Local Government Act (2002) and the Resource Management Act (1991). The Reserves and Other Lands Disposal Act (1955) sets out Council's responsibilities and powers in relation to landholding adjacent to the lake.

5. Principles of Relationship

5.1 An open and communicative relationship will be fostered between all Parties to develop trust, cooperation and mutual benefits.

5.2 The Parties agree to act reasonably toward each other in good faith, respecting areas of independence, difference and confidentiality, while seeking to maximise, where appropriate, mutually beneficial approaches to Wairewa/Lake Forsyth and its environs.

5.3 The Parties agree to identify and discuss matters of contention as early as practicable to enable opportunity for early resolution. Similarly, the parties agree to identify and discuss areas of opportunity as early as possible to optimise joint-working options.

5.4 This MOU is affirmative action under the Treaty of Waitangi.

5.5 The Parties recognise that this is the start of a long term approach to build a collaborative working relationship step by step in order to achieve mutual goals for the benefit of Wairewa/Lake Forsyth and its environs.

6. Relationship Areas

6.1. This MOU provides an overarching framework, beneath which specific implementation of activities will take place via a range of mechanisms; some of which are active or in development now, some of which are ideas for future discussion and action. The mechanisms include, but are not exclusive to, legal agreements, contracts and joint management plans. In the future they may include any other joint approaches deemed appropriate by all Parties.

7. Anticipated Matters

7.1. It is expected that many matters of relevance to the management of Wairewa/Lake Forsyth and its environs will arise and be addressed under this MOU. They may include:

- Agreement between Christchurch City Council and Wairewa Runanga related to the opening of Wairewa/Lake Forsyth
- Leasehold land agreements
- Commercial use of the fishery
- Joint Management Plans
- Capacity and resourcing
- Approaches for water quality management
- Recreational use of the lake
- New approaches for multi-agency collaboration
- Collaboration with other interested parties as opportunities arise

8. Term

8.1. The term of this MOU is 10 years from initial signing, with a full review within 5 years of signing. Annual assessments will be undertaken (see below) to ensure that the principles of the MOU are being upheld by all Parties.

9. Legal Status

9.1. The MOU is a non-binding statement of intent from all parties.

10. MOU Delivery and Monitoring

10.1. An annual meeting of an MOU working party will be convened at Christchurch City Council offices to discuss the application of the MOU and make recommendations about ways to further implement its principles.

10.2. Representatives from both Parties will make up the working party as follows:

- Wairewa Runanga – Chairman (or delegated substitute)
- Department of Conservation – Area Manager Mahanui Office (or delegated substitute)
- Canterbury Regional Council – Director of Investigation and Monitoring (or delegated substitute)

12. 8. 2009

- Christchurch City Council – Programme Manager, Healthy Environment (or delegated substitute)
 - MKT – Manager (or delegated substitute)
 - Advisors to each representative will attend as deemed appropriate.
- 10.3. The annual meeting will discuss progress and achievements related to the purpose and principles of the MOU as reflected in any formal or informal operational achievements undertaken in the 12 months prior to the meeting.
- 10.4. It will review the effectiveness of the MOU and seek ways to enhance the relationships between the parties.
- 10.5. It will disseminate information about discussions and agreements between any of the parties, relevant to Wairewa/Lake Forsyth.
- 10.6. The local community will be informed of achievements related to the principles and purpose of the MOU after the annual meeting.

Draft

APPENDIX 1 – Statement by Wairewa Runanga

Te Upoko o Tahumaata te mauka, Okana te awa, Wairewa Te Roto, Kati Mako, Ngati Irakehu oku hapu,
 Tahumaata is the mountain
 Okana is the river
 Wairewa is the lake
 Kati Mako and Irakehu are the hapu

According to Ngai Tahu traditions the Waitaha lit the first fires of occupation arriving in the mighty waka Uruao led by Rākaihautū. Shortly after his arrival Rākaihautū decided to make the land more habitable for those that followed. Using his mighty magic Ko (digging stick) he carved out the great southern lakes and finished his works with Te Roto o Wairewa /Forsyth on the peninsula.

When he surveyed his works on the peninsula he was so impressed with its beauty he decided to stay. So he took up his mighty Ko one final time and drove it into the ground high above Akaroa Harbour where it turned into Tuhiraki or as some know it Mt Bossu and there it remains to this day

In his honour and in recognition of the abundance of mahinga kai (food) on the peninsula up until quite recently the people named the peninsula te Pātaka o Rākaihautū – the great store house of Rākaihautū.

Te Roto o Wairewa can be translated as rising waters. Its name is a direct reference to the tides that rose and fell twice a day. For approx 7000 years it was an estuary with an [estuarine](#) environment and was renowned for its thriving fishery. Estuaries were the life force of our ancestors; they lived camped and visited estuaries throughout the Ngai Tahu tribal area. Gathering, netting, fishing and digging for the riches only an estuarine environment can provide. Where the oceans meet the rivers the nutrients from the land and the sea combine in a rich tapestry of life. It was the place where you found Pūtangitangi and Pāpango, Inaka and Patiki, Tuna and Kahawai, Kokapu and Tuaki. Wairewa was no exception in fact it was famous for its mahinga kai. Core sampling undertaken in the lake recently produced evidence of large scallop beds.

The fishery and other associated foods water fowl were a taonga (treasure) of Ngai Tahu and Wairewa was famous for the quality and quantity of its mahinga kai that sustained the people. Mahinga kai (working the food) was the currency of the people. The regular exchange of foods between different areas and hapu (collections of families descending from eponymous ancestors) was known as Kai hau kai. Kai hau kai, were the quintessential social, political and economic events. According to The Waitangi Tribunal, mahinga kai was the most emotionally charged issue of the Ngāi Tahu Claim. The loss of mahinga kai gathering areas affected the economic, spiritual and cultural position of the people. The Waitangi Tribunal recommended in respect of Te Roto o Wairewa that a management plan be prepared, involving Ngāi Tahu as part of the decision making process along with the Department of Conservation, Regional Authority, Ministry of Agriculture and Fisheries, for the improvement of the water quality, with the Crown providing the same resources as recommended in respect of Lake Waihora.

This never happened but even if it did it is doubtful that a conventional management plan is what was needed. To save our lake action is required. In respect of the tuna fisheries the clock has been ticking for decades. Due to the increasing barrier beach at Kaitorete Spit, the elver (juvenile eel) have been unable to enter the lake in the quantities required to sustain the fishery.

All this changed quite rapidly when the estuary mouth closed in the 1880's (circa). The closure was accelerated by the deforestation of the major catchments to the south the Rakaia, Rangitata, and Waitaki. Removing the forests meant more gravel than usual entered the system through erosion and was transported up the coast and deposited where the estuary was open to the sea. This is a natural process but happened prematurely. Kaitorete Spit was no longer a spit but became a barrier beach. The fish no longer had free passage and the nutrients that once

12. 8. 2009

streamed into the ocean acting as a beacon for the Whales, Elva, Patiki and other species was shut down. The lake began to die and along with it the traditional fisheries. The nutrients that once flowed to the sea were trapped along with the sediment washed from the hills as a result of the deforestation of the Wairewa Catchment. As a result of the closure and sedimentation the lake is unable to breathe and the links in the food chain have been displaced. The water body has become over nutrified and reacted by growing Nodularia Spumigena (blue green algae) that blooms and produces Nodularia r a cyanotoxin deadly to pets, livestock and humans, during the summer months, impacting negatively on all lake interaction. During these blooms we have approx 5.4 billion litres of dangerously degraded water on Canterbury's door step. No real value has been attached to the lake for over a 100yrs or since it was once the Canterbury Rowing Regatta venue of choice.

However Te Roto o Wairewa is the only customary lake in the South Island- it is unique to Ngai Tahu. The only other customary lake in New Zealand is Lake Horowhenua in the North Island. Wairewa Runanga is one of the eighteen Ngai Tahu Papatipu Rūnanga as described in the first schedule of the Ngāi Tahu Settlement Act and the traditional Kaitiaki (guardian) of Te Roto o Wairewa/ Lake Forsyth.

Wairewa Runanga is committed to rehabilitating this lake and has embarked on a project to test the feasibility of reinstating a permanent opening as a means to breathing new life into the water body and changing the lake from a liability to an asset for all of Canterbury.

This is not a new idea, a permanent opening was first discussed in the 1930s. In December, 1937 an agreement was signed between the Minister of Works and Wairewa County Council for the government to carry out the construction of a permanent outlet for Lake Forsyth. This was dependent on the council raising £5,000 against a budget of £16,000. The £5,000 was raised and held by Council. Unfortunately the war intervened, costs escalated and post war the Government decided it was too expensive.

Nowadays when the lake is opened mechanically the good new clean water entering the system is lost and the "wai kino" (bad water) remains. The status quo that has remained in place for over 100 years has not improved the health of the lake and the once thriving fishery is now in critical decline.

Wairewa Runanga and Christchurch City Council are now entering a partnership that involves a joint Resource Management Consent to mechanically manage the lake level. This relationship will be governed by Councils Statutory obligations and an MoU between the partners.

3. DEPUTATIONS BY APPOINTMENT

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

6.1 LITTLE RIVER WAIREWA PROMOTIONS GROUP

A letter is **attached** from the Little River Wairewa Promotions Group regarding the Christchurch to Little River Rail Trail.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence from the Little River Wairewa Promotions Group and that it be referred to staff to consider as part of the Little River Rail Trail consultation process.

9 July 2009
Little River Wairewa Promotions Group
c/o 5/28 Mona Vale Avenue
Riccarton
Christchurch 8011

Christchurch City Council
PO Box 237
Christchurch



Dear Sir/ Madam,

Community Consultation re-the Rail Trail Route into Little River

The Little River/Wairewa Charitable Trust considered the matter of the entrance of the Christchurch Little River Rail Trail into Little River at its meeting of 6th July 2009. The Trust supports the Christchurch City Council's long term option of bringing the rail trail into Little River along the railway embankment and into the back of Little River ending at the Railway Station. However, the Trust also wants the temporary trail to be retained and maintained, as it believes that this is a very valuable asset for the community.

The Trust believes that the long term Council preferred route, with an underpass under the highway, will be safer because it avoids people having to cross the main road. The Trust's view is that the rail trail is likely to attract a number of events each year, which could result in significant numbers of participants and their supporters in Little River. There is ample room to accommodate large numbers of people on the Council land behind the railway station.

Yours faithfully



Craig Mason
Secretary

Copy to Liz Carter Akaroa Service Centre

7. RESERVE MANAGEMENT COMMITTEE MINUTES

7.1 AWA-ITI RESERVE MANAGEMENT COMMITTEE - 2 JULY 2009

The minutes of the Awa-iti Reserve Management Committee meeting of 2 July 2009 are attached.

STAFF RECOMMENDATION

That the Board receive the minutes of the Awa-iti Reserve Management Committee meeting held on 2 July 2009.

Further, that the Board ratify the appointment of the following people to the Awa-iti Reserve Management Committee:

John Boyle
Ben Skelton

7.2 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE - 16 JULY 2009

The minutes of the Robinsons Bay Reserve Management Committee meeting of 16 July 2009 are attached.

STAFF RECOMMENDATION

That the Board receive the minutes of the Robinsons Bay Reserve Management Committee meeting held on 16 July 2009.

Further, that the Board ratify the appointment of Lee Robinson to the Robinsons Bay Reserve Management Committee.

7.1 AWA-ITI RESERVE MANAGEMENT COMMITTEE - 2 JULY 2009

MINUTES of General Meeting held 7.30, Thursday 2 July 2009

Present: Geoff Ettrick (Chairman), John Boyle, Bob Cole, Simon Fowler, George Piper, Ben Skelton, Cheryl Stanbury, Liz Thearle, Graeme Young

1. Chairman's Opening Remarks: Geoff welcomed everyone and declared the meeting open.
2. Apologies: Jonathan Palmer
3. Minutes approved (Graeme proposed, Ben seconded)
4. Matters arising: A price for Mark Tudehope to do the fence still to be obtained by George. Bob still to make contact with Okuti Valley Sports Club, and to get a price for the tractor.

A donation of \$950 has been made to the DA Latham Trust and is to be added to the principal sum held with Marac.

5. Development Plan Progress: Documentation has been received listing all the individual submissions made. This had been sent to every party making a submission.
6. Management Committee Procedures. Liz had obtained copies of the letter from Liz Carter dated 22 May, together with a copy of the Reserve Management Committees Handbook for each committee member. These are to be discussed at the next meeting. In the meantime, a copy of the June Minutes had been sent to the Community Board as requested, and Wendy Graham is to publish notification of Management Committee meetings at no cost to the Committee.
7. Pony Club. A letter was read from Tony Hallams concerning the new lease and licence he is preparing for the Little River Pony Club. He reported that the Pony Club had concerns over current grazing by David Trist and wanted to know if an agreement is in existence and, if so, if their concerns could be addressed. Liz to write to the Pony Club to ask what they would like to do with the grazing, and to Tony Hallams advising him that we are doing this.
8. Financial Report: Simon produced a Committee Cashbook and a complete analysis of income and expenditure. He confirmed that \$2,000 is to be paid to the Rugby club towards lighting, and that \$950 has been paid to the DA Latham Trust. He also raised the point that, when the Trust was formed in 1998, it was never actually registered. Trust Documents to be changed to show the trustees as Geoff Ettrick, Simon Fowler and Bill Latham, and details to be registered on line. Simon to get in touch with Bill Latham.

9. Correspondence in and out.

Letter from CCC re Rugby Club Warrant of Fitness

Quote from Mark Tudehope for the Pony Club Fence maintenance (replace posts, Tighten wire) \$850 but this would also include taking out the privet hedge. Bob to get another quote.

10. General Business

In line with requirements put to us by the Community Board, John Boyle and Ben Skelton were officially co-opted on to the Management Committee (unanimous decision). Ben replaces the previous Rugby Club representative, and John represents the Wairewa Rununga.

The Coronation Library will be open on Monday 26 October and there will be military vehicles as well at that end of the Domain (organized by Cathy Bisman and David Irving) as part of CCC Heritage week. The Toy Library has been advised.

Cathy asked if we knew if the heating in the "hall" is to be up-dated (currently runs on old 50c pieces) as ballet has started. Not Management Committee responsibility so Cathy will make further investigations.

11. Date of next meeting: Thursday 6 August, 2009.

7.2 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE - 16 JULY 2009

**Robinsons Bay Reserve Management Committee
July 16 2009 7pm Lovetts'**

Present: Raywyn Stronach, Lee Robinson, Richard Lovett, Sue Lovett, Pippa Foley, Marion Wilson

Apologies: Mike Early, Pip Archdall, Tracy Foley, Paddy Stronach

Minutes of previous meeting read moved correct

Pippa/Raywyn

Wharf sub committee has no status under the new Reserves Management structure. Therefore Lee Robinson, the only non Reserve Committee member on the wharf sub committee be co-opted to Reserve Management Committee

Sue/Raywyn

Matters Arising

Post Office. Richard spoke to Steve Ditmer (local police) & he has talked to school children. Vandalism has ceased. Paddy has spoken to Bob Anderson re fixing.

Picnic at wharf & working bee at reserve successful.

Funding application & road: Sue completed & submitted. Road has top coarse still to go on but vastly improved & appreciation for this was expressed by all present.

Finances: Term deposit: \$500 was taken from the term deposit for payment of the fencer. Balance re-invested. Expenses Fencing account paid \$1574.50. Interest income \$33.75. Cheque account \$174.13 savings \$26.51 term deposit \$5499.21 total \$5699.85

Pippa/Raywyn

Correspondence:

8 April CCC strengthening communities fund application. Request for further info. Sue provided by email

22 May CCC meeting arrangement & committee appointments. Sue emailed Liz Carter cc committee.

Minutes have in the past been emailed to Stewart Miller. The minutes for 2008 & 2009 have now been sent to Liz Carter & Wendy Graham. Both Liz & Wendy are now on the Reserve email list.

28 June CCC end of year finances request. **Sue** to send statements. Balance done & tabled.

1 July reserves discretionary fund. Discussion re application for money for gate, steps & path. **Sue** to find out what allowance in the budget & what to apply for.

2 July Smokefree public places policy. Tabled.

July. CCC Minutes Akaroa Wairewa Community Board. 8 July. Tabled

13 July CCC Surface water strategy. Tabled.

Email: various to & from Liz Carter & Wendy Graham via Sue re procedures, meeting times etc.

Consultation process re reserve. See discussion in general business. All cc'd to committee as received & replied to.

General Business

Application: Lee advised CCC of change to application purpose after council committed to doing road. Lee advised application still "live". As council have now repaired road **Lee** will apply to alter application for some funding for planting & the history notice for wharf carpark & a seat.

Raywyn/Pippa

Discussion was held on the picnic area, who is responsible for it & whether or not we could assist in improving it. In the past this committee has cleaned up rubbish & weeded out of goodwill but when CCC were asked to fix the dangerous table & remove the fallen tree 2 or 3 years ago it became apparent that this committee is not responsible for that area. Suggestions were put forward to perhaps have another 1 or 2 picnic tables there, improve the grassed area so it could be mowed more easily & therefore be less likely to be a depository for toilet paper & other disposable items, concrete parking buffers to stop campervans parking on the grass & keep it in better condition. **Sue** to check with CCC who is responsible for this & what we could do as a committee for this area.

Wharf: we still have some work to do on the wharf namely the handrail for which we have materials & the covering of some bolts which stick out with old tyres. Brian Little has offered the tyres. **Richard** to contact

Working bee suggested 9 am Saturday of Labour Weekend with Show weekend as back up date if wet.

Picnic lunch BYO to follow. **Sue** to do newsletter

Lee/Sue

Gate: Jason Wright estimate \$500. Some materials available. **Raywyn** to give Jason the go ahead.

Richard/Lee

Stationery funding: as yet none received.

Meeting dates & venues: concern was expressed about the requirement to have these meetings advertised & open to the public when being held in private homes.

It was agreed to hold meetings every second month on the **third Thursday** starting **September**. At present will remain at Lovetts or other home.

Sue/Marion

The September meeting will be the AGM

Sue/Raywyn

That the Giltrap family be sent a sympathy card

Sue/Lee

12. 8. 2009

General discussion re cost of consultation on Reserve plan, the way in which this was distributed for consultation, the number of people who missed out and the remedy as advised by Lorraine Corriera by phone. i.e that copies will be at Akaroa Service Centre, that the submission date has been extended, that the extension will be advertised in the Akaroa Mail. Email confirmation fwd to all committee but this does not alleviate the problem with non resident bach owners & other residents who did not get the original consultation document. The committee feels very strongly that it is up to the consultation team to fix this & not up to the volunteer committee. Some members expressed disquiet that the goodwill & volunteer effort of the members is being imposed upon, that the nature of the Reserve Management Committee has changed and that the community "feel" has been lost.

Meeting closed at 8.40pm

SUGGESTION AGM AT DUVAUCHELLE HOTEL. TO BE CONFIRMED.


12. 8. 2009

8. AKAROA HARBOUR ISSUES WORKING PARTY MINUTES - 23 JUNE 2009

The minutes of the Akaroa Harbour Issues Working Party meeting of 23 June 2009 are attached.

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Harbour Issues Working Party meeting held on 23 June 2009.



Akaroa Harbour Issues Working Party

**Minutes for meeting held at the Duvauchelle Hotel
on 23 June 2009**

Present: Ted Robinson, Cr Sage (Ecan), John Roe, John McIlroy, Pam Richardson, Ian Richardson, Bill Woods, Brian Reid, Dave Evans, Derek Cox (DoC), Mike Bourke (CCC), Lesley Bolton-Ritchie and Jenny Bond (ECan).

Chair: Pam Richardson

The meeting started at 6:30 pm.

1. **Welcome:** Pam Richardson welcomed everyone.
2. **Apologies:** Bruce Clement, Jim Ritchie, Cr Reid (CCC), Bob Ayrey, Jan Cook, Bob Meikle, Roger Beattie, Alizon Patterson (CPH) and Jon Clarke.

Pam Richardson moved that the apologies be accepted; carried by all.

3. **Minutes from last meeting (March)**
Pam R moved that the minutes be accepted; carried by all.

4. **Business/ Tasks arising from last meeting**

- (a) **Presentation on summer 2008/09 beach bathing results – Dr Lesley Bolton-Ritchie (ECan)**

Before beginning her presentation Lesley informed the group that there are three sites in the harbour that are tested for water quality, quarterly as part of the region wide water quality programme. This sampling is done using a helicopter and tests for suspended solids and nutrients. Five years worth of data is required to make a data comparison.

This summer's results showed 6 high values, of which 4 were affected by rainfall events. A question was asked about sampling the water quality for shellfish gathering standards at more sites in the future. Lesley explained that would need an additional water sample and analysis because shellfish gathering standard is calculated by analysing for faecal coliforms not enterococci which is what is analysed for the bathing beach standards. Current ECan budget does not allow for this.

Lesley commented on the usefulness of the samplers' field observations.

Lesley provided handouts of her presentation, so if anyone would like a copy please contact Jenny Bond on 363 9348.

In summary

- Wainui Beach remained the same with a 'good' grading.
- Tikao had gone from good to fair because of a high reading this year. The sampler had noted there were sheep on the beach at the time and it was raining at the time of sampling.

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- French Farm remains the same at good.
- Duvauchelle remains the same at good.
- Takamatua remains the same at fair.
- Akaroa Beach still good.
- Glen Bay not enough data to grade yet.
- Okains Bay Estuary remains good despite 3 high values, if this repeats it will go to fair next year.

Shellfish sampling – this year Wainui beach complies, so the shellfish signage that it is not safe to eat could come down, that decision is up to Community and Public Health.

Other studies in the harbour

- University of Canterbury:
 - Sediments & bathymetry in the inner harbour due 30/6/09
- ECan monthly water quality monitoring of the harbour for one year (part of five year survey)
 - Sampling coordinated with WWTP sampling and stream sampling
 - Report due next year

Plan to share findings with AHIWP in the future.

(b) DoC update

Derek presented many short presentations related to DoC work nationwide. The list below relates to DoC work on Banks Peninsula:

- Research on "basking shark" because they are getting quite rare. Aim is to determine current abundance and geographic spread. Flights funded by National Geographic and tagging done by DoC.
- Hector Dolphins – 7 dead dolphins have been recovered, been dead for some time – student research continuing – MFish still picking up set nets around BP
- Breeding colonies for fur seals around BP - population grown from 2095 in 1973 to 5136. Thermal imaging works well but difficult to interpret given camera not stabilised.
- Southern right whales – looking for genetic samples from 30 animals as believe there are a separate NZ population. Have been seen in Lyttleton and a juvenile in and 5 around Akaroa Harbour.
- Pohatu Marine Reserve – potting and tagging of crayfish, aim to assess abundance and size of crayfish, 6 sites in Pohatu, 6 outside Pohatu and 2 just out of the marine reserve – paua has not yet been taken for reseedling.

(c) CCC update – Mike Bourke

Wainui Wastewater Treatment Plant:

Consent hearing held. Additional information should have been provided to the commissioners by the end of June and a decision made August. It would be 2-3 years before the system was operating.

Akaroa Waste Water Working Party

Now concentrating on water supply issues as well as dealing with the options for wastewater

CCC Surface water strategy – from Cr Reid via email – "the Council should be signing off on its draft Surface Water Strategy at its next council meeting this Thursday. It's a document which sets out how CCC intends to tackle surface water management and will be open for public feedback from 6 July to 7 August. It would be great if the Working

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Party could take a look and make their views known to CCC through the submission process".

Estuary Ocean outfall - it is all on the sea floor, just one join and diffusers to do. Operational in a couple of months.

(f) ECan update – Jenny Bond

Potential contaminant sources study (Draft report): Still to arrange printing of this document.

Website: Draft website page has been completed, ready for the group's feedback. Once 'live' on the www, it will be located by typing in "Akaroa Harbour Issues Working party" and this will likely bring it up on the first couple of results with Google. In ECan's website search engine it should be the first result. Feedback: link the bathing beach page to this page, Add pdf 's of DoC reports presented by Derek. **ACTION: Derek C** to send Jenny B PDF's of BP related Doc Reports. **ACTION: Jenny B** to update page based on feedback and make it live.

Living Streams: Resource Care is reviewing all the streams listed under its Living Streams Programme in order to get an understanding of the status of those projects and progress made to date. This is so Resource Care can inform ECan's monitoring section what streams need effectiveness monitoring started and help plan realistic staff work programmes that will lead to timely and effective engagement with landowners to implement appropriate changes in riparian and land management. **ACTION: Jenny B** to discuss with Pam R about assistance in engaging landowners along the Wainui Stream

Environmental Enhancement Fund: This ECan fund for fencing and planting projects is open and closes for applications on 31 August. .

Summer Safety Brochure: DoC has half a box that will probably be enough for the 2009/10 summer. **Need a response to ACTION: Tony R** to find out the location and the number of left over brochures

5. General Business

Canada Geese: no change.

Black Swans: no change.

Undaria: Proliferates in winter, more wide spread. Biosecurity looking at changing its status so it can be harvested; paua enjoy undaria.

Sea lettuce: no change.

Thank you letters: Write thank you letter to Sarah E from the Group. **Action Pam R** to write letter, **Jenny B** to provide Pam R with letter head paper.

Update from Dave Evans (Sea Right Ventures): Both paua farm sites are now mussel farms leased to Aotearoa Seafoods, a Blenheim company.

Birthday celebrations: The group was 10 years old back in January 2009 but everyone had forgotten. The group discussed the Lyttleton group's plans and decided not to do something special as participation numbers have not been high at other events

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organised by the group. It was suggested joining the birthday celebration event with an existing event such as at the Duvauchelle show (birthday cake) or if DoC was running an event over summer and try and get an article in the Akaroa Mail.

Green Point Reef: John Mcl wanted to bring the group's attention that there had been a couple of Koreans on the reef who had collected 20 paua, all of which were correct size and 40-50 whelks, so were not breaking the rule. A neighbour had seen 6 Asians in wetsuits with bags but had gone unchecked. Next to the wharf there was a European man collecting 10 paua once a month for 4 months. No one is breaking the law but if this level of harvesting was to continue in his view the health of the reef would be affected. Cr Sage suggested that this matter be raised with the Taiapure Committee and their regulations. **ACTION: Jenny B** to pass Nige Scott's details onto John Mcl.

6. Next Meeting date: (Note originally suggested 22 Sept, Lyttleton is 8 Sept and 24 Nov)

The group decided on 15 September with a 6pm start. This is because there is a likelihood of David Gregory (ECan) being able to give a presentation on the NZ Coastal Policy Statement and national Statement on sea level rise by August so the group can make submissions. It is anticipated that the presentation and questions would go till about 7pm with the AHIWP having a brief meeting after that to cover business. **ACTION: Jenny B and Pam R** to confirm with David G closer to the time and arrange to advertise the meeting widely

Pam R thanked those that had come from over the hill and Lesley and Derek for their presentations. Note to group to get an article about the beach gradings into the Akaroa mail closer to summer. **ACTION: Jenny B** to diary summer article on beach grading.

The meeting finished at 8:45pm approx

ENDS

9. **L'AUBE HILL RESERVE, AKAROA - DEDICATION OF LAND AS ROAD - STOPPING OF UNFORMED ROAD**



General Manager responsible:	General Manager City Environment, DDI 941 8608
Officer responsible:	Transport and Greenspace Manager
Author:	Tom Lennon, Property Consultant

PURPOSE OF REPORT

1. The purpose of this report is to seek the recommendation of the Akaroa-Wairewa Community Board to the Council to pass a resolution under Section 114 of the Public Works Act 1981 to enable application for a declaration of land within L'Aube Hill Reserve identified as Lot 1 DP 73138 and Lot 4 DP 68748 to be road.

EXECUTIVE SUMMARY

2. In September 2008 the Board considered a report regarding this particular access arrangement and adopted the staff recommendation to extend the existing easement rights benefiting Lot 1 DP 68748 to serve the property identified as Pt RES 108 (BM 289) under the ownership of The Roman Catholic Bishop of the Diocese of Christchurch.
3. Extending the existing easement rights was an adequate and straightforward way to address the request by The Roman Catholic Bishop of the Diocese of Christchurch for access rights over a portion of Council's land.
4. Further assessment however revealed that the location of the current access road affecting a portion of Council land is without a doubt the most suitable location for a public road. This assessment was made taking into consideration the topographic characteristics of the surrounding land and took into account the fact that this particular portion of Council land has been used for access purposes for many years. The existing access is tar sealed and services such as electricity, telephone and water are already located within this access corridor.
5. The dedication of the identified portion of Council land as a public road will be counterbalanced by the stopping of a portion of paper road identified in the **attached** diagram. Under the proposal 497 metres² of land will be dedicated as a public road whilst 563 metres² of paper road will be stopped and consolidated with the adjoining Council property.

FINANCIAL IMPLICATIONS

6. There will be process costs for survey, consent and proclamation expenses (estimated to be \$8,000). No compensation payments are required in this particular case.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. The budget for this project is covered by the Transport and Greenspace Subdivisions budget.

LEGAL CONSIDERATIONS

8. Under Section 114 of the Public Works Act 1981 the Minister of Lands may, by notice in the Gazette, declare any land, whether owned by the Crown or not, to be road. Land shall not be declared to be road without the written consent of all parties having an interest in the land. In this case the consent of the Council and the adjoining owners is required before a gazettal process can proceed. On publication of a notice in the New Zealand Gazette the land vests in the Local Authority as road.
9. The Community Board does not have delegated authority to authorise the proposal to apply for a declaration of part of a Council owned property as road. Such a decision needs to be made by the full Council. The Board has, however, recommendatory powers to the Council.
10. The road stopping process associated with the stopping of an unmade portion of Rue Pompallier, which was circulated to the Board for comments in a memo dated 23 July 2009, will be undertaken in accordance with the recently adopted Christchurch City Council Road Stopping Policy 2009.

11. Upon the completion of the dedication of the subject portion of the Council's land as a public road, the existing easements will be removed from the titles of the affected properties.

Have you considered the legal implications of the issue under consideration?

12. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. LTCCP, Streets and Transport Objectives – to provide a sustainable network of streets.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

14. As above.

ALIGNMENT WITH STRATEGIES

15. As above.

Do the recommendations align with the Council's strategies?

16. As above.

CONSULTATION FULFILMENT

17. The process to acquire the land under Section 114 of the Public Works Act 1981 with the appropriate consents does not require consultation.

STAFF RECOMMENDATION

- (a) That the Akaroa-Wairewa Community Board recommend to the Council that it pass the following resolution:

Resolution

The Christchurch City Council hereby resolves pursuant to Section 114(1) of the Public Works Act 1981, to declare the land described in the schedule below to be road.

Schedule

The parcel of land described as Section 1 (497metres²) being part of L'Aube Hill Reserve identified as Lot 1 DP 73138 and Lot 4 DP 68748 to be road as shown outlined yellow on drawing number 500981-03, subject to survey.

BACKGROUND (THE ISSUES)

18. In early 1990 Banks Peninsula District Council approved a subdivision of privately owned land identified as Part Lot 1 DP 2866 and Lot 1 DP 1378. The subdivision approval included a Right of Way in favour of privately owned land over a portion of Council's L'Aube Hill Reserve identified as Lot 1 DP 73138 and Lot 4 DP 68748.
19. In 2008 the Council received a request from The Roman Catholic Bishop of the Diocese of Christchurch who are the registered proprietors of the property identified as Pt RES 108 (BM 289) for the Council to consider extending the easement rights to include the Church's property.
20. In September 2008 the Board considered a report regarding this particular access arrangement and adopted the staff recommendation to extend the existing easements rights benefiting Lot 1 DP 68748 to serve the property identified as Pt RES 108 (BM 289) under the ownership of The Roman Catholic Bishop of the Diocese of Christchurch.
21. The existing access currently protected by easement rights is tarsealed and services such as electricity, telephone and water are already located within this access corridor.
22. The current access road affecting a portion of Council land is without a doubt the most suitable location for a public road. This assessment was made taking into consideration the topographic characteristics of the surrounding land and took into account the fact that this particular portion of Council land has been used for access purposes for many years.
23. The southern portion of Rue Pompallier from its intersection with Rue Brittan is unformed up to the eastern bound curve from which point the existing tar-sealed access joins the road corridor. The south-eastern end Rue Pompallier is unnecessarily wide and an opportunity was identified to stop part of this road to offset the area of land to be taken for road.
24. The unformed portion of Rue Pompallier to be stopped comprises of 563 metres² and is heavily vegetated including a number of mature trees. The area of land to be taken as road is 497 metres² which represents 66 metres² less than the area of road to be stopped and consolidated with the adjoining reserve.

THE OBJECTIVES

25. To improve and formalise a long standing situation by declaring a portion of Council owned land, already utilised for access and services, as a public road.

THE OPTIONS

26. **Option 1**

To proceed with the process for a declaration of land within L'Aube Hill Reserve, identified as Lot 1 DP 73138 and Lot 4 DP 68748, to be road.

This is the preferred option as it allows the tidying up of an access arrangement which, although formalised by the existence of easements, it is not necessarily the best available long term alternative considering the circumstances and the fact that the existing access is the preferred location for the continuation of Rue Pompallier.

27. **Option 2**

Maintain the Status Quo, ie do not proceed with the current proposal to dedicate a portion of the Council's land as a public road and continue with the existing easement arrangement in favour of the two privately owned properties as detailed earlier in this report.

This is not the preferred option as it does not address the long term and broader public access issues to privately owned land in this area which are likely to arise in the future.

THE PREFERRED OPTION


28. Option 1 is the preferred option as it allows the tidying up of an access arrangement which is not necessarily the best available long term alternative in consideration of the background and history of this issue.



Areas and Dimensions Subject to Survey

ISSUE	AMENDMENT	SIGNED	DATE
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LAND FOR ROAD & ROAD TO BE STOPPED

 CHRISTCHURCH CITY COUNCIL · YOUR PEOPLE · YOUR CITY	SURVEYED		DRAWING NUMBER	ORIGINAL SHEET SIZE	SCALES
	DRAWN	J Anderson	500981-03	A4	1: 750
	DATE	05/2009	FILE REFERENCE		
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			500981	3 OF	

10. AKAROA HARBOUR BASIN SETTLEMENT STUDY



General Manager responsible:	General Manager Strategy and Planning, DDI 941-8281
Officer responsible:	Programme Manager Healthy Environment
Author:	Carolyn Bonis, Senior Planner

PURPOSE OF REPORT

1. The Akaroa Harbour Basin Settlements Study has been completed, with the production of two documents: an 'Issues and Prospective Projects' document (**Attachment 1** circulated under separate cover) and its accompanying Implementation Plan (**Attachment 2** circulated under separate cover). The purpose of this report is to seek support for these documents as guides to assist future operational decision making.

EXECUTIVE SUMMARY**Study Scope**

2. The Akaroa Harbour Basin Settlements Study (the Study) was initiated in early 2007. The Study identifies the strategic issues facing the eight rural settlements of the Akaroa Harbour Basin, with the aim of achieving strong and sustainable communities and settlements over the next 20-30 years. The eight settlements are listed below and the attached documents include a map showing their associated study areas.

Akaroa	Barrys Bay
Takamatua	French Farm
Robinsons Bay	Tikao Bay
Duvauchelle	Wainui

Study Process and Findings

3. The Study entailed a comprehensive planning exercise, involving information gathering, mapping, identification of issues, evaluation of options, cross-Council discussion and community consultation. A large number of issues (ranging from locality-specific to harbour wide) were identified and are listed in Part II of **Attachment 1**. These issues cover:
 - (a) Natural Environment (including coastal issues, landscapes, freshwater resources, climate change, slope stability);
 - (b) Social Environment (including historic character, population, community facilities);
 - (c) Physical Environment (including water, wastewater, stormwater, transport);
 - (d) Economic Environment (including housing affordability, business growth, tourism); and
 - (e) Subdivision, Land Use, Managing Urban Change (including settlement patterns, capacity for urban growth).
4. The preferred options to address the issues have now been identified as 'prospective projects' in the attached documents. Some projects are multi-disciplinary (for example, 'Detailed Planning Studies', 'Akaroa Places and Spaces Plan') but most are more confined in their scope. These projects are listed in Part III of **Attachment 1**, under 18 topic areas. The relative timing for each of these is identified by a symbol in **Attachment 1** and in more detail in **Attachment 2**. The majority of projects are shown for commencement in 2012 or beyond, although work will begin on the following funded projects this financial year:
 - B Akaroa Places and Spaces Plan
 - Q.2 Cruise Ship Protocol
 - R.1 Project Implementation and Monitoring
5. The identification of prospective projects within the attached documents does not commit the Council to commencing each project. Projects that are identified as commencing in 2012 or later will be contestable as part of the review of the Long Term Council Community Plan (LTCCP).

On-going monitoring

6. Although the Study has been completed, ongoing work will be undertaken to oversee implementation of the programme and to monitor trends and impacts of development.

FINANCIAL IMPLICATIONS

7. The principal financial implication is for operational budgets in future years. There is scope within projected immediate budgets for commencing some of the projects, as identified in **Attachment 2** and paragraph 4. above.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. This Study was identified as a project in the current LTCCP and its outcomes aim to inform the development of future LTCCP budgets. The Settlements Study and Implementation Plan provide a framework to guide future actions, and to ensure the opportunities, priorities, linkages and dependencies are identified and managed. The timing and funding of all or any projects in the Implementation Plan is dependent on decisions made as part of the current and future Long Term Council Community Plan.

LEGAL CONSIDERATIONS

9. The Study takes into consideration the requirements of the Local Government Act 2002 (LGA 2002) and the Resource Management Act 1991 (RMA 1991) through the development and use of evaluation criteria. These criteria were used to assess the desirability or otherwise of the project options and included the degree to which a project met legal requirements. This process has ensured that higher scoring and therefore higher priority projects are in accordance with legal requirements.

Have you considered the legal implications of the issue under consideration?

10. Yes, as above. As the Council gives effect to the higher priority projects there will be additional legal implications, particularly in relation to any District Plan changes under the RMA 1991. The work already undertaken to gather and analyse relevant information will go some way toward satisfying future Section 32 requirements.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Where existing Activity Management Plans address issues identified in the Study, this has been noted in background technical documents. The projects identified in the two attachments will likely inform future Activity Management Plans across various Council units.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. This Study was identified as a service in the 2009-19 LTCCP and its outcomes will inform the development of future LTCCP budgets.

ALIGNMENT WITH STRATEGIES

13. Assessment of the project options against various evaluation criteria has ensured alignment of the projects with strategies applying to Banks Peninsula (e.g. Biodiversity Strategy, Social Housing Strategy, and Sustainable Energy Strategy). As a result, the projects listed in the two attachments do not conflict with existing strategies and their associated implementation plans.

Do the recommendations align with the Council's strategies?

14. Yes, as above.

CONSULTATION FULFILMENT

15. Two consultation exercises were conducted during the course of the study. The first was in November 2007 to assist with issue identification for the eight settlements of the harbour basin. The second was in March – April of this year and enabled prioritisation and fine-tuning of the project options. Separate meetings were also held with the two local rūnanga, via Mahaanui Kurataiao Ltd (MKT).

STAFF RECOMMENDATION

It is recommended that the Akaroa-Wairewa Community Board:

- (a) Support the approach taken in preparing the two documents: 'Issues and Prospective Projects' and its accompanying Implementation Plan; and
- (b) Recommend that the Council endorse the documents as guides to assist future operational decision-making.

11. SMALL TOWN CONFERENCE 2009 - BOARD MEMBERS ATTENDANCE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941- 8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for Board Members to attend the 2009 Small Town Conference.

EXECUTIVE SUMMARY

2. The conference is being held in Kaiapoi from midday Wednesday 16 September to Friday 18 September 2009. The theme for the conference is “Riding the River of Change”.
3. The Small Town Conference is organised by the Small Town Conference Advisory Group which recognises that there are increasing challenges facing towns, suburbs and rural communities.
4. The programme has been prepared to be both varied and informative on all aspects of small town New Zealand. Some of the keynote addresses include:
 - The New Tourism Challenge - Mike Tamaki
 - Building Resilient Communities - Peter Kenyon
 - Economic Outlook - Rod Oram
 - Small Town Success Stories - Various Speakers
 - The Pegasus Story - Mark Bretherton
 - Destination marketing - Stewart Heine
 - Managing Alcohol at Large Events - Andrew Galloway
 - Hearing the Small Town Voice - Mike Richardson
5. The programme also includes a performance “Lost in Our Own Land”, a trade exhibition and a site tour of Pegasus township – New Zealand’s first fully master planned community.

FINANCIAL IMPLICATIONS

6. The conference registration cost for each appointed delegate is \$595. This amount excludes accommodation costs for those delegates wishing to stay locally. Costs for accommodation range from \$80 to \$170 per night, with a range of options from studio units to three bedroom apartments.
7. The Board’s 2009/10 operational budget for conferences, travel and training is \$4,550. The balance of that budget is currently \$4,550, as nothing has been expended year to date.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

9. There are no legal implications involved.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

10. Not applicable.

ALIGNMENT WITH STRATEGIES

11. Not applicable.

Do the recommendations align with the Council's strategies?

12. Not applicable.

CONSULTATION FULFILMENT

13. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board give consideration to approving the attendance of Board Members at the Small Town Conference in Kaiapoi from 16 to 18 September 2009.

12. APPLICATION TO THE DISCRETIONARY RESPONSE FUND FOR CHALICE PRODUCTIONS

General Manager responsible:	General Manager, Community Services DDI 941-8607
Officer responsible:	Unit Manager, Community Support Unit
Author:	Sue Grimwood, Community Development Advisor

PURPOSE OF REPORT

1. The purpose of this report is to present a request for funding from Chalice Productions to the Akaroa/Wairewa Community Board Discretionary Response Fund 2009/10.
2. The request is for 'up to' \$8,000 towards expanding the dynamics, post production processing of DVDs, publicity and distribution of an hour long film on Akaroa and the French Connection.
3. There is currently a balance of \$14,124 in the Boards Discretionary Response Fund.

EXECUTIVE SUMMARY

4. Chalice Productions has a proven track record in producing works relevant to Banks Peninsula including such works as Dancing with Ghosts, Woman in White and Port Hills Poems.
5. The group is not registered as a formal entity such as a Trust or Incorporated Society at this time. As an informal group the amount of funding able to be sought from the Council towards a project is limited to \$2,000. This is the groups fourth application to the Council's Community Grant Schemes for a funding contribution to their projects.
6. The project is to produce an hour long DVD, 'Akaroa and the French Connection'. Filming of scenery, French artists, street artists and impressionist galleries has already been undertaken in France.
7. The Directors intend focusing on the connection around the 1840 French and British settlers arrival, the time when French and European Galleries were being challenged by the new impressionist artist, and a time of the expansion of science and engineering.
8. They will explore old cultures and social heritage, and how immigration changes the environment as well as how the hosting community and the immigrants themselves were changed. The applicants say the film will be innovative and authentically New Zealand but particularly about Banks Peninsula supporting the landscape, historical, ecological and contemporary life of this unique region. The French connection will be justified not only in art but in cooking, bakeries, restaurants, agriculture, creative land usage and landscapes.
9. Film making will involve interviews in the community especially immigrants and officials with French connections/ancestry but also local identities and artists. The holistic philosophy being to demonstrate the continuing creative environment and human endeavour contributing to New Zealand culture.
10. The producers believe by engaging the community it will build pride and confidence and lead to tourists' interest. They also say previous productions showed strong development of individual and community confidence, understanding of the relevance of their social history and pride in participating in the community's development.
11. The film will be made available to libraries throughout Canterbury, to local schools and institutions and then available through retail to the general public. It will be registered with the National Library Service. It is estimated that income derived from sales at \$30 a copy will be \$1,500.
12. Funding criteria precludes funding of individuals; activities or initiatives with (the primary purpose) of commercial or profit-orientated interests; or projects considered the primary responsibility of some other funding body. Funding for this project from an Arts based fund such as Creative Communities, Creative New Zealand or the Lottery Grants Board would be more appropriate avenue for the applicants to explore.

FINANCIAL IMPLICATIONS

13. The total cost for this project is \$37,220.. There is currently a balance of \$14,124 in the Board's Discretionary Response Fund (including the \$2,000 for the Youth Development Fund).

Chalice Productions is requesting up to \$8,000 towards the project.

Project Costs

Production:	of video films & DVDs	1,500
	publicity, printing, distribution	2,000
	advertising	1,600
Per diems:	aerial photography	3,000
	travel and accommodation	1,250
	Total	9,350

14. There are no financial risks associated with the delivery of this project.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

15. Yes.

LEGAL CONSIDERATIONS

16. Under the Community Board delegations, the Board has "*absolute discretion over the implementation of the discretionary funding allocation of \$14,124 (subject to being consistent with any policies or standards adopted by the Council)*".

Have you considered the legal implications of the issue under consideration?

17. Yes as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

18. Aligns with LTCCP and Activity Management Plans

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

19. Yes, Community Board Funding.

ALIGNMENT WITH STRATEGIES

20. This application meets the following Council Community Grants Funding Outcomes:
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.

It also helps to meet the following Community Board objectives:

- Promote the participation of Banks Peninsula Residents in recreation and cultural events/programmes.

DO THE RECOMMENDATIONS ALIGN WITH THE COUNCIL'S STRATEGIES?

- 21 Strengthening Communities Strategy 2007, Arts Policy and Strategy 2001.

CONSULTATION FULFILMENT

22. Not applicable.

12. 8. 2009

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board decline the request of \$8,000 from its 09/10 Discretionary Response Fund from Chalice Productions as there are more appropriate avenues of funding available for the project.

13. AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2009/10 ALLOCATIONS

General Manager responsible:	General Manager, Community Services DDI 941-8607
Officer responsible:	Unit Manager, Community Support Unit
Author:	Sue Grimwood, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Akaroa/Wairewa Community Board to allocate the Akaroa/Wairewa Community Board Strengthening Communities Fund for 2009/10.
2. The Akaroa/Wairewa Community Board decision-making meeting is scheduled for 12 August 2009. It will not be public excluded.

EXECUTIVE SUMMARY

3. This report provides information to Community Board Members on the applications received for the Strengthening Communities Fund and includes updated information following Board discussions at the Akaroa/Wairewa Board Funding Workshop on 8 July 2009.
4. In 2009/10 the total pool available for allocation, as proposed in the LTCCP is \$32,956. Applications totalling \$76,201 were received.
5. **Attached** is a decision matrix, which outlines the projects that funding is being sought for. Following staff collaboration meetings, staff have ranked all projects as either Priority 1, 2, 3 or 4 and have made recommendations as to funding.
6. Projects were prioritised as follows:
 - Priority 1** Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities.
Highly recommended for funding.
 - Priority 2** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities.
Recommended for funding.
 - Priority 3** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications.
Not recommended for funding.
 - Priority 4** Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities; or
Insufficient information provided by applicant (in application and after request from Adviser); or
Other funding sources more appropriate.
Not recommended for funding.
7. The Akaroa/Wairewa Board Funding Workshop on 8 July 2009 gave Community Board members the opportunity to go through the applications received in order to clarify any issues or questions about applications.
8. The Akaroa/Wairewa Board has put forward one project as a Key Local Project (KLP) in 2009/10. This project is not included on the attached matrix as it appears on the Metropolitan matrix. The project is funded from the Metropolitan funding pool.

9. In light of the current work programme of the Council Grants Working party, who are reviewing existing funding criteria and looking at how to reduce rates funded grants by an additional \$750,000 (for the 2010 year), staff consider it prudent not to recommend projects for multi year funding at this stage. This decision has been made for both metropolitan and local Strengthening Communities Funding

BACKGROUND

Strengthening Communities Strategy

10. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strengthening Communities Grants Funding Programme comprises four funding schemes:
- (a) Strengthening Communities Fund
 - (b) Small Projects Fund
 - (c) Discretionary Response Fund
 - (d) Community Organisations Loan Scheme
11. The following funding outcomes have been used to evaluate and assess applications to the Strengthening Communities Fund:
- Support, develop and promote the capacity & sustainability of community recreation, sports, arts, heritage and environment groups
 - Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events
 - Increase community engagement in local decision making
 - Enhance community and neighbourhood safety
 - Provide community based programmes which enhance basic life skills
 - Reduce or overcome barriers to participation
 - Foster collaborative responses to areas of identified need
12. The following funding priorities have been taken into consideration when assessing applications:
- Older Adults
 - Children and Youth
 - People with Disabilities
 - Ethnic and Culturally Diverse Groups
 - Disadvantaged and/or Socially Excluded
 - Capacity of Community Organisations
 - Civic Engagement
13. The following criteria must be met by all applicants:
- A community based not-for-profit community, recreation, sporting, arts, social service, environment or heritage organisation.
 - All groups applying for more than \$2000 must be incorporated under the Incorporated Societies Act 1908 or the Charitable Trusts Act 1957.
 - Be based in the Christchurch City Council area with funded programmes or services being provided primarily for Christchurch City Council residents.
 - Must have provided accountability reports for all previous Council funding and have no unresolved or outstanding accountability issues including outstanding debt to Council.
 - Must have had the funding application approved at a properly convened committee meeting and in writing.
 - Must provide evidence of the need for the project.
 - Have appropriate financial management, accounting, monitoring and reporting practices.
 - Have sound governance and appropriate operational capability and capacity to deliver to the level as agreed.
 - Be able to commit to collaboration and partnering, where appropriate.
 - Groups receiving Council funding at a metropolitan level may only apply for local funding if the project is specifically local and no portion of it has been funded at the metropolitan level.
 - Community Boards may decide in conjunction with Council Units to deliver activities to their local communities.

The Decision Matrix

14. Information on the projects is presented in a decision matrix (**attached**). To ensure consistency, the same decision matrix format and presentation has been provided to the Metropolitan Funding Committee.
15. Applications are project-based; information is provided that relates specifically to the project for which funding is being sought, not the wider organisation.
16. All applications appearing on the decision matrix have been assigned a Priority Rating. The Priority Ratings are:
 - Priority 1** Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities.
Highly recommended for funding.
 - Priority 2** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities.
Recommended for funding.
 - Priority 3** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications.
Not recommended for funding.
 - Priority 4** Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities; or
Insufficient information provided by applicant (in application and after request from Advisor); or
Other funding sources more appropriate.
Not recommended for funding.
17. Staff have used the following criteria to determine whether an application is a Priority One:
 - Impact the project has on the city
 - Reach of the project
 - Depth of the project
 - Value for Money
 - Best Practice
 - Innovation
 - Strong alignment to Council Outcomes and Priorities
 - Noteworthy leverage or partnership/match funding from other organisations or government departments.
18. A draft matrix was presented to the Board at a workshop on 8 July 2009, where no decisions were made. This enabled the Board and staff to discuss the projects, clarify any issues and seek further information if necessary.

Additional Applications

19. No additional applications have been added to the matrix since the Metropolitan Funding Committee Seminar. Staff have assessed these applications and made recommendations.
20. In light of the current work programme of the Council Grants Working party, who are reviewing existing funding criteria and looking at how to reduce rates funded grants by an additional \$750,000 (for the 2010 year), staff consider it prudent not to recommend projects for multi year funding at this stage. This decision has been made for both metropolitan and local Strengthening Communities Funding.

Key Local Projects

21. Each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
22. The Akaroa/Wairewa Board has put forward one project as a Key Local Project in 2009/10. This project is not included on the attached matrix as it now appears on the Metropolitan matrix.
23. The Akaroa/Wairewa Board has no existing KLPs.
24. An organisation is recommended as a KLP if it:
 - Has a proven track record with Council in providing a high quality level of service;
 - Provides a significant contribution towards the Council's Funding Outcomes and Priorities;
 - Demonstrates leadership and innovation;
 - Demonstrates best-practice and collaboration.
25. The agreed process to determine if a local funding application should be processed as a KLP was detailed in the report adopted by Council on 4 October, 2007.
26. The process for considering KLPs is as follows:
 - i. Community Boards nominate and prioritise KLPs and make a recommendation to the Metropolitan Funding Committee.
 - ii. The Metropolitan Funding Committee makes decisions on Board recommended KLPs.
 - iii. Successful KLPs are allocated funding from the Metropolitan Strengthening Communities Fund.
 - iv. Unsuccessful KLPs are returned to the Community Board for consideration under the local Strengthening Communities Fund.
27. Community Boards have been advised that where candidates for KLP funding consideration are successful in receiving funding from the Metropolitan Funding Committee, then there can be no further funding from the Board for that project.
28. Groups that receive funding from the Metropolitan Strengthening Communities Fund may only receive local level funding if the project is specifically local and no portion of it has been funded at the Metropolitan level.

Ineligible Applications

29. In total 2 ineligible applications were received. They are as follows:

Name of Applicant	Project Cost	Amount Requested
Queen Elizabeth II National Trust (QE II) North Canterbury Area	\$150,000	\$50,000 per year for 3 years
Robinsons Bay Reserve Management Committee	\$20,500	\$20,500

Timeline and Process

30. Community Boards have delegated authority from the Council to make final decisions on the Strengthening Communities Funding for their respective wards. The Board's decisions will be actioned immediately following the decision meeting. All groups will then be informed of the decisions and funding agreements will be negotiated where relevant. All funding approved is for the period of September to August each year, therefore grants will be paid out in early September 2009.

FINANCIAL IMPLICATIONS

31. Not applicable.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

31. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

32. Yes. Community Board funding decisions are made under delegated authority from the Council.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

33. Yes. Strengthening Communities Funding and Community Board Funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

34. Yes.

CONSULTATION FULFILMENT

35. Not applicable

STAFF RECOMMENDATION

It is recommended that:

- (a) The Board give consideration to the projects detailed in the attached decision matrix and approve allocations for Akaroa/Wairewa Community Board Strengthening Communities Funding for 2009/10.
- (b) The Board give consideration to a closing date for applications to a second funding round for any unallocated funds from the Strengthening Communities Fund for 2009/10.

AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUND DECISION MATRIX 2009/10

Priority Rating

One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.

Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.

Three Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.

Four Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
1.	Akaroa Resource Collective Trust	<p>Community Counselling / Youth Mentoring and Mental Health support</p> <p>This project is to provide a supportive and confidential counselling service, mentoring support and educational workshops for young people and their families.</p> <p>Contribution is sought towards salary for the professional staff , workshop costs, venue hire, and administration.</p>	\$11,250	\$22,020	\$8,855	Stepping Stone Trust - \$10,000 (pending)	2008/09 - Coordinator's Salary - \$20,000 2007/08 - Telecommunications costs - \$1,983 2006/07 - Contribution to Coordinator's salary - \$4,680	That the Akaroa Wairewa Community Board makes a grant of \$8,855 to the Akaroa Resource Collective Inc towards the costs of their Community Counselling/Youth Mentoring and Mental Health project.	1

Alignment with Board Objectives and Council Strategies:

Board Objectives & Activities

- Recognising the need to retain and enhance core community services to Banks Peninsula communities
- Advocating for ongoing police presence in communities
- Continuing to support the retention of rural health services
- Supporting education initiatives where possible
- Encouraging school/community partnerships
- Raising community awareness of the availability and range of Council services
- To promote the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies/Policies

- Strengthening Communities Strategy
- Youth Strategy
- Safer Christchurch Strategy

Staff comments including evidence of need:

This project is being recommended as a Priority 1 because of its reach, depth, and strong alignment to Council Funding Outcomes and Priorities.

The Akaroa Resource Collective Trust was established 20 years ago and plays a key role in the delivery and coordination of community projects which address the long term safety, health, and quality of life for residents of Akaroa.

In addition to the Counselling / Youth mentoring / Youth Mental Health worker project which they are seeking funding for, they also provide the following support services:

- Information/advisory/referral service
- Raising environmental awareness
- Promoting various community projects (eg community garden)
- Providing support with Distance learning
- Counselling / Youth mentoring / Youth Mental Health worker project
- After School Care programme (there is no after school care available in Akaroa)
- Providing an IT service to the local community
- Providing support with Driver Licensing

The Counselling / Youth mentoring / Youth Mental Health worker project aims to:

- Provide a confidential counselling service available to young people and the community.
- Establish a support network for families struggling with teenagers.
- Facilitate a mentoring (Big Brothers Big Sisters) programme within the local community.
- Facilitate parent/child education workshops.
- Establish parent support groups.

Funding is also being sought for this project from Ministry of Health and the Stepping Stones Trust. This would be a great example of collaboration between central government, local government, and the community sector. The local police officer was keen to act as a referee for this organisation as he states that since the Trust has been undertaking the youth work and programmes with young people, there has been no youth offending in the Akaroa area.

This organisation has also been recommended to the Metropolitan Funding Committee as a Key Local Project for other services they provide. This is a separate project.

Comments and notes: (for elected member use)

AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUND DECISION MATRIX 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 Three Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
 Four Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
2.	Akaroa Civic Trust	<p>Takapuneke (Green's Point) commemorative booklet</p> <p>To write a booklet to commemorate the successful gazetting of Takapuneke as a Reserve, contracting Harry Evison and John Wilson to provide essays on the Brig Elizabeth incident, the purchase of Banks Peninsula from Ngai Tahu, and the gazetting of the Reserve.</p> <p>Contribution is sought towards photography and pictures, design and layout, printing and binding.</p>	\$4,700	\$6,575	\$4,700	The Trust is contributing \$1,875 to the costs. Money generated from sale of the booklet will be dedicated to reprinting as stock declines therefore not able to put against production costs.	No previous funding history.	That the Akaroa Wairewa Community Board makes a grant of \$4,700 to the Akaroa Civic Trust towards the production of a Takapuneke commemorative booklet.	2

Alignment with Board Objectives and Council Strategies:

Board Objectives

- To promote the participation of Banks Peninsula residents in recreation and cultural events/programmes
- Enhancing the culture, heritage, and identity of Banks Peninsula communities through the built, natural, and working environments.

Council Strategies/Policies

- Strengthening Communities Strategy
- Arts Policy and Strategy

Staff comments including evidence of need:

The Akaroa Civic Trust has sound management and financial structures. Members of the Trust and Council have spent considerable time, energy, and provision of advice, expertise and collaboration, over a number of years in negotiating the return of Takapuneke to Ngai Tahu and the consequent gazetting of the area as a Reserve.

The production of a commemorative booklet to ensure the history, the conciliation and resulting apology is a fitting tribute to all those involved in reaching a successful conclusion. The Onuku Runanga, has provided written indication of their support for, and will be formally engaged in, the project. Harry Evison, a well respected Ngai Tahu historian, and John Wilson, a noted historian, will provide essays for the booklet. Takapuneke is equal to the Treaty of Waitangi in historical relevance and has a critically important place in the founding of the Nation. The intention of having the publication available for distribution at the Waitangi Day commemoration to be held at Onuku in 2010 is very appropriate. The booklet will also support the Akaroa Museum's exhibition on Takapuneke in February 2010. The Mayor's Project Fund has donated \$6,025 towards the Takapuneke exhibition at the Akaroa Museum. There is no other funding dedicated to the production of the booklet from within Council. There is no evidence that any other organisation or individual intends capturing this historical event in a book or other media format.

The Trust aims to print 1,000 copies and have them available at the 2010 Waitangi Day Celebrations at Onuku. It will be 170 years since signing of the Treaty of Waitangi at Onuku and 180 years since the Takapuneke incident.

Christchurch City Council will receive a portion of the book- run for distribution as Council sees fit on the day of commemoration at Onuku. Copies will be held at the Akaroa, Little River and Coronation Libraries and the Akaroa Museum. The Akaroa Civic Trust will, themselves, send or giveaway 100 copies to encourage public awareness about the historical importance of the site. The remainder will be sold for a minor fee through the Akaroa Museum, the Akaroa Information Centre, Christchurch Canterbury Tourism and Marketing and other interested organisations. This expected return to the Trust, allocated for reprinting the booklet, will be about \$4,000. The book will be approved by Council's Communication Unit prior to printing.

Comments and notes: (for elected member use)

AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUND DECISION MATRIX 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 Three Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
 Four Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
3.	Akaroa/Wairewa Community Board	<p>ANZAC Day Ceremonies</p> <p>To host ANZAC services in Akaroa and Little River, providing traffic management, refreshments and a wreath.</p>	\$3,210	\$3,210	\$3,210	Funding is not being sought elsewhere for this project.	2008/09 \$2,685 (ANZAC ceremonies)	That the Akaroa/Wairewa Community Board makes a grant of \$3,210 to Democracy Services Unit to host 'citizens' ceremonies on Anzac day at both Little River and Akaroa.	2

Alignment with Board Objectives and Council Strategies:

Board Objectives

- To promote the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies/Policies

- Strengthening Communities Strategy

Staff comments including evidence of need:

Historically the Akaroa / Wairewa Community Board has hosted the "Citizens" ceremonies on ANZAC day in both Akaroa and Little River.

The celebration itself has measurable and increasing support from the wider community and is building capacity and cohesiveness within both communities. The Board feels strongly that these are community functions that it wishes to host and sees that this is supporting a true community functions.

The funding of traffic management and refreshments is an integral part of the event ensuring volunteer involvement is firstly managed safely and secondly given the recognition deserved. The ceremonies can not proceed without a traffic management plan and implementation of the road closures. The associated costs of these at \$2,310 make up the bulk of the costs in hosting the event.

Comments and notes: (for elected member use)

AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUND DECISION MATRIX 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
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Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
4.	Akaroa/Wairewa Community Board	<p>Newsletter</p> <p>Contribution is sought towards publication of newsletters to be circulated in public places through Akaroa/Wairewa.</p>	\$555	\$555	\$555	Funding is not being sought from anywhere else for this project.	No funding has been allocated to the Community Board in the past for a newsletter.	That the Akaroa/Wairewa Community Board makes a grant of \$555 to Democracy Services Unit to produce newsletters for local residents.	2

Alignment with Board Objectives and Council Strategies:

Board Objectives

- To promote the participation of Banks Peninsula residents in recreation and cultural events/programmes
- Increasing community awareness of the Boards' role, responsibilities and activities
- Raising community awareness of the availability and range of Council services

Council Strategies/Policies

- Strengthening Communities Strategy

Staff comments including evidence of need:

The Board needs to communicate with the community and inform them of its activities and decisions. A newsletter is an effective and cost efficient way of regularly updating residents. It is intended to have copies available in the Service Centres, libraries and other prominent business areas for people to pick-up.

Comments and notes: (for elected member use)

AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUND DECISION MATRIX 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
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Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
5.	Akaroa /Wairewa Community Board	<p>Neighbourhood Week</p> <p>To enable the Community Board to fund a range of local community events to celebrate Neighbourhood Week.</p> <p>These events enable neighbours to get to know one another, enhance community spirit and neighbourhood safety.</p>	\$2,000	\$2,000	\$2,000	Other funding is not being sought for this project.	<p>Neighbourhood Week is an annual event.</p> <p>In 2008 Akaroa-Wairewa Community Board allocated \$2,000 to Neighbourhood Week.</p>	That the Akaroa/Wairewa Community Board makes a grant of \$2,000 to Community Support Unit towards Neighbourhood Week.	2

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies/Policies

- Strengthening Communities Strategy

Staff comments including evidence of need:

Funding from the Board enables individuals and community groups to hold small neighbourhood events within their area. These events help neighbours and communities to get to know each other and enhances community and neighbourhood safety as a result. Neighbourhood Week also encourages a sense of belonging and strengthens community cohesion and community links.

83% of the events which the Board funded in 2008 went ahead.

Six groups participated from Akaroa/Wairewa in 2008/09 year. Feedback from last years events suggests that people participating in the events are appreciative of the subsidy provided by Community Board and see it as a positive connection between the Board and its constituents in the Ward.

Comments and notes: (for elected member use)

AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUND DECISION MATRIX 2009/10

Priority Rating

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Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
6.	Little River School Support Group	<p>Community/School Pool Operating Costs</p> <p>The school swimming pool provides a summer focal point for the community and continues to provide, particularly for children, swimming lessons, swimming skills and safety.</p> <p>The pool provides a recreational facility at minimal cost to a community that does not have a lot of other facilities - too costly for families to travel to Christchurch for recreation.</p> <p>The committee facilitates use of the pool by the local community outside of school hours especially over the summer school holiday period from December to February.</p> <p>Contribution is sought towards pool attendant and chemical treatment costs</p>	\$3,520	\$4,950	\$2,620	No other funding is currently being applied for.	<p>2008/09 - \$2,300 (pool attendant costs)</p> <p>2007/08 - \$3,781 (pool attendant and operation)</p> <p>Events funding 2007/08 \$1,500 for running of 'Pumpkin Festival'</p>	That the Akaroa/Wairewa Community Board makes a grant of \$2,620 to the Little River School Support Group towards the pool attendant for after school and during school holidays community usage.	2

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes
- Improving the range and quality of recreational experiences on Banks Peninsula
- Recognising the need to retain and enhance core community services to Banks Peninsula communities

Council Strategies/Policies

- Strengthening Communities Strategy
- Physical Recreation and Sport Strategy

Staff comments including evidence of need:

The Little River Support Group committee has confirmed their legal status since the application was received and has been successful in their application for incorporation.

Little River, including Birdlings Flat has an increasing population with a number of family groups moving into the community. Funding will increase accessibility for the whole community at an affordable rate. It is the only facility of its kind available for community use with Halswell pool being the nearest alternative. There is no public transport available. The pool is a "hub" for the community over the summer period and encourages family participation and social cohesiveness within the community. Without access to the pool the community is being denied use of a facility, a swimming pool, traditionally available throughout Christchurch. Wairewa does not even have access to the sea or a safe swimming beach. National compliance conditions for public swimming pools means without regular water testing and having an attendant present the pool can not be used for/by the general public. Council can not fund the chemicals required for the pool as these are the responsibility of School/Ministry of Education but a contribution towards enabling the pool to be available for community use outside school hours by having an attendant present will provide a much needed venue this rural community.

The group needs to find a long-term funding solution and to this end dialogue has been commenced with the Recreation Unit of Council. The difficulties are with the facility being, primarily, a School Pool on Education Board land. the Council does not usually enter into a relationship with such a facility but currently need to work through lack of alternative options in both Akaroa and Little River.

Comments and notes: (for elected member use)

AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUND DECISION MATRIX 2009/10

Priority Rating

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Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
7.	Little River Volunteer Fire Brigade	<p>Emergency Services Cadets</p> <p>To run an Emergency Services Cadet Scheme, initiated and developed locally, a New Zealand first to be piloted in Little River.</p> <p>Contribution is sought towards:</p> <ul style="list-style-type: none"> - transport of participants to Central Fire Service in Christchurch - camp equipment - Subsidy for camp/weekend activity costs - training equipment - photocopying - administrative costs - laptop computer - digital camera - for both learning and historical recording 	\$6,200	\$12,500	\$5,400	\$1000.00 Blogg Foundation (confirmed)	2008/09 - \$3000.00 Discretionary Response Fund (towards uniform costs)	That the Akaroa/Wairewa Community Board makes a grant of \$5,400 to the Little River Volunteer Fire Brigade towards the running of the Emergency Services Cadet project.	2

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes
- Improving the range and quality of recreational experiences on Banks Peninsula
- Recognising the need to retain and enhance core community services to Banks Peninsula communities
- Increasing community awareness of civil defence emergency management issues including Rural Fire Parties

Council Strategies/Policies

- Strengthening Communities Strategy

Staff comments including evidence of need:

The Little River Volunteer Fire Brigade is an integral part of their community providing emergency services including fire fighting, first response to accident and medical emergencies, and civil defence services.

This innovative project to run an Emergency Services Cadet Scheme, initiated and developed locally, has been driven by volunteer members of this service and is widely supported by the community. The Community Development Advisor has had regular and ongoing liaison with the group's senior officer since the programme was first mooted. This is a New Zealand first.

The programme will be run as a pilot scheme in Little River and has the support of the New Zealand Fire Service. In conjunction with the New Zealand Fire Service and Red Cross trainers, some NCEA and NZQA unit standards will be delivered as part of the programme. The scheme will be run on a weekly basis with some weekend activities and is for participants aged 10-16 years. Once a month they will train alongside the Volunteer Fire Brigade.

Little River has areas of deprivation levels spanning from 3 (least deprived) to 8 (more deprived). The Little River School has improved from decile 4 to decile 5 in the 2006 census statistics. There are no other formal youth programmes available. To date thirty young people have enrolled. Funding has been requested to assist with the initial set-up/outlay costs in implementing a new, youth based programme.

Funding for a laptop can be addressed through the Council's free community computer redistribution scheme. An application for a laptop computer has been forwarded on behalf of the organisation. Without funding assistance for administration costs and programme implementation in the start-up phase of a pilot project success and positive outcomes may be limited.

Comments and notes: (for elected member use)

AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUND DECISION MATRIX 2009/10

Priority Rating

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Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
8.	Little River Wairewa Promotions Group	<p>Promotions film equipment</p> <p>To install film equipment in the Community Centre which will be available for use by all the community organisations, groups and school in Little River/Wairewa.</p> <p>Contribution is sought towards the purchase of a Technics Screen, Sanyo Projector and custom made black-out drapes.</p>	\$16,812	\$17,912	\$0	No other funding sought	No previous funding history - this is the organisation's first application.	That the Akaroa/Wairewa Community Board declines the application from the Little River Wairewa Promotions Group	3

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies/Policies

- Strengthening Communities Strategy

Staff comments including evidence of need:

The organisation was established in 2008 and as such is a new organisation. It was established because of community need; to have a group with an overview of the whole community; and a group with a more general focus.

The organisation has a committed membership, a good and diverse skill base and a passion for their community and its future. The groups objectives fit within the funding criteria for Strengthening Communities. The organisation applied for Incorporation in December 2008. Notification of Incorporation has been received since application was initially assessed however the Strengthening Communities Fund enables organisations to make small equipment purchases up to \$1,000 per item with an overall maximum expenditure, on equipment, of \$4,000 per year. Seeding funding may enable an organisation to approach other philanthropic bodies for funding assistance.

However other community groups have also requested funding for a data projector, indicating there is a 'desire' for a data projector and portable screen to be available for community use within Little River. The community groups will be advised to collaborate on this project and decide what is required for optimum community benefit before allocating any Council Grants Funds to one particular group.

Comments and notes: (for elected member use)

AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUND DECISION MATRIX 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
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 Four Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomed	Other Sources of Funding	CCC Funding History	Recommendation	Priority
9.	Akaroa Community Arts Council	<p>Akaroa Community Arts 2009-2010</p> <p>To organise the following arts events:</p> <ul style="list-style-type: none"> • Eggspot • Poetry Workshop • Poetry Day • Artxpress • Silver-Making Workshop <p>Contribution is sought towards running costs of the above programmes and the purchase of art materials.</p>	\$5,379	\$7,557	\$0	\$300 Montana Wines for Poetry Day (decision pending)	<p>2008/09 - \$6,345 (tutor fees, Artspot, Poetry Day, Easter, Workshops, hanging rails, instant shelters, digital camera)</p> <p>2008/09 - \$1,073 (film festival)</p> <p>2007/08 - \$2,065 (advertising and marketing, materials to raise profile)</p> <p>2006/07 - \$380 (circus skills workshop)</p> <p>2005/06 - \$2,100 (Banks Peninsula art projects)</p>	That the Akaroa/Wairewa Community Board declines the Akaroa Community Arts Council application.	4

Alignment with Board Objectives and Council Strategies:

Board Objectives

- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies/Policies

- Strengthening Communities Strategy
- Arts Strategy and Policy

Staff comments including evidence of need:

The Akaroa Community Arts Council encourages community experience and participation in artistic activities within Akaroa, identifying areas of need and addressing these with/by facilitation and organisation. Community input (from primarily artists) is sought and considered before undertaking their programmes. Requests for additional information, from the organisation, for clarification of individual programme component costs has provided a complete budget rewrite with increase in total costs for some activities and a reduction in others.

The organisation is required to provide adequate evidence of appropriate accounting systems/financial records if the Board is to consider further funding for their programmes.

Funding is sought for the following events/activities:

Eggspot - an Easter extravaganza children - egg painting, egg hunting and egg making.

Poetry Workshop - to be held as a forerunner to Poetry Day held annually in July. An affordable weekend of words and what to do with them.

Poetry Day - Nationwide event - a booklet of local poetry and illustrations produced.

Artxpress - Art class tutored by local artists held weekly during term time, designed to develop the individuals creativity.

Silver-Making Workshop - Two weekend workshops for participants to learn new skills over a condensed period.

Art Materials including guillotine, paints, paper, pencils, card, brushes, clay, canvas, various art supplies.

Venue Hire for Poetry day, Artspot x3, Artxpress, Storeroom rent

Some of the project proposals appear to duplicate activities offered by other providers within the community. Adult education courses at the Akaroa Area School are already offering courses in Drawing; Still life painting; Creativity with terracotta clay; and sewing - at an affordable cost to participants. There is a Poets and Writers Collective for those interested in writing poetry and the National Poetry Day is sponsored by Montana for much of the costs.

The proposed silver making workshop could provide a different art medium for people to become familiar with. The art experiences proposed by the group tend to focus on the drawing/painting aspect of art rather than broadening the focus to include a range of artistic endeavours such as dance, drama, live theatre, photography. Many participants seem to come from within the organisation with little participation from the general community at this point.

The application is recommended as a priority 4 due to lack of supporting information provided, particularly lack of financial information or audited accounts; and duplication of some programmes already available in the community.

Comments and notes: (for elected member use)

AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUND DECISION MATRIX 2009/10

Priority Rating

- One Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.
 Two Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 Three Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
 Four Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Other Sources of Funding	CCC Funding History	Recommendation	Priority
10.	Akaroa Heritage Festival Society Inc	<p>Avant Frenchfest</p> <p>To provide a week of activities leading up to the annual French Festival to be held in October. This is the first time a lead in to the Festival proper has been proposed to help celebrate and profile Akaroa as a French seaside village with French music, art, food, film and language.</p> <p>Contribution is sought towards tutor costs, transport, accommodation, venue hire, activity supplies.</p>	\$2,075	\$3,675	\$0	Small participant contributions only.	<p>This is the first application to the Council Community grants schemes for funding.</p> <p>The organisation receives core Council funding for the French Festival.</p>	That the Akaroa/Wairewa Community Board declines the application from the Akaroa Heritage Festival Society.	4

Alignment with Board Objectives and Council Strategies:

Board Objectives

- To promote the participation of Banks Peninsula residents in recreation and cultural events/programmes

Council Strategies/Policies

- Strengthening Communities Strategy
- Arts Policy and Strategy

Staff comments including evidence of need:

The Akaroa Heritage Festival Society has in its aims and objects to undertake the organisation and production of festivals with the emphasis on the heritage of Akaroa and to promote Akaroa and Bays in a cultural sense to enhance the areas unique heritage. The organisation has sound structure and management with membership from, predominantly, the business sector but also has community representation. The organisation has been involved in organising an annual French Festival over a number of years.

This new proposal to undertake a week of activities leading up to the French Festival is a collaborative endeavour with committee representatives from the Akaroa District Promotions, Akaroa Arts Council, Akaroa Area School, Adult Community Education and the French Festival Committee encouraging community participation, support and fun.

This subcommittee of the organisation is proposing a programme of art from children; French jive dance demonstrations; beginners French language (over a glass of wine); Akaroa Cinema playing French films; French cooking and sous classes; and a cordon bleu cookery demonstration.

This is the first time the organisation has made an application to the Council's community grants. However as a recipient of core funding for the French Festival, for the Friday night and Saturday activities, the organisation it is ineligible for any further Events funding. This will also limit the groups access or eligibility to/for any other of Council's funding options.

The application is recommended as a priority 4 as the organisation receives core Council funding for the French Festival.

Comments and notes: (for elected member use)

12. 8. 2009

14. AKAROA MUSEUM ADVISORY COMMITTEE MINUTES - 29 JUNE 2009

General Manager responsible:	General Manager, Community Services DDI 941-8607
Officer responsible:	Akaroa Museum Director
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Museum Advisory Committee meeting held on Thursday 29 June 2009 to the Board.

The meeting was attended by Committee Members, Pam Richardson (Chairman), Elizabeth Haylock, Victoria Andrews and Meri Robinson.

Also in attendance were Lynda Wallace (Museum Director) and Jenny Harper (Art Gallery Director, Christchurch Art Gallery).

1. APOLOGIES

Apologies were received and accepted from Jane Chetwynd and Stewart Miller for absence and from Meri Robinson for lateness (1.05pm).

2. MINUTES OF PREVIOUS MEETING

The Committee **received** the minutes of the Akaroa Museum Advisory Committee meeting held on 26 March 2009.

3. MUSEUM DIRECTOR'S UPDATE

The Committee received information from the Museum Director on Museum related activities and projects.

- Visitor numbers
- Exhibitions
- Collections
 - Consulting
 - Review of Collection Policy
- Projects
- Collections Policy Workshop - Members reported that this had been a very positive workshop and that the Museum Director had been asked to pursue the collection of Banks Peninsula art. It was agreed that the process needed to be guided by a Terms of Reference document. The rate of growth of the collection, where it can be accommodated and the degree of support by other organisations were also issues that needed to be researched.

Staff advised that funding of acquisitions would be a challenge, however as the Museum rehouses collections in the new storage building it is an ideal time to identify the strengths of the collection. It was reiterated that good clear Terms of Reference would be essential along with a small group of advisers who the Museum Director could seek advice from. It would need to be made clear to anyone donating an item to the Museum that it could not be continuously on display. It was suggested that the Friends might investigate an artist's residency in Akaroa using the Museum's collection as a source of inspiration.

It was **decided** to ask staff to further investigate the establishment of a process and criteria for the collection of contemporary Banks Peninsula art as an expansion of the existing collection.

It was **agreed** that the approach to this initiative must be deliberate, but prudent, whilst still capitalising on the obvious enthusiasm in the community.

12. 8. 2009

4. FRIENDS OF AKAROA MUSEUM - PRESIDENT'S REPORT

The Committee received information from the Friends' representative.

- Custom House Garden
- Purchase of Local Collection of Early Maori Artefacts
- Garden of Tane
- Community Service Award
- Proposed Expansion of Museum's Art Collection
- Annual General Meeting - Saturday 14 November 2009 at the Museum

It was **decided** that a 'Diary of Events' should be created in order that important dates could be identified. The Museum Director said in future she would include this under her update to the Board.

5. COMMUNITY BOARD ADVISER'S UPDATE

- Whale Pot - Members were advised that an application would be lodged shortly for funding to employ a metals conservator to report on the whale pots situated on the Akaroa Beach frontage and the cannon at the Britomart Reserve. Members asked that the fire bell tower also be included in the report.
- Time of Board Meetings

The Committee decided that future meetings of the Board commence at 2pm.

6. COMMITTEE MEMBERS' EXCHANGE OF INFORMATION

Members shared information on the following issues:

- Seawalls - members were advised that documentation on various seawalls in the Banks Peninsula area could be accessed through the Museum's records if required by staff.

7. NEXT MEETING

The next meeting will be held on Monday 28 September, 2009 at the Akaroa Service Centre commencing at 2pm.

The meeting closed at 2.02 pm

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Museum Advisory Committee Meeting held on 29 June 2009.

12. 8. 2009

15. BRIEFINGS

16. COMMUNITY BOARD ADVISERS UPDATE

16.1 BOARD FUNDING BALANCES

Attached for members' information is the spreadsheet showing the balances for the Board's funding allocations for 2009/10 (see **Attachment 1**).

16.2 JULY UPDATE ON LOCAL CAPITAL PROJECTS

Attached is the July update on local capital projects for members' information (see **Attachment 2**).

12. 8. 2009

Attachment 1
Clause 16.1

Akaroa-Wairewa Community Board Board Funding Balances	Allocation 2009/2010
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Meeting date	Akaroa/Wairewa Discretionary Response Fund	
	Budget	14,124
	Allocations made	
	Youth Development Fund - <i>Opening Balance allocation</i>	2,000
	Balance Unallocated Youth Development Fund	2,000
	Youth Development Fund - allocated	0
	Sub Total (allocated)	0
	TOTAL: Akaroa/Wairewa Discretionary Response Fund Unallocated <small>Includes Youth Development Fund Balance</small>	14,124

Akaroa/Wairewa Reserves Discretionary Fund		
	Budget	20,000
	TOTAL: Akaroa/Wairewa Reserves Discretionary Fund Unallocated	20,000

Other Board Funding:
 Strengthening Communities Fund \$ 32,956
 Small Grants Fund \$ 7,533

12. 8. 2009

Attachment 2
Clause 16.2

council UPDATE

JULY UPDATE OF CURRENT PROJECTS FOR ELECTED MEMBERS FROM CHIEF EXECUTIVE TONY MARRYATT

GENERAL INFORMATION

New Christchurch Civic Building

There has been good progress on the building and some sections are ahead of the planned schedule. Recent changes include construction of the steel internal staircase on the north side, erection of the internal mezzanines and large panes of unobstructed glass have now been fitted to most south and east facing windows. Most notably, the eight-metre steel extension on the north side has now been almost fully completed along with the curved and angled floating floor of our new Council Chamber. The next big, noticeable changes will be completion of the steel work extension and the fixing plates for the glass panels going on to this.

Bus Priority

Construction of Christchurch's first major bus priority lane will start next month. The lane along Papanui Road and Main North Road will be completed in November. It is one of 10 priority routes planned across Christchurch over the next nine years. The route along Colombo Street from Cashmere Road to Moorhouse Avenue will be completed in February while bus priority measures in New Brighton Road, Shirley Road and Hills Road will be completed by the end of the year.

Ferrymead Bridge widening and strengthening project

Detailed design is underway and due to finish in September 2009. A Registration of Interest has been completed and three qualified contractors were shortlisted. Only these three contractors will be invited to tender on the construction of the bridge. Construction will start in February 2010 and at this stage is expected to take around 18 months. An information leaflet will soon be distributed to businesses in the area to update them on progress and invite them to submit their contact details to the Council should they wish to be kept regularly informed.

Transport Interchange

Work on the concept plans is progressing and they are due to be presented to the Major Transportation Projects Steering Board on 4 August. Following this, we will hold a series of workshops with directly affected parties and immediate neighbours. The workshops will introduce the concept plans to these parties and to identify their needs so that key issues of concern can be taken into consideration and, if possible, mitigated during refinement of the interchange plans. These workshops are scheduled to be held in early to mid-September.

Project City Mall

Work on Project City Mall is progressing well and remains on track for completion by 30 November. A large concrete foundation has been poured near the High/Cashel intersection and further excavation out into High Street is underway. A full traffic management plan and road marking are in place for this piece of work. Work at the other end of the mall, near the Bridge Remembrance, is moving quickly. The next steps are the pouring of a large concrete area for paving and the extension of the tram foundation out to Oxford Terrace.

Ocean Outfall

Weather conditions in July have again hampered efforts on the remaining marine works. Some progress was made during the weather windows available. The 2.7km long marine pipeline was pressure tested and a diffuser structure was successfully installed over the first of the 13 diffuser risers.

12. 8. 2009

Installation of the overtrawl rings, backfill and anti-scour mat will follow alongside the installation of the remaining diffuser structures. Completion of the microtunnel to marine pipeline connection is ongoing. Although the outer connection has been completed, an issue has arisen with connecting the in-shore end of the 40m connection pipestring. McConnell Dowell is working to overcome this before pressure testing the microtunnel pipeline and subsequent removal of the blanking plate between the microtunnel and marine pipelines.

Biosolids Drying Facility

Manufacture of the drying process plant is underway in Germany and remains on target for shipping in late November. Installation is programmed to start in early February 2010.

The building, services and civil works contract is out to tender to a short-list of six building contractors. Tenders close in mid-August and the target is to award a contract by mid-September and start construction in early October.

A letter of intent to award a contract has been issued to Energy for Industry for the energy centre DBO (design-build-operate) contract. Work is now underway to finalise this contract and develop the plant layout. A separate contract has been awarded to CityCare for the initial earthworks associated with the energy centre and excavation started last week.

The Stage 3 LFG (landfill gas) pipeline from the CWTP into the CBD, is now 75% complete with about 6.3km laid to date (of 8.3km). Work is proceeding along the south side of Tuam Street outside the Civic building. The rate of progress has slowed since crossing Fitzgerald Avenue from the east, however this was expected and the pipeline remains on target to be complete by the end of the year. Manufacture of the gas compressor and design for the Art Gallery plant modifications are progressing.

UDS and Central City South Concept and Master Plan

The Greater Christchurch Urban Development Strategy (UDS) will be the focus of an exhibition at Our City O-Tautahi opening in September. The exhibition will start with a look at the Central City South Concept and Master Plan as an example of central city revitalisation, a key action point under the UDS.

The wider exhibition will feature installations, listening posts and interactive displays to bring the UDS off the page and into real life, providing examples of projects and issues around the greater city that people are getting to grips with in their daily lives. These diversely include, urban planning, Central City revitalisation, school travel plans, the Rangiora district centre, art in public places and the Styx Vision.

- *Greater Christchurch - there is a plan, we're on our way*, at Our City O-Tautahi, corner Worcester Street and Oxford Terrace, 22 September – 24 October, 10am – 4pm, Monday – Saturday. Admission is free.

Belfast Area Plan

Work on the draft Belfast Area Plan is nearing completion with the blueprint, greenprint and transport network technical reports due to be finished this month. Workshops will be held for Councillors and Community Board Members next month and the draft plan is expected to be released for public consultation over October – November. Hearings are scheduled for February and it is hoped the revised plan will be on the March Council agenda.

The plan will provide a detailed strategy for the Belfast area including how and where development should be located, the mechanisms for implementing and staging development, and consideration of costs and “who pays”. It will help anchor Belfast’s growth in the land use and transport planning objectives of the Greater Christchurch Urban Development Strategy.

Water Supply Strategy

The Water Supply Strategy was adopted by the Council at its 25 June meeting. The strategy has a focus on the efficient use of water and protecting the high quality of the aquifer supply. Work will now begin on implementing recommended actions outlined in the strategy, which each have varying timeframes for implementation. The list of actions is extensive and is outlined in the adopted strategy which is available on the Council’s website at www.ccc.govt.nz/Environment/HealthyEnvironmentStrategies/WaterSupply/

12. 8. 2009

Draft Surface Water Strategy

The Draft Strategy is out for consultation until 14 August. It establishes goals and objectives for surface water (including stormwater) management in Christchurch and proposes an implementation programme which focuses on improving the water quality of Christchurch's rivers and tributaries. As part of public consultation, there is a summary available, website information, media, public notices and staff are available to answer questions. Information sessions were held in July.

Botanic Gardens Visitor Centre

The concept design for the proposed new visitor centre and staff facilities in the Botanic Gardens was launched by Mayor Bob Parker in early July. A panel of assessors which included elected members, Council staff and independent architects unanimously chose a concept design produced by Patterson Associates Ltd. This followed a design competition where six designers from the 32 teams who had expressed interest were invited to submit concept plans.

Christchurch Art Gallery Te Puna O Waiwhetu

Who goes there opened at the start of July, with new and recent works by Christchurch-born and Melbourne-based artist Ronnie van Hout. The exhibition includes peepholes, failed robots, doll-sized portraits of the artist and other sculptures.

Two other significant contemporary exhibitions opened last week, featuring the work of Seraphine Pick and the et al collective.

Also currently displayed is an exhibition featuring works by world-renowned video artist Gary Hill and *White on White*, an exhibition for younger audiences, brimming with the imaginative possibilities of white.

The upstairs galleries housing the permanent collection works have now closed for four months, while the gallery spaces are reconfigured – ready for re-opening with a fresh new hang in November.

Our City O-Tautahi

He rau Tipuna – leaves of our ancestors – for the weavers in He rau Tipuna, weaving knowledge and the garments they produce respond to changing materials and process – this exhibition features garments from the traditional to the outrageous. Also on display as part of the Christchurch Arts Festival is *Guardians of the Stream* – these works have been produced by students in a single-session photography workshop with photography tutor Bridgit Anderson. This show is part of The Schools into Arts 09 workshop programme and echos Murray Hedwig's outdoor exhibition *Whitebaiters Never Lie*.

Planned upgrades to water and waste water schemes on Banks Peninsula:

Wainui: The current sea outfall consent expires in October 2009, with the LTCCP budget for the new plant and reticulation not starting until 2012/13. An application has been lodged for a consent to cover the time gap. The option of applying the existing treated effluent to land at the site already purchased is being explored.

Lyttelton: Council has adopted the recommended "pump wastewater to the city treatment plant option" for which design is budgeted to start 2016/17. Consents will need to be applied for to cover the interim years for Governors Bay and Diamond Harbour outfalls.

Charteris Bay: The Council is planning new water and wastewater systems for Charteris Bay, which will extend the Diamond Harbour/Church Bay system through to Charteris Bay. It will collect domestic wastewater and transport it to the wastewater treatment plant at Diamond Harbour via new, small pump stations. A new drinking water supply will also be installed. Surveying of the area has commenced and the design concept is complete. Physical works for these projects are planned to commence in 2011.

Little River: The old water supply treatment plant is planned to be upgraded to supply water that meets the Drinking Water Standards, with completion in 2012. This will also include improvements to security of supply which will allow unmet demand for connections to existing houses to be satisfied. Reticulation extension is planned for 2013/14.

12. 8. 2009

Akaroa: An integrated "three water" approach to wastewater, potable water and stormwater is underway. A Working Party has short listed options for the wastewater plant for further study, and a model has been created to accurately study ways to improve water supply security, with an emphasis on the use of rainwater tanks. Water supply upgrade to meet Drinking Water Standards is planned for completion 2012/13.

Kind regards

Tony

See Appendix attached for capital projects by ward area

12. 8. 2009

Appendix:

**CAPITAL PROJECT STATUS FOR WARD AREAS
(Those not mentioned in the roundup of major projects).**

Hagley/Ferrymead

• Bus Priority Project (Colombo Street)	Detailed design
• Bus Priority Project (Sumner Route)	Scheme assessment
• Bus Priority Project (New Brighton Route)	Scheme assessment
• Hanmer Street - Street Renewal	Construction
• Charleston Cluster	Construction
• Armagh Street - Street Renewal	Construction
• Ferrymead Bridge	Detailed design
• Dorset Street Renewal	Construction
• Hereford St upgrade	Detailed design.
• Elm Grove Street Renewal	Construction
• Dunamon Street Renewal	Detailed design
• Kilmore Street Cycleway	Consultation - SCP
• Stanmore Road Cycleway	Consultation - SCP
• Linwood Avenue Cycleway	Consultation - SCP
• Linwood High School Cycle Bubble	Delayed in conjunction with LTCCP
• Oxford Terrace Safety Improvements	Planning
• Glasgow, Newcastle streets	Construction
• Brownlee Reserve	Planting
• Avebury Park Toilets	Construction
• Kenneway Reserve	Construction
• Washington Park	Consent
• Botanic Gardens Centre	Design
• Parnham Reserve Playground	Consultation
• Linfield Park	Construction
• Sumner Surf Club Toilets	Construction
• Sumner/Redcliffs Youth Facility	Consultation
• Scott Park Toilets	Complete
• Friendship Corner	Construction
• Sumner Croquet	Construction
• Richmond Hill Pipeline outfall	Complete
• Isabella Place piping	Construction
• Art Gallery Permanent collection Rehang	Tender
• Western Interceptor Stage 1	Construction – expected completion August 2009
• Western Interceptor Stage 2a	Construction – expected completion March 2010
• Balmoral Lane water	Complete
• Clifton Terrace sewer	Design

Riccarton/Wigram

• Church Corner cluster	Construction
• Picton Avenue	Tender let
• Bus Priority Project (Riccarton Road)	Scheme assessment
• Mandeville Reserve	Construction
• Brynley Street	Detailed design
• Harakeke Street (Island removal)	Construction
• Douglas Clifford Pond	Construction
• Haytons Drain Culvert	Detailed design
• Riccarton Main Drain (Wainui to Matipo)	Detailed design
• Owaka/Awatea Link	Design
• Awatea Basin	Detailed design
• Titoki Street water	Construction

12. 8. 2009

Shirley/Papanui

- Bus Priority Project (Papanui Road) Detailed design
- Quinns/Hammersley/Orion Scheme design
- Grassmere Street Construction
- Gosset Street Complete
- Railway North Cycleway Construction
- Mayfield Avenue Detailed design
- Bellvue Avenue Tender
- Courtenay, Westminster streets Scheme Des/Consents
- Kruses Drain Construction
- Murchison Park Toilets Design
- Petrie Park Playground Design
- Graham Condon Leisure Centre Preliminary work on site
- Redwood Springs Consents
- Brooklands Boat Ramp Contract let
- Foley Reserve Playground Detailed design
- Lambreth Crescent water Complete

Spreydon/Heathcote

- Sydenham Park Toilet Detailed design
- Sydenham Park Car Park Detailed design
- Heathcote River Masterplan Detailed design
- Louisson Place Path and Planting Construction
- Longhurst Walkway Construction
- Holliss Avenue Street Renewal Detailed design
- St Martins Road Street Renewal Construction
- Sparks Road Crossing Complete
- Bus Priority Project (Colombo Street) Detailed design
- Harman, Grove, Cotterill Streets Construction
- Poulson, Parlane, Dickens Streets Construction
- Cashmere View Detailed design
- Linden Grove Construction
- Addington Park Consultation
- Valley Road Piping Design
- Jacksons Creek Flow Augmentation Investigation
- Hoon Hay Park Consultation
- Wilderness Creek Piping Design
- Kent and Caton Streets Tender let
- Cashmere Reservoir replacement Under construction.
- Hasting Street sewer Construction
- Whareora Terrace water Complete
- Colombo – across Brougham Construction

Fendalton/Waimairi

- Bus Priority Project (Papanui Road) Detailed design
- Cox Street Consent
- Wairakei Road Construction
- Blighs Road (Wairakei-Idris) Construction
- Fendalton East Cluster Detailed design
- Church Lane Detailed design
- Wairakei Reserve/Nunweek Park Consent
- Coringa Reserve Detailed Design
- Wairarapa Terrace Scheme assessment

12. 8. 2009

Burwood/Pegasus

- Cedarwood Reserve Construction
- Evergreen Reserve Construction
- Thomson Park Skate Upgrade Planting
- Estuary Road Sewer - stage II Complete
- Avon Riverbank Dixon Triangle Construction
- Bus Priority Project (Queenspark Route) Detailed design
- Bus Priority Project (New Brighton Route) Scheme design
- Bridge Street Construction
- Aranui cluster Construction
- Dallington Terrace parking Detailed design
- QEII Foyer Entry Improvement Construction
- Aranui New Library Investigation
- Bower Avenue water Construction

Lyttelton/Mt Herbert

- Lyttelton Town Upgrade - Oxford Street Construction
- Lyttelton Town Upgrade - London Street Tender let
- Lyttelton HP water upgrade Construction
- Cholmondley Reserve Extn Site clearance
- Lyttelton Brick barrels Investigation
- Dyers Pass (guard rail) Construction

Akaroa/Wairewa

- Little River Cycleway Construction
- Little Akaloa Road Bridge Delivery planned for 2010
- Pipers Valley Road Bridge Delivery planned for 2010
- Awa-Iti Domain Consultation
- Little Akaloa Wharf Construction
- Robinsons Bay Consultation
- Pigeon Bay Play Equipment Design
- Garden of Tane Management plan
- Stanley Park Management plan
- Akaroa Museum Construction
- Simeon Quay Sewer Tender evaluation

12. 8. 2009

17. ELECTED MEMBERS INFORMATION EXCHANGE

18. QUESTIONS UNDER STANDING ORDERS

**AKAROA WAIREWA COMMUNITY BOARD
AGENDA - CONTINUED**

**WEDNESDAY 12 AUGUST 2009
AT 9:30 AM**

**IN THE BOARD ROOM
LITTLE RIVER SERVICE CENTRE
CHRISTCHURCH-AKAROA HIGHWAY, LITTLE RIVER**

Community Board: Stewart Miller (Chairman), Bryan Morgan (Deputy Chairman), Jane Chetwynd, Claudia Reid, Pam Richardson and Eric Ryder.

Community Board Adviser
Liz Carter
Telephone: 941 5682 DDI
Email: liz.carter@ccc.govt.nz

**PART A - MATTERS REQUIRING A COUNCIL DECISION
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS**

INDEX	PAGE NO
PART B 19. RESERVE MANAGEMENT COMMITTEE MINUTES	69
19.1 Duvauchelle Reserve Management Committee - 8 June 2009	
PART B 20. BRIEFINGS	73
20.1 Libraries Banks Peninsula Consultation	

19. RESERVE MANAGEMENT COMMITTEE MINUTES

19.1 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE – 8 JUNE 2009

The minutes of the Duvauchelle Reserve Management Committee meeting of 8 June 2009 are attached.

STAFF RECOMMENDATION

That the Board receive the minutes of the Duvauchelle Reserve Management Committee meeting held on 8 June 2009.

12. 8. 2009

Meeting of the Duvauchelle Reserves Management Committee
Held at the Duvauchelle hall on Monday 8th June 2009 at 7.30 p.m.

Welcome:

Chairman John Evans welcomed everyone to the meeting.

Present:

Ken and Kay Bramley, Marye Miller, Jean Turner, Dawn Turner,
John Evans, Geoff Carter, Jacque McAndrew, Chris Muirhead

Apologies Bruce Thomson,

Motion:

That the apology be accepted

Moved: Marye **Seconded:** Dawn Carried



Dawn put forward the concern that our meetings are finishing too late.

She put forward that we pass a motion that meetings finish at approx 9pm.

Motion

That DRMC meetings to finish at approx 9pm.

Moved: Dawn **Seconded:** Geoff Carried.

Minutes

Ken mentioned that it is only the power cable that has been laid on sites 58 and 59; also the culverts have not as yet been cleared. Would the minutes please be amended?

Motion

That with the above amendment the Minutes of the previous meeting having been circulated, be taken as read and passed as a true and correct record of the previous meeting.

Moved: Dawn **Seconded:** Chris Carried

Matters arising:

- 1 John presented a diagram of a proposed front fence for our approval. This did not have a trellis on the top as we talked about last month. This fence is lower and will give the campers an unimpeded view.
- 2 The electrician who was contacted about fixing the tennis court lights did not turn up. Local electrician to be contacted for quote.
- 3 The water pressure is still being looked at. Reducer heads to be installed in ladies showers.
- 4 The grill has been installed at the end of the drain in showers.
- 5 The shower head in the disabilities unit is still being investigated.
- 6 Ken is still waiting to hear from Julian re the transfer station situation. He will follow up this matter.

Financial Report

Dawn presented the financial statement and June expenses. She mentioned that this month had been one of heavy expenditure. She also mentioned that it is extremely difficult to read the financial print outs from the caretakers. After discussions it was decided we should buy a good quality combo printer. Chris offered to help to choose a suitable one.

Motion

That we purchase a good quality combination printer.

Moved: John **Seconded:** Marye Carried.

Dawn contacted Meridian Energy and received the price increases. There have been increases on all meters, the night rate going up 35.6%, the day rate 13.6% and the anytime 6.75%

Motion

That the official financial statements are accepted as presented and expenditure be approved

Moved: Dawn **Seconded:** Jacque. Carried.

12. 8. 2009

Correspondence

Inward Top of the Harbour minutes Minutes from Community Board Mr Burgess Re selling van.

Outward

CCC and Committee, minutes of last meeting.

Motion That the Inward correspondence be Accepted and outward approved

Moved: John **Seconded:** Jean **Carried**

Caretakers Report

1 The sensors in the toilet to be looked at by a new company.

2 The heater in the hall has been fixed. The electrician suggested the heaters should be cleaned out. Ken to see if he can find out how this is done and John suggested we may be able to do these ourselves avoiding the \$55.00 hr plus van charges.

3 Taps between sites 17 and 13 at the camp have been installed.

4 Tennis court nets have been repaired

5. Roof leaking in storage cupboard in male ablution block.

6 Kitchen window loose. Ken to look into this.

7 A camper reported that they had seen someone with a drill near the trees on Piper Creek bank. On investigation it was found holes have been drilled in the trees. After discussion, and establishing the trees are not ours, Marye will contact Ecan and advise them...

Dawn congratulated Ken on the way he has tidied up the edge of the highway along the back fence.

Health and safety report

Fluorescent jackets are to be purchased for the caretakers.

General Business

1. John reported that the house will be tendered within 3 months.
2. With all the utility prices increasing and the camp fees not changing for many years, a committee will be set up to look at increasing the camp fees.
3. The Akaroa Mail said they didn't think an article on the hall would help with an increase in usage. However they are interested in the progress with the house.
4. Marye and Dawn to organise the rules for distribution to campers.
5. The new bench has been installed in the kitchen and looks good

Meeting closed at 8.40pm

Next Meeting Duvauchelle Hall Monday July 13th 2009 at 7.30pm.

20. BRIEFINGS

20.1 LIBRARIES BANKS PENINSULA CONSULTATION

Rosemary Nicholls (Community Libraries Manager) will update the Board on the recent Libraries consultation with Banks Peninsula residents.