



Christchurch City Council

SPREYDON/HEATHCOTE COMMUNITY BOARD

AGENDA

TUESDAY 18 NOVEMBER 2008

AT 4.30PM

AT BECKENHAM SERVICE CENTRE

**IN THE BOARDROOM,
66 COLOMBO STREET, CHRISTCHURCH**

Community Board: Phil Clearwater (Chairperson), Oscar Alpers, Barry Corbett, Chris Mene, Karolin Potter, Tim Scandrett and Sue Wells.

Community Board Adviser

Jenny Hughey

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PART A - MATTERS REQUIRING A COUNCIL DECISION

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1. APOLOGIES

2. CONFIRMATION OF MEETING REPORT – 21 OCTOBER AND 7 NOVEMBER 2008

The minutes of the Board's ordinary meeting of Tuesday 21 October and Friday 7 November 2008 are **attached**.

CHAIRPERSON'S RECOMMENDATION

That the minutes of the Board's meeting of 21 October and 7 November 2008 be **confirmed**.

3. DEPUTATIONS BY APPOINTMENT

3.1 Alice Shanks and Janet Richardson – Ernle Reserve Care Group

Alice and Janet will present a report on the work they are doing in the Ernle Reserve and speak about the impact of a proposed subdivision development in the vicinity of the Reserve.

4. PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

7. BRIEFINGS

**SPREYDON HEATHCOTE COMMUNITY BOARD
21 OCTOBER 2008**

**Minutes of a meeting of the Spreydon/Heathcote Community Board
held on Tuesday 21 October 2008 at 4.30pm
in the Boardroom, Beckenham Service Centre**

PRESENT: Phil Clearwater (Chairperson), Oscar Alpers, Barry Corbett,
Chris Mene, Tim Scandrett and Sue Wells.

APOLOGIES: Apologies for absence were received and accepted from
Karolin Potter.

Apologies for lateness were received and accepted from
Oscar Alpers who arrived at 4.35pm and was absent for clause 12
and part of clause of 2.1.

The Board reports that:

PART A - MATTERS REQUIRING A COUNCIL DECISION

**1. SUNNYSIDE HERITAGE GARDEN – HISTORIC LANDSCAPE RESTORATION AND NAMING
APPROVAL**

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Transport & Greenspace Manager
Author:	Consultation Leader – Greenspace, Ann Campbell and Parks & Waterways Planner, David Sissons

PURPOSE OF REPORT

1. The purpose of this report is to recommend to the Council that it resolve to approve the naming of the reserve, as Sunnyside Heritage Garden.

The Community Board considered matters contained in this report under clause 15 (Part C) of these minutes. The Board made a decision under its delegated authority to approve the final Plan of Adaptation, being the landscape plan for the restoration/development of Sunnyside Heritage Garden.

EXECUTIVE SUMMARY

2. Sunnyside Heritage Garden is located on Annex Road on the area which was formerly part of the original garden in front of the administration building of Sunnyside Hospital.
3. The Sunnyside site has been part of the Spreydon community for over 140 years. The garden is the only remaining part of the once vast complex of 19th century buildings, and is historically significant in terms of New Zealand's mental health service during the Victorian era.
4. A Plan of Adaptation has been prepared to fulfil the Council resolution of 9 November 2006:

"That the Council retain the fountain in the reserve land and develop a memorial to the wider Sunnyside complex that is more in keeping with a residential subdivision, in consultation with community and mental health groups, and also investigate possible outside funding sources for the memorial."

1 Cont'd.

Clause 2- Attachment 1

5. The key features of the proposed plan of adaptation include:
- Restoration of the existing reflection pond
 - A commemorative pavilion which will include interpretive displays with the fleche from the original administration building forming a part of this structure
 - Restoration of the fountain – being undertaken by Ngai Tahu Property Limited
 - Restoration of the original shrub and bedding plant beds
 - New stone wall entry to the reserve from Annex Road
 - New seats to be installed, their design reflecting the heritage of the site
 - Restoration of several paths of the original garden

FINANCIAL IMPLICATIONS

6. There is future funding set aside in the Transport & Greenspace Capital Programme, New Reserves Development:
- Linden Grove - \$49,092 2008/09
 - Linden Grove - \$50,000 2009/10
 - Linden Grove - \$260,000 2010/11
7. The consultation process did not reveal any outside funding sources.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. Yes – as per above.

LEGAL CONSIDERATIONS

9. All contract work will be carried out by a Council approved contractor.
10. Legal considerations relating to the status of the reserve and work on it were outlined in detail in a staff report to the 15 July 2008 meeting of the Spreydon/Heathcote Community Board. At that meeting the Board decided that:
- (a) staff should continue with consultation on the Hillmorton Hospital Reserve proposals and then report to the Community Board, in line with the current practice for development of reserves and the consultation plan should recognise the historical value of the site.
 - (b) Classification of the reserve be carried out later, in association with the preparation of an umbrella management plan for all of the City's garden and heritage parks, on which work will commence in the 2008/09 financial year.

Have you considered the legal implications of the issue under consideration?

11. Yes – as per above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. LTCCP 2006-16

City Development, Page 93

City Development – By ensuring our heritage is protected for future generations, maintaining the attractiveness of the city, and designing our city to meet current and future challenges.

13. Parks, Open Spaces and Waterways, Page 123

Community – By providing welcoming areas for communities to gather and interact.

Clause 2- Attachment 1

14. Parks and Open Spaces Activity Management Plan

The Council's objective with urban parks is to provide and manage community parks, garden and heritage parks, sports parks and riverbank and Conservation areas throughout the city that provide amenity values, areas for recreation and organised sport, garden environments and green corridors, that contribute to the city's natural form, character, heritage and Garden City image.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

15. Yes – As per above.

ALIGNMENT WITH STRATEGIES

16. Parks Access Policy
Open Space Policy
Draft Biodiversity Strategy
Sunnyside/Hillmorton Hospital Reserve Conservation Plan

Do the recommendations align with the Council's strategies?

17. Yes – as per above.

CONSULTATION FULFILMENT

18. In August 2008 approximately 180 public information leaflets (**Refer Attachment 2**) were distributed to local community and key stakeholders and interest groups. The summary of consultation, including comments and project team feedback is attached for your information (**Refer Attachment 3**).
19. Due to the significance of this site to the wider Christchurch community, stories were run on the Our Christchurch page of the Star newspaper and also stories ran in a number of local community newspapers and on the local TV channel. These stories also advised that submissions were being received and where information was available from.
20. There was a large degree of interest in the community with a further 60 – 80 public information leaflets being picked up from the Service Centre and Civic Offices consultation areas and 68 hits through the Have Your Say website. The Project Team received 19 submissions with all 19 being in support. The high level of support may be the reason that relatively few responses were received.
- Fourteen expressed their support in words.
 - Four commented on the pond. One wanted the bridge to be accessible, one asked for a duckling-proof outlet, and one was concerned that the building code would dictate modifications to the bridge design.
 - Three supported the proposed name.
 - Three commented on the proposed planting. Two asked for Hebe planting in reference to Dr Levinge's Hebe collection and for violets in reference to the picking of violets in World War 1.
 - Three commented on the proposed pavilion. Two supported the proposal, one considered it uninspiring and suggested an alternative design, and two asked that the existing pavilion near the corner of Lincoln Road and Annex Road be moved into the garden.
 - Two supported the fountain restoration.
 - One made various suggestions to ensure the park is accessible.
 - One asked for boy racers to be kept out.
 - One asked for the bush area across Annex Road to be kept.
21. As a result of the consultation, the plan of adaptation has been amended slightly. The final plan is attached (**Refer Attachment 1**).

Clause 2- Attachment 1

22. Hebes and violets have been included in the list of proposed plants in the final plan. The comments on the pond and its planting will be considered in the detailed design of the pond restoration. The other accessibility matters relate to the subdivision design and are outside the scope of the reserve consultation, as is the bush area (which the subdivision does keep). Use of the existing pavilion was considered but was ruled out for a number of practical reasons.
23. The suggested pavilion design was not possible, and the design shown on the consultation leaflet has been modified, both due to heritage concerns that the new structure of the pavilion must be obviously new, and to ensure that people are not confused as to which features are additions to the original garden.
24. The public consultation has not revealed any opposition to the proposed name, and three of the 19 submitters specifically supported it.
25. The Conservation Plan for the reserve, which was circulated at the Community Board seminar of 6 June 2008, is an internal background document. It was prepared to guide the Plan of Adaptation and to help staff with the detailed design and management of plants and features in the reserve. It has no legal status and there is no need for it to be formally adopted.
26. All respondents have been sent a final reply letter thanking them for their input. This letter also informed respondents when the plan will be presented to the Spreydon/Heathcote Community Board for approval. Details of the meeting (time, date, venue etc) were also provided so that any interested people could attend or address the Board prior to the decision being made.

STAFF RECOMMENDATION

That the Council adopt the name of the reserve, as Sunnyside Heritage Garden, in accordance with the Council's policy on Naming of Reserves and Facilities.

COMMUNITY BOARD'S RECOMMENDATION

That the staff recommendation be adopted.

PART B - REPORTS FOR INFORMATION

2. DEPUTATIONS BY APPOINTMENT

2.1 ROWAN FERON – Manager Cross-Over Trust

Rowan Feron presented the Board with an update on the work of the Cross Over Trust with youth in Rowley and Spreydon.

2.2 KARINA HAIGE AND LEON KWAZA – Lincoln Road/Harman Street Intersection Signalisation Report

Karina Haige and Leon Kwaza business operators of 372 and 376 Lincoln Road, addressed the Board in relation to the Lincoln Road/Harmon Street Intersection Signalisation Report. They explained that in their opinion the planned removal of car parks on Lincoln Road directly outside their businesses would be have a detrimental effect of their business turn over and requested that the plans be changed to allow these parks to remain.

The Board's decision on this matter is detailed under clause 12 (Part C) of these minutes.

2 Cont'd.

Clause 2- Attachment 1

2.3 PAUL DURDIN – Lincoln Road/Harman Street Intersection Signalisation Report

Mr Paul Durdin, addressed the Board in relation to the Lincoln Road/Harmon Street Intersection Signalisation Report. He indicated that in his opinion the plans would hinder the passage of cyclists on Lincoln Road and therefore he requested changes be made to the plans for the proposed cycle lanes.

The Board's decision on this matter is detailed under clause 12 (Part C) of these minutes.

3. PETITIONS

Nil.

4. NOTICE OF MOTIONS

Nil.

5. CORRESPONDENCE

Nil.

6. BRIEFINGS

Nil.

7. COMMUNITY BOARD ADVISER'S REPORT

The Board **received** an update from the Community Board Adviser on forthcoming Board related activity.

8. BOARD MEMBERS' INFORMATION EXCHANGE

Mention was made of the following matters:

- Belongings are being stolen out of the lockers at Pioneer Stadium, keys are being replaced when not returned, people are then returning and using the old keys and taking belongings. People are now being told to leave any valuables behind the desk. The Board **decided** that appropriate staff be notified.
- Combined Community Board Seminars and the Council meeting to consider Community Board reports.
- The walkway near Kipling Street and how magnificent the trees are looking.
- The extensive contributions of Dave Crock and Cliff Stevenson of the Cracroft Residents Association to our community. It was noted that Cliff Stevenson had been a recipient of a Community Award and that Dave Crock should be awarded one.
- At a recent meeting of Environment Canterbury's Area Committee items discussed included Enviro Schools Programme, St Marks School have done great work with this; the Green Fish project being reintroduced across the city and public awareness campaigns regarding storm water.

9. QUESTIONS UNDER STANDING ORDERS

Nil.

10. CHARACTER HOUSING MAINTENANCE GRANTS

The Board **received** a report requesting recommendation for the applications for a Character Housing Maintenance Grant that they wish the Character Housing Grants Panel to consider.

The Board agreed:

- (a) That the information be received.
- (b) That the following list of applications be forwarded to the Character Housing Maintenance Grant Panel for consideration.

No.	Address
1	9 Bolton Ave
2	17a Cracraft Tce
3	31 Locarno St
4	10 Hackthorne Road
5	113 Ashgrove Terrace
6	12 Kidson Terrace
7	20 Glenelg Spur
8	36 Tennyson Street
9	15 Norwood Street
10	26 Alymer Street
11	35 Dyers Pass Road
12	1/39 Leitch Street

- (c) That the application for 1/39 Leitch Street not be forwarded to the Character Housing Maintenance Grants Panel.
- (d) That Oscar Alpers be appointed to represent the Board at the Character Housing Maintenance Grants Panel meeting to be held in October 2008.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**11. CONFIRMATION OF MEETING REPORT – 10 OCTOBER 2008**

The Board **resolved** to defer the confirmation of the meeting minutes of 10 October 2008 until it's meeting of 7 November 2008.

12. LINCOLN ROAD HARMAN STREET INTERSECTION SIGNALISATION

The Board considered a report seeking approval of the proposed signalisation of the Lincoln Road/Harman Street intersection, and associated traffic management, to proceed to final design, tender and construction.

Further to deputations detailed in clauses 2.2 and 2.3 of these minutes, the Board heard two deputations in relation to this matter and **decided** to defer making a decision on this report and request that staff provide a report to the next Board meeting developing a solution to address the parking problem outside the businesses located between Harman Street and Dickens Street on Lincoln Road. The report to include whether or not there is an option to include a shared cycleway and footpath, and the number of car parking spaces available in this general area.

Clause 2- Attachment 1

13. APPLICATION TO SPREYDON/HEATHCOTE COMMUNITY BOARD YOUTH ACHIEVEMENT SCHEME – JAMIE SPYKER

The Board **considered** a report seeking funding assistance from the 2008/09 Youth Achievement Scheme.

The Board **resolved** to allocate \$500 from the 2008/09 Youth Achievement Scheme to Jamie Robert Spyker to attend the International Summer Camp for 14 year olds in Guatemala as a New Zealand Delegate.

14. NEW ZEALAND COMMUNITY BOARDS' CONFERENCE 2009 – BOARD MEMBERS ATTENDANCE

The Board **considered** a report seeking approval for Board members to attend the 2009 New Zealand Community Boards' Conference.

The Board **resolved** that all Community Board members be authorised to attend the New Zealand Community Boards' Conference in Christchurch from 19 to 21 March 2009 at the early bird rate.

15. SUNNYSIDE HERITAGE GARDEN – HISTORIC LANDSCAPE RESTORATION AND NAMING APPROVAL

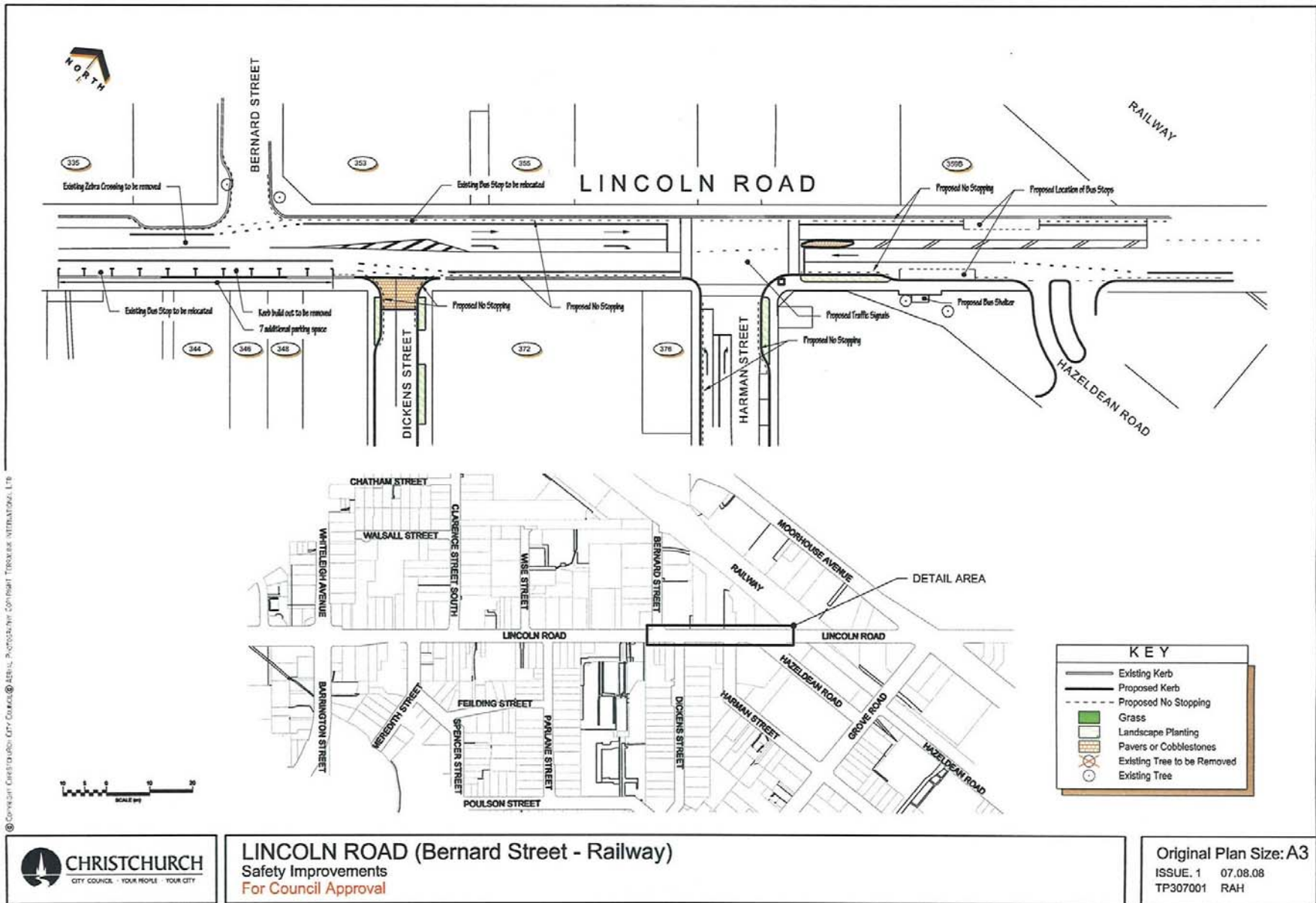
The Board considered a report to approve the final landscape plan of adaptation for Sunnyside Heritage Garden and to recommend the naming of the reserve, as Sunnyside Heritage Garden to the Council.

The Board **resolved** to approve the final Plan of Adaptation, being the landscape plan for the restoration/development of Sunnyside Heritage Garden.

The meeting concluded at 6.15pm.

CONSIDERED THIS 18TH DAY OF NOVEMBER 2008

**PHIL CLEARWATER
CHAIRMAN**





SUNNYSIDE HERITAGE GARDEN

It is proposed to name the reserve **Sunnyside Heritage Garden** to reflect the historic significance of the site. The final sign off process by the Spreydon/Heathcote Community Board will also include a request for the adoption of this name for the reserve.

TIMELINE

Once consultation has been completed and any necessary alterations to the proposed plan finalised, approval will be sought from the Spreydon/Heathcote Community Board to proceed to detailed design and construction.

It is anticipated that construction of this project will begin in the 2008/09 financial year with ongoing development as funding allows.

PLEASE HAVE YOUR SAY

Your input will mean that the Sunnyside Memorial Gardens landscape restoration project fulfils community aspirations and creates an enduring memorial to the Sunnyside Hospital as well as an attractive neighbourhood park.

Comments regarding this proposal are invited from local residents. Please return your submission in the reply paid envelope no later than:

Friday 5 September 2008



Ann Campbell
 Consultation Leader – Greenspace
 Capital Development Unit
 Christchurch City Council
 Beckenham Service Centre
 PO Box 12 033
 CHRISTCHURCH 8242
 Phone 941 5111 or (027) 473 3792
 Email: ann.campbell@ccc.govt.nz

David Sissons
 Parks & Waterways Planner
 Asset & Network Planning Unit
 Christchurch City Council
 PO Box 237
 Christchurch Mail Centre
 CHRISTCHURCH 8140
 Phone 941 8490
 Email: david.sissons@ccc.govt.nz



HAVE YOUR SAY

The Transport and Greenspace Unit has funding available in the 2008/09, 2009/10 and 2010/11 financial years for the restoration of the Sunnyside Heritage Garden. In November 2006 the Council resolved to retain the fountain in this reserve and to develop a memorial to the Sunnyside complex.

To assist us with the proposed development, the Capital Development Unit would like to seek feedback from key stakeholders and the wider community prior to commencing detailed design and construction.

We would appreciate you taking the time to complete the enclosed comment form with any feedback and returning it in the reply paid envelope OR online at the 'Have Your Say' website www.ccc.govt.nz/haveyoursay by Friday 5 September 2008.

If you would like any further information or assistance in regard to this project, please do not hesitate to contact either

Ann Campbell
 Consultation Leader – Greenspace
 phone 941 5111 or (027) 473 3792

OR

David Sissons
 Parks & Waterways Planner
 phone 941 8490.

**SUNNYSIDE HERITAGE GARDEN
 HISTORICAL LANDSCAPE RESTORATION**

Sunnyside Heritage Garden is located on Annex Road on the area which was formerly part of the original garden in front of the former administration building of Sunnyside Hospital.

A conservation plan for Sunnyside Heritage Garden has been prepared by Louise Beaumont, Heritage Landscape Architect to provide Christchurch City Council with tools to restore and maintain this important heritage garden for future generations. The enclosed landscape plan fits in with the policies of this conservation plan.

The Sunnyside site has been part of the Spreydon community for over 140 years. The garden is the only remaining part of the once vast complex of 19th century buildings, and is historically significant in terms of New Zealand's mental health service during the Victorian era. It is proposed restoring the garden would recognise and respect the long history of the site.



Key features of the proposed landscape restoration plan include:

- Restoration of the existing reflection pond
- A commemorative pavilion which will include interpretive displays with the fleche from the original administration building form in a part of this structure
- Restoration of the fountain – being undertaken by Ngai Tahu Property
- Restoration of the original shrub and bedding plant beds
- New stone wall entry to the reserve from Annex Road
- New seats to be installed, their design reflecting the heritage of the site
- Restoration of the existing paths of the original garden
- Installation of new pedestrian lighting



SUNNYSIDE HERITAGE GARDEN – HISTORIC LANDSCAPE RESTORATION AND NAMING OF RESERVE Consultation Summary

The consultation on this project was carried out in August 2008 and received 19 submissions.

Submitters were asked to respond to a concept for the historic landscape restoration of the Sunnyside Heritage Garden as well as the naming of the reserve.

Landscape Proposals	Number Responses	of	Percentage Responses	of
<i>Yes – I support the proposed concept plan</i>	19		100%	
<i>No – I do not support the proposed concept plan</i>				

While these figures indicate strong support for the project in general the following issues were also identified:

- Fourteen expressed their support in words.
- Four commented on the pond. One wanted the bridge to be accessible, one asked for a duckling-proof outlet, and one was concerned that the building code would dictate modifications to the bridge design.
- Three supported the proposed name.
- Three commented on the proposed planting. Two asked for Hebe planting in reference to Dr Levinge's Hebe collection and for violets in reference to the picking of violets in World War 1.
- Three commented on the proposed pavilion. Two supported the proposal, one considered it uninspiring and suggested an alternative design, and two asked that the existing pavilion near the corner of Lincoln Road and Annex Road be moved into the garden.
- Two supported the fountain restoration.
- One made various suggestions to ensure the park is accessible.
- One asked for boy racers to be kept out.
- One asked for the bush area across Annex Road to be kept

Submission	Overall Support	Subject	Comments	Staff Comment
1	Y	Support	Well done this looks great I've lived opposite for 61 years and I've been hoping parts would be retained. Parks have and more added lovely.	
1		Furniture	The lighting and paths are looking good and the seating will be nice.	
1		Bush	Hope the opposite side of the road-bush reserve can be retained and improved.	Bush reserve will be preserved but not as part of this garden.
1		Tree removal	Couldn't see which (or any) trees were to be removed!! Not too many I hope.	Almost all trees to be removed have already been removed
2	Y	Support	I nursed at Sunnyside for 6 years and used to love and appreciate the gardens when walking by myself or with the patients. I was very disappointed recently to visit the gardens and to see them in such a ruined state. I read with joy of your proposal and support it whole heartedly. The Sunnyside Heritage Garden is a great and very commendable idea. Reading the concept plan brought me joy. What a fitting memorial as none of the historic buildings were able to be preserved.	
3	Y	Name	We agree with the proposed name of the reserve as 'Sunnyside Heritage Garden' as most of it was planted when the hospital was established.	
3		Information	As mentioned in our recent phone conversation with Ann Campbell there are old foundations of a building to the right of the fountain which have caused some problems in the past when planting in the area, but we assume you know this from old plans of the area.	
3		Keen to help	Any queries on this or anything else you think we could help with don't hesitate to get in touch.	
4	Y	Support	The area is looking a bit of a mess at present - the sooner the project starts the better.	
4		Planting	I like that the concept plan builds on in the existing plantings - this is one place where I think exotics are appropriate than the native plantings.	
4		Name	Also think choice of name is appropriate.	
5	Y	Support	What a fantastic idea, I cant wait to wander through. As a nurse based at the years it will be great to have a theapeutic space for patients and staff alike	
6	Y	Support	I think the plan is great. However a couple of suggestions	
6		Planting	1. Sunnyside gardens were famous for their hebe collection (see enclosed copy from the 'Press') can we have some included?	Good idea
6		Planting	2. Violets were picked by people to support the war effort (WW1) is it possible to have some with the bulbs?	Good idea
6		Planting	3. Worried about planting 'Gunnera' as it is very invasive and I thought it was now a noxious weed.	Will be dealt with in detailed design (Gunnera manicata is not a weed)
7	Y	Pavilion	It would be appropriate if the small shelter pavilion at Annex Road/Lincoln Road corner could be obtained and placed within the new garden, as this was originally a garden shelter for inmates, to the north of the asylum buildings.	Investigated but not possible

Submission	Overall Support	Subject	Comments	Staff Comment
			It was only moved to its present position in the 1980's	
8	Y	Accessibility	1. Is it possible to have an accessible carpark close to the main.	Outside the scope of the garden plan
8		Accessibility	2 Is it possible to have some contact kerb off the main No. 1 Roads, I do note existing kerbs are to be removed.	Outside the scope of the garden plan
8		Pond	3 Lily pond ? Accessible bridge.	Will be dealt with in detailed design
8		Paths	4 Is the gravel surface to be solid? pea shingle is hard for walking and wheelchairs.	Standard Christchurch City Council metalled path
9	Y	Pond	The clover leaf shape pool in the Sunnyside gardens was know as The Reflecting Pond, this was built by Ron Townshend around 1944. Please ensure that this unique shaped pool is re-stored to its former glory. The photo in the Press was taken around 1930.	
9		Fountain	The Fountain is also unique	
9		Setting	The area surrounding the pond and fountain would enhance the area, especially if it can be viewed by the public openly.	
9		Support	I am in favour of the Council's plan in conjunction with Ngai-Tahu. Keep up the good work.	
9		Name	Sunnyside Heritage Garden is a really good name.	
10	Y		I fully support this proposal and the use of the slate roof from the front of the old grey building for the Pavilion, the old fountain area and trees. Appropriate for today, to remember what used to be there.	
11	Y	Information	This is for information purposes rather than a submission - The fountain mentioned is not the original, which was made of wood. This was remade from ferro-cement by Charge Nurse/Nursing Supervisor Graeme King in the late 1980s/early 1990s.	This is recorded in the Conservation Plan
		Pond	The fountain is connected to the pond by underground pipe and the overflow drain should have a 'duckling proof' cover as they frequently fell in and were lost.	Will be dealt with in detailed design
		Support	As a former staff member who worked in the Admin building for 28 years I fully support the proposal to keep the garden	
12	Y	Support	The proposed plan for the Sunnyside Heritage Garden is excellent and will reflect the history and usage of the area's past. The Conservation Plan is very well researched document with a history that is of considerable interest as well as serving the purpose of such a document.	
		Pavilion	The Commemorative Pavilion should give ample space to provide information about the places past and significance and include regret at the loss of the historic administration building which would have been a fine visual feature for the gardens.	
13	Y	Planting	With the maturity of trees the reinstatement of the flower beds cannot completely repeat the original layout but an indication will be given. I will be interested to learn what the choice of bedding plants will be - what is available from	Will be dealt with in detailed design

Submission	Overall Support	Subject	Comments	Staff Comment
			today's nurseries or species that were available in the garden's prime period.	
		Pond	And what a pity that current building code requirements dictate modifications to the bridge design.	Will be dealt with in detailed design
		Planting	Would there be space for a version of Dr Levinge's Veronica bank?	Good idea
		Support	Although I remain convinced that the Administration Building should have been retained I am greatly impressed by the efforts being put into the conservation of this garden and look forward to seeing its completion.	
		Planting	(inclusion of the violets should be possible)	Good idea
14	Y	Support	I fully support the concept plan to conserve the remaining section of the heritage garden, formerly part of the Sunnyside hospital complex. It will retain the historic character while providing a pleasant local amenity where the history of this significant site can be recalled and understood.	
15	Y			
16	Y	Ngai Tahu Property	As Ngai Tahu Development will probably benefit most encourage them to put more into it.	There are already contributing a lot
		Access	I trust there will be no road access as I feel Boy Racers could be a problem	
17	Y	Support	I am very pleased that some part of Sunnyside is being retained for the future. The demolition of the last remaining building was an unmitigated disaster for heritage in Christchurch. I approve of the plan & incorporation of any remaining original features and trees into it.	
18	Y	Support	A very well thought out garden and walkway. Does the site justice. Lovely to see that the water feature/fountain will be revamped. Well done, will be a peaceful place	
		Fountain	Lovely to see that the water feature/fountain will be revamped.	
		Pavilion	Appropriate use of the spire.	
19	Y	Support	I fully support the Sunnyside Heritage garden.	
		Pavilion	I do however find the design of the proposed pavilion and entry to be somewhat uninspired and I have submitted options (refer over)	Heritage considerations have led to a revised design
		Pavilion	Isn't there another pavilion somewhere on the old Sunnyside site? It would be good if this was also incorporated into the design	Investigated but not possible

**SPREYDON HEATHCOTE COMMUNITY BOARD
7 NOVEMBER 2008**

**A meeting of the Spreydon/Heathcote Community Board
was held on Friday 7 November 2008 at 8.05am
in the Boardroom, Beckenham Service Centre**

PRESENT: Phil Clearwater (Chairperson), Oscar Alpers, Barry Corbett,
Chris Mene, Karolin Potter.

APOLOGIES: Apologies for absence were received and accepted from
Tim Scandrett and Sue Wells.

An apology for lateness was received and accepted from
Oscar Alpers who arrived at 8.10am and was absent for clauses 8
and 9 and part of clause 5. Phil Clearwater left the meeting at
9.20am and was absent for part of clause 6.1. Chris Mene
assumed the Chair.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

**1.1 MR JOHN HAGUE AND KARINA HAGUE– Lincoln Road/Harman Street Intersection
Signalisation Report**

John Hague, business operators of 372 and 376 Lincoln Road, addressed the Board in relation to the Lincoln Road/Harmon Street Intersection Signalisation Report. Following their deputation to the Board on 21 October 2008, staff provided a set of four options for the Board to discuss. John Hague explained that in his opinion the Council needed to adopt a plan which provided continued car parking spaces outside his business. He indicated that option two was a possibility, and funding should be found. Mr Hauge's issued an invitation to the Board to visit his business site to view the options and issues from his perspective.

The Board considered this matter further under clause 6.1 of these minutes.

1.2 NEW ZEALAND POLICE

Senior Sergeant Rob Patterson New Zealand Police, Commanding Officer, Sydenham Police and Inspector Dave Lawry New Zealand Police, Area Commander, Hornby/South Area, Sydenham Policing area updated the Board on Police matters in the Spreydon/Heathcote ward.

The Board **decided** to support the Police suggestion of a workshop to discuss key outputs the Board would like the Police to report on and to explore future joint projects.

The Chair thanked the Police for their briefing, and continued work in the community.

2. PETITIONS

Nil.

3. NOTICE OF MOTIONS

Nil.

4. CORRESPONDENCE

Nil.

5. MEMBERS QUESTIONS

Nil.

6. BRIEFINGS

6.1. Christine Toner, Transport Consultation Leader

Christine Toner reported back to the Board on the Lincoln Road/Harman Street Intersection Signalisation following a report to the 21 October 2008 Board meeting, presenting an option paper for consideration.

John and Karina Hague were invited to the table to view documents and partake in the discussion. Clause 1.1 of these minutes refers.

Mr Mark Weaver representing Calder Stewart Development was also invited for his opinion on the matter.

The Board **decided** that staff be requested to provide a report containing a safety audit on options two and four and an exploration of cost options under the RMA consent conditions for the next Board meeting on 18 November 2008.

7. COMMUNITY BOARD ADVISER'S REPORT

The Board **received** an update from the Community Board Adviser on forthcoming Board related activity.

8. BOARD MEMBERS INFORMATION EXCHANGE

Mention was made of the following matters:

- Ernle Reserve and impacts from a nearby proposed subdivision. A deputation of residents will be presenting on this matter at the 18 November 2008 Board meeting.
- A document regarding community development and strengthening communities for children was tabled for distribution to members.

**PART C - REPORT ON DELEGATED DECISIONS
TAKEN BY THE BOARD**

9. CONFIRMATION OF MEETING REPORT – 10 OCTOBER 2008

The Board **resolved** that the minutes of its meeting held on 10 October 2008 be confirmed.

18. 11. 2008

- 20 -

Clause 2 – Attachment 2

10. TE WHARE ROOPU O OTEREPO WALTHAM COMMUNITY COTTAGE FUNDING REQUEST

The Board considered a report seeking approval for funding from the Board's 2008-09 Discretionary Fund towards tutor costs and equipment to run a Hoop-Laugh fitness class.

The Board **resolved** to allocate \$675 from the 2008/09 Discretionary Fund to Te Whare Roopu o Oterepo Waltham Community College towards the Hoop-Laugh tutor salary and equipment.

The meeting concluded at 9.55am.

CONSIDERED THIS 18TH DAY OF NOVEMBER 2008

**PHIL CLEARWATER
CHAIRPERSON**

8. LINCOLN ROAD HARMAN STREET INTERSECTION SIGNALISATION

General Manager responsible:	General Manager City Environment, DDI 941 8608
Officer responsible:	Transport and Greenspace Unit Manager, Alan Beuzenberg
Author:	Christine Toner, Transport Consultation Leader

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's recommendation to Council approval from the Spreydon/Heathcote Community Board for the proposed signalisation of the Lincoln Road/Harman Street intersection, and associated traffic management, to proceed to final design, tender and construction.

EXECUTIVE SUMMARY

2. Lincoln Road is a major arterial road running south west from its intersection with Deans Avenue and Moorhouse Avenue at Hagley Park to its intersection with Halswell Road, Hoon Hay Road and Curletts Road in the south west.
3. In 2007 Lincoln Road was carrying a combined, average of approximately 19,800 vehicles per day.
4. On 18 September 2007 this Board recommended to Council that it approve the installation of traffic signals at the intersection of Lincoln Road and Harman Street, which was a requirement of the Resource Consent given for the development of Hazeldean Business Park. The matter was adopted by the Council meeting on 4 October 2008. Also on 18 September 2007 the Board resolved the angle parking in Hazeldean Road, provision of a bus stop on the south eastern side of Lincoln road, and eight 'no parking' restrictions on Lincoln Road, Hazeldean Road and Harman Street related to the signalisation.
5. Subsequent detailed planning of the signalisation has resulted in several modifications to the traffic management, particularly in relation to provision for future bus priority facilities. In conjunction with the signalisation, it was also decided to remove the zebra crossing at Dickens Street/Bernard Street because it no longer serves Lincoln Road adequately, and the new signals provide two additional crossing points. There is already a signalised crossing mid-block outside Addington Town, so there is no need for the zebra crossing as well as the new signals.
6. Planned future re-routing of Bus #19 via Harman Street has been taken into account in these changes, with the re-location of the bus stop on the north-western side of Lincoln Road currently outside 351 Lincoln Road to a site outside 359b Lincoln Road. The new bus stop resolved in September 2007 was then 36m long. The current proposal requires the bus stop to be 18m long and this is dealt with by a revocation and new resolution in this report.
7. The revised layout requires a number of different 'no stopping' restrictions from those resolved in September 2007 and these are dealt with in this report by a general revocation and series of new resolutions. In addition, there is a need for new 'no stopping' restrictions in Harman Street to connect those in Lincoln Road with those that were resolved in the kerb and channel renewal report brought to this Board on 19 August 2008.
8. Consultation on an 'inform' basis on the proposed intersection, no stopping and pedestrian crossing changes was carried out in August/September 2008. Thirty-eight responses were received, of which 26 were specifically or generally in support of the project, five were not in favour and 7 did not state their position.
9. After consideration of the feedback no changes to the plan were considered necessary. (See **Attachment 1** Plan for Board Approval).

FINANCIAL IMPLICATIONS

10. The developer of the Hazeldean Business Park will be responsible for all the costs associated with the installation of traffic signals.

8 Cont'd

11. The decommissioning of the zebra crossing will be funded through existing operational budgets.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

12. Not applicable except for the zebra crossing as explained above.

LEGAL CONSIDERATIONS

13. There are no property issues associated with this project. Community board resolutions are required to revoke the existing traffic restrictions, the zebra crossing and bus stops and to approve the new parking restrictions and bus stops.

Have you considered the legal implications of the issue under consideration?

14. The project aligns with the Transport and Greenspace Unit's Asset Management Plan, and the Street Renewals Project of the Capital Works Programme, page 85, Our Community Plan 2006-2016.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

15. As above.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

16. As above.

ALIGNMENT WITH STRATEGIES

17. This project is consistent with key council strategies including the Parking Strategy, Road Safety Strategy, Pedestrian Strategy and Cycling Strategy.

Do the recommendations align with the Council's strategies?

18. As above.

CONSULTATION FULFILMENT

19. A consultation leaflet outlining the proposed changes was distributed by letterbox drop to 550 businesses and households in the area and a further 100 were emailed to stakeholders. The leaflet stated that the basis of the consultation was to 'inform' (since the changes were safety related or mandatory for the fulfilment of the signals and future bus priority changes), but that questions would be welcomed. This was carried out in August/September 2008.

8 Cont'd

20. A summary of feedback and project team responses is available on request. Thirty-eight responses were received, of which 33 were specifically or generally in support of the project and five were not in favour. There were nine generally positive and encouraging comments, twelve forms returned with no comments, and one received from Rock Gas with As-Built plans enclosed. Five submitters asked a series of questions were received in relation to the future bus priority plans (in the main concerned to know whether the plans take the bus priority planning into account), and these were worked through by phone and in person with the parties involved. Seven submitters made comments about street parking, with two businesses strongly opposed to the loss of street parking on the southeast side of Lincoln Road between Harman Street and Dickens Street, and on the south west side of Harman Street, due to concerns that customers will not stop at their businesses if they have to walk any distance. Of three submissions about pedestrian crossings, two were in favour of removing the zebra and one business person questioned its removal but commented that his staff often remark how dangerous it is. Five people submitted about cycle and pedestrian issues, with some asking a series of questions, one asking for tactile paving and facilities for sight impaired pedestrians, and two people questioned the locating of the bus stop on the north west side of Lincoln Road over the cycle lane. Three questions related to traffic speed in Harman Street, one to re-routing traffic via Grove Road instead of Harman Street, and a series of technical questions from one submitter asked about city growth, traffic flow and transport policies. One person said that underground services would be a good idea. All these issues were discussed in depth and a report of team responses is available on request. No changes to the plan were considered necessary.
21. The property developer confirmed their earlier acceptance of the proposal to place the bus stop on the south east side of Lincoln Road between Hazeldean Road and Harman Street (September 2007). The owners and the new tenant of 359b Lincoln Road (Ultimate Car Wash) have been given positive feedback on the proposal to relocate the north side bus stop and shelter outside this property.
22. After consideration of the feedback no changes to the plan were considered necessary. (See **Attachment 1** Plan for Board Approval).

STAFF RECOMMENDATION

It is recommended that the Spreydon/Heathcote Community Board recommend the following revocations and resolutions for Lincoln Road and Harman Street for approval by the Council.

General revocation:

- (a) That all restrictions (intersection controls, no stopping, time parking, bus stops and zebra crossing), excluding the existing cycle lanes on the north west and south east sides of Lincoln Road commencing at a point 41 metres south west of its intersection with Bernard Street and extending in a north easterly direction for a distance of 252 metres, be revoked.

No Stopping Restrictions:

- (b) That the stopping of vehicles be prohibited at any time on the north west side of Lincoln Road commencing at its intersection with Bernard Street and extending in a south westerly direction for a distance of 25 metres.
- (c) That the stopping of vehicles be prohibited at any time on the north west side of Lincoln Road commencing at its intersection with Bernard Street and extending in a north easterly direction for a distance of 164 metres.
- (d) That the stopping of vehicles be prohibited at any time on the north west side of Lincoln Road commencing at a point 66 metres north east of its intersection with Harman Street and extending in a north easterly direction for a distance of 25 metres.

8 Cont'd

- (e) That the stopping of vehicles be prohibited at any time on the south east side of Lincoln Road commencing at its intersection with Dickens Street and extending in a south westerly direction for a distance of 12 metres.
- (f) That the stopping of vehicles be prohibited at any time on the south east side of Lincoln Road commencing at its intersection with Dickens Street and extending in a north easterly direction to its intersection with Harman Street.
- (g) That the stopping of vehicles be prohibited at any time on the south east side of Lincoln Road commencing at its intersection with Harman Street and extending in a north easterly direction for a distance of 33 metres.
- (h) That the stopping of vehicles be prohibited at any time on the south east side of Lincoln Road commencing at a point 51m north east from its intersection with Harman Street and extending in a north easterly direction for a distance of 13 metres.
- (i) That the stopping of vehicles be prohibited at any time on the south east side of Lincoln Road commencing at a point 77m north east from its intersection with Harman Street and extending in a north easterly direction for a distance of 28 metres.
- (j) That the stopping of vehicles currently prohibited on the north east side of Harman Street commencing at its intersection with Lincoln Road and extending in a south easterly direction for a distance of 17 metres be revoked.
- (k) That the stopping of vehicles currently prohibited on the south west side of Harman Street commencing at its intersection with Lincoln Road and extending in a south easterly direction for a distance of 10 metres be revoked.
- (l) That the stopping of vehicles be prohibited at any one time on the north east side of Harman Street commencing at its intersection with Lincoln Road and extending in a south easterly direction for a distance of 24 metres.
- (m) That the stopping of vehicles be prohibited at any one time on the south west side of Harman Street commencing at its intersection with Lincoln Road and extending in a south easterly direction for a distance of 38 metres.

Parking

- (n) That the parking of vehicles be restricted to a maximum period of 30 minutes on the south east side of Lincoln Road, commencing at a point 12 metres from its intersection with Dickens Street and extending in a south westerly direction for a distance of 65 metres.

Bus Stops

- (o) That a bus stop with a bus shelter be installed on the north west side of Lincoln Road commencing at a point 48 metres north east of its intersection with Harman Street and extending in a north easterly direction for a distance of 18 metres.
- (p) That a bus stop be installed on the south east side of Lincoln Road commencing at a point 33 metres north east of its intersection with Harman Street and extending in a north easterly direction for a distance of 18 metres.

Traffic Signals

- (q) That the intersection between Lincoln Road and Harman Street be controlled by traffic signals.

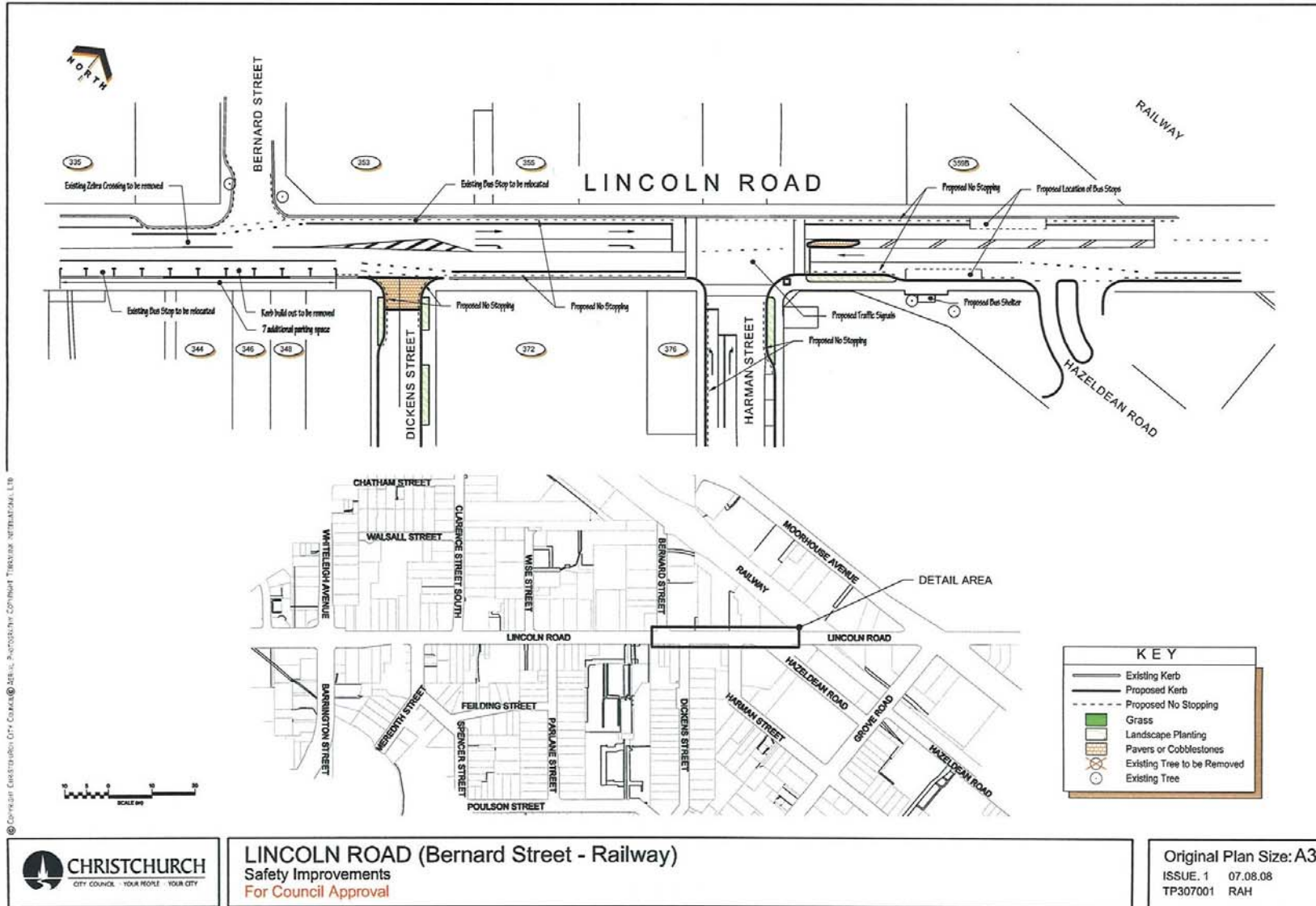
8 Cont'd

BACKGROUND (THE ISSUES)

23. As the signalisation of the intersection has been through a Resource Consent process, and the no stopping is a requirement of the traffic signal installation, there are no opportunities for the public or other stakeholders to influence this change, but their comments have been considered and questions answered.
24. The bus stop re-location is a safety and efficiency measure and is essential in order to tie in with proposed new routing of the bus that currently goes down Grove Road – it will in future go along Lincoln Road and into Harman St and vice versa. There is no other safe and suitable location for the bus stop on either side of Lincoln Road so there is no alternative for this relocation. Only the immediate neighbours are normally consulted over the shifting of a bus stop.
25. The decommissioning of the zebra crossing is an efficiency measure, due to the introduction of signalised pedestrian crossing at the new intersection signals. There is another signalised pedestrian crossing mid block toward Parlane Street. Therefore there is little opportunity for stakeholders and public to prevent the closure of this crossing but their comments have been considered and questions answered.
26. A scheme plan has been developed for Lincoln Road with a bus lane in a Halswell-bound direction commencing at Moorhouse Avenue and terminating at the proposed bus stop at 351 Lincoln Road. There is currently no parking on either side of Lincoln Road along this section, so this proposal will not affect current usage of Lincoln Road. The bus lane is proposed to be implemented at some stage in the future following a Special Consultative Procedure.
27. The proposed traffic signals will give Halswell-bound buses an advanced bus signal, so that buses can proceed straight ahead from the kerbside lane ahead of other traffic. As this lane is also shared with straight ahead cyclists, cyclists will also get an advanced green cycle light, so that buses are not being held up behind bikes.
28. The cycle lanes through this section of road are existing, and therefore there is no requirement for a new Special Consultative Procedure. The existing cycle lanes will be formalised in the collective SCP that will deal with all existing cycle lanes in the city.

CHAIRPERSONS RECOMMENDATION

For discussion.



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9. CASHMERE STREAM GREEN CORRIDOR LANDSCAPE ENHANCEMENT

General Manager responsible:	General Manager City Environment Group, Jane Parfitt; DDI 941 8608
Officer responsible:	Transport and Greenspace Manager
Author:	Tara Smith – Consultation Leader Greenspace

PURPOSE OF REPORT

1. The purpose of this report is for the Spreydon/Heathcote Community Board to approve the final landscape plan for the Cashmere Stream Green Corridor Landscape Enhancement project and to proceed to detailed design and construction (**refer to Attachment 1**).

EXECUTIVE SUMMARY

2. The Cashmere Stream Green Corridor is located on Worsleys Road alongside the new Cracroft subdivision.
3. The project objectives were:
 - (a) That plant species selection was made to help reveal the natural underlying patterns of the indigenous ecosystem. Selection of planting groups/associations to be made and plants placed, according to the function they are required to perform for example screening and habitat.
 - (b) To extend the wildlife corridor already partially established along other reaches of the stream (with possible future walking links). Cashmere stream has high restoration potential.
4. The project team developed a concept plan to meet these objectives which included the following:
 - Riparian planting to enhance water quality, bank stability, habitat, views and the experience of the stream.
 - Shrub and associated groundcover planting - to screen the high and long retaining wall and to create a planted buffer along fence lines between private properties and the reserve. To enhance the entry off Worsley Rd and reduce the visual dominance of the substation.
 - Wide-spaced native specimen tree groups to enhance the experience of open space along the pathway and at Worsley Rd. With visibility to be maintained throughout.
 - Podocarp planting (heritage trees) as forest patches integrated with the detention pond. Also to include wetland planting to provide a more complete representation of likely historic vegetation character along the cashmere stream floodplain i.e. a planted sequence from wetland to riparian to upper bank podocarp, edge shrub species and specimen trees growing in open grass.
5. We are now looking at staging the project over a three year period and the schedule has been updated as per below, this is due to the amount of available funding each financial year:
 - Stage 1 – planting in front of retaining wall, to be complete by winter 2008. The first community planting day is anticipated to happen in late August 2008.
 - Stage 2 – reshaping of the riverbank edges where required and construction of paths, board walk, picnic tables and the interpretation panel 2009/10.
 - Stage 3 – finish any incomplete planting 2010/11.

9 Cont'd.

FINANCIAL IMPLICATIONS

6. The estimated total cost of the project is \$200,000 and will be spent over a 3 year period. The funding from Council is being provided from the Transport and Greenspace Capital Programme:

2007/08	\$60,000	Cashmere Stream Green Corridor
2008/09	\$55,000	Cashmere Stream Green Corridor
2009/10	\$100,000	Cashmere Stream Green Corridor

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

7. Yes. Funding is provided from within the Transport and Greenspace Capital Programme in the 2006-16 LTCCP.

LEGAL CONSIDERATIONS

8. All work will be carried out by a Council approved contractor.

Have you considered the legal implications of the issue under consideration?

9. Yes, as per above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. LTCCP 2006-16

- (a) Parks, Open Spaces and Waterways – page 123
- Recreation – By offering a range of active and passive recreation and leisure opportunities.
 - Health – By providing areas for people to engage in healthy activities.
 - Environment – By offering opportunities for people to contribute to projects that improve our city's environment.
- (b) Recreation and Leisure – page 131
- Recreation – By encouraging more people to participate in leisure, physical and sporting activities.
 - Environment – By managing recreation and leisure activities to minimise damage to the environment.

11. Parks and Open Spaces Activity Management Plan.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

12. Yes, as per above.

ALIGNMENT WITH STRATEGIES

13. Social Wellbeing.
Safer Parks Policy.

Do the recommendations align with the Council's strategies?

14. Yes, as per above.

9 Cont'd.

CONSULTATION FULFILMENT

15. In March 2008 a publicity pamphlet was distributed to approximately 500 residences and key stakeholders (**refer to Attachment 2**). This pamphlet included a summary of the concept, initial concept plans and a feedback form. The project team sought feedback from the community to see whether the proposal was generally supported and to ask them if they would like to participate in a community planting day.
16. The consultation received a 12% response rate (59 responses) and community feedback was generally very positive (**refer to Attachment 3**).
 - 47 submitters (78%) responded "YES – I support the concept plan".
 - 11 submitters (19%) responded "NO – I do not support the concept plan".
 - 2 submitters (3%) neither supported or opposed the proposal.
 - 34 submitters (56%) responded "YES" to participate in a community planting day.
 - 14 submitters (24%) responded "NO" to participate in a community planting day.
17. The key issues identified by submitters relate to:
 - Plantings - 8 comments were made in relation to including more colourful/exotic plants in the plan. There were also 12 comments in relation to the height and positioning of plantings along the green corridor and in front of the retaining wall.
 - Cashmere Stream – 10 comments were made in relation to concern over potential flooding of the reserve.
 - Pathway – 3 comments were made in relation to the placement of the path.
 - Historical link – 3 comments were made in relation to providing a historical link at the site.
18. The issue concerning the inclusion of more colourful/exotic planting in the plan will be resolved by including exotic planting in the plan. We have amended the planting plan to include such tree species as Prunus (Cherry), Liquidambar (Sweetgum), Quercus (Oak) and Taxodium (Swamp Cypress) in the retention pond end of the reserve (**refer to Attachment 1**).
19. The issue concerning the height and positioning of plantings will be partially addressed. We will work with individual residents in relation to any planting in front of the retaining wall to ensure the planting is of the low variety. For those residents with properties on Waiau Street near Cashmere Stream the plantings need to remain suitable to ensure bank stability and to be consistent with the plan objectives which include "plant species selection was made to help reveal the natural underlying patterns of the indigenous ecosystem. Selection of planting groups/associations to be made and plants placed, according to the function they are required to perform for example screening and habitat." And "To extend the wildlife corridor already partially established along other reaches of the stream (with possible future walking links). Cashmere stream has high restoration potential."
20. The issue concerning the potential flooding of Cashmere Stream into the reserve is to be taken into account and will be addressed in the South West Canterbury Integrated Catchment Management Plan. The waterway itself will be maintained in accordance with the contract specifications, to ensure a healthy growth and an adequate water channel.
21. The issue concerning the placement of the pathway through the reserve will be addressed. The plan has been amended and the pathway has been moved further away from the Cashmere Stream side of the reserve (**refer to Attachment 1**).
22. The issue concerning the inclusion of a historical link has been taken into consideration by the inclusion of an interpretation panel in the plan. The interpretation panel will be located by the remains of the Cracroft Wilson Piggery (**refer to Attachment 1**).

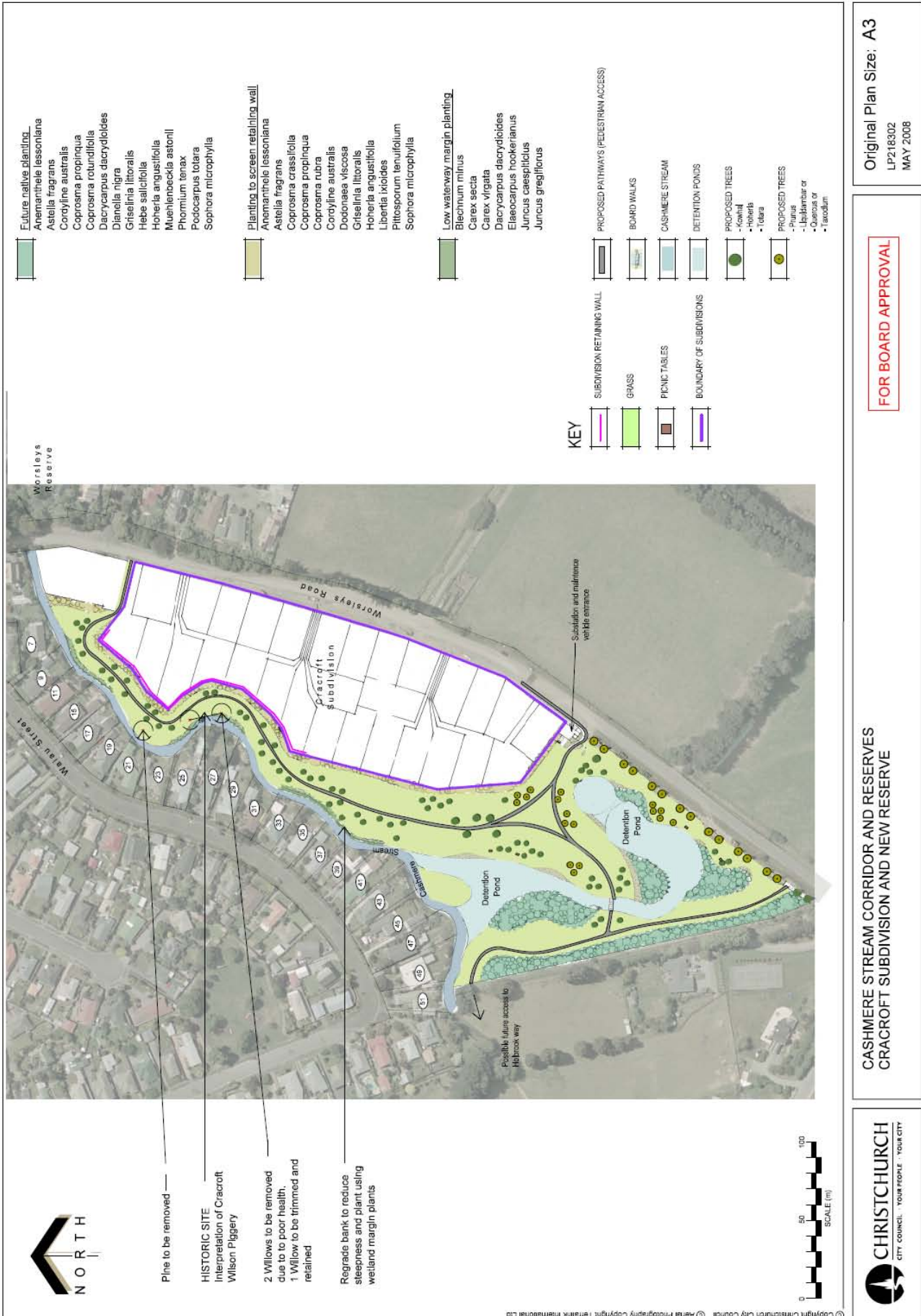
9 Cont'd.

STAFF RECOMMENDATION

It is recommended that the Community Board approve the final landscape plan for Cashmere Stream Green Corridor Landscape Enhancement and proceed to detailed design and construction (**refer to Attachment 1**).

CHAIRPERSON'S RECOMMENDATION

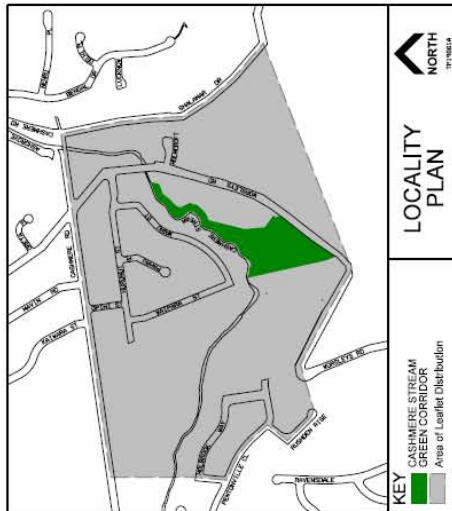
That the staff recommendation be supported.



Timeline

Once consultation has been completed and any necessary alterations to the proposed plan finalised, approval will be sought from the Spreydon/Heathcote Community Board to proceed to detailed design and construction.

It is anticipated that construction of this project will be undertaken and completed by the end of October 2009, dependent on contractor availability.



Please Have Your Say

Your input will mean that the Cashmere Stream Green Corridor Reserve enhancement project fulfils community aspirations and provides an improved landscape environment for everyone to enjoy.

Comments regarding this proposal are invited from local residents. Please return your submission in the reply paid envelope no later than:

Friday 18 April 2008



Tara Smith
 Consultation Leader – Greenspace
 Capital Development Unit
 Christchurch City Council
 Sockburn Service Centre
 PO Box 11 011
 CHRISTCHURCH
 Phone 941 8256 or (027) 209 4325
 Email: Tara.Smith@ccc.govt.nz

Steven Gray
 Capital Project Leader
 Capital Development Unit
 Christchurch City Council
 Civic Offices
 PO Box 237
 CHRISTCHURCH
 Phone 941 8256 or (027) 482 1453
 Email: Steven.Gray@ccc.govt.nz



HAVE YOUR SAY

The Council's Capital Development Unit has prepared a concept plan for a proposed landscape enhancement for the new Cashmere Stream Green Corridor Reserve. This reserve will be developed over several years with the staging being:

- Planting along the retaining wall and subdivision boundary to be complete by June 08
- Reshaping of the riverbanks edges where required and construction of paths, boardwalk and installation of picnic tables to commence during December 08 – Feb 09
- Remainder of planting to be complete by October 09

To assist us with the proposed development, the Capital Development Unit would like to determine the views of the local community prior to commencing detailed design and construction. We would appreciate you taking the time to complete the enclosed comment form with any feedback and returning it in the reply paid envelope by **Friday 18 April 2008**.

If you would like any further information or assistance in regard to this project, please do not hesitate to contact either

Tara Smith
 Consultation Leader – Greenspace
 phone 941 6510 or (027) 209 4325

OR

Steven Gray
 Capital Project Leader
 phone 941 8256 or (027) 482 1453.

Cashmere Stream Green Corridor Landscape Enhancement

The Transport and Greenspace Unit has funding available in the 2008/09 financial year to do some landscape enhancement work along the Cashmere Stream Green Corridor. The landscape enhancement work will help reveal the natural aspects of the landscape and extend the wildlife corridor that is already partially established.

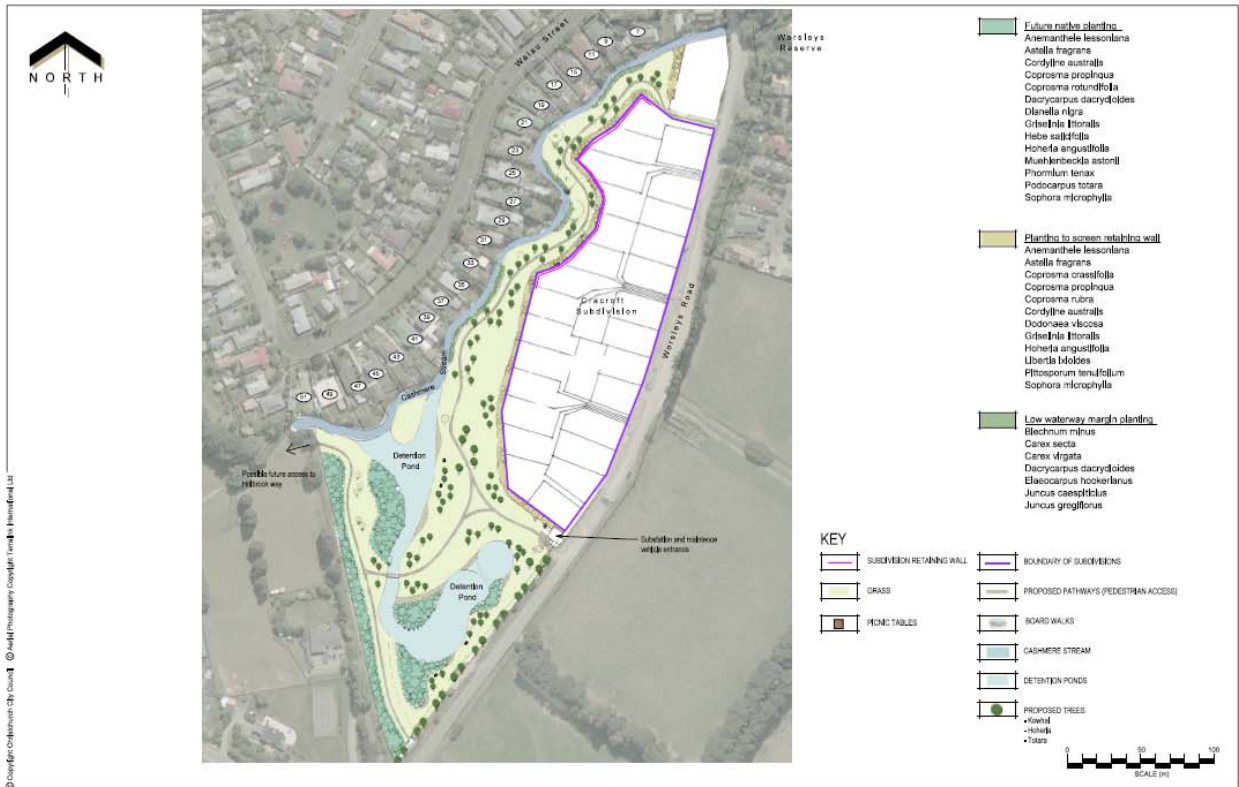


Key features of the proposed plan include:

- Riparian planting to enhance water quality, bank stability, habitat, views and experience of the stream.
- Shrub and associated ground cover planting to screen and enhance the reserve.
- Wide spaced native specimen tree groups to enhance the experience of open space along the pathway and at Worsleys Road.
- Podocarp planting (heritage trees) as forest patches integrated with the detention pond wetland planting.
- Construction of pedestrian pathways and a board walk through the reserve.
- Installation of four picnic tables
- Please note the large area at the south end of the reserve is still under a maintenance agreement with the developer until September 2008



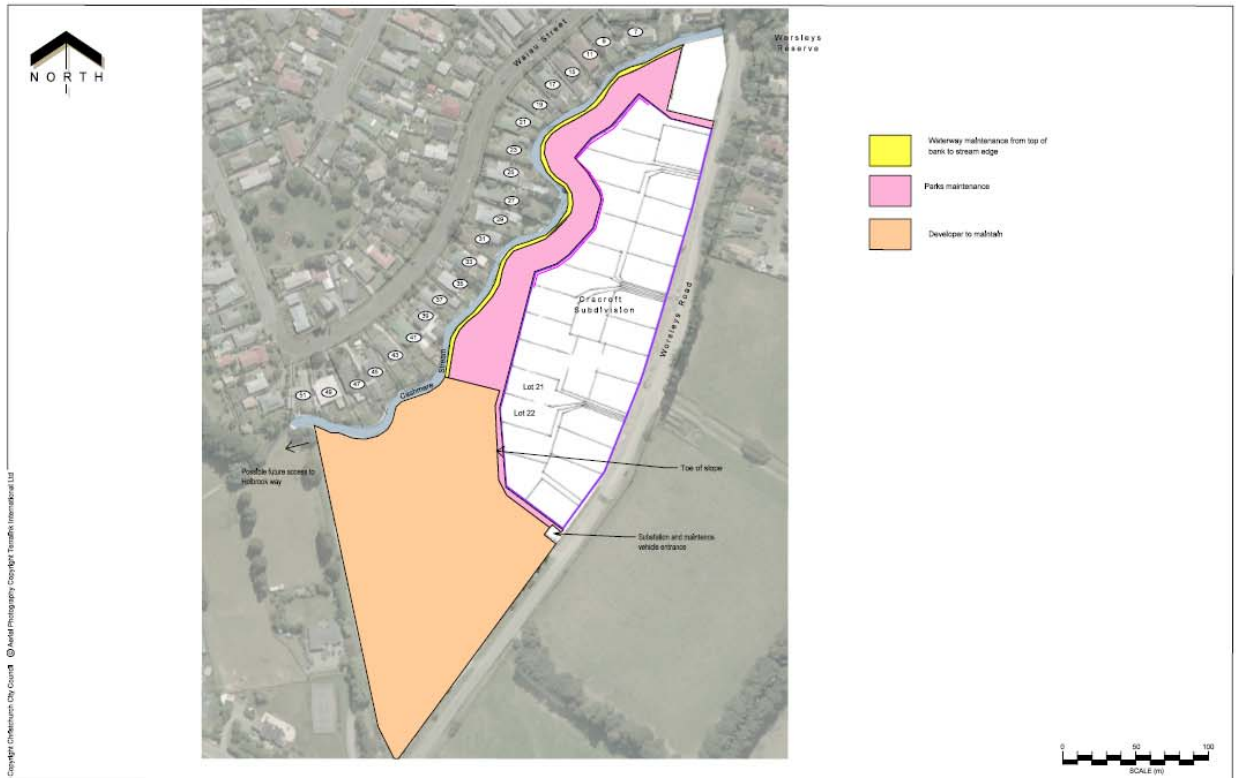
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 CITY COUNCIL - YOUR PEOPLE. YOUR CITY



CASHMERE STREAM CORRIDOR AND RESERVES
CRACROFT SUBDIVISION AND NEW RESERVE

FOR CONSULTATION

Original Plan Size: A3
LP218302
SEPTEMBER 2007



CASHMERE STREAM CORRIDOR AND RESERVES
CRACROFT SUBDIVISION AND NEW RESERVE

FOR CONSULTATION

Original Plan Size: A3
LP218303

CASHMERE STREAM GREEN CORRIDOR LANDSCAPE ENHANCEMENT Consultation Summary

The consultation on this project was carried out in March/April 2008 and received 61 submissions.

Submitters were asked to respond to a concept plan for a landscape enhancement and also asked if they would be interested in participating in a community planting day.

Landscape Proposals	Number of Responses	Percentage
<i>Yes – I support the proposed concept plan</i>	47	77 %
<i>No – I do not support the proposed concept plan</i>	11	18 %
<i>Position not indicated</i>	3	5 %

Community Planting Day	Number of Responses	Percentage
<i>Yes – I would like to take part in a community planting day</i>	35	57 %
<i>No – I would not like to take part in a community planting day</i>	14	23 %
<i>Position not indicated</i>	12	20 %

While these figures indicate strong support for the project in general, the following issues were also identified:

- Plantings – height of plantings and requests for exotic/colourful plantings.
- Cashmere Stream – potential flooding of the reserve.
- Pathway – placement of the path.
- Historical link to the site

Support Yes	Support No	Planting Day Yes	Planting Day No	Comments	Team Comments
Y		Y		No comment on the plan, but would like to ensure she is included in the community planting day. Response via telephone.	
Only if you do what I say			N	So far too many native cabbage trees, flax and tussock type plantings that have been put in far too close in the lake area. I don't like these natives at all. I like Kowhai, Hebe and colourful plants like azaleas, rhododendrons, camellias, carpet pink roses (not white, either). Please don't plant any cabbage trees, flax or tussock opposite the back of our place (39 Waiata Street, Cracroft, Christchurch). THANK YOU.	There are 65 cabbage trees and some are riparian. Plants along the Cashmere Stream section of the reserve have been chosen in keeping with the ecological theme of this area. These species will attract ensure the success of the green corridor. Kowhai trees have been included in the planting plan.
Y				Love the concept and ideas, especially proposed link with Holbrook Way. Very concerned at choice of plantings on section boundary. We purchased Lot 19 to enjoy the outlook and for kids to access the park. We will not allow any shrubbery to grow higher than the present wrought iron fence (approx. 1m high). Many thanks.	Rhododendrons are not deep enough rooting plants so are not appropriate for bank stabilisation.
Y				We think that the outlined plans are excellent.	Planting directly in front of the retaining wall to be low planting
Y		if time allows		I attended an on-site meeting with Steven Gray as part of the Cracroft Residents' Assn. Very happy with the plans so far. A few comments though. 1. Development of the land on the opposite side of Worsleys Road will affect things, and hopefully details of the development will be revealed soon. Re-aligning Worsleys Road is possible and will affect planting. If a play area for children is required, I believe it would be better positioned on the other side of the road, away from the stream. 2. I would be happy with natives along the stream, but would like some exotics closer to Worsleys Rd. Kowhai trees should be planted to encourage the bellbirds now being seen. 3. It was heartening to hear of proposed walkways in the area, and I would support their construction. The proposed walkway to Holbrook Way should be pursued - I believe the Council already own a section on Waipara Street (opposite the playground) which could be used to give even better access to the area. Keep the good work.	We are still awaiting information on the subdivision across the road, but we are aware that this potentially could involve a slight road realignment. So planting along the road will be left until last. Exotic trees to be included near Worsley's Rd part of the reserve. Kowhai trees have been included in the plans.
Y				Thank you for allowing us the opportunity of consultation and feedback to Cracroft subdivision property owners. The plan looks impressive and will further enhance this area.	
Y				Planting Proposal: We are generally in favour of the native planting in the esplanade reserve but would suggest the inclusion of at least one kauri for at least one of the larger trees at the south west of the reserve near the river. We have a kauri in our present garden at 4 Worsleys Road and it is doing well. We would also like consideration to be given to planting in the reserve area further away from the river, of exotic trees which provide colour, especially in Spring eg Yoshino Cherry (Prunus x yedoensis) and other flowering trees such as Prunus nigra, and in the Autumn, eg Golden Ash, Lime, Scarlet Oak, Japanese Maple etc. Retaining Wall: Also we would like it to be noted that the retaining wall and a short distance beyond it is private land, at least for much of the wall, particularly for lot 1, which we have purchased. We would like that to be respected and for the taller trees to screen the wall, which screening has, we understand, been requested by residents across the river, to be kept a reasonable distance from the wall...cont	Kauri tree may not be very well suited to the reserve as it is quite exposed. There is the potential to look at this as the reserve develops in the future. Exotic trees to be included in the plan near the Worsleys Road end of the reserve. Planting directly in front of the retaining wall to be low planting on Christchurch City Council land only.

		<p>We wish to make use of the excellent original soil at the foot of the retaining wall and to be able to grow climbing plants up some of the wall. We intend to plant items such as rosemary, and geraniums and similar plants at the top of some of the wall, which will provide some screening. However, we realise that other residents may not wish to utilise their part of the wall in that way. Other Facilities: Consideration could be given to the provision of playground facilities in the Reserve Area. As trees grow taller, consideration should be given to lighting the pathways for security and safety, but such lights should be designed to minimise any upward throw of light so that the view from on top of the wall is not compromised at night.</p>	<p>Playground - the installation of a playground has not been included in the current plans. But suitable clear space in the reserve will be set aside, so that if a need arises in the future it is something that could be added to the reserve. Lighting - CPTED (Crime Prevention through Environmental Design) would not support lighting in this reserve. "Lighting should not be provided in areas not intended for night-time use, therefore avoiding a false impression of safety". National guidelines for CPTED, part 1: Seven qualities of safer places, pg 19.</p>
Y	Y	<p>Background to submission: As an immigrant from UK aged 40-plus, with a love of the outdoors, I was fascinated by NZ flora and fauna, and sought to familiarise myself with them through outings with interest groups - enjoyable and informally educative. With increasing public and civic interest in the environment in 1990s, and because I lived on the banks of a stream, the CCC's Waterways Enhancement projects, press releases and publications became my focus. When, in 1997, my stream bank started to erode, I contact the Council's Water Services unit and through their officers Chris Rance, operations engineer, and Louisa Davies, landscape architect, with input from myself, my streambank was transformed, becoming in spring 1999 the first portion of the Green Corridor on the true left bank of the Cashmere Stream, opposite the present project site...cont</p>	
		<p>Submission: I heartily endorse the three-stage plan, trusting the project can be completed within the timeframe of June 08 - October 09. I have studied the plant lists overleaf and wish to offer these suggestions. Stage 1: Planting to screen retaining wall. (I assume that with flood retention measures upstream much, if not all, of this area will be above annual flood level.) Aristotelia serrata: mako mako, wineberry - fast growing. Coprosma lucida - shining karamu. Large-leaved to contrast with small-leaved divaricating varieties - very colourful fruits. Cortaderia richardii - toetoe grass. Hebe salicifolia - koromiko - attractive long, drooping flower spikes. Stage 3: Future native planting (presumably in narrow corridor from northern end, and including large area to the south) post-September 2008. Fuchsia excorticata - kotukutuku - largest fuchsia in the world, orange-fawn, papery, peeling bark, deciduous...cont</p>	<p>Screen wall plantings - plants have been chosen for their size and ability to grow in dry conditions but not lose the view and habitat value. Stage 3 planting - The plant list was put together by a botanist, but this can be re-assessed. All these listed plants have been included in the planting plan (full plant list is quite long and not every plant was included in the consultation document for that reason). The five finger is quite hard to get established but if it is on the ecosystem list it could be added. The plantings at the other end of the stream have been chosen in relation to the soil change and whether they are on the ecosystem plant list. If the podocarp planting goes ahead, it could be underplanted with more sensitive plants in the future.</p>
Y	Y	<p>Prumnopitys taxifolia - matai - black pine - podocarp heritage tree. Pseudopanax arboreus - whauwhaupaku - five finger. Pseudopanax crassifolius - lancewood - distinctive in juvenile and mature stages. Pseudowintera colorata - horopito - peppercorn - coloured foliage. 2-3 years down the track under established canopy, frost-tender. Alliarion excelsus - titoki - pinnate shiny leaflets, magnificent fruit capsules. Dicksontia squarrosa - whiki - tree fern. We have the opportunity to make this reserve extra special - biologically diverse, as encouraged in Christchurch Naturally: The Biodiversity Strategy launched 2004, following publication of the glossy brochure published 2000. Cashmere Stream Green corridor might then merit a place on the visiting lists on pages 23 and 43 of this publication. References: Various CCC Water Services unit publications - Streamside Planting Guidelines, 1996; Indigenous Ecosystems of Ataulahi-Christchurch, Set 1, by Lucas Associations for Christchurch Otautahi Agenda 21 committee, 1995; ECan - Caring for the Streams of the Canterbury Plains, Jan. 2005.</p>	

Y	Y	Y	Y	<p>Thank you for the comprehensive planning plan for the Cashmere Stream reserve. We are delighted with the range of native planting you have allowed for. We do have some suggestions which we hope you will consider. We are particularly interested in: 1. Attracting more native birds. The CCC "Bush Bords" publication lists plants which will attract birds, some of which plants are already on your plan. Would you also consider the following" Fuchsia exorticata; Aristotelia serrata; Pseudopanax arboreus; Pseudopanax crassifolius; Schefflera digitata; Northofagus fusca; Corynocarpus laevigatus. 2. Adding to the colour of the landscape. Some of the exotic species would bring colour to the area and also attract birds. Again, I refer to your "Bush Birde" publication. I would particularly like to look out on: cherry, apple; strawberry tree (is that Cornus Capitata?); wattie; and banksias. Perhaps there is a place for eucalypts at the pond area end....cont</p> <p>3. Incorporating some historical links with the Cracroft Wilson name. On the hill above Shalamar Drive, almost all the streets have Indian names. It would seem fitting to translate that link with Cracroft Wilson to the planting by incorporating at least one or two species which grow in India. The ones which come to mind are Rhododendrons and Magnolias, but there may be others of which you know. My knowledge is certainly limited in this area. We are very much affected by this whole subdivision. The tranquility which we have enjoyed for the past twenty years was one of the reasons for buying this house. Our house is close to the stream, and our kitchen - where we spend considerable time - looks directly out onto the reserve and the sections behind it. What is planted there will be our daily background, and as gardeners and trampers, we are very aware of our outdoor surroundings. thank you for the opportunity to contribute. We would be very happy to talk about any of these ideas with you.</p>	<p>The plants asked to consider are not on the ecosystem plant list (except for perhaps the five finger). These could be added later with the podacarp planting.</p> <p>We will be installing an interpretation panel in the reserve at northern entrance, this will then provide the historical link.</p>
Y	Y	Y	<p>(a) Will any effort be made to exclude cyclists from the walking track by clear signage? (b) Would consideration be given to including an area of exotics - in the area marked 'developer to maintain'? Autumn colours are a feature of Cracroft and would add character to a subdivision where the residents may not have room for planting their own. (c) Waiau St Streamside residents have enjoyed rural views to the south and I feel it is important that the plantings provide a screen to that view and not a barrier. High, evergreen native trees would eventually obstruct the residents' outlook as the trees mature. For the new subdivision, if trees are too high they will shade properties in the late afternoon.</p>	<p>The pathway will be a dual use pathway, so it can cater for both cyclists and walkers.</p> <p>Exotics to be included in the plans at the detention pond end of the reserve.</p>	
Y	Y	Y	<p>Thank you for keeping us informed. Given enough notice/our availability, there are four of us here, willing to help with planting. The project is enormous value to our community. I am especially supportive of the Podacarp plantings.</p> <p>Support choice of plants and style, but would like more screening for backyard privacy for Waiau Street properties. Siting of picnic tables? Where more distant from houses? Loss of privacy - Waiau Street backyards - compromise - view of water and screening by appropriate planting - loss 2-fold - houses and paths/walkers - last plan sighted by Waiau St residents had bank between new houses and the esplanade reserve - screening - no consultation on this change.</p>	<p>Plants along the Cashmere Stream section of the reserve have been chosen in keeping with the ecological theme of this area. These species will ensure the success of the green corridor. Strategic planting by neighbours on their private properties however are encouraged.</p>	
Y	Y	Y	<p>Future access to holbrook Way, and the linking of as many walking tracks as possible, are important considerations. I do support the concept plan, but have some concerns about the wholesale uptake of native species. Many of these grow woody and unattractive once past their youth, and require high maintenance/even replanting. As can be seen further up Cashmere Stream, too many grasses/flaxes, etc can clog the waterway and affect water quality adversely through impeded flow.</p>	<p>Maintenance of the plantings will manage this issue. We believe these plants are very attractive, but everyone has a different view on what they like or don't like. Plants along the Cashmere Stream section of the reserve have been chosen in keeping with the ecological theme of this area. These species will ensure the success of the green corridor</p>	
Y	Y	Y	<p>I would like to see heavy planting of tall native shrubs along the Cracroft subdivision wall to hide it from view. I very much like the planting plan in respect to groups of trees within the reserve area - all too often trees are not included in reserve plantings, which diminishes the ecological value of the area. Please keep the trees in the planting plan! I support the future planting of a podocarp forest around the detention pond area, and would like to see this become a bit more extensive (eg. better link the five patches together), and to see it undertaken within a 5-10 year plan. I support the 100\$ native planting.</p>	<p>We will try to work with individual residents where we can to accommodate them as much as we can in relation to height of trees, plantings in front of the retaining wall.</p>	

Y	Y	Y	As we border the reserve on the west and south side of our property, we would like to be specifically consulted about planting in that immediate area. We value the sunlight on our west boundary and would not want to see tall trees planted in this vicinity right on the fence line and further into the reserve. We would like to see suitable small shrubs planted on our south boundary, next to the pathway which exits onto Worsleys Road.	Plants along the Cashmere Stream section of the reserve have been chosen in keeping with the ecological theme of this area. These species will ensure the success of the green corridor
Y	Y	Y	Looks awesome. Thank you all. I have spent a lot of time, money and energy on planting my section with natives, am sure the bellbirds, waxeyes etc will continue to visit :-)	
Y	Y	Y	This proposal looks fantastic, wholeheartedly in support.	
Y	Y	Y	Thank you for the opportunity to put forward my comments in regard to the proposed planting of the Cashmere Corridor Landscape Enhancement proposal. I support the general plan, but request that some exotic trees be included along with the NZ natives, to complement the trees in Worsleys Reserve and to acknowledge the influence of Cracroft-Wilson's settlement of the area.	Exotic trees to be included in the plan at the retention pond end of the reserve.
Y	Y	Y	The proposed plan to do some landscape enhancement along the Cashmere Stream is to be commended. The planting which has already been done looks most attractive and augurs well for the future. We live at 47 Waiau Street and our property is bordered by the Cashmere Stream opposite to the south end of the reserve, and we are concerned that 'netting' and metal posts which have been left in the stream for many months are both unsightly and catch debris floating downstream, forming small dams. We hope that this part of the river can be properly cleaned soon. Thank you for the opportunity to comment.	The netting and metal posts will be addressed with the contractors maintenance agreement. The plastic fencing must remain until we get Ecan clearance.
Y	Y	Y	Kowhai; Banksia - Australia - gum; Flax; Rimu; Kauri; Pohutakawa; Rata. Plant for the future and a planting to be proud of. Please plant natives which will attract the bellbirds and tuis back. Since development, we haven't heard them. Spawn some salmon in the stream. It could be a real wildlife reserve and a wonderful area for future wildlife development with the valley surrounds and water off the hills.	This is a fish and game issue. There are areas in the upper regions of Cashmere Stream that has trout spawning areas.
Y	Y	Y	I note that "picnic tables" are not shown on the plan (only in the "key"). Seats with tables would be worthwhile. Probably have to be fixed (thieves) or very heavy. Very pleased with basis ideas.	Picnic tables are shown on plan, but are very small. They will be concreted to the site to avoid thievery.
Y	Y	Y	From what I have read so far you seem to be well on track.	
Y	Y	Y	I think it is an ideal plan and will suit all age groups to enjoy.	
Y	Y	Y	Siri/Madam, I would like to congratulate you for the effort so far with this project. I can see that you are keen with your natives. Unfortunately, natives (plants) are boring. All those ????? Look the same. I don't think the sophora will make much impact, and there is so much ????? spring already! I live just up the hill above the reserve and find Choch in autumn one of the nicest looking cities in the world. The other is to see if it is possible to include the road within the reserve by plantings (clumps of shrubs or trees) on the other side of the road - it then becomes a real corridor!	Colourful exotics to be included in the plan at the retention pond end of the reserve.
Y	Y	Y		
Y	Y	Y	Thank you for this chance to write to you. I support some of the plan. Please can you take away the trees planted at the back of our house. We live at number 45 Waiau Street. At present we have a lovely view of the hills, but this will be blocked once the trees grow taller. They are cabbage trees and pittosporums planted close together adjoining our boundary. Could they please be replaced with low growing shrubs. It is not a large area and it would be easier to do it now while they are small. If you would like to come and see for yourself you are most welcome to visit and have a cup of tea with us. The rest of the reserve looks very nice.	Unless the tree is dead, dying or dangerous it would be unlikely that it would be removed. Request for service put through for the trees in question to be looked at CSR0802528.

Y	N	1. There are no pathways either side of the Worsleys Road edge of the reserve. If there is no future intention to construct a footpath on the roadside of the reserve, a pathway on the reserve side of the Worsleys Road boundary would be essential. 2. No provision seems to be made for rubbish bins. They will be necessary if people are attracted to the picnic tables. Well done on your planning!	Pathways have the potential to be added once the subdivision across the road has been confirmed, as this new subdivision may also involve a slight Rubbish Bin - the rubbish will be monitored at the reserve with a view to installing rubbish bins at a later date if necessary. We prefer to encourage users to take their rubbish off site with them. The cost to have rubbish bins emptied is very high.
Y		I think the plan looks great and will provide a good amenity for residents. Hopefully it will also encourage native birds.	
Y		We are not in favour of the sub-division. However, the proposed green corridor and landscape enhancement appears to be well thought out. What provisions are there for flooding, please?	Flooding issues to be addressed by the South West Christchurch Integrated Catchment Management Plan.
Y	N	The concept plan looks very good. My only concern is the maintenance problems with the walkway, as when the stream is in flood (as it does at least once a year), there could be problems, but overall apart from that it looks very good.	Flooding issues to be addressed by the South West Christchurch Integrated Catchment Management Plan.
Y		1. Would love to see some colour. Blossom trees, perhaps cherry, or something. 2. Trees with beautiful autumn displays of colour.	Exotics to be included in the plans in the detention pond end of the reserve.
Y	N		
Y	N	Very happy to see this go ahead and we look forward to watching it develop. Any provision for a small child's playground area would be advantageous?	Playground - the installation of a playground has not been included in the current plans. But suitable clear space in the reserve will be set aside, so that if a need arises in the future it is something that could be added to the reserve.
Y		Request for maintenance (overdue) on large existing willows opposite river from # 25 and 27 Waiau Street. What is happening with old concrete building structure under willos opposite river from # 25 Waiau Street? Suggest willow maintenance for shape and trim only, presume trees are preferred to stay for river bank protection, and privacy provided for existing properties. Looks appealing concept! Look forward to update, thanks. Note: what is planned for restriction of bikes, motorbikes, skating?	Two willow trees were removed for health and safety reasons opposite these properties in May. The concrete structure is an old historical pig pen, this will be retained and an interpretation panel installed to provide the public with a historical link. The path will be dual use, so no reason why cyclists, walkers and skaters can't use it. Will monitor the site for motorbike use which will be restricted.
Y	N	We do not disagree with your Cashmere Stream green corridor, as long as provisions are made for a road from Worsleys Road to the subdivision that has been added to Pentonville Close. To drive from town along Cashmere Road, Penruddock Rise, down Pentonville Close to the new sections is environmentally unfriendly, think of the fumes and the extra petrol. So much for town planning.	It is the intent that Pentonville Close joins to Worsleys Rd however the adjoining properties between Pentonville Cl and Worsleys Road not owned by Council and are not zoned for residential use. Given this the timing of the join is not known.
Y	N	I think it would enhance the area, and be an asset for the enjoyment of the public in the future.	
Y	N	Please make sure there are plenty of rubbish bins around or the reserve will end up with rubbish everywhere. The first reserve on Worsleys Road the rubbish bin is always, always full. Thank you.	Rubbish bins - the rubbish will be monitored at the reserve with a view to installing rubbish bins at a later date if necessary. We prefer to encourage users to take their rubbish off site with them. The cost to have rubbish bins emptied is very high.
Y			

N	Possibly, depending on family commitments	We notice that you are continuing with a native planting theme. This is being considerably overdone in Christchurch. Christchurch City, I believe, has a policy of keeping streams and recreational areas with a "see through" policy for safety reasons. The planting suggestion we received shows extensive planting around the detention ponds and Cashmere Stream. Why can't we have clear, unobstructed views of these potential hazards? This extensive planting of grasses and flaxes is also a potential breeding ground for rodents. Self-seeding plants, eg Coprosmas, are not a good choice. The small-leaved kowhai does not thrive in this environment, as has been observed in nearby areas. We would like some thought being given to a children's playground and the planting of large trees to leave an open area for such things as family cricket and soccer.	Plants along the Cashmere Stream section of the reserve have been chosen in keeping with the ecological theme of this area. These species will ensure the success of the green corridor. The installation of a playground has not been included in the current plans. But suitable clear space will be set aside so that if a need arises in the future it is something that could be included. In the interim this will also provide space for family games.
N	Y	As owners of Lot 23 we do not want plantings near the iron fence to impede our view of the river and reserve. We query the extent of the developer's involvement in on-going maintenance.	Planting directly in front of the retaining wall to be low planting.
N	Y	Planting should include: various oak trees, for the ducks; rowan trees for the birds; walnut trees for the people; kowhai trees for bellbirds - more than one species. An area as big as this must have an area for non-native trees. It would have been nice to have been involved from this area's inception, not now that it is all but completed. Sort of, as the RMA requires!	Quercus (Oak) will be considered in the amended plan. Walnut trees attract rats which is why we haven't included them and Kowhai trees have been included on the plan.
N		In response: Our objections are regarding the walking track along the river edge. We and other close neighbours want to see the track moved away from the river's edges, as proposed, particularly close outside No. 35. Our living is situated at the back of the house, therefore a big invasion of our privacy! Furthermore, control of dogs and owners is necessary as it's fast becoming dog poo alley! We have concerns also about stagnant water lying in ponds, it seems to have no escape because of plastic fences at the river's edge. Thank you.	The alignment of the walking track is conceptual. We will however move this further away from the Cashmere Stream side of the reserve. The dog control policy and bylaw is currently being reviewed. This will dictate any rules/regulations in relation to dog handling in reserves. The stagnant water issue is a maintenance issue. This will be addressed with the contractors maintenance agreement. The plastic fencing must remain until we get Ecan clearance.
N		I would like to be involved in the planning and discussion on the things I have mentioned in my submission. The most important thing is that the Cashmere Stream and the Heathcote River are there to stop and reduce the stormwater flooding in the south-west area which affects our Sparks Road Garden land and the land that surround us, and for this reason special consideration in the planning is needed before any work is started. the Cashmere Stream and the Heathcote River play a major role in removing stormwater. The performance of the Cashmere stream and the Heathcote River is in very poor stormwater flow capacity, which is an urgent matter to be considered in the planning when developing the stream's Green Corridor Landscape Enhancement. You must take into consideration that other people's livelihood is at stake, and that stormwater from upstream subdivision heavily damaged our vegetable crops in August 2006. Stormwater from the Henderson drain came across my neighbour's land.	Flooding issues to be addressed by the South West Christchurch Integrated Catchment Management Plan.
N	N	I do not oppose planting schemes as long as water flows down Cashmere Stream are not impeded in any way, only enhanced. Council is notorious for getting compensatory storage wrong. I would like to see if sufficient storage is in place before any restrictions of waterways are compromised through plantings.	The plantings have been designed to minimise interference to the water flow. The subdivision has been designed to be stormwater neutral. Peak flows are not increased by the subdivision, it goes through the basin and slows before going back out again.
N		It would be good to see oak, English trees - some elms - anything in keeping with the heritage of the original Cracroft plantings continued in this area - instead of Council's perpetual repetitious planting of swamp bush.	We will be installing an interpretation panel, this will provide a historical link to the site.

	Y		<p>1. It appears that reshaping of the riverbank edges, riparian planting and shrub and associated ground cover planting could reduce the flood flow capacity of the stream, thereby increasing the flooding upstream in the Cashmere Stream Floodplain and in the Henderson Basin. This would occur by reducing the normal waterway size and by the planting increasing the roughness of the land that floods flow over. 2. The landscaping of Francis Park a few years ago has resulted in banks slumping into the waterway which has reduced the flood flow. This landscaping densely planting the Cashmere Stream floodplain has meant the floodplain no longer carries flood flows. This is already adding to the flooding in the Henderson Basin with adverse effects of all the owners upstream of Francis Park.</p> <p>The proposal is very attractive and builds upon the reserve created by the developer. At present cars park inside the subdivision for visitors to this new attractive area. Other cars park alongside the reserve in Worsleys Road. As the road along the reserve has been narrowed by the wire rope fence, cars are forced to park partly on the carriageway, effectively making the road one way. In addition, there is no footpath and yet Worsleys Road is a very popular road with walkers, joggers, mountain bikers and others. To remove the potential injuries and deaths by such a traffic hazard, the wire rope fence should be moved into the reserve 8m, a footpath created along the road edge of the reserve, and 90 degree parking created off the road along the reserve frontage. Without such improvements I feel the future use of the reserve will create traffic hazards that will result in serious injury or loss of life.</p>	<p>Flooding issues to be addressed by the South West Christchurch Integrated Catchment Management Plan.</p> <p>There is the potential for footpathing to be added once the subdivision across the road has been confirmed. The new subdivision may involve a slight road realignment as well as new paving. Confirmation on this is still to come and it may be some time away. Parking/road issues may be assessed with the future subdivision.</p> <p>The current fencing is used to keep cars off the reserve. The location of the fence is also due to the positioning of under ground cabling.</p> <p>Parking/road issues may be assessed with the future subdivision.</p>
N - if the planting blocks views	Y			<p>Plants along the Cashmere Stream section of the reserve have been chosen in keeping with the ecological theme of this area. These species will ensure the success of the green corridor.</p>
N - if the planting blocks views	N		<p>During our conversation I stated that there were many native riparian plants that would not have created a problem with the view, but thus far nothing further has happened and the plantings are growing apace. We get the distinct feeling that any view from our property is to be completely obliterated. We are not in any way averse to native riparian planting on the Cashmere Stream and much that has already been done along the Westmorland section is very attractive and colourful, but mainly flaxes and low growing plants have been used. We have no concerns with the construction of pedestrian pathways, a board walk and picnic tables in the Reserve, but would like dogs to be kept on leashes, as we are hearing stories of dogs crossing the stream onto private property. The general opinion in Waiau Street among those home owners affected by this development seems to be that the Council has overlooked its duty to adequately consult affected residents.</p>	<p>No further planting is planned in front of this property, and the current planting is low level planting. If there is an issue in the future this will be considered at the time.</p> <p>The planting in the basin is part of the resource consent conditions for the reserve.</p> <p>The dog control policy and bylaw is currently being reviewed. This will dictate any rules/regulations in relation to dog handling in reserves.</p> <p>The Council has requested feedback on this proposal from approximately 500 local residents including two of the local residents associations, cashmere stream care group and asked for submissions to the greater Christchurch public via the "have your say" option on the Council website. This has also included site visits with key groups in the area. We believe this is more than sufficient for fulfilling our consultation obligations. We work very hard on the consultation aspect of projects and we review every single submission that we receive. Public feedback and local knowledge is invaluable for making a project successful.</p> <p>The alignment of the walking track is conceptual. We will however move this further away from the Cashmere Stream side of the reserve.</p>
	Y		<p>Basically the idea is great, but have one or two objections that I would like to make a proposal to change. Love the native planting and also propose there be more mass planting. Lots more native trees and shrubs, flaxes, etc. Not happy with the walkway coming too close to river opposite our back yard. Our privacy is totally obliterated. I propose that the walkway be kept closer to middle of reserve instead of sweeping towards us. Mostly I object to the walkway sweeping close to us and totally losing all our privacy. Please keep it closer to middle. Thank you.</p> <p>It is important to ensure that any planting along waterways is kept well maintained, so the water flow is not blocked.</p>	
	N			<p>The waterway will be maintained in accordance with the contract specifications to ensure a healthy growth and an adequate water channel.</p>

<p>There are standard guidelines for seat installation which have to be followed.</p> <p>We can look at the positioning of trees to provide shade, but we do also need to consider seating in relation to the winter period too.</p>	<p>When designing reserves, may I suggest you follow these commonsense rules: 1. Place seats in shade or semi-shade - NZ sun is a major cause of skin cancer, and it can be uncomfortably hot to sit in for any length of time. 2. Set the seats at a height which does not cut off blood circulation in women's and older children's legs. Most of the seats installed by the Council in reserves, gardens and at bus stops in the city are set at an uncomfortable and dangerous height. 3. Place the seats to face a pleasant view where possible. In some cases, facing in towards the playing area is more important. I often walk in the Westmorland district. Most of the seats placed by the Council break at least two of these commonsense suggestions.</p>
<p>Request for service created in regard to rubbish issue CSR90802590.</p>	<p>No comments on planting, but please: We would like to take this opportunity to ask if there could be some consideration given to the properties on Worsleys Road opposite the subdivision. We have been left with an unsightly sight which I feel the new owners of the sections won't want to look at. Because the contractors dug up the only lawn and dumped rubbish there, and we see now the public are doing the same, we are left with a mess. If this is of no connection with you could it please be given to the appropriate department.</p>
<p>Flooding issues to be addressed by the South West Christchurch Integrated Catchment Management Plan.</p>	<p>The poor capacity of the rivers and the stream is caused by: (1) Banks to fall in. (2) The planting of native bush where banks have fallen in. (3) Silt build-up in the bottom of stream and river. (4) Trees and bushes that have grown into the stream and river. (5) Failure to increase the capacity for stormwater flow. (6) Reduction of the width of the stream and river over past years is reducing stormwater flow capacity. The planning must incorporate in their plans and these are: (1) Remove banks which have fallen in. (2) Remove overgrown native bush that has been planted by the Christchurch City Council. (3) Remove overgrown weed. (4) Rebuild and streamline the embankment. (5) Widen them to (cope) for the event of a one in 50-200 year flood. (6) Commence dredging of the stream and the river. (7) Remove recently dumped shingle in the Heathcote River that has reduced flow capacity of stormwater. (8) Keep tree planting well away from the Cashmere stream. (9) Keep planting of native bushes and plants well away from the Cashmere Stream.</p>
<p>The alignment of the walking track is conceptual. We will move the track further away from the Cashmere Stream side of the reserve.</p> <p>CPTED (crime prevention through environmental design) would not support lighting in this reserve.</p> <p>"Lighting should not be provided in areas not intended for night-time use, therefore avoiding a false impression of safety". National guidelines for CPTED, part 1: Seven qualities of safer places, pg 19.</p> <p>Security cameras are not used in any of our reserves.</p> <p>It is standard procedure to provide vehicle access to maintain a reserve, so this will be included.</p> <p>Flooding issues to be addressed by the South West Christchurch Integrated Catchment Management Plan.</p>	<p>(10) Keep walkway well away from the Cashmere Stream to stop or reduce drowning. (11) Flood lights over walkway to make area safe. (12) Security camera to stop sexual violence and murder. (13) Access for vehicle to maintain the Cashmere Stream. Special consideration in planning is needed to stop a national disaster like those in the North Island. The last storm event in Christchurch was in August 2006, and the rainfall was only rated one in five years and the damage that resulted was serious. The photos show what the problem is with the Cashmere Stream and the Heathcote River before the storm flooding event. The photo show what happens during a stormwater flooding event. It shows that the Cashmere Stream and Heathcote River, with all these restrictions, is causing the stormwater flooding on Sparks Road Garden land and the land that surrounds us. This August 2006 storm event was "Rainfall rated" one in five year. What will happen if you have a one in 50 year event?</p>
<p>Flooding issues to be addressed by the South West Christchurch Integrated Catchment Management Plan.</p>	<p>Our stormwater system should be capable of handling this without stormwater flooding, a requirement under the building Act and 1991 Resource Management Act. My conclusion is that the Cashmere Stream and the Heathcote River are there for a purpose, and that is to stop and reduce the stormwater flooding of the south-west area and the land that surrounds the Cashmere Stream and the Heathcote River. My policy is, do it right the first time and save money in the long-term. If you need my assistance or help or anything please fee free to call me.</p>

	<p>Please note that normal traffic counts would not reveal the true usage of this portion of Worsleys road, especially on fine weekends and summer evenings, when the normal recreational traffic is swelled by middle-aged or elderly people who simply want to park by a nice environment so close to the city. Please don't spoil a good concept by not providing for the basics.</p>				
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10. KENT STREET AND CATON STREET KERB AND CHANNEL RENEWAL

General Manager responsible:	General Manager City Environment, Jane Parfitt, DDI 941 8608
Officer responsible:	Transport and Greenspace Unit Manager, Alan Beuzenberg
Author:	Christine Toner, Transport Consultation Leader

PURPOSE OF REPORT

1. The purpose of this report is to seek approval from the Spreydon/Heathcote Community Board for the proposed Kerb and Channel Renewal in Kent Street and Caton Street to proceed to final design, tender and construction.

EXECUTIVE SUMMARY

2. Kent Street and Caton Streets are both local roads accessed from Montreal Street (Minor Arterial). Both host industrial businesses and are used by large trucks, often with trailer units. The kerb and channel is in poor condition.
3. Consultation revealed concerns about access for the large trucks, maintenance of existing parking supply, and about flooding in some parts of Kent Street.
4. There are some property ownership issues to be resolved in order to carry out the proposed plan.
5. After consideration of the feedback, several changes were made to the plan for Board approval (See **Attachment 1** Plan for Board Approval and section 25).

FINANCIAL IMPLICATIONS

6. The Street Renewal works for these projects are programmed in the LTCCP for implementation in the 2009 - 2010 financial year. The Transport and Greenspace Unit has the following budget provision for this project:
7. The Council currently has allocated \$267,800 in the financial year 2009/10 for these projects. The balance of the required funding will be allocated from 542/1039 (Kerb and Channel Contingency) and will be confirmed and approved by the Transport Program Control Group as per standard Council procedure, following completion of detailed design.
8. The revised project cost estimate (using updated data and taking in to account all of the scheme modifications resulting from consultation) is \$702,300. Caton Street is to be funded from 542/1520 .(identification code under the roading budget – separate codes for different streets) and Kent Street is to be funded from 542/1185.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

9. Funding for this project is provided within the Transport and Greenspace Unit's Capital Programme as outlined above.

LEGAL CONSIDERATIONS

10. A small section of footpath outside no. 22 Kent Street is on private property. Christchurch City Council are attempting to purchase this 18m² parcel of land. An offer has been made and the owners are currently considering this offer. This land issue will be resolved prior to any physical works being undertaken on the site.
11. Community board resolutions are required to revoke the existing parking restrictions in the street and approve the new parking restrictions.

10 Cont'd.

Have you considered the legal implications of the issue under consideration?

12. The project aligns with the Transport and Greenspace Unit's Asset Management Plan, and the Street Renewals Project of the Capital Works Programme, page 85, Our Community Plan 2006-2016.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. As above.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

14. As above.

ALIGNMENT WITH STRATEGIES

15. This project is consistent with key council strategies including the Parking Strategy, Road Safety Strategy, Pedestrian Strategy and Cycling Strategy.

Do the recommendations align with the Council's strategies?

16. As above.

CONSULTATION FULFILMENT

17. Community consultation was undertaken in March 2006. The main issues raised were: lack of parking in Kent Street; channel floods easily and takes time to clear; no desire for grass or pavement; street to be as wide as possible; possible seated area which staff could use; lack of on street car parking.
18. A series of options were evaluated against the initial issues feedback and in August 2008 a 'preferred option' plan fulfilling community and council objectives was developed for community consultation, and distributed to stakeholders, property owners and occupiers. Approximately 60 leaflets were mailed and delivered, and 130 emailed to stakeholders, other interested parties, and the council stakeholders list. Sixteen responses were received.
19. Fifteen of these responses were in specifically or generally in support of the project. Twelve questions and comments were received and four onsite meetings were held with concerned business people about access for trucks and parking issues.
20. Key issues were access for trucks past the proposed right angle parking, loss of on-street parking spaces; issues re services; and concern re wasting money on perceived unnecessary improvements.
21. Five occupiers were concerned about access for large trucks but after a site meeting at the southern end during which a small B-train successfully navigated the coned out parking proposal, all those present were satisfied that the proposal would succeed.
22. At the northern end, three site meetings during which parking dimensions were paced out and several changes discussed, the five business people concerned were satisfied that their parking needs and access for trucks would be provided for.
23. Rockgas, Orion and Telecom were contacted regarding concerns about their services.
24. A summary of feedback and project team responses is available on request.

10 Cont'd.

25. Changes made as a result of community consultation were as follows:

- (a) 3 extra parking spaces provided at the eastern end of Kent Street.
- (b) Eastern footway at the eastern end of Kent Street has been reduced to 0.5m to accommodate vehicle turning movements and parking arrangements.
- (c) New cut down required around the eastern end of Kent Street.
- (d) Parking bay extents only to be marked, to maximise parking potential.
- (e) New kerb and channel on the northwest corner of Canton Street and Kent Street the channel levels to deal with an existing low point, which prevents storm water travelling to the nearest sump.
- (f) Realignment of edge of road marking at the eastern end of Kent Street to assist reversing vehicles avoid the power pole and near by parking bays.

STAFF RECOMMENDATION

It is recommended that the Spreydon/Heathcote Community Board:

- (a) approve the attached plans for final design, tender and construction
- (b) revoke all existing parking and stopping restrictions on Kent Street and Caton Street
- (c) approve the following parking restrictions:

New no stopping:

That the stopping of vehicles be prohibited at any time on Caton Street as follows:

	Side of road	Description
(i)	South	Commencing at the extension of the Montreal Street kerb line and extending for 12 metres in a westerly direction.
(ii)	South	Commencing at the extension of the Kent Street kerb line and extending 10 metres in an easterly direction.
(iii)	North	Commencing at the extension of the Montreal Street kerb line and extending 7 metres in a westerly direction.
(iv)	North	Commencing at the extension of the Kent Street kerb line and extending 10 metres in an easterly direction.

10 Cont'd.

That the stopping of vehicles be prohibited at any time on Kent Street as follows:

	Side of road	Description
(v)	East	Commencing at the southerly extension of the Caton Street kerb line and extending 6.5 metres in a southerly direction.
(vi)	Both (southern turning head)	Commencing on the east side at a point 27 metres south of the southerly extension of the Caton Street kerb line and extending 53.5 metres in a southerly to northerly direction around the cul-de-sac to a point on the west side 18 metres south of its southerly extension of the Caton Street kerb line.
(vii)	West	Commencing at a point 12.5 metres north of the northerly extension of the Caton Street kerb line and extending 18 metres in a northerly direction.
(viii)	West	Commencing at a point 43 metres north of the northerly extension of the Caton Street kerb line and extending 20.5 metres in a northerly direction.
(ix)	West	Commencing at a point 33 metres south of the north west corner kerb line intersection at the northern end of the Kent Street and extending 13 metres in a southerly to westerly direction.
(x)	East	Commencing at a point 60 metres north of the northerly extension of the Caton Street kerb line and extending 32 metres in a northerly direction.
(xi)	East	Commencing at the northerly extension of the Caton Street kerb line and extending 11 metres in a northerly direction.

CHAIRPERSONS RECOMMENDATION

That the staff recommendation be supported.

BACKGROUND (THE ISSUES)

26. Kent Street is a local road accessed by Caton Street to the east. Caton Street intersects with Montreal Street (Minor Arterial).
27. The two streets host industrial businesses and are frequently used by heavy trucks, often with trailers.
28. Initial investigations revealed significant flooding in the northern part of Kent Street, and broken deep dish channel and kerb in many places. Parking for business use (mainly storage of vehicles awaiting servicing or for trucks awaiting loading or unloading) and for staff of the local businesses, was an important issue arising from consultation.
29. The proposal includes the reconstruction of the carriageway with the upgrade of the local storm water network to ensure carriageway cross-fall flows towards Montreal Street. The reconstruction will also include the replacement of the existing kerb and dish channel on the west side of Kent Street with kerb and flat channel and the construction of kerb and flat channel on the east side of Kent Street's northern end.
30. Road widths will be maintained on Caton Street at 14 metres, but increased on Kent Street up to 15 metres. However at the northern end of Kent Street the road width reduces to 10.2 metres, with a localised narrowing of 7.5 metres due to building and property boundaries. The widening of Kent Street is to provide room for the right angle parking spaces.
31. Parking will be clearly defined using road marked parallel and right angled parking spaces. No parking areas will be identified to ensure appropriate access to properties. This will result in 25 parking spaces on Kent Street and six parking spaces on Caton Street. (It has been estimated that 24 vehicles can now legally park on Kent Street and nine vehicles can park on Caton Street.)

10 Cont'd.

32. The footpaths on Caton Street and the east side of Kent Street are to be maintained at existing widths, with the construction of a 2.3 metre footpath on the west side and a 0.5 metre footpath at the northern east end of Kent Street. A small kerb buildout to improve pedestrian access around the transformer on Kent Street is included.
33. Paving enhancements are proposed on the northern side of Caton Street and on the east side of Kent Street, with the addition of three park benches. Tactile paving is to be installed at the Montreal Street and Caton Street intersection.
34. The upgrading of the existing street lighting is proposed to improve coverage and lighting levels throughout both Caton and Kent Streets.
35. The final selected option takes into consideration all identified asset management issues, best practice guidelines, safety issues, safety audit recommendations and legal considerations associated with this project.
36. A detailed investigation of the crash history has been carried out using Land Transport New Zealand's Crash Analysis System over the last ten years (i.e. 1998-2008). The investigation shows that there have been three crashes recorded in the study area between 1998 and 2007. None of these crashes resulted in injury. One was the result of a driver failing to give way while manoeuvring at the Kent and Caton Street intersection; one was the result of the driver failing to give way to non-turning traffic at the intersection of Montreal and Caton Street; and one at the latter intersection was caused by the driver failing to give way to traffic crossing from the right.

THE OBJECTIVES

37. The primary objectives for the project are as follows:
 - (a) To remove the existing concrete dish channel and kerb.
 - (b) Improve the existing standard of the street drainage.
 - (c) Improve the access to the properties in the street.
 - (d) Maintain or improve the pedestrian access in the street.
 - (e) Maintain or improve the existing parking supply in the street.

THE OPTIONS

38. Three options were developed for comparison.
39. All options involve full reconstruction of the pavement and full removal of existing kerb and dish channel.
40. The existing kerb and flat channel on Caton Street and Kent Street will remain as shown in the scheme plans.

Option 1 - Do Minimum (not preferred)

41. The features of Option 1 include:
 - (a) Reconstruction of the carriageway;
 - (b) Replacement of the existing kerb and dish channel on the west side of Kent Street with kerb and flat channel;
 - (c) Construction of kerb and flat channel on the east side of Kent Street's northern end;

10 Cont'd.

- (d) Maintaining the existing carriageway width of 14.1 metres for Caton Street;
 - (e) Maintaining the existing carriageway width of 14.1 metres for most of Kent Street, except for the narrow northern end where roadway widths vary between 6.4 metres and 8.6 metres.
 - (f) Formalising the parallel parking spaces (2.5 metres in width) and no-parking areas by road-marking to ensure appropriate access to properties, resulting in 18 parking spaces on Kent Street and six parking spaces on Caton Street - this would result in a loss of approximately six parking spaces on Kent Street and three parking spaces on Caton Street;
 - (g) Upgrade the local storm-water network and ensure carriageway cross-fall flows towards Montreal Street;
 - (h) The existing footpath will be overlaid where the kerb and flat channel is being retained;
 - (i) Where new kerb and channel is being installed, the footpath will be reconstructed.
42. Option 1 (Do minimum) has not been selected as the preferred option because the project team consider that:
- (a) Parking supply would be likely to decrease;
 - (b) No amenity enhancement to the area, ie. too much asphalt and increasing the pleasantness of the road environment for workers taking breaks through their working day.

Option 2 (not preferred)

43. The features of Option 2 include:
- (a) Reconstruction of the carriageway;
 - (b) Upgrade the local storm-water network and ensure carriageway cross-fall flows towards Montreal Street;
 - (c) Replacement of the existing kerb and dish channel on the west side of Kent Street with kerb and flat channel;
 - (d) Construction of kerb and flat channel on the east side of Kent Street's northern end;
 - (e) Maintaining the existing carriageway width of 14.1 metres for Caton Street;
 - (f) Increasing the existing carriageway width from 14.1 metres to 14.3 metres for most of Kent Street, except for the narrow northern end where roadway widths vary between 7.8 metres and 10.2 metres;
 - (g) Formalising the parallel parking spaces (2.5 metres in width) and no-parking areas by road-marking to ensure appropriate access to properties, resulting in 15 parking spaces on Kent Street and six parking spaces on Caton Street;
 - (h) This would result in a loss of approximately nine parking spaces on Kent Street and three parking spaces on Caton Street;
 - (i) Constructing a 1.5 metre footpath and a 1.5 metre berm on the west side of Kent Street and a 1.3 metre footpath at the north east end of Kent Street;
 - (j) Construct a kerb build out to improve pedestrian access around the transformer on Kent Street;

10 Cont'd.

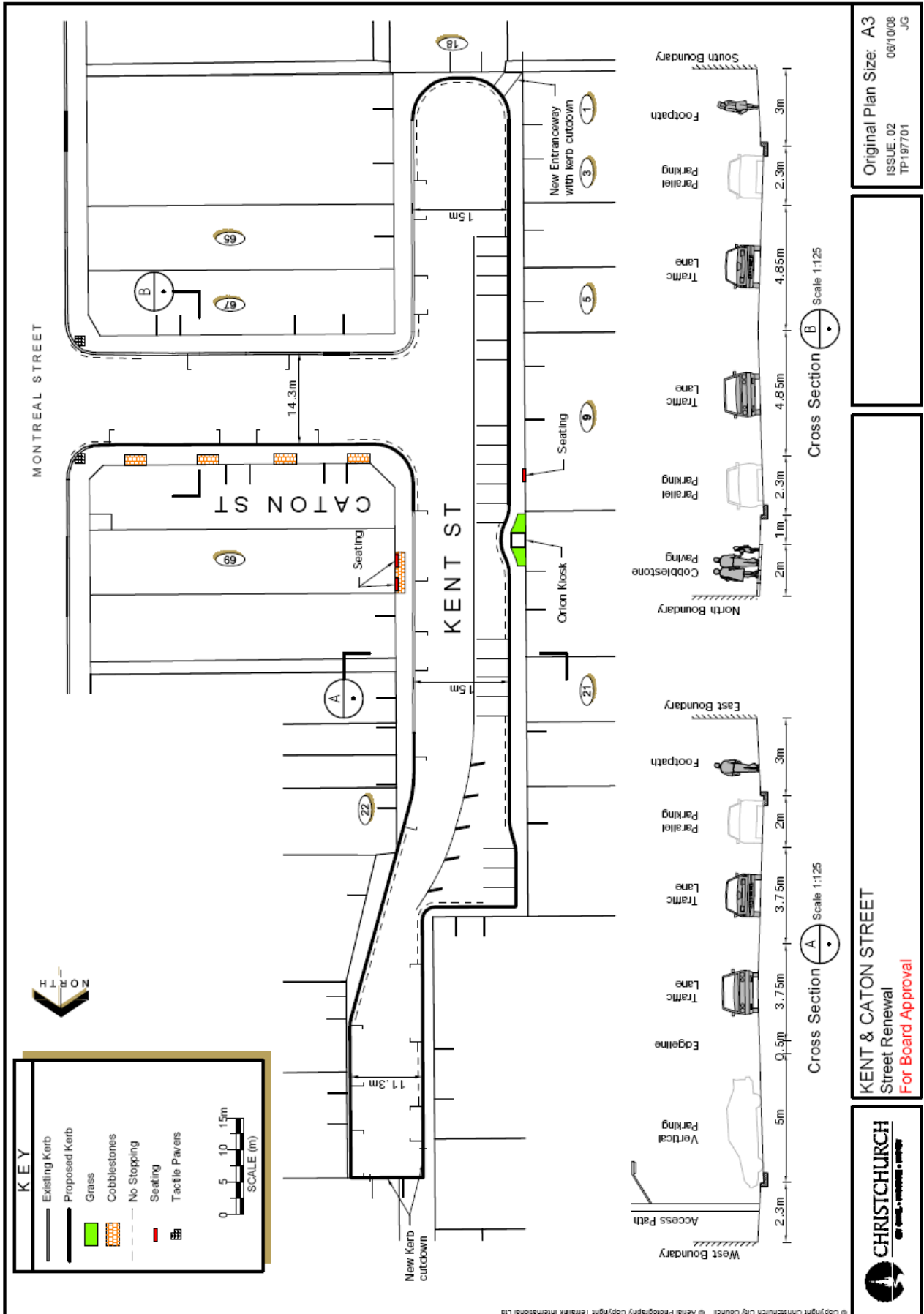
- (k) Maintaining the existing 3m footpath width on the east side of Kent Street;
 - (l) The existing footpath will be overlaid where the kerb and flat channel is being retained;
 - (m) Where new kerb and channel is being installed, the footpath will be reconstructed;
 - (n) Developing paved areas and installing 3 park benches;
 - (o) Install tactile paving at the Montreal Street and Caton Street intersection.
44. This scheme will see the removal of 262 metres of existing kerb and dish channel in the west side of Kent Street.
45. Formalised parking spaces will protect the access into properties and discourage parking on the footpaths by vehicles.
46. Compared to the Do Minimum option, Option 2 enhances this industrial area through the provision of paved areas with seating to encourage social interaction of workers within the road environment.
47. Option 2 has not been selected as the preferred option because the project team consider that:
- (a) Parking supply is likely to decrease from existing; and
 - (b) Historically the grass berm areas have not been maintained by the adjacent property owners resulting in a less than desirable road environment.

Option 3 (the preferred option)

48. The features of Option 3 include:
- (a) Reconstruction of the carriageway;
 - (b) Upgrade the local storm-water network and ensure carriageway cross-fall flows towards Montreal Street;
 - (c) Replacement of the existing kerb and dish channel on the west side of Kent Street with kerb and flat channel;
 - (d) Construction of with kerb and flat channel on the east side of Kent Street's northern end;
 - (e) Maintaining the existing carriageway width of 14.1 metres for Caton Street;
 - (f) Increasing the existing carriageway width between 14.8 metres and 15 metres for most of Kent Street, except for the narrow northern end where roadway widths vary between 7.5 metres and 10.2 metres.
 - (g) Installing right angle parking spaces (4.2 metres with 0.8 metre overhang x 3 metre) on Kent's Street west side, maintain parallel parking on Kent's Street East Side, and no-parking areas by road-marking to ensure appropriate access to properties. This will result in 25 parking spaces on Kent Street and six parking spaces on Caton Street;
 - (h) This would result in a gain of one parking space on Kent Street and a loss of approximately three parking spaces on Caton Street;
 - (i) Constructing a 2.3 metre footpath on the west side of Kent Street and a 1.5 metre footpath at the north east end of Kent Street;
 - (j) Construct a kerb build out to improve pedestrian access around the transformer on Kent Street;

10 Cont'd.

- (k) Maintaining the existing 3 metre footpath width on the east side of Kent Street;
 - (l) The existing footpath will be overlaid where the kerb and flat channel is being retained;
 - (m) Where new kerb and channel is being installed, the footpath will be reconstructed following the new alignment;
 - (n) Developing paved areas and installing three park benches; and
 - (m) Install tactile paving at the Montreal Street and Caton Street intersection.
49. This scheme will see the removal of 264 metres of existing kerb and dish channel in the west side of Kent Street.
50. Formalised parking spaces will protect the access into properties and discourage parking on the footpaths by vehicles.
51. Compared to the Do Minimum option, Option 3 enhances this industrial area through the provision of paved areas with seating to encourage social interaction of workers within the road environment.
52. Compared to the Do Minimum and Option 2, Option 3 provides significantly more numbers of parking spaces as well as achieving the enhancement to the industrial area.
53. Option 3 has been selected as the preferred option because the project team consider that:
- (a) Option 3 provides significantly more numbers of parking spaces compared to the other options;
 - (b) Enhancement to the industrial area by increasing community areas i.e. seating and paved areas.



Original Plan Size: A3
 ISSUE: 02
 TP:197701
 08/10/08
 JG

KENT & CATON STREET
 Street Renewal
 For Board Approval



11. COMMUNITY BOARD CODE OF CONDUCT

General Manager responsible:	General Manager Regulation and Democracy, DDI 941-8462
Officer responsible:	General Manager, Regulation and Democracy
Author:	Peter Mitchell, General Manager, Regulation and Democracy

PURPOSE OF REPORT

1. At the Community Board Chairs and Staff Forum meeting, held on 5 September 2008, the attached draft Community Board Code of Conduct was discussed. **(Attachment A)**.
2. At that meeting it was agreed that a report would be prepared for each Community Board for consideration, and decision, by each Board regarding adoption of the revised Community Board Code of Conduct.

STAFF RECOMMENDATION

It is recommended that the Community Board:

- a) adopt the revised Community Board Code of Conduct with immediate effect.

CHAIRPERSONS RECOMMENDATION

That the staff recommendation be supported.

BACKGROUND (THE ISSUES)

3. The Local Government Act 2002 requires that the Council adopt a Code of Conduct. There is no legal requirement for Community Boards to adopt a Code of Conduct.
4. In 2004, subsequent to the Council adopting a Code of Conduct, all 6 Community Boards in the former Christchurch City, and subsequently the 2 Peninsula Community Boards upon reorganisation with Banks Peninsula, adopted a Code of Conduct modelled on that adopted by the Council.
5. That Community Board Code of Conduct has remained in force since that time.

AUDITOR GENERAL REPORT

6. In 2006 the Auditor General carried out a report on Codes of Conduct adopted by Councils.
7. He went on the note:

'Overall, the material including Code meets our expectations. Most Codes contains guidance about the main topics we expect to see covered.'

No Council's Code covers all the topics we mentioned in part 3 of this report. We consider that most Council's could benefit from a review of those topics, to see if any other matters that could easily be added to their own Code when they next review it..... we also consider that some Codes can be more thorough in explanations of:

- *The Local Government Official Information and Meetings Act 1987.*
- *Non Financial Conflicts of Interest.'*

11 Cont'd.

REVIEW OF COUNCIL CODE

8. The Council has now reviewed its own Code of Conduct at its meeting on 24 July 2008 and agreed to adopt an updated Code of Conduct.
9. The Council also resolved in part to:
 - *'Note that all Community Boards have voluntarily agreed to adopt a Code of Conduct similar to that of the Council modified to reflect that it is intended to be used by Community Boards.*
 - *Agrees that its Ethics Subcommittee (including the convenor) can be used by Community Boards where a breach of the Code is alleged in respect of 2 Community Board members.*
 - *Where the Ethics Subcommittee procedure is to be used by a Community Board consideration of the membership of the subcommittee is to be deferred until the Chairpersons consider the matter and staff report back to the Council in September.'*
10. It is considered an appropriate time for the Community Board to review their current Code.
11. The changes in the draft Code attached to this report are primarily editorial and are underlined for ease of reference.
12. Regarding Codes of Conduct Local Government New Zealand has stated:

“Codes of Conduct promote effective working relationships within the local authority and between the local authority and its community. A Code of Conduct should promote free and frank debate, which should in turn promote good decision-making. Codes of Conduct should not be used in a way that stifles debate.

*Provided elected members do not try to present personal views as anything other than that, then they have the right to express their views. Codes of Conduct should provide rules of Conduct that promote debate and make it clear that personal views, and the rights of **all** members to express personal views, must be respected.*

A Code of Conduct sets boundaries on standards of behaviour in expressing and promoting views, and provides means of resolving situations when elected members breach those standards.”
13. While the Local Government Act 2002, obliges the Council to adopt such a Code of Conduct, the Act does not oblige Community Boards to adopt a Code of Conduct. Legally it is a matter of choice for each Board as to whether or not it wishes to adopt a Code of Conduct.

RELATIONSHIP OF CODE TO STANDING ORDERS

14. The Code of Conduct is not the same as a set of standing orders. Standing orders are a set of procedures and other rules for the conduct of meetings. A Code of Conduct covers every aspect of a Community Board member's duties. There are links between the two documents in that standing orders contain provisions for conduct at meetings. The Code is intended primarily for situations outside the formal meeting process.
15. The Code is wider than standing orders and sets out relationships not only between elected members, but also between board members and staff and board members and the public.

11 Cont'd.

CONTENT OF THE CODE

16. The Local Government Act 2002 is not specific on the contents of a Code of Conduct. The only requirement is the general statement that the Code of Conduct must—

“Set out understandings and expectations agreed among members about the manner in which they may conduct themselves or act in their capacities as members, including behaviour towards one another, staff and the public.”

BREACHES OF THE CODE

17. One issue that arose in the consideration of a Code of Conduct is what happens if a Community Board member breaches the Code. The Local Government Act 2002 does not provide any power for the Community Board to impose a sanction on a board member who breaches the Code. The Board's Code provides for a sanctions system where alleged breaches can be dealt with.
18. The Board's system for dealing with breaches is an Ethics Subcommittee and a system which provides for:
- Specific allegations of a breach as to when and where a particular provision of the Code was breached and that information being available to the person complained of;
 - All parties having a right to be heard on reasonable notice;
 - Parties having the right to be represented by a lawyer;
 - An opportunity for a person to make submissions before an adverse finding is made.
19. A feature of the Ethics Subcommittee is that the Convenor would act as a filter for matters to be referred to the Subcommittee in a similar manner as the Speaker in Parliament.
20. It was also agreed that reference of matters to the Subcommittee should only be considered after there had been informal efforts to resolve the particular matter, and that these informal efforts should be assisted by the Convenor of the Subcommittee.
21. Only if informal efforts to resolve the matter have not been successful, is a Board member then able to refer a matter to the Convenor of the Subcommittee. Even then, the Convenor of the Subcommittee has the ability to decide that a particular matter should not be referred to the Subcommittee on the grounds that the matter is technical or trivial, and does not warrant the fuller attention of the Subcommittee.
22. The actions that the Board may take, upon receipt of a report, could be to require an apology to be made, for the Board to censure a Board member, and/or removal from a Board committee or an outside appointment made by the Board. The law does not give any specific power to the Board to take any steps other than these matters.
23. Board's have previously agreed that in a complaint involving of Community Boards that the Board utilise the Council's Ethics Subcommittee (with its convenor) and that membership of the Subcommittee comprise that Boards, other than the complainant and the person alleged to have breached the Code.

REVISED COMMUNITY BOARDS CODE OF CONDUCT

24. **Attachment A** is a recommended revised Community Board Code of Conduct taking into account the matters addressed by the Auditor General in his report. Changes from the existing Community Board Code of Conduct are underlined.

Christchurch City Council

COMMUNITY BOARD CODE OF CONDUCT

PART 1 — INTRODUCTION

1. This Code of conduct had been adopted by:
 - Akaroa / Wairewa Community Board.
 - Burwood/ Pegasus Community Board.
 - Fendalton/ Waimairi Community Board.
 - Hagley/Ferrymead Community Board.
 - Lyttelton/Mt Herbert Community Board.
 - Riccarton/Wigram Community Board.
 - Shirely/ Papanui Community Board.
 - Spreydon/ Heathcote Community Board.
2. The Code is intended to apply to elected and appointed Community Board members in their dealings with:
 - each other.
 - council officers.
 - the public.
 - the media.
3. Without good working relationships any democratically elected organisation will have difficulty succeeding. No Community Board will be effective unless mutual respect exists between the public, elected members and staff. This Code seeks to facilitate more effective working relationships. Resolution of alleged breaches of the Code is to be made in the interests of the good governance of the Community Boards, not for the personal interests of Community Board members.
4. The objectives of this Code are to enhance:
 - the effectiveness of the Community Boards.
 - the credibility and accountability of the Community Boards within its community.
 - mutual trust, respect and tolerance between Community Board members as a group and between elected and Council officers.
5. This Code of Conduct seeks to achieve its objectives by agreeing upon:
 - general principles of conduct for Community Board members.
 - general standards of behaviour.
 - specific codes of conduct applying to particular circumstances or matters.
6. This Code shall apply to Community Board members acting in their capacity as a Community Board members, and not as private citizens.
7. This Code is based on the following principles of public life:
 - Public interest**
 - Community Board members should serve only the interests of the district as a whole and should never improperly confer an advantage or disadvantage on any one person.

Honesty and integrity

- Community Board members should not place themselves in situations where their honesty and integrity may be questioned, should not behave improperly and should on all occasions avoid the appearance of such behaviour.

Objectivity

- Community Board members should make decisions on merit including making appointments, awarding contracts, or recommending individuals for rewards or benefits. Community Board members should also note that, once elected, their primary duty is to the interests of the community.

Accountability

- Community Board members should be accountable to the public for their actions and the manner in which they carry out their responsibilities, and should cooperate fully and honestly with the scrutiny appropriate to their particular office.

Openness

- Community Board members should be as open as possible about their actions and those of the Community Board, and should be prepared to justify their actions.

Personal judgement

- Community Board members can and will take account of the views of others, but should reach their own conclusions on the issues before them, and act in accordance with those conclusions.

Respect for others

- Community Board members shall not discriminate unlawfully against any person on the grounds of their race, age, religion, gender, sexual orientation, disability or opinions and beliefs. They should treat people with respect and should respect the impartiality and integrity of the Council's staff.

Duty to uphold the law

- Community Board members must uphold the law, and on all occasions, act in accordance with the trust the public places in them.

Stewardship

- Community Board members collectively must ensure that the community uses resources prudently and for lawful purposes.

Leadership

- Community Board members should promote and support these principles by example, and should always endeavour to act collectively in the best interests of the community.

Confidentiality

- Community Board members shall respect the confidentiality of any confidential information they may receive.

8. Attached as **Appendix 1** is a summary of the legislative requirements that have some bearing on the duties and conduct of Community Board members that have not already been referred to in this code.

PART 2 — BEHAVIOUR AND RELATIONSHIPS

Relationships with Other Community Board Members

9. Community Board members will conduct their dealings with each other in ways that:
 - maintain public confidence in the office to which they have been elected.
 - are open and honest.
 - focus on issues rather than personalities.
 - avoid aggressive, offensive or abusive conduct.
10. Community Board members shall maintain the respect and dignity of their office in their dealings with each other, Councillors, Council staff and the public.
11. Community Board members will act in good faith (ie, honestly, for the proper purpose, and without exceeding their powers) in the interests of the Council and the community.
12. Community Board members should remember that they have no personal power to commit the Council, including a Community Board, to any particular policy, course of action, or expenditure and must not represent they have such authority.
13. Community Board members will make no allegations regarding other elected members or Council officers which are improper or derogatory.
14. In the performance of their official duties, Community Board members should refrain from any form of behaviour which may cause any reasonable person unwarranted offence or embarrassment.

Relationships with Staff

15. The effective performance of the Council also requires a high level of cooperation and mutual respect between Community Board members and staff. To ensure that level of cooperation and trust is maintained Community Board members will:
 - recognise that the Chief Executive is the employer (on behalf of the Council) of all Council employees, and as such only the Chief Executive may hire, dismiss, instruct or censure an employee.
 - avoid publicly criticising any employee in any way, but especially in ways that reflect on the competence and integrity of the employee.
 - make themselves aware of the obligations that the Council and the Chief Executive have as employers and observe those requirements at all times.
 - treat all employees with courtesy and respect (including the avoidance of aggressive, offensive or abusive conduct towards employees).
 - observe any guidelines that the Chief Executive puts in place regarding contact with employees.
 - respect the role of Council officers in providing professional advice, including not do anything which compromises, or could be seen as compromising, the impartiality of the professional advice of an officer.
 - raise concerns about employees with the Chief Executive. Concerns about the Chief Executive should be raised in the first instance with the Mayor.
 - raise concerns regarding the quality of a report with the Chief Executive before the meeting at which the report is to be considered takes place.
16. Community Board members should be aware that failure to observe this portion of the Code of Conduct may compromise the Council's obligations to act as a good employer and may expose the Council to civil litigation and audit sanction.
17. A Community Board member may, on behalf of themselves, a member of staff or a member of the public, initiate the procedures set out in Part 3 (Breaches of the Code) of this Code.

Relationships with the Community

18. Effective Community Board decision-making depends on productive relationships between Community Board members and the community at large.
19. Community Board members should ensure that individual citizens are accorded respect in their dealings with the Community Board and Council, have their concerns listened to, and decisions are deliberated on in accordance with the requirements of the Local Government Act 2002 and other relevant statutes. Community Board members should act in a manner that encourages and values community involvement in local democracy.

Gifts and Hospitality/Expenses

20. A person in a position of trust, such as a Community Board member, should not make a profit through his or her office.
21. There is legislation in the Crimes Act 1961 and the Secret Commissions Act 1910 which deals with corruption and the obtaining of gifts as an inducement or reward for acts in relation to the Council's affairs. Gifts can include discounts, commissions, bonus or deductions.
22. Acceptance of gifts, services or hospitality may be considered as a bribe or perceived as undue influence. The offer and/or receipt of gifts, including special occasion goodwill gifts, may be reported to the Council Secretary.
23. Gifts, working lunches and social occasions should be received and undertaken with a recognition of the public perception regarding undue influence on Community Board members.

Use of Council Facilities and Services

24. Transport provided by the Council for the use of a Community Board member must only be used for Community Board purposes.
25. Council resources such as stationery or secretarial services must only be used for Community Board purposes and cannot be used for personal purposes (including election campaigning).

Financial and Non Pecuniary Interests

Conflicts of interest and the law about bias

26. A conflict of interest exists where two different interests intersect; in other words, where your responsibilities as a Community Board member could be affected by some other separate interest or duty that you may have in relation to a particular matter. That other interest or duty might exist because of:
 - your own financial affairs.
 - a relationship or role that you have.
 - something you have said or done.
27. The common law requires that public decision-making be procedurally fair. In particular, conflicts of interest are usually dealt with under the rule about bias. The law about bias exists to ensure that people with the power to make decisions affecting the rights and obligations of others carry out their duties fairly and free from bias. It is summed up in the saying "no one may be judge in their own cause".
28. Another way of expressing the issue is:
 - Would a reasonable, informed observer think that your impartiality might have been affected?
29. The law about bias originally applied to judicial proceedings, but over the years has been extended to a wide range of decision-makers who exercise public functions that can affect the rights or interests of others. The law applies to members of Community Boards.

30. The law applies differently to pecuniary (that is, financial) and non-pecuniary conflicts of interest. When you are considering whether to participate in a Board's decision-making processes about a particular matter, you need to consider the potential for both types of conflict of interest. Different rules apply to each type.

Pecuniary interests: The Local Authorities (Members' Interests) Act 1968

31. The Act deals with that part of the rule against bias as it applies to the pecuniary interests of members of Community Boards. The Act:
- controls the making of contracts worth more than \$25,000 in a financial year between Board members and the Council; and
 - prevents Board members from participating in matters before a Board in which they have a pecuniary interest, other than an interest in common with the public.
32. The Act applies to members of city councils, district councils, regional councils, Community Boards, tertiary institutions, and a range of other public bodies.
33. The Act regulates the actions of individual members of Community Boards, not the actions of the Boards.
34. Board members, not Boards, may be prosecuted for breaches of the Act. The Act also applies to members of committees of Community Boards.

Non-Pecuniary Conflicts of Interest: The rule against bias

35. If a person challenges a Community Board's decision by way of judicial review proceedings, the courts could invalidate the Board's decision because of bias on the part of a member of the decision-making body. The question a Community Board members needs to consider, drawn from case law, is:
- Is there a real danger of bias on the part of a member of the Community Board in the sense that he or she might unfairly regard with favour (or disfavour) the case of a party to the issue under consideration? It is the appearance of bias, not proof of actual bias, that is important.
36. The law about bias does not put a Board member at risk of personal liability. Instead, the validity of the Board's decision could be at risk.

Contact with the Media regarding Council and Committee Decisions

37. The media plays an important part in local democracy. In order to fulfil this role the media needs access to accurate, timely information about the affairs of the Community Board. From time to time, individual Community Board members will be approached to comment on a particular issue either on behalf of the Community Board, or as a Community Board member in his or her own right. This part of the Code deals with the rights and duties of Community Board members when speaking to the media on behalf of the Community Board, or in their own right.
38. Generally:
- Media comments must observe the requirements of the Code of Conduct.
 - Community Board Chairs are authorised to make statements accurately reporting matters and decisions coming within the terms of reference of their Community Boards.
 - The Chief Executive is authorised to make statements relating to any of the areas for which the Chief Executive has statutory or management responsibility.
39. Public statements representing Community Boards or reporting decisions of the Community Board will be made with the specific or general authority of the Community Board, and will clearly state the person's authority for making the statement on behalf of the Community Board.

40. Otherwise, a Community Board member, Chief Executive or officer may make specific statements on behalf of the Community Board only with the specific authority of the relevant Community Board.
41. Community Board members are entitled to make public statements expressing their opinion on matters before the Community Board. All such statements should clearly state that they represent the personal opinion of the Community Board member and are not made on behalf of the Community Board.
42. Public statements by Community Board Chairpersons on an item before the Community Board should reflect the majority view of the Board. The Chairperson may make clearly identified personal statements if the Chairperson disagrees with the majority view of the Board.
43. Within the limits imposed by Standing Orders, at any meeting of the Community Board (or at any committee), every Community Board member (who has the right to speak at the meeting) has the right to express his or her opinion on any matter lawfully before the meeting. Once a matter has been decided at a meeting of the Community Board, that decision establishes the Community Board's position on that matter until it is lawfully changed by a subsequent decision of the Board.

Disclosure of Information

44. In the course of their duties Community Board members will occasionally receive information that may need to be treated as confidential. This will generally be information that is either commercially sensitive or is personal to a particular individual or organisation.
45. Community Board members must not use or disclose confidential information for any purpose other than the purpose of debate at meetings for which the information was supplied to the Community Board members. Such confidential information includes all information in the Public Excluded section of an agenda for any meeting.
46. Community Board members should be aware that failure to observe these provisions will impede the performance of the Council by inhibiting information flows and undermining public confidence in the Council. Failure to observe these provisions may also expose the Council to sanction under the Privacy Act 1993 and/or civil litigation.

Bankruptcy

47. Under the Local Government Act 2002 the Council must consider whether Board members should be required to declare whether a Community Board member or a newly elected Community Board member is an undischarged bankrupt.
48. The Council believes that bankruptcy does raise questions about the soundness of a person's financial management skills and their judgement in general.
49. The Council requires Community Board members who are declared bankrupt, and a newly elected Community Board member who is an undischarged bankrupt, to notify the Chief Executive as soon as practicable after being declared bankrupt or being elected to the Community Board, as the case may be. The Chief Executive shall advise the Council at its next ordinary meeting.

Role of Community Board Members

50. Attached as **Appendix 2** are the roles and responsibilities for the Community Board.

Alleged breaches of this Code during meetings

51. It is expected that compliance with the provisions of this Code during a meeting shall be dealt with by the Chairperson of that meeting within Standing Orders at the time the breach arises. Community Board members should raise alleged breaches of the Code with the Chairperson at the time. If a Board member believes that an alleged breach of the Code has not been dealt with adequately by the Chairperson at a meeting, that Board member may initiate the procedures set out in Part 3 of this Code.

PART 3 —BREACHES OF THE CODE AND ETHICS SUBCOMMITTEE

Process for an alleged breach

52. If a Community Board member believes that this Code has been breached, that Board member must first endeavour to resolve the matter informally by discussion with the Board member alleged to have breached the Code.
53. If that informal resolution is unsuccessful, the Board member alleging the breach may raise an alleged breach of the Code with the Convenor of the Council's Ethics Subcommittee in writing at the earliest opportunity (and not later than one month after the date of the incident giving rise to the allegation). An allegation of breach of the Code must set out the particular provisions of the Code alleged to have been breached and the facts supporting the alleged breach so as to give the person against whom it is made a full opportunity to respond to it.
54. Any Board member raising a matter of breach of the Code which involves another Board member must also, as soon as reasonably practicable after raising the alleged reach with the Convenor, forward to that other Board member a copy of the matter that has been raised with the Convenor.
55. A Board member who made an allegation of an alleged breach of the Code can withdraw that allegation at any time and no further steps shall be taken by the Convenor or the Ethics Subcommittee in respect of that complaint.
56. The Convenor of the Subcommittee shall consider a matter of breach of the Code referred to that person and shall determine if a question of breach of the Code is involved. In considering if a question of breach is involved, the Convenor shall take account of the degree of importance of the matter which has been raised. The Convenor may consult with such persons as that person considers appropriate. No question of breach is involved if, in the opinion of the Convenor, the matter is technical or trivial and does not warrant the fuller attention of the Subcommittee. A decision not to refer a matter to the Subcommittee shall not be reported to the Council.
57. Community Board members should not publicly release a copy of the information provided to the Convenor of the Subcommittee before a decision has been made by the Convenor as to whether the allegation is to proceed to the Subcommittee.
58. If the Convenor considers that a matter involves a question of breach of the Code which warrants referral to the Subcommittee, and if the Convenor is satisfied that informal efforts to resolve the matter have not succeeded, then the matter shall be reported to the Subcommittee. Before reference to the Subcommittee the Convenor will first inform the Board member alleging the breach and the Board member against whom the allegation is made, that it is intended to refer the matter to the Subcommittee.

Ethics Sub Committee

59. This Subcommittee will be constituted at the first meeting of the Council following a triennial election. With respect to complaints involving Community Board members it will consist of Community Board members drawn from the Community Board involved in the complaint.
60. One member (who shall be the Convenor of the Subcommittee) shall be a person with dispute resolution skills and who is not a Councillor. All members of the Committee (including the Convenor) shall have one vote. The Convenor of the Subcommittee will not have a casting vote. A quorum for meetings of the Subcommittee shall be three.

Procedure for the Ethics Sub Committee

61. The Council expects that any hearing by the Subcommittee is to be conducted without the public being present.
62. Any Board member who makes an allegation of breach of the Code, or who is the subject of such an allegation, may not serve on the Subcommittee considering that allegation.

63. The Subcommittee shall consider and report to the Board on any matters referred to it by the Convenor. The Subcommittee shall regulate its own procedure regarding the conduct of its inquiry into such a matter.

Responses and Breaches

64. The exact nature of the action a Community Board may take for a breach of the Code depends on the nature of the breach and whether there are statutory provisions for dealing with the breach.
65. If there are statutory provisions the breach will be addressed in accordance with those statutory provisions. The Board may refer the matter to the relevant body.
66. Where there are no statutory provisions, the Board may take the following action:
- require a public or private apology to be made
 - censure
 - removal from a Board committee or outside appointment
67. A decision to apply one or more of these actions requires a Board resolution.

Appendix 2

The Role of the Community Board

Background

- 4.1 Community Boards are established by the Local Government Act to perform such functions and duties, and exercise such powers as delegated by the territorial authority.
- 4.2 A community board---
- (a) is an unincorporated body; and
 - (b) is not a local authority; and
 - (c) is not a committee of the relevant territorial authority.
- 4.3 The role of a community board is to---
- (a) represent, and act as an advocate for, the interests of its community; and
 - (b) consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
 - (c) maintain an overview of services provided by the territorial authority within the community; and
 - (d) prepare an annual submission to the territorial authority for expenditure within the community; and
 - (e) communicate with community organisations and special interest groups within the community; and
 - (f) undertake any other responsibilities that are delegated to it by the territorial authority.

Generic Role Responsibility Template – Community Board Chair

PURPOSE OF ROLE

To co-ordinate, lead and direct the business of the Community Board in a manner consistent with the powers delegated by Council.

SPECIFIC ACCOUNTABILITIES INCLUDE:

1. To oversee, co-ordinate and direct all activities of the Community Board within its specific terms of reference and delegated authorities, providing guidance and direction to Board members, calling meetings, and liaising with Board members and Council officials / management in setting the content and priorities of meeting agendas.
2. To speak on behalf of the Community Board and act as an advocate for it, including managing relationship with the media and representing the Community Board on Council Committees, Community organisations and at meetings with external parties and the public.
3. To establish community consultation processes by scheduling, planning and chairing public meetings to seek input into Community issues and Council's planning and strategy development processes.
4. To report to Council, or its Committees, on local community issues, the recommendations and work the being undertaken by the Community Board.
5. To preside over Board meetings, ensuring that the members carry out business in an orderly manner, and enforcing standing orders as required.
6. To participate in Council Standing Committees / sub-committees (as required) by being fully prepared and up to date on issues under consideration.
7. To represent Council and local community interests as an appointed member of external committees, agencies or boards as required.
8. To ensure effective and efficient communications and co-ordination between Council, Council Committees / Officials and Community Board Members, and between members of the public and Council.

The Role of the Community Board Member

The role of the Community Board member is similar to that of a Councillor. A key element of the Community Board member role is the function it performs as a conduit between the community and Council.

Generic Role Responsibility Template – Community Board Member

PURPOSE OF ROLE

To represent local community interests, contributing to its ongoing community and economic development, the effective stewardship of existing assets, sustainable management of the environment, and the prudent management of the communities' financial resources.

SPECIFIC ACCOUNTABILITIES INCLUDE:

1. To consult with members of the public, local police, education providers and other community stakeholders to develop a sound understanding of the diverse issues facing the Community and to obtain their perspectives on the development and of Council strategies and plans.
2. To co-ordinate and assist in the running of public meetings in order that the local community is able to have provide feedback and input into the strategies and plans of Council.
3. To represent Council as an appointed member of external committees / agencies / boards as required.
4. To support the Council, the Community Board Chair and fellow Board members in the promotion of the total community.
5. To develop positive working relationships with fellow Board members and Council Officials / Managers to ensure effective community representation.
6. To develop positive working relationships with counterparts in neighbouring local authorities and/or Community Boards, identifying opportunities for community / economic development and joint benefit.
7. To be accessible to the community, assisting them to resolve problems by directing them to the appropriate Council official and following up as appropriate.

18. 11. 2008

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- 12. COMMUNITY BOARD ADVISER'S REPORT**
- 13. ELECTED MEMBERS INFORMATION EXCHANGE**
- 14. MEMBERS QUESTIONS**



Christchurch City Council

SPREYDON HEATHCOTE COMMUNITY BOARD AGENDA

SUPPLEMENTARY ITEM

TUESDAY 18 NOVEMBER 2008

15. CONSIDERATION OF SUPPLEMENTARY ITEM

The reason (in terms of Section 46a(7) of the Local Government Official Information and Meetings Act 1987) why this report had not been placed on the Board agenda was the completed application with necessary information was not received until 11 November 2008.

The reason why discussion of this report can not be delayed until a subsequent meeting of the Spreydon/Heathcote Community Board is that it is associated with an event that occurs on 13 December 2008.

Recommendation

That the Board resolve to consider the supplementary report, as detailed above.

16. APPLICATION TO SPREYDON/HEATHCOTE COMMUNITY BOARD YOUTH ACHIEVEMENT SCHEME – MELISSA WENMOTH

General Manager responsible:	Community Support Unit General Manager, DDI 941-8607
Officer responsible:	Community Support Unit manager
Author:	Lynda Jeffs, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek Community Board approval for an application for funding from the 2008/09 Youth Achievement Scheme.

EXECUTIVE SUMMARY

2. Funding is being sought by the applicant, Melissa Rose Wenmoth, a young woman who lives in the Somerfield area. Funding assistance is requested towards costs associated with attending a short term team service in Thailand. The team will contribute to the Christmas programmes that Good News Team and Muangtong Church will run in various schools and residential communities of North Bangkok and a nearby rural area.

3. Melissa has been selected by the Cashmere New Life Church for three weeks service in Thailand. The primary focus of the visit is to support a team of Thai nationals who provide – through the libraries of state funded primary schools – a magazine for primary aged children, and operate a bible correspondence course used by thousands of children living in Thailand. The programmes start on Saturday 13 December and run until 25 December at least.
4. The team service programmes are provided in response to invitations by schools to contribute to the students religious education and also to improve the local children’s English through language training. The team will also be preparing and posting one of the teams weekly mail outs of the children’s magazine to about 500 schools. In Thailand religious instruction is required in public schools at both the primary and secondary education levels. The Ministry of Education has formulated a course called "Social, Religion, and Culture Studies," which students in each grade study for one to two hours each week. The course contains information about all of the recognized religions in the country. Schools, working in conjunction with their local school administrative board, are authorized to arrange additional religious studies courses. The Supreme Sangha Council and the Central Islamic Committee of Thailand have created special curriculums for Buddhist and Islamic studies but not for Christian studies.
5. To provide time for preparatory orientation on-location, the team will leave New Zealand several days before they start work in Thailand. The project involves training in the areas of team work and role modelling; familiarisation with the hosts’ objectives and activities; cultural etiquette and protocol; essential greetings and frequently used questions in Thai language; preparation of the teams contributions to the hosts’ programme, and health and safety practices while in Thailand.
6. This is the first time the applicant has approached the Community Board for funding support.
7. Melissa Rose Wenmoth has been actively involved in many areas of her church and wider community. She is considered by the associate pastor to be an able responsible leader in the children’s church and shows maturity beyond her years. She is a well organised and responsible person with a caring and giving disposition. She is involved in girls brigade, is a leader at SHARP, an after school and holiday programme and an assistant leader at 3PAC (Living Springs kids camps). She has also completed the Red Cross babysitting and first aid course in 2006. The co-ordinator of the SHARP After School programme has found Melissa to be reliable and of good character. She has a good sense of humour, is very sociable and is able to relate to people of all backgrounds and ages easily.
8. This experience will provide Melissa with many opportunities to develop her skills in cross cultural communication and service, team work and leadership, and increase her personal adaptability and resilience.

FINANCIAL IMPLICATIONS

9. The following table details trip expenses and funding requested by the applicant.

EXPENSES FOR MELISSA ROSE WENMOTH	Cost (\$)
Overall Costs (airfares, accommodation, food, insurance, taxes and internal travel)	\$3,400
Total Cost	\$3,400
Amount raised/contributed by applicant	\$2,900
Amount Requested from Community Board	\$500

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

10. Yes, Democracy and Governance section page 113, 115.

LEGAL CONSIDERATIONS

11. There are no legal issues to be considered.

Have you considered the legal implications of the issue under consideration?

12. Not applicable.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. Yes see page 173, regarding the Youth Development Fund. Also Goal 8 to Improve Basic Life Skills.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

14. Yes, see above.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

15. Yes, the Christchurch City Council Youth Strategy.

CONSULTATION FULFILMENT

16. Not applicable.

STAFF RECOMMENDATION

17. It is recommended that the Spreydon/Heathcote Community Board allocate \$500 from the 2008/09 Youth Achievement Scheme to Melissa Rose Wenmoth for costs associated with attending a Cashmere New Life Church short term team service in Thailand to contribute to Christmas programmes in schools.