



## Christchurch City Council

# SHIRLEY/PAPANUI COMMUNITY BOARD AGENDA

**WEDNESDAY 17 SEPTEMBER 2008**

**AT 4.00PM**

**IN THE BOARDROOM  
PAPANUI SERVICE CENTRE  
CORNER LANGDONS ROAD AND RESTELL STREET**

**Community Board:** Megan Evans (Chairperson), Pauline Cotter (Deputy Chairperson), Ngaire Button, Aaron Keown, Matt Morris, Yvonne Palmer and Norm Withers

**Community Board Adviser**  
Peter Croucher  
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1. **APOLOGIES**

2. **CONFIRMATION OF MINUTES – 20 AUGUST 2008**

The minutes of the Board's ordinary meeting of 20 August 2008 are **attached**.

**CHAIRPERSON'S OR STAFF RECOMMENDATION**

That the minutes of the Board's ordinary meeting of 20 August 2008 be confirmed.

17. 9. 2008

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ATTACHMENT TO CLAUSE 2

15. 10. 2008

**SHIRLEY/PAPANUI COMMUNITY BOARD  
20 AUGUST 2008**

**Minutes of a meeting of the Shirley/Papanui Community Board  
held on Wednesday 20 August 2008 at 4pm  
in the Boardroom, Papanui Service Centre**

**PRESENT:** Megan Evans (Chairperson), Ngaire Button, Pauline Cotter, Aaron Keown, Matt Morris, Yvonne Palmer and Norm Withers.

**APOLOGIES:** An apology for lateness was received and accepted from Aaron Keown who arrived at 4.09pm and was absent for clauses 1, 2, 3, 4 and the initial part of clause 5.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. GREENSPACE TRAFFIC WORKS MINUTES – REPORT OF 14 JULY 2008**

The Board **received** for information the confirmed minutes of the Greenspace Traffic Works Committee meeting of 14 July 2008 and noted the following decisions had been made under delegated authority.

**1.1 CONFIRMATION OF MINUTES**

The Committee confirmed the minutes of the Greenspace Traffic Works Committee meeting of 14 July 2008.

**1.2 GOSSETT STREET KERB AND CHANNEL RENEWAL**

The Committee approved the plan for the Gossett Street kerb and channel renewal to proceed to final design, tender and construction. This included no stopping restrictions in Westminster Street, Gosset Street and Malvern Street.

**2. COMMUNITY SERVICES AND EVENTS COMMITTEE – REPORT OF 8 JULY 2008**

The Board **received** for information the confirmed minutes of the Community Services and Events Committee meeting of 8 July 2008 and noted the following decisions had been made under delegated authority.

**2.1 CONFIRMATION OF REPORT**

The Committee confirmed the minutes of the Community Services and Events Committee's ordinary meeting (both open and public excluded sections) of 10 June 2008 and the extraordinary meeting of 30 June 2008

**2.2 REQUEST FOR FUNDING TO ESTABLISH THE YOUTH DEVELOPMENT SCHEME**

The committee **resolved** to let the matter lay on the table until a meeting has been held with the Chief Executive officer to discuss board discretionary spending and that the matter be considered at the august 2008 meeting of the committee.

## 2. Cont'd

It was **agreed** that Megan Evans would arrange the meeting with the Chief Executive officer which would be attended by herself, Pauline Cotter and Yvonne Palmer.

### 2.3 YOUTH IN LOCAL GOVERNMENT CONFERENCE 2008

The Committee **agreed** to ask staff to supply details of the 2008/2009 budget available to the board to fund conference attendance.

The Committee **resolved** to:

- (a) Approve funding for Matt Morris to attend the Youth in Local Government Conference in Christchurch from 6 to 8 October 2008 with funding sourced from the Board's operating expense.
- (b) Fund from the discretionary fund 2008/09 one youth member of the community to attend this conference.

It was **agreed** that the Papanui Youth Development Trust Incorporated management be asked to supply the name of a suitable youth nominee. That name will be submitted to members by email for approval.

### 2.4 SAFE COMMUNITIES CONFERENCE SELECTION CRITERIA

The Committee **resolved** that the following criteria be used in considering a community representative to attend the Safe Communities conference

That the person must be:

- (a) Working in the field of safety
- (b) Working and/or living in the Shirley/Papanui Ward

The Committee further resolved:

That the Safe Communities conference attendees be:

- (i) Belinda Barrett-Walker (Junior Neighbourhood Support)
- (ii) Lynda Goodrick (Belfast Community Network)
- (iii) One person from Community Watch for the one day event (Community Watch to nominate who that person will be)

### 2.5 ELLERSLIE FLOWER SHOW TICKETS – CRITERIA FOR DISTRIBUTION

The Committee **resolved** that the following criteria be used:

- (a) Priority to be given to people who have a voluntary role in environmental sustainability and beautification in the ward.
- (b) Board members to be asked to supply a list of appropriate nominees to be confirmed at a September meeting of the Board.

## 3. DEPUTATIONS BY APPOINTMENT

### 3.1 JUNIOR NEIGHBOURHOOD SUPPORT – BELINDA BARRETT-WALKER

Belinda Barrett-Walker addressed the Board on behalf of Junior Neighbourhood Support (JNS). Board members requested notification of JNS's presentation schedule.

**3. Cont'd**

The services offered by JNS would be raised when the Board next meets with the combined school Principal's group.

**3.2 ST ALBANS TOY LIBRARY – JO SCOTT**

Jo Scott and Rachel Vavasour addressed the Board on behalf of St Albans Toy library and sought support for new premises required from November 2009.

The Board noted that action had already been taken by the group in trying to procure a property and commended them on their attitude and enthusiasm. Various suggestions were made by members including exploring the use of the Edgware Pool site.

Ngairi Button agreed to obtain and supply a list of suitable vacant Council land in the area.

**4. PRESENTATION OF PETITIONS**

Nil.

**5. NOTICES OF MOTION**

Nil.

**6. CORRESPONDENCE**

The Board **received** the following correspondence:

6.1 **Spencerville Residents Association** – Expressing concern at the state of the grass swales in Heyders Road.

6.2 **Judge Andrew Beecroft** – Acknowledging the 180 Degrees Trust evaluation report.

It was **agreed** staff would respond as required.

**7. BRIEFINGS**

Nil.

**8. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** updates from the Community Board Adviser on forthcoming Board related activities and projects over the coming weeks.

The Board **decided**:

- (a) That a seminar be held at the end of the Greenspace and Traffic Works Committee meeting on 15 September 2008 to discuss the Daniels Road shop traffic issues. Traffic staff, business owners/operators and New Zealand Transport Agency to be invited.
- (d) That Board members visit the Redwood Library site on 5 September 2008 at 1.30pm to assess car parking issues, investigate the adjacent pedestrian crossing wait times and visit the Daniels Road shops.
- (e) That staff be asked to establish if there has been a recent reduction in reported graffiti complaints.

## 8. Cont'd

- (f) That staff be asked to request pruning of the roses in the street planting at the Papanui Road/Harewood Road intersection.

The Board funding information was not available at the meeting and will be separately circulated.

## 9. BOARD MEMBERS' INFORMATION EXCHANGE

### 9.1 CHAIRPERSON'S REPORT

Information on the Chairperson's activities over the June/July 2008 period was circulated.

### 9.2 MEMBERS' INFORMATION

Specific mention was made of the following matters:

- That staff be requested to supply the timeframe for implementing the proposed Residents' Groups and Community Interest Groups policy.
- Nomination by the Papanui Youth Development Trust Inc of a suitable youth for attendance at the Youth in Local Government Conference in October 2008 had been requested. The nomination has not been received and it was **agreed** that staff be asked to follow this up.
- That it would be beneficial for the Board to make contact with Clearwater residents. Staff were requested to supply background information to the Board and propose a suitable visiting date and time.
- It was **agreed** that Board members be on the circulation list of the Office of Ethnic Affairs information brochures.

## 11. POLICE REPORT

Senior Sergeant Roy Appleby and Sergeant Gary Manch provided the Board with crime statistics for the Shirley/Papanui area. It was **agreed** that the Police Traffic Unit would follow up the issue of driver behaviour in McSaveney's Road.

## 11. BOARD MEMBER'S QUESTIONS

Nil.

## PART C - DELEGATED DECISIONS TAKEN BY THE BOARD

### 12. CONFIRMATION OF MINUTES – 16 JULY 2008

The Board **resolved** that the minutes of its ordinary meeting (both open and public excluded sections) held on 16 July 2008, be confirmed.

### 13. NEW STANDING ORDERS

The Board considered a report on the Council's new Standing Orders seeking a decision on the matter of the Chair's casting vote being used or otherwise at meetings of the Board.

The Board **resolved**:

- (a) To note that on 24 July 2008 the Council adopted new Standing Orders for the Christchurch City Council, which are applicable to all of the Council's Community Boards.

**13. Cont'd**

- (b) That the Chairperson or other person presiding at meetings of the Shirley/Papanui Community Board and its committees and subcommittees shall have discretion to use a casting vote in the case of an equality of votes.

**14. SHIRLEY/PAPANUI YOUTH DEVELOPMENT FUND**

The Board considered a report presenting Youth Development fund applications

The Board **resolved** to allocate the following funding from the Shirley/Papanui Youth development:

- (a) **Nicholas Robinson** - \$300 to assist with costs to represent the Belfast U15 Rugby team in a Gold Coast Tour from 27 September 2008 to 10 October. 2008
- (b) **Luke Dennison** - \$150 to assist with costs to represent Shirley Boys High School's First XI Soccer team at the New Zealand Secondary School Tournament in Napier from 1 September 2008 to 15 September 2008.
- (c) **Nik House** - \$150 to assist with costs to represent Shirley Boys High School's First XI Soccer team at the New Zealand Secondary School Tournament in Napier from 1 September 2008 to 15 September 2008.

**15. SUPPLEMENTARY REPORT**

The Board was referred to the following late items which had been separately circulated after the agenda had been distributed:

- New Edgware Pool Site Working Party Board Representative.

The Board was advised that it had not been possible to circulate these items with the agenda as the request by the Board Chairperson and the subsequent decision to present the report was not made until 13 August 2008 when discussion with the staff had taken place on that date.

The Board **resolved** that the late item be received and considered at the present meeting.

**16. NEW EDGEWARE POOL SITE WORKING PARTY BOARD REPRESENTATIVE**

The Board considered a report requesting the nomination of a Board representative on the new Edgware Pool Site Working Party.

The Board **resolved** that Matt Morris be its representative on the new Edgware Pool Site Working Party.

**17. ADJOURNMENT OF THE MEETING**

At 5.25pm the Board **resolved** that the meeting stand adjourned and resumed at 5.40pm.



**18. STYX RIVER MOUTH/BROOKLANDS BOAT RAMP LANDSCAPE PLAN**

The Board considered a report seeking their approval to proceed to detailed design and construction/implementation of the Styx River Mouth/Brooklands Boat Ramp Landscape Plan.

The Board **resolved**:

- (a) To approve the plan in **Attachment 3**, and drawing in **Attachment 4**, in order to proceed to detailed design and construction/ implementation of the Styx River Mouth/Brooklands Boat Ramp Landscape Plan.
- (b) That the Board advocates to Council for removal of the access easement through the Riley's property at 87 Harbour Road, Brooklands.

(**Note:** Aaron Keown voted against the resolution due to the budget required but was supportive of the design)

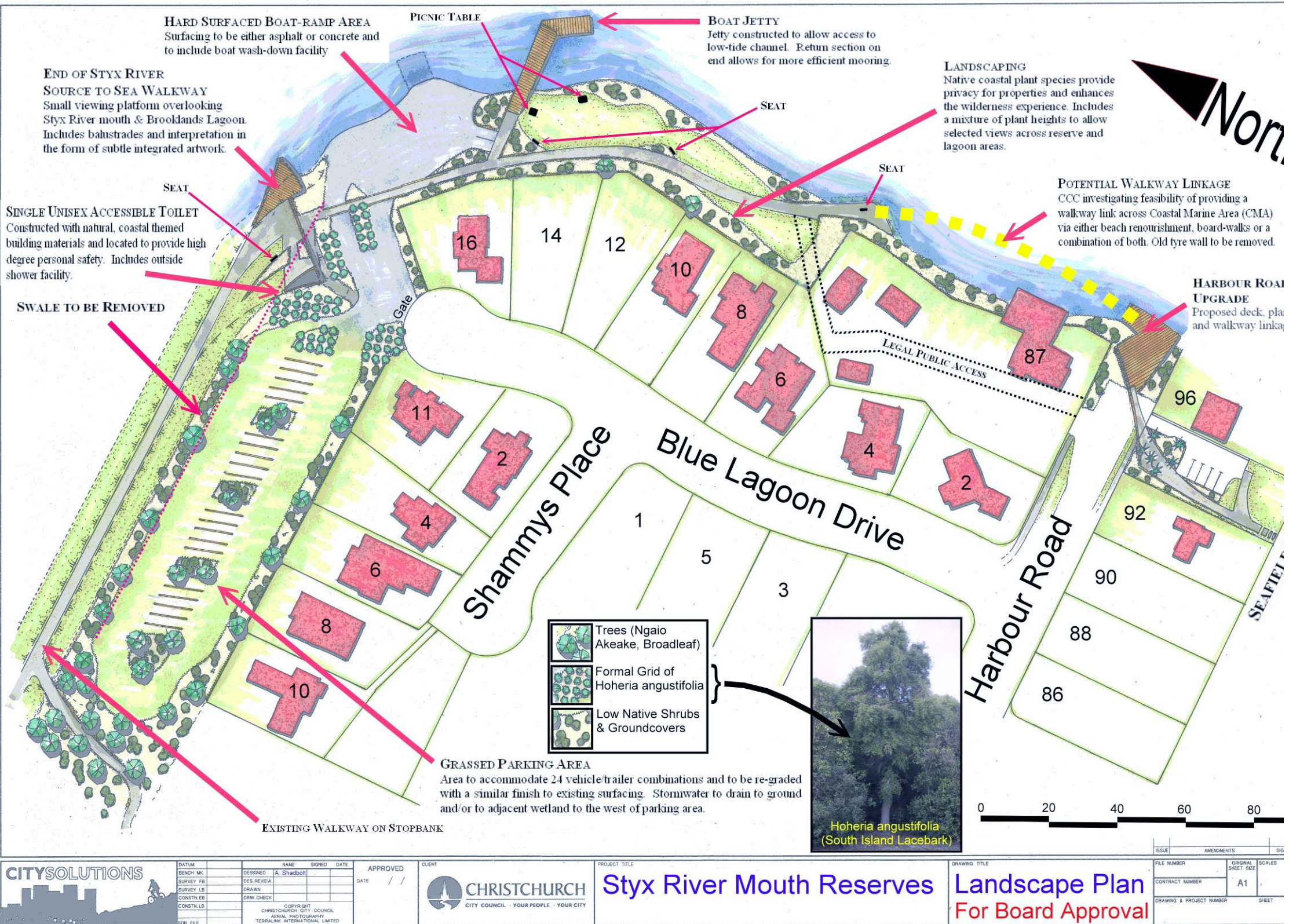
The Board **decided** that the staff involved in the project be formally thanked by Management.

The meeting concluded at 6.40pm.

**CONFIRMED THIS 15<sup>th</sup> DAY OF OCTOBER 2008**

**MEGAN EVANS  
CHAIRPERSON**











### 3. COMMUNITY SERVICES AND EVENTS COMMITTEE MEETING – MINUTES OF 12 AUGUST 2008

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941 8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Peter Croucher, Community Board Adviser

#### PURPOSE OF REPORT

The purpose of this report is to present for information the following outcomes of the Community Services and Events Committee meeting held on Monday 12 August 2008 at 4pm.

The meeting was attended by Pauline Cotter (Chairperson), Ngaire Button, Megan Evans, Aaron Keown, Matt Morris and Yvonne Palmer. An apology for absence was received and accepted from Norm Withers.

#### PART B - REPORTS FOR INFORMATION

##### 1. STAFF BRIEFINGS

###### 1.1 Heritage Awards

Roger Cave, Community Engagement Adviser briefed the Committee on the processes for the Heritage Award event and the judging panel.

Members noted the following:

- Ongoing communication was needed between staff and the Committee on information being forwarded to the public.
- Members to advise each other what areas they have covered and which houses have been visited.
- A list of properties which have already received a Heritage Award will be circulated.
- The Papanui Heritage Group and the St Albans Heritage Group are currently visiting houses to assess them for heritage value. Copies of the Heritage Award brochure have been supplied to both groups.
- The award plaque etching colour be either white or gold.

##### 2. ACHESON AVENUE ONE-STOP-SHOP

The Committee considered a report which recommended that the renewal of the lease at 25 Acheson Avenue One-Stop-Shop not be renewed and that the Corporate Support Unit Manager be asked to use his delegated powers to take that action.

It was **agreed** that the Corporate Support Unit Manager be requested to use his delegated powers to not renew the lease on the property at 25 Acheson Avenue which is currently leased for the One-Stop -Shop.

##### 3. NEW ZEALAND COMMUNITY BOARD'S 2009 BEST PRACTICE AWARDS

The Committee considered a memorandum seeking the Committee's consideration of nominations for the New Zealand Community Boards' 2009 Best Practice Award.

It was **agreed** that members would advise the Community Board Adviser of suitable projects under the various categories available. This would enable a report to be prepared for the next meeting of the Committee seeking agreement on the project(s), the funding required and to present the Committee's stated preference for an identified consultant to prepare the application(s).

### 3. Cont'd

It was further **agreed** that the recent Courtenay Street/Westminster Street Kerb and Channel renewal and Styx River Mouth/Brooklands Boat Ramp development plan consultations and the Groyne Dog Park would be suitable projects to consider for nomination.

#### 4. MEMBERS' INFORMATION EXCHANGE

##### 4.1 Strengthening Communities Fund

Minutes of the Strengthening Communities Fund Metropolitan meeting of 11 July 2008 were tabled, noting there had been a delay in having these on the Council website. Community disquiet with some of the decisions was reported.

It was noted that Junior Neighbourhood Support had been declined for metropolitan funding. As a representative from that organisation would be speaking at the next Board meeting, members noted that the opportunity was available to discuss the funding decision for that organisation at that time.

##### 4.2 New Zealand Intermediate Jump Jam Finals

Shirley Intermediate School had entered four teams in this competition, each having done well. Pauline Cotter undertook to send a letter of congratulations to the organising teacher.

### PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE COMMITTEE

#### 5. CONFIRMATION OF MEETING REPORTS - 8 JULY 2008

It was **resolved** that the report of the Committee's ordinary meeting (both open and public excluded sections) of 8 July 2008 be confirmed.

#### 6. REQUEST FOR FUNDING TO ESTABLISH THE YOUTH DEVELOPMENT SCHEME

The Committee considered a report seeking authorisation to set aside \$10,000 from the Board's 2008/09 discretionary response fund for the purpose of establishing a Youth Development Scheme. The report also requested that a Subcommittee of the Committee be set up to deal with emergency applications to this scheme.

It was **resolved** that a 2008/09 Youth Development Scheme be established and that \$10,000 be transferred from the Shirley/Papanui Community Boards 2008/09 Discretionary Fund to the Recreation and Sport Unit for this purpose.

(NB: Yvonne Palmer requested that her vote be recorded against the above decision.)

It was **resolved** that the fund criteria and eligibility be reviewed.

It was **resolved** that the Committee establish a Subcommittee of the Community Services and Events Committee with delegated authority to approve urgent applications.

It was **resolved** that the membership of the Subcommittee be any three available members of the Community Services and Events Committee.

It was **agreed** that further discussions be held regarding the amount of the Youth Development Scheme fund after Megan Evan's meeting with the Chief Executive Officer to discuss discretionary funding had been held.

The meeting concluded at 6.37 pm.

**3. Cont'd**

**STAFF RECOMMENDATION**

That the report be received.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

#### 4. GREENSPACE TRAFFIC WORKS COMMITTEE MEETING – MINUTES OF 18 AUGUST 2008

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941 8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Peter Croucher, Community Board Adviser

##### PURPOSE OF REPORT

The purpose of this report is to present for information the following outcomes of the Greenspace Traffic Works Committee meeting held on Monday 18 August at 4pm.

The meeting was attended Matt Morris (Chairperson), Ngaire Button, Pauline Cotter, Megan Evans, Aaron Keown, Yvonne Palmer and Norm Withers

##### PART B - REPORTS FOR INFORMATION

##### 1. PROPOSED LAND EXCHANGE – BELFAST SCHOOL

This matter was referred to the Board for recommendation to the Council, noting that part of the decision had been made by the Committee under delegated authority as shown in clause 7.

##### 2. DEPUTATIONS BY APPOINTMENT

Nil.

##### 3. BRIEFINGS

##### 3.1 Colombo Street/Edgeware Road Intersection – Roger Cave

The Community Engagement Adviser, Roger Cave, briefed the Committee on the traffic issues at this intersection, recommending staff be invited to provide more information about issues, objectives, budgets, programming and community participation. Given the proximity of the intersection to the former Edgeware Swimming Pool site, it was likely that the working party established by the Council to explore options for the site, may be requested to consider the wider issue of traffic safety,

The Committee **agreed** that staff be requested to prepare a memorandum incorporating the information requested in March and April 2008, to be discussed at the next meeting of the Committee.

##### 4. CONTRACTS AND MAINTENANCE TEAM - UPDATES

The Pavement Maintenance Team Leader, Peter McDonald, updated the Committee on the following projects.

##### 4.1 Grants Road/Papanui Road Intersection

The no right turn sign will be re-installed and enforcement will be requested should the replaced signage not solve the problem of illegal right turns.

##### 4.2 Traffic Management Behind Briscoes – Langdons Road

The Committee was advised that an agreement from all owners of the carpark/driveway area behind the Main North Road/Langdons Road/Winston Avenue shops would be required before a traffic management plan could be imposed.

The Committee **agreed** that staff be requested to draft and present a proposal, which would take into account information about current resource consent issues to do with vehicle access.

#### 4. Cont'd

##### 4.3 Lower Styx Road

The Committee **decided** to request staff to find out more information from the resident who had complained that the current road restrictions in place in the Lower Styx area restricted freedom of movement.

##### 4.4 Chancellor Street

The Committee was advised that Rose Cotter's concerns had been addressed and the gutter block requested had been installed to improve access/egress from her property.

##### 4.5 Sawyers Arms Road

The Committee was advised that a post-construction assessment had not been done since the installation of the pedestrian refuge. It was too early to assess the crash statistics. It was verified that a petition from residents concerned about parking, had been presented to the Council on the previous week and referred to staff and the Community Board for action. A report will be coming to the Committee regarding traffic calming in this area.

##### 4.6 Somme Street

The Committee was advised that traffic calming data will need to be collected again due to a speed trailer malfunction. The initial assessment by staff was that traffic movement passed the Metlifecare Merivale premises was low and did not present a danger to the elderly residents.

#### 5. MEMBERS' INFORMATION EXCHANGE

Specific mention was made of the following matters:

- Kate Hellier is the contact for the Ellerslie Flower show. It was acknowledged that the community should be encouraged to participate in the event.
- The following requests for service were made by members:
  - (i) Blighs Road/Windermere Road pothole requires repair. It was requested that this intersection be reviewed as residents are concerned it may be unsafe.
  - (ii) Members believe that too many road markings on St James Road are causing confusion.
  - (iii) Removal of the hedge on corner of Harewood Road and St James would solve many vehicle/pedestrian issues.
- Staff were requested to investigate obtaining, as a Board resource, the book *A Balancing Act. Decision-making and Representation in NZ's Local Government*, Institute of Policy Studies, Victoria University, 2008, by Dr Jean Drage.
- A meeting with the Fendalton/Waimairi Community Board was requested to discuss a resolution of the issue with the right turn from Sawyers Arms Road into Gardiners Road.
- Congestion at the Harwood Road/Main North Road intersection was noted for traffic turning left into Harewood Road. A request has been made for assessment of Harewood Road from this intersection to the railway lines with a view to introducing parking restrictions by the shops. Staff were requested to follow up when this report would be available. It was noted that the planned Bus priority route included modifications to this intersection.



4. Cont'd

- The Committee had previously discussed the traffic build up and safety issue at the Sawyers Arms Road/Main North Road intersection and had advocated for the purchase of the corner property for a left turn slipway to alleviate the problem. It was reported that this property was currently on the market. Members requested that staff be made aware of the current availability of this land.

**PART C – REPORTS ON DELEGATED DECISIONS TAKEN BY THE COMMITTEE**

**6. CONFIRMATION OF REPORT – 14 JULY 2008**

The Committee **resolved** that the report of the Greenspace Traffic Works Committee meeting of 14 July 2008, be confirmed.

**7. PROPOSED LAND EXCHANGE – BELFAST SCHOOL**

The Committee considered a report seeking approval in consent in principal to an exchange of lands involving part of Belfast School, and Sheldon Park owned by the Council, to enable a public notification process to be commenced.

The report also sought a recommendation to the Council to negotiate a Lease with the Ministry of Education over part of Belfast School that for all intended purposes comprises part of Sheldon Park and is maintained by the Council accordingly. As indicated in clause 1, this matter was referred to the Board for recommendation to the Council.

The Committee **resolved**:

- (a) That pursuant to Section 15 of the Reserves Act 1977, the Community Board publicly notify its intention to pass the following resolution at its meeting in October 2008:

*“Pursuant to Section 15 of the Reserves Act 1977, the Shirley/Papanui Community Board requests the Minister of Conservation to authorise an exchange of the lands in the following schedule:*

**Schedule**

*2307m<sup>2</sup> (subject to survey) owned by the Christchurch City Council and being Part Lot 6 DP 29414 contained in Certificate of Title CB11F/1164 and more particularly shown as Section 1 on Plan 500216-05.*

*2307m<sup>2</sup> (subject to survey) owned by the Ministry of Education and being Part Lot 1 DP 11149 contained in Certificate of Title CB453/47 and more particularly shown as Section 2 on Scheme Plan 500216-05.”*

- (b) That pursuant to Section 48 of the Reserves Act 1977, the Community Board approve an easement for right of way in favour of the Ministry of Education over Part Lot 6 DP 29414 contained in Certificate of Title CB11F/1164 and more particularly shown as Area A and Area B on Plan 500216-05 subject to:
- (i) public notification as required under the provisions of the Reserves Act 1977;
  - (ii) the consent of the Department of Conservation being obtained; and
  - (iii) the Board passing the resolution outlined in (a) above at its meeting in October 2008.

**8. PROPOSED ROAD NAMING – RMA 92012124**

The Committee considered a report seeking approval to one new road name in a subdivision running off Glen Oaks Drive.

The Committee **resolved** that the road be renamed to “Rivers Edge”.

**4. Cont'd**

**9. PROPOSED ROAD NAMING – RMA 92009097**

The Committee considered a report seeking approval to two new road names in the Brooklands Lagoon area.

The Committee **resolved** that the road names “The Lagoon” and “Seaward View” be accepted.

The meeting concluded at 5.55 pm.

**STAFF RECOMMENDATION**

That the report be received.

**CHAIRPERSON’S RECOMMENDATION**

That the staff recommendation be adopted.



5. **SMALL PROJECTS FUND ASSESSMENT COMMITTEE – 14 AUGUST 2008**

The Shirley/Papanui Small Projects Fund Assessment Committee met under delegated authority on Thursday 14 August 2008 to allocate the 2008/09 Small Projects Fund. The minutes of the meeting are **attached** for information.

17. 9. 2008

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ATTACHMENT TO CLAUSE 5

17. 9. 2008

**SHIRLEY/PAPANUI COMMUNITY BOARD  
SMALL PROJECTS FUND ASSESSMENT COMMITTEE  
14 AUGUST 2008**

**A meeting of the Shirley/Papanui Community Board  
Small Projects Assessment Funding Committee  
was held on Thursday 14 August 2008 at 5.30pm  
in the Boardroom, Papanui Service Centre**

**PRESENT**

**BOARD**

**REPRESENTATIVES:** Megan Evans (Chairperson), Ngaire Button, Pauline Cotter, Aaron Keown, Matt Morris and Yvonne Palmer.

**COMMUNITY**

**REPRESENTATIVES:** Andrew Hoggan, Anne-Marie Mitchell, Linda Ngata, Lynda Goodrick, Roger McKay

**APOLOGIES:**

An apology for lateness was received and accepted from Ngaire Button who arrived at 5.40pm. Anne-Marie Mitchell also joined the meeting at 5.40pm at which stage only preliminary discussion had taken place. Yvonne Palmer retired at 7.50pm and was absent from discussion on Clause 3, items 29 to 49 and on the final allocation decisions.

These Committee Minutes report that:

**PART C – DELEGATED DECISIONS**

**1. ELECTION OF CHAIRPERSON**

Nominations were called for the position of Chairperson.

Megan Evans was nominated by Matt Morris, seconded by Linda Ngata.

Megan Evans was elected Chairperson of the Shirley/Papanui Community Board's Small Projects Assessment Funding Committee for the term.

**2. CONFIRMATION OF MEETING REPORT**

The Committee **resolved** that it delegate authority to the Committee Chairperson and the Deputy Chairperson of the Board to confirm the minutes of the meeting.

**3. SHIRLEY/PAPANUI STRENGTHENING COMMUNITIES FUNDING 2008/09 – SMALL PROJECTS FUND**

The Committee considered a report and its attached matrix which set out applications made to the Shirley/Papanui Small Projects Fund for 2008/09.

Detailed information on each applicant's project was presented in a decision Matrix attached to the report. The matrix named the organisation applying for the funding and clearly described the individual project applied for, including up to four project goals that will be delivered via the project. Details of alignment with Council strategies and Board objectives was provided as well as historical background to projects and applications where applicable. The matrix also included staff recommendations for funding.

**COMMITTEE DECISION**

The Shirley/Papanui Small Projects Funding Committee **resolved** that grants be made as outlined in the table below.

(a) That the following allocations are approved:

No.	Group	Project	Amount Allocated	Committee Discussion
1	Belfast Community Network Inc	Youth Cafe and summer Youth Events.	\$3,134	Lynda Goodrick declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 5.43pm, returning at 6.05pm.  Feedback from youth attending the Café had been positive.
2	Belfast Community Network Inc	Telephone, mobile phone, power, internet.	\$4,000	Lynda Goodrick declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 5.43pm, returning at 6.05pm.
3	Belfast Friendly Club	Contribution to funding for a trip to Hanmer.	\$780	It was noted membership numbers was around 40.
4	Belfast/Redwood Combined Probuss	Contribution to a trip to Akaroa.	\$900	The applicant had noted that a simpler application form was required.
5	Christchurch North Presbyterian Church	Contribution to two projects: 1. Carol singing session in Redwood Park 2. Craft programme for primary age children	\$400	
6	Christchurch North	Alternative to Halloween	\$300	

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No.	Group	Project	Amount Allocated	Committee Discussion
	Presbyterian Church			
7	Harewood Cricket Club	Equipment for Junior Cricket	\$2000	The Friday night cricket club is for 5 to 8 year olds with 95% coming from the Papanui schools of St Josephs, Cotswold and Redwood. Commercial sponsorship towards coaching costs had been obtained.
8	Lone Star Kilties	Contribution to funding for the cost of competition uniforms.	\$1000	The high cost of uniforms for this sport was noted.
9	Mairehau Ladies Probus Club	Contribution to funding for: 1. Trips to places of interest. 2. Newsletters and rent costs.	\$800	Membership was approximately 80 to 90. The need for government assistance was noted... Their newsletter costs \$600; coach trips costs were high. Speakers cost \$470 per year.
10	Neighbourhood Trust	Project is for funding towards the annual Mairehau Community Day.	\$3,531	Ngaire Button declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 6.15pm, returning at 6.24.  Staff comprised 3 full-time and 6.5 part-time.
11	Neighbourhood Trust	Fireworks Family Extravaganza.	\$3,324	Ngaire Button declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 6.15pm, returning at 6.24
12	Neighbourhood Trust	Project is for costs associated with promotion and publicity of Neighbourhood Trust.	\$2,400	

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No.	Group	Project	Amount Allocated	Committee Discussion
13	Papanui High School	Contribution to funding a volunteer support programme.	\$3,000	<p>Roger McKay declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 6.24pm, returning at 6.32.</p> <p>Members noted the importance of having trained coaches.</p> <p>That with the request from Papanui High School, the Board consider advocating to the Council for greater assistance for sporting and cultural community volunteers. Also, that the Board consider requesting Sport and Recreation New Zealand Canterbury (SPARC) to provide an ongoing contribution towards sports coaching.</p> <p>NOTE: Aaron Keown abstained from voting on this item.</p>
14	Papanui Welcome Club Senior Citizens'	Contribution towards costs of transport for six outings and weekly entertainment.	\$900	The club had a membership of 30.
15	Papanui Youth Development Trust	Contribution towards the Casebrook Intermediate School Rock Climbing Programme.	\$1,000	
16	Papanui Youth Development Trust	Rock Solid provides a weekly youth programme for young people in the Papanui/Casebrook area.	\$3,000	There were between 30 and 48 students involved. The Papanui RSA were supportive of the youth events.
17	Pukapuka Community Trust of	To offer a range of programmes and services to the Cook Island (and other	\$1,500	This group was seen as very worthy of funding.

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No.	Group	Project	Amount Allocated	Committee Discussion
	Canterbury	Pacific nations) community		
18	Redwood Ladies Probus	Contribution towards costs of transport for monthly outings.	\$900	Membership was growing.
19	Redwood Scout Group	<ol style="list-style-type: none"> <li>1. Insurance costs for the building.</li> <li>2. A kiwi cricket set for sports games.</li> <li>3. Scout badges and scout books.</li> <li>4. Youth training for four scouts at Blue Skies.</li> </ol>	\$905	
20	Shirley Ladies Probus Club	Contribution towards costs of transport for outings.	\$900	Feedback has been to request a simpler application form. It was noted that funding was been asked for all 2007/08 trips.
21	Shirley Playcentre Christchurch	Costs of replacing old, worn out or broken play equipment.	\$3,618	There were 22 children on site during a recent visit.
22	Shirley Rugby League Football Club (Inc)	To purchase essential gear to enable the clubs teams to participate in competition.	\$5,000	<p>It was noted the group had no funds coming in. There are 160 members.</p> <p>That with the Shirley Rugby League Football Club request, the Board consider advocating to the Ministry of Social Development for greater assistance in funding an administrator for the Club.</p>
23	St Albans Residents' Association	This project is for funding to acknowledge and reimburse volunteers.	\$1,800	
24	St Albans Residents'	To purchase exercise mats for the	\$413	



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No.	Group	Project	Amount Allocated	Committee Discussion
	Association	Centre's exercise groups.		
25	St Giles Scrabble & Activities Craft Group	Purchase of dictionaries.	\$273	
26	47th Christchurch Girls' Brigade Company	To outfit all the girls and leaders in the new uniform.	\$600	The uniforms were required to meet national standards.
27	Belfast District Museum Trust Inc	Continuing to provide the existing service offered by the museum.	\$0	<p>It was noted rent was being applied for, but the Trust was not currently required to pay this. As permanent signage was not permitted on the reserve, funding for a banner was sought. It was members' understanding that a banner and signage was already being used.</p> <p>That with the request from the Belfast District Museum being declined, the Trust is to be invited to apply to the Board's discretionary response fund when the issues the Trust is currently dealing with, are resolved.</p>
28	Brooklands Community Centre Inc	Purchase of whiteboard and sound system.	\$2,888	A portable sound system was required. Aaron Keown undertook to assist the group in determining and sourcing the most appropriate equipment.
29	Christchurch Methodist Central Mission	Purchase of play equipment for 0-2 year old children, plus two prams at Aratupu Preschool.	\$2,125	The Committee was very supportive of this request.
30	Christchurch North Presbyterian Church	Costs associated with pre-school music programme.	\$1,113	

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No.	Group	Project	Amount Allocated	Committee Discussion
31	Girlguidingnz Styx District	Two uniform items for each of the 20 leaders.	\$600	
32	Kidsfirst Kindergarten Macfarlane Park	Upgrade play equipment in dramatic play and outdoor play.	\$1,267	Linda Goodrick clarified the cost and equipment usage.
33	Kidsfirst Kindergarten Northcote	Costs associated with Edible Garden Project.	\$1,800	It was noted this funding was for training.  That with the request from Kidsfirst Kindergarten (Northcote) the Board consider advocating to central government that it should adequately fund the pre-school curriculum.
34	New Frontiers Church	Costs associated with establishing Cranford Centre).	\$4,000	Anne-Marie Mitchell and Andrew Hogan provided background information. It was noted that the cost of depreciation cannot be applied for.
35	Northgate Community Services Trust	Contribution towards the costs of community education courses	\$5,000	
36	Northgate Community Services Trust	Costs of Papanui Community Health Clinic.	\$3,992	
37	Oscar in St Albans	Contribution is sought towards the costs of Arts and Crafts supplies and sporting equipment.	\$837	Members noted the Board policy of not funding OSCARs for staffing or set-up costs.
38	Papanui Baptist Church Community Services Freedom Trust	Programme costs and resources for running the Music and Movement sessions' programme, as well as educational resources.	\$1,100	

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No.	Group	Project	Amount Allocated	Committee Discussion
39	Papanui Baptist Church Community Services Freedom Trust	Project is to run a van to deliver food parcels in the wider Papanui area, transportation to support groups, when required for holiday programmes, pick up for donated goods, help with house shifting, taking people to shopping or hospital, who have no transport.	\$1,400	It was clarified that the funding was for volunteers expenses, not running costs.
40	Papanui Baptist Church Community Services Freedom Trust	Costs associated with Christmas lunch related to Matthews Party.	\$300	
41	Papanui Youth Development Trust	Salary subsidy of \$1,500 towards the salary of Trust administrator.	\$1,500	
42	Papanui Youth Development Trust	Contribution towards volunteer costs for Papanui Youth Development Trust volunteers	\$1,500	Staff provided a detailed funding breakdown.
43	Pukapuka Community Trust of Canterbury	Costs associated with upgrading hall	\$5,000	
44	St Albans History Group	Contribution towards general costs.	\$1,000	
45	The Creative Nest	Costs associated with the "Creative Nest".	\$1,700	
46	Rotary Club of Belfast	Purchase of signs and presents for Christmas Tree (Tree of Joy).	\$0	This request was declined as in the Committee's opinion, the group had good fundraising abilities without drawing on this fund.

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No.	Group	Project	Amount Allocated	Committee Discussion
47	Rotary Club of Belfast	Costs associated with recognising School crossing patrol volunteers	\$0	This request was declined as in the Committee's opinion, the group had good fundraising abilities without drawing on this fund.
48	Marian College Netball Club	To purchase gear bags, first aid kits, drink bottle holders and netballs for Marian College Netball Club.	\$0	The Committee saw this request as being more appropriately funded from curriculum costs.
49	Rotary Club of Belfast	Funding towards ten Totara trees, a two tonne rock and a plaque.	\$1,500	
		<b>Total Allocation:</b>	<b>\$85,000</b>	

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**3. Cont'd**

The Chairperson thanked staff and the Committee, particularly the Community Representatives, for their valuable contribution.

The meeting closed at 9.20pm

**CONFIRMED THIS 2ND DAY OF SEPTEMBER**

**MEGAN EVANS, CHAIRPERSON**

**PAULINE COTTER, COMMITTEE MEMBER/DEPUTY BOARD CHAIRPERSON**

**6. DEPUTATIONS BY APPOINTMENT**

**7. PRESENTATION OF PETITIONS**



Ralph Ross will be in attendance to present a petition to the Committee, the prayer of which reads:

*"We the undersigned wish to draw the Council's attention to the concerns of local residents regarding trees and request that action be taken to have the trees topped now by a maximum of two feet (60 centimetres) which is about one quarter of the height of the trees in Praem Place, Emmett Street and Allison Street. There are two high Oak trees spreading leaves in seven-eighths of people's section."*

**8. NOTICES OF MOTION**

## 9. GOVERNANCE ARRANGEMENT REVIEW

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Peter Croucher, Community Board Adviser

### PURPOSE OF REPORT

1. The purpose of this report is to request the Board to consider whether it wishes to change its current governance arrangements and timing of its meeting schedule.

### EXECUTIVE SUMMARY

2. On 21 November 2007 the Board resolved that for the current term it would establish three committees: Greenspace, Traffic Works, and Community Services and Events. The Board further resolved that this governance arrangement would be trialled for six months from February 2008, and reviewed in August 2008.
3. Since its initial decision of 21 November 2007:
  - (a) On 19 December 2007 the Board determined that membership of the three committees be the full Board in each case and granted each Committee full delegated powers **(attached)** relevant to the area of focus of each.
  - (b) On 19 March 2008 the Board decided that for greater efficiency, two of the three committees would combine to become the Greenspace Traffic Works Committee.
4. Based on informal discussion among Board members in recent months, no specific changes to the number, name and delegated authorities of the Board's Committees have been proposed.
5. Some changes have, however, been proposed to the timetable for meetings of the Board and its committees, as follows:
  - (a) Schedule of one Board meeting per month and two committee meetings per month to be retained, but for both committees to meet on the same day, running back to back. Meeting scheduling and agenda distribution efficiencies will improve with the committees meeting on the same day.
  - (b) The current practice has been for seminars to be presented after a Board/Committee meeting. A more efficient method could be to allocate a morning in the second week, solely dedicated to seminars, on a two monthly basis (or monthly if required).
6. In summary the proposal to change the timetable for meetings of the Board Committees would mean that the Board's monthly calendar would be:

Seminars	Slot for Week 2 of the month (every two months, or monthly if required)
Community Services and Events Committee	Meeting in Week 2 of the month
Greenspace Traffic Works Committee	Meeting in Week 2 of the month
Board	Meeting in Week 3 of the month

## 9. Cont'd

### **FINANCIAL IMPLICATIONS**

#### **Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

7. Not applicable.

### **LEGAL CONSIDERATIONS**

#### **Have you considered the legal implications of the issue under consideration?**

8. Clause 30 of Schedule 7 of the Local Government Act 2002 provides that community boards may appoint committees that it considers appropriate and clause 32 (3) of the same schedule provides for community boards to delegate powers to a committee.

### **ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

9. Not applicable.

### **ALIGNMENT WITH STRATEGIES**

#### **Do the recommendations align with the Council's strategies?**

10. Not applicable.

### **CONSULTATION FULFILMENT**

11. Not applicable.

### **STAFF RECOMMENDATION**

It is recommended that the Board:

- (a) Give consideration to whether to retain the Board's current governance structure and delegated authorities to its committees.
- (b) Give consideration to whether changes should be made to the Board's timetable of meetings, Committee meetings and seminars.

### **CHAIRPERSON'S RECOMMENDATION**

For discussion, with a view to:

- Committees meeting on the same day with an 8am start in week 2 of the month
- Board meetings at 4pm on Wednesday week 3 of the month (as at present)
- Seminars to be held two-monthly outside of the above suggested schedule, 8am Wednesday week 3 of the month
- Delegations to Committee to remain the same



**Current Delegated Powers to Committees of the Shirley/Papanui Community Board**

Committee	Areas of Focus	Relevant Delegated Powers to the Board from the Council
Greenspace/ Traffic Works	Consider all issues relating to roads (traffic management, cycleways, pedestrian facilities), street works and (major) infrastructure activities and capital works implementation and overseeing.	<p><b>Roads</b></p> <ol style="list-style-type: none"> <li>1. In these delegations the word "road" is as defined in s.315 of the Local Government Act 1974.</li> <li>2. The power of the Council to approve the erection of garages, parking platforms and structures related to vehicular access wholly or partly on road.</li> <li>3. The power of the Council provided in s.335(3) of the Local Government Act 1974 to enquire into and make a decision regarding objections relating to notices issued pursuant to s.335(1) (relates to vehicle crossings).</li> <li>4. (a) The power of the Council to commence road stopping procedures for an accessway (as defined in s.315(1) of the Local Government Act) under the Tenth Schedule of the Local Government Act 1974.</li> <li>(b) The placement of broken yellow "No Stopping at any time" lines restricting the parking, standing or stopping of vehicles on any road within car parks or other areas controlled by the Council and used by vehicles.</li> <li>(c) The creation of temporary controls on any road for traffic and parking at roadworks and building sites including Construction Site Loading Zones.</li> <li>(d) The installation of traffic islands, roundabouts and traffic restraints on roads.</li> <li>(e) The installation of pedestrian crossings on roads.</li> <li>5. The power contained in s.319(j) of the Local Government Act to name any road.</li> <li>6. To exercise the powers of the Council in s.339 of the Local Government Act relating to bus shelters other than to hear and determine objections.</li> <li>7. To make any changes to road markings after consultation with stakeholders.</li> <li>8. The power of the Council in respect of any road or upon any areas under its control (including car parks), subject to Council policy, pursuant to the Transport Act 1962, the Land Transport Act 1998, the Traffic Regulations 1976 and, with the appropriate areas of control, the Christchurch City Traffic and Parking Bylaw 1991: <ol style="list-style-type: none"> <li>(a) The placement of the following regulatory signs to control traffic movement at intersections on any roads, within car parks or in other areas controlled by the Council and used by vehicles:</li> </ol> </li> </ol>

Committee	Areas of Focus	Relevant Delegated Powers to the Board from the Council
		<p>Stop Give Way No Entry No Right Turn No Left Turn No U Turn No Cycling No Pedestrians</p> <p>(b) The placement of the following parking signs to control the parking, standing or stopping of vehicles on any road or within car parks or in other areas controlled by the Council and used by vehicles:</p> <p>Parking Time Limit No Stopping Area Parking Sign Combination Sign Bus Stop Taxi Stand Cycle Stand Motorcycle Stand Loading Zone Goods Vehicle Loading Zone Clearway Mobility Parking Areas</p> <p><b>Resource Management</b></p> <p>The power to make submissions on behalf of the Council, on applications for resource consents, to other territorial authorities or the Canterbury Regional Council, where the application is of particular concern to the local community.</p> <p><b>Financial</b></p> <p>Absolute discretion over the implementation of the discretionary funding allocation of \$60,000 (subject to being consistent with any policies or standards adopted by the Council) if the grant covers the area of focus for this committee.</p>
	<p>All aspects of "environment" (air, water, etc) and parks/open space, wetland and waterways, biodiversity, reserve management plans, parks and waterways capital works implementation and overseeing.</p>	<p><b>Parks</b></p> <p>1. The powers of the Council (except the hearing of submissions/objections) in relation to:</p> <p>(a) Declaration of land as a reserve (s.14 Reserves Act 1977).</p> <p>(b) Exchange of reserves for other land (s.15 Reserves Act).</p> <p>(c) Change of classification or purpose or revocation of a reserve (s.24 and 24A Reserves Act).</p>

Committee	Areas of Focus	Relevant Delegated Powers to the Board from the Council
		<p>(d) Preparation, review and change of management plans for reserves (s.41 Reserves Act).</p> <p>(e) Granting of rights-of-way and other easements over reserves (s.48 Reserves Act).</p> <p>(f) The granting of licences on reserves pursuant to s.48A of the Reserves Act 1977.</p> <p>(g) Granting of leases or licences on reserves pursuant to ss.54, 56, 58A, 61, 73 and 74 of the Reserves Act.</p> <p>(h) Afforestation of reserves by the Council (s.75 Reserves Act).</p> <p>(i) The power to approve an assignment, sublease or mortgage of the lease of land under the Reserves Act where the lease provides such consent will not be unreasonably withheld (ss.114 and 115 of the Reserves Act 1977).</p> <p>(j) Preparation review and change for management plans for parks held under s. 138 of the Local Government Act 2002.</p> <p>2. The power to grant leases for a maximum term of 20 years (less 1 day) to voluntary organisations over land held under s.138 of the Local Government Act 2002 for the erection of pavilions and other buildings and structures associated with and necessary for the use of the land for outdoor sports games and other recreational activities.</p> <p>3. The power to issue leases or licences for the carrying on of any trade, business or occupation on land (excluding public road) held under s.138 of the Local Government Act 2002 for terms not exceeding five years and at rentals not exceeding \$20,000.</p> <p>4. Power to make decisions as to alterations and/or additions to any building, fence or structure or construction of the same on any reserve land leased by the Council (administered by the Greenspace Unit) where the lease specifies the requirement of Council consent.</p> <p>5. The acceptance of tenders for stall licences on reserve sites.</p> <p>6. To plant, maintain and remove trees on reserves, parks and roads under the control of the Council within the policy set by the Council.</p> <p>7. To approve the design of landscape plans on reserves, parks and roads provided the design is within the policy authorised by the relevant community board.</p>

Committee	Areas of Focus	Relevant Delegated Powers to the Board from the Council
		<p><b>Financial</b></p> <p>Absolute discretion over the implementation of the discretionary funding allocation of \$60,000 (subject to being consistent with any policies or standards adopted by the Council) if the grant covers the area of focus for this committee.</p>
Community Services and Events	People/community activities, including facilities, community advocacy for children, elderly etc, arts, community events, heritage, school activity programmes, social initiatives, sport and leisure, cultural and youth development.	<p>The granting of Community Awards, and all awards initiated by the Board.</p> <p><b>Sale of Liquor</b></p> <p>The power to give consent of the Council as landowner (including reserves) for the purpose of the Sale of Liquor Act 1989;</p> <p>The power to appoint one or more members of each Community Board to appear and be heard under s.108(e) of the Sale of Liquor Act 1989, for the purpose of providing community input</p> <p><b>Leases</b></p> <p>To authorise any variations to a lease (other than term and rental) where the variation does not involve any extension to a leased area.</p> <p><b>Financial</b></p> <p>Absolute discretion over the implementation of the discretionary funding allocation of \$60,000 (subject to being consistent with any policies or standards adopted by the Council) if the grant covers the area of focus for this committee.</p>

**10. CORRESPONDENCE**

Item of correspondence has been received from Paul Somerville and David Ivory and separately circulated to members.

**11. BRIEFINGS**



## 12. PROPOSED LAND EXCHANGE – BELFAST SCHOOL

<b>General Manager responsible:</b>	General Manager of City Environment, DDI 941-8608
<b>Officer responsible:</b>	Asset and Network Planning Unit Manager
<b>Author:</b>	Debbie McKay, Property Consultant

### PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's recommendation to the Council to negotiate a Lease with the Ministry of Education over part of Belfast School that for all intended purposes comprises part of Sheldon Park and is maintained by the Council accordingly.

### EXECUTIVE SUMMARY

2. The Ministry of Education (MOE), Belfast School, and Council Staff have been in discussion for approximately three years over a proposal to undertake a land exchange.
3. The proposed exchange involves 2307m<sup>2</sup> of Sheldon Park (Section 1) that will be transferred to the MOE, and 2307m<sup>2</sup> of Belfast School (Section 2) that will be transferred to the Council. Refer to the plan in **Attachment 1**.
4. Section 1 offers little recreational benefit to the users of the Park due to its secluded location. The Belfast School is keen to acquire this Section because they would then have the ability to expand existing buildings onto the site. Section 1 offers the School a more logical area for expansion and development, and carparking will be created to provide a safer pick-up and drop-off point for the School children.
5. Section 2 is not located to provide logical development of the School. The acquisition of Section 2 would provide a critical link between the pending Apple Fields development reserve network, and Sheldon Park, and it would also assist the Council in facilitating any future development around Sheldon Park (identified as a priority through public consultation in 2003 over the proposed Belfast Area Plan).
6. The Council and the MOE agree that for the reasons discussed above, an exchange of the Sections 1 and 2 is desirable and mutually beneficial. It has also been agreed that the Council, and the general public, will have a right of way over Area C shown on scheme plan 500216-05 (**Attachment 1**) to ensure there is access continuity between Sheldon Park and Section 2. The School will be given legal access over Sheldon Park to Section 1 and those easements are shown as Areas A and B on the same scheme plan.
7. Section 15 of the Reserves Act 1977 ("the Act") enables the exchange of reserves for other land. Approval in principal is sought from the Community Board to proceed with the exchange pursuant to this section of the Act. If the Board gives approval then Staff can proceed to notify the proposal and to seek objections before a final report is put to the Board.
8. The approval of the Community Board is also required for the proposed right of way easements (Areas A and B) over Sheldon Park in favour of the Ministry of Education.
9. **Attachment 2** shows a hatched area of land owned by Her Majesty the Queen more particularly described as Lot 2 DP 6402 ("Lot 2") contained in Certificate of Title CB31A/406, and held for the purposes of a Public School (namely Belfast School). Lot 2 provides a critical link between the two Council owned areas of Sheldon Park. There has been a long term understanding between the Belfast School and the Council that the Council incorporate and maintain this land with Sheldon Park, with the School having free right of access as and when they require.

**12. Cont'd**

10. The exchange proposal has provided a catalyst to formalise a Lease for Lot 2, and to conclude all property matters associated with Sheldon Park and Belfast School. The MOE has agreed in principal to a Lease, the terms and conditions of which have yet to be negotiated. It is therefore recommended that with the approval of the Board, the Council delegate the negotiation of a long term Lease for Lot 2 to the Corporate Support Unit Manager.

**FINANCIAL IMPLICATIONS**

11. The cost of the exchange to the Council will be approximately \$6,500. This figure includes half of the cost to survey both parcels of land, and costs to comply with the Council's statutory obligations to affect the exchange.
12. The Ministry of Education will meet half of the cost of the survey, and will fund its own costs in this matter.
13. Simes Limited assessed the current market value of both parcels of land and concluded that as they are of equal size (2307m<sup>2</sup>), and because the land exchange is beneficial to both parties, Section 1 and Section 2 have a similar market value. Therefore a straight swap is proposed with no exchange of monies.
14. It is not anticipated that an annual fee will be applied to the Lease of Lot 2 on the basis that the Council manages and funds the maintenance of Lot 2 with the balance of Sheldon Park. The MOE's reasonable legal fees associated with the drafting and execution of the Lease may apply.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

15. Not applicable.

**LEGAL CONSIDERATIONS**

16. The Board has delegated authority to approve:
  - (a) an exchange of reserves for other land under Section 15 of the Reserves Act 1977; and
  - (b) grant rights of way and other easements over reserves under Section 48 of the Reserves Act 1977.
17. The Board does not have delegated authority to consent to negotiate and enter into a Lease with the Ministry of Education for Lot 2 DP 6402, such decisions can only be made by the full Council. The Board does however have recommendatory powers.
18. Section 15 Reserves Act 1977 – Exchange of reserves for other land  
The Minister of Conservation may authorise the exchange of the land comprised in any reserve for any other land to be held for the purposes of that reserve subject to the Council passing a resolution requesting the exchange, following a public notification process.
19. Section 50 Ngai Tahu Claims Settlement Act 1998 - Exceptions  
This Section operates to provide an exception for this transaction from the usual right of first refusal in favour of Ngai Tahu.
20. Section 51 Ngai Tahu Claims Settlement Act 1998 – Notice of Excepted Transactions  
The Council is required to give Ngai Tahu notice of the proposed exchanged.
21. Section 48 Reserves Act 1977 – Grants of right of way and other easements  
With the consent of the Minister of Conservation the Council may consent to grant a right of way over a reserve. Public notification of the Council's intention to grant and easement is firstly required.

**12. Cont'd**

**Have you considered the legal implications of the issue under consideration?**

- 22. Ngai Tahu has been informed of the exchange proposal, and they have been issued with a notice under Section 51 Ngai Tahu Claims Settlement Act.
- 23. All other legal considerations discussed in this Section are dealt with by this report and the recommendations contained within it.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

- 24. Yes. Refer Page 124 of the LTCCP, level of service under parks, open spaces and waterways.

**ALIGNMENT WITH STRATEGIES**

- 25. Not applicable.

**CONSULTATION FULFILMENT**

- 26. It is a requirement of the Reserves Act 1977 that before the Council can pass a resolution consenting to the exchange of lands, and the right of way easement over recreation reserve (Sheldon Park), it publicly notify its intention to pass the respective resolutions and calling for objections. A further report will be submitted to the Community Board following the outcome of the public consultation period.
- 27. The Council is not required to publicly consult on the proposal to enter into a Lease with the Ministry of Education for Lot 2 DP 6402.

**STAFF RECOMMENDATION**

It is recommended that:

- (a) The Board note that on 18 August 2008 the Greenspace Traffic Works Committee approved under delegated authority the actions necessary under Sections 15 and 48 of the Reserves Act 1977, to publicly notify its intentions and approve an easement.
- (b) The Board recommend to Council that the Corporate Support Unit Manager be given delegated authority to negotiate and enter into a Lease with the Ministry of Education for Part Lot 2 DP 6402.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.



## 12. Cont'd

### BACKGROUND

29. In 2005 the Principal of the Belfast School approached the Council about acquiring part of the adjoining recreation reserve known as Sheldon Park, to provide an extension of land to the south east of the existing school hall for potential development.
30. Around that time the Council had been in consultation with the Belfast Community in relation to the development of an Area Plan for Belfast. The public consultation had identified a number of issues and one of those was that Belfast had no 'community heart' or focal point that promoted the ability to foster community spirit and develop a 'sense of place'. The outcome was a concept to develop Sheldon Park as the community's heart.
31. Section 2 has also been identified as providing a strategic link in the green network, specifically between the 93 hectare Apple Fields residential development and Sheldon Park. The development is currently before the Environment Court, and the Council is seeking a reserve link connecting the corner of Johns Road and Main North Road into the development, and in sight of Sheldon Park on the other side of Main North Road.
32. It was fortuitous that the Belfast School approached the Council about an extension onto Sheldon Park for development purposes. The idea of a land exchange developed from this point.
33. The proposed exchange involves 2307m2 of Sheldon Park shown as Section 1 on the attached plan 500216-05 (**Attachment 1**), and 2307m2 of Belfast School shown as Section 2 on the same plan.
34. The School will require legal access over Sheldon Park to Section 1. It is proposed to grant the Ministry of Education an easement for right of way over Areas A and B shown on **Attachment 1**. The staff recommendation provides for this.
35. Area C delineates the only vehicular access to the School, and the School was adamant that this area not be included in the land for exchange to the Council. There would be little benefit of the exchange to the Council if it did not have the ability to provide continuous public access between Sheldon Park and Section 2. To overcome this the School has agreed to a right of way easement in gross. In essence this means that the Council, and all members of the public, will have a free right of way over Area C, as if it was included as part of Sheldon Park. This may mean that the School will need to remove existing fencing along the boundary of Area C and Section 2.
36. The benefits of the exchange to the Council are:
  - (a) The ability to provide a critical link in the green network between the Apple Fields residential development, the corner of Johns Road and Main North Road, and Sheldon Park;
  - (b) The land would provide a viable extension to Sheldon Park by increasing the road frontage and therefore the park's presence within the Belfast community;
  - (c) Good visibility through to Main North Road, and integration with Sheldon Park;
  - (d) Establishing focus on Sheldon Park and the immediate area as the central community 'heart';
  - (e) Increases the visible frontage of Sheldon Park as aligned with Crime Prevention Through Environmental Design (CPTED) standards.

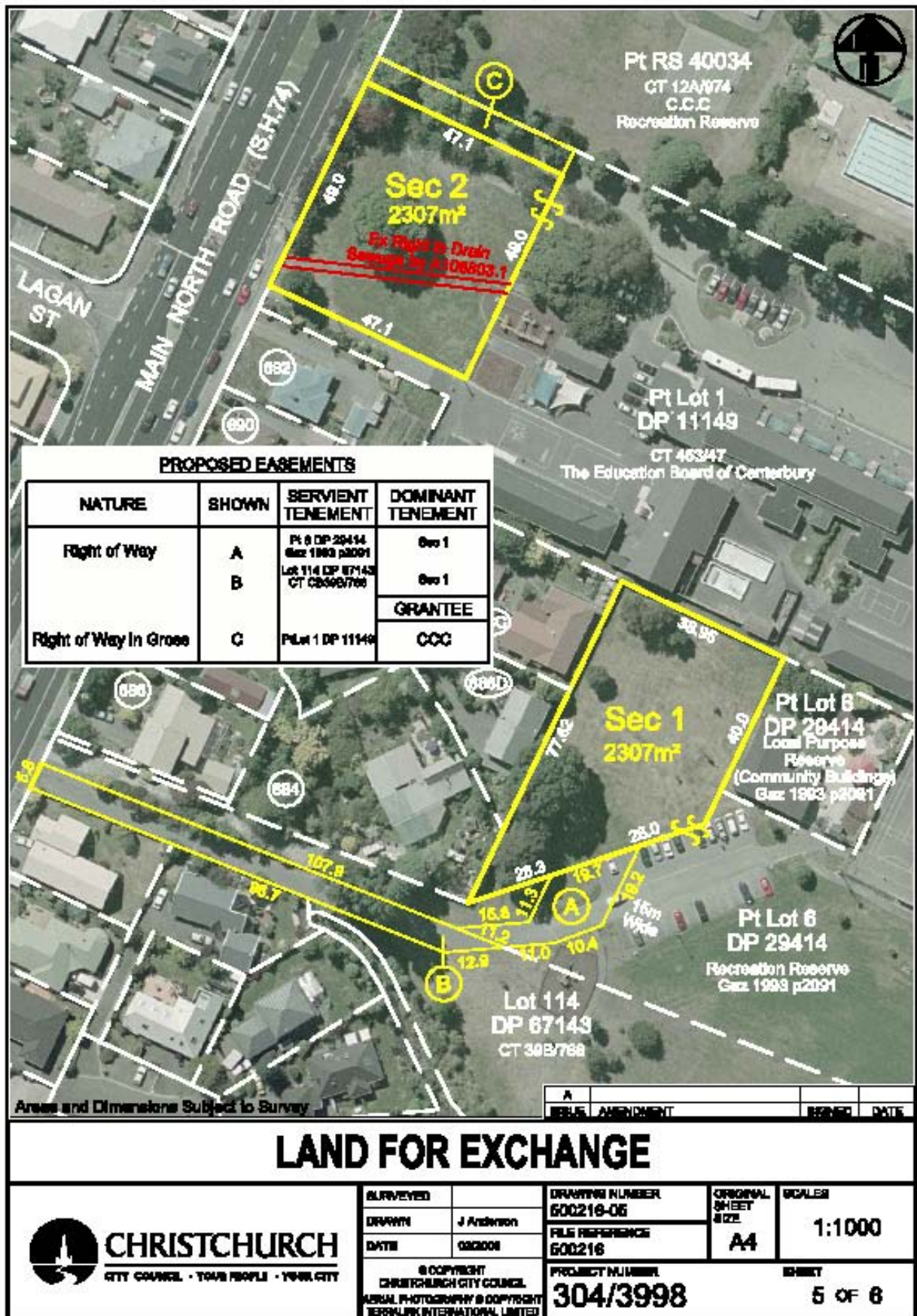
**12. Cont'd**

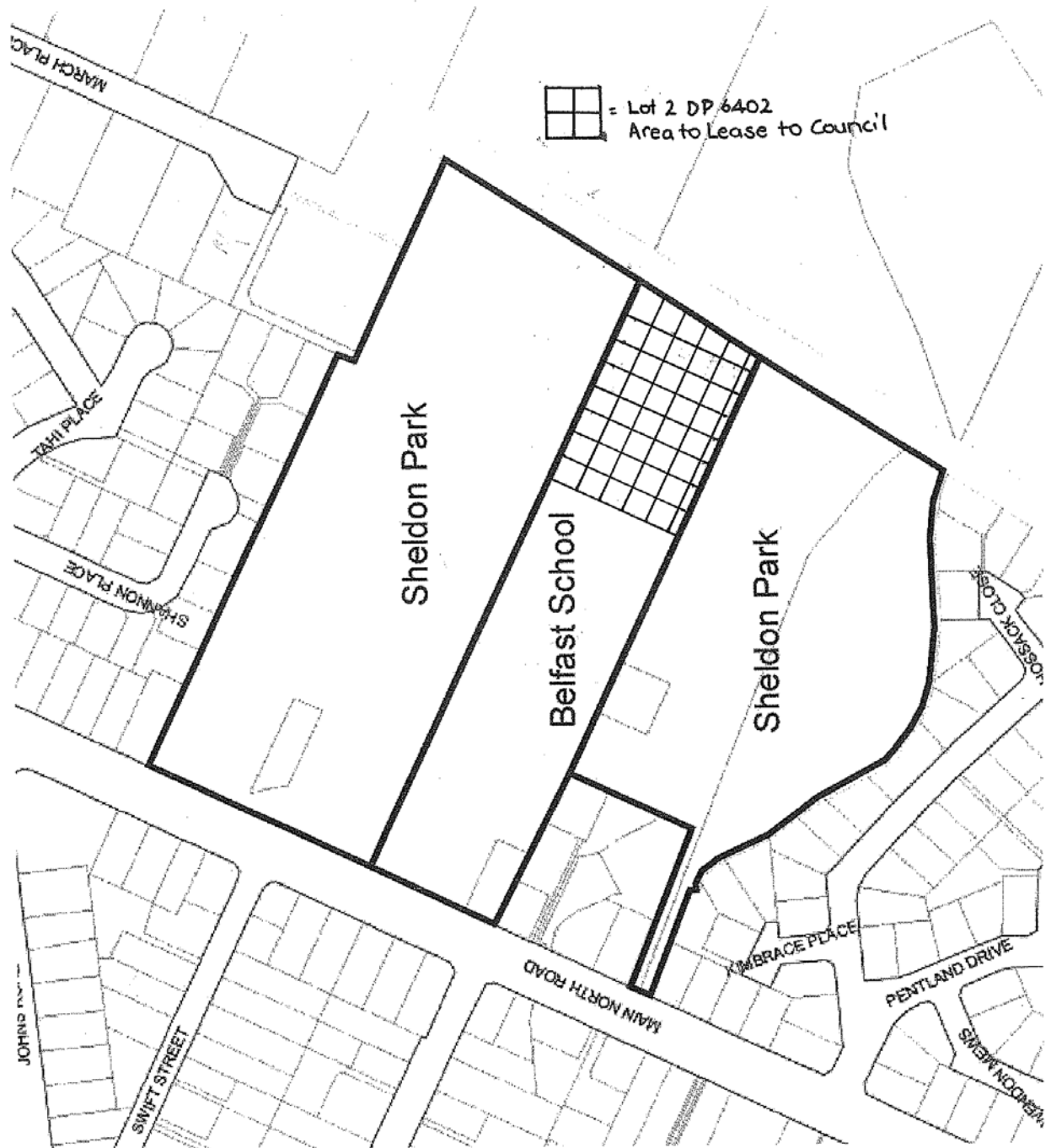
37. Benefits of the land exchange to the School include:

- (a) The ability for the school to expand existing buildings onto the adjacent area. This includes the school hall which is currently utilised for the 'Oscar' Programme;
- (b) The ability to provide an alternative pick-up/drop-off area for children attending the school. Currently children are dropped off and picked up on the Main North Road (State Highway 74) in which there are inherent dangers;
- (c) The land to be acquired by the Council would still be available to the school for supervised recreation.

**Lease of Lot 2 DP 6402**

- 38. There has been a long term understanding between the Belfast School and the Council that the Council will incorporate and maintain Lot 2 with Sheldon Park. The School continues to have a free right of access to use Lot 2 for recreation purposes. Lot 2 provides a critical connection between the two areas of Sheldon Park owned by the Council and is, for all intended purposes, part of the area known as Sheldon Park.
- 39. There is currently no formal arrangement between the MOE and Council for this land, and the land exchange has provided a catalyst for completing a Lease to conclude all property matters associated with Sheldon Park, and Belfast School.
- 40. The MOE has indicated agreement in principal to enter into a Lease with the Council for Lot 2. It is recommended that the Corporate Support Unit Manager be given delegated authority to negotiate and enter into a Lease with the MOE.





13. **SHIRLEY/PAPANUI COMMUNITY BOARD - FUNDING ACCOUNTABILITY REPORT 2007/2008**

<b>General Manager responsible:</b>	General Manager, Regulation and Democracy Services, DDI 941-8549
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Peter Croucher, Community Board Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to submit, for the Board's information, accountability details for the end of year outcomes regarding the funding allocations of \$390,000 made by the Shirley/Papanui Community Board in 2007/08.

**EXECUTIVE SUMMARY**

2. At its meeting on 2 May 2007, the Board allocated its funding for 2007/08 as follows:

Project Funding	313,774
Discretionary Funding	76,226
	<u>\$390,000</u>

3. Staff will be in attendance to respond to any questions of clarification and to elaborate on the outcomes achieved from the funding support provided by the Board.

**FINANCIAL IMPLICATIONS**

4. The **attached** accountability matrix summarises the various project outcomes against the allocations made by the Board during the 2007/08 period.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

5. Yes, pages 113 and 170, Volume 1 of Our Community Plan 2006/16 refer.

**LEGAL CONSIDERATIONS**

6. There are no direct legal considerations.

**Have you considered the legal implications of the issue under consideration?**

7. As in 6. above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

8. **LTCCP  
Democracy and Governance**

Yes, pages 113 and 170, Volume 1 of Our Community Plan 2006/16 refer.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

9. As in 8. above

**ALIGNMENT WITH STRATEGIES/POLICIES**

10. Social Wellbeing Strategy  
Recreation and Sports Strategy  
Natural Asset Management Strategy  
Environmental Policy  
Community Boards' Discretionary Funding Policy

**13. Cont'd**

**Do the recommendations align with the Council's strategies?**

11. Yes, as in 10. above

**STAFF RECOMMENDATION**

It is recommended that the information be received.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

**COMMITTEE RECOMMENDATION**



**2007/08 SHIRLEY/PAPANUI COMMUNITY BOARD PROJECT FUND – ACCOUNTABILITY REPORT  
(1 JULY 2007 TO 30 JUNE 2008)**

COMMUNITY DEVELOPMENT							
Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
<b>Belfast Community Network</b>	<p>Youth Worker Community Co-ordinator</p> <p><i>Outcomes:</i></p> <ol style="list-style-type: none"> <li>1. Provide two community events per year.</li> <li>2. To support the needs of the community.</li> <li>3. Provide resources and information within the community.</li> </ol>	\$15,000	Salary for Community Co-ordinator	Ongoing. Christmas Caper was unable to be held because of weather conditions. The funding for this event was returned.	<p>Community Christmas Caper had to be cancelled due to dismal weather conditions. Waitangi Day 2008 had in excess of 6000 people attending. This year the Network had assistance with planning from 3 CPIT students. The event also received TV3 coverage.</p> <p>Resources and Information</p> <ol style="list-style-type: none"> <li>1. Bi monthly newsletter is still an important part of communicating with the local community.</li> <li>2. Re-established the networking with local groups and businesses in the area.</li> <li>3. Facility was utilised by a number of groups; Toastmasters, Girl Guides, Plunket Playgroup, Home School providers.</li> <li>4. Agency for the Curtain Bank - this valuable service ensures assistance to families during winter. This also allowed them to assist families in other ways such as obtaining wood from Rotary. There was quite an increase in requests compared to past years.</li> <li>5. A contact for families at Christmas who required some assistance, this included sourcing food parcels, presents and vouchers.</li> <li>6. Able to network with another local group who now have a small putea (fund) for when members of the community may need assistance.</li> </ol>	Belfast Community Network are continuing to supply a valuable service in the Belfast area. They maintain an excellent information flow to the local community via the newsletter. They have also reinstated the bi-monthly Network meetings which brings together community organisations and agencies working in the Belfast area.	<p>The Board advocates to make the Shirley/Papanui Ward a safer place for all residents.</p> <p>The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.</p> <p>Encourage participation of all people by promoting and supporting community based recreation programmes.</p>

**COMMUNITY DEVELOPMENT**

	Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
	<b>St Matthews Church</b>	Salary of Children's and Youth Leader  <i>Outcomes:</i> 1. To provide a weekly Dance Group for children during Term time. 2. To run a 10 week Friday night Teknoez programme for Intermediate aged children during Term time.	\$6,000	Salary costs associated with the music programme.	Because of changes to the employment St Matthews had \$2500 of this remaining at the end of June 2008, which will be used in the 08/09 year	This programme has undergone some change as a result of the Community Worker resigning owing to other commitments. St Matts have obtained the services of a fully qualified music teacher and have begun working with children from St Albans primary School. The outcome of this is that they have an orchestra of 28 members and a choir of around 100 children with another 70 who have expressed interest and have been put on a waiting list. The orchestra and choir have both given 2 performances for the school and one for parents, friends (with approx 200 attending on the night).	St Matthews maintain an excellent dialogue with the CDA keeping him up to date with changes and provide excellent written documentation.	The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.  Encourage participation of all people by promoting and supporting community based recreation programmes.  The Board advocates for and supports local lifelong learning opportunities.
	<b>Te Ora Hou</b>	Project costs for mentoring programmes for Maori and Pacific Island children between 12-16 years of age.  <i>Outcomes:</i> 1. Operate a minimum of 30 Club nights per year. 2. A minimum of 20 young people will have regular contact with a trained Youth Worker. 3. Opportunities for volunteer leadership and participation will be offered to young people.	\$5,000	Programme expenses of recreational and developmental evening programmes	Ongoing	Whakapiri leadership Group: 22 programmes run by volunteers attended by 15 young people. Key learnings included attending and supporting Te Ora Hou national Hui (Tautoko) and attending and participating at ngati awa hui with other participants from throughout the country. Participants also did their own "mahi tika" (social justice) project in their own homes and communities. Predominantly Maori and Pacifica. 6 of these participants now assisting as junior helpers/volunteers in other TOH activities. North Boys Club ran 2 camps and many weekend and evening activities. Attended by 27 boys aged 13-16. All rangatahi identified as Maori. North Girls Club. Also ran 2 camps plus weekend and evening activities. 28 girls aged 13-18. Predominantly Maori and Pacifica Young people helped plan and run a range of activities including holiday programs, evening events and camps. Every participant in our evening activity program has to plan and help run a event.	Success of this programme evidenced by greatly increased numbers	The Board advocates to make the Shirley/Papanui Ward a safer place for all residents.  The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.  The Board advocates for health services and benefits to be available to all members of the community.  Encourage participation of all people by promoting and supporting community based recreation programmes.  The Board advocates for and supports local lifelong learning opportunities.



**COMMUNITY DEVELOPMENT**

	Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
	<b>Te Ora Hou</b> (Cont'd)					The Girls Clubs members ran their own peer research project on racism		
	<b>Te Ora Hou</b>	<p>Project costs for weekly activity for students at Casebrook Intermediate</p> <p><i>Outcomes:</i></p> <ol style="list-style-type: none"> <li>1. Provide 30 weekly after school programmes for Intermediate aged students from Papanui and casebrook area.</li> <li>2. Staff and volunteers seek to strengthen relationship between students, whanau, school and community.</li> <li>3. Rangatahi have opportunity to take part in service projects.</li> </ol>	\$5,000	Programme costs of weekly after school programme	Ongoing	<p>Had 27 students who had been identified as a) at risk of not transitioning successfully to High school, b) likely to benefit from after school programmes and support, c) not accessing other recreational services after school, d) parental issues that required extra support. Programme runs on Friday nights with 36 occurring during the year. As a group they had a choice of a topic to research. This group chose smoking. Over 8 week period they planned, wrote, acted in and produced a DVD. This is to be presented to their parents/caregivers and staff at Casebrook.</p>	TOH have provided a full report (including a project expenditure report)	<p>The Board advocates to make the Shirley/Papanui Ward a safer place for all residents.</p> <p>The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.</p> <p>The Board advocates for health services and benefits to be available to all members of the community.</p> <p>Encourage participation of all people by promoting and supporting community based recreation programmes.</p> <p>The Board advocates for and supports local lifelong learning opportunities.</p>
	<b>Neighbourhood Trust</b>	<p>Salary and administration costs</p> <p><i>Outcomes:</i></p> <ol style="list-style-type: none"> <li>1. To maintain and increase our groups main activities.*</li> <li>2. To continue to work with the 55+ age group (which is a key focus).</li> </ol> <p>* Their activities include: Bus trips, and a community meal for the over 55 age group, 2 after-school programmes, 2 holiday programmes, 2 craft groups, Mainly Music for pre-schoolers, Christmas Day tea, Food for Schools, Advocacy work, Retirement home visiting, Family Fireworks Extravaganza, a parenting Centre, Food For Schools, retirement home visits.</p>	\$15,000	Salary of Community Support worker plus a small amount of administration	Ongoing	<p>Over 500 people attended the Family Fireworks Extravaganza, a new record. St Johns allowed volunteers to come for free, as it was a charitable event, though they were only needed for minor items such as blisters. 46 volunteers contributed 220 hours of time to this event. 76 Christmas Hampers went out in December 07. 30 volunteers assisted in shopping, packaging and delivering these. Christmas Day Tea was attended by 34 people. Mainly Music has 30-40 families attending regularly on a weekly basis. There is a waiting list for this popular programme. Craft and Friendship Group has 24-28 attending the weekly session, including a small group with intellectual disabilities. Beat The Budget Blues course (run at Glenmoor Primary School) ran twice during the year, with 13 attending one course and 8 the other. Feedback from the Principal suggested that this was life</p>	<p>The range and diversity of services, programmes and activities organised and run by this group is impressive. They obtain excellent feedback from those attending and benefiting from these. They also provide excellent reports and financial accountability.</p>	<p>The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.</p> <p>The Board advocates for health services and benefits to be available to all members of the community.</p> <p>Encourage participation of all people by promoting and supporting community based recreation programmes.</p> <p>The Board advocates for and supports local lifelong learning opportunities.</p>

COMMUNITY DEVELOPMENT								
	Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
Neighbourhood Trust (Cont'd)						<p>changing for many of the participants.</p> <p>Two Divorce Care course also ran during the year, each with small groups of 5 and 8.</p> <p>Advocacy work continues with between 5 &amp; 11 people assisted each month.</p> <p>New initiatives in 2008 include:</p> <p>The number of people attending each of the facets of the Golden Connections programme has increased. 116 Golden Connection cards are distributed to individuals, and 54 to organisations.</p> <p>The Golden Tours bus trips are the star of the programme reaching a high of 63 on a full day tour to Geraldine (25 were from rest homes and 38 from the local area). This particular trip was an experiment in taking two buses. It worked well, but was expensive and we have decided to limit trips to one bus for the immediate future. The average number for all trips during the year was 34.</p> <p>Visits to Retirement homes under the Golden Visits programme sees the Community Worker visit an average of 60 older persons per month. At present 16 of theses are terminally ill.</p> <p>The Golden Spoils morning teas have been further developed, with guest speakers on relevant topics every second time. Speakers included Yvonne Palmer from Aged Concern and a nurse talking about tips to staying healthy and avoiding accidents. An average of 10 people attended these.</p> <p>A Foot Clinic is now also held on the alternate times and is proving popular. Numbers continue to increase to between 9 - 12.</p> <p>The Golden Meal has also grown to an average of 37 people attending.</p> <p>Safe with Age driving course (run by Aged Concern) was</p>		

**COMMUNITY DEVELOPMENT**

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	<b>Neighbourhood Trust</b> (Cont'd)					<p>facilitated by Neighbourhood Trust in October with 11 attending. A further course was run in March with 18 attending. Two series of Ante-natal classes have been held (each has a maximum of 10 people). As a result of these ante-natal classes a Parents' Support Group began. A free monthly community newsletter (The Mairehau) began in February and is delivered to over 2,000 homes, schools, businesses and service centres. The inaugural Mairehau Community Day took place at Glenmoor Primary School in March with over 400 people attending and excellent feedback being received.</p>		
	<b>Papanui Baptist Community Services Freedom Trust</b>	<p>Support Worker</p> <p><i>Outcomes:</i></p> <ol style="list-style-type: none"> <li>1. Food parcels are delivered to needy within the community.</li> <li>2. A community lunch is held weekly (Matthew's Party).</li> <li>3. To provide a "listening ear" for people experiencing problems or difficulties eg anger, alcohol, marriage, children, supervision relating to Corrections Department.</li> </ol>	\$10,000	Salary costs of Community Support Worker plus some small admin costs (\$215). There is a small amount of this fund presently unspent because of the resignation of the Support Worker (see next column) of \$1480	The Community Support worker resigned at the end of May 2008 to take up a position with Salvation Army Addiction services. The Freedom Trust are awaiting the outcome of funding applications before appointing a successor.	<p>Matthews Party has 45-50 people attending monthly (no longer weekly) during 2007. In 2008 the format changed to either a light lunch or a big afternoon tea because of a drop in volunteer numbers. This had an affect upon numbers attending with it becoming 25 – 35. There are 60 on the mailing list. A Men's Support Group is facilitated by the Support Worker. Also involved with Family Group Conferences, supervises 1 man via Corrections dept and visits Christchurch Prison regularly. Food parcels have been delivered twice a week to 4 – 14 families, clients have been offered Budget Advice and other support (eg transport to lawyers, supermarket, WINZ) and referral to other social service providers, lawn mowing, shifting furniture, pruning trees etc.</p>	<p>This service has been very effective at linking with people who may not come into contact with the services offered because of isolation etc. Freedom Trust maintain excellent records and financial accountability.</p>	<p>The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.</p> <p>The Board advocates for health services and benefits to be available to all members of the community.</p> <p>The Board advocates for and supports local lifelong learning opportunities.</p>

COMMUNITY DEVELOPMENT								
	Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
	Northgate Community Services Trust	Salary costs for Youth Community Worker  <i>Outcomes:</i>  1. To work with young people in North of Christchurch and to foster a sense of wellbeing in the young people; to help them to discover and promote their skills and abilities.  2. To draw young people into the Seed community's positive youth culture through appropriate relational pathways and provide consistent mentoring relationships for individuals focussing on personal development.  3. To establish the local arts, especially dance and music and to provide an outlet for performance and expression.	\$10,000	Salary of Youth Community Worker	Ongoing	An increase in students attending Zion Studios dance has seen this grow to over 100 attending weekly amongst the 10 classes per week. A concert is held at the end of each term which get 350 attending with 30 volunteers contributing to the organisation of these. Revolution youth meetings every Sunday night last year - an average of 60 young people attending weekly. A fortnightly programme (Frontline) is attended by young people aged 12-18, with between 20 & 40 young people attending. Mentor each of the girls on Genesis Dance Crew on a personal level outside of the group. 8 involved - individual time with 6 of them on a regular basis. 8 young people at Casebrook Intermediate are being mentored by the Community Youth Worker and youth interns. Genesis dance crew has performed at many events in Christchurch over the year including Community Days, dance events and an African fashion show. Genesis gained 2nd place at a Christchurch dance competition.	The work of the Northgate Community Youth Worker is especially useful in the Papanui youth work scene as the Worker is working with dance as the medium, whereas other workers are not using this medium Northgate maintain excellent reporting and financial accountability processes.	The Board advocates to make the Shirley/Papanui Ward a safer place for all residents.  The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.  Encourage participation of all people by promoting and supporting community based recreation programmes.  The Board advocates for and supports local lifelong learning opportunities.
	Acheson Avenue Social Services	Rental for One-Stop Shop  <i>Outcomes:</i>  Outcomes for this project have not been developed.	\$6,000	Rental costs	A recent report to the Shirley/Papanui Community Board recommended that the lease on this facility not be renewed. This recommendation was adopted by the Community Board	The usage of this facility decreased significantly during the second half of 2007 due to: Truancy Service no longer requiring the office space, the Shirley Community Worker position being terminated, Housing NZ reducing their involvement and the Community Constable being "out and about" in the community frequently.	OSCAR programmes continue to be a need in the community. Although MSD are now providing funds for these services, funding is always an issue. This programme is run under the auspices of Neighbourhood Trust who maintain a high standard.	The Board advocates to make the Shirley/Papanui Ward a safer place for all residents.  The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.

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	Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
	Shirley Primary School	<p>Salary costs of Counsellor service based at school</p> <p><i>Outcomes</i></p> <p>1. To increase feelings of inclusion and acceptance, supporting students with struggles and difficulties.</p> <p>2. To build stronger parents and families on an accessible basis.</p> <p>3. To empower students to feel good about themselves and to settle into learning.</p>	\$10,000	Salary costs of Community Family Worker/Counsellor	Ongoing	<p>1. Full caseload involved in counselling sessions both at Shirley Primary and Intermediate. "Tuff Stuff": emotional management groups with 18 students run. Transition group of 10 run to successfully integrate children into new intermediate settings. Engagement with students in the playground supporting them with playing games occurred regularly. Class Parent nights. 20 students involved in direct 1:1 work</p> <p>2. Met with parents of children involved in emotional management groups. Supported Principal with parent coffee mornings, sports days and trips to help develop relationships and build sense of accessibility and safety. Connecting families with other social services i.e. grandparents as parents</p> <p>3. Significant changes in children's perceptions of self and classroom behaviour. One particular child who was re-integrated successfully into the playground in all breaks with an increased social connection for him. Supporting children in extra-curricular activities to share the experience e.g. one particular 11 year old child who</p> <p>for the first time ever had someone to watch him play a sport.</p>	<p>Outcomes from this position consistently obtain excellent feedback from the students, parents/caregivers and the Principal. Indeed, the principal has remarked that this position has been the greatest contributor to reducing unsocial behaviour and enhancing a sense of well-being at the school.</p>	<p>The Board advocates to make the Shirley/Papanui Ward a safer place for all residents.</p> <p>The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.</p> <p>The Board advocates for health services and benefits to be available to all members of the community.</p> <p>The Board advocates for and supports local lifelong learning opportunities.</p>



**COMMUNITY DEVELOPMENT**

	Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
	<b>Pakapuka Community Trust</b>	<p>Cook Island Support and Care Group</p> <p><i>Outcomes:</i></p> <ol style="list-style-type: none"> <li>1. Maintain at least 2 regular self-supporting fundraising projects.</li> <li>2. Supply a variety of programmes for pre-schoolers and youth.</li> </ol>	\$5,000	Costs of programme and contribution to rental	Ongoing	<ol style="list-style-type: none"> <li>1. Continued to run the sale of selling 'Donuts'.</li> <li>2. Maintained a regular weekly Youth and Activities programme with 18 young people. Pre-School activity has ceased because the Ministry of Education funding did not continue, however it was running for 10 children until the end of 2007. Holiday Programme for children and young people was run during the September, January and July Holidays, with an average 23 attending per time.</li> </ol> <p>As a further move towards a 'Self Supporting Policy' the Pukapuka Community Trust has agreed to provide one of their members to be the Treasurer of the Group. Newton Dodge has (voluntarily) spent 3 months teaching/coaching this member to do all the financial transaction for the group.</p> <p>Fundraising by hiring the hall to outside groups has contributed greatly to the groups income.</p>	This group continues to provide a good service to their community, albeit a small community.	<p>The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.</p> <p>The Board advocates for health services and benefits to be available to all members of the community.</p> <p>Encourage participation of all people by promoting and supporting community based recreation programmes.</p> <p>The Board advocates for and supports local lifelong learning opportunities.</p>
	<b>Papanui Youth Development Trust</b>	<p>Salary costs for Youth Facility and programme/operational costs</p> <p><i>Outcomes:</i></p> <ol style="list-style-type: none"> <li>1. Provide a climbing wall.</li> <li>2. Provide meeting rooms for youth agencies, youth initiatives and the general community.</li> <li>3. Provide office space for youth agencies at lower cost and to enable collaborative approaches to youth work in the Papanui area.</li> <li>4. Provide a well resourced craft room to foster art expression and for classes in art and craft.</li> </ol>	\$25,000	Salary costs	Ongoing	<p>The usage on the youth centre was not great over the last part of 2007, however useage picked up enormously from March/April 2008.</p> <ol style="list-style-type: none"> <li>1. The climbing wall usage has been consistent in terms of the number of young people and schools using it. A Climbing Wall Instructor is employed. It is open 3 times per week after school for casual use. It is used by a number of schools and other groups, including a group of young people with disability.</li> <li>2. A broad range of community and youth agencies use the youth centre including a</li> </ol>	Te Koru has taken a little while to get going but now (with the completion of the Art room, Music studio etc) seems to be getting a good number of bookings and positive outcomes for young people.	<p>The Board advocates to make the Shirley/Papanui Ward a safer place for all residents.</p> <p>The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.</p> <p>Encourage participation of all people by promoting and supporting community based recreation programmes.</p> <p>The Board advocates for and supports local lifelong learning opportunities.</p>

COMMUNITY DEVELOPMENT								
	Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
	Papanui Youth Development Trust (Cont'd)	5. Provide music, recording and video rooms for young people to help build cultural identity. 6. Ensure that staff provide effective role modelling to young people.				church group, OSCAR, Glenelg Health Camps, GAIN, Plunket, Pillars, TKW, Belfast School, WINZ, Aqua Gym, CCS 3. Not yet happened, often because the office space is being fully utilised by Youth Facility staff themselves 4. The resourcing for the art room didn't happen until late in the year. Now have three large tables and 12 stools. Relationship with the Papanui High School art department has been great 5. Duncan Ferguson was appointed as Music Director in February, part time. Some recordings have been made in the studio which are available on <a href="http://www.tekoru.org.nz">www.tekoru.org.nz</a> 6. Staff are top quality youth workers, and their interaction with young people is very positive and effective. Feedback indicates that the modelling is working well.		
	Shirley Community Trust	Salary costs of Community Development Worker and Neighbourhood Centre Worker  Outcomes: 1. Friday Night Meal fortnightly will provide a family friendly environment where nourishing meals and a good quality children's programme will be enjoyed by all those attending. 2. Neighbourhood Worker will support and develop activities at the MacFarlane park Neighbourhood Centre. 3. Will run groups and programmes at the Neighbourhood Centre to encourage locals to participate in their community.	\$10,000	Salary costs	Ongoing	1. 22 meals during the year providing for 1,985 people (including 255 volunteers). Keeping the numbers manageable (sometimes they have had over 100 people at the meal) has been an ongoing problem. They have now introduced a registration system to ensure that it remains a "local community" event. This has meant that they have been able to spend quality time with the attendees. 2. a) The "Time Out" (parents and pre-schoolers) group has grown considerably and had 230 children and 174 adults attending over the year. A young woman has emerged as a leader in this group	Shirley Community Trust continue to provide a good service in the Shirley area through the use of the Neighbourhood Centre primarily. They have provided an excellent report.	The Board advocates to make the Shirley/Papanui Ward a safer place for all residents.  The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.  The Board advocates for health services and benefits to be available to all members of the community.  Encourage participation of all people by promoting and supporting community based recreation programmes.  The Board advocates for and supports local lifelong learning opportunities.

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	Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
Shirley Community Trust (Cont'd)						<p>b) “Spring Into Sport” season was shortened by very bad weather during September however, the programme did see a growth in numbers, including volunteer help. 319 children, 84 volunteers and 56 parents attended.</p> <p>c) Bread Distribution has been made possible by 11 volunteers donating 624 hours over the period with 3,787 family parcels distributed. Now have a regular volunteer driver picking up bread 3 times every 2 weeks.</p> <p>3. a) “Art In The Home” is a new group which gradually increased in numbers with 150 attendances (5-7 people attend regularly) in the year.</p> <p>b) “MacFarlane On The Park Café” has recently been described as “World-Class”. In the 12 mths 1,766 adults and 274 children were served with 411 volunteers donating 2,474 voluntary hours.</p> <p>c) “Not Just Cards @ MacFarlane” had 146 attendances over the year.</p>		
Te Roopu Tamariki		<p>After School Programme at Northcote Primary School</p> <p><i>Outcomes:</i></p> <p>1. To provide a free after school club, once a week for one and three quarter hours per week at Northcote Primary School.</p> <p>2. To provide staff training to ensure effective and efficient running of the programme.</p> <p>3. Parent, children, volunteer and principal evaluations will be undertaken and, where appropriate, suggestions incorporated into future delivery.</p>	\$8,000	General running costs of the programme	Ongoing	<p>Runs once a week at Northcote Primary for one and three quarter hours on a Wednesday afternoon. Club is completely free for all of the children that attend.</p> <p>All staff are required to hold a current first aid certificate and must attend a Treaty of Waitangi workshop. Keep updated with various training sessions through various organisations such as O.S.C.A.R and Child Protection Studies.</p> <p>At the end of every second term evaluations are sent out to parent/caregivers, children, volunteers and principals. All suggestions and comments are taken into account and where appropriate incorporated into the</p>	<p>Te Roopu Tamariki work with girls who would not normally have access to the type of learning opportunities that Te Roopu Tamariki present. They send out excellent reports at the end of each term.</p>	<p>The Board advocates to make the Shirley/Papanui Ward a safer place for all residents.</p> <p>The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.</p> <p>The Board advocates for health services and benefits to be available to all members of the community.</p> <p>Encourage participation of all people by promoting and supporting community based recreation programmes.</p> <p>The Board advocates for and supports local lifelong learning opportunities.</p>



**COMMUNITY DEVELOPMENT**

	Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
	<b>Te Roopu Tamariki</b> (Cont'd)					<p>programme. Evaluations help to recognise the needs of Northcote Primary and its families. These evaluations show a high degree of effectiveness of the programme</p> <p>Summer safety and self defence were run along with sewing, baking and cooking. Term four ended with a combined carnival for all the schools in Christchurch. This gave the children and their families a chance to interact with one another and again this was completely free for everybody.</p> <p>Te Ropu Tamariki has one volunteer who has been with Northcote Primary for ten years. The girls at Northcote Primary and Te Ropu Tamariki thoroughly enjoy her help, time and company.</p>		

## RECREATION AND SPORT

Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
<b>Recreation and Sport Unit</b>	<p>Community Events Fund</p> <p><i>Outcomes:</i></p> <ol style="list-style-type: none"> <li>1. That a series of large and small community events within the Shirley/Papanui area are adequately supported, for the benefit of local residents.</li> <li>2. That the community events supported are well attended.</li> <li>3. That the community events supported are well received by participants, developing a sense of local community pride, and hence strengthening local communities.</li> </ol>	\$24,000	<p>Belfast events (Belfast Community Day (13.12.08) \$944.65, Waitangi Day (6.2.07) \$6000: Unfortunately due to bad weather the Christmas Capers was cancelled. Monies were redirected to Mairehau event. The Waitangi Day event in particular being very popular (6000+). Many local community groups were represented at this event, and feedback from the general public was excellent.</p> <p>SHINE &amp; mini SHINE events \$5000: SHINE was staged on 11.11.07. Mini-SHINE events were held on 24.1.08, and 14.4.08. The SHINE event was the best ever and had approx 1200 people attending. The mini-SHINE and Amazing race attracted a crowd of 50 people. The Shine was an extremely successful day with lots of Community involvement.</p> <p>Brooklands Gala (26.1.08) \$4000: another great event organised by the Brooklands Community Centre committee. Very good crowd attendance, good range of activities and local community group involvement, made for an exceptional event. All feedback was very positive.</p> <p>Fireworks Family Extravaganza (3.11.07) \$1000: A unique family event which provided free food, children's activities, and of course fireworks. A large crowd of over 500 people from the St Albans/Mairehau area attended this event, many of whom have attended every year throughout this events' 7 year history.</p> <p>Mairehau Community Day (9.3.08) \$452.99 returned cheque \$175.45 08/09 discretionary A Family event with activities and information for families. A crowd of approximately 400 people attended</p> <p>Whakaoho (6.4.08) \$6000.00 The aim of the event is improve intergenerational relationships, cultural diversity, and young people/rangitahi in Papanui. These themes are set within the context of celebrating the strengths of Papanui, showcasing local artists and musicians, providing free fun activities and relationship building. . A strong theme of this initiative is to encourage local young</p>	Yes	<p>A series of large and small community events were held within the Shirley/Papanui area All events were well supported through community involvement in the organisation and participation</p> <p>That the community events evaluations show that activities were well received, and helped develop a sense of local community pride, and sense of local communities</p>	<p>All organisations ran excellent events. All reporting requirements were met.</p>	<p>These outcomes therefore contribute to: Board objective "Encourage participation of all people by promoting and supporting community based recreation programmes" "The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community." "The Board advocates to make the Shirley/Papanui Ward a safer place for all residents</p>

## RECREATION AND SPORT

Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
Recreation and Sport Unit (Cont'd)			<p>people to have an involvement in all aspects of the event and develop life long skills and relationships. The event has been run at Te Koru (Youth Facility) the last two years which enables the Trust to highlight its services and the facility. The trust were successful in gaining pub charity funding so has returned \$2870.97 08/09 Discretionary</p> <p>Smaller events:  \$352.36 Northgate community event 28.10.07  \$250.00 Ethiopian Millennium 14.8.07</p> <p>All of these smaller events were highly successful, with good attendances and positive feedback from those who attended. All of these events were run on small budgets, and hence relied heavily on the volunteer resources and the goodwill of local communities.</p>				
Recreation and Sport Unit	<p>Children's and Family Day</p> <p><i>Outcomes:</i></p> <p>To run a family event focused on positive messages, creating great memories which have an effect on social wellbeing.</p> <p>Increased capacity of community to meet local needs.</p> <p>Developing a sense of local community pride, and hence strengthening local communities.</p>	\$18,000	<p>Children's Day (28.10.07):\$16480.01 was spent Full budget was \$23,980.00 due to sponsorship from PSIS. The event was once again very well attended, with feedback from the general public and stallholders all being very positive.</p> <p>Monies redirected to events</p> <p>Mairehau Community Day (9.3.08) \$1519.99</p> <p>A Family event with activities and information for families. A crowd of approximately 400 people attended</p>	Yes	<p>That the community events evaluations show that activities were well received, and helped develop a sense of local community pride, created memories and provided key family recreation messages, Assisted the capacity of local community groups through participation in the event</p>	<p>Yes Another excellent event. Feedback and Statistics from all evaluations was presented 12/11/2007</p>	<p>These outcomes therefore contribute to:</p> <p>Board objective "Encourage participation of all people by promoting and supporting community based recreation programmes" "The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community." "The Board advocates to make the Shirley/Papanui Ward a safer place for all residents</p>
Recreation and Sport Unit	<p>Youth Recreation (including holiday programmes and youth events)</p> <p><i>Outcomes:</i></p> <p>1. That youth holiday programmes in Shirley, St Albans and Belfast are provided for the benefit of local families and young people.</p> <p>2. That the youth holiday programmes supported are well attended.</p>	\$27,000	<p>Belfast youth holiday programmes (\$5000) have been running very successfully, with well attended programmes in the July 07, Sept 07, and Jan 08 school holidays (an average of 20 young people per day). These programmes are run by Belfast Community Network, and as such form part of their wider efforts to engage with young people in the Belfast community.</p> <p>The St Albans Youth programme (\$8300) is coordinated by the St Albans Community Resource Centre. This programme continues to provide a mixture of recreational</p>	Yes	<p>1. That youth holiday programmes in Shirley, St Albans and Belfast are provided for the benefit of local families and young people.</p> <p>2. That the youth holiday programmes supported are well attended.</p> <p>3. That youth holiday programme attendees and their associated families give positive feedback on the programme, thereby</p>	<p>Yes</p> <p>Casebrook programme - Monies returned for one programme due schools timetabling \$500 – 08/09 Discretionary</p>	<p>These outcomes therefore contribute to:</p> <p>Board objective "Encourage participation of all people by promoting and supporting community based recreation programmes" "The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community." "The Board advocates to make the Shirley/Papanui Ward a safer place for all residents</p>

## RECREATION AND SPORT

Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
<b>Recreation and Sport Unit</b> (Cont'd)	<p>3. That youth holiday programme attendees and their associated families give positive feedback on the programme, thereby contributing to the well-being of local families and young people.</p> <p>4. That a series of youth events are supported in the Shirley/Papanui area.</p> <p>5. That the youth events supported are well attended.</p> <p>6. That the youth events supported meet the social and recreational needs of local young people, and thereby contribute to the well-being of local communities.</p>		<p>and social activities on selected days of the school holidays, rather than a continuous Monday – Friday programme. Hence attendees tend to be older youth of 13 – 16 years old. A great range of activities have been provided during the July 07, Sept 07 school holidays, in December a number of youth events was held. Attendances have been down this year as the programme goes through a rebuilding process as a number of young people have moved on.</p> <p>Papanui Youth Development trust – (\$2000) Casebrook programme. Programme targeting students who are marginalised and at risk – Monies returned for one programme due schools timetabling \$500 – 08/09 Discretionary</p> <p>Papanui Youth Development trust-(\$1883) After School Adventure Programme targeting students High School students who are marginalised</p> <p>Shirley Rugby League (\$6060) Art workshops Graffiti art workshop held at Shirley Rugby league in April. Workshop focused on the history, theory, ethical and practical aspects of graffiti art and directed participants towards legal avenues of expressing their art.</p> <p>Youth events: Shirley Youth (\$240) Whanau meetings – discussions on activities, programmes wanted by youth.</p> <p>Bounce- Dance event – (\$750) Hip Hop and Crump dance and competition for Christchurch. The key focus of Bounce is to increase active participation in dance in Christchurch, to provide schools with a high class, professional dance event, and to provide the opportunity for dance crews to perform and showcase their abilities Support for Shirley Papanui Youth to be involved</p> <p>Te Ora Hou –(\$1700) Dance workshop holiday programme was held in the April and September Holidays.</p> <p>Mairehau Community Day (9.3.08) \$1067.00 Funding youth activities and information for families with in the event. A crowd of approximately 400 people attended.</p>		<p>contributing to the well-being of local families and young people.</p> <p>4. That a series of youth events are supported in the Shirley/Papanui area.</p> <p>5. That the youth events supported are well attended.</p> <p>6. That the youth events supported meet the social and recreational needs of local young people, and thereby contribute to the well-being of local communities.</p>		

RECREATION AND SPORT																														
	Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?																						
	Recreation and Sport Unit	<p>Tweenager Holiday Programmes</p> <p><i>Outcomes:</i></p> <p>1. That the Casebrook Cruisers youth holiday programme is provided in the Casebrook community.</p> <p>2. That the Casebrook Cruisers youth holiday programme is well attended.</p> <p>3. That Casebrook Cruisers youth holiday programme provides a range of social, recreational, and cultural opportunities for local young people, thereby contributing to the well-being of local communities.</p>	\$12,000	<p>This holiday programme is coordinated by Papanui Youth Development Trust. Successful programmes were staged during the July 06 and Sept 06 and Christmas school holidays. Planning is in place for a programme during the April school holidays. This programme has a maximum enrolment of 18 young people per day, and is usually 100% full.</p>	Yes	<p>That the Casebrook Cruisers youth holiday programme is provided in the Casebrook community.</p> <p>That the Casebrook Cruisers youth holiday programme is well attended.</p> <p>That Casebrook Cruisers youth holiday programme provides a range of social, recreational, and cultural opportunities for local young people, thereby contributing to the well-being of local communities.</p> <p>The Casebrook programme has now gone to be run independently of Christchurch City Council by the Papanui Youth Development Trust. They have been successful in accessing MSD funding.</p>	Yes	<p>These outcomes therefore contribute to:</p> <p>Board objective “Encourage participation of all people by promoting and supporting community based recreation programmes” “The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.” “The Board advocates to make the Shirley/Papanui Ward a safer place for all residents</p>																						
	Recreation and Sport Unit	<p>Programmes for People with Disabilities</p> <p><i>Outcomes:</i></p> <p>That children with disabilities have enhanced access to recreation programmes in the Shirley/Papanui area.</p>	\$5,000	<p>This money has been used to support children with disabilities in the Belfast, Papanui and Mairehau area. In accessing their local holiday programme. Money has been accessed from, Papanui youth Development trust and Neighbourhood trust. Money was spent helping with the purchase of equipment Full body harness, Boccia sets etc leader training, accessible audit and of extra staff needed to assist these children. This money assisted 37 children. Disabilities included ADHD, ADD, Autism, Developmental Dspraxia Bronchietasis and Intellectual Disabilities- Autism, Aspergers, Downs Syndrome, Dyslexia</p>	Yes	<p>That children with disabilities have enhanced access to recreation programmes in the Shirley/Papanui area.</p>	<p>Yes; This has been an excellent fund to enable groups to gain appropriate equipment, training and support in order to offer inclusive recreation programmes. Papanui Youth development has some money left which will be spent on supporting children this financial year.</p>	<p>These outcomes therefore contribute to:</p> <p>Board objective “Encourage participation of all people by promoting and supporting community based recreation programmes” “The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.” “The Board advocates to make the Shirley/Papanui Ward a safer place for all residents</p>																						
	Recreation and Sport Unit	<p>Sport and Recreation fund including older adults fund</p> <p><i>Outcomes:</i></p> <p>1. That grass roots Sports and Recreation groups are supported in their projects which enhance levels of physical activity and general well-being in local communities.</p> <p>2. That a variety of older adults’ recreation programmes in the Shirley/Papanui area are</p>	\$35,000	<table><tr><td>Belfast Community Network</td><td>\$1,500</td></tr><tr><td>Belfast Community Network</td><td>\$700</td></tr><tr><td>Belfast Rugby Football Club (Inc)</td><td>\$2,500</td></tr><tr><td>Delta Community Support Trust</td><td>\$1,500</td></tr><tr><td>Papanui Toc H Athletic Club Incorporated</td><td>\$1,500</td></tr><tr><td>Shirley Community Trust</td><td>\$2,347.48</td></tr><tr><td>Shirley Rugby League Football Club (Inc)</td><td>\$2,354.86</td></tr><tr><td>St Albans Tennis Club (Inc)</td><td>\$360</td></tr><tr><td>The Creative Nest</td><td>\$1,500</td></tr><tr><td>Belfast/ Redwood Combined Probus</td><td>\$930</td></tr><tr><td>Redwood Garden Club and Beautifying Association</td><td>\$400</td></tr></table>	Belfast Community Network	\$1,500	Belfast Community Network	\$700	Belfast Rugby Football Club (Inc)	\$2,500	Delta Community Support Trust	\$1,500	Papanui Toc H Athletic Club Incorporated	\$1,500	Shirley Community Trust	\$2,347.48	Shirley Rugby League Football Club (Inc)	\$2,354.86	St Albans Tennis Club (Inc)	\$360	The Creative Nest	\$1,500	Belfast/ Redwood Combined Probus	\$930	Redwood Garden Club and Beautifying Association	\$400				<p>These outcomes therefore contribute to:</p> <p>Board objective “Encourage participation of all people by promoting and supporting community based recreation programmes” “The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.”</p>
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RECREATION AND SPORT							
Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
<b>Recreation and Sport Unit</b> (Cont'd)	supported. 3. That the older adults' recreation programmes supported contributes to the well-being of older adults in the Shirley/Papanui area.		Friends of Packe Street \$364 Neighbourhood Trust \$4,150 Merlins Netball Club \$3,000  Christchurch Football Squash Club (Inc) \$1,000 New Zealand DanceSport Canterbury Inc \$1,500 Anglican Harrier Club \$118 Canterbury Canine Obedience Club Inc \$94 Canterbury Secondary School Mountain Bike Club Inc \$330 Canterbury Wheelchair Rugby Association \$285 Christchurch Resettlement Services \$300 Christchurch School of Gymnastics \$240 Muslim Association Of Canterbury \$155 Philippine Culture & Sports \$333 Riccarton Dance Club \$210 South African All Stars Football Club \$225  The 2007/08 Sport and Recreation funding scheme allocated a total of \$28,726.34 was allocated to projects. The remaining \$6,273.66 funds were returned to the Community Boards Discretionary funding and were tagged for specific 'recreation' related projects. Accountability reports are not due until December latter this year.				
<b>Recreation and Sport Unit</b>	Youth Development Scheme  <i>Outcomes:</i> That young people making a positive contribution to their local community are celebrated and supported in their development.	\$10,000	Meghan Barker, Jayden Andrews, Kelly Eade, Devon Edwards – Spencer Park – Ocean Athlete Championships \$400 Mathew Davison – NZ Open Swimming Championships \$400 Laura Cadigan – Girls Guides SOAR Jamboree British Colombia \$500 Ben Wooding (World Junior Rowing Beijing) Letter sent to Community Board \$700 Rock Solid Camp (Norris, Lange, Pahi, Murray etc) \$1,000  Christopher Grueber (International Scout Jamboree in ChCh) \$400 Papanui High School (Schools Touch Nationals in Palmerston North \$1,000. Daryl Linton (Youth Junior Juvenile National Championships) \$250 Rachael Hughes (Outward Bound Course) \$500 Darnell James Shadrock \$500 Maia Vink (Austalian National Youth Championships) \$500	Yes	Recipients attended event/championships	Partial Individuals will be followed up and asked to report back to the board	These outcomes therefore contribute to: Board objective "Encourage participation of all people by promoting and supporting community based recreation programmes" "The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community."

## RECREATION AND SPORT

Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	What Board Objectives did this meet?
<b>Recreation and Sport Unit</b> (Cont'd)			James Anson-Holland (U18 National Championship in NZ Junior Tall Black) \$500 Chloe Louise Jones (National Soccer Tournament) \$200 Schyler Gaynor-May Henderson (National Jump Jam Challenge) \$300 Michelle Gardner-Price (National Jump Jam Challenge) \$300 Still to do a report Grant Ballinger (World Summer Special Olympics Games) \$1,000 Callum Stent (NZ U16 water polo team - Los Angeles and Serbia) \$1,200 Renee Lasorsa (Mainland Football Academy) \$40.00 Tim and Yulia Mallayanov (Tattersall's Dancesport Championship) \$500 Cauty Netball Summer Development Camp – Api-Cara Martin Jones \$270 Cauty Netball Summer Development Camp – Janya Naomi Tongia \$270 Cauty Netball Summer Development Camp – Elle Hough \$270 Aaron Jessett (World Junior Karate Championship in Turkey) \$500 Brandon Poutu (Belfast U15 Rugby Team in Gold Coast) \$500 Miles Gruschow (Burnside Under 15 Premier Football in Australia) \$250 Michelle Gardner-Price (National Jump Jam Challenge) \$300 Joel Bradley Bell (Sports camp and UCLA and Ken Preston Universities) \$500 Natasha TC Kara (Tag and Touch Nationals) \$150 Laura Thompson (Bike New Zealand European training) \$500 An accountability evening similar to previous years will be held soon.				
<b>180 Degrees Trust</b>	To assist in the running of a 30 day Pilot course designed to turn around the lives of young “at risk” youths.	\$7,000	Money was spent on Tutor fees Adventure Specialties cost involved in the first pilot course	Yes	Course was completed with 10 students attending. The course ran from 25th Feb to 9 March	Yes	These outcomes therefore contribute to: Board objective “Encourage participation of all people by promoting and supporting community based recreation programmes” “The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.” “The Board advocates to make the Shirley/Papanui Ward a safer place for all residents

**RECREATION AND SPORT**

	<b>Group</b>	<b>Project/Service Description</b>	<b>Funding Amount</b>	<b>How was the money spent? (Please List)</b>	<b>Has the project been completed? If not, why not?</b>	<b>What Outcomes were Achieved (please list)</b>	<b>Staff comments including whether reporting requirements were met</b>	<b>What Board Objectives did this meet?</b>
	<b>Shirley Rugby League</b>	To support the club in their volunteers attending coaching and management courses	\$800	Money was spent on coaching and team manager courses	Yes	Coaches obtained their coaching qualifications therefore increasing the standard and safety for players	Yes	These outcomes therefore contribute to: Board objective "Encourage participation of all people by promoting and supporting community based recreation programmes" "The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community." "The Board advocates to make the Shirley/Papanui Ward a safer place for all residents
	<b>Papanui High School</b>	Community car park	\$7,000	Money will be spent on community car park	No Monies intend to be spent this financial year	N/A	N/A	N/A



**CAPITAL PROGRAMME GROUP (GREENSPACE)**

Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	Board Objectives did this meet?
<b>Styx Living Laboratory Trust</b>	Operational costs	\$15,000	<p>Expenses relating to the Monitoring Programmes for the 07-08 year (excluding protective clothing) \$861.54</p> <p>Expenses promoting the Styx Living Laboratory Trust for the 07-08 year \$3,373.10</p> <p>Expenses relating to the Summer Scholarship for the 07-08 year \$3,568.00</p> <p>General Expenses for the Trust for the 07-08 year amounted to \$10,053.61</p> <p><b>Note 1:</b> The \$15,000 funding provided by the Shirley Papanui Board was utilised to support the above activities of the Trust.</p> <p><b>Note 2:</b> a detailed accountability report from the Trust has been circulated amongst the Community Board members.</p>	Yes	<p>Support the continued operation of the Trust's activities: Community Monitoring Summer Scholarship Coordination and continued operation of Trust activities Website Development</p> <p>Support the Trust to become financially sustainable Sustainability of Styx Living Laboratory Trust through Promotional Material Website Development</p>	<p>This group is well organised and has a track record of delivering this project, which is in accordance with "Vision 2000-2040 – The Styx".</p> <p>This work allows for continued community involvement and opportunities for environmental education.</p> <p>The Trust is audited by an independent auditor</p> <p>All reporting requirements have been met.</p>	<p>Alignment with Board Objectives: That the Shirley/Papanui ward reflects a commitment to the guardianship of the local environment That residents take pride in living in the Shirley/Papanui ward</p> <p>Primary alignment with Community Outcome: Our lifestyles reflect our commitment to guardianship of the natural environment in and around Christchurch. We actively work to protect, enhance and restore our environment for future generations</p>
<b>Transport and Greenspace Unit</b>	<p>Additional seating at the Groynes</p> <p><i>Recreation Lakes:</i> 2 seats (\$1550 each)= \$3,100</p> <p><i>New Dog Park/Picnic Area:</i> 2 seats (\$1550 each)= \$3,100 New Dog Park/Picnic Area: 2 tables (\$787 each)= \$1,574</p> <p><i>Drinking Fountain for the Groynes</i> New Dog Park/Picnic Area= \$4,000</p>	\$11,774	The seats, tables and drinking fountain have been installed at the Groynes	Yes	<p>Improved access to the Groynes, in particular for elderly or disabled users on Children and Family Day.</p> <p>More inclusive atmosphere and improved facilities for families with dogs.</p>	The development of the new Groynes Dog Park and picnic area requires additional seating and picnic tables to accommodate the new users. There is currently a lack of quality seating at near the Groynes Recreation Lakes. All reporting requirements were met	<p>Alignment with Board Objectives: That diversity is acknowledged and the Shirley/Papanui ward is a vibrant, inclusive and strong community That health services and benefits are available to all members of the community</p> <p>Primary alignment with Community Outcome: Our diversity is seen, heard, valued and celebrated. All people feel a sense of belonging and participate in the community We value leisure time and recognise that the arts, sports and other recreational activities contribute to our economy, identity, health and wellbeing.</p>
<b>Transport and Greenspace Unit</b>	Arbor Day	\$500	This money was allocated in the Arbor Day (5 June) Schools programme. Participating schools were: Mairehau High School Marian College Mairehau Primary School Our Lady of Fatima	Yes	Contribute to the Transport and Greenspace Unit's Arbor Day in Schools programme.	<p>The event is consistently supported by 4/5 schools in the Shirley/Papanui area.</p> <p>All reporting requirements were met</p>	<p>Alignment with Board Objectives: That the Shirley/Papanui ward reflects a commitment to the guardianship of the local environment</p> <p>Primary alignment with Community Outcome: Our lifestyles reflect our commitment to guardianship of the natural</p>

**CAPITAL PROGRAMME GROUP (GREENSPACE)**

	Group	Project/Service Description	Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	Board Objectives did this meet?
	<b>Transport and Greenspace Unit</b> (Cont'd)							environment in and around Christchurch. We actively work to protect, enhance and restore our environment for future generations.
	<b>Transport and Greenspace Unit</b>	Drinking fountain in Macfarlane Park	\$7,500	The drinking fountain has been installed.	Yes	Shirley Community Trust was approached by local children that use the basketball court and sports fields. They would like a drinking fountain near the basketball court. The provision of free water to the local community provides a preferable alternative to soft drinks, which are an unhealthy and expensive alternative.	As with many facilities of this type, it has been tagged but not vandalised further and is continues to be fully operational and well used by the local community  All reporting requirements were met	Alignment with Board Objectives: That diversity is acknowledged and the Shirley/Papanui ward is a vibrant, inclusive and strong community That health services and benefits are available to all members of the community  Primary alignment with Community Outcome: Our diversity is seen, heard, valued and celebrated. All people feel a sense of belonging and participate in the community We value leisure time and recognise that the arts, sports and other recreational activities contribute to our economy, identity, health and wellbeing.

COMMUNITY ENGAGEMENT TEAM							
Group		Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	Board Objectives did this meet?
<b>Community Engagement Team</b>	<p>Community Service Awards</p> <p><i>Outcomes:</i></p> <p>Recognition of voluntary community service that has benefited residents or organisations in the Shirley/Papanui community.</p>	\$3,500	<p>Certificates, venue hire, catering, photography, and other administration costs.</p> <p>19 recipients [down from the previous year] were acknowledged at a function held on Monday 23 June 2008.</p>	Completed, to a very high standard, with support from Papanui High School who undertook the catering, photography and musical interludes at the ceremony.	Recognition of the voluntary work undertaken within the ward that has benefited the local community.	Reporting requirements have been met, with attendance and participation by elected members, and subsequent debriefing for the next years event.	The Board advocates for an enhanced sense of local community within the ward.
<b>Community Engagement Team</b>	<p>Heritage Awards</p> <p><i>Outcomes:</i></p> <p>Recognition of community effort to preserve the cultural and built character of the Shirley/Papanui area.</p> <p>Promotion of heritage retention, education, awareness and conservation.</p> <p>A greater awareness of the significant cultural and built heritage within the area.</p>	\$6,000	<p>The 2008 Heritage Awards have been aligned towards the City wide Heritage Wee [October 2008] , but the 2007 ceremony was held during this reporting time, in July of 2007.</p> <p>Again, the Board worked in close partnership with Rehua Marae.</p> <p>Funds were spent on cathedral tile-awards, advertising, catering and judges time.</p>	The 2007 project was successfully completed with a dozen recipients being acknowledged.	The award scheme continues to grow, and is getting a higher community profile and awareness as to the importance of community heritage.	<p>2007 reporting requirements were met, cumulating in a very successful ceremony held at Rehua Marae in July.</p> <p>The Board and Rehua Marae continue to look for improved opportunities to manage this event, which is now in its 7th year.</p>	The Board advocates for an enhanced sense of local community within the ward.
<b>Community Engagement Team</b>	<p>Host Responsibility Awards</p> <p><i>Outcomes;</i></p> <p>Good licensee practices.</p>	Nil	<p>Funded through Community Engagement budget.</p> <p>Funds spent on administration needs.</p>	<p>Completed, with the Board visiting 10 premises.</p> <p>Presentation held at Board meeting.</p>	With the assistance of the District Licensing Authority and NZ Police, elected members were able to acknowledge those license holders who display strong commitment to liquor and Host requirements.	This is the 3 rd year of the award, and it is achieving a greater awareness of the responsibilities of local licensees.	The Board advocates for an enhanced sense of local community within the ward.
<b>Community Engagement Team</b>	<p>CEPTD Awards</p> <p><i>Outcomes;</i></p> <p>Crime Prevention through Environmental Design, or Fencing Awards.</p>	Nil	<p>Funded through Community Engagement budget.</p> <p>Funds spent on administration needs.</p>	Members inspected various local streets, and acknowledged good street frontage designs, based upon CEPTD principles.	The issue of community safety and design are reinforced by this scheme.	Requirements were met by member participation, and recognition at a function.	The Board advocates for an enhanced sense of local community within the ward.
<b>Community Engagement Team</b>	<p>Community Pride Garden Awards</p> <p><i>Outcomes:</i></p> <p>Recognition of local residents who have entered into the spirit of the Garden City image by beautifying their streets and garden frontages.</p>	\$2,500	<p>Certificates, venue hire, and other administration costs.</p>	Successfully completed, with 267 recipients, and more than 230 persons attending the function.	There was a 59% increase in the number of households recognised by the Christchurch Beautifying Association, within the Board area, and the scheme continues to receive strong community support.	Member participation at the function.	The Board advocates for an enhanced sense of local community within the ward.

COMMUNITY ENGAGEMENT TEAM								
	Group		Funding Amount	How was the money spent? (Please List)	Has the project been completed? If not, why not?	What Outcomes were Achieved (please list)	Staff comments including whether reporting requirements were met	Board Objectives did this meet?
	<b>Community Engagement Team</b>	Neighbourhood Week  <i>Outcomes:</i>  Neighbourhood Week events encourage a sense of belonging and strengthen neighbourhood cohesion.  The local events develop neighbourhood pride and strengthen links within the community.	\$6,000	Additional funds were allocated by the Community Services Committee, but were not spent; funds returned to the Board.	65 successful applicants, with many locally based functions being held.	Neighbourhood Week continues to be well supported.	The Committee gave thorough consideration to all applications.	The Board advocates for an enhanced sense of local community within the ward.

#### 14. DELEGATED AUTHORITY FOR THE CONSIDERATION AND ALLOCATION OF NEIGHBOURHOOD WEEK FUNDING

<b>General Manager responsible:</b>	General Manager Community Services, DDI 941-8534
<b>Officer responsible:</b>	Community Support Manager, DDI 941 8879
<b>Author:</b>	Roger Cave, DDI 941 5407

##### PURPOSE OF REPORT

1. The purpose of this report is to delegate authority to the Board's Community Services and Events Committee to consider applications and allocate funding for 2008 Neighbourhood Week.

##### EXECUTIVE SUMMARY

2. Local community groups, including residents' associations and neighbourhood support groups have been sent information inviting them to apply for the Neighbourhood Week Funding that has been set aside by the Board as a part of the Community Strengthening Fund.
3. Neighbourhood Week is a dedicated week in which individuals and groups are encouraged to get together and get to know one another locally. Neighbourhood Week 2008 is to be held from 1-9 November 2008. Applications for funding close on 5 September 2008.

4. Delegated authority is sought to enable those receiving funding to be notified at a stage early enough to organise their event. Without delegated authority, the applications would need to go from the Community Services and Events Committee back to a full meeting of the Board for ratification. Successful applicants would not be able to be informed until after that full meeting of the Board. With delegated authority, successful applicants can be informed directly after that meeting.

(The Community Board has already given some financial delegated authority to the Committee, but this is only applicable when accessing the Discretionary Fund).

5. It is recommended that the delegated authority remain in place for the remainder of the Board's term for the consideration of Neighbourhood Week applications. This will preclude a similar report and resolution being made each year.
6. In view of the shortness of the time between the closing of applications (5 September) and the starting date of Neighbourhood Week (2 November), it is recommended that the Board schedule an extraordinary meeting of the Community Services and Events Committee to receive and consider the applications so that the maximum time possible is given to then convey the decisions to the applicants.
7. The next scheduled meeting of the Committee is not until 14 October, and this is considered to be too late in the (ideal) timeline of this scheme, in that it is less than three weeks before the Neighbourhood Week commences.

##### FINANCIAL IMPLICATIONS

8. The Board has set aside \$10,000 from Strengthening Community Funding to assist individuals and groups run events. It is not the intention of this funding to totally fund events. Those applying for funding are expected to partially resource events themselves either financially or through supply of materials.

##### Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

9. Page 176 of the LTCCP under Community Board Funding.

**14. Cont'd**

**LEGAL CONSIDERATIONS**

10. Under Council Standing Orders 1.9 and 1.10 a sub committee may be appointed and given powers of delegation.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Page 176 of the LTCCP under Community Board Funding.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

12. As above.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

13. Funding for Neighbourhood Week activities aligns with the Council's Strong Communities strategic outcomes.

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Board:

- (a) delegate authority to the Community Services and Events Committee, for the remainder of this Board's term, to consider applications and allocate Neighbourhood Week Funds from the Strengthening Community Fund for that purpose.
- (b) schedule an extraordinary meeting of the Community Services and Events Committee to receive and consider the applications so that the maximum time possible is given to then convey the decisions to the applicants.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

**15. NEW ZEALAND COMMUNITY BOARDS' 2009 BEST PRACTICE AWARDS**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Peter Croucher, Community Board Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Shirley/Papanui Community Board's confirmation of its entries to the New Zealand Community Board Conference 2009 Best Practice Awards, and confirmation of the Board's preference as to how the entries will be prepared.

**EXECUTIVE SUMMARY**

2. A key feature of the New Zealand Community Boards' 2009 Conference will be presentation of the Community Boards Best Practice Awards. The Awards recognise excellence in the implementation of projects in local government. Prizes will be presented to the winners of each category and the best overall project. The categories are:
  - Consultation
  - Facilitation
  - Heritage
  - Working with Children and Youth
  - Safety
  - Significant Project
  - Partnership
  - Working with Maori
  - Harmonious Relations (previously this was called Race Relations).
3. It should be noted that the Young People and Harmonious Relations categories are sponsored respectively by United Nations International Children's Emergency Fund (UNICEF) and the Human Rights Commission. Separate criteria may apply. These will be distributed once finalised and approved. In addition, from each of these categories an overall winner will be selected.
4. At the meeting of the Community Services and Events Committee on 12 August 2008 the following projects were identified as potential entries:
  - Courtenay Street/Westminster Street Kerb and Channel renewal
  - Styx River Mouth/Brooklands Boat Ramp development plan consultations
  - Groynes Dog Park.
5. This Board has a history of success with Community Board Best Practice Awards:
  - 2003 Winner of the Significant Project Award 40 Year Vision of the Styx River.
  - 2003 Highly Commended in the Facilitation Section for Neighbourhood Week.  
2005 Winner of the UNICEF award for Child and Youth-Friendly Communities - for its annual Children's Day at the Groynes.
  - 2005 Winner The Facilitation best-practice award - for the Board's role in the development and extension of Northlands Mall.
  - 2005 Winner of the Working with Maori best-practice award -for having heritage awards in partnership with Rehua Marae.
  - 2007 Winner of the UNICEF Award for Child and Youth Friendly Communities, for Papanui Youth Facility, Morrison Avenue Reserve, Casebrook Eatable Gardens.
  - 2007 Highly Commended Certificate for Consultation for the Board's role in the Council's Long Term Community Council Plan.

**15. Cont'd**

- 2007 Supreme Award Winner for Papanui Youth Facility, Morrison Avenue Reserve, Casebrook Eatable Gardens.
- 6. The **attached** application form and supporting information outlines the format entries should take. All entries will be reviewed by the Conference Organising Committee's Judging Panel and must be submitted by 16 December 2008.
- 7. In previous years this Board established a small working party of Board members or used its Recess Committee to prepare its entries for these Awards.

**FINANCIAL IMPLICATIONS**

- 8. There are no costs associated with lodging an entry for a Best Practice Award. In 2004 and 2006 this Board has allocated \$3,000 and \$4,000 respectively from its discretionary funding to cover nomination preparation costs, which have included a consultant's costs.

**Do the recommendations of this report align with 2006-16 LTCCP budgets?**

- 9. Not applicable.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

- 10. There are no legal considerations.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

- 11. Not applicable.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

- 12. Not applicable.

**ALIGNMENT WITH STRATEGIES**

- 13. Not applicable.

**Do the recommendations align with the Council's strategies?**

- 14. Not applicable.

**CONSULTATION FULFILMENT**

- 15. Not applicable

**STAFF RECOMMENDATION**

It is recommended that:

- (a) The Board confirm its entries for the New Zealand Community Boards 2009 Best Practice Awards.
- (b) The Board confirm its preferred means of preparing its entries for the New Zealand Community Boards 2009 Best Practice Awards.

**CHAIRPERSON'S RECOMMENDATION**

For Discussion



## 2009 COMMUNITY BOARD BEST PRACTICE AWARDS



## entry form for non-electronic submissions

Celebrating 20 years of Community Boards  
REFLECT • REFRESH • REVITALISE

Name of Community Board:		
Name of Submitter:		
Contact details of Submitter:		
Phone (    )	mob	
Fax (    )		
Address	Email	
Name of category being entered:		
Name of entry (if relevant):		
Nature of entry: (please list all the parts making up this entry, eg DVD, book, slides, report, etc)		
Will you be submitting a separate (electronic) PowerPoint presentation or Word document to support your entry?	Yes / No (please send to <a href="mailto:BestPracticeAwards2009@ccc.govt.nz">BestPracticeAwards2009@ccc.govt.nz</a> )	
Please ensure your entry includes the following: (either include this information in your electronic information, or attach as a looseleaf to this entry form)	A brief description of the project's implementation and achievement	✓
	A list of those involved in the project, and how they became involved	✓
	An estimate of the project's cost and how this was covered	✓
	A description of lessons learned and challenges overcome	✓
	An indication of how the project might be useful to other communities	✓
Name of Parent Council:		
Contact person at Parent Council:		
Phone (    )	Email	
Do you wish to present this entry to the Judging Panel?	Yes / No (Please bear in mind the Panel will meet in Christchurch; you will need to fund and arrange your own presentation.)	

Please note the following:

1. Your entry will be logged upon receipt and an acknowledgment will be sent to you.
2. Entries will not be returned unless requested in writing; entries will be stored at *Local Government New Zealand's* premises in Wellington.
3. Entries in the categories Working with Children and Youth; Harmonious Relations; and Safety will be judged against criteria provided by each category's sponsor.
4. The winning entries in each category will be eligible for the Supreme Award.
5. The Judges' decision is final.
6. Winners will be announced and prizes presented at the 20<sup>th</sup> Anniversary Celebratory Dinner to be held on Tuesday 19 March 2009.

Please mark your entry/s: **CB Best Practice Awards**, and forward it to: **Christchurch City Council, PO Box 237, Christchurch 8140**. Entries must be **received** by **5pm on Tuesday 16 December 2008**.

Good luck.

## Best Practice Awards

A key feature of the Conference Dinner will be the presentation of the Community Boards Best Practice Awards. The Awards recognise excellence in the implementation of projects in local government. Prizes will be presented to the winners of each category and the best overall project.

The objectives of the Awards are to:

- recognise significant contributions made by Community Boards to the process of achieving excellence in local government;
- build a tool box as a base for improving the effectiveness and function of Community Boards;
- foster the exchange of best practice and innovative ideas.

## CATEGORIES

### • Consultation

(eg how your Board has actively consulted with your community)

### • Facilitation

(eg identification of a situation/s in which your Board has facilitated a positive outcome)

### • Heritage

(eg outline of a heritage project/s in your community in which your Board has been involved)

### • Working with Children and Youth \*

(eg outline of a project/s in your community in which your Board and children have been involved)

### • Safety (sponsored by the NZ Police)

(eg examples of a project/s in which your Board and the NZ Police have achieved safety for your community)

### • Significant Project

(eg a major project in which your Board has been actively involved in achieving a desired outcome)

### • Partnership

(eg with parent Council / other Boards / community organisation/s)

### • Working with Maori

(eg examples of a project/s in which your Board has been in partnership with local Maori)

### • Harmonious Relations \*

(eg examples of projects in which your Board has promoted diversity and harmonious relations in your community)

\* The Young People and Harmonious Relations categories are sponsored, respectively, by UNICEF and the Human Rights Commission.

Separate criteria may apply. These will be distributed once finalised and approved.

In addition, from each of these categories an overall winner will be selected.

## HOW TO FORWARD YOUR ENTRY

You can submit as many entries as you wish, however, each entry should only relate to a single category.

Award applications can be in the format of your choice (such as a PowerPoint presentation/ video/ photos, etc) and should include all relevant information relating to your application. Submissions as electronic files, eg Word documents, will make it easier to share your project information after the Conference. The following information should be included:

1. The name of the project; the Community Board and parent Council and a contact person's name, address, telephone number/s, fax number and email address (use the Entry Form link above to help you with this information);
2. A brief description of how the project was implemented and what was achieved;
3. A list of who was involved in the project, including local government/s, community organisation/s, businesses, individuals, etc and how you got them involved;
4. An estimate of the total project cost, how the finance was achieved (eg rates, grants, etc) and any cost savings;
5. A brief explanation of improvements in service quality;
6. Information on lessons learned; challenges met; and what you would do differently next time; and

17. 9. 2008

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7. How the project might be useful to other communities.

**ATTACHMENT TO CLAUSE 15**  
**Attachment 1**

**CLOSING DATE**

Send your entries, marked '2009 CB Best Practice Awards' to:  
Christchurch City Council, PO Box 237, Christchurch 8140,  
or email to [BestPracticeAwards2009@ccc.govt.nz](mailto:BestPracticeAwards2009@ccc.govt.nz) by 5 pm Tuesday 16 December 2008. Late entries cannot be accepted.

**REVIEW PROCESS**

All applications will be reviewed by the Awards Judging Panel. The Judges' decision is final. The winners will be announced and the Awards presented at the Celebratory Dinner on Thursday 19 March 2009.

*Please note: Entries will not be returned, unless requested in writing at the time of submission: they will remain at Local Government New Zealand in Wellington and will be used for sharing good practice with other Boards.*

**16. COMMUNITY BOARD ADVISER'S UPDATE**

**16.1 CURRENT ISSUES**

**16.2 BOARD FUNDING UPDATE FOR 2008/09**

Due to the change over to a new financial system, this information is not currently available but will be circulated once it is.

**16.3 CUSTOMER SERVICES REQUESTS FOR AUGUST 2008**

**17. ELECTED MEMBERS' INFORMATION EXCHANGE**

The purpose of this exchange is to brief other members on activities that have been attended or to provide information in general that is beneficial to all members.

**17.1 CHAIRPERSON'S REPORT**

The Chairperson's report and the minutes of the Staff Chair Forum held on 25 July 2008 have already been circulated.

**18. MEMBERS QUESTION**

See Standing Order 3.21



### Streets Maintenance CSR Received By Community Board from 1 - 31 August 2008

As at 4 September 2008

Call Types	CSR Type	June	July	Aug
GRA	Graffiti	133	96	74
PAG	Parks General	6	0	5
PAM	Parks Maintenance	81	117	87
PKE	Parking Enforcement	33	23	12
SER	Sewer Reactive Maintenance	10	24	30
STA	Road Markings	7	4	2
STB	City Street Bus Stops	2	10	3
STE	Street Cleaning / Sweeping	94	87	75
STF	Footpaths	27	36	36
STL	Street Lights	27	25	12
STM	Street Maintenance	38	51	86
STQ	Traffic Engineer Community	13	13	11
STS	Street Signs	25	22	23
STW	Pavement Weed Control	2	0	3
STX	Street Grass Maintenance	5	6	18
STY	Street Shrubs Maintenance	16	23	16
TSA	Park Trees	20	20	10
TSS	Street Trees	37	52	23
WAQ	Water Quality	1	0	4
WAR	Water Reactive Maintenance	90	68	83
WWE	Waterways Environmental	9	13	13
WWG	Waterways General	3	12	18
WWU	Waterways Utilities	9	13	11
<b>Totals:</b>		<b>2,059</b>	<b>1,370</b>	<b>654</b>

