



Christchurch City Council

BURWOOD/PEGASUS COMMUNITY BOARD AGENDA

MONDAY 6 OCTOBER 2008

AT 5.00 PM

**IN THE BOARDROOM,
CORNER BERESFORD AND UNION STREETS,
NEW BRIGHTON**

Community Board: David East (Chairman), Nigel Dixon, Tina Lomax, Gail Sheriff, Tim Sintes, Linda Stewart and Chrissie Williams.

Community Board Adviser

Peter Dow

Telephone: 941-5305

Fax: 941-5306

Email: peter.dow@ccc.govt.nz

- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

| INDEX | PAGE | CLAUSE | |
|---------------|-------------|---------------|--|
| PART B | 2 | 1. | APOLOGIES |
| PART C | 2 | 2. | CONFIRMATION OF MINUTES – 15 SEPTEMBER 2008 |
| PART B | 2 | 3. | DEPUTATIONS BY APPOINTMENT |
| PART B | 2 | 4. | PRESENTATION OF PETITIONS |
| PART B | 2 | 5. | NOTICES OF MOTION |
| PART B | 2 | 6. | CORRESPONDENCE |
| PART B | 2 | 7. | BRIEFINGS |
| PART B | 2 | 8. | COMMUNITY BOARD ADVISER'S UPDATE |
| PART B | 2 | 9. | BOARD MEMBER'S QUESTIONS |
| PART B | 2 | 10. | BOARD MEMBERS' INFORMATION EXCHANGE |

1. **APOLOGIES**

2. **CONFIRMATION OF MINUTES– 15 SEPTEMBER 2008**

The minutes of the Board's ordinary meeting of 15 September 2008 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting of 15 September 2008, be confirmed.

3. **DEPUTATIONS BY APPOINTMENT**

4. **PRESENTATION OF PETITIONS**

5. **NOTICES OF MOTION**

6. **CORRESPONDENCE**

7. **BRIEFINGS**

8. **COMMUNITY BOARD ADVISER'S UPDATE**

9. **BOARD MEMBER'S QUESTIONS**

10. **BOARD MEMBERS' INFORMATION EXCHANGE**

6. 10. 2008

- 3 -

ATTACHMENT TO CLAUSE 2

16. 10. 2008

**BURWOOD/PEGASUS COMMUNITY BOARD
15 SEPTEMBER 2008**

**Minutes of a meeting of the Burwood/Pegasus Community Board
held on Monday 15 September 2008 at 5pm in the Board Room,
Corner Beresford and Union Streets, New Brighton**

PRESENT: Tim Sintes (Deputy Chairman), Nigel Dixon, Tina Lomax, Gail Sheriff,
Linda Stewart and Chrissie Williams.

APOLOGIES: An apology for absence was received and accepted from David East.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. BRIDGE STREET – KERB AND CHANNEL RENEWAL PROJECT (PINE AVENUE TO NO. 114 BRIDGE STREET)

Further to clauses 2.1 and 22 of these minutes, the Board also discussed the matter of seeking the Council's support to extend the scope of this project to include the undergrounding of overhead services in the remaining short section of Bridge Street from Pine Avenue to Marine Parade.

BOARD RECOMMENDATION

That the Council be requested to give favourable consideration to funding the undergrounding of services in Bridge Street from Pine Avenue to Marine Parade, thereby fully completing the undergrounding of overhead services in Bridge Street.

PART B - REPORTS FOR INFORMATION

2. DEPUTATIONS BY APPOINTMENT

2.1 RAY BUTCHER – BRIDGE STREET, UNDERGROUNDING OF SERVICES

Mr Ray Butcher, a resident of Bridge Street, addressed the Board requesting that the undergrounding of services in the remaining section of Bridge Street from Pine Avenue to Marine Parade be undertaken by the Council.

The Deputy Chairman thanked Mr Butcher for his submission.

The Board **received** the submission which was considered in conjunction with clauses 1 and 22 of these minutes.

3. PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. CORRESPONDENCE

The Board **received** the following tabled items of correspondence:

- New Brighton Residents' Association re various matters - referred to appropriate staff to answer and respond back to the correspondent.
- North New Brighton Residents' Association re Sand Fences

The Board **decided**:

- (a) That the concerns raised by the North New Brighton Residents' Association regarding the sand fences project be referred to the appropriate staff for consideration and response.
- (b) That the contractor be requested to cease work on the sand fences until further discussions are held with the North New Brighton Residents' Association and the North Beach Surf Lifesaving Club.

(Note: Chrissie Williams requested that her vote be recorded against the adoption of resolution (b) above)

6. BRIEFINGS

Nil.

7. BURWOOD/PEGASUS SMALL PROJECTS FUND ASSESSMENT COMMITTEE - MINUTES OF 19 AUGUST 2008

The Board **received** the minutes of the Small Projects Fund Assessment Committee meeting of 19 August 2008.

8. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on forthcoming Board related activity over the coming weeks, customer service requests for the month of August 2008, details of upcoming reports to the Board and an update on outstanding reports and information requests arising from earlier meetings.

Further, the Board **received** for information and record purposes, the submission made by its Bylaws Review Subcommittee on the Council's Draft Waste Management Bylaw 2009.

9. RESIDENTS' GROUPS/COMMUNITY ORGANISATIONS

This item was held over to the Board's meeting on 20 October 2008.

10. BOARD MEMBER'S INFORMATION EXCHANGE

Mention was made of the following matters:

- Horseshoe Lake Reserve – the new bridge and associated landscaping is much appreciated however the stones used in the landscaping are now being removed. Also, barrier arms to restrict night time vehicle access to the reserve carparking area at the end of Lakewood Drive would be desirable. There has also been a noticeable increase in the incidence of litter and the on site rubbish containers were often overflowing with what appeared to be domestic rubbish.
- Burwood/Pegasus Residents' Association Newsletters – staff noted a request that members continue to receive copies of the various local newsletters.

- Queen Elizabeth II Park – it was requested that the after hours security patrols of the grounds should include closer checks being given to the on site car parking areas.
- New Brighton Pier - the immediate areas by the steps to the pier were in need of more frequent maintenance.
- It was noted that Requests For Service (RFS) were for maintenance issues only and not for capital items/projects. Members were encouraged to continue to make use of the RFS system thereby providing the opportunity to track the progress of service requests.

11. MEMBERS QUESTIONS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

12. CONFIRMATION OF MINUTES – 18 AUGUST 2008

The Board **resolved** that the minutes of its ordinary meeting held on 18 August 2008, be confirmed.

13. BURWOOD/PEGASUS YOUTH DEVELOPMENT FUNDING SCHEME - APPLICATION

The Board considered a report seeking funding assistance for two applicants from the Board's Youth Development Funding Scheme.

The Board **resolved** to allocate \$300 from the 2008/09 Burwood/Pegasus Youth Development Funding Scheme to be shared equally between Kieran and Hayden Smith.

14. BURWOOD/PEGASUS YOUTH DEVELOPMENT FUNDING SCHEME - APPLICATION

The Board considered a report seeking funding assistance from the Youth Development Funding Scheme.

The Board **resolved** to allocate \$500 from the 2008/09 Burwood/Pegasus Youth Development Funding Scheme to Ryan Faichnie.

15. BURWOOD/PEGASUS YOUTH DEVELOPMENT FUNDING SCHEME - APPLICATION

The Board considered a report seeking funding assistance from the Youth Development Funding Scheme.

The Board **resolved** to allocate \$500 from the 2008/09 Burwood/Pegasus Youth Development Funding Scheme to Hayden Needs.

16. BURWOOD/PEGASUS YOUTH DEVELOPMENT FUNDING SCHEME - APPLICATION

The Board considered a report seeking funding assistance from the Youth Development Funding Scheme.

The Board **resolved** to allocate \$500 from the 2008/09 Burwood/Pegasus Youth Development Funding Scheme to Daisy Thomas.

(Note: Tim Sintes declared an interest and took no part in the discussion and voting on this item. Nigel Dixon temporarily assumed the Chair.)

17. NEIGHBOURHOOD WEEK 2008 – FUNDING ALLOCATIONS

The Board considered a report and accompanying schedule proposing the allocation of the Board's 2008 Neighbourhood Week funding of \$3,500.

The Board **resolved**:

- (a) To approve the recommended funding allocation schedule of the Board's Neighbourhood Week funding for 2008.
- (b) To assign delegated authority to the Board Chairman and Deputy Chairman to consider additional applications and allocate funding should any funds remain or for funds that are returned.

18. EMERGENCY COMMUNITY RESPONSE FUND 2008/09 – REQUEST FOR FUNDING

The Board considered a report proposing the allocation of \$4,000 from the Board's 2008/09 Discretionary Response Fund to again establish an Emergency Community Response Fund for the year and for the fund to be administered by the Community Development Adviser.

The Board **resolved**:

- (a) To allocate \$4,000 from the Board's 2008/09 Discretionary Response Fund to establish an Emergency Community Response Fund for 2008/09 to be administered by the Community Development Adviser (Shirley Service Centre).
- (b) That the following criteria and processes for the administering of the Emergency Community Response Fund be approved:
 - (i) The project/group must benefit people living in the Burwood/Pegasus ward.
 - (ii) Applications are to be made on the standard Council funding application form.
 - (iii) Funding is for new projects or emergency/unforeseen situations that cannot be dealt with in the course of a normal Board report and Council processes due to timing or crisis.
 - (iv) Funding may be granted up to a maximum of \$750 per application.
 - (v) Projects must not be receiving Council funding elsewhere.
 - (vi) Projects must not be due to a shortfall created from a declined funding application.
 - (vii) Retrospective applications will not be considered where the event has already taken place or been paid for prior to the application being received.

19. BURWOOD/PEGASUS COMMUNITY BOARD'S 2008/09 DISCRETIONARY RESPONSE FUND – PARKLANDS BOWLING CLUB - FUNDING REQUEST

The Board considered a report detailing a request from the Parklands Bowling Club for \$5,000 from the Board's Discretionary Response Fund.

The Board **resolved** to allocate \$5000 to the Parklands Bowling Club's fencing project from the 2008/09 Discretionary Response Fund subject to staff checking on the availability or otherwise of funding from the relevant business unit's operations budget.

(Note: Chrissie Williams requested that her vote be recorded against the above decision).

20. BURWOOD/PEGASUS ARTWORKS IN PUBLIC PLACES WORKING PARTY

The Board considered a report regarding the future role of the Burwood/Pegasus Artworks in Public Places Working Party along with a request for the granting of delegated authority for the management

of Burwood/Pegasus arts projects to this group and also to propose that the working party become a Subcommittee of the Board.

The Board **resolved**:

- (a) That the Working Party be renamed the Burwood/Pegasus Artworks In Public Places Subcommittee.
- (b) That the Burwood/Pegasus Artworks in Public Places Subcommittee be given delegated authority for the management of all Burwood/Pegasus public art projects and for the appointment of community representatives to the Subcommittee.
- (c) That the Subcommittee's Terms of Reference come to the Board for approval.

21. MARSHLAND DOMAIN - TREE RENEWAL PROJECT

The Board considered a report seeking approval for the Marshland Domain tree renewal project and for the works to proceed.

The Board **resolved** to approve the Marshland Domain tree renewal project and for the City Environment Group to commence implementation.

22. BRIDGE STREET – KERB AND CHANNEL RENEWAL PROJECT (PINE AVENUE TO NO. 114 BRIDGE STREET) (CONT'D)

Further to Clauses 1 and 2.1 of these minutes, the Board **resolved**:

- (a) To approve the Bridge Street cluster project for final design, tender and construction.
- (b) To approve in principle, cycle lanes from east of the Kibblewhite Reserve to the Estuary Road roundabout (through a Special Consultative Procedure, these lanes will be formally added to the Second Schedule of the Traffic and Parking Bylaw).
- (c) To approve the following parking restrictions:

New No Stopping

- (i) That the stopping of vehicles be prohibited at any time on the south side of Bridge Street commencing at its intersection with Cromer Place and extending in an easterly direction for 12 metres.
- (ii) That the stopping of vehicles be prohibited at any time on the south side of Bridge Street commencing at its intersection with Cromer Place and extending in a westerly direction for 12 metres.
- (iii) That the stopping of vehicles be prohibited at any time on the north side of Bridge Street commencing at a point 135 metres west of its intersection with Estuary Road and extending in a westerly direction for 26 metres.
- (iv) That the stopping of vehicles be prohibited at any time on the north side of Bridge Street commencing at a point 25 metres west of its intersection with Estuary Road and extending in a westerly direction for 33 metres.

Alter Existing No Stopping

- (v) That the existing prohibition on the stopping of vehicles be revoked from the west side of Estuary Road at its present position commencing at the intersection with Bridge Street and extending in a southerly direction for 28 metres, and reinstated on the west side of Estuary Road commencing at its intersection with Bridge Street and extending in a southerly direction for 17 metres.

- (vi) That the existing prohibition on the stopping of vehicles be revoked on the north side of Bridge Street commencing at the intersection with Estuary Road and extending in a westerly direction for 23 metres, and reinstated on the north side of Bridge Street commencing at the intersection with Estuary Road and extending in a westerly direction for 17 metres
- (vii) That the existing prohibition on the stopping of vehicles be revoked from the west side of Estuary Road at its present position commencing at the intersection with Bridge Street and extending in a northerly direction for 15 metres, and reinstated on the west side of Estuary Road commencing at its intersection with Bridge Street and extending in a northerly direction for 19 metres. (Note the new restriction encompasses the existing on road bicycle parking (which is enclosed by a dashed yellow line). The bicycle parking will be relocated onto the kerb buildout).
- (viii) That the existing prohibition on the stopping of vehicles be revoked from the east side of Estuary Road at its present position commencing at the intersection with Bridge Street and extending in a northerly direction for 16 metres, and reinstated on the east side of Estuary Road commencing at its intersection with Bridge Street and extending in a northerly direction for 20 metres.

New Parking Restrictions

- (ix) That the parking of vehicles be restricted to a maximum period of 10 minutes on the north side of Bridge Street commencing at a point 17 metres west of its intersection with Estuary Road and extending in a westerly direction for a distance of 6 metres.
- (x) The use of No Stopping lines at intersections is only considered necessary where an edge line denoting a parallel parking zone has been marked. The No Stopping lines act to remind users that although a parking zone has been marked, parking is not permitted within 6 metres of an intersection (Traffic Regulations 1976).
- (xi) The section of Bridge Street east of Estuary Road has not been marked with an edge line, denoting the parallel parking zone, which aligns with the requirements for a Collector Road as defined in the Christchurch City Plan. It is therefore considered unnecessary to install no stopping lines at the intersections and the Traffic Regulations still apply regardless of the fact that the markings are not installed.

The meeting concluded at 6.52pm

CONFIRMED THIS 6TH DAY OF OCTOBER 2008

**DAVID EAST
CHAIRMAN**