



Christchurch City Council

FENDALTON/WAIMAIRI COMMUNITY BOARD AGENDA

TUESDAY 21 OCTOBER 2008

AT 4.00PM

**IN THE BOARDROOM
FENDALTON SERVICE CENTRE
CORNER JEFFREYS AND CLYDE ROADS**

Community Board: Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, Faimah Burke, Jamie Gough, Mike Wall and Andrew Yoon.

Community Board Adviser
Graham Sutherland
Phone 941 6728 DDI
Email: graham.sutherland@ccc.govt.nz

- PART A - MATTERS REQUIRING A COUNCIL DECISION
- PART B - REPORTS FOR INFORMATION
- PART C - DELEGATED DECISIONS

INDEX	PG NO	
PART C	3	1. APOLOGIES
PART C	3	2. CONFIRMATION OF MINUTES – 16 SEPTEMBER 2008
PART B	4	3. DEPUTATIONS BY APPOINTMENT
PART B	4	4. PRESENTATION OF PETITIONS
PART B	4	5. NOTICE OF MOTION
PART B	4	6. CORRESPONDENCE
PART B	4	7. BRIEFINGS
PART C	5	8. WORKS, TRAFFIC AND ENVIRONMENT COMMITTEE – REPORT OF 29 SEPTEMBER 2008 MEETING
PART C	12	9. COMMUNITY SERVICES COMMITTEE – REPORT OF 8 OCTOBER 2008 MEETING
PART C	16	10. NEW ZEALAND COMMUNITY BOARDS' CONFERENCE 2009 – BOARD MEMBERS ATTENDANCE
PART C	18	11. CHARACTER HOUSING MAINTENANCE GRANTS

21. 10. 2008

- 2 -

- | | | | |
|---------------|-----------|------------|---|
| PART B | 24 | 12. | COMMUNITY BOARD ADVISER'S UPDATE
12.1 Current Issues
12.2 Board Funding Update for 2008/09
12.3 CSR Report for September 2008 |
| PART B | 24 | 13. | ELECTED MEMBERS' INFORMATION EXCHANGE |
| PART B | 24 | 14. | QUESTIONS UNDER STANDING ORDERS |

1. APOLOGIES

2. CONFIRMATION OF MINUTES – 16 SEPTEMBER 2008

The minutes of the Board's ordinary meeting of 16 September 2008 were circulated for confirmation as part of the Board's 8 October 2008 meeting agenda. Please note that this meeting did not proceed due to the lack of a quorum.

In the interests of limiting further printing expense, please refer to the 8 October 2008 agenda for a copy of the minutes of the 16 September 2008 meeting. Further copies can be requested from the Community Board Adviser if necessary.

CHAIRPERSON'S OR STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting of 16 September 2008 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

Nil.

4. PRESENTATION OF PETITIONS

Nil.

5. NOTICES OF MOTION

Nil.

6. CORRESPONDENCE

Council staff have received via email, two items of positive feedback about work carried out recently in the Board's area. Details are included below for the Board's information, with identifying details of the residents removed for privacy considerations:

(a) FENDALTON ROAD UPGRADING OF ROADSIDE TREES AND PLANTINGS

"[We] have been residents of Fendalton Road for 30 years and we have therefore seen many environmental changes in the area over this time.

When the road was four laned and land taken for road widening between 1999- 2001 over 100 trees and shrubs were removed and replaced, in our opinion in the main with poor choices.

Apart from a delightful Scottish gardener employed by CCC tidying up along the road there has been no maintenance. As such broken branches, dead or dying shrubs and other rubbish were just left lying around and it is not until now that a real professional approach has been made to install better ground cover, removal of many unsuitable trees and shrubs with better substitutes and with a strategy to minimise the maintenance of the garden areas. It is also important for ground cover and shrubs be kept to a height that does not impede residents view of oncoming traffic when departing from their driveways.

Thank you and your staff for a job well done, and we trust that there will be regular inspections to ensure the standards are fitting for the entrance into The Garden City."

6. Cont'd

(b) **GRANT ARMSTRONG PARK**

“Just want to thank the Council for the new exercise equipment at the Grant Armstrong [Park] Bishopdale. It has not only been a fabulous facility for people wanting to exercise but also it has over night increased the community feel of Bishopdale!!! I have met and spoke to more new ‘neighbours’ in the last 2 days than in the past 20 years of living in Isleworth Rd. The community is a buzz and the Park is wonderfully busy, dotted with all shape and sizes. WELL DONE !!!”

7. BRIEFINGS

Nil.

8. WORKS, TRAFFIC AND ENVIRONMENT COMMITTEE – REPORT OF 29 SEPTEMBER 2008 MEETING

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Graham Sutherland, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the following outcomes of the Works, Traffic and Environment Committee meeting held on Monday 29 September 2008 at 8.00am.

The meeting was attended by Cheryl Colley (Chairperson), Faimeh Burke, Val Carter and Jamie Gough.

Apologies were received and accepted from Sally Buck, Mike Wall and Andrew Yoon.

1. DEPUTATIONS BY APPOINTMENT

1.1 Matt Butterfield – Watford Street: Kerb and Dish Channel Renewal

Matt Butterfield, a resident of Watford Street, was in attendance to speak to the Committee regarding the proposed Watford Street Renewal Plan.

Mr Butterfield presented to the Committee a petition from local residents. The main concern raised was regarding the installation of angle parking between Brenchley Avenue and Halton Street. The residents are concerned that the proposed parking will affect the visual amenity of the street, attract traffic, particularly from St Andrews College, cause traffic safety issues and increase noise levels. The residents provided an amended plan indicating acceptable changes to the street. Mr Butterfield expressed a hope that the Committee would support his deputation by accepting the amended plan.

The Committee's recommendations regarding this matter are detailed under clause 7.2 of this report.

1.2 Rob Alborn – Watford Street: Kerb and Dish Channel Renewal

Rob Alborn, a Watford Street resident, was in attendance to speak to the Committee on the Watford Street Renewal Plan. Mr Alborn raised concerns about the dish channels being changed to flat channels. Mr Alborn is opposed to the changing of the channels, the angle parking and the footpath being next to property fence lines. Mr Alborn's concern is for safety, cost and aesthetics.

The Committee's recommendations regarding this matter are detailed under clause 7.2 of this report.

2. CORRESPONDENCE

Nil.

3. STAFF BRIEFINGS

Nil.

4. COX STREET – KERB AND DISH CHANNEL RENEWAL

The Committee's recommendation was sought for the Cox Street kerb and dish channel replacement project to proceed to final design, tender and construction. Staff gave a verbal update and answered questions from members.

The Committee's recommendations regarding this matter are detailed under clause 7.1 of this report.

8 Cont'd

5. **WATFORD STREET – KERB AND DISH CHANNEL RENEWAL**

The Committee's recommendation was sought for the Watford Street kerb and dish channel replacement project to proceed to final design, tender and construction. Staff gave a verbal update and answered questions regarding reasons for the recommendations put forward and responded to issues raised by the deputations earlier in the meeting.

The Committee's recommendations regarding this matter are detailed under clause 7.2 of this report.

6. **CUTTS ROAD – PROPOSED PARKING RESTRICTION**

The Committee's recommendation was sought to install a parking restriction on the west side of Cutts Road. The matter had been previously considered by the Committee and the Community Board and was deferred while staff were requested to undertake further consultation with the business owners in question. The staff recommendation was amended as a result of the outcome of the consultation.

The Committee's recommendations regarding this matter are detailed under clause 7.3 of this report.

7. **COMMITTEE RECOMMENDATIONS**

7.1 **Cox Street – Kerb and Dish Channel Renewal**

That the Board:

- (a) Approve the plan, as **attached** to the report to the Committee, for final design, tender and construction.
- (b) Approve the following parking restrictions

“No Stopping” to be removed:

- (i) That the no stopping restriction on the north side of Cox Street commencing at its intersection with Akela Street and extending 3.0 metres in a westerly direction, be revoked.
- (ii) That the no stopping restriction on the west side of Akela Street commencing at its intersection with Cox Street and extending 9.0 metres in a northerly direction, be revoked.
- (iii) That the no stopping restriction on the west side of Akela Street commencing at its intersection with Cox Street and extending 3.0 metres in a southerly direction, be revoked.
- (iv) That the no stopping restriction on the south side of Cox Street commencing at its intersection with Akela Street and extending 8.5 metres in a westerly direction, be revoked.

New “No Stopping”:

- (v) That the stopping of vehicles be prohibited at any time on the north-east side of Stirling Street commencing at its intersection with Cox Street and extending in a north-westerly direction for a distance of 12 metres.

8 Cont'd

- (vi) That the stopping of vehicles be prohibited at any time on the north-west side of Cox Street commencing at its intersection with Stirling Street and extending in a north-easterly direction for a distance of 122 metres.
- (vii) That the stopping of vehicles be prohibited at any time on the north-west side of Cox Street commencing at its intersection with Akela Street and extending in a south-westerly direction for a distance of 142 metres.
- (viii) That the stopping of vehicles be prohibited at any time on the south-west side of Akela Street commencing at its intersection with Cox Street and extending in a north-westerly direction for a distance of 10 metres.
- (ix) That the stopping of vehicles be prohibited at any time on the south-west side of Akela Street commencing at its intersection with Cox Street and extending in a south-easterly direction for a distance of 10 metres.
- (x) That the stopping of vehicles be prohibited at any time on the south-east side of Cox Street commencing at its intersection with Akela Street and extending in a south-westerly direction for a distance of 10 metres.
- (xi) That the stopping of vehicles be prohibited at any time on the south-east side of Cox Street commencing at a point 122 metres from its intersection with Akela Street and extending in a south-westerly direction for a distance of 143 metres.
- (xii) That the stopping of vehicles be prohibited at any time on the south-east side of Cox Street commencing at its intersection with Stirling Street and extending in a north-easterly direction for a distance of 10 metres.
- (xiii) That the stopping of vehicles be prohibited at any time on the north-east side of Stirling Street commencing at its intersection with Cox Street and extending in a south-easterly direction for a distance of 10 metres.

New Parking Restrictions:

- (xiv) That the parking of vehicles be restricted to a maximum period of 120 minutes on the north-west side of Cox Street commencing at a point 122 metres from its intersection with Stirling Street and extending in a north-easterly direction for a distance of 106 metres.
- (xv) That the parking of vehicles be restricted to a maximum period of 120 minutes on the south-east side of Cox Street commencing at a point 8 metres from its intersection with Akela Street and extending in a south-westerly direction for a distance of 114 metres.
- (xvi) That the parking of vehicles be restricted to a maximum period of 120 minutes on the south-east side of Cox Street commencing at a point 10 metres from its intersection with Stirling Street and extending in a north-easterly direction for a distance of 94 metres.

7.2 **Watford Street – Kerb and Dish Channel Renewal**

That the Board:

- (a) Approve the updated plan that excludes the angle parking, as tabled by staff in response to the petition received from Watford St residents (**attachment 1** to this Committee report) for final design, tender and construction.
- (b) Request that all existing trees identified for removal, be replaced.
- (c) Approve the following parking restrictions:

8 Cont'd

Remove existing "No Stopping":

- (i) That all existing no stopping resolutions on the eastern side of Watford Street from Normans Road to Blighs Road, be revoked.
- (ii) That all existing no stopping resolutions on the western side of Watford Street from Normans Road to Blighs Road, be revoked.
- (iii) That the existing no stopping resolutions on the northern side of Normans Road commencing at its intersection with Watford Street and extending 15 metres in an easterly direction, be revoked.
- (iv) That the existing no stopping resolutions on the northern side of Normans Road commencing at the intersection with Watford Street and extending 10 metres in a westerly direction, be revoked.

New "No Stopping":

- (v) That the stopping of vehicles be prohibited at any time on the eastern side of Watford Street commencing at its intersection with Blighs Road and extending 12 metres in a southerly direction.
- (vi) That the stopping of vehicles be prohibited at any time on the western side of Watford Street commencing at its intersection with Blighs Road and extending 12 metres in a southerly direction.
- (vii) That the stopping of vehicles be prohibited at any time on the eastern side of Watford Street commencing at its intersection with Hawthorne Street and extending 12 metres in a northerly direction.
- (viii) That the stopping of vehicles be prohibited at any time on the western side of Watford Street commencing at its intersection with Hawthorne Street and extending 12 metres in a northerly direction.
- (ix) That the stopping of vehicles be prohibited at any time on the eastern side of Watford Street commencing at its intersection with Hawthorne Street and extending 14 metres in a southerly direction.
- (x) That the stopping of vehicles be prohibited at any time on the western side of Watford Street commencing at its intersection with Hawthorne Street and extending 14 metres in a southerly direction.
- (xi) That the stopping of vehicles be prohibited at any time on the northern side of Hawthorne Street commencing at its intersection with Watford Street and extending 11 metres in a westerly direction.
- (xii) That the stopping of vehicles be prohibited at any time on the southern side of Hawthorne Street commencing at its intersection with Watford Street and extending 11 metres in a westerly direction.
- (xiii) That the stopping of vehicles be prohibited at any time on the northern side of Hawthorne Street commencing at its intersection with Watford Street and extending 11 metres in an easterly direction.
- (xiv) That the stopping of vehicles be prohibited at any time on the southern side of Hawthorne Street commencing at its intersection with Watford Street and extending 11 metres in an easterly direction.

8 Cont'd

- (xv) That the stopping of vehicles be prohibited at any time on the northern side of Halton Street (north) commencing at its intersection with Watford Street and extending 18 metres in a westerly direction.
- (xvi) That the stopping of vehicles be prohibited at any time on the southern side of Halton Street (north) commencing at its intersection with Watford Street and extending 18 metres in a westerly direction.
- (xvii) That the stopping of vehicles be prohibited at any time on the western side of Watford Street commencing at its intersection with Halton Street (north) and extending 6 metres in a northerly direction.
- (xviii) That the stopping of vehicles be prohibited at any time on the western side of Watford Street commencing at its intersection with Halton Street (north) and extending 8 metres in a southerly direction.
- (xix) That the stopping of vehicles be prohibited at any time on the eastern side of Watford Street commencing at its intersection with Halton Street (south) and extending 17 metres in a northerly direction.
- (xx) That the stopping of vehicles be prohibited at any time on the eastern side of Watford Street commencing at its intersection with Halton Street (south) and extending 15 metres in a southerly direction.
- (xxi) That the stopping of vehicles be prohibited at any time on the northern side of Halton Street (south) commencing at its intersection with Watford Street and extending 10 metres in an easterly direction.
- (xxii) That the stopping of vehicles be prohibited at any time on the southern side of Halton Street (south) commencing at its intersection with Watford Street and extending 10 metres in an easterly direction.
- (xxiii) That the stopping of vehicles be prohibited at any time on the western side of Watford Street commencing 14 metres north of Halton Street (south) (northern kerb line) and extending 52 metres in a southerly direction.
- (xxiv) That the stopping of vehicles be prohibited at any time on the eastern side of Watford Street commencing 12 metres north of Brenchley Street (northern kerb line) and extending 54 metres in a southerly direction.
- (xxv) That the stopping of vehicles be prohibited at any time on the western side of Watford Street commencing at its intersection with Brenchley Street and extending 9 metres in a northerly direction.
- (xxvi) That the stopping of vehicles be prohibited at any time on the western side of Watford Street commencing at its intersection with Brenchley Street and extending 22 metres in a southerly direction.
- (xxvii) That the stopping of vehicles be prohibited at any time on the northern side of Brenchley Street commencing at its intersection with Watford Street and extending 13 metres in a westerly direction.
- (xxviii) That the stopping of vehicles be prohibited at any time on the southern side of Brenchley Street commencing at its intersection with Watford Street and extending 13 metres in a westerly direction.
- (xxix) That the stopping of vehicles be prohibited at any time on the eastern side of Watford Street commencing at its intersection with Normans Road and extending 14 metres in a northerly direction.

8 Cont'd

(xxx) That the stopping of vehicles be prohibited at any time on the western side of Watford Street commencing at its intersection with Normans Road and extending 14 metres in a northerly direction.

(xxxii) That the stopping of vehicles be prohibited at any time on the northern side of Normans Road commencing at its intersection with Watford Street and extending 18 metres in an easterly direction.

(xxxiii) That the stopping of vehicles be prohibited at any time on the northern side of Normans Road commencing at its intersection with Watford Street and extending 13 metres in a westerly direction.

Remove Existing Parking Restriction

(xxxiv) That the existing 120 minute vehicle parking restriction (from 9 am to 3 pm, Monday to Friday, between February and November) on the eastern side of Watford Street commencing at its intersection with Normans Road and extending 180 metres in a northerly direction, be revoked.

New Parking Restriction

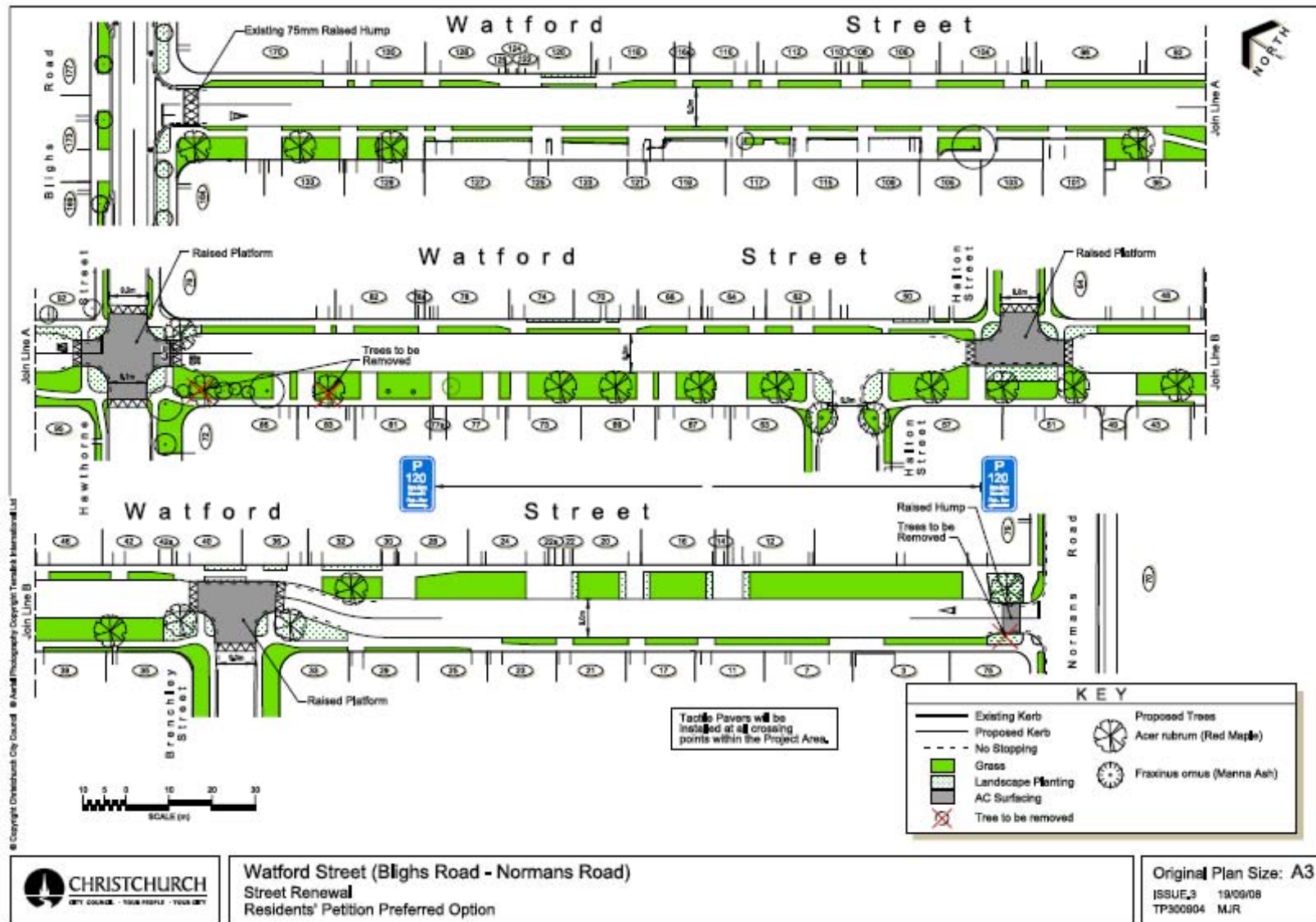
(xxxv) That the parking of vehicles be restricted to a maximum period of 120 minutes, (from 9 am to 3 pm, Monday to Friday, between February and November) on the eastern side of Watford Street commencing at a point 19 metres north from its intersection with Normans Road and extending in a northerly direction for a distance of 130 metres.

7.3 Cutts Road – Proposed Parking Restriction

That the Board approve that the parking of vehicles be restricted to a maximum period of 30 minutes on the west side of Cutts Road commencing at a point 10 metres from its intersection with Yaldhurst Road and extending in a northerly direction for a distance of 12 metres.

The meeting concluded at 9.00 am.

**CHERYL COLLEY
CHAIRPERSON**



9. COMMUNITY SERVICES COMMITTEE – REPORT OF 8 OCTOBER 2008 MEETING

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Graham Sutherland, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the following outcomes of the Community Services Committee meeting held on Wednesday 8 October 2008 at 8.00am.

The meeting was attended by Faimeh Burke (Chairperson), Val Carter and Mike Wall.

Apologies for absence were received and accepted from Sally Buck, Cheryl Colley, Jamie Gough and Andrew Yoon.

1. DEPUTATIONS BY APPOINTMENT

Nil.

2. BRIEFINGS

2.1 Update on Draft Metropolitan Sports Facilities Plan

Kevin Collier, Sports Services Manager, was in attendance to update the Committee on progress with the Draft Metropolitan Sports Facilities Plan and to introduce Martin McGregor, the new Sports Liaison Adviser.

Mr Collier spoke briefly about the two hundred submissions received on the draft plan, identified the key issues raised and outlined the timeframe for adoption on the plan. Staff thanked the Board for its submission on the draft plan and discussed the points raised in the submission.

The Chairperson thanked Mr Collier for his presentation.

2.2 Update on Jellie Park

Steve Gibling, Operations Leader, Recreation and Sports Unit Western Area, was in attendance and updated the Committee on Jellie Park.

The re-launch of Jellie Park has been a success with the numbers attending, membership sales and concession cards bought having far outweighed the predictions for the first two months of operation. The outside pool will be opened on 15 November 2008 which should increase the numbers using the facility and community comment has been very positive.

Committee members expressed a willingness to provide support to Jellie Park staff in pursuing future developments, noting in particular the demand for a toddler's pool.

The Chair thanked Mr Gibling for his presentation and Committee members congratulated staff on the successful management of this project.

3. NEIGHBOURHOOD WEEK FUNDING

The Community Engagement Adviser presented information and funding recommendations to assist the Board with its allocation of the 2008/09 Neighbourhood Week funding.

The Committee's recommendations regarding this matter are detailed under clause 6.1 of this report.

9. Cont'd

4. APPLICATION TO THE BOARD'S DISCRETIONARY RESPONSE FUND – BURNSIDE TRANSFORMATION TRUST

The Committee's recommendation was sought for Board approval for funding to the Burnside Transformation Trust from its 2008/09 Discretionary Response Fund.

The Committee's recommendation regarding this matter is detailed under clause 6.2 of this report.

5. HERITAGE AWARDS

The Community Engagement Adviser was in attendance to discuss Heritage Awards and to get the Committee's feedback on a way forward with the implementation of proposed Fendalton/Waimairi awards.

The Committee's recommendation regarding this matter is detailed under clause 6.3 of this report.

6. COMMITTEE RECOMMENDATIONS

6.1 Neighbourhood Week Funding

(a) That the Board allocate the 2008/09 Neighbourhood Week Funding as follows:

Name	Location of Activity	Date & Time	Activity	No of Pax	Recommended Allocation
Johnathon Tressler	4 Wallace St	8 Nov @ 3pm	BBQ with Bouncy Castle	55	\$100
Alla Uglyeva	33 Hollyford Ave Bryndwr 8053	8 Nov @ 3pm	BBQ	13	\$100
Sandra Sharp	Dead end part of St Andrews Square	9 Nov @ 4.00pm	BBQ/Street Party	80	\$150
Jane Hole	341 Wairakei Rd Bryndwr 8053	6 Nov @ 10.30am	Morning Tea	6 fams x10 pax	\$50
Lesley Boomer	7 Becmead Drive	9 Nov @ 1.00pm	BBQ	30	\$55
Charlotte Bryden	150 Clyde Rd OR Fendalton School	2 Nov @ midday	BBQ	47	\$100
Rosemarie Utting	12 Geelong Place	2 Nov @ 3.00pm	Afternoon Tea	41	\$100
Mary Jo Chase	St Stephens Community Centre, Bryndwr	7 Nov @ 5.30pm - 7.00pm	Fun evening, BBQ, Bouncy castle, musical entertainment	200	\$200
Susan Moot	St Andrews House 14 Merivale Lane	12 Oct & noon	Garden party	50	\$100
Gloria Phipps	Elmwood Croquet Club	2 Nov @ 10.30am	Promotion of Croquet in neighbourhood	30	\$100
Lorraine Ellery	Dymock Place	29 Nov @ 5.30pm	Xmas Party	40+	\$100
Euan Farrelly	Carpark of Cherrylyne, 135 Brookside Tce	9 Nov @ 12.00pm	Sausage Sizzle	50+	\$135
Alison Kircher	End of Wai-iti Street	7 Nov @ 5.00pm	BBQ	65	\$100

21. 10. 2008

- 14 -

Name	Location of Activity	Date & Time	Activity	No of Pax	Recommended Allocation
Brian Jackson	Stewarts Bush Reserve	2 Nov @ 11.30am	BBQ / Picnic	60	\$120
Tony Rodgers	Blairdon Place	9 Nov @ 4.00pm	BBQ	30	\$70
Phil Buckingham	Derwent Street	1/11/08 or 9/11/08 @ 5.30pm	BBQ / Picnic	80	\$130
Karen Bishop	Juniper Place	1st or 9th Nov Time TBC	Street Party or Progressive Dinner	16	\$55
Ann Mintram	3 Walden Place	2nd Nov @ 12.00 noon	BBQ	28	\$70
Tony Goh	94 Fendalton Road	8 Nov @ 7.30pm	Supper	14	\$55
Glennis Radford	Resolution Place	Nov (TBC) @ 5.00pm	BBQ	40	\$100
George Bayley	Residence of Henridge	1 Nov @ 6.00pm	Food and drinks	45+	\$100
Jeffrey Ross	Grounds of St John the Evangelist Church	1 Nov @ 5.00pm	BBQ	70	\$150
Gillian Chappell	5 Manuel Place	8 Nov @ 4.00pm	Hot drinks, nibbles	80	\$150
John Thacker	Merivale Reserve	9 Nov @ 4.00pm	BBQ in park	100	\$200
Kevin & Debbie Roome	Hall at Burnside Elim Church	1 Nov @ 6.00pm	Sth African evening for community	75	\$200
Keith Wardell	22 Glandovey Road	1st or 8th Nov @ 11.30am	BBQ	40	\$110
Jill Gardiner	15b Chilcombe Street	Oct (date & time TBC)	BBQ with neighbours	40	\$110
Graeme Flett	45 Dunster Street	2nd Nov @ 4.30-5.00pm	Get Together community event for immediate neighbours	40	\$100
Sandy Bragg	TBC in grounds of local church or neighbours garden	1 Nov @ 5.00pm	BBQ for all neighbours especially those who are living in new homes	38	\$100
Craig Davidson	Stewart Reserve, Glenharrow Ave	28 Sept @ 3.30pm	Neighbourhood Watch group awareness meeting	30	\$80
Anthony Field	Back yard at 27 Hooker Ave	Early Nov @ lunch time	BBQ/pot luck lunch	30	\$100
Diane Rudkin	Plynlimon Park	2 Nov @ 4.30pm	BBQ	45	\$100
John Cumming	44a Merrin St	7 Nov @ 5.30pm	BBQ	50	\$50
Linda Carroll	Brigadoon Reserve	9 Nov @ 4.00pm	Pizza Party in the Park	50	\$120
Ellen Gay Withers	Bowling Club, Donald Street	TBA			\$90
TOTAL					\$3,750

- (b) That the criteria for the allocation of neighbourhood week funding be reviewed for the next financial year.

9. Cont'd

6.2 Application to the Board's Discretionary Response Fund – Burnside Transformation Trust

That the Board allocate \$2,000 from its 2008/09 Discretionary Response Fund to the Burnside Transformation Trust to stage the Community Carols event.

6.3 Heritage Awards

That presentations by staff supporting Boards already running successful heritage awards programmes be made to a subsequent meeting of the Community Services Committee to enable the Fendalton/Waimairi Community Board's consideration of the best model to follow in setting up its own awards.

The meeting concluded at 9.20am.

STAFF RECOMMENDATION

That the report be received and the recommendations therein be adopted.

10. NEW ZEALAND COMMUNITY BOARDS' CONFERENCE 2009 – BOARD MEMBERS ATTENDANCE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941- 8462
Officer responsible:	Democracy Services Manager
Author:	Peter Dow, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for Board members to attend the 2009 New Zealand Community Boards' Conference.

EXECUTIVE SUMMARY

2. The conference is being held in Christchurch from Thursday 19 to Saturday 21 March 2009. The theme for the conference is 'Reflect, Refresh, Revitalise' in recognition of the fact that in 2009, community boards will have been operating in New Zealand for 20 years.
3. The programme includes national and international guest speakers, presentations from organisations with expertise in diverse communities and innovative ideas, interactive training workshops and the presentation of the Best Practice Awards in recognition of community board projects and initiatives.

FINANCIAL IMPLICATIONS

4. The conference registration cost for each appointed delegate is \$580. This amount excludes accommodation costs for those delegates coming from Christchurch.
5. The Board's 2008/09 operational budget has the necessary conference and training funding available to fund all seven Board members to attend. This would expend the whole Board member training and conference budget for the 2008/09 financial year.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

6. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. There are no legal implications involved.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

8. Not applicable.

ALIGNMENT WITH STRATEGIES

9. Not applicable.

Do the recommendations align with the Council's strategies?

10. Not applicable.

CONSULTATION FULFILMENT

11. Not applicable.

10. Cont'd

STAFF RECOMMENDATION

It is recommended that the Board give consideration to approving the attendance of Board members to the New Zealand Community Boards' Conference in Christchurch from 19 to 21 March 2009.

11. CHARACTER HOUSING MAINTENANCE GRANTS

General Manager responsible:	General Manager Strategy and Planning, DDI 941 8177
Officer responsible:	Programme Manager Liveable City
Author:	Katie Smith, Neighbourhood Planner

PURPOSE OF REPORT

1. To put before the Board those applications for Character Housing Maintenance Grants that have been received by Council for funding in the 2008/09 financial year for properties located within the Fendalton/Waimairi Ward.

EXECUTIVE SUMMARY

2. At its meeting on 4 May 2006 the Council adopted guidelines and associated procedures for the processing and administration of applications for Character Housing Maintenance Grants.
3. Under the policy and guidelines approved by the Council, applications for grants are to be reported back to the relevant community board, who will then make recommendations to the Character Housing Grants Panel, who will make the final decision on grant applications.
4. The Character Housing Grants Panel will consist of a representative from each community board and Strategy and Planning Group staff will provide specific heritage, urban design and neighbourhood planning advice to assist the panel in its decision making.
5. This report informs Board members that those eligible applications received for Character Housing Maintenance Grants that fall within this Community Board area will be discussed at this meeting. Given the limited timeframe between application deadline and the community board meeting date full details are not available at time of report deadline therefore details and photographs as submitted in each application will be displayed at the community board meeting for discussion. However details of each proposal will be forwarded to each Board Member a minimum of two weeks prior to the meeting to allow for each board member, should they so wish, to view the application properties prior to the community board meeting.
6. Members are to assess applications with regard to their local knowledge and the criteria set out in the Character Housing Maintenance Grants Policy (**attached as Appendix A**) and recommend those applications they consider suitable for a grant to be forwarded to the Character Housing Grants Panel. To assist in the decision making process for each application a list of criteria together with a weighting structure has been **attached as Appendix B**. The Boards are to consider the merits of each application whilst the Character Grants Panel will consider the level of funding for each application.
7. Members are to nominate or confirm the Board Representative who will represent the Fendalton/Waimairi Community Board on the Character Housing Grants Panel at its meeting in October 2008. Faimeh Burke was the Fendalton/Waimairi representative during the last term.

FINANCIAL IMPLICATIONS

8. There are no financial implications as the funding for the Character Housing Maintenance Grants has already been approved by the Council and the funds set aside in the 2006-2016 LTCCP for this year.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

9. \$100,000 has been set aside in the 2006 -16 LTCCP for the grants scheme.

LEGAL CONSIDERATIONS

10. All legal considerations were considered as part of the policy formulation.

11. Cont'd

Have you considered the legal implications of the issue under consideration?

11. As above

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Yes, funding as set aside (p97 of the 2006-16 LTCCP).

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

13. Yes, as above.

ALIGNMENT WITH STRATEGIES

14. The Character Housing Maintenance Grants Scheme aligns with the Strong Communities Strategic Directions by protecting and promoting the heritage character and history of the city. It aligns with the Liveable City Strategic Directions in protecting Christchurch's heritage buildings and neighbourhood character.

Do the recommendations align with the Council's strategies?

15. Yes.

CONSULTATION FULFILMENT

16. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board:

- (a) Receive this information.
- (b) Consider the Character Housing Maintenance Grant applications as displayed at the meeting.
- (c) Recommend those applications they wish the Character Housing Grants Panel to consider for a grant.
- (d) Confirm the Community Board member who will represent the Fendalton Waimairi Community Board at the Character Housing Grants Panel meeting to be held in October 2008.

Character Housing Maintenance Grants Policy

Introduction

The Council resolved to prepare a Character Housing Maintenance grant policy with a budget from 2005/2006 to be applied for a period of five years. This was not achieved in 2005/06 but is now intended to be implemented for a period of four years from 2006/07, at which time a review of the grant process and success will be undertaken. The grants are intended to provide a small financial contribution towards the external upgrading and maintenance of individual family homes which have a distinctive visual character and make a key contribution to the quality of the local streetscape and the community identity.

Selection Guidelines

Grants will be allocated with consideration being given to the following qualities:

1. The house was originally built as a single or two-family residence prior to 1945.
2. The house makes a key contribution to the visual character and quality of the surrounding streetscape and adjoining houses and settings of the local area.
3. The house is not presently listed on the Christchurch City Plan heritage list, but demonstrates the potential for further or continuing appropriate character enhancement.
4. Character houses will be identified for any or all of the following contributory qualities:
 - a. age and community association
 - b. distinctive architectural design appropriate to the age of the house
 - c. authentic use of materials and craftsmanship
 - d. for its contribution to the residential character of the local streetscape
 - e. for being recognised by the community as a local landmark
 - f. for its association with other character houses in the local street.
- 5 The house is in a fair to good condition and has retained many of its original external features (eg external doors and windows, verandahs and features, roof line and roof features, turrets and original external cladding).
- 6 Building works shall ensure that the houses will continue to contribute to the character of the streets cape through conservation and the ongoing maintenance of the building. The use of inappropriate materials or additional details which are not representative of the age or architectural style of the house will not be considered.
- 7 Houses which contribute to the character of a Special Amenity Area (SAM), a Neighbourhood Improvement Plan area, a NZHPT registered Historic Area or other identified special residential shall be given particular consideration.
- 8 Painting schemes must be in historically appropriate colours related to the age of the house.

Conditions of a Grant

- 1 External maintenance works to the house only will be considered, where these works are visible from a public place. Improvements to fencing, landscaping, garages or out buildings will not be considered.
- 2 Maintenance will include repair, replacement of deteriorated materials or missing architectural details (where the original form is able to be determined), and includes wall, veranda and roofing replacement, repair and re-painting. The cost of re-painting or re-roofing the whole of the exterior of the house may be considered for a grant.

- 3 Grants for character houses shall be for a maximum of 10% of the external maintenance works to a maximum grant of \$5,000 exclusive of GST.
- 4 If the house is assessed against the City Plan heritage significance criteria as being of sufficient heritage value then the owner shall agree in writing to the subsequent inclusion of the property in the City Plan heritage listing.
- 5 Recipients of grants shall provide to the Council written confirmation that they will not apply for a consent for demolition or removal of the house for a period of not less than ten years from the date of receipt of the grant. Alternatively, with the agreement of the applicant a conservation covenant will be prepared by the Council to protect the house from demolition or removal for an agreed period of time. The covenant will be signed and registration against the property title. The costs of preparation of the covenant document and the registration shall be met by the Council.
- 6 The house is covered by a current replacement or indemnity insurance policy.
- 7 Owing to limited funds, owners of character houses will be eligible to apply for only one grant per property.

Management and administration

- 1 The Strategy and Planning Group shall advertise for character house grant applications at the beginning of each financial year.
- 2 Owners shall submit a completed application form to the group with the following documents:

Description, specifications and/or plans for the scope of work

Provision of colour chips for painting schemes.

Two independent cost estimates or quotations to be provided covering the scope of work.

Current colour photographs of the property as existing from the street and/or public areas. Photographs shall cover all aspects of the scope of the works proposed for the house. The photographs of the house shall be taken in good light conditions and the views of the house shall not be obscured by trees or other buildings on the site.

Evidence shall be provided of house insurance covering the year of application.

Incomplete applications will not be considered for a grant

- 3 All applications received by the Strategy and Planning Group will be reported to the respective Community Boards. The Community Boards will review the applications based on the Grants Policy guidelines and conditions and make recommendations to a Character Housing Grants Panel consisting of one member from each of the Community Boards and a representative from the Strategy and Planning Group according to the selection guidelines and assessment criteria in this policy.
- 4 Grant approvals for selected character houses will be notified to all applicants by the Community Boards.
- 5 All grants are subject to the conditions of the character housing grants policy.
- 6 All consents must be obtained, and the works shall be carried out according to the agreed scope of work and any requirements of the consents. If consents for the works cannot be obtained then the grant approval shall lapse.
- 7 The Strategy and Planning group shall be notified that works are completed, and receipts for the work shall be submitted with updated colour photographs of the house on or before 1 June of the financial year in which grant approval has been granted.
- 8 Payment will be made after certification by the Strategy and Planning Group to the grant recipient by 30 June of that year.

Monitoring and Grant effectiveness

1. The Character Housing Grants Panel shall meet at the end of each year of the programme to review the achievements and effectiveness of the Character House Grants.

2. The criteria addressed in terms of the grant fund programme should include:
 - Community acceptance
 - Improvements in street amenity and local identity
 - Improvements in the external appearance and visual qualities of the character houses for which grants have been provided
 - Increase in the retention of character houses in the area, including houses which have not received grants
 - Effectiveness of the management and administration of the programme

- 3 The review meeting of the Character Housing Grants Panel at the end of year 4 shall report on the effectiveness of the programme, and recommend whether the grant programme should be continued.

Appendix B.

Character Housing Maintenance Grants Criteria.

Criteria Rank each criteria on a scale of 1 to 5 (with 1 having low significance/low correlation and 5 having high significance/high correlation).	Community Board Assessment
The house makes a key contribution to the visual character and quality of the surrounding streetscape and adjoining houses and settings of the local area.	
The proposed works are appropriate.	
The house has character as defined by its age	
The house has character as defined by its community association.	
The house has character as defined by its architectural design for its age.	
The house has character as defined by its use of materials or craftsmanship.	
The house has character as defined by it being a local landmark.	
The house has character as defined by its association with other character houses in the street.	
The house is in good condition and has retained many of its external features.	
The house will contribute to the character of a Special Amenity Area, a Neighbourhood Improvement Plan Area or a NZHPT or other identified special area.	
If proposed, is the painting scheme in appropriate colours related to the age of the house.	
If proposed, is the roofing material and colour appropriate to the design and age of the house.	
Total	

12. COMMUNITY BOARD ADVISER'S UPDATE

12.1 CURRENT ISSUES

12.2 2008/09 BOARD FUNDING UPDATE

Attached

12.3 CSR REPORT FOR SEPTEMBER 2008

Attached

13. ELECTED MEMBERS' INFORMATION EXCHANGE

14. QUESTIONS UNDER STANDING ORDERS

Processed by AMA to Accounts	Project/Service/Description/Group	Allocation 2008/2009
	Strengthening Communities Fund - Fendalton/Waimairi	
	TOTAL: Strengthening Communities Fund - Fendalton/Waimairi	280,000
	Small Projects Fund - Fendalton/Waimairi	
	Budget	0
22-Sep	Aorangi Primary School (<i>Head Lice treatment programme</i>)	930
22-Sep	Avonhead Community Trust (<i>Rock Solid Programme</i>)	3,000
22-Sep	Avonhead Tennis Club (<i>Junior Administrators salary & Interclub fees</i>)	5,000
22-Sep	Bishopdale Combined Probus Club (<i>Annual Bus trip costs</i>)	800
22-Sep	Bishopdale Community Trust (<i>Family Fun day, Women/Wise Program, Volunteer recognition</i>)	950
22-Sep	Bryndwr Churches Community Support Society (<i>Community Outings costs</i>)	763
22-Sep	Bryndwr Mainly Music (<i>Data Projector</i>)	1,000
22-Sep	Burnside Elim Community Church (<i>Community Morning Costs, Christmas Luncheon</i>)	1,800
22-Sep	Burnside Elim Community Church (<i>Just 4 Her Community event</i>)	3,100
22-Sep	Burnside Elim Community Church (<i>Burnside Barometer Community Newsletter</i>)	2,872
22-Sep	Christchurch Chinese Church (<i>Evergreen Seniors Program, English classes for Older Adults</i>)	4,000
22-Sep	Christchurch Chinese Church (<i>WAMBATS Group</i>)	1,000
22-Sep	Christchurch Chinese Church (<i>Training & Uniforms costs</i>)	2,000
22-Sep	Christchurch Chinese Church (<i>Youth Programmes and camp</i>)	2,400
22-Sep	Elmwood Tennis Club (<i>Tennis Balls</i>)	2,000
22-Sep	Fendalton Park Croquet Club (<i>New Balls</i>)	2,000
22-Sep	Girls Brigade 47th Christchurch Company (<i>New Uniforms</i>)	1,480
22-Sep	Gordon Scout Group (<i>Leader training, summer camp</i>)	5,000
22-Sep	Gordon Scout Group (<i>Outdoor Equipment and BBQ</i>)	2,500
22-Sep	Harewood Hockey Club (<i>Coach development, Ground hire, equipment purchase</i>)	4,000
22-Sep	Kiwanis Club North West Christchurch (<i>Terrific Kids Awards, Burnside, Wairakei, Aorangi School</i>)	900
22-Sep	Kiwanis Club Waimairi (<i>Terrific Kids Awards</i>)	370
	Merivale Precinct Society (<i>Christmas Carol Event</i>)	1,500
22-Sep	Merivale/Papanui Cricket Club (<i>Purchase equipment</i>)	3,500
22-Sep	Papanui Youth Development Trust (<i>4 Boarder Events</i>)	1,800
22-Sep	Pitcairn Crescent Free Kindergarten (<i>New equipment and shelving</i>)	2,500
22-Sep	Probus Club of Christchurch (Fendalton) (<i>Cost towards 3 outings</i>)	1,605
22-Sep	Riccarton Korfball (<i>Equipment purchases</i>)	2,500
22-Sep	Sockburn Park Amateur Swim Club Inc (<i>Pool Hire costs</i>)	3,000
22-Sep	St.Peters Netball Club (<i>4 players Netball Development Camp</i>)	550
22-Sep	St.Stephens Community Centre (<i>Adventure Based learning program Aorangi Primary School</i>)	1,920
22-Sep	St.Stephens Community Centre (<i>Community Liaison salary & overhead costs</i>)	3,990
22-Sep	University of Canterbury Students Assn (<i>USCA Montana ELC, Outdoor play equipment</i>)	800
22-Sep	Vocal Minority (<i>Wireless microphone and amplifier</i>)	1,900
	Waimairi Girl Guides (<i>Leaders uniforms</i>)	2,500
	Yaldhurst Rural Residents Assn Inc (<i>Laptop computer</i>)	1,000
	Young Men's Christian Assn of ChCh (<i>Bishopdale YMCA - Perceptual Motor Programme</i>)	3,070
	Young Men's Christian Assn of ChCh (<i>Bishopdale YMCA - Lets Go Youth Programme</i>)	5,000
	TOTAL: Small Projects Fund - Fendalton/Waimairi	85,000
	Fendalton/Waimairi Discretionary Response Fund	
	Budget	60,000
	<i>Allocations made</i>	
	Youth Development Fund - Opening Balance allocation	10,000
	<i>Allocations made</i>	
21-Aug	Ashleigh Smith (<i>NZ Secondary High Schools Hockey Tournament</i>)	250
21-Aug	Michaela Smith (<i>NZ Secondary High Schools Hockey Tournament</i>)	250
21-Aug	Tara Moore (<i>Oceania Karate Championships</i>)	300
21-Aug	Hannah Bayard (<i>Commonwealth World Youth Games India</i>)	400
21-Aug	Zarif Turkmani (<i>NZ Secondary Schools Premier Football Tournament</i>)	300
22-Sep	Hannah Goslin (<i>Spirit of Adventure Voyage</i>)	200
22-Sep	Selena Metherell (<i>Orienteering Championships Australia</i>)	400
4-Sep	Paul Winter (<i>Futsal Championships Australia</i>)	300
26-Sep	Annalise Fletcher (<i>World Forum Lillie conference France</i>)	300
29-Sep	Benjamin Lyttle (<i>2008 Indo Pacific Trampoline & Tumbling Championships</i>)	300
29-Sep	Nicholas Rennie (<i>ITU World Duathlon Championships</i>)	200
	Youth Development Fund Balance - Available for allocation	6,800
	TOTAL: Fendalton/Waimairi Discretionary Response Fund Unallocated	50,000



**Streets Maintenance CSR - By Community Board
from 1 - 30 September 2008**

As at 8 October 2008

Call Types	Month	Jul-08	Aug	Sep
GRA	Graffiti	57	89	70
PAG	Parks General	1	2	2
PAM	Parks Maintenance	77	81	58
PKE	Parking Enforcement	20	18	14
SER	Sewer Reactive Maintenance	19	13	15
SET	Treatment Plant	0	0	0
STA	Road Markings	3	9	0
STB	City Street Bus Stops	4	2	4
STE	Street Cleaning / Sweeping	73	44	47
STF	Footpaths	18	20	53
STL	Street Lights	14	10	18
STM	Street Maintenance	43	58	49
STQ	Traffic Engineer Community Eng	9	4	8
STS	Street Signs	23	32	31
STW	Pavement Weed Control	0	1	0
STX	Street Grass Maintenance	6	7	27
STY	Street Shrubs Maintenance	10	11	14
TSA	Park Trees	20	10	12
TSS	Street Trees	83	15	34
WAQ	Water Quality	3	0	0
WAR	Water Reactive Maintenance	59	50	91
WWE	Waterways Environmental Asset	11	7	19
WWG	Waterways General	9	5	1
WWU	Waterways Utilities	8	3	8
Totals:		570	490	573

