



Christchurch City Council

FENDALTON/WAIMAIRI COMMUNITY BOARD COMMUNITY SERVICES COMMITTEE AGENDA

WEDNESDAY 8 OCTOBER 2008

AT 8.00AM

**IN THE BOARDROOM
FENDALTON SERVICE CENTRE
CORNER JEFFREYS AND CLYDE ROADS**

Committee: Faimeh Burke (Chairperson), Sally Buck, Val Carter, Cheryl Colley, Jamie Gough, Mike Wall and Andrew Yoon.

Community Board Adviser
Graham Sutherland
Phone 941 6728 DDI
Email: graham.sutherland@ccc.govt.nz

PART A - MATTERS REQUIRING A COUNCIL DECISION
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS

INDEX PG NO

PART C	2	1.	APOLOGIES
PART B	2	2.	DEPUTATIONS BY APPOINTMENT
PART B	2	3.	BRIEFINGS
		3.1	Update on Draft Metropolitan Sports Facility Plan
		3.2	Update on Jellie Park
PART C	3	4.	NEIGHBOURHOOD WEEK FUNDING
PART C	9	5.	APPLICATION TO THE FENDALTON/WAIMAIRI COMMUNITY BOARD'S DISCRETIONARY RESPONSE FUND – BURNSIDE TRANSFORMATION TRUST
PART C	11	6.	HERITAGE AWARDS

1. APOLOGIES

Sally Buck.

2. DEPUTATIONS BY APPOINTMENT

3. BRIEFINGS

3.1 UPDATE ON DRAFT METROPOLITAN SPORTS FACILITIES PLAN

Kevin Collier, Sports Services Manager, will be in attendance to update the Committee on progress with respect to the Draft Metropolitan Sports Facilities Plan.

3.2 UPDATE ON JELLIE PARK

Simon Battrick, Western Area Recreation Manager and/or Steve Gibling, Operations Leader, Recreation and Sports Unit Western Area, will be in attendance to update the Committee on Jellie Park.

4. NEIGHBOURHOOD WEEK FUNDING

General Manager responsible:	General Manager Community Services, DDI 941-8534
Officer responsible:	Community Support Manager,
Author:	Karen Wason, Community Engagement Advisor

PURPOSE OF REPORT

1. The purpose of this report is to provide information about the applicants who have applied for funding for Neighbourhood Week to assist the Community Board with its decisions about the allocation of that funding.

EXECUTIVE SUMMARY

2. Neighbourhood Week is a dedicated week in which individuals and groups are encouraged to run a neighbourhood event to get to know one another better. This year Neighbourhood Week is being held from 1 - 9 November 2008. Applications for funding closed on 5 September 2008. This funding is seen as a subsidy to small, local events.
3. Local community groups, including residents' associations and neighbourhood support groups were sent information in August 2008 inviting them to apply for the Neighbourhood Week Funding that has been set aside by the Community Board.
4. Thirty-four applications for funding have been received and all applicants meet the set criteria and are worthy applicants.
5. Staff have assessed the applications and made recommendations for the allocation of funding. In doing this, staff have considered the nature of the event, the amount that is being applied for, the number of people expected to be at the event and the need for any payment to be of a 'significant' amount.
6. Funding requests totalled \$5,699, for the \$3,750 allocated by the Board. Given that all applicants meet the criteria, a per-head allocation (\$2.00) approach was first applied with a minimum of \$50.00 and a maximum of \$200.00 to ensure all applicants could be funded.
7. A matrix with application details and options is attached to this report as **attachment 2**. Also attached is a memorandum from staff (**attachment 1**) with details of a late application received and the Committee is asked to decide whether or not to consider this application.

FINANCIAL IMPLICATIONS

8. The Board has set aside \$3,750 from the Strengthening Communities Fund to assist individuals and groups to run Neighbourhood Week events. It is not the intention of this funding to totally fund events and those applying for funding are expected to partially resource their events themselves, either financially or through supply of materials.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

9. Page 171 of the LTCCP under Community Board Funding.

LEGAL CONSIDERATIONS

10. None.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Page 171 of the LTCCP under Community Board Funding.

4. Cont'd

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

12. Yes, as above.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

13. Funding for Neighbourhood Week events aligns with the Council's Strong Communities strategic outcomes.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

That the Committee recommend that the Board consider approving allocations of Neighbourhood Week Funding, as set out in the matrix and additional memorandum, and allocate funds to the value of \$3,750.

**Christchurch City Council
Community Support Unit**

Memorandum

Date: 1 October 2008

From: Karen Wason, Community Engagement Advisor

To: Fendalton/Waimairi Community Service Committee

COMMUNITY SERVICES COMMITTEE AGENDA – 8 OCTOBER 2008

Further to my Staff Report and Matrix in respect of Neighbourhood Week Funding, please find attached a late application for funding (\$90.00), received from Ellen Gay Withers on Wednesday 1 October 2008.

Ms Withers phoned our office on Monday 29 September to advise she had just returned from a business trip overseas to find she had missed the closing date for Neighbourhood Week Funding applications (5 September). She had been mailed information about Neighbourhood Week on the basis that she is a previous recipient of such funds. She was disappointed to miss the deadline and was keen for the Committee to give consideration to her application. Ms Withers expressed on the phone that she is the only one in the street who is prepared to plan and organise the event and without the funding the planned neighbourhood get-together at the bowling club on Donald Street would not go ahead.

An application form was posted to her on the understanding it would be presented to the Community Services Committee for consideration as a late application. Note, the application has not been included in the Matrix and approval of her application, or part thereof, increases the total amount of applications over and above the \$3,750 allocated for this event. Approval of the late application would either require a reduction in other recommendations or an allocation of funds from the Board's Discretionary Response Fund. Another possibility is that receipts received after the events may not total the amounts allocated and therefore there may be some monies remaining from which this application could be funded – naturally there is a risk associated with this approach.

Neighbourhood Week funds have been allocated for a get-together at the St Albans – Merivale Bowling Club on Donald Street on two previous occasions:

2007: Application from Gay Withers 1 Donald Place for \$90
Claimed \$90.00 (58 attendees)

2005 Application from Gay Withers, transferred to St Albans - Merivale Bowling Club (contact person Alison Big), 5 Donald Place for \$30.00
Claimed \$30.00 (14 attendees)

Staff recommendation is that the Committee decide whether to consider the late application.

Yours sincerely

Karen Wason
Community Engagement Adviser, Fendalton/Waimairi

ONE TEAM, MAKING IT HAPPEN, WITH INTEGRITY AND PASSION

NEIGHBOURHOOD WEEK 2008

	Name	Location of Activity	Date & Time	Activity	Detail	2007 Amount Allocated	No of Pax	Comments	Original Amount Requested	Recommended Allocation
1	Johnathon Tressler	4 Wallace St	8 Nov @ 3pm	BBQ with Bouncy Castle	18 Child under 10 yrs old - 20 houses - x55 pax	\$50.00	55		\$100.00	\$100.00
2	Alla Uglyeva	33 Hollyford Ave Bryndwr 8053	8 Nov @ 3pm	BBQ	5 families - 13 pax	\$50.00	13		\$100	\$100.00
3	Sandra Sharp	Dead end part of St Andrews Square	9 Nov @ 4.00pm	BBQ/Street Party	80 including children	\$100.00	80		\$100.00	\$100.00
4	Jane Hole	341 Wairakei Rd Bryndwr 8053	6 Nov @ 10.30am	Morning Tea	Neigh' Support 6 families - 10 pax	\$50.00	6 fams x10 pax		\$50.00	\$50.00
5	Lesley Boomer	7 Becmead Drive	9 Nov @ 1.00pm	BBQ	25 - 30 people	\$50.00	30		\$55.00	\$55.00
6	Charlotte Bryden	150 Clyde Rd OR Fendalton School	2 Nov @ midday	BBQ	Neigh' Support 32 adults - 15 child	N/A	47		\$50	\$50.00
7	Rosemarie Utting	12 Geelong Place	2 Nov @ 3.00pm	Afternoon Tea	41 Adults and Children	\$50.00	41		\$50	\$50.00
8	Mary Jo Chase	St Stephens Community Centre, Bryndwr	7 Nov @ 5.30pm - 7.00pm	Fun evening, BBQ, Bouncy castle, musical entertainment	200 - local area families, older adults, children	N/A	200	Max applied	\$600	\$200
9	Susan Moot	St Andrews House 14 Merivale Lane	12 Oct & noon	Garden party	40 - 50	N/A	50		\$150	\$150
10	Gloria Phipps	Elmwood Croquet Club	2 Nov @ 10.30am	Promotion of Croquet in neighbourhood	20-30	\$50 (Topped up by Community Recreation Advisor)	30		\$150	\$150
11	Lorraine Ellery	Dymock Place	29 Nov @ 5.30pm	Xmas Party	40+	N/A	40+		80	\$80

	Name	Location of Activity	Date & Time	Activity	Detail	2007 Amount Allocated	No of Pax	Comments	Original Amount Requested	Recommended Allocation
12	Euan Farrelly	Carpark of Cherrylyne, 135 Brookside Tce	9 Nov @ 12.00pm	Sausage Sizzle	50 houses + children	\$90	50+		\$135	\$135
13	Alison Kircher	End of Wai-iti Street	7 Nov @ 5.00pm	BBQ	32 families, approx 65 people	\$100	65		\$100	\$100
14	Brian Jackson	Stewarts Bush Reserve	2 Nov @ 11.30am	BBQ / Picnic	30 households	N/A	60		\$120	\$120
15	Tony Rodgers	Blairdon Place	9 Nov @ 4.00pm	BBQ	20 +	\$50	30		\$70	\$70
16	Phil Buckingham	Derwent Street	1/11/08 or 9/11/08 @ 5.30pm	BBQ / Picnic	80	\$100	80		\$100	\$100
17	Karen Bishop	Juniper Place	1st or 9th Nov Time TBC	Street Party or Progressive Dinner	16	N/A	16	Low numbers	\$80	\$55
18	Ann Mintram	3 Walden Place	2nd Nov @ 12.00 noon	BBQ	20 adults, 4 teenagers, 4 children	\$50	28		\$84	\$70
19	Tony Goh	94 Fendalton Road	8 Nov @ 7.30pm	Supper	14	N/A	14	Low numbers	\$100	\$55
20	Glennis Radford	Resolution Place	Nov (TBC) @ 5.00pm	BBQ	40	N/A	40		\$200	\$125
21	George Bayley	Residence of Henridge	1 Nov @ 6.00pm	Food and drinks	45+	N/A	45+	Max applied	\$900	\$200
22	Jeffrey Ross	Grounds of St John the Evangelist Church	1 Nov @ 5.00pm	BBQ	70	N/A	70	Max applied	\$350	\$200
23	Gillian Chappell	5 Manuel Place	8 Nov @ 4.00pm	Hot drinks, nibbles	80	N/A	80		\$100	\$100
24	John Thacker	Merivale Reserve	9 Nov @ 4.00pm	BBQ in park	100 people +	N/A	100	Max applied	\$500	\$200
25	Kevin & Debbie Roome	Hall at Burnside Elim Church	1 Nov @ 6.00pm	Sth African evening for community	75	N/A	75		\$200	\$200
26	Keith Wardell	22 Glandovey Road	1st or 8th Nov @ 11.30am	BBQ	Approx 40	\$100	40		\$120	\$110

	Name	Location of Activity	Date & Time	Activity	Detail	2007 Amount Allocated	No of Pax	Comments	Original Amount Requested	Recommended Allocation
27	Jill Gardiner	15b Chilcombe Street	Oct (date & time TBC)	BBQ with neighbours	Approx 30 - 40	N/A	40		\$200	\$110
28	Graeme Flett	45 Dunster Street	2nd Nov @ 4.30-5.00pm	Get Together community event for immediate neighbours	35-40	N/A	40		\$100	\$100
29	Sandy Bragg	TBC in grounds of local church or neighbours garden	1 Nov @ 5.00pm	BBQ for all neighbours especially those who are living in new homes	17 households (approx 38 people)	N/A	38		\$190	\$110
30	Craig Davidson	Stewart Reserve, Glenharrow Ave	28 Sept @ 3.30pm	Neighbourhood Watch group awareness meeting	30	N/A	30		\$90	\$80
31	Anthony Field	Back yard at 27 Hooker Ave	Early Nov @ lunch time	BBQ/pot luck lunch	20 - 30	N/A	30		\$100	\$100
32	Diane Rudkin	Plynlimon Park	2 Nov @ 4.30pm	BBQ	35-45	N/A	45		\$75	\$75
33	John Cumming	44a Merrin St	7 Nov @ 5.30pm	BBQ	10 households	\$50	50		\$50	\$50
34	Linda Carroll	Brigadoon Reserve	9 Nov @ 4.00pm	Pizza Party in the Park	40 - 50	\$50	50		\$250	\$200
	Maximum \$200.00 Minimum \$50.00									
	Budget is \$3,750					Total Requested		1567	\$5,699.00	\$3,750.00

5. APPLICATION TO THE BOARD'S DISCRETIONARY RESPONSE FUND – BURNSIDE TRANSFORMATION TRUST

General Manager responsible:	General Manager, Community Services, DDI 941-8986
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Ken Howat, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Burnside Transformation Trust from the Community Board's 2008/09 Discretionary Response Fund.

EXECUTIVE SUMMARY

2. The Burnside Transformation Trust is seeking funding of \$2,000 to stage the annual Community Carols event at the Kendall School hall. This has been an annual event since 1972, when it was initiated by the Burnside Residents' Group.
3. In 2003 the Burnside Transformation Trust was formed comprising of St Timothy's and Burnside Elim Churches. The Trust assisted in the organisation of the event that year and in 2004 took over management of the event with members of Burnside Residents' Group joining the organising committee.
4. The aim of the event is to bring the local community together to celebrate the spirit of Christmas in an informal, neutral setting. The organising committee are all voluntary and committed to continuing the tradition of this local annual event.

FINANCIAL IMPLICATIONS

5. The following table provides a breakdown of event costs.

EXPENSES	Cost (\$)
Promotion	75
Carol Books	300
Catering	420
Venue hire	50
Insurance	160
Sound System	600
Performing groups	270
Decorations	150
Total Cost	\$2,025

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

6. This application is seeking funding from the Community Board's 2008/09 Discretionary Response Fund.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

8. Aligns with page 170 LTCCP, regarding Community Board Project funding.

5. Cont'd

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

9. As above.

ALIGNMENT WITH STRATEGIES

10. Application aligns with the Council's Strengthening Communities Strategy and local Community Board objectives.

Do the recommendations align with the Council's strategies?

11. As above.

CONSULTATION FULFILMENT

12. Not applicable.

STAFF RECOMMENDATION

That the Committee recommend that the Board approve the application and allocate \$2,000 from its 2008/09 Discretionary Response Fund to the Burnside Transformation Trust to stage the Community Carols event.

6. HERITAGE AWARDS

At the meeting of the Fendalton/Waimairi Community Services Committee on 3 September 2008, it was noted that Community Engagement staff would be in attendance at the next meeting to discuss future options for Heritage Awards.

Karen Wason, Community Engagement Advisor and Jude McCone, Administration Support Officer, Fendalton/Waimairi Community Engagement Team, will be in attendance to discuss this matter with the Committee.