



Christchurch City Council

RICCARTON/WIGRAM COMMUNITY BOARD

COMMUNITY SERVICES COMMITTEE AGENDA

TUESDAY 16 SEPTEMBER 2008

AT 5.30PM

AT SOCKBURN SERVICE CENTRE

**IN THE BOARDROOM,
149 MAIN SOUTH ROAD, CHRISTCHURCH**

Community Board: Judy Kirk (Chairperson), Helen Broughton, Jimmy Chen, Beth Dunn, Peter Laloli, Mike Mora and Bob Shearing.

Community Board Adviser

Liz Beaven

Telephone: 941-6501

Email: liz.beaven@ccc.govt.nz

- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

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- 1. APOLOGIES**
- 2. DEPUTATIONS BY APPOINTMENT**
- 3. PETITIONS**
- 4. BRIEFINGS**

5. APPLICATION TO THE RICCARTON/WIGRAM COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME – HORNBY HIP HOP DANCE GROUP

General Manager responsible:	General Manager, Community Services, DDI 941-8986
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Lisa Gregory, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for a funding application from the Community Board's 2008/09 Youth Development Scheme.

EXECUTIVE SUMMARY

2. The Hornby High School Hip Hop Dance Group is made up of eight girls and boys that reside in the Riccarton/Wigram area and are aged between 13 – 17 years. The group are applying for funding assistance to compete in the National Hip Hop Dance competition in Lower Hutt, being held from 19 – 22 September 2008.
3. The Hornby Hip Hop Dance Group have been together for approximately three years and in July this year they competed in the South Island Competitions in Christchurch where they gained second place. In August they also gained second place in the Regional South Island Competition.
4. The dance group train three times per week during the year and perform at various community events, such as Westside Party in the Park. The group see this competition as the next step up for them in their chosen sport, as they will be competing against the best in the country.
5. The group have applied to other sources for funding, which are pending and have also raised approximately \$500 to date through their own fundraising efforts to assist with expenses.

FINANCIAL IMPLICATIONS

6. The following table provides a breakdown of the costs per person for this trip.

EXPENSES	Cost (\$)
Accommodation	\$960.00
Transport - InterIslander	\$1276.64
Total Cost	\$2236.64
Total Cost per person	\$279.58
Total Requested from Community Board	\$2236.64

7. This is the first time that the applicant has applied to the Riccarton/Wigram Community Board for financial support.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. This application is seeking funding from the Community Board's 2008/09 Youth Development Scheme which was established as part of the Board's 2008/09 Discretionary Funding. The Community Services Committee was given full delegation by the Board to approve the Youth Development Scheme funding at its 1 July 2008 meeting.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

9. There are no legal implications in regards to this application.

5 Cont'd.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Aligns with page 170 LTCCP, regarding Community Board Project funding.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

11. As above.

ALIGNMENT WITH STRATEGIES

12. Application aligns with the Council's Youth Strategy and local Community Board objectives.

Do the recommendations align with the Council's strategies?

13. As above.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

That the Community Services Committee approve the funding application and contribute \$100 to each team member totalling \$800 from the Board's 2008/09 Youth Development Scheme.

6. APPLICATION FOR FUNDING TO THE RICCARTON/WIGRAM 2008/09 DISCRETIONARY FUND - BRANSTON INTERMEDIATE SCHOOL – SURF SAFE PROGRAMME

General Manager responsible:	Community Support Unit General Manager, DDI 941-8879
Officer responsible:	Catherine McDonald, Unit Manager, Community Support
Author:	Ian Burn Community Development Advisor

PURPOSE OF REPORT

1. The purpose of this report is to recommend to the Community Services Committee that the application of Branston Intermediate School for \$2,126 as a contribution towards costs associated with the delivery of a Safe Surf programme, be declined.

EXECUTIVE SUMMARY

2. Branston Intermediate School is a low decile school (3 on a scale of 10). At year 8 level 25 per cent of its students have never visited the beach and only 19 per cent had visited over the preceding summer. In addition only ten per cent had visited the beach more than once over that summer. Reasons given for not visiting the beach included: financial constraints, not possible with parents work commitments, transport, distance, 'something we just don't do as a family'. Of these students 41 per cent were Maori, Pacific or Asian and these groups made up the majority of those who had never been to the beach.
3. Branston Intermediate School would like to address this lack of knowledge of this popular and potentially dangerous recreational environment by taking these students on to the beach and offering them a 'Surf Safe' programme to be delivered by the Professional Surf Coaching Company. This involves topics and activities on surf techniques, surf safety, wave recognition, beach conditions, sun safety, body boarding and surfing.
4. This programme would involve both school staff time and time contributed by ten volunteers. Half of the programme would be delivered in school time and half not. Staff consider that this is programme is still sufficiently within school time and delivered by school staff to be considered a responsibility of the Ministry of Education.

FINANCIAL IMPLICATIONS

5. The following outlines budgetary requirements for 2008/09

Item	Cost	Amount Requested
83 students @ \$22 for Surf Safe Programme	\$1 826	\$1826
2 buses at \$150	\$300	\$300
Total Cost	\$2,126	\$2,126

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

6. Yes see page 172, regarding the discretionary fund.

LEGAL CONSIDERATIONS

7. There are no legal issues to be considered.

Have you considered the legal implications of the issue under consideration?

8. Yes.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

9. Yes.

6 Cont'd

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

10. Yes see page 172, regarding the discretionary fund.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

11. Yes, in line with Strengthening Communities Strategy Goals: Enhance the Safety of Communities and Neighbourhoods, Increase Participation in Community Recreation Programmes and Events.

CONSULTATION FULFILMENT

12. All appropriate consultation has been undertaken.

STAFF RECOMMENDATION

That the Community Services Committee recommend to the Board that the Branston Intermediate School funding application to the Board's 2008/09 Discretionary Fund for a 'Surf Safe' programme be declined.

7. APPLICATION FOR FUNDING TO THE RICCARTON/WIGRAM 2008/09 DISCRETIONARY FUND - HALSWELL HALL ELECTRICAL REPAIRS

General Manager responsible:	Community Support Unit General Manager, DDI 941-8879
Officer responsible:	Catherine McDonald Community Support Unit Manager
Author:	Lynda Jeffs, Community Development Advisor

PURPOSE OF REPORT

1. The purpose of this report is seek the Committee's recommendation for an application to the Board's 2008/09 Discretionary Fund for remedial electrical work to restore the historical and well used Halswell Community Hall to a safe and compliant electrical standard. The Halswell Hall Management Committee have presented two quotes for the work. The preferred quote is for \$1,122.75. (\$998 plus GST)

EXECUTIVE SUMMARY

2. The Halswell Community Hall has been serving Halswell and the surrounding areas for 94 years. It is a beautiful well kept Hall situated on the corner of Sparks and Halswell Road. It has an adequate parking area and the rear of the hall has a park like area leading to a small stream. The local Community Constable also has an office attached to the Halswell Hall. The hall is owned by the Halswell Hall Society and is operated by a management committee.
3. The Hall accommodates numerous clubs and groups for a variety of activities. It is also available for hire for private functions such as weddings and special birthday celebrations. Regular users of the Hall include the Halswell Drama Club, Halswell Indoor Bowls, Halswell Garden Club, the Tae Kwondo and Tai Chi Groups and the Local Walk and Talk Group.
4. The local community is very keen to keep this community facility as evidenced by a meeting to reinvigorate the Halswell Hall Society. Approximately 165 people attended on a cold winter night and all attendees were prepared to come onto the Halswell Hall Society. The Society has elected a Management Committee to organise the running of the Hall.
5. Local users had expressed concerns about some of the power points, and lack of hot water in the kitchen. This led to the committee obtaining an electrical inspection and subsequent report from GT Associates Limited on 22 July 2008. The report identified deficiencies and deterioration in the electrical wiring and fittings - some of which is up to 94 years old. The Committee are seeking funding for remedial electrical work. Until remedial work is completed, kitchen facilities are unavailable to user groups. This has resulted in some clubs seeking temporary alternative premises and a reduction of income from hall hire, particularly from casual users. This reduction in income has precipitated this urgent request for funding.
6. This application includes quotes from two electrical contractors to carry out the required remedial work. The Management Committee's first choice is the quote from Action Electrical as this quote has outlined all the work required, the quote is from a master electrician with a good reputation in the electrical industry, his work is guaranteed, he is willing to start work at the earliest opportunity and he has set out a plan for upgrading the hall in three stages. The other quote does not include all the work required and has not addressed the long term remedial requirements.
7. The funding requested would be used to upgrade the kitchen wiring and its points heaters and sub board. This would enable the committee to let the hall out for functions and make it safe for current local users, of which there are many. This is the most urgent part of the remedial work required as the have a number of bookings coming up in the next few weeks.

7 Cont'd.**FINANCIAL IMPLICATIONS**

8. The following outlines budgetary requirements for 2008/2009.

Item	Cost	Amount Requested
Repair the plugs in the kitchen, mount the zips and plumb them, repair the plug on the stove and re-sleeve the TRS circuits behind the sub-board in the hall.	\$1,122.75	\$1,122.75
Total Cost	\$1,122.75	\$1,122.75

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

9. Yes see page 172, regarding the discretionary fund.

LEGAL CONSIDERATIONS

10. There are no legal issues to be considered.

Have you considered the legal implications of the issue under consideration?

11. Yes.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Yes.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

13. Yes see page 172, regarding the discretionary fund.

ALIGNMENT WITH STRATEGIES**Do the recommendations align with the Council's strategies?**

14. Yes Council's Strengthening Community Strategy and the goals of;
- Providing accessible and welcoming public buildings, spaces and facilities.
 - Encouraging people to take part in community groups and voluntary activities.
 - Enhancing the safety of neighbourhoods and communities.

The recommendation also aligns with the Riccarton/Wigram Board's objectives to:

- Contribution to increased social well-being in Riccarton/Wigram area.

CONSULTATION FULFILMENT

15. All appropriate consultation has been undertaken.

STAFF RECOMMENDATION

That the Community Services Committee recommend that the Board approve \$1,122.75 from the Board's 2008/2009 Discretionary Fund for costs associated with the provision of remedial electrical work to restore the historical and well used Halswell Community Hall to a safe and compliant electrical standard.

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CLAUSE 7 – ATTACHMENT 1

HALSWELL ELECTRICAL LIMITED

PO Box 37-012
Christchurch

Phone: 03 322 7731
Mobile: 021 363 296
Fax: 03 322 1790

26 August 2008

Rob Condliffe
Re Halswell Hall
Halswell
Christchurch

Please find below the quotation for electrical work as discussed:

Quote to repair socket on range, Sleeve wiring as required in SW/BD, run new circuit to two power points, fit casing over wiring to wall switch, fit switch & flex to wall heater in kitchen.

Quoted price \$765.00 plus GST

Please note that these prices are valid for 30 days from date of quotation.
If you require any further information, please do not hesitate to contact me.

Regards

Dean Worsfold

Wed, 27 Aug 2008 6:38:04

ACTION ELECTRIC LTD
Canterbury

24 years of electrical service

Unit 8/18 Taurus Place
Bromley
P.O.Box 19720
Christchurch 8241
New Zealand

Phone Ph (03) 381 7477
Fax Ph (03) 381 7474
Email admin@actionelectric.co.nz

18th August 2008

Mr Rob Condliffe
133 William Brittan Ave
Halswell
Christchurch

Re:Halswell Hall

Dear Rob

Thanks for the opportunity to check out the job at the Halswell Hall last Thursday. I have read through the report and generally it does not look too bad. The biggest part of the job will probably be replacing the old VIR cable in the conduit. There do not seem to be any issues with the TPS cables, and the rubber TRS needs to be sleeved in the switchboards for extra protection. I suggest we do the job in three stages, starting with the kitchen because this is the most urgent. After this we would carry out the main switchboard repairs, followed by any of the cable replacement and tidy up. At this stage I am providing a price to repair the plugs in the kitchen, mount the zips and plumb them if the pipework marries up; otherwise you may need to get a plumber, and repair the plug on the stove. Also at the same time we would resleeve the TRS circuits behind the sub-board in the hall.

Our price to carry out this part of the work is: **\$998.00 + GST.**

I look forward to giving you a quote for the remainder of the work which I should be able to provide once we get access to all areas in the hall

Yours faithfully

Lester Ballantine
Manager
Action Electric Ltd

Wed, 27 Aug 2008 6:39:45

8. NEIGHBOURHOOD WEEK FUNDING

General Manager responsible:	General Manager Community Services, DDI 941-8534
Officer responsible:	Community Support Manager
Author:	Marie Byrne, Community Engagement Adviser

PURPOSE OF REPORT

1. The purpose of this report is to set in place a decision making process for applications for Neighbourhood Week funding.

EXECUTIVE SUMMARY

2. Local community groups, including residents' associations and neighbourhood support groups have been sent information inviting them to apply for the Neighbourhood Week Funding that has been set aside by the Board.
3. Neighbourhood Week is a dedicated week in which individuals and groups are encouraged to get together and get to know one another locally. Neighbourhood Week 2008 is to be held from 1-9 November 2008. Applications for funding close on 5 September 2008. This funding is seen as a subsidy to small, local events and projects.
4. Staff have assessed the applications and made recommendations for the allocation of funding. In doing this staff have considered what is being applied for, the amount that is being applied for, the number of people expected to be covered by the funding. Preference has been given to those who are applying for events that encourage open participation by all people in the neighbourhood. Where two or more events are being held in the same street, those groups have been contacted and encouraged to combine events.
5. In some previous years where the demand for Neighbourhood Week funds has exceeded the funds set aside, the Board has allocated additional funds out of the Board's Discretionary Funding towards Neighbourhood Week to enable more groups to receive some funding towards their event. This has happened when there has been an increase in the number of groups applying for Neighbourhood Week funds.
6. Should this be the case, the Committee may wish to recommend to the Board, the allocation of the Board's Discretionary Funds to meet any extra demands beyond that which is allocated.
7. A matrix with application details will be circulated to the Committee with the agenda. It is not able to form a part of the agenda due to the short timeframe between the closing of the agenda and the closing of the funding period.

FINANCIAL IMPLICATIONS

8. The Board has set aside \$5,000 from the Strengthening Communities Fund to assist individuals and groups run events. It is not the intention of this funding to totally fund events. Those applying for funding are expected to partially resource events themselves either financially or through supply of materials.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

9. Page 172 off the LTCCP under Community Board Funding.

LEGAL CONSIDERATIONS

10. At the 2 September 2008 meeting of the Riccarton/Wigram Community Board the Board gave delegated authority to the Community Services Committee to consider and allocate Neighbourhood Week Funding.

8 Cont'd.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Page 172 of the LTCCP under Community Board Funding.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

12. As above.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

13. Funding for Neighbourhood Week activities aligns with the Council's Strong Communities strategic outcomes.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

That the Committee:

- (a) Consider the applications as set out in the matrix (**Attachment 1**) and allocate funds.
- (b) Recommend to the Board that should there be a shortfall between the allocated \$5,000 and the amount the Committee wishes to allocate, that this shortfall be allocated from the Board's 2008/09 Discretionary Fund.

	Name	Organisation	Location of Event	Activity Type	Who is the Activity for	# Attending	Cost for Activity	\$ Req	Per head rate	Items Requested	Staff Rec	Per Head Rate (Staff Rec)	Staff Comment
1	Zhao Mingtai	281 Chinese Ethnic Group	28/281 Riccarton Road	Pot-luck dinner and fruit drink	Elderly people	20 (10 families)	Not given	150	7.50	Food and drink	150	7.50	First N/W Event for this group
2	Wendy Weusten	Avonhead Baptist Church	102 Avonhead Road	Sonshine Party - a positive alternative to Halloween	All children and families in the area	150	532	300	2.00	Sausages, iceblocks, bouncy castle, craft, prizes, balloons, candy floss machine, face paint, bread/sauce	0	0.00	Were funded for this event in Strengthening Communities Funding
3	Raleqe Una	Canterbury Fiji Social Services Trust	40 Hillary Crescent	Neighbourhood Day celebration	Neighbours and families in Hillary Crescent	50+	705	400	8.00	Noddy train, tent, volunteers, lights, cultural performance, refreshment	200	4.00	Contribution towards refreshment, tent
4	Russell Cockroft		on grass outside 10 Kumai Place	Street BBQ	Residents of Kumai Place & part of Showgate Avenue	17-25	Not given	125	5.00	Meat, bread, nibbles (chips, dip) (bring own salads)	125	5.00	
5	Irene Coman		80 Balrudry Street	Street BBQ for neighbours from 69-94 Balrudry Street and 24 Staveley Street	Neighbours from 69-94 Balrudry Street and 24 Staveley Street	40 incl chdrn	Not given	60	1.50	Prizes for quizzes & competitions, extra things for BBQ, eg tomato sauce, salad, gas for BBQ, etc	60	1.50	Regularly run N/W event
6	Sarah Wylie	Country Palms (North) Neighbourhood Support	Talbot Reserve	Neighbourhood BBQ and picnic	All residents of Country Palms Drive, incl. the area without a neighbourhood support group.	60-65	Not given	130	2.00	Sausages, bread, sauce, serviettes, soft drink, cups, lollies and small treats for children's games	130	2.00	Regularly run N/W event
7	Lea-Ann Dow		Own home (51 Puriri St)	BBQ afternoon	Neighbours in Puriri and Hinau Street	50	150	150	3.00	BBQ food (\$60), drinks (juice, tea/coffee) (\$70), cups, plates, serviettes (\$20)	150	3.00	
8	Andrew Farrow		3 Matthew Place	Matthew Place BBQ	Matthew Place and nearby Bibiana Street residents	40-50	450	450	9.00	Meat (\$200), Salads, chips, drinks, etc (\$200), cups, plates, misc (gas bottle fill?) (\$50)	150	3.00	Concerned no own contribution, also large per head request given
9	Adrienne Inder and Deborah Harding-Brown	Fern Drive Neighbourhood Support Groups	Plunket Rooms, 16 Fern Drive	Garage sale, to be held at Plunket Rooms, with proceeds to go to Plunket	Fern Drive Neighbourhood Support Group members and new neighbours	30-40	Not given	80	2.00	Advertising in The Press, tea/coffee for those running the sale	80	2.00	
10	J A Flatley		Brookford Place Reserve	Street BBQ	Residents of Brookford Place	50	250	250	5.00	Meat, sausages, bread, salads, crisps, soft drinks, toffees, etc	150	3.00	
11	Carolyn Coghlan	Hawkswood Place Neighbourhood Watch	On the grass verges at the cul-de-sac end of Hawkswood Place	Street BBQ	All members of all families in the Neighbourhood Watch area	80-100	250	200	2.00	No details supplied	200	2.00	Regularly Run N/W event
12	Peter J Mangos	Hornby Courts	Communal lounge Hornby Courts	BBQ lunch	Residents and neighbours	40-50	150	150	3.00	Food	150	3.00	Council Housing complex, event initiated & run by organiser
13	Sheila Clark	Kidsfirst Kindergartens Broomfield	At kindergarten	Gathering of neighbours to increase awareness of the kindergarten in this area	Community and kindergarten families	100	100	100	1.00	No details supplied	100	1.00	
14	Shona Bews	Kirkwood Neighbourhood Watch Group	20 Stallion Avenue	BBQ	Residents	50+	Not given	100	2.00	Supply meat etc for BBQ. Residents will be asked to supply a dish/plate.	100	2.00	
15	Liz McClure		Halswell Domain	Picnic afternoon tea at the model trains at Halswell	Aidanfield Mothers' Group and also new families who have recently moved into our street	28 adults, 40 chd	200	200	2.95	Model trains (\$100), picnic (\$100)	175	2.50	
16	Stephanie McGill		Antonia Place	Street BBQ	All households of Antonia Place, plus 2 households on corner of Antonia and Kinsella Crescent	34	250	200	5.89	No details supplied	150	4.42	Regularly run N/W event
17	Warwick Moffat		Ranui Street	Monster street garage sale for our street, with bouncy castle for the children and BBQ so we can feed and get to know our neighbours	Neighbours who live on Ranui Street and streets in the surrounding area (manurere, Tauwi Street, etc)	50	350	300	6.00	Bouncy castle (\$200), sausage sizzle/BBQ (\$150)	150	3.00	suggest costs for BBQ
18	Rhonda Ngan		Pinehurst Reserve beside Russley School	Get together and afternoon for residents of Wyatt Place. Majority of residents attending are usually retired people and really enjoy the occasion.	Residents of Wyatt Place	50 (est.)	Not given	80	1.60	Drinks and food for afternoon tea	80	1.60	
19	Kevin O'Connell		28 Wittys Road	Afternoon tea for Neighbourhood Watch Group	Wittys Road Neighbourhood Watch Group	20	Not given	75	3.75	Afternoon tea food for Neighbourhood Watch Group	75	3.75	Regularly run N/W event

	Name	Organisation	Location of Event	Activity Type	Who is the Activity for	# Attending	Cost for Activity	\$ Req	Per head rate	Items Requested	Staff Rec	Per Head Rate (Staff Rec)	Staff Comment
20	Helen Johnstone	Parent Association of Canterbury Christian College	Canterbury Christian College	Fair (and fun day) entertainment - Nickleby the Magician will perform a free 35-40 min show with illusions and live animals to entertain the children. There will also be other free children's activities and entertainment provided.	Pre-schoolers and school children from the local Aidenfield and Halswell area	200-300?	\$250 for 35-40 min magic show	200	1.00	\$250 for 35-40 min. magic show	200	1.00	Good way for local school to get into community - beyond students that attend the school
21	Mrs Anita Bell	Parkview Place Neighbourhood Support Group	6 Parkview Place	Street BBQ to get all members of street together for a chat and lunch - update details, share info, etc.	All the residents of Parkview Place. We hold a BBQ or morning tea once a year if possible, but have not asked for a grant before.	20-30+ (usually)	Not sure - maybe \$100 for everything, but Anita and Gwen (No. 10) will supply drinks and salads, etc - street to bring other bits and pieces	\$30 - \$50, just to cover cost of meat only would be helpful	1.70	Meat	50	1.70	Regularly run an event, but haven't applied for funding in past
22	Neville Watson	Peerswick Neighbourhood Support Group	At the end of Reading Street	Neighbourhood BBQ	All those in neighbourhood support group (Reading Street, Kiltie Street and Peerswick Court	50-70	100	100	1.43	0	100	1.43	Regularly run N/W event
23	Shirley Poppelwell		0 Amdale Avenue	BBQ/Games afternoon	Amdale Avenue residents	25+	100	100	4.00	No details supplied	100	4.00	
24	Rachel McErlain	Prote PI/Lavender Lane Neighbourhood Group	Protea Place	BBQ Street get-together when the weather gets a little better to get to know one another - street is newish and have not met all neighbours yet	The families that live in our street and lane that runs off it - mixture of older people and some young families	45-50	300	300	6.00	Salads, bread, meat and desserts (BYO refreshments for all neighbours)	150	3.00	
25	Helen Pugh		On lawn of 1/18 Field Tce	Afternoon tea for residents of 18-20 Field Terrace (16 houses)	All residents of 18-20 Field Tce (16 houses in total)	25-30	55	55	1.84	Afternoon tea for residents	55	1.84	Regularly run N/W event
26	Gavin Graham	Robinia Place neighbourhood watch (bottom group)	Robinia Place	Get together BBQ with top group of the street	Neighbourhood watch group from bottom of street	80	150	150	2.25	No details supplied	75	2.25	Expressed concern last year that there were 2 events happening in the same street & requested that they join but to no avail
27	Dan Spragg		Wycola Park and Wycola shops	A clean up of our local park and Wycola shops with BBQ afterwards	People who live around our park and shops	30	50	50	1.70	No details supplied	50	1.70	
28	Lioudmila Stepanian		Lawn and a part of the street in Robinia Place	Neighbourhood BBQ party	Residents living in the neighbourhood of Begonia Lane and Robinia Place	40	Not given	100	2.50	Basics for BBQ - sausages, bread, onion, salads, ketchup, lemonade, etc)	75	2.50	Expressed concern last year that there were 2 events happening in the same street & requested that they join but to no avail
29	Lee Taylor		Springmead Park	Street BBQ	Steele Street residents	50+	Not given	80	1.60	Food	80	1.60	
30	Helen Temby		Closed end of street (Kintyre Drive), out of wind	Neighbourhood Support Group BBQ	Our Neighbourhood Support Group	Max poss 24 adults + 2 chd	Not given	70	2.70	Food, fizzy drink, juice, disposable gloves, serviettes	70	2.70	
31	Mrs Dulcie Tester		21 Arkwright Place	Street drop in BBQ for all residents of 41 houses in street; anticipating usual response of 55+ people attending, all enjoying the get together.	Residents of Arkwright Place, to encourage an active community spirit and fellowship. They all look forward to this yearly get-together.	55-60	As in previous years we supply food for the BBQ and soft drinks. No alcohol or fireworks!	150	2.50	Food for BBQ and soft drinks	150	2.50	Regular event - this has been the model for a well run & inclusive N/W event
32	Jane Highsted		69 Westlake Drive	BBQ for the end half of Westlake Drive, which will involve 20 different homes	For our neighbours who live on Westlake Drive. All	40?	Not given	150	3.75	Would appreciate some money for the cost of the meat and non-alcoholic drink,	150	3.75	Regular event - this has been the model for a well run &

	Name	Organisation	Location of Event	Activity Type	Who is the Activity for	# Attending	Cost for Activity	\$ Req	Per head rate	Items Requested	Staff Rec	Per Head Rate (Staff Rec)	Staff Comment
					homes will be asked if they would like to come					please			inclusive N/W event
33	Matthew Pratt		BBQ	Progressive dinner with neighbours - BBQ in early evening to start - dessert and coffee to finish at a different house	Myself and neighbours living in Dunbars Road, hindess Street and Aidanfield	30	300	150	5.00	Not supplied	150	5.00	
34	Rex Wright	Kintyre Neighbourhood Watch Group	24 Kintyre Drive	Afternoon tea	Kintyre Neighbourhood Watch Group	24 est.	120 (\$5/head est.	75	5.00	Not supplied	75	5.00	Regularly run N/W event
35	Kevin Bennett		6 Okuku Place	Street BBQ and get-together	Okuku Place residents	30	\$100-\$150	100	3.33	Meat, bread, margarine, drinks	100	3.33	
36	Pat Brown and Jim Barber		Crossdale Courts, Curletts Road	BBQ for residents of Crossdale Courts Retirement Community	20 elderly residents Crossdale Court community	20	200	200	10.00	Food, beverages, gas, plates, cutlery, etc	175	10.00	
37	Warren Kaneen	Kirkdale Place Neighbourhood Support Group	Kirkdale Place	Street party/BBQ	Kirkdale Place residents and Support Group members	25-30 est.	Not given	100	3.30	Meat, salads, bread, etc	100	3.30	
38	Ruth Leong		Front yard, 18 Harakeke Street	BBQ for Harakeke Street between Kilmarnock and Riccarton Road	Residents of Harakeke Street from Kilmarnock to Riccarton Road	20-30	450	300	10.00	Food, drink, plates, cutlery, cps, invites	150	3.33	
39	Arthur Woods	Upper Riccarton War Memorial Library	372 Riccarton Road	Hold Open Day, provide refreshments during this	The local community	50	200	200	10.00	Refreshments	150	3.00	
40	Glenyss Seaward	City Housing	Fletcher Place lounge	Hangi lunch for residents of Fletcher Place, followed by "Hat Parade" (best dressed hat award)	Residents and locals in the area of Fletcher Place	25	150	150	6.00	Hangi food, etc	150	6.00	Event run by Council's housing unit - above those normally provided
41	Greg Hill		Westbrooke reserve, Patterson Terrace	Street BBQ	All residents and children at Birdling Place	30-40	120	120	3.00		120	3.00	
42	Sherman De Silva		Cnr Mull Place and Kintyre Drive	Neighbours get-together - BBQ	Mid-Kintyre Drive and Mull Place residents	20-22	100	100	4.50	Not given	100	4.50	
				TOTAL \$ REQUESTED				\$ 6,500		Total Recommendation		\$ 4,950	



Neighbourhood Week

1 November - 9 November 2008

Neighbourhood Week - Funding Guidelines

These guidelines are intended as aid for Community Boards to assist with Neighbourhood Week Funding allocations

Definition of a Neighbourhood Week Event

1. A Neighbourhood Week event should be any event that encourages people in the same neighbourhood to come together to help to get to know each other.

Intention of Funding

2. Neighbourhood Week funding is seen as a small contribution towards holding an event. Because it is intended to 'bring neighbours together' applications from individuals getting together and holding a local event should take priority over organisations (especially businesses).
3. Neighbourhood Week funding should not be seen as a way for organisations to hold an event that they would at other times of the year.
4. It is expected that those holding the event will contribute in some way towards the event, even if it is through supplying some of the materials.

Dates of Events

5. While there are set dates for Neighbourhood Week, it is not feasible to have all events take place within those dates. If events are to be funded outside of this time, an explanation as to why it is necessary to be held outside of this time should accompany the application. Priority will be given to events that fall within Neighbourhood Week as opposed to other times of the year.

Numbers of People per Event

6. While there are no limitations on numbers attending NW events it should be remembered that the main purpose of NW is to bring neighbours together to get to know each other and therefore events with too small or too large numbers may be less successful in achieving this.
7. Consideration may be made of whether an application for an event for 15 people should be given the same level of funding as an event for 50.

Conflict of Events

8. Where two events are to be held in a close locality (ie same street or park), there should be some encouragement to combine these events.
9. Where two or more people apply separately for the same event, these applications should be considered together.

16. 9. 2008

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9. ELECTED MEMBERS INFORMATION EXCHANGE