



## Christchurch City Council

# BURWOOD/PEGASUS ARTWORKS IN PUBLIC PLACES SUBCOMMITTEE AGENDA

**THURSDAY 30 OCTOBER 2008**

**5.00PM**

**IN THE BOARDROOM,  
CORNER BERESFORD AND UNION STREETS,  
NEW BRIGHTON**

**Subcommittee:** David East, Nigel Dixon, Tina Lomax, Tim Sintes and Linda Stewart

**In Attendance:** Peter Dow, Jacqui Miller, Marlene, Le Cren

**Community Board  
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1. **APOLOGIES**
2. **APPOINTMENT OF MEETING CHAIR**
3. **BURWOOD/PEGASUS ARTWORKS IN PUBLIC PLACES SUBCOMMITTEE - COMMUNITY REPRESENTATIVES - NOMINATIONS**

<b>General Manager responsible:</b>	General Manager Community Services, DDI 941-8986
<b>Officer responsible:</b>	Recreation and Sports Unit Manager
<b>Authors:</b>	Jacqui Miller and Marlene Le Cren

#### **PURPOSE OF REPORT**

1. The purpose of this report is to recommend the appointment of the community representatives to the Burwood/Pegasus Artwork in Public Places Subcommittee.

#### **EXECUTIVE SUMMARY**

2. The previous Burwood/Pegasus Artworks Working Party was established in 2004 and was comprised of Board members and community representatives. The Working Party has been responsible for several arts projects in the ward including the Anzac Poppies on Anzac Drive, the New Brighton Pier Lights, One Fish in New Brighton and the Welcome to New Brighton Artwork.
3. The Board representatives appointed in December 2007 to the reconstituted Burwood/Pegasus Artworks Working Party were Tina Lomax, Linda Stewart, Tim Sintes, David East and Nigel Dixon. A seminar was held with these members on 24 July 2008 where staff explained the role of the Working Party historically, and also to discuss future artwork projects.
4. At its meeting on 15 September 2008, the Board considered a report staff supported recommendations to change the Working Party to a Board Subcommittee and to delegate authority for the management of all Burwood/Pegasus public art projects to the Burwood/Pegasus Artworks in Public Places Subcommittee including the appointment of the community representatives to the Subcommittee.
5. The membership and number of the community representative subcommittee members needs to be decided on. As a guideline, it is suggested that there be four community representatives.
6. The term of office for the community representatives is from October 2008 to May 2010 and is to be undertaken on a voluntary basis.
7. In considering the appointment of community members, the Board members on the Subcommittee should consider the make up of the local community.
8. The following involvement areas/skills have been considered as a guideline to assist staff when recommending representation on to such a subcommittee:
  - Knowledge of arts and culture, Burwood/Pegasus community, environment and heritage.
  - Interest and involvement in community issues/groups.
  - Some experience in committee processes.
  - Knowledge of various communities of interest.
  - The ability to be articulate and assertive.

### 3. Cont'd

9. The proposed draft Terms of Reference for the Burwood/Pegasus Artworks in Public Places Subcommittee are:

- Research and prove evidence of need.
- Confirm budget.
- Site location and commissioning process issues.
- Identify key stakeholders, cultural and interest groups
- Facilitate and have input toward the artwork brief development.
- Chose artists to respond to the brief.
- Select a concept from invited artists.
- Establish and have input toward a communication plan.
- Sign-off on fabrication and installation of artwork.
- Agree unveiling and opening of artwork ceremony.

The minutes of the Subcommittee meetings will be presented to the Board. and any proposed allocation of the Board's discretionary response funding towards any project(s) will need to be approved by the Board at the beginning of the project.

10. The timeline for the Subcommittee to develop a plan for future projects in the Burwood/Pegasus ward will include a bus trip to visit sites of public artworks across Christchurch and to assess previously and newly identified possible public artwork sites within the Burwood/Pegasus ward. The Subcommittee will then produce a plan outlining sites and options to prioritise for the future, identify possible funding options and partnerships which need to be developed to achieve these outcomes. The Subcommittee's plan will then be incorporated into the Board's ongoing programme.
11. Applications were advertised and nominations sought for community representation. Details of the applications received have been **separately circulated** to members.

#### FINANCIAL IMPLICATIONS

12. Not applicable at this stage of the process.

#### Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

13. Not applicable.

#### LEGAL CONSIDERATIONS

14. A Council, or Community Board, may appoint committees, subcommittees other subordinate decision making bodies and joint committees (clause 30, Schedule 7). Council's and Community Board's also have the power to appoint or discharge any member of a committee (clause 31(1)). Such committees, etc are "*subject in all things to the control of the local authority [or read community board], and must carry out all general and special directions of the local authority given in relation to the committee or other body or the affairs of the committee or other body*" (clause 30(3)).

The minimum number of members for a "committee" is three, with a quorum being two (one of whom must be an elected member), or the quorum can be a greater number, as determined by the Community Board. At least one member of a committee must be an elected member of the Community Board, but an employee of the local authority cannot be a member (if they are acting in the course of their employment). Clause 31 also provides:

*"(3) The members of a committee or subcommittee may, but need not be, elected members of the local authority [community board], and a local authority or committee may appoint to a committee or subcommittee a person who is not a member of the local authority or committee if, in the opinion of the local authority, that person has the skills, attributes, or knowledge that will assist the work of the committee or subcommittee."*

**3. Cont'd**

Clause 26(3) is also relevant, as it provides that the Council/Community Board may appoint a member of a committee to be the chairperson of the committee, or if a chairperson is not appointed then the power of appointment may be exercised by the committee. A deputy chairperson can also be appointed to act in the absence of a chairperson (clause 26(4)). This person will preside at any meeting if the chairperson is absent from a meeting. However, if a deputy chair has not been appointed or if they are also absent then the members of the committee that are present must elect one of their number to preside at the meeting.

**Have you considered the legal implications of the issue under consideration?**

15. Yes.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

16. Yes.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

17. Yes.

**ALIGNMENT WITH STRATEGIES**

18. Strengthening Communities Strategy,  
Arts Policy and Strategy.

**Do the recommendations align with the Council's strategies?**

19. Yes.

**CONSULTATION FULFILMENT**

20. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Board members of the Burwood/Pegasus Artworks in Public Places Subcommittee:

- (a) Consider and decide on the appointment of the submitted applicants as the community representatives on the Burwood/Pegasus Artworks in Public Places Subcommittee for the period from October 2008 to May 2010.
- (b) Initially consider the Subcommittee's draft Terms of Reference and then referral to the full Burwood/Pegasus Artworks in Public Places Subcommittee for its consideration and recommendation to the Board.