



Christchurch City Council

AKAROA-WAIREWA COMMUNITY BOARD AGENDA

THURSDAY 23 OCTOBER 2008

AT 9:30 AM

IN THE BOARDROOM
AKAROA SERVICE CENTRE
78 RUE LAVAUD, AKAROA

Community Board: Stewart Miller (Chairman), Bryan Morgan (Deputy Chairman), Jane Chetwynd, Claudia Reid, Pam Richardson and Eric Ryder

Community Board Adviser
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- PART A - MATTERS REQUIRING A COUNCIL DECISION
- PART B - REPORTS FOR INFORMATION
- PART C - DELEGATED DECISIONS

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 18 SEPTEMBER 2008**

The minutes of the Board's ordinary meeting of 18 September 2008 are **attached**. (The public excluded section has been **separately circulated** to Board members).

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting (both open and public excluded sections) be confirmed.

23.10.08

**AKAROA/WAIREWA COMMUNITY BOARD
18 SEPTEMBER 2008**

**A meeting of the Akaroa-Wairewa Community Board
was held on Thursday 18 September 2008 at 9.30am**

PRESENT: Stewart Miller (Chairman), Jane Chetwynd, Bryan Morgan, Claudia Reid, Pam Richardson and Eric Ryder

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 Rod Lawrence

Mr Lawrence, the co-ordinator for the Banks Peninsula Signage Project updated the Board on the progress with the project, and tabled a list of requests for signage received to date. Mr Lawrence advised that a comprehensive report would be submitted to the October meeting of the Board.

The Board expressed its concern that the Port Levy Road would need work carried out on it, if it was intended for travellers to use that road. Signs did identify that the road was not suitable for all traffic, however visitors seemed to ignore such signs. Staff were asked to investigate whether more appropriate international signs were available to advise travellers that the road was unsuitable for a lot of vehicles.

2. CORRESPONDENCE

2.1 Wasteline Services

The Board considered a letter from Wasteline Services which questioned why in their opinion, the contract cleaning of the public toilets in Akaroa had been allowed to remain at an unacceptably low standard.

The Board **received** the correspondence from Wasteline Services and referred the matter to staff for comment.

2.2 Friends of Akaroa Museum

The Board considered a letter from the Friends of Akaroa Museum seeking support for a Reserve Management Committee to be formed for the Garden of Tane.

The Board was informed that this suggestion had arisen from the recent public meeting regarding the Stanley Park Reserve and the Garden of Tane. At that meeting it was suggested that if a reserve management committee was formed, it would assist staff in developing a management plan for the Garden of Tane.

Members felt that the two reserves had quite different needs so it would not necessarily be helpful to incorporate both reserves under the one committee. It was suggested that a "Friends" group may be more appropriate for the Garden of Tane. The Community Board Adviser agreed to discuss this issue with staff from other units to seek their opinion on the concept of forming another reserve management committee.

The Board **decided** that the letter be forwarded to staff for comment.

3. AKAROA WAIREWA SMALL PROJECTS FUND ASSESSMENT COMMITTEE MINUTES – 21 AUGUST 2008

The Board **received** the minutes of the Akaroa Wairewa Small Projects Fund Assessment Committee held on 21 August 2008.

4. BRIEFINGS

4.1 Local Roading Projects Update - David McNaughton, Asset Engineer

David McNaughton (Asset Engineer, Asset & Network Planning Unit) attended the meeting and updated the Board on local roading issues following the recent storms. He tabled photographs of the flood damage that had occurred on Banks Peninsula roads and advised that the cost to repair the damage would be in the vicinity of two million dollars. Mr McNaughton advised the Board that a 43 per cent subsidy would be forthcoming from the New Zealand Transport Agency, however this could only be claimed for structural repairs, not clearing of debris (slips) off roads.

4.2 Wainui Sewerage Scheme - Mike Sheffield, Project Engineer

The Project Engineer updated the Board on progress with the Wainui Sewerage Scheme, in particular matters of concern expressed by the owners of *The Gables* a property adjacent to the proposed site for the treatment works. He said the best course of action for the concerned property owners would be to make a submission through the resource consent process for the scheme.

Mr Sheffield also reported that the scheme now had an estimated cost of \$11.5 million, plus the cost of land purchase. The contract documents were expected to be available for tender by late October.

The Board felt that opportunities should be taken to discuss any concerns that the owners of *The Gables* may have, prior to the formal resource consent process, and that a pre-hearing meeting with the property owners may help to resolve outstanding issues.

4.3 Andrea Wild - Community Engagement Adviser

Ms Wild introduced herself to the Board and explained her role as Community Engagement Adviser.

5. COMMUNITY BOARD ADVISER'S UPDATE

The Community Board Adviser updated the Board on the following matters:

- Akaroa Boat Club - The Board was advised that the Council did not have any budgetary resources to assist with the maintenance and upgrading of the boatshed facility.
- Akaroa Croquet Club - Members were advised that Council assistance for the upkeep of the greens was not available. Council staff had suggested that the Club approach the Akaroa Bowling Club with a view to sharing facilities.

6. ELECTED MEMBERS INFORMATION EXCHANGE

Members shared information on current issues and activities, including:

- Le Race – Board members had attended a meeting with the new owners of the Le Race event, along with other interested parties.

6 Cont'd

- Christchurch – Little River Rail Trail Trust - members asked that a letter be written to the Rail Trail Trust to remind them of the process that the Council had resolved would proceed in relation to short and long term options for the final leg of the trail, and the public consultation that would take place around the two final options.
- Kerbside Collection - members questioned whether the skip sites proposed for some of the smaller bays were easily accessible, as this had not been the case in the past. The Board requested that its concerns about that accessibility be conveyed to staff.
- Beach Road – it was noted that a large number of people walked along the section of Beach Road from the Bruce Bridge southwards, where there was no formal footpath and the road was relatively narrow in places. Members asked that staff investigate the installation of some type of walkway on Beach Road, from Bruce Terrace south.
- Smith Street - staff were asked to report back to the Board on whether heavy trucks would be using Smith Street when the former junior school site was developed.
- Staff Reports - members questioned the need for report writers to attend Board meetings when a conference call was all that may be required.
- Board Members Information Exchange - staff undertook to circulate guidelines to members on what should be raised under this section of the meeting.

PART C – DELEGATED DECISIONS

7. CONFIRMATION OF MINUTES

The Board **resolved** that the minutes of the ordinary meeting held on Thursday 21 August 2008 be confirmed, subject to the following alterations:

Delete "Claudia Reid" from the list of members present at the meeting.

8. DUVAUCHELLE AGRICULTURAL AND PASTORAL AND BANKS PENINSULA PONY CLUB SUB-LEASE OF LAND

The Board considered a report seeking approval to allow the Duvauchelle Agricultural and Pastoral Association and the Banks Peninsula Pony Club, to sublease part of the land contained in their lease of a Council reserve.

The Board **resolved** to grant consent on behalf of Council, as head lessor, to the sublease of that part of the land identified in Certificate of Title 7C/1117 and 13F/801, to Keith Vogan for the purpose of grazing.

9. PROPOSED EASEMENT - L'AUBE HILL RESERVE

The Board considered a report seeking approval for the granting of an easement over a portion of L'Aube Hill Reserve identified as Lot 1 DP 73138 and Lot 4 DP 68748 currently occupied by an existing access road and electrical, telephonic and drainage services.

The Board **resolved** to approve, in accordance with the requirements of Section 48 of the Reserves Act 1977, the granting of an Easement for right of way and the conveyance of water, electric power, telephonic communications and the drainage of water and sewerage over L'Aube Hill Reserve identified as Lot 1 DP 73138 and Lot 4 DP 68748 and Pt. Res 108 (BM 289) as shown on plan WBS 304/4333, subject to the following condition:

- (a) that the consent of the Department of Conservation for the proposed easement be sought.

10. AKAROA-WAIREWA COMMUNITY BOARD - FUNDING ACCOUNTABILITY REPORT 2007/2008

A report on the outcome of funding allocations for the 2007/2008 financial year was submitted to the Board for its information.

The Board **decided** that it was not necessary to produce a series of "OnBoard" newsletters due to the availability of more appropriate avenues of publication. It was felt that one or two newsletters per year would be sufficient.

It was suggested that a news board could be placed in a suitable location in the Akaroa and Little River townships, where information on the Board's activities could be displayed. Staff were asked to investigate the feasibility of this proposal

The Board **resolved** to receive the information in the Funding Accountability report.

11. RESERVE MANAGEMENT COMMITTEES - DELEGATIONS AND TERMS OF REFERENCE

The Board considered a report on the proposed Terms of Reference and proposed Delegations to its Reserve Management Committees.

The following points were raised:

- Terms of Reference - Item 8 (1) and (2) - the word "community" should be more clearly identified
- Terms of Reference - Item 6 - an explanation of a circumstance that would entail a member "not being approved" was given to members.

The Board **resolved** to approve:

- (a) the proposed Terms of Reference for the Reserve Management Committees outlined in Attachment A in the report in the agenda.
- (b) the proposed Delegations to the Reserve Management Committees outlined in Attachment B in the report in the agenda.

12. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING

The Board considered a report regarding the allocation of funds from the Neighbourhood Week Funding.

- The Board **resolved** to approve the allocation of Neighbourhood Week funding as follows:

Group	Activity	Amount Allocated
Motukarara Community	Community Morning Tea	\$ 100.00
Kerry Little	Akaroa Beach clean up and BBQ	\$ 300.00
Akaroa Resource Collective Trust	Family Picnic Day	\$ 200.00
Wairewa Runanga	Opening of new Whare	\$ 899.00
Tracey Nixon	Duvauchelle Beach clean up and BBQ	\$ 301.00
Little River/Wairewa Promotions Group	Community morning to raise interest in Little River	\$ 200.00
	Total	\$ 2,000.00

23.10.08

13. RESOLUTION TO EXCLUDE THE PUBLIC

The Board **resolved** that the resolution to exclude the public, as set out in the agenda, be adopted.

The meeting concluded at 12:15 pm

CONFIRMED THIS 23RD DAY OF OCTOBER 2008

**STEWART MILLER
CHAIRMAN**

3. DEPUTATIONS BY APPOINTMENT
4. PRESENTATION OF PETITIONS
5. NOTICES OF MOTION
6. CORRESPONDENCE

7. RESERVE MANAGEMENT COMMITTEE MINUTES

7.1 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE MINUTES – 8 SEPTEMBER 2008

**Meeting of the Duvauchelle Reserves Management Committee
Held at the Duvauchelle Hall Monday September 8th 2008 at 7.30 p.m.**

Welcome:

President Sam Farr welcomed members to the meeting, also visitor Bruce Thomson, from Christchurch City Council.

Present:

Sam Farr, Rex and Sally Hart, Marye Miller, Mike Rooney, John Evans, Geoff Carter and Jaque McAndrew

Apologies Dawn Turner

Motion: That the apologies be accepted

Moved: Dawn **Seconded:** John Carried

Motion:

That the Minutes of the previous meeting having been circulated be taken as read be passed as a true and correct record of the previous meeting. Jean Turners name be added to the apologies.

Moved: John **Seconded:** Geoff Carried

Matters arising:

- 1 Craig Allsop put in quote to drain sites.
- 2 The parked cars have been moved from in front of the hall

Discussion

Re payment for Craig. Instead of being paid in increments Marye to contact Craig to forward an invoice for full amount and will be paid up front.

Moved: Mike **Seconded:** John

Financial Report

There was no financial report as Dawn was overseas. To be carried over to October meeting.

\$90.00 of petrol vouchers were purchased to send to unsuccessful job applicants who came from Christchurch for an interview.

Moved: Mike **Seconded:** Geoff

Correspondence**Inward**

Several Letters for Caretaker Vacancy
Parekura family requesting to build decking.
Kevin Jory requesting to erect temporary windbreak A & L Turnbull requesting to go on waiting list. Would like site near Luxcombes...
Kim Wilson re purchase of Sam's caravan.

Outward

Minutes to Members and CCC
Julie White allowing windbreak.
Several letters to unsuccessful job applicants.
Petrol vouchers to Rob and Jenny Williams who with drew application after interview.

Motion:

That in Inward correspondence be Accepted and outward approved

Moved: Marye **Seconded:** Jaque Carried



Correspondence Discussion.

1 Parekura and Jory plans approved as long as per plan.

Moved: Geoff **Seconded:** John

2 Kim Wilson to be contacted that the committee have not had a letter relinquishing permanent site from Sam Farr.

Caretakers Report

1 The 5 year electrical safety check ordered by the Ministry of Economic Development was held recently. Several faults were found. Banks Peninsula Electrical has been contacted to fix these problems.

2 The hall carpet needs cleaning. To be held off until after the general election.

Health and safety report

1 Ablutions block ramps. Still to have contact from contractor. John to follow this up.

2 Suggested safety chain bar on mower. Design in progress.

3 Need for a health and safety record book for playground.

General Business

1 Caretakers House report.

We are going to need resource consent. Site plan elevations to be sent to planning committee. Geoff to arrange this.

Prices for heat pumps are still to come in.

Construction will take approx 14-16 weeks. Probably begin in March 2009. Payments to be made in progressive instalments.

Christchurch City council to provide bridging finance for the project. Hopefully with Christmas camp fees we will not need to up lift monies.

Geoff asked Bruce Thomson for a written confirmation of the assistance the City Council are able to give us.

Motion:

That we take up a contract with versatile to go ahead with residence for caretaker.

Moved: Geoff **Seconded:** John

2 Legal services within the CCC are able to assist with changes to our Policies and Rules. There will be a charge to the committee.

3 Ken and Kay Bramley have been offered the position of caretakers. They have accepted subject to seeing a contract.

Bruce Thomson is working hard on the contract but reported that there are some difficulties as this situation is outside of normal city council processes.

4 John suggested we purchase a cell phone for the caretakers so they can forward the camp phone when they are not at the camp.

5 Sam congratulated Dawn for the letter that was posted out to campers after the walk about.

6 The tow bar that is sticking out is temporary. Sally said they are waiting to get another site.

7 Mike invited the committee to a spit roast to be put on by some of the campers in honour of Rex and Sally on the 20th September.

Meeting closed at 8.45pm.

Next Meeting 7.30pm. Monday October 13th 2008

AT THE DUVAUCHELLE HOTEL

STAFF RECOMMENDATION

That the Board receive the minutes of the Duvauchelle Reserves Management Committee meeting held on 8 September 2008.

8. AKAROA MUSEUM ADVISORY COMMITTEE - 25 SEPTEMBER 2008

General Manager responsible:	Michael Aitken
Officer responsible:	Lynda Wallace, Museum Director
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Museum Advisory Committee meeting held on Thursday 25 September 2008.

The meeting was attended by Committee members Stewart Miller, Pam Richardson, Elizabeth Haylock, Jane Chetwynd, and Victoria Andrews

Also in attendance was Lynda Wallace (Museum Director).

1. APOLOGIES

An apology was received and accepted from Meri Robinson.

2. MINUTES OF PREVIOUS MEETING

The committee **resolved** that the report of the meeting held on 3 July 2008 be received.

3. MUSEUM DIRECTOR'S UPDATE

The Museum Director updated the Committee on the following items:

- Visitor numbers
- Exhibitions - the Frank Worsley Story and Quirky Collections

Staff had received very positive feedback regarding the Frank Worsley Exhibition. The Museum Director wished to acknowledge the Friends of the Akaroa Museum and the Akaroa and Bays Lions Club for their financial contribution towards this exhibition. Further information has also come forward due to this exhibition, including the fact that Frank Worsley had also attended French Farm School.

It is intended to develop a "Worsley Trail" brochure so the public can visit other places of interest in relation to Frank Worsley, around Akaroa.

It was suggested that the Museum Director investigate with staff the possibility and the cost of printing of the "Worsley Trail" brochure through Council's Marketing Unit.

The Committee expressed some disappointment that there was not a media release from the Council regarding the opening of the exhibition. The Museum Director explained that all media releases are handled by the Art Gallery Unit's Communications Adviser.

The Committee **recommended** that staff be requested to include important exhibitions and activities relating to the Museum in media releases.

The Museum Director informed members that the Quirky Collection exhibition has been very popular and another one will be held next year.

- Collections

Temporary storage will be required during the building of the new storage area and a team of volunteers will be required to assist with the moving of items. The Museum Director said she was presently investigating obtaining suitable containers for this project.

3 Cont'd

- Storage Building

The Museum Director updated the Committee on the storage building project. It is hoped that construction will commence February 2009 and be completed by the end of June 2009.

- Events held recently at the Museum
- Loan of the "Kataore" mere from the Auckland Museum

The Museum Director informed the committee that this item was progressing.

The Committee **recommended** that the gazettal of the Takapuneke Reserve be officially marked on a significant date, and asked that staff comment on this suggestion.

- Fire Sprinkler System

The Museum Director updated the committee on the issue of the installation of a fire sprinkler system and explained the various designs which range from \$100,000 to \$200,000, depending on whether a storage tank and auxiliary pump are required. Funding for the system will be placed in the LTCCP.

The committee discussed concerns about the fire sprinkler not being installed as part of the new project. Members suggested various options including the Friends raising the funds for associated costs. It was left to the Museum Director to raise this issue at the next Project Team meeting.

4. FRIENDS OF AKAROA MUSEUM - PRESIDENT'S REPORT

Ms Chetwynd updated the Committee on the following items:

- Contribution to Exhibitions
- Oral History

An application for funding has been lodged to cover the costs of equipment to record directly on to digital format. A booklet will also be available with each recording.

- Gardening and Maintenance

A contract with a local gardener has been set up for ongoing maintenance of the grounds. The committee was advised that a contractor from Christchurch would now be mowing the Museum grounds instead of a local contractor.

- Garden of Tane

Following a public meeting it was clear that urgent management of the Garden was required and the Friends had approached the Akaroa Wairewa Community Board to request a Reserve Management Committee be set up to assist Council staff in developing the management plan.

Staff informed the Committee that the Akaroa Wairewa Community Board felt that perhaps another reserve management committee may not be required, but that a "Friends" group could be set up. Further investigation was being carried out by staff regarding the forming of additional reserve management committees particularly in the same area.

- Fund Raising

The Friends will be organising a stall as part of the French Festival.

- Annual General Meeting

The Friends AGM will be held on Friday 26 September.

5. COMMITTEE MEMBERS' EXCHANGE OF INFORMATION

- Historic Area Profile

It was agreed that a day be arranged to raise the profile of the Historic Area. It was also agreed that the oral history project could be incorporated at the same time. Ms Haylock informed members that once it was decided how the oral history project would be presented, then the profile of the project would occur.

- Heritage Week

It was suggested that an application be made to the LTCCP for funding to assist with the publication of a book to be launched during Heritage Week 2010.

- Le Race

It was suggested that an exhibition may be suitable to hold in conjunction with Le Race sometime in the future. It was pointed out that a trophy from the first cycle race to Akaroa that was ever held, was stored at the Museum. The Museum Director said she was happy to look into such an exhibition, in 2010, but the exhibition programme for next March (2009) has already been set.

6. NEXT MEETING

The next meeting will be held at 10 am on Thursday 27 November 2008 at the Akaroa Service Centre.

The meeting closed at 11:32 am.

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Museum Advisory Committee meeting held on 25 September 2008.

9. **AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE - 8 SEPTEMBER 2008**

General Manager responsible:	Peter Mitchell, Regulation & Democracy Services
Officer responsible:	Kent Wilson, Planner, Environmental Policy and Approvals Unit
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Design & Appearance Advisory Committee meeting held on Monday 8 September 2008.

The meeting was attended by Committee members Stewart Miller, Eric Ryder, Victoria Andrews, Lynda Wallace, John Davey and Peter Beaven.

Also in attendance was David Margetts from the Historic Places Trust.

1. APOLOGIES

Stewart Miller assumed the chair for this meeting.

Mr Miller welcomed Committee Member Peter Beaven to his first meeting of the Committee.

2. REPORT OF PREVIOUS MEETING

The Committee **received** the report of the meeting held on 12 May 2008, subject to the following amendment:

Item 2 - Appointment of Chairman - delete "Millar" and insert "Miller".

3. COMMUNITY BOARD ADVISER'S UPDATE**3.1 Standing Orders**

It was explained to members that an explanation of relevant Standing Orders would be placed in the Terms of Reference once finalised.

Staff were asked to seek legal advice on whether Committee Member Stewart Miller would disqualify himself for selection to a Resource Consent Hearing Panel if he sat on this Committee when it was considering plans which would later be the subject of a resource consent process.

3.2 Signage in Akaroa

This item to be circulated separately to committee members.

4. PLANS TO CONSIDER**4.1 New Dwelling - Mr and Mrs John Ryder, 91 Beach Road**

Mr Kerry Mason, architect for Mr and Mrs Ryder, addressed the meeting. He spoke to the plans and pointed out some specific elements.

- the garage and carpark level is beneath the existing site. This could be lowered further to reduce the overall building height, if necessary.
- It was intended to paint the plaster blockwork base white
- site coverage is 35.68%

Mr Mason said he would have no problem with the first floor being timber to soften the visual look.

4 Cont'd

Members discussed the following points of concern:

- no visual relationship to historic buildings nearby, ie Akaroa Boat Shed and Oinako Lodge
- does not comply with the Akaroa Design Guidelines
- the “bulky” appearance of the proposed building for its location and site.

It was suggested that Committee Member Peter Beaven liaise with Council's Planner on the matters raised and contact Mr Mason with their suggestions.

Mr Mason was thanked for attending and left the meeting.

4.2 **Bridge and Garage - Westpark Estates Ltd. - Lot 2, 92 Beach Road**

Mr Brian Gillman addressed the meeting. Mr Gillman spoke on the application to erect a bridge and garage on Lot 2 of a subdivision of 91 Beach Road. He said the Committee had viewed this application at its September 2007 meeting and that he had complied with the comments made at that time, regarding the shape of the windows and the detailing on the bridge. The original design for the bridge did not comply with the Building Act.

The Committee touched on the issue of the esplanade reserve for this development however staff advised that the consideration of an esplanade reserve was outside the brief of this committee.

Committee members raised concerns regarding the visual impact on the historic area and felt a bridge over the stream would alter the character of the area. Mr Margetts of Historic Places Trust said the Trust would not support a private owner putting a bridge across a public stream.

Concern was also expressed on the colour and design of the balustrades of the bridge.

Members questioned whether Environment Canterbury (Ecan), when approving the resource consent, was aware that this bridge would be constructed within the Historic area. Staff were asked to investigate with Ecan whether the Council should have been consulted over the application to place a bridge across the stream.

Mr Gillman advised that his legal access at the present time was from Beach Road but he felt the entrance was a traffic safety issue, particularly when backing a trailer, as it was near the main Beach Road bridge.

Mr Gillman was thanked for attending and left the meeting.

The majority of members did not support the bridge being constructed over the stream in the Historic Area and so were unable to offer advice on the design of the bridge as they could not envisage any design that would be appropriate for the surroundings.

The committee expressed a desire for the application to erect the bridge to be as a notified resource consent application.

4.3 **Alteration to Dwelling - Ms J. Martin, 70 Rue Balguerie**

Sharyn Brown, Planner, and Sir Miles Warren on behalf of the applicant, addressed the meeting, explaining the proposal for 70 Rue Balguerie. The Planner advised that the Historic Places Trust supported the application with moderate changes, notably the setting back of the end walls from behind the existing cover boards and the redesign of the end window so that the opening lights are square. Councils Heritage Planner was also happy with these proposed changes.

Although it was proposed for the exterior to be in Hardiflex with battens, members felt that weatherboard would be more appropriate to keep in character with the rest of the dwelling.

4 Cont'd

However, it was pointed out that this was an addition to the building and should be seen as such. It was suggested the face of the new addition could be weatherboard and the back be corrugated iron/weatherboards.

Discussion also took place on the window size as members preferred that they be square rather than rectangle.

Sir Miles was thanked for attending and left the meeting.

4.4 Alteration to Dwelling - Heartland Centre, 29 Rue Lavaud

Kent Wilson, Planner addressed the meeting and explained to the committee the history of the Heartland Centre and the building it presently occupies. He said the proposal for the new centre at 29 Rue Lavaud is very minor.

Members had no concerns regarding this application but made the following comments:

- balustrade should be a neutral colour - grey or green
- balustrade should be vertical rods (rather than an industrial look)
- width of steps to the veranda could be wider.

4.5 Proposed Bus Shelter - Place de la Poste

The Committee viewed a proposal for a bus shelter to be erected in Place de la Poste. It was pointed out that with the bus stop situated outside the Akaroa Service Centre and Information Centre the public used the entrance foyer to wait for the bus, therefore blocking the access to the building. This created health and safety issues. Staff had also suggested that limited advertising space could be made available within the bus shelter.

Mr Beaven tabled a sketch he had designed, prior to the meeting. He said the bus shelter should be constructed of timber to be more in keeping with Akaroa, rather than the design of the general bus shelters seen in Christchurch urban areas. It was pointed out by staff that that open shelters such as glass were preferred for personal safety reasons.

Members were not in favour of any advertising being placed on the shelter, however a map of the town identifying areas of interest and information would be acceptable.

The committee questioned the siting of the shelter and it was agreed that two members of the committee should view the area and make suggestions on the best location for a shelter.

4.1 New Dwelling - Mr and Mrs John Ryder, 91 Beach Road - continued

Members discussed this application and made the following comments:

- would like to see it comply with the 7 metre height restriction
- landscape plan be incorporated, due to concerns that the vegetation could be removed from the road reserve in the future.

The committee agreed that Mr Beaven discuss the landscape issue with Mr Mason.

5. COMMITTEE MEMBERS EXCHANGE OF INFORMATION

5.1 Akaroa Historic Area Seminar - 23 September 2008

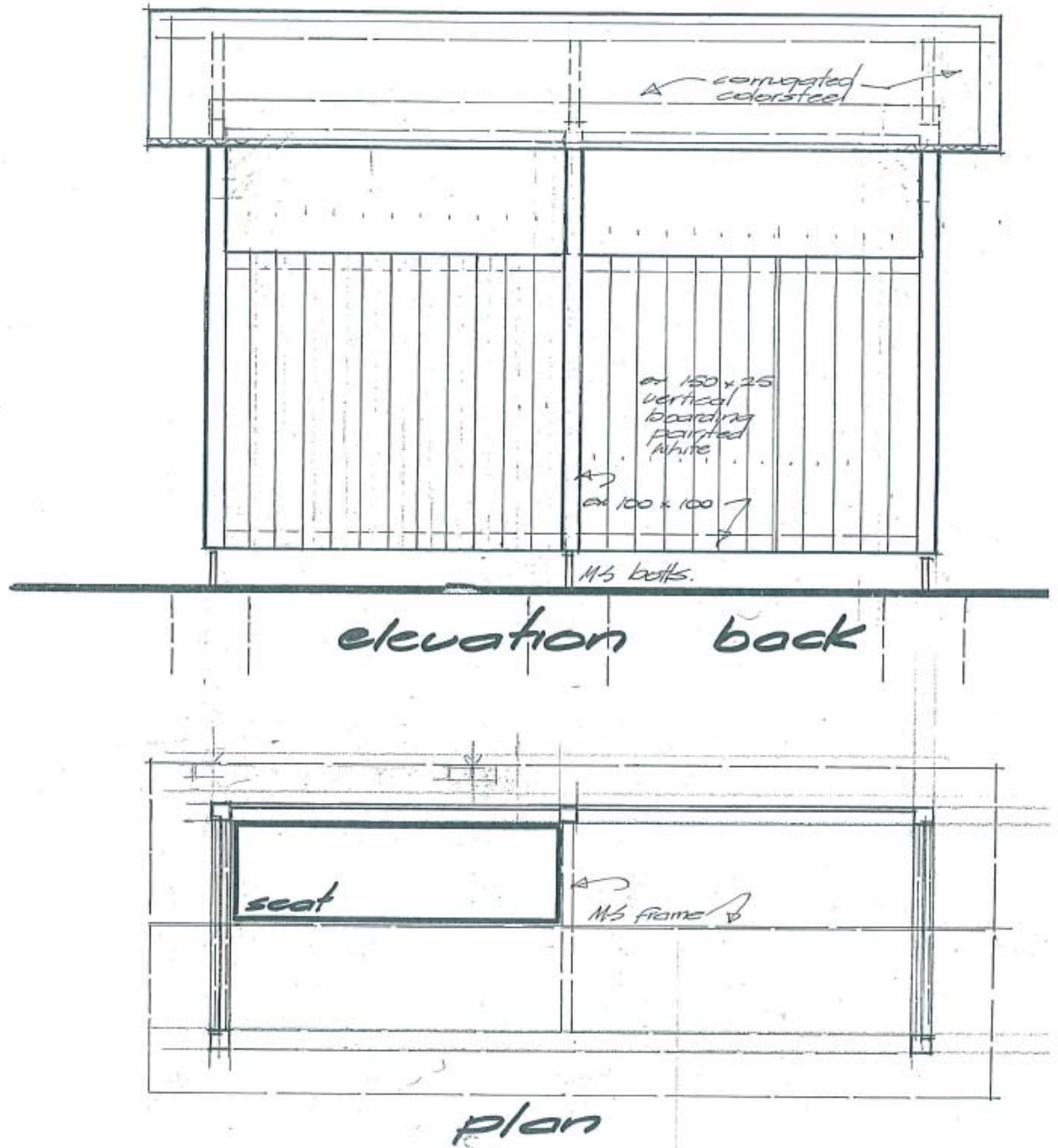
Members were reminded of the upcoming Seminar.

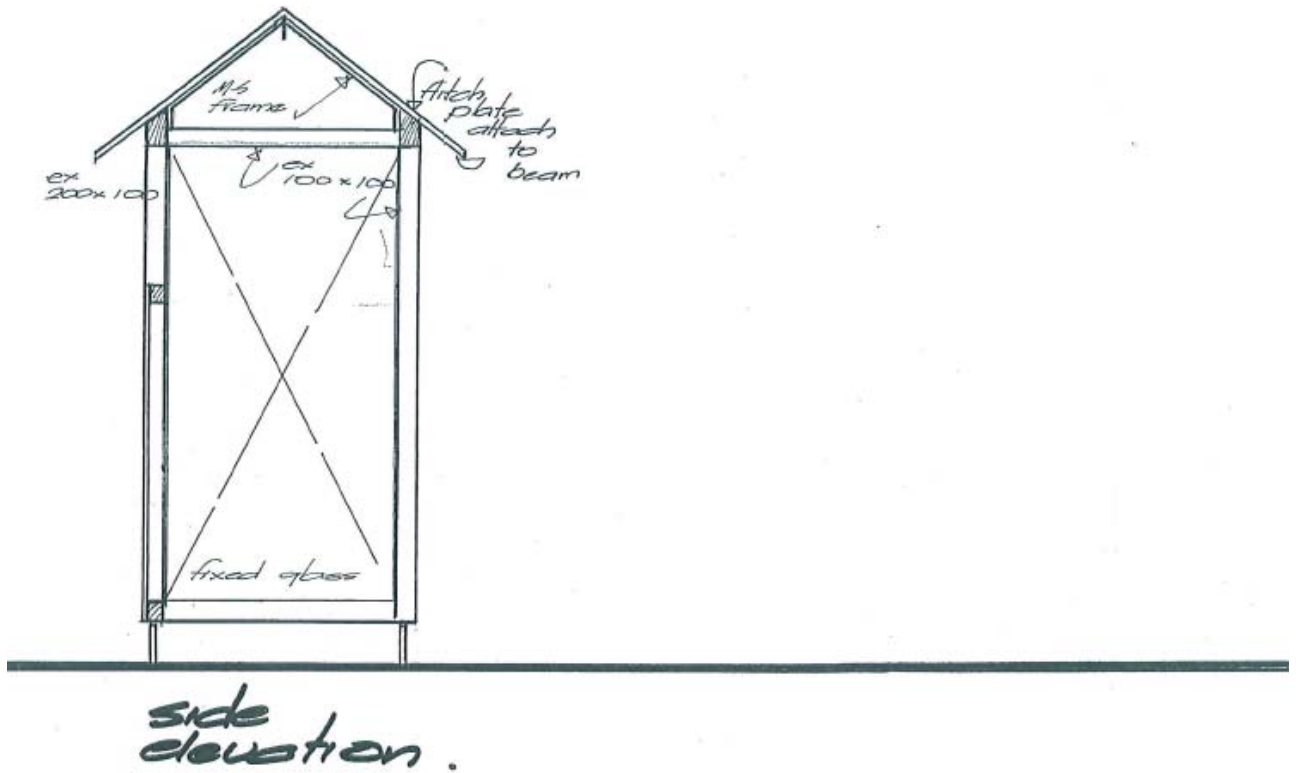
5.2 Workshop - Terms of Reference

Ms Andrews asked that a workshop be held following the Community Board's update on the Terms of Reference

The meeting closed at 12:20 pm.

Suggested Design for Bus Shelter - Place de la Poste





Bus Shelter Akaroa.

scale 1-20

drawn by Peter Beaven
for the AKAROA CIVIC TRUST.

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on 8 September 2008.

10. RESERVE MANAGEMENT COMMITTEES MEMBERSHIP APPROVAL

General Manager responsible:	General Manager Regulation & Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Community Board to consider and approve the members (as elected or appointed) to the Reserve Management Committees (RMC's) at the Triennial Election meeting.

EXECUTIVE SUMMARY

2. The following RMC's are subcommittees of the Akaroa-Wairewa Community Board:

Ataahua Reserve Management Committee
 Awa-iti Reserve Management Committee
 Duvauchelle Reserve Management Committee
 Le Bons Bay Reserve Management Committee
 Little Akaloa Reserve Management Committee
 Okains Bay Reserve Management Committee
 Pigeon Bay Reserve Management Committee
 Robinsons Bay Reserve Management Committee
 Stanley Park Reserve Management Committee

3. The Board has now approved Terms of Reference for the RMC's which include the following clause:

APPROVAL OF MEMBERSHIP

The names of persons elected or recommended for appointment to a Committee must be submitted to the relevant Community Board for approval within one week of the public meeting at which the election was conducted.

The names of persons co-opted by the Committee throughout the three year term must be submitted to the relevant Community Board for approval within one week of the person agreeing to accept appointment to the Committee.

In the event of any member(s) not being approved by the Community Board, the matter will be referred back to the Committee with an explanation of the reason for the Board's decision and a request for a further nomination(s).

Should the Community Board be dissatisfied by the further nomination(s) made, the Board may appoint to any Committee any person who in the opinion of the Board has knowledge or qualities that will assist the work of the Committee.

4. The Terms of Reference state that the names of persons must be submitted for approval within one week of the public meeting at which the election was conducted. That has not occurred in this triennial term as the Terms of Reference were only ratified by the Community Board at its September meeting.
5. The names of the persons elected or appointed at the triennial election meeting are now presented for the Board's consideration and approval, or in the event that the Board does not approve a particular member(s), referral back to the relevant Committee.

FINANCIAL IMPLICATIONS

6. There are no financial implications.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

7. Not applicable.

LEGAL CONSIDERATIONS

8. Clause 31 (1) of Schedule 7 of the Local Government Act 2004 states:

“A local authority may appoint or discharge any member of a committee or subcommittee.”

The RMC’s are subcommittees of the Community Board (local authority).

9. As noted in Paragraph 3 of this report, the Community Board has duly approved the Terms of Reference for the Reserve Management Committees, which include provision for the Board to approve, or not approve, members of the Committees.

Have you considered the legal implications of the issue under consideration?

10. Yes, as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

11. Not applicable.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council’s strategies?

12. Aligns with:

A Well-Governed City: Our values and ideas are reflected in the actions of our decision-makers. Our decision-makers manage public funds responsibly, respond to current needs and plan for the future

Strong Communities: Promote participation in democratic processes

CONSULTATION FULFILMENT

13. Consultation is not required.

STAFF RECOMMENDATION

It is recommended that the Community Board consider the following persons for membership of the Reserve Management Committees:

- | | | |
|--|--|--|
| (a) Ataahua Reserve Management Committee | <ul style="list-style-type: none"> - Tim Pavey - Kim Neal - Christopher Gray - Denis de Pass - Marie Neal | <ul style="list-style-type: none"> - Karen de Pass - Paula Edwards - Nicky Pavey - Dave Kearns |
| (b) Awa-iti Reserve Management Committee | <ul style="list-style-type: none"> - Geoff Ettrick - Jonathan Palmer - Graeme Young - Jo Stuart - Bob Cole | <ul style="list-style-type: none"> - George Piper - Liz Thearle - Simon Fowler - Russell Turpin - Sheryl Stanbury |
| (c) Duvauchelle Reserve Management Committee | <ul style="list-style-type: none"> - Sam Farr - Jacque McAndrew - Marye Miller - Mike Rooney | <ul style="list-style-type: none"> - Dawn Turner - Geoff Carter - Jean Turner - John Evans |
| (d) Le Bons Bay Reserve Management Committee | <ul style="list-style-type: none"> - Jo Rolley - Andrew Dalglish - Laurie Inwood - Jenny Inwood | <ul style="list-style-type: none"> - Tony Rodgers - Siene de Vries - Ross Ten Hove - Bruce Nicholl |
| (e) Little Akaloa Reserve Management Committee | <ul style="list-style-type: none"> - Gavin Marshall - Russell Brown - Alison Crow - Owen Dew - Ivan Crow | <ul style="list-style-type: none"> - Des Frankish - Jill Waghorn - Robin Waghorn - Rowan Waghorn - Don Sherriff |
| (f) Okains Bay Reserve Management Committee | <ul style="list-style-type: none"> - Richard Boleyn - Sharon Henderson - Richie O'Malley - Peter Thelning - Bob Boughton - Gillian Thacker | <ul style="list-style-type: none"> - Klaus Rexer - Derek Cox - Judy Thacker - John Thacker - Peter Ramsden |
| (g) Pigeon Bay Reserve Management Committee | <ul style="list-style-type: none"> - Brenda Graham - Sylvia McAslan - Megan Wiseman | <ul style="list-style-type: none"> - Arthur Fox - Jocelyn Fox |
| (h) Robinsons Bay Reserve Management Committee | <ul style="list-style-type: none"> - Raywyn Stronach - Sue Lovett - Marian Wilson | <ul style="list-style-type: none"> - Pippa Foley - Richard Lovett - Paddy Stronach |
| (i) Stanley Park Reserve Management Committee | <ul style="list-style-type: none"> - Rod Naish - Kit Grigg - Elizabeth Haylock - Enid Gillanders | <ul style="list-style-type: none"> - Maxine Marron - Laurie Richards - Peter Haylock |

11. STANLEY PARK CLASSIFICATION

General Manager responsible:	City Environment Group General Manager, Jane Parfitt; DDI 941- 8608
Officer responsible:	Terry Howes, Asset & Network Planning Manager
Author:	Delia Walker, Recreation Planner

PURPOSE OF REPORT

This report is submitted for the Board to consider in two parts:

1. Seeking recommendations from the Board to the Council on the following:
 - (a) that the Council resolve to classify, pursuant to Section 16(2A) of the Reserves Act 1977, that parcel of land identified in this report as Lot 13 on Deposited Plan 34118, currently vested in Christchurch City Council as utility reserve but not currently classified under the Reserves Act 1977 be classified as recreation reserve; and
 - (b) that the Council resolve to classify, pursuant to Section 16(2A) of the Reserves Act 1977, that parcel of land identified in this report as Lot 16 on Deposited Plan 34118, currently vested in the Christchurch City Council as recreation reserve, but not formally classified under the Reserves Act 1977 be classified as recreation reserve; and
 - (c) that the Council resolve to classify, pursuant to Section 16(2A) of the Reserves Act 1977, that parcel of land identified in this report as Lot 10 on Deposited Plan 44882, currently vested in the Christchurch City Council as recreation reserve, but not formally classified under the Reserves Act 1977 be classified as recreation reserve; and
 - (d) that the Council resolve to classify, pursuant to Section 16(2A) of the Reserves Act 1977, that parcel of land identified in this report as Lot 8 on Deposited Plan 44882, currently vested in the Christchurch City Council as recreation reserve, but not formally classified under the Reserves Act 1977 be classified as recreation reserve.
2. Seeking a resolution from the Board under delegated authority to:
 - (a) declare, pursuant to Section 14(1) of the Reserves Act 1977, that land parcel identified in this report as RS 41483, not currently held as reserve, be a reserve held for recreation purposes; and
 - (b) declare, pursuant to Section 14(1) of the Reserves Act 1977, that land parcel identified in this report as Lot 2 on Deposited Plan 344385, not currently held as reserve be a reserve held for recreation purposes; and

EXECUTIVE SUMMARY

3. Stanley Park occupies just over six hectares of land on the central spur of Akaroa and is used primarily for recreation purposes. Certain parcels of land, which abut Stanley Park, are either vested in the Council for no particular purpose and therefore are not subject to the Reserves Act 1977, or are vested as reserve under the Reserves Act 1977 but have not been formally classified as required by that Act.
4. Council officers wish to proceed to prepare a management plan for Stanley Park under Section 41 of the Reserves Act 1977. However, the draft management plan cannot be publicly advertised for consultation until all the land parcels concerned are formally vested as reserve and classified under the Reserves Act 1977. It is therefore desired to seek Councils confirmation to declare or classify the parcels of land described in 4 below as recreation reserve, as this classification best reflects the status and values of these parcels of land.
5. The parcels of land concerned are as follows:
 - (a) 0.0249 hectare being RS 41483, shown as Schedule A on the attached map. This land parcel was formerly legal road (Rue Charbonnier) which has been stopped, but which has not been formally declared to be reserve under the Reserves Act 1977.

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- (b) 0.1431 hectare being Lot 2 on Deposited Plan 344385, shown as Schedule B on the attached map. This land parcel is part of Stanley Park and is vested in Christchurch City Council for no particular purpose. It has not been formally declared a reserve under the Reserves Act 1977.
- (c) 0.0383 hectare being Lot 13 DP 34118, shown as Schedule C on the attached map. This land parcel is currently vested in Christchurch City Council as utility reserve, however it still remains to be formally classified under the Reserves Act 1977. The primary existing use of this parcel is for recreation purposes.
- (d) 0.0873 hectare being Lot 16 on Deposited Plan 34118, shown as Schedule D on the attached map. This land parcel is currently vested in the Christchurch City Council as recreation reserve, however still remains to be formally classified under the Reserves Act 1977.
- (e) 0.0967 hectare being Lot 10 on Deposited Plan 44882, shown as Schedule E on the attached map. This land parcel is currently vested in the Christchurch City Council as recreation reserve, however still remains to be formally classified under the Reserves Act 1977.
- (f) 0.0143 hectare being Lot 8 on Deposited Plan 44882, shown as Schedule F on the attached map. This land parcel is currently vested in the Christchurch City Council as recreation reserve, however still remains to be formally classified under the Reserves Act 1977.

FINANCIAL CONSIDERATIONS

- 6. There are no significant costs associated with the recommendations of this report. All costs that will be incurred have been budgeted for.

LEGAL CONSIDERATIONS

- 7. Section 14 of the Reserves Act 1977 authorises the Council to declare any land vested in it as reserve and provides as follows:

“14 Local authority may declare land vested in it to be a reserve

(1) Subject to this section, any local authority may by resolution declare any land vested in it to be a reserve within the meaning of this Act subject to any conditions specified in the resolution, to be held for any of the purposes specified in Sections 17 to 23 of this Act.

(2) No such resolution shall be passed before the expiration of one month after notice of intention to pass the same and calling for objections thereto in writing has been published in one or more newspapers circulating in its district, and until it has considered all such objections received within that period:

[Provided that such a notice of intention shall not be necessary where a district plan makes provision for the use of the land as a reserve or the land is designated as a proposed reserve under an operative district plan under the Resource Management Act 1991.]

(3) A copy of the resolution shall be forwarded to the Commissioner for transmission to the Minister, together with all objections (if any) received as aforesaid and the comments of the local authority thereon.

(4) The Minister shall consider the resolution and such objections (if any) as have been received by the local authority and the comments of the local authority thereon, and shall then in his discretion either cause the resolution to be gazetted or refuse to do so.

(5) No resolution under this section shall have any force or effect until it is gazetted as aforesaid.”

- 8. The requirements of Section 14(2) of the Reserves Act 1977 have been complied with and no objections received.

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9. Section 16(2A) of the Reserves Act 1977 authorises that Council to classify any reserve of the type referred to in that section as follows:
- “16 Classification of reserves**
(2A) *Notwithstanding subsection (1) of this section, where any reserve was—*
- (a) *Vested in a local authority which did not derive its title to the land from the Crown; or*
 - (b) *Created under Section 17 of the Land Laws Amendment Act 1920; or*
 - (c) *Created under Section 16 of the Land Act 1924; or*
 - (d) *Created under Section 13 of the Land Subdivision in Counties Act 1946; or*
 - (e) *Purchased out of money paid out of the Land for Settlements Account in accordance with Section 14(2) of the Land Subdivision in Counties Act 1946; or*
 - (f) *Created under Part 20 of the Local Government Act 1974; or*
 - [(g) *Created under Part 10 of the Resource Management Act 1991—] and is or remains vested in a local authority, that local authority shall, by resolution, classify the reserve according to its principal or primary purpose, as defined in Sections 17 to 23 of this Act.”*
- (4) *Before classifying any reserve under subsection (1) of this section, the minister shall give public notice in accordance with Section 119 of this Act specifying the classification proposed, and shall give full consideration in accordance with Section 120 of this Act to all objections against and submissions in relation to the proposal received pursuant to the said Section 120.*
- (5) *Notwithstanding subsection (4) of this section, no such public notice shall be necessary where—*
- (a) *The classification proposed for any reserve is substantially the same as the purpose for which the reserve was held and administered immediately before the commencement of this Act; or*
 - [[(b) *The intended use of the land is in conformity with the relevant operative district plan under the Resource Management Act 1991]]; or*
 - (c) *The classification proposed is a condition subject to which the land was acquired for reserve purposes*
10. The requirements of Section 16(4) of the Reserves Act 1977 have been complied with and no objections received.
11. Section 17(1) of the Reserves Act 1977 defines recreation reserves as lands held *“for the purpose of providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities, including recreational tracks in the countryside”*.
12. Clause 32 of Schedule 7 of the Local Government Act 2002 expressly permits local authorities *“for the purposes of efficiency and effectiveness in the conduct of the local authorities business”* to *“delegate to a committee, or other subordinate decision-making body, community board, or member or officer of the local authority any of its responsibilities, duties or powers except those specified in that clause.*
13. Pursuant to clause 32 of Schedule 7 of the Local Government Act 2002 the Council has delegated to Community Boards the power, to exercise within their communities (as defined in the Local Government Act 2002), to declare land to be reserve under Section 14 of the Reserves Act 1977.
14. The Council has not delegated to Community Boards the power to classify existing reserve land under Section 16 of the Reserves Act 1977, and accordingly Community Boards can only recommend to the Council that this occurs.
15. Once a land parcel has been declared to be reserve under Section 14 of the Reserves Act 1977 it is by Section 16(2) deemed to be classified and therefore does not need to be the subject of a separate classification process.

STAFF RECOMMENDATION

It is recommended that:

1. The Community Board recommend to the Council that it resolve:
 - (a) That pursuant to Section 16(2A) of the Reserves Act 1977 the land described in Schedule C below be classified under Section 17 of the Reserves Act 1977 as recreation reserve.
 - (b) That pursuant to section 16(2A) of the Reserves Act 1977 the land described in Schedule D below be classified under Section 17 of the Reserves Act 1977 as recreation reserve.
 - (c) That pursuant to Section 16(2A) of the Reserves Act 1977 the land described in Schedule E below be classified under Section 17 of the Reserves Act 1977 as recreation reserve.
 - (d) That pursuant to Section 16(2A) of the Reserves Act 1977 the land described in Schedule F below be classified under Section 17 of the Reserves Act 1977 as recreation reserve.

2. The Community Board resolves under delegated authority:
 - (a) That pursuant to Section 14 of the Reserves Act 1977 the land described in Schedule A below be declared to be a reserve for recreation purposes.
 - (b) That pursuant to Section 14 of the Reserves Act 1977 the land described in Schedule B below be declared to be a reserve for recreation purposes.

Schedule	Legal Description	Area	Title	Held As	Recommendation	Public Notification
A	RS 41483	0.0249ha	No title	Vested in Christchurch City Council for no particular purpose	Declare to be recreation reserve	Yes
B	Lot 2 DP 344385	0.1431ha	182181	Vested in Christchurch City Council as fee simple for no particular purpose	Declare to be recreation reserve	Yes
C	Lot 13 DP 34118	0.0383 ha	CB13F/1088	Vested in Christchurch City Council as utility reserve	Classify as recreation reserve	Yes
D	Lot 16 DP 34118	0.0873ha	CB13F/1089	Vested in Christchurch City Council as recreation reserve	Classify as recreation reserve	Not required
E	Lot 10 DP 44882	0.0967ha	No title	Vested in Christchurch City Council as recreation reserve	Classify as recreation reserve	Not required
F	Lot 8 DP 44882	0.0143ha	No title	Vested in Christchurch City Council as recreation reserve	Classify as recreation reserve	Not required

BACKGROUND

Stanley Park

16. Stanley Park is used primarily as a passive recreational area, noted for its rural open character. There is a mixture of open space and wooded areas with a network of walking tracks that provide access for local residents to/from the township, and for local residents and visitors to the park to enjoy the environment and magnificent views. Sited on the park is a fire siren. Stanley Park occupies a special site overlooking the Akaroa Harbour.
17. Background to recommendations are as follows:
- (a) (i) RS 41483 (0.0249ha) was previously legal road, now stopped, and is currently held by the Christchurch City Council as fee simple without a specified purpose being recorded. This area is primarily used for recreational purposes as part of a walkway between Watson Street and Penlington Place and was part of the former Rue Charbonnier. This section of road has been formally stopped, but has not been declared reserve.
 - (ii) *A Community Board resolution under Section 14 of the Reserves Act 1977 is required to declare RS 41483 a recreation reserve under Section 17 of the Reserves Act 1977. It is therefore recommended RS 41483 be declared to be a reserve for recreation purposes.*
 - (b) (i) Lot 2 on Deposited Plan 344385 (0.1431ha) is currently held by the Christchurch City Council as fee simple without a specific purpose being recorded. This area is primarily used for recreation purposes. Previously this land was part of Lot 1 on Deposited Plan 2869 (Stanley Park). In March 2005 it was divided into a separate land parcel.
 - (ii) *A Community Board resolution under Section 14 of the Reserves Act 1977 is required to declare Lot 2 on Deposited Plan 344385 a recreation reserve under Section 17 of the Reserves Act 1977. It is therefore recommended Lot 2 on Deposited Plan 344385 be declared a reserve for recreation purposes.*
 - (c) (i) Lot 13 on Deposited Plan 34118 (0.0383ha) is currently held by the Christchurch City Council as utility reserve but has not been formally classified under the Reserves Act 1977. Although there are utility services situated under this small area of reserve, in the context of managing the reserve the primary purpose is for recreation purposes, and therefore should be classified as such.
 - (ii) *To comply with the requirements of Section 16(2A) of the Reserves Act 1977 a Council resolution is required to classify Lot 13 on Deposited Plan 34118 under Section 17 of the Reserves Act 1977. Accordingly, it is recommended that Lot 13 on Deposited Plan 34118 be classified as recreation reserve.*
 - (d) (i) Lot 16 on Deposited Plan 34118 (0.0873ha) is currently held by the Christchurch City Council as recreation reserve but has not been formally classified under the Reserves Act 1977. The primary existing use of this land parcel is for recreation purposes being utilised as part of the walkway between Watson Street and Penlington Place.
 - (ii) *To comply with Section 16 (2A) of the Reserves Act 1977 a Council resolution is required to classify Lot 16 on Deposited Plan 34118 under Section 17. Accordingly it is recommended that Lot 16 on Deposited Plan 34118 be classified as recreation reserve.*
 - (e) (i) Lot 10 on Deposited Plan 44882 (0.0967ha) is currently held by the Christchurch City Council as recreation reserve but has not been formally classified under the Reserves Act 1977. The primary existing use of this land parcel is for recreation purposes being utilised as part of the walkway between Watson Street and Penlington Place.

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- (ii) *To comply with Section 16 (2A) of the Reserves Act 1977 a Council resolution is required to classify Lot 10 on Deposited Plan 44882 under Section 17. Accordingly it is recommended that Lot 10 on Deposited Plan 44882 be classified as recreation reserve.*
- (f) (i) Lot 8 on Deposited Plan 44882 (0.0143ha) is currently held by the Christchurch City Council as recreation reserve but has not been formally classified under the Reserves Act 1977. The primary existing use of this land parcel is for recreation purposes being utilised as part of the walkway between Watson Street and Penlington Place.
- (ii) *To comply with Section 16 (2A) of the Reserves Act 1977 a Council resolution is required to classify Lot 8 on Deposited Plan 44882 under Section 17. Accordingly it is recommended that Lot 8 on Deposited Plan 44882 be classified as recreation reserve.*

Gazette Notice

- 18. Council officers will notify the Department of Conservation (DoC) of the Council resolutions, requesting that the declarations and classifications be gazetted. Council officers will then have these gazette notices registered against the respective certificates of titles.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

- 19. The staff recommendations align with the LTCCP objective to provide a network of parks, open spaces, waterways and wetlands that meet community and environmental needs (p 124 LTCCP 2006-16), including access to open space, protection of natural resources and scenic values, and contribution to the city landscape.

ALIGNMENT WITH STRATEGIES

- 20. The staff recommendations are consistent with the Greater Urban Development Strategy strategic direction to enrich lifestyles by developing an open space network and providing additional recreational opportunities in parks and natural areas, and to enhance environments by recognising the value of, and protecting the coastline, estuaries, wetlands and waterways. (p 15 Greater Christchurch Urban Development Strategy)

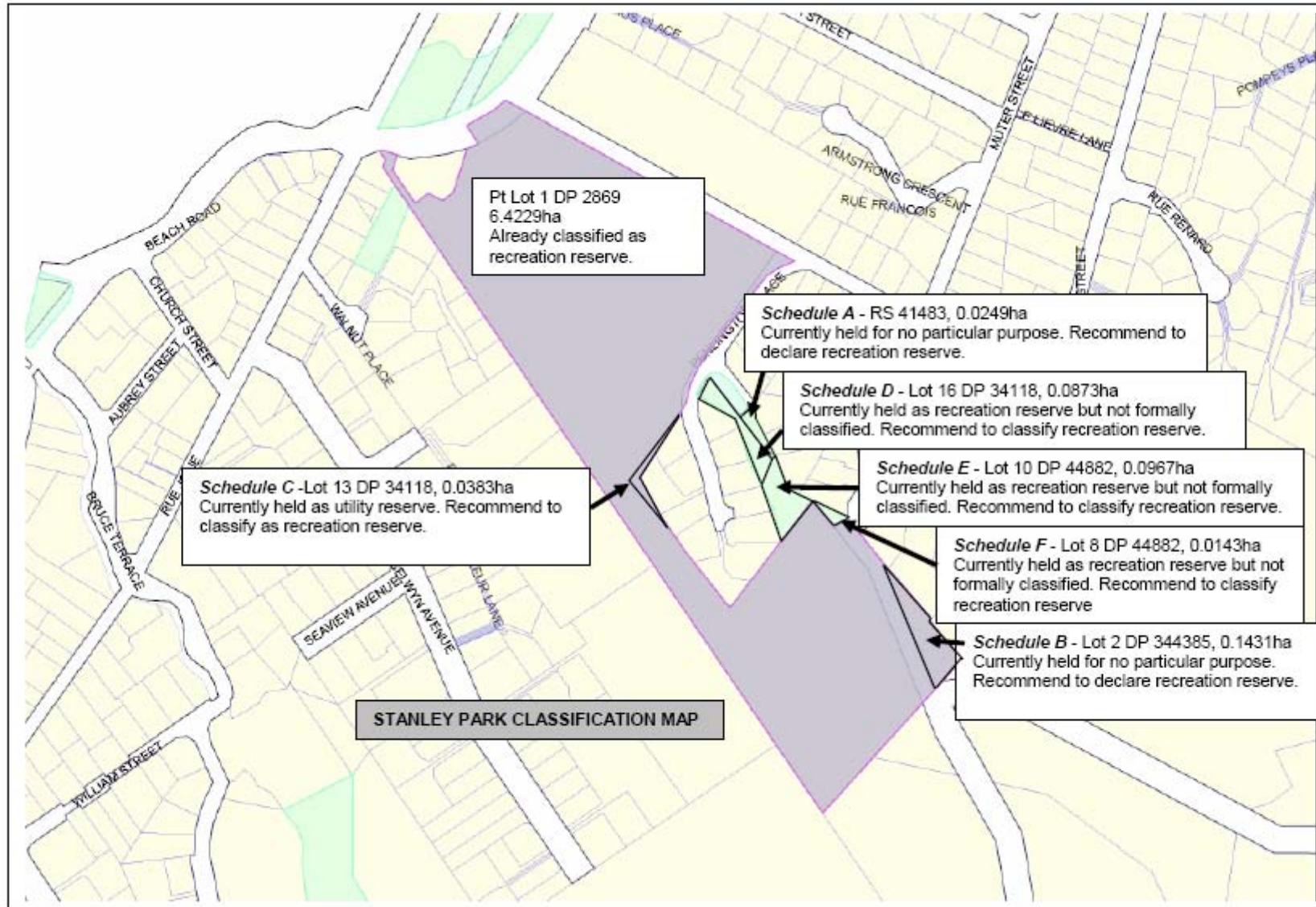
CONSULTATION FULFILMENT

Public Notification Requirements

- 21. With respect to Lot 16 on Deposited Plan 34118, Lot 10 on Deposited Plan 44882 and Lot 8 on Deposited Plan 44882, which are proposed to be classified as recreation reserve, public notification is not required under Section 16(5)(c) of the Reserves Act 1977. This section provides that no public notification of any proposed classification of a reserve is required where *"the classification proposed is a condition subject to which the land was acquired for reserve purposes"*. Public notification is therefore not necessary in relation to the proposed classification of Lot 16 on Deposited Plan 34118, Lot 10 on Deposited Plan 44882 and Lot 8 on Deposited Plan 44882. These parcels were vested in Christchurch City Council for recreation purposes.
- 22. With respect to RS 41483 and Lot 2 on Deposited Plan 344385, which are proposed to be declared reserve held for recreation purposes, public notification is required under Section 14 (2) of the Reserves Act 1977. *This section provides that "no such resolution shall be passed before the expiration of one month after notice of intention to pass the same and calling for objections thereto in writing has been published in one or more newspapers circulating in its district, and until it has considered all such objections received within that period:*
[Provided that such a notice of intention shall not be necessary where a district plan makes provision for the use of the land as a reserve or the land is designated as a proposed reserve under an operative district plan under the Resource Management Act 1991.]

23.10.08

23. With respect to Lot 13 on Deposited Plan 34118, which is proposed to be classified a recreation reserve, public notification is required under Section 16(4) of the Reserves Act 1977. This section provides that *“before classifying any reserve under subsection (1) of this section, the minister shall give public notice in accordance with Section 119 of this Act specifying the classification proposed, and shall give full consideration in accordance with Section 120 of this Act to all objections against and submissions in relation to the proposal received pursuant to the said Section 120”*.



12. NEW ZEALAND COMMUNITY BOARDS' CONFERENCE 2009 – BOARD MEMBERS ATTENDANCE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941- 8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for Board members to attend the 2009 New Zealand Community Boards' Conference.

EXECUTIVE SUMMARY

2. The conference is being held in Christchurch from Thursday 19 to Saturday 21 March 2009. The theme for the conference is 'Reflect, Refresh, Revitalise' in recognition of the fact that in 2009 community boards will have been operating in New Zealand for 20 years.
3. The programme includes national and international guest speakers, presentations from organisations with expertise in diverse communities and innovative ideas, interactive training workshops and the presentation of the Best Practice Awards in recognition of community board projects and initiatives.

FINANCIAL IMPLICATIONS

4. The conference registration cost for each appointed delegate is \$580. This amount excludes accommodation costs for those delegates coming from Christchurch. Costs for accommodation range from \$105 to \$175 per room, per night.
5. The Board's 2008/09 operational budget has sufficient conference and training funding available to fund the five Board members should they all wish to attend.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

6. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. There are no legal implications involved.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

8. Not applicable.

ALIGNMENT WITH STRATEGIES

9. Not applicable.

Do the recommendations align with the Council's strategies?

10. Not applicable.

CONSULTATION FULFILMENT

11. Not applicable.

23.10.08

STAFF RECOMMENDATION

It is recommended that the Board give consideration to approving the attendance of Board members to the New Zealand Community Boards' Conference in Christchurch from 19 to 21 March 2009.

13. BRIEFINGS

13.1 OWEN SOUTHEN, SENIOR CONTRACT MANAGER, LAND DRAINAGE

Owen Southen will update the Board on the clean-up from the winter rains and what Council is doing from a stormwater perspective.

14. COMMUNITY BOARD ADVISERS UPDATE

14.1 CUSTOMER SERVICE REQUESTS - 1 JULY 2008 - 30 SEPTEMBER 2008

Attached for members' information.

Streets Maintenance CSR Received By Community Board from 1 Jul 2007 to 30 Sep 2008

As at 7 Oct 2008 09:16



Click on a type to drill down to subtypes

<u>Call Types</u>	<u>Bur / Peg</u>	<u>Fen / Wai</u>	<u>Hag / Fer</u>	<u>Ric / Wig</u>	<u>Spr / Hea</u>	<u>Shr / Pap</u>	<u>Aka / Wai</u>	<u>Lyt / MtH</u>	<u>Unknown</u>	<u>Totals</u>
GRA Graffiti	1,978	1,215	3,348	1,278	1,896	1,935	8	56	140	11,854
PAG Parks General	49	24	58	16	28	34	2	9	41	261
PAM Parks Maintenance	1,749	1,372	2,118	1,601	1,505	1,638	146	202	435	10,766
PKE Parking Enforcement	306	232	427	332	300	353	17	42	99	2,107
SER Sewer Reactive Maintenance	122	135	484	163	272	181	45	141	25	1,568
SET Treatment Plant	14	0	4	0	0	0	2	0	0	20
STA Road Markings	28	55	128	78	87	59	6	7	15	463
STB Bus Stops and Bus Shelters	100	73	112	107	70	73	2	5	36	577
STE Street Cleaning / Sweeping	800	892	1,995	1,417	1,538	1,135	54	157	395	8,383
STF Footpaths	408	378	754	446	525	507	26	68	31	3,142
STL Street Lights	196	204	260	317	222	234	23	55	20	1,531
STM Street Maintenance	471	539	1,213	1,200	936	687	206	252	275	5,778
STQ Traffic Engineer Community Enq	118	169	291	187	184	187	15	36	36	1,222
STS Street Signs	263	383	619	507	439	390	44	58	140	2,843
STW Pavement Weed Control	28	7	36	30	39	31	2	11	4	188
STX Street Grass Maintenance	282	155	232	220	265	275	11	18	15	1,473
STY Street Shrubs Maintenance	173	184	417	259	352	318	15	50	52	1,820
TSA Park Trees	313	291	318	329	255	283	11	46	24	1,871
TSS Street Trees	542	832	579	470	654	608	51	100	44	3,880
WAQ Water Quality	24	15	58	32	42	20	3	14	0	208
WAR Water Reactive Maintenance	1,041	1,286	2,431	1,257	2,294	1,340	193	412	73	10,326
WWE Waterways Environmental Asset	34	153	90	87	104	228	7	0	78	781
WWG Waterways General	45	46	150	62	138	92	21	39	8	601
WWU Waterways Utilities	38	72	123	85	117	141	8	10	79	674
Totals:	9,122	8,711	16,244	10,478	12,261	10,748	919	1,789	2,065	72,337

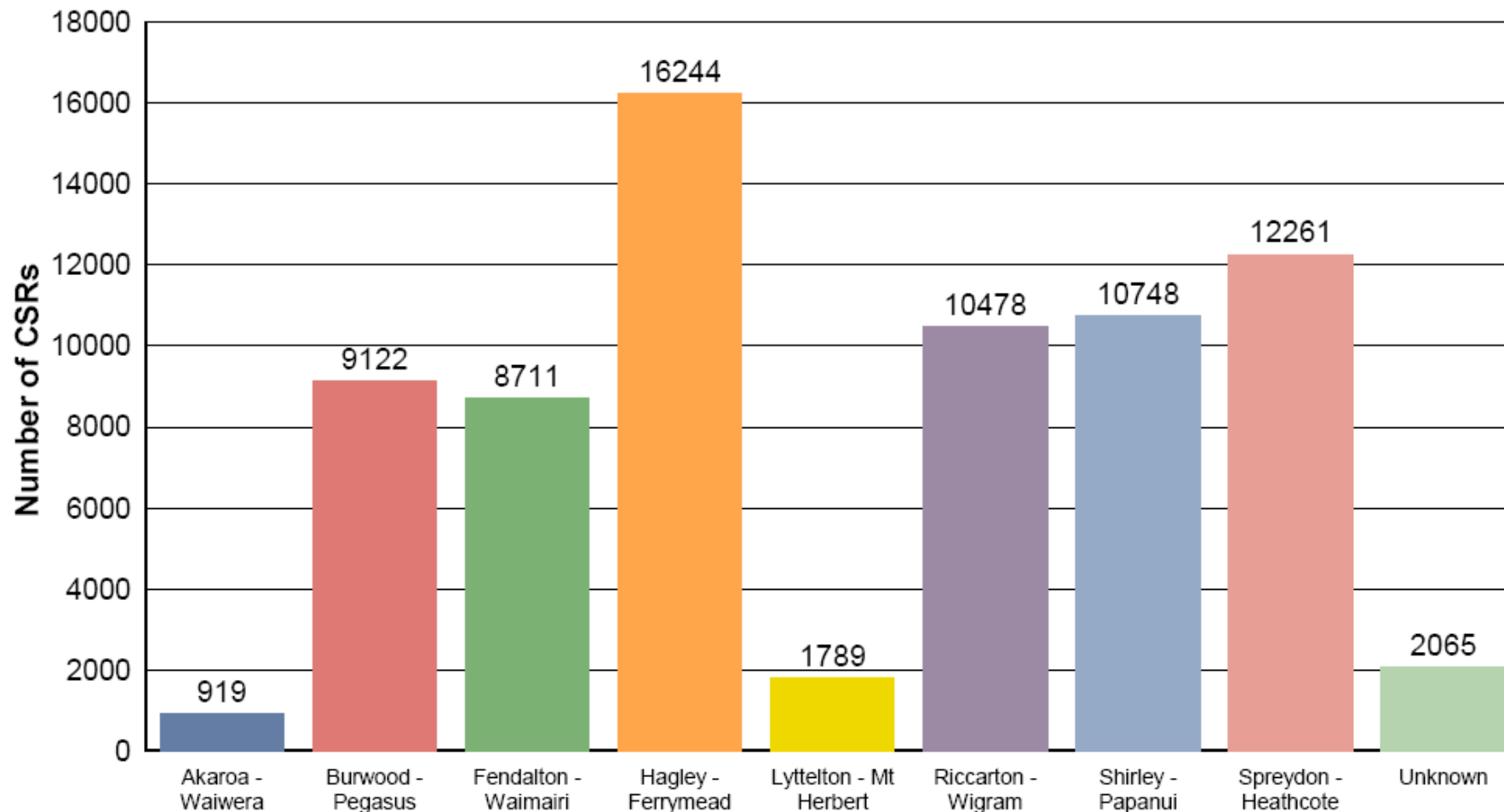
**Streets Maintenance CSR Calls Received By Community Board
from 1 Jul 2007 to 30 Sep 2008**

As at 7 Oct 2008 09:16

Click on a bar to drill down to Call Types for that Community Board



Number of CSRs



23.10.08

Streets Maintenance CSR Received By Community Board from 1 Jul 2007 to 30 Sep 2008

As at 7 Oct 2008 09:45



<u>PAM Call Subtypes</u>		<u>Bur / Peg</u>	<u>Fen / Wai</u>	<u>Hag / Fer</u>	<u>Ric / Wig</u>	<u>Spr / Hea</u>	<u>Shr / Pap</u>	<u>Aka / Wai</u>	<u>Lyt / MtH</u>	<u>Unknown</u>	<u>Totals</u>
PAM	Parks Maintenance	1,749	1,372	2,118	1,601	1,505	1,638	146	202	435	10,766
BULDNG	Maintenance of Buildings on Parks	43	31	41	20	29	27	8	13	24	236
CEAMAI	Cease maintenance	2	3	11	5	2	4	0	0	0	27
CSTATS	Clock, Statue, Fountain, Memorial	10	4	78	5	6	11	2	4	8	128
EQPMTN	Play Equipment Maintenance	199	65	165	202	160	151	4	5	19	970
FIRHAZ	Cutgrass- reduce fire hazard-HIGH	0	1	4	6	2	6	1	3	1	24
FLDMTN	Field Maintenance	129	216	110	168	147	211	15	22	68	1,086
FLOODN	Flooding in the Park	16	19	33	10	26	25	2	3	1	135
FNCMTN	Fence Maintenance	270	151	219	216	163	195	7	16	18	1,255
FNCNEW	Fence New	27	20	15	15	15	13	0	0	2	107
FNCREP	Fence Replacement	12	9	7	9	6	10	1	0	1	55
FRNMTN	Furniture Maintenance	64	60	82	41	46	60	7	6	20	386
HLTHSF	Health & Safety-HIGH	65	34	68	28	40	25	6	7	4	277
INSECTS	Rats, Bees, Wasps	18	14	20	13	10	17	1	3	3	99
INVENT	Inventory Addition Request	23	22	34	25	9	43	0	1	8	165
INVMTN	Instruction to commence maintenance	19	21	20	26	6	30	0	0	9	131
IRRIGN	Irrigation	108	55	199	69	60	37	5	3	14	550
LEAFCOL	Leaf Collection	7	50	12	3	8	26	0	0	0	106
LGHTNG	Lighting on parks	16	15	41	17	18	11	0	4	3	125
LITTER	Litter / dumped rubbish in parks	203	148	224	175	166	135	7	16	17	1,091
MOWING	Grass Mowing	28	42	20	45	20	59	2	3	7	226
MOWSPL	Grass Mowing Special Request	6	8	8	15	4	7	1	0	14	63
NOXWDS	Noxious Weeds	10	1	17	13	11	4	2	6	16	80
PAVING	Paved Areas	49	46	70	45	74	50	3	7	22	366
PDPOOL	Paddling Pools	5	0	3	0	1	2	0	0	1	12
PLNTNG	Plantings	79	86	177	147	111	127	9	16	82	834
REMINV	Remove from Inventory	1	3	8	2	1	3	0	0	0	18
SGNAGE	Signage	25	35	41	32	17	38	3	7	11	209
SPRAYN	Spraying	4	6	2	6	5	7	1	0	0	31
STNCLT	Stain on Clothes	0	1	0	0	0	0	0	0	0	1
STRUCT	Structure Maintenance	32	19	36	22	27	28	14	16	19	213
SUMPCL	Sump Cleaning	11	1	5	5	17	9	0	0	0	48
TLTMTN	Toilets - Non Urgent Maintenance	17	14	27	8	15	22	3	3	0	109
TOILET	Toilets	172	116	233	142	189	147	38	22	13	1,072
WEEDS	Weeds	18	19	9	20	24	32	3	5	6	136

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Streets Maintenance CSR Received By Community Board from 1 Jul 2007 to 30 Sep 2008

As at 7 Oct 2008 10:16



<u>STM Call Subtypes</u>		<u>Bur / Peg</u>	<u>Fen / Wai</u>	<u>Hag / Fer</u>	<u>Ric / Wig</u>	<u>Spr / Hea</u>	<u>Shr / Pap</u>	<u>Aka / Wai</u>	<u>Lyt / MtH</u>	<u>Unknown</u>	<u>Totals</u>
STM	Street Maintenance	471	539	1,213	1,200	936	687	206	252	275	5,778
		6	16	66	42	42	33	14	22	104	345
BLEEDG	New Seal Bleed (<1 yr old)	7	7	1	2	1	8	0	4	1	31
CTRDMG	Private Contractor Damage	18	24	30	22	29	28	1	2	2	156
GENRAL	General	79	88	262	174	187	125	128	106	63	1,212
GRITBLD	Grit bleeding (road >1yr old)	1	5	0	5	1	5	1	0	1	19
GRITICE	Grit icy road	1	3	10	5	10	2	2	26	11	70
GRNDWT	Ground Water Discharge	1	4	3	6	2	2	0	2	0	20
KERBCH	Kerb and channel repair or replacement	36	35	50	43	47	56	3	6	1	277
LIDDMG	Damaged Manhole Lid	21	20	24	26	15	10	1	14	1	132
LIDMIS	Missing Manhole Lid	4	5	27	18	11	11	1	1	9	87
LNPWER	Leaning Power Pole	12	7	9	18	10	9	1	2	0	68
P	P	0	0	0	1	0	0	0	0	0	1
POT	POT	1	0	0	0	0	0	0	0	0	1
POTHOL	Potholes	186	237	555	678	450	270	46	50	45	2,517
PROGRM	Programming	8	5	4	9	4	8	1	3	0	42
SHWAY	Statehighways	1	3	6	24	8	12	5	0	9	68
SUMPS	Sumps Grate Missing	40	48	131	76	81	52	0	3	24	455
SWEEPG	New Seal Sweeping	6	13	4	16	1	21	2	6	4	73
VCMAIN	Vehicle Crossing Cutdown Maintenance	8	6	14	3	9	12	0	4	0	56
VIBRAT	Vibrations	35	12	17	33	27	24	0	0	0	148

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Streets Maintenance CSR Received By Community Board from 1 Jul 2007 to 30 Sep 2008

As at 7 Oct 2008 11:08



WAR Call Subtypes		Bur / Peg	Fen / Wai	Hag / Fer	Ric / Wig	Spr / Hea	Shr / Pap	Aka / Wai	Lyt / MtH	Unknown	Totals
WAR	Water Reactive Maintenance	1,041	1,286	2,431	1,257	2,294	1,340	193	412	73	10,326
ALTLEV	Alter Level Meter Box	7	7	11	11	5	7	1	1	2	52
BUGWAT	Bug test and water back on	5	3	3	2	7	6	0	1	1	28
BWMAIN	Burst Water Main	15	19	47	25	39	19	7	21	5	197
CNTSHT	Can't shut off valve	118	168	209	97	255	100	3	17	2	969
CTRDMG	Private Contractor Damage	24	54	86	99	85	63	3	25	1	440
CUTOFF	Cutoff required	4	4	16	15	8	8	0	1	1	57
DAYWRK	Dayworks (for CWW staff only)	34	55	168	87	103	70	39	74	12	641
LKBERM	Leak on Berm	49	49	85	57	89	86	6	10	4	435
LKCONN	Leak at Connection	385	455	688	352	761	499	30	33	6	3,209
LKHYDR	Leak at Hydrant	24	36	84	49	85	24	2	25	1	330
LKPATH	Leak on Pathway	113	106	276	108	235	133	6	26	8	1,011
LKRDWY	Leak on Roadway	48	60	160	81	163	69	22	64	8	675
LKVALV	Leak at Valve	14	18	57	23	55	18	4	9	1	199
LOCMET	Locate Meter	13	12	30	28	28	10	2	17	1	141
MISCEL	Miscellaneous	36	69	121	81	67	61	24	34	13	506
NOWTER	No Water	52	57	140	64	135	57	43	44	5	597
PAINTF	Paint fire hydrant box	1	1	31	0	0	2	0	1	0	36
PLNAMD	Plan Amendment	0	0	1	0	0	0	0	0	0	1
PLUBRQ	Plumber Request Water Off	1	0	0	3	2	0	0	0	0	6
RMHYPO	Remove Hydrant Marker Post	4	2	2	3	2	0	0	0	0	13
SEALRQ	Seal around connection required	17	21	25	8	28	18	0	2	1	120
TOBYDB	Toby Box Damaged	12	19	20	9	18	10	0	1	0	89
TOBYDL	Toby Box Lid Damaged	11	31	37	18	24	24	0	1	0	146
TOBYMI	Toby Box Lid Missing	49	38	130	35	100	54	0	2	1	410
UNCOVB	Uncover a box	4	1	5	3	0	1	0	2	0	16
VALVMI	Valve Box Missing	0	0	0	0	1	1	0	0	0	2

15. ELECTED MEMBERS INFORMATION EXCHANGE

16. QUESTIONS UNDER STANDING ORDERS