



Christchurch City Council

HAGLEY/FERRYMEAD COMMUNITY BOARD

AGENDA

WEDNESDAY 19 NOVEMBER 2008

AT 3.00 PM

**IN THE BOARDROOM
LINWOOD SERVICE CENTRE
180 SMITH STREET, LINWOOD**

Community Board: Bob Todd (Chairperson), Rod Cameron, Tim Carter, David Cox, John Freeman, Yani Johanson and Brenda Lowe-Johnson.

Community Board Adviser

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 5 NOVEMBER 2008**

The minutes of the Board's ordinary meeting of 5 November 2008 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting of 5 November 2008 be confirmed.

**HAGLEY/FERRYMEAD COMMUNITY BOARD
5 NOVEMBER 2008**

**Minutes of a meeting of the Hagley/Ferrymead Community Board
held on Wednesday 5 November 2008 at 3pm in the Boardroom,
Linwood Service Centre, 180 Smith Street, Linwood**

PRESENT: Bob Todd (Chairperson), Rod Cameron, John Freeman,
Brenda Lowe-Johnson and Yani Johanson.

APOLOGIES: Apologies were received and accepted from Tim Carter and
David Cox.

Brenda Lowe-Johnson was temporarily absent from 4.35pm to
4.37pm.

Yani Johanson retired from the meeting at 4.57pm and was absent
for Clauses 7, 8 and 9.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

2.1 ALEX DRYSDALE AND ALISDAIR HUTCHINSON – AVON HEATHCOTE IHUTAI TRUST

Messers Alex Drysdale and Alisdair Hutchinson, on behalf of the Avon Heathcote Ihutai Trust, addressed the Board and advised that the Ihutai Trust' Concept Walkway Proposal between Linwood Canal Reserve and Celia Street has been made public, and that the Trust is commencing a period of consultation and feedback. The Trust sought guidance from the Board on the process required to have the walkway proposal considered by the Council for inclusion in the LTCCP. Members **received** a tabled copy of the proposal dated September 2008.

The Chairman thanked Messers Drysdale and Hutchinson for their presentation.

Eric Banks, Parks and Waterways Planner and the Council's liaison officer with the Trust, was invited to brief the Board in response to the deputation.

Members were advised that staff generally supported the concept although would have preferred that the Trust work within the Council's estuary planning project. The draft Management Plan for the Estuary Green Edge includes sections of walkway, and is planned to be at the consultation stage by March/April 2009.

Staff have concerns that the proposal is now being independently consulted on by the Trust and may have an impact on the consultation yet to be undertaken by the Council. To consult in advance is not in accordance with the Memorandum of Understanding between the Trust and the Council.

2. PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

Nil.

5. BRIEFINGS

Nil.

6. BRIDLE PATH ROAD AREA PLAN

The Board **received** a presentation from staff on the Bridle Path Road Area Plan.

The Board discussed communications received from the Heathcote Valley Residents' Association outlining its concerns regarding consultation on the final area plan.

Mr Ian McLeod, President of the Heathcote Valley Residents' Association was invited to address the meeting. Mr McLeod advised that the Association intends to discuss the final area plan at its meeting on 26 November.

In acknowledgement of the associations intentions, the Board favoured deferring the adoption of the draft plan via the Board to the Council, until after the Association's meeting in late November.

The Board **decided** to commend staff for the report presented and for the manner in which the project has been progressed to date.

This report was considered by the Council's Regulatory and Planning Committee on 6 November and has been forwarded to the Council for consideration at its meeting on 27 November 2008,

7. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on forthcoming Board related activity over the coming weeks including:

- Combined Community Boards Seminars – Monday 10 November, Thursday 20 November and Monday 24 November 2008.
- Hagley/Ferrymead Community Board Seminar – 18 November 2008.
- New Zealand Community Boards' Conference 2009 – Members were reminded to register by 16 December 2008.

8. MEMBERS QUESTIONS

Nil.

9. BOARD MEMBER'S INFORMATION EXCHANGE

- Victoria Square Trees – a concern was raised regarding the safety of the grates around some of the trees in Victoria Square. A request for service to be lodged.

ATTACHMENT TO CLAUSE 2 Cont'd

- North Linwood School Centennial Celebrations – The Chairperson and Yani Johanson had attended the celebrations. The Board was thanked for its grant of \$2,500 to the North Linwood School Centennial Celebrations which enabled every child in the school to receive a centenary booklet.
- Character Housing Maintenance Grants Scheme – An update was given on the outcome of an earlier question raised regarding the criteria for retrospective grants. The Board was advised that the criteria is set by the Council and does not allow for retrospective grants. The scheme's criteria is to be reviewed in two years time.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

10. CONFIRMATION OF MINUTES – 15 OCTOBER 2008

The Board **resolved** that the minutes of its ordinary meeting held on 15 October 2008, be confirmed.

11. MARRINER STREET – PROPOSED 10 MINUTE RESTRICTED PARKING AREA

The Board considered a report seeking approval to revoke part of an existing 30 minute restricted parking area in Marriner Street Sumner and to replace it with a 10 minute parking restriction.

The Board **resolved**:

- (a) That the parking of vehicles that is restricted to a maximum period of 30 minutes on north side of Marriner Street commencing at a point six metres north west of the intersection with Burgess Street and extending for 48.5 metres in a north westerly direction, be revoked.
- (b) That the parking of vehicles be restricted to a maximum period of 30 minutes on the north side of Marriner Street commencing at a point six metres north west of the intersection with Burgess Street and extending in a north westerly direction for 21.5 metres.
- (c) That the parking of vehicles be restricted to a maximum period of 10 minutes on the north side of Marriner Street commencing at a point 21.5 metres north west of the intersection with Burgess Street and extending in a north westerly direction for 27 metres.

12. CATHERINE STREET – PROPOSED STOPPING RESTRICTIONS

The Board considered a report seeking approval to install stopping restrictions in Catherine Street.

The Board **resolved**:

- (a) That the existing no stopping/parking restrictions on the eastern side of Catherine Street commencing at the intersection with Ferry Road and extending in a southerly direction for 12.5 metres, be revoked.
- (b) That the existing "5 minute At Any Time" restricted parking area on the eastern side of Catherine Street commencing 12.5 metres from the intersection with Ferry Road and extending in a southerly direction for 51 metres, be revoked.
- (c) That the stopping of vehicles be prohibited at any time on the eastern side of Catherine Street commencing at the intersection with Ferry Road and extending in a westerly direction for 155 metres.

13. KINSEY TERRACE – PROPOSED NO STOPPING RESTRICTION

The Board considered a report seeing approval to install no stopping restrictions in Kinsey Terrace.

A clarification was requested to a recommendation from staff in order to set a definite distance in revoking previous stopping restrictions that may have been installed and covered over, and to also allow for installation of new restrictions within those distances. This change is reflected in resolution (i) below.

The Board **resolved**:

Revocation of Previous Parking Restrictions

Clifton Terrace

- (i) That any and all previous parking restrictions on the western side of Clifton Terrace extending from the intersection of Kinsey Terrace in a northerly direction for a maximum of 25 metres, or extending from the intersection of Kinsey Terrace in a southerly direction for a maximum distance of 10 metres, be revoked.

Kinsey Terrace

- (ii) That any and all previous parking restrictions on the north and on the south side of Kinsey Terrace be revoked.

Installation of New Parking Restrictions

Clifton Terrace

- (iii) That the stopping of vehicles be prohibited at any time on the western side of Clifton Terrace commencing at the intersection with Kinsey Terrace and extending in a northerly direction for a distance of 23 metres.
- (iv) That the stopping of vehicles be prohibited at any time on the western side of Clifton Terrace commencing at the intersection with Kinsey Terrace and extending in a southerly direction for a distance of nine metres.

Kinsey Terrace North Side

- (v) That the stopping of vehicles be prohibited at any time on the north side of Kinsey Terrace commencing at the intersection with Clifton Terrace and extending in a westerly direction for a distance of 41.5 metres.
- (vi) That the stopping of vehicles be prohibited at any time on the north side of Kinsey Terrace commencing at a point 53.5 metres from the intersection with Clifton Terrace and extending in a westerly direction generally for a distance of 28.5 metres.
- (vii) That the stopping of vehicles be prohibited at any time on the north side of Kinsey Terrace commencing at a point 141 metres from the intersection with Clifton Terrace and extending in a westerly direction for a distance of 26 metres.
- (viii) That the stopping of vehicles be prohibited at any time on the north side of Kinsey Terrace commencing at a point 255 metres from the intersection with Clifton Terrace and extending in a westerly direction for a distance of 40.5 metres.
- (ix) That the stopping of vehicles be prohibited at any time on the north side of Kinsey Terrace commencing at a point 319 metres from the intersection with Clifton Terrace and extending in a westerly direction for a distance of 56 metres.

ATTACHMENT TO CLAUSE 2 Cont'd

Kinsey Terrace South Side

- (x) That the stopping of vehicles be prohibited at any time on the south side of Kinsey Terrace commencing at the intersection with Clifton Terrace and extending in a westerly direction for a distance of 12 metres.
- (xi) That the stopping of vehicles be prohibited at any time on the south side of Kinsey Terrace commencing at a point 23 metres from the intersection with Clifton Terrace and extending in a westerly direction generally for a distance of 27 metres.
- (xii) That the stopping of vehicles be prohibited at any time on the south side of Kinsey Terrace commencing at a point 66 metres from the intersection with Clifton Terrace and extending in a westerly direction for a distance of 47.5 metres.
- (xiii) That the stopping of vehicles be prohibited at any time on the south side of Kinsey Terrace commencing at a point 282 metres from the intersection with Clifton Terrace and extending in a westerly direction for a distance of three metres.
- (xiv) That the stopping of vehicles be prohibited at any time on the south side of Kinsey Terrace commencing at a point 388 metres from the intersection with Clifton Terrace and extending in a westerly direction generally for a distance of 14.5 metres.

14. MONCKS SPUR ROAD – PROPOSED NO STOPPING RESTRICTION

The Board considered a report seeking approval to install a no stopping restriction on the south east side of Moncks Spur Road.

The Board **resolved**:

- (a) That the existing no stopping restrictions on the south eastern side of Moncks Spur Road extending from the intersection with Cave Terrace for 33 metres in a south westerly direction be revoked.
- (b) That the stopping of vehicles be prohibited at any time on the south eastern side of Moncks Spur Road commencing at its intersection with Cave Terrace and extending in a south westerly direction for a distance of 65 metres.

15. KENNAWAY RESERVE - LANDSCAPE CONCEPT PLAN

The Board considered a report seeking approval for the landscape concept plan for the development of Kennaway Reserve following consultation with the local community.

The Board **received** additional information from staff on Kennaway Reserve in relation to its use for horse grazing.

The Board **resolved**:

- (a) To approve the proposed Kennaway Reserve landscape concept plan as submitted.
- (b) To agree that the City Environment and Capital Programme Groups commence the construction programme.

16. ST LEONARD'S PARK - TREE RENEWAL PROGRAMME AND LANDSCAPE DEVELOPMENT

The Board considered a report seeking approval of the concept plan for the tree renewal programme and landscape upgrade at St Leonard's Park following consultation with the local community.

ATTACHMENT TO CLAUSE 2 Cont'd

The Board **resolved**:

- (a) To approve the proposed St Leonard's Park tree renewal and landscape upgrade concept plan, amended as a result of community consultation, and the City Environment and Capital Programme Groups commence the construction programme.
- (b) To approve that the parking of vehicles be prohibited at any time on the north east side of Denman Street commencing at a point 18 metres north west of its intersection with Duncan Street and extending in a south easterly direction for a distance of 18 metres.
- (c) To approve that the parking of vehicles be prohibited at any time on the north side of Duncan Street commencing at a point 13 metres east of its intersection with Denman Street and extending in a westerly direction for a distance of 13 metres.

17. FOOTPATH EXTENSION THE ESPLANADE – SUMNER

The Board considered a report seeking approval to extend the footpath to provide an enlarged outdoor dining area on the southern side of The Esplanade adjacent to Cave Rock. Staff explained the reasons for the prior removal of the Tamarisk tree.

The Board **resolved**:

- (a) To approve the proposed layout as submitted with the staff report.
- (b) To support the replacement of the previously removed Tamarisk tree with a more appropriate Pohutakawa tree(s) under the advice of the Council's Arborist.

(**Note:** Rod Cameron declared an interest in this item and withdrew from the discussion and voting thereon.)

18. APPLICATION TO THE HAGLEY/FERRYMEAD COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME – KYLIE ROCHFORD

The Board considered a report regarding an application for funding from the Board's 2008/09 Youth Development Scheme.

The Board **resolved** to approve the application and allocate \$500 from the 2008/09 Youth Development Scheme to Kylie Rochford to compete in the World Karate Federation championships in Tokyo, Japan in November 2008.

The meeting concluded at 5.20pm.

CONFIRMED THIS 19TH DAY OF NOVEMBER 2008

**BOB TODD
CHAIRPERSON**

 **3. DEPUTATIONS BY APPOINTMENT**

3.1 AVON HEATHCOTE ESTUARY IHUTAI TRUST

Alex Drysdale and Islay Marsden of the Avon Heathcote Estuary Ihutai Trust will speak to the Board regarding Rasmars Status - Wetlands of International Importance.

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

 **7. BRIEFINGS**

7.1 CRIME PREVENTION AND INITIATIVE

Acting Senior Sergeant Philip Dean from the Christchurch Central Police will update the Board regarding the crime prevention and targeting initiatives as reported to the Board on 22 May 2008. He will also tell the Board about the community consultation that the Police intend to undertake in the new year.

7.2 SOUTH CITY DEVELOPMENT

The developer involved would like to brief the Board on the South City Development. The proposal is for the construction of upper story carparking facilities for shoppers and an extension to the ground floor shopping area. This development will include the area of land Alcester Street, and the developer requests that the Council stop the entire length of the road (approx 90 metres in length). The road has no network function and only provides access from Durham Street to the South City Carpark. Staff with the Urban design team have been in discussion with the designer.



8. **POPLAR AND ASH STREET - PROPOSED 30 MINUTE PARKING RESTRICTION, RESIDENT ONLY PARKING RELOCATION, 5 MINUTE (AT ANY TIME) PARKING RESTRICTION, AND NO STOPPING RESTRICTIONS.**

General Manager responsible:	General Manager City Environment, DDI 941 8608
Officer responsible:	Transport and Greenspace Manager
Authors:	Steve Dejong/Jeanette Ward

PURPOSE OF REPORT

1. The purpose of this report is to seek the Hagley/Ferrymead Community Board's recommendation to the Council that it approve:
 - (a) The installation of a 30 minute parking restriction at the southern and northern end of Poplar Lane and the eastern end of Ash Street.
 - (b) The relocation of the existing "Residents Only" park from Poplar Lane to Tuam Street; to be established on the north side of the Tuam Street and east of the Madras Street intersection.
 - (c) The installation of a 5 minute (at any time) parking restriction at the western end of Ash Street.
 - (d) The establishment of No Stopping restrictions.

EXECUTIVE SUMMARY

2. At the meeting of the Council, on 3 March 2005, the Council approved the installation of "Residents Only" parking, a P15 and P30, and three loading zones in Poplar and Ash Streets. With the further redevelopment of Poplar Lane over the ensuing three years, this previous parking regime no longer meets the mixed needs of the shops, restaurants and bars with their evolution of free flow outdoor dining arrangements which have evolved.
3. The "Residents Only" parking approved in 2005, being controversial at the time, did not conform to the Council's "Residents Only Parking Policy", which is still current. These "Residents Only" parking spaces were installed to service the inner city residential units which had been established above 154 and 146 High Street, 5 Poplar Lane and 138 Lichfield Street. Many of these units have been split up and on sold, nine are now owned by a major stakeholder in Poplar Lane.
4. As the design work for the Poplar Lane upgrade was underway by July 2007, no further "Residents Only" parking permits have been issued. There are no current permits held by any of the tenants of the above mentioned units, as all permits issued before July 2007 expired on 30 June 2008. It is proposed to relocate the "Residents Only" parking (three spaces) approved by the Council on 3 March 2005 from Poplar Lane to the northern side of Tuam Street, 54 metres east of the Madras Street intersection, this area is presently unrestricted all day parking, see **attached** plan.
5. Not having formed footpaths Poplar Lane is a shared traffic/pedestrian environment. To enhance this pedestrian environment and slow traffic speeds through the lane, large metal planter boxes have been installed, thus narrowing the lane and providing some protection to pedestrians exiting doorways that open directly onto the lane. Between some of the planter boxes outdoor dining areas have been created. It is proposed to install a 30 minute parking restriction (four spaces) on the western side of Poplar Lane at the Tuam Street end. This proposed P30 will replace the "Residents Only" parking and provide some short term parking for customers of and deliveries to the shops/facilities located in the lane.

8. Cont'd

6. Currently located on the northern side of Ash Street outside the "Twisted Hop" is a loading zone (goods vehicles only), however it is being used as all day parking; because the signs are missing and the yellow box was removed with the seal when the area was cobbled. It is proposed to replace this loading zone with a P5 (at any time). This would remove the necessity to paint the yellow box on the cobbles and aligns with the Central City Loading Zone review approved by the Council on 10 August 2006. It would require only the installation of two signs on the side of the "Twisted Hop" building.
7. It is further proposed, to replace the existing P15 located at the northern end of Poplar Lane with a P30 (four spaces). It is understood that the owners of the buildings on both sides of the lane at the intersection of Lichfield Street have major redevelopments planned. These redevelopments are presently at the design stage, and if approved, will necessitate a further review of parking in this location in the future.
8. It is further proposed to replace the existing/missing loading zone at the eastern end of Ash Street with a P30 (three Spaces). The Ash Street location is presently all day parking because the signs and markings of the loading zone approved by the Council in March 2005 are missing. Making this loading zone a P30 will create consistent short term parking at all entrances to the lanes. The owner of Edward Gibbon, the large plumbing supplier at the eastern end of Ash Street, supports the proposed change.
9. Extensive consultation was undertaken by the Capital Projects Team in 2007 prior to the Poplar Lane upgrade. The parking changes were part of that consultation plan and have been further refined through ongoing consultation. This report is merely legitimising that which has already been approved under that project.

FINANCIAL IMPLICATIONS

10. The cost of this proposal is estimated to be \$2000.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

11. The installation and removal of road markings and signs is within the LTCCP Street and Transport Operational Budgets.

LEGAL CONSIDERATIONS

12. Part 1, clause 5 of the Christchurch Traffic and Parking Bylaw provides the Council with the authority to install parking restrictions by resolution.
13. The installation of any associated signs and markings must comply with the Land Transport Rule: traffic control devices 2004.

Have you considered the legal implications of the issue under consideration?

14. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

15. Aligns with the Streets and Transport activities by contributing to the Council's Community outcomes - Community and Safety.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

16. This contributes to improve the level of service for parking and safety.

8. Cont'd

ALIGNMENT WITH STRATEGIES

17. The recommendations align with the Council's Parking Strategy 2003.

Do the recommendations align with the Council's strategies?

18. As above.

CONSULTATION FULFILMENT

19. Extensive consultation was undertaken by the Capital Projects Team in 2007 prior to the Poplar Lane upgrade. The parking changes were part of that consultation plan and have been further tuned through ongoing consultation. This report is merely legitimizing that which has already been approved under that project. The owner of Edward Gibbon, the large plumbing supplier at the eastern end of Ash Street, supports the proposal.

STAFF RECOMMENDATION

That the Hagley/Ferrymead Community Board recommends that the Council approve:

Revocation of existing/redundant parking restrictions:

- (a) That any parking restriction on the east side of Poplar Lane between Tuam Street and Ash Street be revoked.
- (b) That any parking restriction on the east side of Poplar Lane between Ash Street and Lichfield Street be revoked.
- (c) That any parking restriction on the west side of Poplar Lane between Tuam Street and Lichfield Street be revoked.
- (d) That any parking restriction on the north side of Ash Street between Poplar Lane and Madras Street be revoked.
- (e) That any parking restriction on the south side of Ash Street between Poplar Lane and Madras Street be revoked.

30 Minute Parking Restrictions:

- (f) That the parking of vehicles be restricted to a maximum period of 30 minutes on the west side of Poplar Lane commencing at a point six metres north of its intersection with Tuam Street and extending in a northerly direction for a distance of 24 metres.
- (g) That the parking of vehicles be restricted to a maximum period of 30 minutes on the west side of Poplar lane commencing at a point four metres south of its intersection with Lichfield Street and extending in a southerly direction for a distance of 24 metres.
- (h) That the parking of vehicles be restricted to a maximum period of 30 minutes on the south side of Ash Street commencing at a point 19 metres west of its intersection with Madras Street and extending in a westerly direction for a distance of 18 metres.

5 Minute parking Restriction:

- (i) That the parking of vehicles be restricted to a maximum period of 5 minutes (At Any Time) on the north side of Ash Street commencing at a point 10 metres east of its intersection with Poplar Lane and extending in a easterly direction for a distance of 9 metres.

8. Cont'd

Residents Only Parking Relocation:

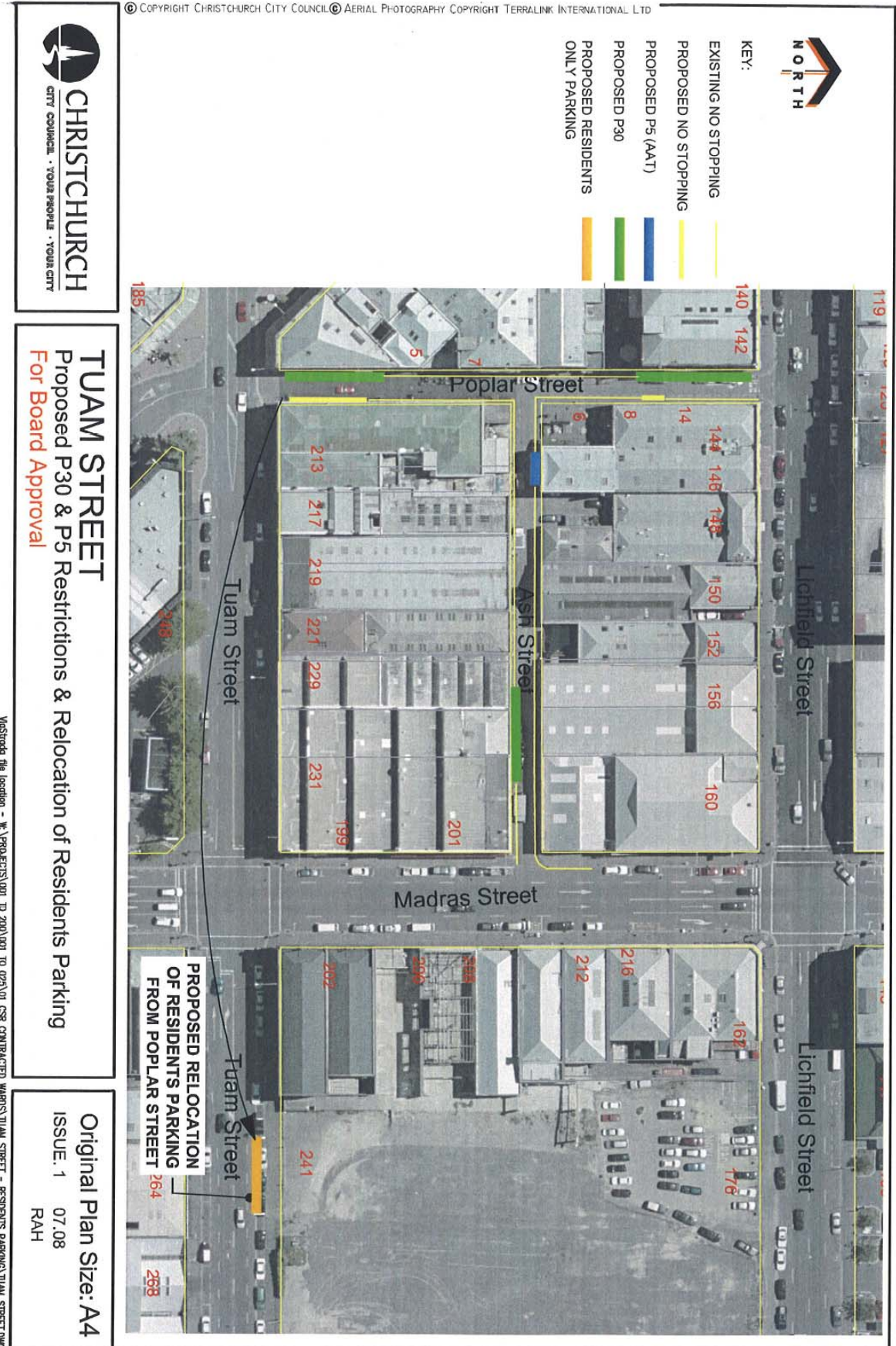
- (j) That 'Residents Only' parking is installed on the north side of Tuam Street commencing at a point 54 metres east of its intersection with Madras Street and extending in an easterly direction for a distance of 18 metres and to be operative at all times.

No Stopping Restrictions:

- (k) That the stopping of vehicles be prohibited (at any time) on the west side of Poplar Lane commencing at a point 30 metres north of its intersection with Tuam Street and extending in a northerly direction for a distance of 51 metres.
- (l) That the stopping of vehicles be prohibited (at any time) on the east side of Poplar Lane commencing at its intersection with Tuam Street and extending in a northerly direction for a distance of 52 metres, to its intersection with Ash Street.
- (m) That the stopping of vehicles be prohibited (at any time) on the east side of Poplar Lane commencing at its intersection with Ash Street and extending in a northerly direction for a distance of 49 metres, to its intersection with Lichfield Street.
- (n) That the stopping of vehicles be prohibited (at any time) on the south side of Ash Street commencing at its intersection with Madras Street and extending in a westerly direction for a distance of 19 metres.
- (o) That the stopping of vehicles be prohibited (at any time) on the south side of Ash Street commencing at a point 37 metres west of its intersection with Madras Street and extending in a westerly direction for a distance of 61 metres to its intersection with Poplar Lane.
- (p) That the stopping of vehicles be prohibited (at any time) on the north side of Ash Street commencing at its intersection with Madras Street and extending in a westerly direction for a distance of 79 metres.
- (q) That the stopping of vehicles be prohibited (at any time) on the north side of Ash Street commencing at its intersection with Poplar Lane and extending in an easterly direction for a distance of 10 metres.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.





9. MUNICH PLACE - ROAD LEGALISATION

General Manager responsible:	General Manager, City Environment Group, DDI 941 8608
Officer responsible:	Asset and Network Planning Manager
Author:	Weng Kei Chen, Asset Policy Engineer

PURPOSE OF REPORT

1. The purpose of this report is to seek the Hagley/Ferrymead Community Board's recommendation to the Council to authorise the existing road reserve (Lot 51 DP 71871) to be dedicated as a road pursuant to Section 111 of the Reserves Act 1977.

EXECUTIVE SUMMARY

2. A subdivision application has been lodged by Fragien Development to subdivide Lot 2 DP 327472 into 10 residential lots, with road access to be served by the extension of Munich Place with a cul de sac as shown on the **attached** subdivision proposal.
3. The road extension will be constructed on a parcel of road reserve being Lot 51 DP 71871. The vesting of land as road reserve is a common tool used by the Council to control the future access to neighbouring properties.
4. Prior to the approval of this residential subdivision, the owner of the property, Cremation Society, is required to create a separate land title for Lot 2 DP 327472, which will not have legal road frontage.
5. The dedication of 'road reserve' as legal road will need to occur to provide Lot 2 DP 327472 with road frontage, thus enabling the Council to consent to the 10 residential lots development proposed by Fragien Development.
6. Fragien Development has contributed to the Council, the sum of \$25,200 as a roading contribution enabling the development to proceed. This amount is equivalent to the land valuation.
7. The road construction serving the development including the area which is road reserve, will be carried out as a condition of subdivision, hence the Council will not incur any financial costs.

FINANCIAL IMPLICATIONS

8. The costs associated with the dedication process are approximately \$1,500, and these will be met by the Transport and Greenspace subdivision budget.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

9. Yes.

LEGAL CONSIDERATIONS

10. Section 111 of the Reserves Act 1977- Road reserve may be dedicated as a road.

This section states that:

(1) Where any land is vested in the Crown or in any local authority for the purposes of a road reserve and the land is required for the purposes of a road, the land may be dedicated as a road by notice under the hand of the Minister or, as the case may be, by resolution of the local authority, and lodged with the District Land Registrar.

11. The Board does not have the Council's delegated authority to resolve in respect of "existing road reserve" to "road" dedication; such decisions need to be made by the full Council. The Board does however have recommendatory powers.

9. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

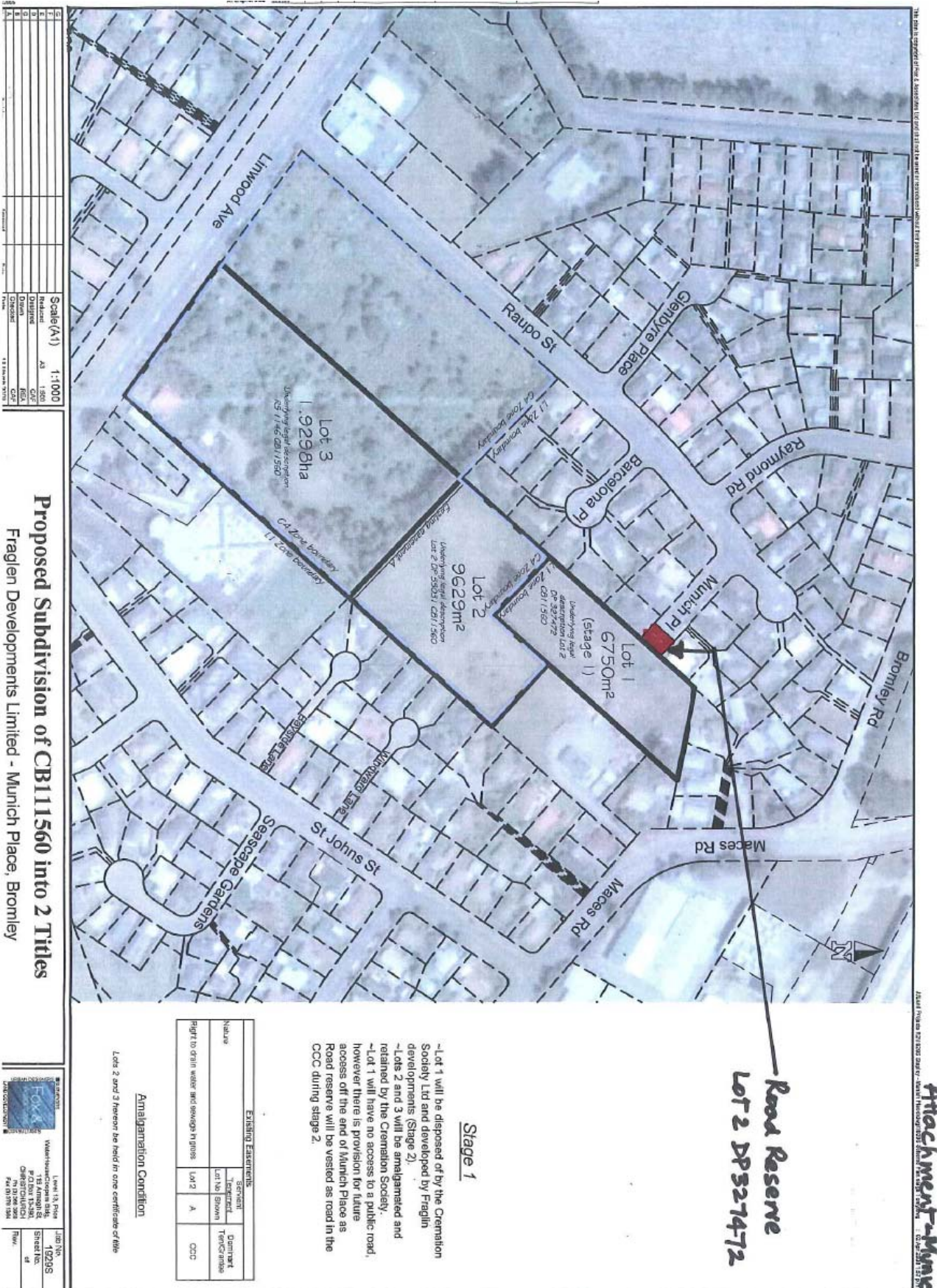
12. This report is in alignment with the Council's core function to manage the roading network

STAFF RECOMMENDATION

That the Board recommend to the Council that pursuant to Section 111 of the Reserves Act 1977, the Christchurch City Council hereby resolves to dedicate the existing road reserve more particularly described as Lot 51 DP 71871, as road.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.



Scale (A1)	1:1000
Author	AS
Drawn	AS
Checked	AS
Client	CDL
Project	CDL
Date	17.11.2008

Proposed Subdivision of CB111560 into 2 Titles
 Fraglen Developments Limited - Munich Place, Bromley

Level 19, Pines
 181 Alinga St
 Christchurch
 Phone: 03 378 3333
 Fax: 03 378 3334
 Email: info@fox.co.nz

Existing Easements	Servient Tenement	Dominant Tenement
Nature	Lot 1 (shown)	Lot 2
Right to drain water and sewage effluent	Lot 2	A
		CCC

Stage 1

- Lot 1 will be disposed of by the Cremation Society Ltd and developed by Fraglen Developments (Stage 2).
- Lots 2 and 3 will be amalgamated and retained by the Cremation Society.
- Lot 1 will have no access to a public road; however there is provision for future access off the end of Munich Place as Road Reserve will be vested as road in the CCC during stage 2.

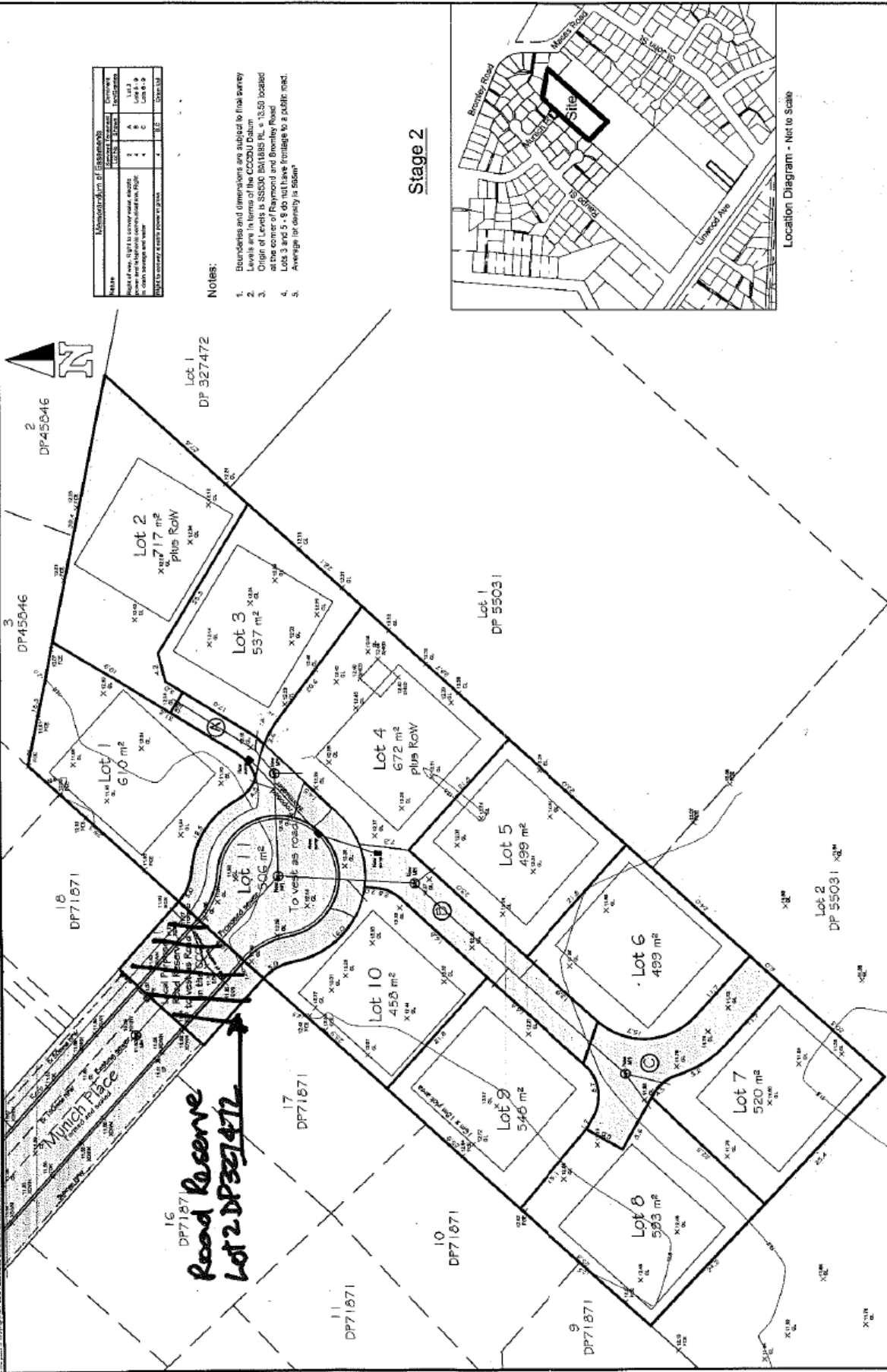
Amalgamation Condition

Lots 2 and 3 must be held in one certificate of title

Road Reserve
LOT 2 DP321472

Attachment - Munich Pl

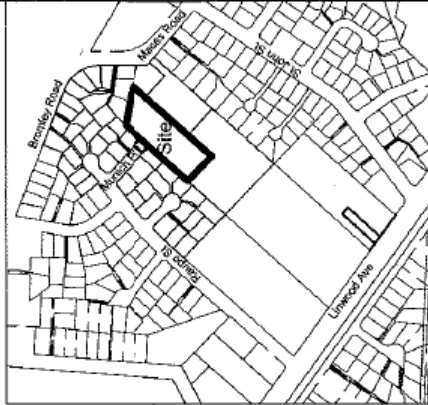
Attachment - Munich Pl.



NAME	MEMBERSHIP OF ENTITLEMENT	DATE	REVISION
1	1	1	1
2	2	2	2
3	3	3	3
4	4	4	4
5	5	5	5

- Notes:**
1. Boundaries and dimensions are subject to final survey
 2. Levels are in terms of the CCSDM Datum
 3. Origin of Levels is 55500 BM1815 RL 5.1350 located at the corner of Raymond and Bromley Road
 4. Lots 3 and 5 + 60 m have frontage to a public road.
 5. Average lot covering is 550m²

Stage 2



Location Diagram - Not to Scale

Fox & Associates
 100/102
 100/102
 100/102
 100/102

Level 15, Price WaterhouseCoopers Bldg, 100/102, 100/102, 100/102, 100/102
 CHERTHOPE
 CHERTHOPE
 CHERTHOPE

JOB No. 19295
 Sheet No. of
 Rev.

Proposed Subdivision of Lot 2 DP 327472
 Fraglen Developments Limited - Munich Place, Bromley

Scale (A1)	1:250
Revised	AS
Original	MMB
Checked	CAF
Date	18 March 2008

17.11.2008

- 20 -



10. 104 MAJOR HORN BROOK ROAD - ALTERATION TO LANDSCAPED PLOT OUTSIDE

General Manager responsible:	City Environment, General Manger, DDi 941 8656
Officer responsible:	Asset and Network Planning, Terry Howes
Author:	Weng-Kei Chen

PURPOSE OF REPORT

1. The purpose of this report is to seek the Hagley/Ferrymead Community Board's approval for the alteration of an existing landscaped plot outside 104 Major Hornbrook Road.

EXECUTIVE SUMMARY

2. A request has been made by Fuze Café and Bar to convert one of four landscaped plots outside the local strip of five shops at 104 Major Hornbrook Road into an outside dining area, as shown in the **attached** plan.
3. The proposal is for the removal of existing planting and construction of a timber decking with a low screen partly along the edges. The proposal complies with the Council's Public Street Closure Policy.
4. The removal of the low shrubs and the change proposed will have minor visual impact to the road environment, but will have beneficial effect to the business. The Council has also programmed in its next planting season to upgrade the remaining three landscaped plots.
5. Fuze Café and Bar operates as a café during the day and as a restaurant at night from 4pm until 11pm on Wednesdays to Sundays. The business has a seating capacity of 50.

FINANCIAL IMPLICATIONS

6. The Council will not incur any of the construction costs. However, if approval is given the Council will receive an annual fee for the Licence to Occupy in accordance with the Council's Enclosure Policy.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

7. Not applicable.

LEGAL CONSIDERATIONS

8. The Community Board has the delegation to approve the design of landscape plan on roads.
9. The owner is required to enter into a deed of licence to occupy the legal road with the Council.

Have you considered the legal implications of the issue under consideration?

10. Yes.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. This report is in alignment with the Council Public Street Closure Policy.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

12. Not applicable.

10. Cont'd

STAFF RECOMMENDATION

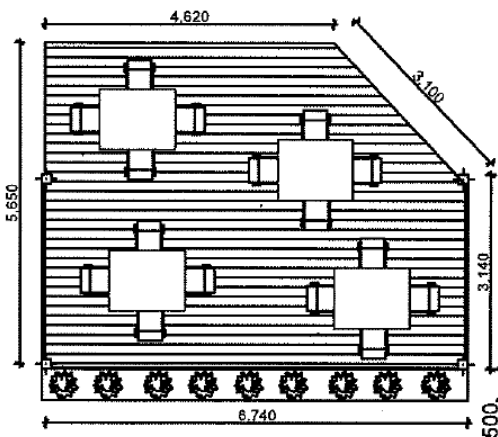
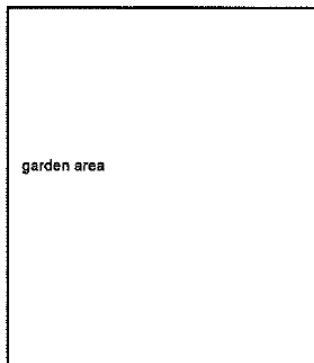
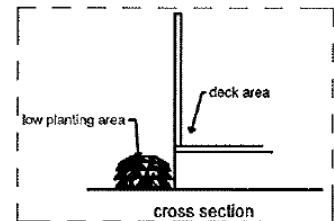
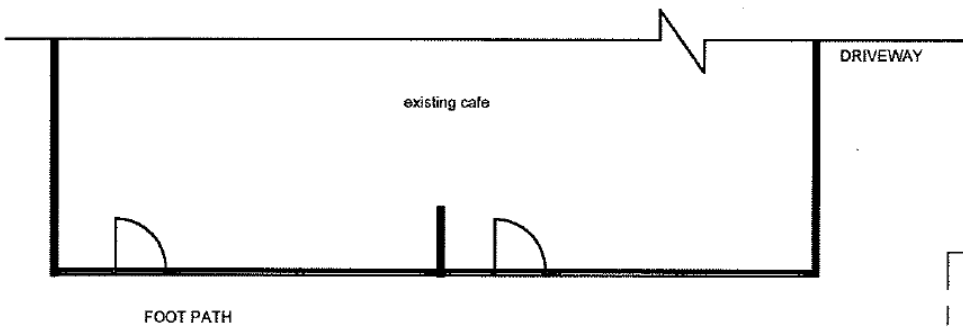
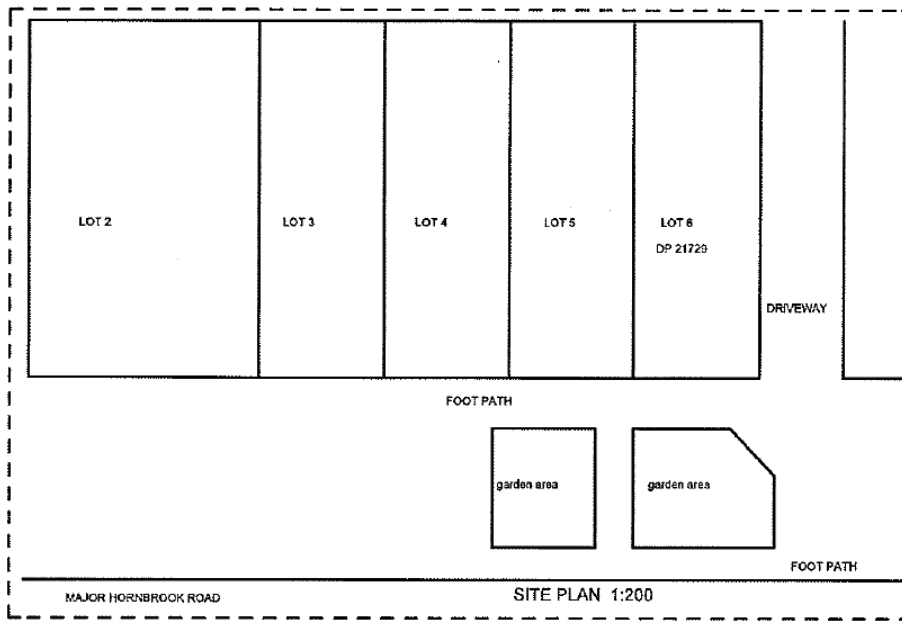
It is recommended that the Board approves the alteration to the landscaped plot outside 104 Major Hornbrook Road as shown in the attached plan.

CHAIRPERSON'S RECOMMENDATION

For Discussion.



ATTACHMENT TO CLAUSE 10 Cont'd



DECK PLAN 1:100

FOOT PATH

MAJOR HORN BROOK ROAD

Job Title DECK PROPOSAL For FUZE CAFE & BAR At Major Hornbrook Road Christchurch	Drawn	Yvone Caetano	Drawing Title		CONCEPT PLANS	
	Checked		Drawing Number	01	Scale	1:300, 1:100, 1:50
	Plot Date	24/10/2008	P.O.Box 17-709 03 326 4986 Christchurch 021 698 663 designs@spatialconcepts.co.nz			
	ALL DIMENSIONS TO BE VERIFIED ON SITE					



FUZE CAFE & BAR
DECK PROPOSAL

SPATIAL CONCEPTS interior architecture

www.spatialconcepts.co.nz - design@spatialconcepts.co.nz - 021 598663 - (03)3264986

11. 80 RETREAT ROAD - PROPOSED ROAD STOPPING

General Manager responsible:	General Manager of City Environment, DDI 941 8608
Officer responsible:	Asset and Network Planning Manager
Author:	Tom Lennon, Property Consultant

PURPOSE OF REPORT

1. The purpose of this report is to seek the Hagley/Ferrymead Community Board's recommendation to the Council to consent to stop, pursuant to section 116(1) of the Public Works Act 1981, a portion of unformed road comprising part of Retreat Road, and to amalgamate the land with the adjoining title, pursuant to section 117(3)(b).

EXECUTIVE SUMMARY

2. On 10 April 2008, following a recommendation of the Hagley Ferrymead Community Board, the Council resolved to declare Section 1 illustrated in SO 406298 (**attached**) surplus to the Council's requirements, and to dispose of the respective Section to the adjoining landowners.
3. The adjoining owners have entered into an Agreement for Sale and Purchase with the Council. The Agreement is conditional upon the Council resolving to stop the road pursuant to section 116 of the Public Works Act.
4. Given that the Council has previously declared Section 1 as illustrated in SO 406298 surplus to requirements, the statutory road stopping process should now proceed subject to a formal recommendation of the Community Board, and subsequent resolution of the Council.
5. Council recently considered a report relating to a draft policy on road stopping and associated processes. Although such policy was not adopted and further work and investigations are required, the Council decided to allow for the completion of all road stopping applications already under contractual agreement. Such is the case of the road stopping application for the portion of unformed road adjacent to 80 Retreat Road.

FINANCIAL IMPLICATIONS

6. Simes Limited assessed a current market value for Section 1 of \$30,000 inclusive of GST. The value is reflected in the Agreement for Sale and Purchase with the owners of 80 Retreat Road.
7. The owners have also agreed to meet all costs associated with the road stopping application including, but not limited to, survey and legal fees.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. Not applicable.

LEGAL CONSIDERATIONS

9. The Community Board does not have authority to consent to stopping a road, such decisions can only be made by the full Council. The Board does however have recommendatory powers.
10. Section 116 Public Works Act 1981 – Stopping Roads
This section says that, subject to the consent in writing of the territorial authority and the owner(s) of the land adjoining the road to the stopping, then the road can be declared formally stopped by notice in the Gazette.
11. Section 117 Public Works Act 1981 – Dealing with stopped roads
This section enables the Council to deal with the stopped road in the same manner as if the road had been stopped pursuant to the Local Government Act 1974.

11. Cont'd

12. Section 120 Public Works Act 1981 – Registration
This section provides for the road to be amalgamated with the adjoining land and transfer of the same in the registered proprietor for the time being of the land in that certificate of title.

Have you considered the legal implications of the issue under consideration?

13. Yes. The report recommendations will enable the statutory process as outlined in this section of the report.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

14. The LTCCP page 152 “Streets and Transport Objectives” – to provide a sustainable network of streets.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

15. Yes.

ALIGNMENT WITH STRATEGIES

16. This action is consistent with the traffic objectives stated in the City Plan.

Do the recommendations align with the Council's strategies?

17. Yes.

CONSULTATION FULFILMENT

18. The owner of 80 Retreat Road adjoining Section 1 illustrated in SO 406298 is considered to be the only affected party to this application. Section 116 of the Public Works Act requires that the owner of land adjoining the portion of road to be stopped must consent, in writing, to the proposed stopping. This consent has been given.

STAFF RECOMMENDATION

That the Hagley/Ferrymead Community Board recommend to the Council:

- (a) That pursuant to section 116(2)(d) of the Public Works Act 1981, that the Council gives consent to declare the area of legal road, shown as Section 1, stopped pursuant to section 116 (1) of the Public Works Act 1981.
- (b) That pursuant to section 117(3)(b) of the Public Works Act 1981, the Council dispose of Section 1, illustrated in SO 406298, to the owners of the adjoining property at 80 Retreat Road, and the Council further directs that pursuant to section 120(3) of the Public Works Act 1981, Section 1 shall be amalgamated with the property at 80 Retreat Road held in Certificate of Title CB 452/174.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

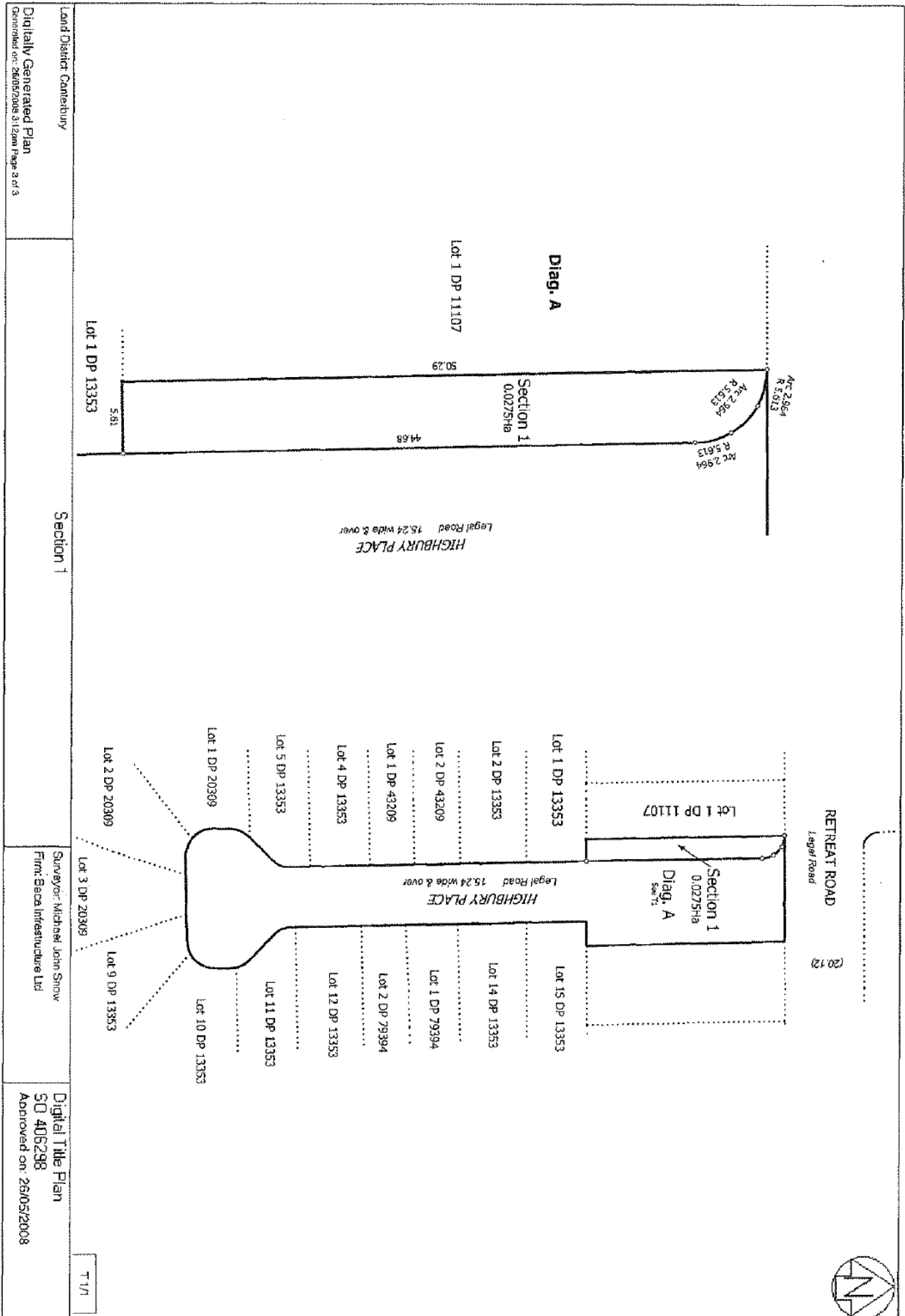
11. Cont'd

BACKGROUND (THE ISSUES)

19. The owners of the property at 80 Retreat Road made an application to the Council to acquire the part of the berm area that adjoins their respective property. The section forms part of the legal road known as Retreat Road, and a statutory process to stop the section of road is required in order to dispose of this section to the owners.
20. A report was presented to the Hagley/Ferrymead Community Board on 5 March 2008 seeking the Board's recommendation to Council:
 - (a) *To declare the parcel of land indicated as Sect 1 on the attached plan (542/137/1/3) as surplus to the Council's requirements.*
 - (b) *Grant approval for the commencement of the road stopping procedures pursuant to section 116 of the Public Works Act 1981.*

The Council adopted the Board's recommendation on 10 April 2008.

21. The Council now has an Agreement for Sale and Purchase in place with the owners of 80 Retreat Road. The Agreement requires the Council to formally declare to stop Section 1, which is the purpose of this report.



Land District: Conestoga
 Digitally Generated Plan
 Generated on: 26/05/2008 8:12am Page 3 of 3

Surveyor: Michael John Snow
 Firm: Sarda Infrastructure Ltd

Digital Title Plan
 SO 406298
 Approved on: 26/05/2008

T/1/

12. APPLICATION TO THE HAGLEY/FERRYMEAD COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME – BROOKE RICHARD FENDALL

General Manager responsible:	General Manager, Community Services, DDI 941 8607
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Diana Saxton, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Hagley/Ferrymead Community Board's 2008/09 Youth Development Scheme.

EXECUTIVE SUMMARY

2. The applicant, Brooke Richard Fendall is a 15 year old Aranui High School student living in Avonside. Brooke has been selected to represent the South Island region as part of an Under 17 New Zealand development team. The basketball Pacific Tour occurs in January 2009, and includes the Sydney Cup and the Pacific Coast Slam in Port Macquarie, Australia.
3. The organisation Brooke will be travelling with is Basketball Pacific Inc comprising basketball associations registered with Basketball New Zealand incorporating Basketball Pacific South that includes all South Island associations. Selection is an important part of player development. Players will have the excitement of living and training under leading coaches before competing at the Sydney Cup and the Pacific Coast Slam in Port Macquarie.
4. Brooke is highly regarded by his referees as an outgoing, well mannered determined and hard working athlete and student. He has been part of the Aranui Basketball Academy programme with Coach/Sports Coordinator Kennedy Hamilton-Kereama and has a real passion and skill, playing for the Aranui Year 9 A Basketball Team in 2007, Aranui Under 17 A Basketball Team 2008 and the Pacific Coast Slam Under 17 South Island representative team 2008.
5. Brooke is avid about playing basketball and determined to make the Canterbury Rams team. He feels that this will be a trip of a lifetime which will help him immensely with his skills and performance. It will also give him the opportunity to see what international basketball is all about and he is looking forward to the possibility that it may open new doors and pathways for his future. Brooke is willing to contribute to the basketball games that have been proposed as part of LYFE 09 where the winners of the Canterbury Rams versus Police Basketball Team will play talented Linwood youth on 7 March 2009 at Linwood Park.

FINANCIAL IMPLICATIONS

6. This is the first time that the applicant has approached the Board for funding.
7. The tour cost per person is \$3,155 and covers all known costs including transport, accommodation, food, uniform costs, tournament entry fees, taxes and surcharges, flights and travel insurance. Basketball Pacific will not make a separate application to any funding group and therefore local sponsorship and fundraising is the responsibility of individuals. Fundraising for the trip is underway with Brooke doing part time work and odd jobs plus his mother and extended family are organising a garage sale to help raise the necessary funds. Aranui High has contributed \$200 towards the trip. Approval of this application will be of great assistance in enabling Brooke to attend. There is currently \$4,250 in the Board's 2008/09 Youth Development Fund.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. This application seeks funding from the Board's 2008/09 Youth Development Scheme which has been allocated from the Discretionary Response Fund.

12. Cont'd

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

9. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Aligns with LTCCP, regarding Community Board Project funding.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

11. As above.

ALIGNMENT WITH STRATEGIES

12. Application aligns with the Council's Youth Strategy and local Community Board objectives.

Do the recommendations align with the Council's strategies?

13. As above.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board approve the application and allocate \$600 from the 2008/09 Youth Development Scheme to Brooke Richard Fendall to represent the South Island region at the Pacific Coast Slam in Port Macquarie in Australia, January 2009.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

13. APPLICATION TO THE HAGLEY/FERRYMEAD COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME – WAVERLEY GEE

General Manager responsible:	General Manager, Community Services, DDI 941 8607
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Diana Saxton, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Hagley/Ferrymead Community Board's 2008/09 Youth Development Scheme.

EXECUTIVE SUMMARY

2. The applicant, Waverley Gee is a 12 year old, Year 8 student of Redcliffs. Waverley is a member of the Christchurch School of Gymnastics competitive squad travelling to Canberra to compete at the Australian National Clubs Championships in November. She competes at international Level Six on 23 November 2008, and any other day if she gets to the finals.
3. Waverley is a talented gymnast who has been practicing gymnastics since the age of 6 and has achieved very good results in the past few years. In 2007 she won a gold medal at the National Championships in Level Four. Following this competition she was selected to compete at the Australian Club Championships 2007 in Canberra, where she also performed to an excellent level.
4. Waverley is committed to excelling in gymnastics and is part of a high performance squad at Christchurch School of Gymnastics preparing for the 2010 Commonwealth Games and beyond. This involves increasing her training hours to 25 hours per week, which she balances with other interests such as playing the cello and reading good books.
5. Waverley is an extremely high achieving, self motivated student who consistently strives to reach the most excellent standards in all areas of the academic curriculum. She is also involved in many extra curricular activities and is considered to be honest, well mannered, responsible and exceptionally reliable. Waverley is a leader of the Student Council and works hard on many successful fundraising initiatives.

FINANCIAL IMPLICATIONS

4. The cost of the trip is approximately \$900 per participant including airfares to Canberra, accommodation, entry fees, transport. This application is requesting \$400 towards return airfares to Canberra. An additional \$5,000 has also been raised through sausage sizzles, a garage sale and the selling of raffles to cover the travel and accommodation expenses of three coaches.
5. This is the first time that the applicant has approached the Board for funding. There is currently \$4,250 in the Board's 2008/09 Youth Development Fund.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

6. This application seeks funding from the Board's 2008/09 Youth Development Scheme which has been allocated from the Discretionary Response Fund.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

8. Aligns with LTCCP, regarding Community Board Project funding.

13. Cont'd

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

9. As above.

ALIGNMENT WITH STRATEGIES

10. Application aligns with the Council's Youth Strategy and local Community Board objectives.

Do the recommendations align with the Council's strategies?

11. As above.

CONSULTATION FULFILMENT

12. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board approve the application and allocate \$400 from the 2008/09 Youth Development Scheme to Waverley Emma Gee to compete at the Australian National Clubs Championships in November 2008.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

14. APPLICATION TO THE HAGLEY/FERRYMEAD COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME – HARRISON DALLOW KING

General Manager responsible:	General Manager, Community Services, DDI 941 8607
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Diana Saxton, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Hagley/Ferrymead Community Board's 2008/09 Youth Development Scheme.

EXECUTIVE SUMMARY

2. The applicant, Harrison Dallow King (Harry) is a 12 year old, Year 8 Shirley Intermediate student of Avonside. Harry is one of six young people selected to compete in the New Zealand Student Leadership Jump Jam Finals to be held in Auckland from 20 to 21 November 2008.
3. Harry is a high achieving student in all learning areas and a student leader involved in various programmes to improve the school. He has represented the school in rugby and helped run and been MC for the Shirley Music Festival. Harry is the leader of the current top ranked Jump Jam team in New Zealand for boys, and has been selected to lead 1200 students for Push Play Day on 7 November. He takes part in performing at a number of community events and has just been nominated and selected to receive a Rotary Honours Award.

FINANCIAL IMPLICATIONS

4. The cost of this special leaders competition is \$425 per participant. This is in addition to other training and team competitions that are happening throughout the year for which there has been a lot of fundraising. However, none of those funds are available for this competition. Recent family circumstances have also meant that financial support from home is more limited at the moment. As a result, financial assistance would be greatly appreciated.

EXPENSES	COST \$NZ
Return airfares to Auckland	162
Transport – shared costs for minibus	50
Accommodation	100
Food	50
Uniforms	40
Practice studio	23
Total Cost	\$425

5. This is the first time that the applicant has approached the Board for funding. There is currently \$4,250 in the Board's 2008/09 Youth Development Fund.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

6. This application seeks funding from the Board's 2008/09 Youth Development Scheme which has been allocated from the Discretionary Response Fund.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

8. Aligns with LTCCP, regarding Community Board Project funding.

14. Cont'd

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

9. As above.

ALIGNMENT WITH STRATEGIES

10. Application aligns with the Council's Youth Strategy and local Community Board objectives.

Do the recommendations align with the Council's strategies?

11. As above.

CONSULTATION FULFILMENT

12. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board approve the application and allocate \$200 from the 2008/09 Youth Development Scheme to Harrison Dallow King to enable him to compete in the New Zealand Student Leadership Jump Jam Finals to be held in Auckland from 20 to 21 November 2008.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

15. APPLICATION TO THE HAGLEY/FERRYMEAD COMMUNITY BOARD'S DISCRETIONARY RESPONSE FUND – SUMNER COMMUNITY POOL INC

General Manager responsible:	General Manager, Community Services, DDI 941 8607
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Diana Saxton, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Hagley/Ferrymead Community Board's 2008/09 Discretionary Response Fund.

EXECUTIVE SUMMARY

2. The Sumner Community Pool Inc is requesting \$5,000 for daily water testing over the summer months, November 2008 to April 2009. This funding is essential to provide a safe swimming environment that meets the legal requirements for operating a community swimming pool.
3. The pool is a community owned asset. It is managed by a dedicated voluntary committee for the benefit of Sumner residents. It is the only pool in the area providing a highly valued, well used aquatic and social environment for children and families.

FINANCIAL IMPLICATIONS

4. The cost of the Recreation and Sports Unit water testing the Sumner Pool for the season, which must be done three to four times per day, has been maintained at \$5,289. Given the facility is not owned and operated by Council this is not a cost that can be met directly by the Recreation and Sports Unit.
5. In the last two years, Sumner Community Pool Inc has received funding of \$5,300 from the Board as follows:

2008-09	\$1,800	Lifeguard	Hagley/Ferrymead Small Projects Funding
2007-08	\$2,000	Painting	Hagley/Ferrymead Discretionary Funding
2007-08	\$1,500	Lifeguard	Hagley/Ferrymead Recreation and Sports Funding
6. The committee for the Sumner Community Pool Inc have robust financial systems in place and are highly accountable for the funding received from Council.
7. There are many costs associated with maintaining and enhancing the community pool for the enjoyment and safety of participants. Reasonable user fees and extensive fund raising are required to ensure there are enough funds available for the pool to remain viable.
8. There is currently \$52,500 available for distribution from the Board's 2008/09 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

9. Yes. This application seeks funding from the Board's 2008/09 Discretionary Response Fund.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

10. There are no legal implications in regards to this application.

15. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with the Recreation and Sports activities by contributing to the Council's Community Outcomes – A Healthy City and a City for Recreation, Fun and Creativity.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

12. As above.

ALIGNMENT WITH STRATEGIES

13. This application aligns with the Council's Strengthening Communities strategy, Physical Recreation and Sport Strategy, Children and Youth Strategy and the Aquatic Facilities Plan.

Do the recommendations align with the Council's strategies?

14. As above.

CONSULTATION FULFILMENT

15. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board approve the application and allocate \$5,000 from the 2008/09 Discretionary Response Fund to the Sumner Community Pool Inc for water testing over the 2008-09 summer.

CHAIRPERSON'S RECOMMENDATION

For discussion.

16. COMMUNITY BOARD - CODE OF CONDUCT

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Peter Mitchell
Author:	Peter Mitchell

PURPOSE OF REPORT

1. At the Community Board Chairs and Staff Forum meeting, held on 5 September 2008, the attached draft Community Board Code of Conduct was discussed (**Attachment 1**).
2. At that meeting it was agreed that a report would be prepared for each Community Board for consideration, and decision, by each Board regarding adoption of the revised Community Board Code of Conduct.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board adopt the revised Community Board Code of Conduct, with immediate effect.

CHAIRPERSON'S RECOMMENDATION

For discussion.

16. Cont'd

BACKGROUND (THE ISSUES)

3. The Local Government Act 2002 requires that the Council adopt a Code of Conduct. There is no legal requirement for Community Boards to adopt a Code of Conduct.
4. In 2004, subsequent to the Council adopting a Code of Conduct, all six Community Boards in the former Christchurch City, and subsequently the two Peninsula Community Boards upon reorganisation with Banks Peninsula, adopted a Code of Conduct modelled on that adopted by the Council.
5. That Community Board Code of Conduct has remained in force since that time.

AUDITOR GENERAL REPORT

6. In 2006 the Auditor General carried out a report on Codes of Conduct adopted by Councils.
7. He went on the note:

'Overall, the material including Code meets our expectations. Most Codes contains guidance about the main topics we expect to see covered.'

No Council's Code covers all the topics we mentioned in part three of this report. We consider that most Council's could benefit from a review of those topics, to see if any other matters that could easily be added to their own Code when they next review it..... we also consider that some Codes can be more thorough in explanations of:

- *The Local Government Official Information and Meetings Act 1987.*
- *Non Financial Conflicts of Interest.'*

REVIEW OF COUNCIL CODE

8. The Council has now reviewed its own Code of Conduct at its meeting on 24 July 2008 and agreed to adopt an updated Code of Conduct.
9. The Council also resolved in part to:
 - *'Note that all Community Boards have voluntarily agreed to adopt a Code of Conduct similar to that of the Council modified to reflect that it is intended to be used by Community Boards.*
 - *Agrees that its Ethics Subcommittee (including the convenor) can be used by Community Boards where a breach of the Code is alleged in respect of two Community Board members.*
 - *Where the Ethics Subcommittee procedure is to be used by a Community Board consideration of the membership of the subcommittee is to be deferred until the Chairpersons consider the matter and staff report back to the Council in September.'*
10. It is considered an appropriate time for the Community Board to review their current Code.
11. The changes in the draft Code attached to this report are primarily editorial and are underlined for ease of reference.
12. Regarding Codes of Conduct Local Government New Zealand has stated:

"Codes of Conduct promote effective working relationships within the local authority and between the local authority and its community. A Code of Conduct should promote free and frank debate, which should in turn promote good decision-making. Codes of Conduct should not be used in a way that stifles debate."

16. Cont'd

*Provided elected members do not try to present personal views as anything other than that, then they have the right to express their views. Codes of Conduct should provide rules of Conduct that promote debate and make it clear that personal views, and the rights of **all** members to express personal views, must be respected.*

A Code of Conduct sets boundaries on standards of behaviour in expressing and promoting views, and provides means of resolving situations when elected members breach those standards.”

13. While the Local Government Act 2002, obliges the Council to adopt such a Code of Conduct, the Act does not oblige Community Boards to adopt a Code of Conduct. Legally it is a matter of choice for each Board as to whether or not it wishes to adopt a Code of Conduct.

RELATIONSHIP OF CODE TO STANDING ORDERS

14. The Code of Conduct is not the same as a set of standing orders. Standing orders are a set of procedures and other rules for the conduct of meetings. A Code of Conduct covers every aspect of a Community Board member's duties. There are links between the two documents in that standing orders contain provisions for conduct at meetings. The Code is intended primarily for situations outside the formal meeting process.
15. The Code is wider than standing orders and sets out relationships not only between elected members, but also between board members and staff and board members and the public.

CONTENT OF THE CODE

16. The Local Government Act 2002 is not specific on the contents of a Code of Conduct. The only requirement is the general statement that the Code of Conduct must—

“Set out understandings and expectations agreed among members about the manner in which they may conduct themselves or act in their capacities as members, including behaviour towards one another, staff and the public.”

BREACHES OF THE CODE

17. One issue that arose in the consideration of a Code of Conduct is what happens if a Community Board member breaches the Code. The Local Government Act 2002 does not provide any power for the Community Board to impose a sanction on a board member who breaches the Code. The Board's Code provides for a sanctions system where alleged breaches can be dealt with.
18. The Board's system for dealing with breaches is an Ethics Subcommittee and a system which provides for:
 - Specific allegations of a breach as to when and where a particular provision of the Code was breached and that information being available to the person complained of;
 - All parties having a right to be heard on reasonable notice;
 - Parties having the right to be represented by a lawyer;
 - An opportunity for a person to make submissions before an adverse finding is made.
19. A feature of the Ethics Subcommittee is that the Convenor would act as a filter for matters to be referred to the Subcommittee in a similar manner as the Speaker in Parliament.
20. It was also agreed that reference of matters to the Subcommittee should only be considered after there had been informal efforts to resolve the particular matter, and that these informal efforts should be assisted by the Convenor of the Subcommittee.

16. Cont'd

21. Only if informal efforts to resolve the matter have not been successful, is a Board member then able to refer a matter to the Convenor of the Subcommittee. Even then, the Convenor of the Subcommittee has the ability to decide that a particular matter should not be referred to the Subcommittee on the grounds that the matter is technical or trivial, and does not warrant the fuller attention of the Subcommittee.
22. The actions that the Board may take, upon receipt of a report, could be to require an apology to be made, for the Board to censure a Board member, and/or removal from a Board committee or an outside appointment made by the Board. The law does not give any specific power to the Board to take any steps other than these matters.
23. Board's have previously agreed that in a complaint involving of Community Boards that the Board utilise the Council's Ethics Subcommittee (with its convenor) and that membership of the Subcommittee comprise that Board's members, other than the complainant and the person alleged to have breached the Code.

REVISED COMMUNITY BOARDS CODE OF CONDUCT

24. **Attachment A** is a recommended revised Community Board Code of Conduct taking into account the matters addressed by the Auditor General in his report. Changes from the existing Community Board Code of Conduct are underlined.

Christchurch City Council

COMMUNITY BOARD CODE OF CONDUCT

PART 1 — INTRODUCTION

1. This Code of conduct had been adopted by:
 - Akaroa / Wairewa Community Board.
 - Burwood/ Pegasus Community Board.
 - Fendalton/ Waimairi Community Board.
 - Hagley/Ferrymead Community Board.
 - Lyttelton/Mt Herbert Community Board.
 - Riccarton/Wigram Community Board.
 - Shirely/ Papanui Community Board.
 - Spreydon/ Heathcote Community Board.
2. The Code is intended to apply to elected and appointed Community Board members in their dealings with:
 - each other.
 - council officers.
 - the public.
 - the media.
3. Without good working relationships any democratically elected organisation will have difficulty succeeding. No Community Board will be effective unless mutual respect exists between the public, elected members and staff. This Code seeks to facilitate more effective working relationships. Resolution of alleged breaches of the Code is to be made in the interests of the good governance of the Community Boards, not for the personal interests of Community Board members.
4. The objectives of this Code are to enhance:
 - the effectiveness of the Community Boards.
 - the credibility and accountability of the Community Boards within its community.
 - mutual trust, respect and tolerance between Community Board members as a group and between elected and Council officers.
5. This Code of Conduct seeks to achieve its objectives by agreeing upon:
 - general principles of conduct for Community Board members.
 - general standards of behaviour.
 - specific codes of conduct applying to particular circumstances or matters.
6. This Code shall apply to Community Board members acting in their capacity as a Community Board member, and not as private citizens.
7. This Code is based on the following principles of public life:
 - Public interest**
 - Community Board members should serve only the interests of the district as a whole and should never improperly confer an advantage or disadvantage on any one person.
 - Honesty and integrity**
 - Community Board members should not place themselves in situations where their honesty and integrity may be questioned, should not behave improperly and should on all occasions avoid the appearance of such behaviour.

ATTACHMENT 1 TO CLAUSE 16 Cont'd

Objectivity

- Community Board members should make decisions on merit including making appointments, awarding contracts, or recommending individuals for rewards or benefits. Community Board members should also note that, once elected, their primary duty is to the interests of the community.

Accountability

- Community Board members should be accountable to the public for their actions and the manner in which they carry out their responsibilities, and should cooperate fully and honestly with the scrutiny appropriate to their particular office.

Openness

- Community Board members should be as open as possible about their actions and those of the Community Board, and should be prepared to justify their actions.

Personal judgement

- Community Board members can and will take account of the views of others, but should reach their own conclusions on the issues before them, and act in accordance with those conclusions.

Respect for others

- Community Board members shall not discriminate unlawfully against any person on the grounds of their race, age, religion, gender, sexual orientation, disability or opinions and beliefs. They should treat people with respect and should respect the impartiality and integrity of the Council's staff.

Duty to uphold the law

- Community Board members must uphold the law, and on all occasions, act in accordance with the trust the public places in them.

Stewardship

- Community Board members collectively must ensure that the community uses resources prudently and for lawful purposes.

Leadership

- Community Board members should promote and support these principles by example, and should always endeavour to act collectively in the best interests of the community.

Confidentiality

- Community Board members shall respect the confidentiality of any confidential information they may receive.

8. Attached as **Appendix 1** is a summary of the legislative requirements that have some bearing on the duties and conduct of Community Board members that have not already been referred to in this code.

PART 2 — BEHAVIOUR AND RELATIONSHIPS

Relationships with Other Community Board Members

9. Community Board members will conduct their dealings with each other in ways that:
 - maintain public confidence in the office to which they have been elected.
 - are open and honest.
 - focus on issues rather than personalities.
 - avoid aggressive, offensive or abusive conduct.
10. Community Board members shall maintain the respect and dignity of their office in their dealings with each other, Councillors, Council staff and the public.
11. Community Board members will act in good faith (for example, honestly, for the proper purpose, and without exceeding their powers) in the interests of the Council and the community.
12. Community Board members should remember that they have no personal power to commit the Council, including a Community Board, to any particular policy, course of action, or expenditure and must not represent they have such authority.
13. Community Board members will make no allegations regarding other elected members or Council officers which are improper or derogatory.
14. In the performance of their official duties, Community Board members should refrain from any form of behaviour which may cause any reasonable person unwarranted offence or embarrassment.

Relationships with Staff

15. The effective performance of the Council also requires a high level of cooperation and mutual respect between Community Board members and staff. To ensure that level of cooperation and trust is maintained Community Board members will:
 - recognise that the Chief Executive is the employer (on behalf of the Council) of all Council employees, and as such only the Chief Executive may hire, dismiss, instruct or censure an employee.
 - avoid publicly criticising any employee in any way, but especially in ways that reflect on the competence and integrity of the employee.
 - make themselves aware of the obligations that the Council and the Chief Executive have as employers and observe those requirements at all times.
 - treat all employees with courtesy and respect (including the avoidance of aggressive, offensive or abusive conduct towards employees).
 - observe any guidelines that the Chief Executive puts in place regarding contact with employees.
 - respect the role of Council officers in providing professional advice, including not do anything which compromises, or could be seen as compromising, the impartiality of the professional advice of an officer.
 - raise concerns about employees with the Chief Executive. Concerns about the Chief Executive should be raised in the first instance with the Mayor.
 - raise concerns regarding the quality of a report with the Chief Executive before the meeting at which the report is to be considered takes place.
16. Community Board members should be aware that failure to observe this portion of the Code of Conduct may compromise the Council's obligations to act as a good employer and may expose the Council to civil litigation and audit sanction.
17. A Community Board member may, on behalf of themselves, a member of staff or a member of the public, initiate the procedures set out in Part 3 (Breaches of the Code) of this Code.

ATTACHMENT 1 TO CLAUSE 16 Cont'd

Relationships with the Community

18. Effective Community Board decision-making depends on productive relationships between Community Board members and the community at large.
19. Community Board members should ensure that individual citizens are accorded respect in their dealings with the Community Board and Council, have their concerns listened to, and decisions are deliberated on in accordance with the requirements of the Local Government Act 2002 and other relevant statutes. Community Board members should act in a manner that encourages and values community involvement in local democracy.

Gifts and Hospitality/Expenses

20. A person in a position of trust, such as a Community Board member, should not make a profit through his or her office.
21. There is legislation in the Crimes Act 1961 and the Secret Commissions Act 1910 which deals with corruption and the obtaining of gifts as an inducement or reward for acts in relation to the Council's affairs. Gifts can include discounts, commissions, bonus or deductions.
22. Acceptance of gifts, services or hospitality may be considered as a bribe or perceived as undue influence. The offer and/or receipt of gifts, including special occasion goodwill gifts, may be reported to the Council Secretary.
23. Gifts, working lunches and social occasions should be received and undertaken with a recognition of the public perception regarding undue influence on Community Board members.

Use of Council Facilities and Services

24. Transport provided by the Council for the use of a Community Board member must only be used for Community Board purposes.
25. Council resources such as stationery or secretarial services must only be used for Community Board purposes and cannot be used for personal purposes (including election campaigning).

Financial and Non Pecuniary Interests

Conflicts of interest and the law about bias

26. A conflict of interest exists where two different interests intersect; in other words, where your responsibilities as a Community Board member could be affected by some other separate interest or duty that you may have in relation to a particular matter. That other interest or duty might exist because of:
 - your own financial affairs.
 - a relationship or role that you have.
 - something you have said or done.
27. The common law requires that public decision-making be procedurally fair. In particular, conflicts of interest are usually dealt with under the rule about bias. The law about bias exists to ensure that people with the power to make decisions affecting the rights and obligations of others carry out their duties fairly and free from bias. It is summed up in the saying "no one may be judge in their own cause".
28. Another way of expressing the issue is:
 - Would a reasonable, informed observer think that your impartiality might have been affected?
29. The law about bias originally applied to judicial proceedings, but over the years has been extended to a wide range of decision-makers who exercise public functions that can affect the rights or interests of others. The law applies to members of Community Boards.

ATTACHMENT 1 TO CLAUSE 16 Cont'd

30. The law applies differently to pecuniary (that is, financial) and non-pecuniary conflicts of interest. When you are considering whether to participate in a Board's decision-making processes about a particular matter, you need to consider the potential for both types of conflict of interest. Different rules apply to each type.

Pecuniary interests: The Local Authorities (Members' Interests) Act 1968

31. The Act deals with that part of the rule against bias as it applies to the pecuniary interests of members of Community Boards. The Act:
- controls the making of contracts worth more than \$25,000 in a financial year between Board members and the Council; and
 - prevents Board members from participating in matters before a Board in which they have a pecuniary interest, other than an interest in common with the public.
32. The Act applies to members of city councils, district councils, regional councils, Community Boards, tertiary institutions, and a range of other public bodies.
33. The Act regulates the actions of individual members of Community Boards, not the actions of the Boards.
34. Board members, not Boards, may be prosecuted for breaches of the Act. The Act also applies to members of committees of Community Boards.

Non-Pecuniary Conflicts of Interest: The rule against bias

35. If a person challenges a Community Board's decision by way of judicial review proceedings, the courts could invalidate the Board's decision because of bias on the part of a member of the decision-making body. The question a Community Board members needs to consider, drawn from case law, is:
- Is there a real danger of bias on the part of a member of the Community Board in the sense that he or she might unfairly regard with favour (or disfavour) the case of a party to the issue under consideration? It is the appearance of bias, not proof of actual bias, that is important.
36. The law about bias does not put a Board member at risk of personal liability. Instead, the validity of the Board's decision could be at risk.

Contact with the Media regarding Council and Committee Decisions

37. The media plays an important part in local democracy. In order to fulfil this role the media needs access to accurate, timely information about the affairs of the Community Board. From time to time, individual Community Board members will be approached to comment on a particular issue either on behalf of the Community Board, or as a Community Board member in his or her own right. This part of the Code deals with the rights and duties of Community Board members when speaking to the media on behalf of the Community Board, or in their own right.
38. Generally:
- Media comments must observe the requirements of the Code of Conduct.
 - Community Board Chairs are authorised to make statements accurately reporting matters and decisions coming within the terms of reference of their Community Boards.
 - The Chief Executive is authorised to make statements relating to any of the areas for which the Chief Executive has statutory or management responsibility.
39. Public statements representing Community Boards or reporting decisions of the Community Board will be made with the specific or general authority of the Community Board, and will clearly state the person's authority for making the statement on behalf of the Community Board.

ATTACHMENT 1 TO CLAUSE 16 Cont'd

40. Otherwise, a Community Board member, Chief Executive or officer may make specific statements on behalf of the Community Board only with the specific authority of the relevant Community Board.
41. Community Board members are entitled to make public statements expressing their opinion on matters before the Community Board. All such statements should clearly state that they represent the personal opinion of the Community Board member and are not made on behalf of the Community Board.
42. Public statements by Community Board Chairpersons on an item before the Community Board should reflect the majority view of the Board. The Chairperson may make clearly identified personal statements if the Chairperson disagrees with the majority view of the Board.
43. Within the limits imposed by Standing Orders, at any meeting of the Community Board (or at any committee), every Community Board member (who has the right to speak at the meeting) has the right to express his or her opinion on any matter lawfully before the meeting. Once a matter has been decided at a meeting of the Community Board, that decision establishes the Community Board's position on that matter until it is lawfully changed by a subsequent decision of the Board.

Disclosure of Information

44. In the course of their duties Community Board members will occasionally receive information that may need to be treated as confidential. This will generally be information that is either commercially sensitive or is personal to a particular individual or organisation.
45. Community Board members must not use or disclose confidential information for any purpose other than the purpose of debate at meetings for which the information was supplied to the Community Board members. Such confidential information includes all information in the Public Excluded section of an agenda for any meeting.
46. Community Board members should be aware that failure to observe these provisions will impede the performance of the Council by inhibiting information flows and undermining public confidence in the Council. Failure to observe these provisions may also expose the Council to sanction under the Privacy Act 1993 and/or civil litigation.

Bankruptcy

47. Under the Local Government Act 2002 the Council must consider whether Board members should be required to declare whether a Community Board member or a newly elected Community Board member is an undischarged bankrupt.
48. The Council believes that bankruptcy does raise questions about the soundness of a person's financial management skills and their judgement in general.
49. The Council requires Community Board members who are declared bankrupt, and a newly elected Community Board member who is an undischarged bankrupt, to notify the Chief Executive as soon as practicable after being declared bankrupt or being elected to the Community Board, as the case may be. The Chief Executive shall advise the Council at its next ordinary meeting.

Role of Community Board Members

50. Attached as **Appendix 2** are the roles and responsibilities for the Community Board.

Alleged breaches of this Code during meetings

51. It is expected that compliance with the provisions of this Code during a meeting shall be dealt with by the Chairperson of that meeting within Standing Orders at the time the breach arises. Community Board members should raise alleged breaches of the Code with the Chairperson at the time. If a Board member believes that an alleged breach of the Code has not been dealt with adequately by the Chairperson at a meeting, that Board member may initiate the procedures set out in Part 3 of this Code.

PART 3 —BREACHES OF THE CODE AND ETHICS SUBCOMMITTEE

Process for an alleged breach

52. If a Community Board member believes that this Code has been breached, that Board member must first endeavour to resolve the matter informally by discussion with the Board member alleged to have breached the Code.
53. If that informal resolution is unsuccessful, the Board member alleging the breach may raise an alleged breach of the Code with the Convenor of the Council's Ethics Subcommittee in writing at the earliest opportunity (and not later than one month after the date of the incident giving rise to the allegation). An allegation of breach of the Code must set out the particular provisions of the Code alleged to have been breached and the facts supporting the alleged breach so as to give the person against whom it is made a full opportunity to respond to it.
54. Any Board member raising a matter of breach of the Code which involves another Board member must also, as soon as reasonably practicable after raising the alleged breach with the Convenor, forward to that other Board member a copy of the matter that has been raised with the Convenor.
55. A Board member who made an allegation of an alleged breach of the Code can withdraw that allegation at any time and no further steps shall be taken by the Convenor or the Ethics Subcommittee in respect of that complaint.
56. The Convenor of the Subcommittee shall consider a matter of breach of the Code referred to that person and shall determine if a question of breach of the Code is involved. In considering if a question of breach is involved, the Convenor shall take account of the degree of importance of the matter which has been raised. The Convenor may consult with such persons as that person considers appropriate. No question of breach is involved if, in the opinion of the Convenor, the matter is technical or trivial and does not warrant the fuller attention of the Subcommittee. A decision not to refer a matter to the Subcommittee shall not be reported to the Council.
57. Community Board members should not publicly release a copy of the information provided to the Convenor of the Subcommittee before a decision has been made by the Convenor as to whether the allegation is to proceed to the Subcommittee.
58. If the Convenor considers that a matter involves a question of breach of the Code which warrants referral to the Subcommittee, and if the Convenor is satisfied that informal efforts to resolve the matter have not succeeded, then the matter shall be reported to the Subcommittee. Before reference to the Subcommittee the Convenor will first inform the Board member alleging the breach and the Board member against whom the allegation is made, that it is intended to refer the matter to the Subcommittee.

Ethics Sub Committee

59. This Subcommittee will be constituted at the first meeting of the Council following a triennial election. With respect to complaints involving Community Board members it will consist of Community Board members drawn from the Community Board involved in the complaint.
60. One member (who shall be the Convenor of the Subcommittee) shall be a person with dispute resolution skills and who is not a Councillor. All members of the Committee (including the Convenor) shall have one vote. The Convenor of the Subcommittee will not have a casting vote. A quorum for meetings of the Subcommittee shall be three.

Procedure for the Ethics Sub Committee

61. The Council expects that any hearing by the Subcommittee is to be conducted without the public being present.

ATTACHMENT 1 TO CLAUSE 16 Cont'd

62. Any Board member who makes an allegation of breach of the Code, or who is the subject of such an allegation, may not serve on the Subcommittee considering that allegation.
63. The Subcommittee shall consider and report to the Board on any matters referred to it by the Convenor. The Subcommittee shall regulate its own procedure regarding the conduct of its inquiry into such a matter.

Responses and Breaches

64. The exact nature of the action a Community Board may take for a breach of the Code depends on the nature of the breach and whether there are statutory provisions for dealing with the breach.
65. If there are statutory provisions the breach will be addressed in accordance with those statutory provisions. The Board may refer the matter to the relevant body.
66. Where there are no statutory provisions, the Board may take the following action:
 - require a public or private apology to be made
 - censure
 - removal from a Board committee or outside appointment
67. A decision to apply one or more of these actions requires a Board resolution.

ATTACHMENT 1 TO CLAUSE 16 Cont'd
Appendix 1

This is a summary of the legislative requirements that have some bearing on the duties and conduct of Community Board members that have not already been referred to in this code.

~~LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968~~

- ~~1. This Act regulates situations where a member's personal interests impinge, or could be seen as impinging on their duties as an elected member.~~
- ~~2. The Act provides that an elected member is disqualified from office if that member is "concerned or interested" (as that phrase is defined in s.3(1) of the Local Authority (Members' Interests) Act 1968) in contracts under which payments made by or on behalf of the Council exceed \$25,000 in any financial year.~~
- ~~3. Additionally, elected members are prohibited from participating in any Council discussion or voting on any matter in which they have a pecuniary interest, other than an interest in common with the general public. The same rules also apply where the member's spouse contracts with the authority or has a pecuniary interest.~~
- ~~4. Members may also contact the Audit Office for guidance as to whether that member has a pecuniary interest, and if so, may seek an exemption to allow that member to participate or vote on a particular issue in which they may have a pecuniary interest. The latter must be done before the discussion or vote. The chief executive must also seek approval from the Audit Office for contractual payments to members, their spouses or their companies that exceed the \$25,000 annual limit.~~
- ~~5. Failure to observe these requirements could also leave the elected member open to prosecution under the Local Authority (Members; Interests) Act 1968. In the event of a conviction elected members can be ousted from office.~~

LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 ("LGOIMA")
Official Information

6. LGOIMA contains rules relating to the disclosure of information held by a local authority to the public on request. The underlying principle of the Act is that information should be made available unless there is good reason to withhold disclosure. There are a number of grounds for withholding disclosure, principally contained in s.7 of the Act. The Act provides for a Council decision to withhold information to be reviewed by an Ombudsman who makes a recommendation back to the Council.
- ~~7. The obligations of LGOIMA are binding on Community Board members and apply to the disclosure of information by a Councillor in respect of any information held by that Councillor (in his or her capacity as a Councillor) to a member of the public.~~

Meetings

8. LGOIMA also regulates and sets out the procedural requirements for meetings of local authorities (including territorial authorities), the publication of agenda, procedures for discussion with the public excluded and access by the public to the minutes of meetings. The Act provides that generally meetings of the Community Boards are open to the public unless the meeting has resolved to exclude the public from a part of the meeting. There are limited grounds on which the public can be excluded from a meeting.
9. These grounds to exclude the public are similar to the grounds to withhold information. These include privacy, carrying out commercial activities or commercial negotiations, and taking legal advice.

SECRET COMMISSIONS ACT 1910

10. It is unlawful for Community Board members to advise anyone to enter into a contract with a third person and receive a gift or reward from that third person as a result, or to present false receipts to the Council.

ATTACHMENT 1 TO CLAUSE 16 Cont'd

11. If convicted of any offence under this Act a person can be imprisoned for up to two years, or fined up to \$1000, or both. A conviction triggers the disqualification provisions in the Local Government Act 2002 and result in automatic disqualification of the Community Board members from office.

CRIMES ACT 1961

12. It is unlawful for Community Board members (or officer) to:

- Accept or solicit for themselves (or anyone else) any gift or reward for acting or not acting in relation to the business of the Council
- Use information gained in the course of the Community Board members' duties for monetary gain or advantage by the Community Board members, or any other person
- These offences are punishable by a term of imprisonment of seven years or more. Community Board members convicted of these offences will also be automatically disqualified from office.

SECURITIES ACT 1978

13. The Securities Act places Community Board members in the same position as company directors whenever the Council offers shares in a company to the public. Community Board members may be personally liable if investment documents, such as a prospectus, contain untrue statements and may be liable for criminal prosecution if the requirements of the Act are not met.

Appendix 2

The Role of the Community Board

Background

- 4.1 Community Boards are established by the Local Government Act to perform such functions and duties, and exercise such powers as delegated by the territorial authority.
- 4.2 A community board---
- (a) is an unincorporated body; and
 - (b) is not a local authority; and
 - (c) is not a committee of the relevant territorial authority.
- 4.3 The role of a community board is to---
- (a) represent, and act as an advocate for, the interests of its community; and
 - (b) consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
 - (c) maintain an overview of services provided by the territorial authority within the community; and
 - (d) prepare an annual submission to the territorial authority for expenditure within the community; and
 - (e) communicate with community organisations and special interest groups within the community; and
 - (f) undertake any other responsibilities that are delegated to it by the territorial authority.

Generic Role Responsibility Template – Community Board Chair

PURPOSE OF ROLE

To co-ordinate, lead and direct the business of the Community Board in a manner consistent with the powers delegated by Council.

SPECIFIC ACCOUNTABILITIES INCLUDE:

1. To oversee, co-ordinate and direct all activities of the Community Board within its specific terms of reference and delegated authorities, providing guidance and direction to Board members, calling meetings, and liaising with Board members and Council officials / management in setting the content and priorities of meeting agendas.
2. To speak on behalf of the Community Board and act as an advocate for it, including managing relationship with the media and representing the Community Board on Council Committees, Community organisations and at meetings with external parties and the public.
3. To establish community consultation processes by scheduling, planning and chairing public meetings to seek input into Community issues and Council's planning and strategy development processes.
4. To report to Council, or its Committees, on local community issues, the recommendations and work the being undertaken by the Community Board.
5. To preside over Board meetings, ensuring that the members carry out business in an orderly manner, and enforcing standing orders as required.
6. To participate in Council Standing Committees / sub-committees (as required) by being fully prepared and up to date on issues under consideration.
7. To represent Council and local community interests as an appointed member of external committees, agencies or boards as required.
8. To ensure effective and efficient communications and co-ordination between Council, Council Committees / Officials and Community Board Members, and between members of the public and Council.

The Role of the Community Board Member

The role of the Community Board member is similar to that of a Councillor. A key element of the Community Board member role is the function it performs as a conduit between the community and Council.

Generic Role Responsibility Template – Community Board Member

PURPOSE OF ROLE

To represent local community interests, contributing to its ongoing community and economic development, the effective stewardship of existing assets, sustainable management of the environment, and the prudent management of the communities' financial resources.

SPECIFIC ACCOUNTABILITIES INCLUDE:

1. To consult with members of the public, local police, education providers and other community stakeholders to develop a sound understanding of the diverse issues facing the Community and to obtain their perspectives on the development and of Council strategies and plans.
2. To co-ordinate and assist in the running of public meetings in order that the local community is able to have provide feedback and input into the strategies and plans of Council.
3. To represent Council as an appointed member of external committees / agencies / boards as required.
4. To support the Council, the Community Board Chair and fellow Board members in the promotion of the total community.
5. To develop positive working relationships with fellow Board members and Council Officials / Managers to ensure effective community representation.
6. To develop positive working relationships with counterparts in neighbouring local authorities and/or Community Boards, identifying opportunities for community / economic development and joint benefit.
7. To be accessible to the community, assisting them to resolve problems by directing them to the appropriate Council official and following up as appropriate.

17. HAGLEY/FERRYMEAD COMMUNITY BOARD - FUNDING ACCOUNTABILITY REPORT 2007/2008

General Manager responsible:	General Manager, Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to submit, for the Hagley/Ferrymead Community Board's information, accountability details for the end of year outcomes regarding the funding allocations of \$390,000 made by the Hagley/Ferrymead Community Board in 2007/08.

EXECUTIVE SUMMARY

2. The Council's funding to the Board in 2007/08 was \$390,000 comprising:
 - Discretionary and Project Funding \$350,000
 - Strengthening Communities \$40,000

\$390,000
3. The Board retained \$58,705 as discretionary funding, and the remaining amount was allocated to project funding.
4. Staff will be in attendance to respond to any questions of clarification and to elaborate on the outcomes achieved from the funding support provided by the Board.

FINANCIAL IMPLICATIONS

5. The **attached** accountability matrix summarises the various project outcomes against the allocations made by the Board during the 2007/08 period.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

6. Yes, pages 113 and 170, Volume 1 of Our Community Plan 2006/16 refer.

LEGAL CONSIDERATIONS

7. There are no direct legal considerations.

Have you considered the legal implications of the issue under consideration?

8. As in 7. above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

9. **LTCCP
Democracy and Governance**

Yes, pages 113 and 170, Volume 1 of Our Community Plan 2006/16 refer.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

10. As in 9. above.

17. ALIGNMENT WITH STRATEGIES/POLICIES

11. Strengthening Communities Strategy.
Recreation and Sports Strategy.
Community Boards' Discretionary Funding Policy.

Do the recommendations align with the Council's strategies?

12. Yes, as in 11. above.

STAFF RECOMMENDATION

It is recommended that the information be received.

CHAIRPERSON'S RECOMMENDATION

- (a) That the staff recommendation be adopted.
- (b) That the relevant staff be thanked for the report.

**HAGLEY/FERRYMead COMMUNITY BOARD PROJECT AND DISCRETIONARY FUND REPORT
(1 JULY 2007 TO 30 JUNE 2008)**

ATTACHMENT TO CLAUSE 17 Cont'd

Appl No	Group	Amount of Board Funding Allocated	Project/Service Description	How was the Money Spent? (please list)	Has the Project been Completed? If not, why not?	What Outcomes were Achieved (please list)	Staff Comments including whether reporting requirements were met	Alignment with Board Objectives and LTCCP Outcomes
COMMUNITY ENGAGEMENT								
243	Community Service Awards	\$4,000	Funding to organise and host the Hagley/Ferrymead Community Board Community Service Awards	Award certificates Frames for certificates Presentation paper and materials Petrol vouchers for speaker, musician, photographer. Venue and catering	Yes, the event was held on Monday 23 June 2008.	Recognition of voluntary community service that has benefited residents or organisations in the Hagley/Ferrymead community.	Yes Community Board Event	Primary alignment with Board Objectives: 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 7. Promote Board activities and share information with the community. Primary alignment with Community Outcomes: - A well governed City. - A City of inclusive and diverse communities. - A healthy City.
244	Heritage Awards	\$5,000	Funding to organise and host the Hagley/Ferrymead Community Board Annual Heritage Awards	Award slates Engraving of Heritage Awards (slates) Catering Flowers for recipients Printing Thank you card for photographer	Yes, the event was held in October 2007	1. Recognition of community effort to preserve the cultural and built character and heritage of the Hagley/Ferrymead area. 2. Promotion of heritage retention, education, awareness and conservation. 3. A greater awareness of the significant cultural and built heritage within the area.	Yes Community Board Event	1. Recognition of community effort to preserve the cultural and built character and heritage of the Hagley/Ferrymead area. 2. Promotion of heritage retention, education, awareness and conservation. 3. A greater awareness of the significant cultural and built heritage within the area.
245	Community Pride Garden Awards	\$2,300	Funding to organise and host the Hagley/Ferrymead Community Pride Garden Awards	Venue hire, purchase and printing of award certificates, vouchers for prizes on the day, and catering.	Yes, the event was held on Wednesday 23 April 2008.	Recognition of local residents who have entered into the spirit of the Garden City image by beautifying their streets and garden frontages.	Yes Community Board Event	Primary alignment with Board Objectives: 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 12. Support and advocate for initiatives that enable the ward to have attractive neighbourhoods. 13. Support and advocate for measures that strengthen the Garden City image. Primary alignment with Community Outcomes: - A City of people who value and protect the natural environment. - An attractive and well designed City.
248	Neighbourhood Week	\$3,500	Funding to:	Grants to applicants holding a neighbourhood Week Event.	Yes, the event was held in October 2007.	Neighbourhood Week events encourage a sense of belonging	Yes Community Board Event.	Primary alignment with Board Objectives:

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			<ol style="list-style-type: none"> Promote the Neighbourhood Week concept. Be put towards a range of neighbourhood initiatives that are organised by members of the community. 	<p>A total of \$2572.22 was spent.</p> <p>Unspent funds were returned to the Board for reallocation.</p>	Expenses paid out through to February 2008.	<p>and strengthen neighbourhood cohesion.</p> <p>The self management style of this initiative enables local community groups and residents to plan and manage their own local events. The local events develop neighbourhood pride and strengthen links within the community.</p> <p>Awareness of local amenities and services is increased.</p> <p>The community constables are encouraged to get involved and to hold and/or participate in events.</p>		<ol style="list-style-type: none"> Advocate for and support measures that will assist the Hagley/Ferrymead ward to be a safer place for residents, visitors and businesses. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. <p>Primary alignment to Community Outcomes:</p> <ul style="list-style-type: none"> A City of inclusive and diverse communities A healthy City.
249	Heritage Plaques	\$3,000	Funding to provide heritage plaques in the Hagley/Ferrymead ward	Expenses related to the design and installation of two plaques awarded in the previous financial year (2006-07).	No. The heritage plaque award for the 2007-08 year is on hold pending further advice from the Council's Heritage Team on the criteria to use for making the award.	<p>Recognition of community effort to preserve the cultural and built character and heritage of the Hagley/Ferrymead area.</p> <p>Promotion of heritage retention, education, awareness and conservation.</p> <p>A greater awareness of the significant cultural and built heritage within the area.</p>	Expenses in the 2007-08 financial year relate to the awarding of two heritage plaques in the 2006-07 year. Expenses included design and installation of the two plaques. With a reduced sum of monies available for the 2007-08 year (because of the above late expenses) it was decided only one plaque would be awarded in the 2007-08 year. Applications for this have been received but the process is on hold pending advice from the Council's Heritage staff on criteria to use for making the award.	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> Encourage protection of Hagley/Ferrymead cultural heritage. Promote Board activities and share information with the community <p>Primary alignment to Community Outcomes:</p> <ul style="list-style-type: none"> An attractive and well designed city.
250	Volunteer Libraries Grants - Redcliffs, Woolston, Heathcote	\$3,750	Funding to contribute to the Redcliffs, Woolston and Heathcote volunteer libraries which are managed and staffed by volunteers from the Hagley/Ferrymead community.	<p>Redcliffs: Books and DVDs for adults and children.</p> <p>Woolston: Purchased approximately 40 latest release books.</p> <p>Heathcote: Children and adult books.</p>	Yes	Funding supports the ongoing improvement of the books and DVDs held by the voluntary libraries.	<p>Historically all the libraries have purchased books and this was the main focus again this year.</p> <p>This Community Board Funding has now been transferred to Community Development Unit as it is more in keeping with their objectives.</p> <p>All submitted a Project Final Report.</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> Support and encourage initiatives and interest in Local Government. Promote Board activities and share information with the community. Support/advocate for initiatives that support lifelong learning.
Discretionary Fund:								
	Inner City Neighbourhood Group	\$943	Community Audit	Photocopying audit sheets, CDs, photography related expenses.	The audit is about half completed. It will continue in the spring	One CD of photos and information sheets has already been produced.	The Inner City Neighbourhood Group has kept the Community	<ol style="list-style-type: none"> Recognition of community effort to preserve the cultural and built character

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			Photos are taken of properties between Fitzgerald Avenue and Stanmore Roads from Armagh Street to Tuam Street. Information sheets about each property are completed. Photos and information are recorded on CDs for storage.			when the weather is more conducive to the outdoor work and makes for clearer photos.	Engagement Team informed throughout the project and sent a copy of the first CD for Linwood Service Centre records.	and heritage of the Hagley/Ferrymead area.
	Sumner Residents' Association	\$187	To maintain a separate post office box to ensure continuity of postal services. To set up a separate domain name for their web pages.	Annual cost of the Association's post office box. The website domain name has been acquired and is: www.sumnerresidents.co.nz .	The website is still operating in conjunction with Sumner Health. Additional software is needed before the Association goes it alone. Acquiring the domain name was the initial intention and this has been achieved.	Continuation of P O Box allowed for confidence in flow of posted material to the Association. The first step in having an independent web site has been taken.	Project Final Report was received and supported by emails in answer to clarification of website status.	6. Support and encourage initiatives and interest in Local Government.
SPORT AND RECREATION								
289	Sumner Amateur Swimming Club Inc	\$3,000	Security for Sumner Community Pool Project Cost: \$5,109	Perimeter security fencing installed. Returned surplus funds of \$379.40 was returned to the Board for reallocation.	Yes	Nil incidents of unauthorised entry to pool over the summer. Decreased maintenance costs and volunteer time.	Reporting requirements met. Sumner pool continues to be a well used community facility with a dedicated, voluntary management team.	Primary alignment with Board Objectives: 1. Advocate for and support measures that will assist the Hagley/Ferrymead ward to be a safer place for residents, visitors and businesses 10. Encourage participation in recreation, sports and arts for all. Primary alignment to Community Outcomes: - A City for recreation, fun and creativity. Strategic Directions: Council Strategies: Strong Communities, Recreation and Sport, Safer Christchurch, Social Well being
	Creative Places Charitable Trust	\$2,000	A band rehearsal space, performance venue, recording facilities, educational workshops and professional mentoring for young musicians living in Linwood/Woolston. Project Cost: \$12,180	Linwood Avenue Tennis Pavilion (South New Brighton Tennis Club) at 320 Linwood Ave retrofitted as a secure recording studio and band rehearsal space with allocated funding used towards the following: 1. Security doors and security panels for the windows and skylights. 2. Building materials and labour 3. Installation of phone line and broadband.	Yes	Accessible, affordable venue established in Linwood for young people to develop social and musical skills Contribute to individual and community well being through performance opportunities and positive use of leisure time	Venue is being well used.	Primary alignment with Board Objectives: 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities 10. Encourage participation in recreation, sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning Primary alignment to Community Outcomes: - A city for recreation, fun and creativity - A city of inclusive and

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								diverse communities Strategic Directions: - Strong Communities Council Strategies: Recreation and Sport, Youth, Community, Events, Social Well being
	Recreation and Sports Unit (Southern Area)	\$25,000	<p>Community Events and Special Days</p> <p>Council and community groups supported by the Community Recreation Advisor to run community events and special days throughout Hagley/Ferrymead. Level of support based on local needs analysis, community expectations and availability of other funding sources.</p> <p>Event mix:</p> <ul style="list-style-type: none"> • Community Centre Events \$4,500 • Park Events \$10,000 • Ethnic Festivals \$2,000 • Older Adults Event \$2,000 • Environmental Events \$3,000 • Heritage Week Events \$1,000 • Christmas Events \$1,000 <p>Project Cost: varies depending on individual event budgets.</p>	<p>Community Centres/Parks (23)</p> <p>Linwood Community Arts Centre - three Summertime concerts</p> <p>Bromley Community Centre– Bromley Breakfast, Market Day and Fair</p> <p>Anglican Parish of Heathcote, Mt Pleasant Octoberfest</p> <p>Holy Trinity Parish Community Fair</p> <p>Woolston Development Project Family Events – three including Woolston Live – Woolston Park</p> <p>Sumner Art Society - Art and Craft Exhibition</p> <p>Phillipstown Community Centre – Alive in Phillipstown</p> <p>Friends of Edmonds Garden Party - Festival of Flowers</p> <p>Linwood Avenue Community Corner Trust two Children's Disco, Children's Day Event</p> <p>Hagley Park Children's Day Event</p> <p>Sumner, Redcliffs Anglican Parish Light Party</p> <p>Hip Hop – Youth Dance Event</p> <p>Bounce – Youth Dance Event</p> <p>Shoreline Youth Trust opening of Fuse Girls Room</p> <p>OYOC Family Dance</p> <p>Ethnic (3)</p> <p>Inner-city East Multicultural Festival – Linwood Community Arts Centre</p> <p>Ethiopian Millenium Event</p> <p>Matariki event at Nga Hau E Wha in association with Burwood/ Pegasus</p> <p>Heritage (4)</p> <p>Music at Edmonds</p> <p>Heritage walks - 2 with Graeme</p>	Yes	<p>A diverse mix of community events and special days within the Hagley/Ferrymead area are adequately supported, for the benefit of local residents.</p> <p>The community events and special days are well attended.</p> <p>The community events and special days are well received by participants, developing a sense of local community pride, and hence strengthening local communities.</p>	<p>Over 40 community driven events and special days planned or delivered throughout Hagley/Ferrymead by local community groups, organisations and the Council with support and administration by Community Recreation Adviser.</p> <p>Accountability reports from groups received at completion of events. Significant volunteer and community group contribution. Highly valued by participants attending as they enable different age and interest groups, families and friends to have an easily accessible, fun, informative, affordable recreation and social experience. The events also offer families a safe option for celebrations such as Halloween. Also very useful for networking, fundraising and promotion of services by community groups and organisations. Many of the events target different age groups and people on limited incomes. It is also evident that many attendees are Maori and Pacific which is positive given the highest proportion of Maori and Pacific live in Hagley/Ferrymead. Events also serve to celebrate and support increasing multicultural diversity. Aligned closely with national days and promotion campaigns. Ongoing Board support and Community Recreation advice is vital to enable community driven events to be held.</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities 4. Continue to support initiatives that relate to the environment 5. Encourage protection of Hagley/Ferrymead cultural heritage 10. Encourage participation in recreation, sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning 12. Support and advocate for initiatives that enable the ward to have attractive neighbourhoods <p>Primary alignment to Community Outcomes:</p> <ul style="list-style-type: none"> - A city for recreation, fun and creativity - A city of inclusive and diverse communities <p>Strategic Directions:</p> <ul style="list-style-type: none"> - Strong Communities <p>Council Strategies: Recreation and Sport, Children's, Youth, Community, Events, Older Adults, Equity and Access for people with Disabilities, Social Well being and Environmental</p>

Appl No	Group	Amount of Board Funding Allocated	Project/Service Description	How was the Money Spent? (please list)	Has the Project been Completed? If not, why not?	What Outcomes were Achieved (please list)	ATTACHMENT TO CLAUSE 17 Cont'd	
							Staff Com whether reporting requirements were met	Objectives and LTCCP Outcomes
				<p>Stanley Avebury House – fifth year celebration</p> <p><u>Christmas (5)</u> Avebury House community concert with Garden City Orchestra Avon Loop Planning Association Salvation Army – Woodham Park Shoreline Ministers Association – Barnett Park Friends of Edmonds – Edmonds Gardens</p> <p><u>Older Adults Event (3)</u> Avebury House end of year event for older adults OASIS (Older Adults Information Seminar at Linwood Library) Hagley, Ferrymead Winter Fling held at Richmond Club</p> <p><u>Environmental Events (4)</u> Arbour Day tree plantings at Linwood North, Woolston, Redcliffs and Sumner Primary Schools</p>			Small local events are a catalyst and an indicator of strong communities.	
	Recreation and Sports Unit (Southern Area)	\$15,000	<p>L.Y.F.E (Linwood Youth Festival Experience)</p> <p>To support the coordination of L.Y.F.E a project that involves and celebrates Linwood youth, promotes active participation in leadership, the arts, sport and recreation and develops links between youth and community agencies.</p> <p>Project Cost: \$30,000</p>	Grant to Avebury House – umbrella organisation for LYFE 2008. Funding used for coordinator fees and promotions.	Yes.	<p>Event management, leadership, performance and communication skills of Linwood youth are developed Information sharing and networking is reflected by the number of community groups and organisations involved in L.Y.F.E. Local youth talents are showcased</p> <p>The festival is well attended, weather permitting</p> <p>The festival is well received by participants, developing a sense of local community pride, and strengthening local communities</p>	<p>The event was successfully held on 8 March.</p> <p>Outcomes met within budget, accountability reports received including presentation to the Board.</p>	<p>Primary alignment with Board Objectives:</p> <p>3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities</p> <p>10. Encourage participation in recreation, sports and arts for all.</p> <p>11. Support/advocate for initiatives that support lifelong learning</p> <p>Primary alignment to Community Outcomes:</p> <ul style="list-style-type: none"> - A city for recreation, fun and creativity - A city of inclusive and diverse communities <p>Strategic Directions:</p> <ul style="list-style-type: none"> - Strong Communities <p>Council Strategies: Recreation and Sport, Children's, Youth, Community, Events and Social Well being</p>
	Recreation and Sports Unit (Southern Area)	\$5,000	<p>Older Adults Phillipstown Leisure Club</p> <p>A weekly social and recreation group for older adults.</p>	Operational expenses of coordinator wages, venue hire and activity costs	Yes	<p>Decreased social isolation/increased community connectedness</p> <p>Opportunities for socialising</p>	<p>Managed and delivered by the Council's, Recreation and Sports Unit.</p> <p>Accountability reports received with programme</p>	<p>Primary alignment with Board Objectives:</p> <p>3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities</p>

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			Project Cost: \$5,000			<p>Participation in a wide range of recreational activities</p> <p>Ongoing learning and development.</p> <p>Maintenance of health and mobility</p> <p>Builds a sense of belonging and strengthens communities</p>	operating to budget. Skilled coordinator providing a quality programme that results in high levels of satisfaction with regular participation of 15 - 20 elderly people attending on a weekly basis. Group numbers at capacity in current venue - Phillipstown Community Centre.	<p>10. Encourage participation in recreation, sports and arts for all.</p> <p>11. Support/advocate for initiatives that support lifelong learning</p> <p>Primary alignment to Community Outcomes:</p> <ul style="list-style-type: none"> - A city for recreation, fun and creativity - A city of inclusive and diverse communities <p>Strategic Directions:</p> <ul style="list-style-type: none"> - Strong Communities <p>Council Strategies:</p> <p>Recreation and Sport, Older Adults, Equity and Access for people with Disabilities and Social well being</p>
	Recreation and Sports Unit (Southern Area)	\$5,000	<p>Older Adults Recreation Programmes</p> <p>Identify older adult groups in Hagley/Ferrymead and assist with promotion, and recreation activities.</p>	<p>Small grants to organisations providing social, recreation programmes for older adults.</p> <ul style="list-style-type: none"> • Woolston Combined Probus Club Bus Trip (\$500) • Holy Trinity Avonside Gold Coin Café volunteer expenses, speakers and entertainment costs (\$500) • Sumner Senior Citizens Club bus trips (\$500) • Hugs All Round Quilt Project – Avebury House (\$500) • Older adults Richmond oral history group – digital voice recorder (\$400) • Woolston Welcome Club – contribution towards expenses of running weekly group. (\$500) • Redcliffs Super 60s – contribution towards bus trip and entertainment (\$500) • Heathcote Mt Pleasant Anglican Parish monthly community lunch and entertainment (\$500) • Catholic Women's League Sumner/Woolston Branch contribution to bus trip (\$250) • Te Whare Roimata Community Trust – kaumatua Social Activities Group (\$850) 	Yes.	Eleven older adult groups identified within the Hagley/Ferrymead ward and assisted with promotion, and increased availability of affordable, accessible recreation activities.	Funding has been used for a variety of purposes depending on the group applying. Accountability reports and anecdotal feedback confirms that the small grants have contributed significantly towards enabling group organisers to plan affordable activities for older adults on low incomes with limited mobility to pursue interests, develop friendships and be actively engaged in local activities within their neighbourhood.	<p>Primary alignment with Board Objectives:</p> <p>3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities</p> <p>10. Encourage participation in recreation, sports and arts for all.</p> <p>11. Support/advocate for initiatives that support lifelong learning</p> <p>Primary alignment to Community Outcomes:</p> <ul style="list-style-type: none"> - A city for recreation, fun and creativity - A city of inclusive and diverse communities <p>Strategic Directions:</p> <ul style="list-style-type: none"> - Strong Communities <p>Council Strategies:</p> <p>Recreation and Sport, Older Adults, Equity and Access for people with Disabilities and Social Well being</p>
	Recreation and Sports Unit (Southern Area)	\$30,000	<p>Hagley/Ferrymead Recreation, Sports and Arts Fund</p> <p>Dedicated funding scheme to assist</p>	<p>47 applications received. Total amount requested \$92,898.</p> <p>Funding assessment committee held</p>	Yes.	Community groups/sports clubs in Hagley/Ferrymead can continue to deliver and provide sport and recreation	Funding scheme will be replaced by Small Projects Funding Scheme in 2008/09.	<p>Primary alignment with Board Objectives:</p> <p>3. Acknowledge diversity and support measures for a</p>

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			local recreation, sports and arts clubs/groups who do not have a national organisation, are not affiliated to the national organisation or cannot source funding from other providers. Priorities for the fund are decided each year and funding is allocated accordingly	on 29 August 2007. Allocated \$30,000 to a total of 39 clubs/groups (15 metro clubs allocated funding on a pro rata basis per ward, 24 Hagley/Ferrymead). One organisation's project not actioned and allocated grant of \$1,048 returned to Discretionary Funding for reallocation.		experiences/opportunities Funding assistance is provided at the grass roots level which has huge benefits for local sports clubs/groups Support of local clubs from local council representatives shows a commitment to local community groups / clubs / organisations.		ATTACHMENT TO CLAUSE 17 Cont'd vibrant, inclusive and strong communities 10. Encourage participation in recreation, sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning Primary alignment to Community Outcomes: - A city for recreation, fun and creativity - A city of inclusive and diverse communities Strategic Directions: - Strong Communities Council Strategies: Recreation & Sport Strategy, Social wellbeing, Youth, Older Person's and Community
Discretionary Fund:								
	Sumner Surf Lifesaving Club	\$2,000	Four mobile rescue marine radios.	Purchase of rescue radios.	Yes.	Increased safety at popular local beach.	Accountability received.	Primary alignment with Board Objectives: 10. Encourage participation in recreation, sports and arts for all. Primary alignment to Community Outcomes: - A city for recreation, fun and creativity Strategic Directions: - Strong Communities Council Strategies: Recreation and Sport, Social Wellbeing
	LIFT Trust	\$9,540	Support children to access swimming lessons.	Contribution towards swimming lessons and transport.	In progress.	Children are safe, feel confident in water and are able to swim.	Grant actioned. Funding to be utilised during school terms 3 and 4 2008 and Term 1 2009.	Primary alignment with Board Objectives: 10. Encourage participation in recreation, sports and arts for all. Primary alignment to Community Outcomes: - A city for recreation, fun and creativity Strategic Directions: - Strong Communities Council Strategies: Recreation and Sport, Social Wellbeing
	Woolston School	\$1,265	Transport children to school sports events.	Bus costs	In progress.	Children participate in organised sport competitions.	Grant actioned. Funding to be utilised during school term 3, 2008.	Primary alignment with Board Objectives: 3 Acknowledge diversity and support measures

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ATTACHMENT TO CLAUSE 17 Cont'd								
								and strong communities 10. Encourage participation in recreation, sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning Primary alignment to Community Outcomes: - A city for recreation, fun and creativity - A city of inclusive and diverse communities Strategic Directions: - Strong Communities Council Strategies: Recreation and Sport, Social Wellbeing
COMMUNITY SUPPORT								
264	Anglican Care - Family and Community Division	\$45,445 <i>Social initiatives - \$40,000</i> <i>Community Board - \$5,445</i>	<u>Project Purpose:</u> Linwood Resource Centre - Working from a community development model of practice to engage with the community to assess needs and strengths and work with people to meet identified needs. <u>Project request:</u> To provide funding for Community Worker salary and expenses Total Cost = \$45,445 Community board portion request \$5,445	Community worker salary and expenses. \$5,445	This project is ongoing,	<u>As detailed in application form:</u> 1. To maintain and sustain the present activities at the Linwood Community Resource Centre. <ul style="list-style-type: none"> The activities and groups at the Linwood Community Resource Centre have been reviewed and an emphasis has been to incorporate the house and garden in collective activities. The numbers at the garden groups have increased and despite colder weather there has been enthusiasm and commitment from those people. The creation of the herb garden and the new quiet areas have gone ahead and this has been achieved with the assistance of the volunteers, group members and the people attending the new Handyman Group. There is an increase in the number of people dropping into the Linwood Community Resource Centre and in particular the Koffee Kafe is attracting a diverse group of people. The art group held an art exhibition at the Linwood Art Centre. People are gaining in confidence and gaining skills as they participate in Linwood 	This position is employed and managed under the umbrella of the Family and community division of Anglican Care. Sound financial practices are in place. Audited accounts are prepared and presented annually.	Primary alignment with Board Objectives: 2. Maintain an awareness of the diversity of the ward in decision-making. 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 5. Encourage protection of Hagley/Ferrymead cultural heritage. 8. Advocate for adequate resourcing for diverse communities. 10. Encourage participation in recreation sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning. This project is consistent with: -Strengthening Communities Strategy

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						<p>Community Resource Centre activities.</p> <ul style="list-style-type: none"> The ground tidy up has been an ongoing piece of work but this is nearing completion and house users, staff and the Trust are proud of the gardens, its appearance, the produce and the ambience that it provides for people to enjoy. <p><u>2. To build wider connections within the wider Linwood area to work together to meet identified unmet needs.</u></p> <ul style="list-style-type: none"> Regular meetings with others working in the area have been attended. e.g.: Linwood Corner Trust, Linwood Forum, Bromley Community Trust. The Resource Centre has worked to ensure there is not duplication of services whilst attending to the issues that have presented. Some issues e.g.: Healthy Eating have been addressed by the provision of vegetables from the gardens together with growing and using herbs etc. By creating an emphasis on the House and garden the centre is developing a point of difference and making sure they are not duplicating or overlapping with other services provided in the area. <p><u>3. To build confidence and self esteem with people from 50-60 years old to build relationships and life skills that increase confidence and self esteem.</u></p> <ul style="list-style-type: none"> The Koffee Kafe and the Art group meet this outcome. The Koffee Kafe is now run by the volunteers and those using the services of the centre. This has proved so popular that it has been split into two groups and also provides soup and toast for the garden workers once a week. The art group has held its first exhibition, the work, organisation and running of this was undertaken by the people themselves with just some direction and support from the 	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">ATTACHMENT TO CLAUSE 17 Cont'd</div>	

Appl No	Group	Amount of Board Funding Allocated	Project/Service Description	How was the Money Spent? (please list)	Has the Project been Completed? If not, why not?	What Outcomes were Achieved (please list)	Staff Comments including whether reporting requirements were met	Alignment with Board Objectives and LTCCP Outcomes
						<p>Community Development worker.</p> <ul style="list-style-type: none"> • These two groups have made a huge contribution to the confidence and self esteem of the participants, new supportive friendships have developed and new like skills learnt. <p><u>Other outcomes of the project or additional information</u> The outcomes from this project are clearly seen in the increase in the numbers attending, the new people coming in and the overall change in those choosing to take part.</p> <p>People are participating and developing a sense of belonging. Social isolation is being broken down and social capital is being built at Linwood Resource Centre.</p> <p><i>“The Community Development Worker is a skilled, talented creative worker who has facilitated changes sensitively to meet the needs of the Linwood community.”</i></p> <p>An outcome for Linwood is a garden known as an oasis of peace and quiet – a place to just be – as well as a productive garden where people can grow their own vegetables.</p>	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> ATTACHMENT TO CLAUSE 17 Cont'd </div>	

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266	Te Whare Roimata - Linwood Community Arts Centre	\$5,000	<p><u>Project Purpose:</u> Linwood Community Arts Centre - Provides a range of arts related activities for people on limited incomes in the eastern inner city neighbourhoods of Richmond, Linwood, Phillipstown, Charleston and the inner city.</p> <p><u>Project request:</u> To provide funding for the Community and Community Arts Worker salaries and expenses</p> <p>Total Cost = \$72,500</p> <p>Volunteer hours generated by project: 5,500.</p>	Salaries, wages, ACC \$5,000.	This project is ongoing.	<p><u>1. A comprehensive art programme will be delivered based on local need targeting people on low incomes drawn primarily from the eastern inner city.</u></p> <p>The two part-time Community Arts Development Workers have been responsible for developing a varied Arts Programme to enable people on limited incomes the opportunity to either participate, or partake in the Arts. In the 2007/2008 year this programme has included:</p> <p>(1) two hundred and eighty-one children attended the School Holiday Children's Art Programme, (2) three people regularly used the darkroom, (3) seven arts-related groups hired the Centre on a regular basis, (4) Maori Cultural classes were offered to 60 Asian people</p> <p>5) 7 Arts Workshops / classes were held with 66 people enrolled in these classes</p> <p><u>2. A range of special events, festivals and a community art project will be delivered.</u></p> <p>This last year has seen a variety of festivals, and events provided. The highlight was the video film produced entitled "Everybody has a story" for the tenth Anniversary of the Centre. This Community Arts Project involved five participants learning the various stages of film making under the tutelage of an experienced film-maker.</p> <p>In addition to the successful Multi-cultural Festival and the vibrant Maori Arts Festival, the Centre ran a very popular series of four Art Tours to enable local residents to visit Christchurch Art Galleries. One tour involved a visit to galleries on the Banks Peninsula.</p> <p>The spring concert series was also well patronised attracting new musicians which were appreciated by the audience.</p> <p>(1) Thirteen exhibitions held – 74 artists. 10 openings held with 260 people in total attending. Approximately 50 people a week</p>	<p>These positions are employed and managed under the umbrella of Te Whare Roimata.</p> <p>Sound financial practices are in place. Audited accounts are prepared and presented annually.</p> <p>Reporting requirements for grant expenditure and project outcomes received from Te Whare Roimata to a high standard.</p> <p>Case study included in accountability information.</p>	<p>Primary alignment with Board Objectives:</p> <p>2. Maintain an awareness of the diversity of the ward in decision-making.</p> <p>3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities.</p> <p>5. Encourage protection of Hagley/Ferrymead cultural heritage.</p> <p>8. Advocate for adequate resourcing for diverse communities.</p> <p>10. Encourage participation in recreation sports and arts for all.</p> <p>11. Support/advocate for initiatives that support lifelong learning.</p> <p>This project is consistent with: -Strengthening Communities Strategy -Children's Policy. -Youth Policy. -Discretionary Funding Policy.</p>

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						<p>visit the Gallery,</p> <p>(2) Two Community Art projects – Design a banner drew 8 entries - Video filmmaking – 5 participants</p> <p>(3) Three concerts were held in the year attracting a total of 180-200 people,</p> <p>(4) the four Art Tours attracted a total of 12 people, each tour accommodated eight people (some went on all four tours),</p> <p>(5) 4 Festivals or Special Events were held. These included :</p> <ul style="list-style-type: none"> - Mid-winter Dinner 45 people - Maori Exhibition 224 people - Multi-Cultural Festival 250 people - Tenth Anniversary Celebration 93 people <p>3. <u>Local involvement in the running of the centre will be actively encouraged.</u></p> <p>Feedback forms are sought from artists, groups and people attending activities to assist the Centre in being responsive to local need.</p> <p>The Arts Centre's Core Group meets regularly and 4 volunteers from the area are involved in helping staff activities. Three local residents involved in the arts act as advisors to the Centre.</p> <p>4. <u>Fledgling artists will be encouraged to develop</u></p> <p>(1)The First Steps Art Exhibition, a Centre-sponsored activity is specifically provided to encourage fledgling artists.</p> <p>This last year 10 exhibitors entered this Exhibition. Several went on to exhibit in collective exhibitions held during the year.</p> <p>Other Centre-sponsored exhibitions – the Multicultural Art Exhibition and the Maori Art Exhibition in particular seek to provide funder opportunities for fledgling artists. Participants can enlist in the Framing workshop as well as receive mentoring from the Centre's</p>		

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						<p>staff in gaining knowledge and confidence in exhibiting their work.</p> <p>(2)The involvement of Selwyn Cossar, art tutor in a variety of Community Centres in the Linwood area has enabled the Arts Centre to reach more fledging artists. The recent exhibition by the Linwood Community Resource Centre is an example of this.</p> <p>(3)Fledgling performers have also benefited from the Concert series which has sought to provide opportunities for beginning performers.</p> <p>(4)This last year has also seen an emphasis on encouraging youth to exhibit. Children's art produced at the Children's Holiday programme was selected to be included in a youth exhibition held in May of this year. These children had not previously exhibited their work in public.</p> <p><u>Other Outcomes of the Project or Additional Information:</u></p> <p>In addition to the offering of a comprehensive arts programme for local residents, the Centre in the last year has undertaken:</p> <ol style="list-style-type: none"> 1) An analysis of the demographic changes occurring in the inner city east, with the assistance of two social work students. 2) Negotiations with the WEA to work in partnership in providing art-related workshops, 3) A review of the Centre's charges and explored new ways of generating income. A funding plan has been created, and 4) Working with specific community groups to involve artists to help promote "awareness" weeks through the medium of art e.g. Youth, Deaf Awareness, Mental Health awareness. etc. <p>The Centre has been used by close to 4,000 people in the last year.</p>		

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268	The Youth Initiatives Trust - (Ka Whakaaro o ka Rakatahi) - Diverse Youth Café	\$18,546	<p><u>Project Purpose:</u> The Youth Initiatives Trust (Ka Whakaaro o ka Rakatahi) was formed as the governing body and a committee of 14-20 year-olds assist in decision making for the café under the guidance of the youth worker, the café manager and the Trust.</p> <p>The café continues to promote health, and provide support for young people in the wider Linwood area. A number of recreational programmes and developmental initiatives are also provided for young people and the café supports other youth focussed initiatives in the area.</p> <p><u>Project request:</u> Contribution toward rental costs.</p> <p>Total Cost = \$100,320</p> <p>Volunteer hours generated by project: 100</p>	<p>Contribution toward lease costs January – June 08.</p> <p>Total lease cost for the period = \$12,754.60.</p>	The project is ongoing.	<p>The Youth Initiatives Trust entered into a lease on premises at 221 Aldwins Road on the 1st January 2008 for the purpose of re-establishing a youth space</p> <p>The Diverse space is currently undergoing some internal development and a co-ordinator was appointed at the beginning of the year.</p> <p>The youth café committee has been re-established.</p> <p>Some youth programmes have been initiated and Computers accessed through the Council's Computers to the Community scheme have been installed and after school space used by some young people however renovations to the toilet area need to be completed before full the space can be fully utilised.</p> <p>Future plans are being developed, collaborative processes used. The Community Development Adviser has encouraged the Trust and manager to complete a strategic plan including a physical development plan.</p>	<p>Sound financial practices are in place, Audited accounts are prepared and presented annually, and monthly financial accounts are readily available.</p> <p>Annual report received.</p> <p>Accountability report received</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> 2. Maintain an awareness of the diversity of the ward in decision-making. 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 8. Advocate for adequate resourcing for diverse communities. 10. Encourage participation in recreation sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning. <p>Primary alignment to Community Outcomes: Link to Strong Communities Portfolio - responding to:</p> <ul style="list-style-type: none"> - A safe city. - A city of lifelong learning. - A city for recreation, fun and creativity. <p>This project is consistent with:</p> <ul style="list-style-type: none"> -Strengthening Communities Strategy -Children's Policy. -Youth Policy. -Discretionary Funding Policy.
270	Te Whare Roimata - Bromley Community Development Worker/ Administrative Support.	\$22,500	<p><u>Project Purpose:</u> This project serves to develop a partnership between Te Whare Roimata, and the Council to facilitate the process for a community worker position to be based in a community organisation in the Hagley/Ferrymead area and to provide funding for the employment of a Community Development/ Administration Worker/s to be based at the newly renovated and refurbished Bromley Community Centre.</p> <p><u>Project request:</u> To provide funding for the employment of a Community Development Worker, and administrative support person to be based at the Bromley Community Centre.</p> <p>Total Cost = \$ 22,500</p> <p>Volunteer hours generated by project: 240</p>	<p>Wages/ACC Project Administration \$20,000 \$2,500</p>	This project is ongoing.	<p><u>Expected Outcomes (As agreed with the Project Group and Employing Body):</u></p> <p>1 (a) <u>A community worker will be employed for a minimum of 20 hours per week.</u></p> <p>b) <u>The community will be engaged, needs identified and priorities set.</u></p> <p>(c) <u>The Community Worker will have been supported by Te Whare Roimata to carry out the requirements set out in the job description.</u></p> <p>The Community Worker is supported by Te Whare Roimata Trust. An experienced Community Worker meets with the worker every 2-3 weeks to provide support and supervision.</p> <p>Funding has enabled a Community Worker to be employed for 20 hours a week to work developmentally with the people of the Bromley Community to assist them to develop grassroot responses to issues identified and priorities set.</p>	<p>These positions are employed and managed under the umbrella of Te Whare Roimata.</p> <p>Sound financial practices are in place. Audited accounts are prepared and presented annually.</p> <p>Reporting requirements for grant expenditure received from Te Whare Roimata.</p> <p>Outcomes reporting received through the community worker.</p> <p>A project committee made up of community members and supported by the Community Development Adviser, meet monthly with the community worker and administration worker to</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> 2. Maintain an awareness of the diversity of the ward in decision-making. 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 5. Encourage protection of Hagley/Ferrymead cultural heritage. 8. Advocate for adequate resourcing for diverse communities. 10. Encourage participation in recreation sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning. <p>This project is consistent with:</p> <ul style="list-style-type: none"> -Strengthening Communities Strategy -Children's Policy. -Youth Policy. -Discretionary Funding Policy.

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						<p>2 (a) <u>An administrative assistant will be employed for a minimum of five hours per week.</u> The Administrator/Bookkeeper has been employed for five hours per week to attend to the hiring of the Bromley Community Centre inclusive of health and safety procedures and record keeping. This has enabled local people to use a venue that is safe, available for small or large groups (up to 125 people), affordable and convenient.</p> <p>(d) <u>The Community Worker will have responded to identified needs and issues within the Bromley community.</u> In the last year varying methodology has enabled consultation with approximately 200 people in the local community, inclusive of a door to door survey undertaken by social work students, informally by talking with people, regular written consultation through questionnaires, and evaluation of courses by attendees. This and feedback on future ideas is encouraged and used to identify need and empower people to have their say in what they would like for themselves, their families and the community.</p> <p>Assistance in reaching Pacific peoples was aided by the Partnership Health Community Worker.</p> <p>This sets priorities for future planning and has resulted in the successful running of a First Aid course, a Self Defence Course for women and girls, and Computer training courses.</p> <p>A Strategic Plan for the Centre has been developed embracing the Centre's vision and identifying a series of goals and objectives to be achieved within a three year timeframe.</p> <p>The community worker continues to advocate with input into wider consultative processes including local community input to the</p>	<p>oversee financial accountability for projects undertaken, project planning and development for the centre and provide support to the Community Worker through their governance and policy-making role.</p> <p>Case study included in accountability information.</p>	<p>Policy. - Older Persons Policy.</p>

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						<p>Council's Draft Community Plan, and the upgrade of playground equipment. The worker continues to maintain active involvement with the Bromley Residents' Association.</p> <p>Several volunteer workers assist in the running of the Centre through their work in helping with special events e.g. the Annual Fair, helping with childcare and other identified tasks.</p> <p>Having a Community Worker attached to the Centre has enabled the Centre to grow and develop the range of programmes available for the people of Bromley.</p> <p>In addition to the regular Playgroup, Women's Group, exercise sessions, parenting sessions and committee meetings, the Centre is used by a number of other groups including :</p> <ul style="list-style-type: none"> •after school care and school holiday programmes •Battered Women's Support Group who use the Centre's playgroup equipment for their childcare •two Samoan church groups •a social group who do rock 'n roll dance and table tennis •Papanui High School dog massage classes. •Bromley Residents' Association meetings. At weekends the Centre is available for casual hires including Weddings, 21st parties, children's birthday parties, etc. Occasionally a disco is held. •The Bromley Kindergarten and Bromley School hold discos at the Centre free of charge. <p>Centre initiated programme attendance:</p> <ul style="list-style-type: none"> •Playgroup –approximately 20 per session - Mondays and Wednesdays. •Women's group – 5-9 - Tuesdays. •Six – 10 people usually attend the exercise sessions- 6-10 Mondays and Thursdays. •The self defence classes for women and girls had 16-17 regular participants •Computer training courses - at least 15 people interested. 		

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						<p>In addition to these programmes there are approximately 110 people using the facility regularly each week.</p> <ul style="list-style-type: none"> •400-500 people attended the annual fair •70 people attended Breakfast at Bromley where free health checks for diabetes and cholesterol were offered. <p>Feedback from the local community confirms that the Centre provides a safe, clean facility that is good value for money, affordable, has off street parking as well as plenty of street parking and is handy being situated in the local area.</p> <p>The Centre has become an important meeting place for local families, many of whom have limited supports and struggle financially. The programmes offered, in particular the playgroup, women's group and the exercise classes have enabled people to meet others living in their neighbourhood. Likewise the Community Worker has been able to provide both individual and group support working with other community groups/ to help ensure basic needs of clothing, shelter or food are met.</p> <p>The help provided by the Centre enables the social, recreational and personal needs of the Bromley Community to be better met.</p> <p>The usage of the Bromley Community Centre has grown over the past few years. Advertising in the Bromley Bulletin local newsletter has assisted local awareness of locality facilities and programmes available.</p> <p>About 2,000 people use the facility on a casual basis each year.</p>		

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271	Council - Hagley/Ferrymead Community Development Scheme Funding supplement	\$15,500	<p>Project Purpose: To support funding requests from groups and organisations, within the Community Development Funding allocation scheme, that reflects support and developmental projects for the capacity building of the respective communities.</p> <p>Project request: Funding to supplement the Community Development funding Scheme for the Hagley/Ferrymead ward area.</p> <p>Total Cost = \$52,174</p>	<p>2007/08 Information Number of applications/ projects: 42</p> <p>Total Cost of projects: \$704,216.80 Total requested amount: \$113,258.90</p> <p>Total allocation amount: \$52,175</p> <p>Total allocation: \$52,174</p> <p>Please note that this does not include recreation allocated amounts.</p>	Yes. Community Development Funding allocation meeting held 29 August 2007.	<p>That the Council Community Development Funding scheme will have been managed according to internal Council criteria.</p> <p>Funds allocated for support, developmental projects and programmes for the capacity building of the respective communities.</p>	<p>The Hagley/Ferrymead Allocation committee had \$52,175 available for allocation as a delegated fund.</p> <p>Funds for allocation comprised \$36,675 as the proportion delegated from metropolitan funds and \$15,500 from the Hagley/Ferrymead Community Board 2007/08 project funds.</p> <p>Accountability reports due February 2009 from groups funded.</p> <p>Volunteer hours generated by projects funded 32,882</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> 2. Maintain an awareness of the diversity of the ward in decision-making. 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 5. Encourage protection of Hagley/Ferrymead cultural heritage. 8. Advocate for adequate resourcing for diverse communities. 10. Encourage participation in recreation sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning. <p>Primary alignment to Community Outcomes: Link to Strong Communities Portfolio - responding to:</p> <ul style="list-style-type: none"> - A safe city. - A city of lifelong learning. - A city for recreation, fun and creativity. <p>This project is consistent with:</p> <ul style="list-style-type: none"> -Strengthening Communities Strategy -Children's Policy. -Youth Policy. -Discretionary Funding Policy. - Older Persons Policy.
276	Kimihia Youth Skills Trust	\$20,000	<p>Project Purpose: To provide support and assistance to alternative education programmes and to access funding to assist with 'non-educational' aspects of alternative education type programmes.</p> <p>Project request: Contribution towards salary for a wrap-around social worker for the Kimihia Adventure Programme.</p> <p>Total Cost = \$30,781</p>	<p>Salaries \$10,000</p> <p>Total salary and activity cost \$33,588</p>	This project is ongoing.	<p><u>1. Whanau worker will work with families of the students of Kimihia Adventure Programme K.A.P).</u></p> <p>The Whanau worker visits families on a weekly basis, visiting two - four families per week. In this time the worker helps establish a working relationship with the families, updating them on the boundaries and plans that have been put into place with their child. Also responsible for helping to educate the families on ways they make the home environment more conducive to learning and appropriate behaviour. Providing support for the family is also a large part of the role. This establishes a great rapport with the family and allows further meaningful development of the</p>	<p>Sound financial practices are in place.</p> <p>Audited accounts are prepared and presented annually with project applications.</p> <p>Reporting requirements for project outcomes and grant expenditure received.</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> 2. Maintain an awareness of the diversity of the ward in decision-making. 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 5. Encourage protection of Hagley/Ferrymead cultural heritage. 8. Advocate for adequate resourcing for diverse communities. 10. Encourage participation in recreation sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning. <p>Primary alignment to</p>

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						<p>student and the family, with the long term benefit being an increased level of education of both, and a more positive contribution to our community and society in general.</p> <p><u>2. Whanau worker will establish working relationships with social service and health agencies, and the police.</u></p> <p>This is a daily aspect of the position.</p> <p>The Whanau worker liaises with many different organisations, to give students access to the services that provide them with the expertise they require to deal with some of the issues that arise in their lives. This can vary from 198 health centre to Child Youth and Family Services to local and Maori counselling services.</p> <p>Over the past year the Whanau worker has not built a relationship with the police as this responsibility has been taken on by someone else in the organisation, as well as the fact that students have had very little involvement with the Police.</p> <p><u>3. Whanau worker will provide pastoral care to all KAP students</u></p> <p>The Whanau worker provides exceptional pastoral care for students.</p> <p>The Whanau worker works with the students on an individual basis, providing them with information and education on personal and social wellbeing, providing them with wisdom that has developed over many years of working in mental health and general life experiences. It is found that the one on one nature of this information sharing is a very effective way of ensuring that the students get the information they require to make informed decisions.</p> <p><u>Other Outcomes of the project</u></p> <p>This position is vital to the success of this programme, without it the students and families would not receive the vital education, support,</p>		<p>Community Outcomes: Link to Strong Communities Portfolio - responding to:</p> <ul style="list-style-type: none"> - A safe city. - A city of lifelong learning. - A city for recreation, fun and creativity. <p>This project is consistent with:</p> <ul style="list-style-type: none"> -Strengthening Communities Strategy -Youth Policy. <p>-Discretionary Funding Policy.</p>

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						<p>care and nurturing they require to improve their development and education. The opportunities that open up with this position are many and varied. This person provides direct links to expert health and counselling services, something that is vital for the client group that we work with.</p> <p>This position is also responsible for establishing links to employers, providing students with the opportunity to gain work experience, and ultimately employment through the programme. Once again, this is a vital aspect of the programme. Providing these types of opportunities is life changing for many of the students within Kimihia. "Some may never get an opportunity like this in any other aspect of their lives."</p> <p>The Whanau worker assists in the holiday programmes and wrap around activities that are provided outside of the school hours during term time. This time is spent establishing a safe, fun, relaxed and semi-educational environment for students to function in where they are safe and engaged in fun, positive activities.</p>		

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279	198 Youth Health – Linwood Youth Worker	\$30,000	<p><u>Project purpose:</u> This position will provide support for youth in the wider Linwood area, and will work toward implementing recommendations of the research to use the café as a base to develop a sense of identity and belonging for young people in the Hagley/Ferrymead area, and to assist young people to realise their potential and make empowered choices that affect change for the future.</p> <p>This position also works supporting organisations in the Linwood, Bromley, Woolston and Phillipstown areas, works closely with schools and other identified projects on youth and developmental initiatives.</p> <p><u>Project request:</u> To continue to support salary, administration and potential overhead expenses for the Linwood Youth Worker position.</p> <p>Total Cost = \$33,840</p>	<p>Salaries- \$20,784 Administration - \$5,000 Telephone/ training General exp \$1,485 Travel \$1,148 Advertising \$653</p>	This project is ongoing.	<p>This position has three areas of responsibility and is evolving as situations and requirements have dictated.</p> <p><u>1) To assist in the re-establishment of the Diverse Youth Café committee and/or other identified youth facilities.</u></p> <p>To work with relevant trusts in tasks associated with youth programmes / activities to help make them a success. This may include assisting with recruitment, support and mentoring of young people.</p> <ul style="list-style-type: none"> Some support of the development of Diverse Café, however, unable to gain intended traction here to this point due to the slow re-establishment of the diverse space and associated programmes. The youth worker has continued to support the young mothers group based at 198 and provide support for those from the Hagley/Ferrymead ward. This has led to the identification for, and development of, antenatal classes for young single mothers. The youth worker became involved after being requested to work with Te Wai Puna Staff and Christchurch Women's Hospital representatives to broker the inception of the programme. The delivery of this programme began in May 2008 and runs on a weekly basis across the city at nominated sites including Kimihia Young Parents College. <p><u>2) To advocate for young peoples interests in their wider community, and develop their sense of identity and belonging</u></p> <p>This has been achieved through:</p> <ul style="list-style-type: none"> Liaison - attendance at forums and meetings including the Linwood forum and the ISCEY group, lobbying forums, project meetings Youth Worker training and professional development sought and accessed Attended and joined local 	<p>Sound financial practices are in place. Audited accounts are prepared and presented annually with project applications.</p> <p>Reporting requirements for project outcomes and grant expenditure received.</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> Maintain an awareness of the diversity of the ward in decision-making. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. Advocate for adequate resourcing for diverse communities. Encourage participation in recreation sports and arts for all. Support/advocate for initiatives that support lifelong learning. <p>Primary alignment to Community Outcomes: Link to Strong Communities Portfolio - responding to:</p> <ul style="list-style-type: none"> A safe city. A city of lifelong learning. A city for recreation, fun and creativity. <p>This project is consistent with:</p> <ul style="list-style-type: none"> Strengthening Communities Strategy Youth Policy. <p>-Discretionary Funding Policy.</p>

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						<p>branch of NZAADH</p> <ul style="list-style-type: none"> • LYFE festival – worked with Graffiti Vandalism Volunteer Co-ordinator and Project Legit to provide a paint workshop and chalk art experiences for youth at the festival. <p>3) <u>To provide youth work services /social support to the young people of the wider Linwood Area</u></p> <ul style="list-style-type: none"> • Networking and relationship development with Diverse space manager, Linwood 24/7 youth workers, fuse Café, Agape and other youth orientated programmes and services to develop cohesive responses to youth needs including support for restorative justice referrals and future clients. • Advocacy and support for individual youth with Child Youth and Family, Work and Income, Action works, Corrections and Police. • Developed sporting and work experience referral contacts in the wider Linwood area. <p>4) <u>Supporting the Strengthening Community – Graffiti Vandalism Process</u></p> <ul style="list-style-type: none"> • The Restorative Justice Programme under the Phillipstown Strengthening Communities Graffiti Vandalism Programme has become an easy vehicle for intervention to assist troubled teenage boys. Referrals are received by the youth worker and assessed on an individual basis and given personal options for improvement while completing community service hours cleaning up tagging. The youth worker has been receiving new referrals consistently over the last six months. • The Linwood youth worker has accepted or continued to work with 12 young people during this six month period. <p><u>Case studies</u></p> <ul style="list-style-type: none"> • One young person has 		

Appl No	Group	Amount of Board Funding Allocated	Project/Service Description	How was the Money Spent? (please list)	Has the Project been Completed? If not, why not?	What Outcomes were Achieved (please list)	Staff Com	ATTACHMENT TO CLAUSE 17 Cont'd
							whether reporting requirements were met	Objectives and Project Outcomes
						<p>stopped offending, moved into alternative education, and completed an art programme under Project Legit.</p> <ul style="list-style-type: none"> • One young person has completed hours and is now employed full time as a painter and is waiting to start an apprenticeship. He is sought after as the junior worker on site and is responding to the working environment and thriving. This client completed his hours on the project after being breached from another restorative justice programme. He was given a bike, shown how to access literacy courses and assisted to get a grant from Work and Income for work clothes. He had been offending since he was seven "because there was no money". • One young person was supported to change living circumstances, access free dental care to have a tooth repaired, and was playing rugby league with the Linwood League Club. • Another young person has attended the Evolve Youth Conference (with his social worker) as a youth representative has begun correspondence schooling and was also playing league – he was the youngest player in the adult competition in Canterbury. 		
280	Phillipstown Community Centre Charitable Trust – Strengthening Community Project	\$10,000	<p><u>Project purpose:</u> To support the recommendations of the Phillipstown Strengthening Community Working Party Implementation Plan to address issues affecting both the general community and young people by the development of a strategy to implement Strengthening and Safer Community Initiatives.</p> <p><u>Phase 1. - Graffiti Reduction Project</u> – phase 1 of this project will take a carefully developed, comprehensive and planned approach to graffiti vandalism and will address restoration, education and</p>	Salaries- \$10,640	Project will be completed on hand over to the Council in October 2008.	<p>1. Addressing strategies to combat the growing issue of tagging vandalism in Phillipstown and the wider community.</p> <ul style="list-style-type: none"> • Topical discussion around tagging this year both locally and nationally have seen the programme evolving from a pilot scheme to a citywide approach to be launched as a Council led Graffiti Office. • The work of the co-ordinator and assistant have developed strategies to combating the tagging vandalism. The volunteer programme for communities has been developed and is successfully 	<p>Sound financial practices are in place.</p> <p>Audited accounts are prepared and presented annually with project applications.</p> <p>Reporting requirements for project outcomes and grant expenditure received.</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> 2. Maintain an awareness of the diversity of the ward in decision-making. 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 8. Advocate for adequate resourcing for diverse communities. 10. Encourage participation in recreation sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning.

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			<p>prevention strategies for the reduction of graffiti.</p> <p><u>Project request:</u> Contribution towards the coordinator's salary.</p> <p>Total Cost = \$107,942</p> <p>Volunteer hours generated by project: estimated 1,000 +</p> <p>Community services hours estimated : 1,000 -1,200</p>			<p>operating within Christchurch communities with the support of the project.</p> <ul style="list-style-type: none"> • Programme results to date include: <ul style="list-style-type: none"> - Using volunteers and community service hours - Graffiti vandalism in Phillipstown reduced from 25% to 4% - 30 May 2007 saw the release of the Council's volunteer registration process and guidelines and roll-out of the volunteer programme to other communities across the city - January 2008 saw 15 volunteer groups or individuals registered, increasing by August 2008 to 39 groups or individuals covering some 18 areas across the city. <p><u>2. Young people will have successfully completed their community service hours working within the restorative justice model of addressing crime.</u></p> <ul style="list-style-type: none"> • The young people referred have, for the most part, successfully fulfilled their community service hours. The collaborative approach with the youth aid section of the Police, Child Youth and Family Services and youth workers has made this possible. • The Restorative Justice – Youth Intervention Programme saw 40 young people completing 1250 hours of community service removing tagging <p><u>3. Assist young people to accept responsibility for their own behaviour and break the cycle of anti-social behaviour.</u></p> <p>This ongoing work with young offenders involves youth workers assisting the young person to look at what impacts on their lives, the outcomes of anti-social behaviour and access supports toward change.</p> <ul style="list-style-type: none"> • nine supported into employment or apprenticeship • three supported back into education • a further nine young people have been referred to the 	<p>ATTACHMENT TO CLAUSE 17 Cont'd</p>	<p>Link to Safer Christchurch Strategy Goal 3: Objective 3: Action 3, Action 8</p> <p>This project is consistent with: -Strengthening Communities Strategy -Youth Policy. -Discretionary Funding Policy.</p>

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						project since the end of the pilot – refer to Linwood youth worker report as above.		

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282	Shoreline Youth Trust (Fuse-Youth Café)	\$11,800	<p><u>Project purpose:</u> Encouraging young people to fully realise their potential through development of youth community, providing and facilitating events and offering facilities for young people in the Sumner, Redcliffs/ Mt. Pleasant areas.</p> <p><u>Project request:</u> Contribution towards operational costs and salary.</p> <p>Total Cost = \$107,600</p> <p>Volunteer hours generated by project: 3,088</p>	Salaries \$11,800	This project is ongoing.	<p><u>1. Increase overall usage and diversity of users by injecting two new programmes and refocussing Friday night to expand the ability to cater for a larger range of young people.</u></p> <ul style="list-style-type: none"> Have started a Blank Canvas Art programme which runs during term time and have refocussed Friday nights with three programmes running. Numbers have been built and the programmes developed to increase usage to approximately 300 per week. Programmes have seen an increase in diversity with a higher number of Maori and Pacific Island youth attending, and a large number of new immigrants – mainly from England often facing re-settlement issues. One of the main reasons supporting the new growth of the café is the emphasis on music as a central focus of programmes. Changes have been instigated to develop this in the coming year with a partnership between Chart, 4YP, and Sound Entertainment to develop courses and connect with live band nights and jam nights. Involvement in a number of other external initiatives including Linwood College mentoring drama and leadership development, reviving of the Canterbury Deaf Youth group and involvement with community events for young people, and participation on the Canterbury youth Collective management team support the growth of Fuse Café. <p><u>2. Use volunteer base more effectively with increased youth hours. Define volunteer base as either staff or volunteers and train accordingly giving an efficient use of our most valued asset – people.</u></p> <ul style="list-style-type: none"> Two distinct volunteer programmes in place with supervisors involved in relationship building, mentoring and identification of issues that assist staff with referrals, identification of problems and behaviour management. The volunteer programme supports development of skills through supporting the running of the café, learning computer skills, counter skills, hygiene, hire and events, kitchen hand and other skills. 	<p>Sound financial practices are in place.</p> <p>Audited accounts are prepared and presented annually with project applications.</p> <p>Reporting requirements for project outcomes and grant expenditure received.</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> Maintain an awareness of the diversity of the ward in decision-making. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. Advocate for adequate resourcing for diverse communities. Encourage participation in recreation sports and arts for all. Support/advocate for initiatives that support lifelong learning. <p>This project is consistent with:</p> <ul style="list-style-type: none"> -Strengthening Communities Strategy -Youth Policy. -Discretionary Funding Policy.

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						<ul style="list-style-type: none"> • This has been hugely beneficial in retaining volunteers as skills are utilised, with programmes being developed based on the skills of volunteers balanced with client need. • Regular training sessions are run for both supervisors and volunteers. <p>3. <u>Increase ability to fundraise from other avenues by employment of a part time administrator therefore helping long term sustainability.</u></p> <ul style="list-style-type: none"> • Administration / youth worker employed enabling an increase in funding and sponsorship accessed and programme support available. 		

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283	Te Whare Roimata - Older Persons Project	\$22,500	<p><u>Project purpose:</u> This project serves to develop a partnership between Te Whare Roimata, and the Christchurch City Council to facilitate the process for a community worker position to be based in a community organisation in the Hagley area.</p> <p><u>Project request:</u> To continue to support salary, administration and potential overhead expenses identified in the implementation of the Older Persons Project</p> <p>Total Cost = \$26,900</p> <p>Volunteer hours generated by project: 229</p>	Salaries/ACC \$20,000 Administration \$2,500	This project is ongoing.	<p><u>5.2 To develop culturally appropriate responses and work in ways that are culturally sensitive to the ethnic needs of the area.</u> During this time the Older Persons Community Worker (Maori) has:</p> <ul style="list-style-type: none"> ▪ Assisted in providing awhi to whanau during the tangihanga process of eight older people, three of these tangi were held at Te Whare Roimata. ▪ Worked with Te Whare Roimata's Kuia and Community worker to hold a Maori Health Day which had an emphasis on older Maori. Approximately 120 people attended. ▪ Helped coordinate the holding of a kaumatua social at the Linwood Community Arts Centre, 62 people attended this. ▪ Worked on developing a Maori Kaumatua Directory. ▪ Work has also begun on engaging with the Refugee Community to explore creating opportunities for older people to socialise over a meal. This is still in its embryonic stage hindered by the loss of two possible leaders of this who have since moved from Christchurch. <p><u>5.3 To provide a link between existing community initiatives and with other council and community providers working in the areas related to recreation, housing, city transport and streets.</u></p> <ul style="list-style-type: none"> • Close collaboration has occurred between Te Whare Roimata and Community Energy Action to ensure older adults living in the target area have been able to benefit from having more energy efficient homes and a warmer environment to live in. 5 older people have received assistance from Community Energy Action as a result of this process. • The Street Co-ordinator's programme has also created greater cooperation and collaboration between local business people, medical 	<p>Sound financial practices are in place. Audited accounts are prepared and presented annually with project applications. Reporting requirements for project outcomes and grant expenditure received.</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> 2. Maintain an awareness of the diversity of the ward in decision-making. 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 8. Advocate for adequate resourcing for diverse communities. 10. Encourage participation in recreation sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning. <p>Primary alignment to Community Outcomes: Link to Strong Communities Portfolio - responding to:</p> <ul style="list-style-type: none"> - A safe city. - A city of lifelong learning. - A city for recreation, fun and creativity. - A healthy city. <p>This project is consistent with:</p> <ul style="list-style-type: none"> - Older Persons Policy. - Strengthening Communities Strategy

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						<p>centres, Delta Trust, Work and Income and the Christchurch City Mission.</p> <p>5.4 <u>To identify any areas of need and /or development and look at ways to respond ensuring that individual needs and cultural diversity are recognised.</u></p> <ul style="list-style-type: none"> • During this last year the poor state of home help services for older people was highlighted resulting in a research project being undertaken assisted by a social work student from Canterbury University. A draft report has been produced. • The project has also responded to issues raised in the Social Isolation Study of 2006 by establishing a Social Activities Group. This has provided considerable joy and interest for a group of 16 older people. The group has a solid core of six regulars. • The Street Co-ordinators response is also a new initiative which has arisen out of the 2006 Social Isolation Study. Work has occurred on recruiting residents, business people, and people in agencies to act as "Conduits" to linking older people at-risk because of their isolation. 10 "Conduits" have been recruited. • A growing number of older residents from the inner city east have moved into dependent care living arrangements in local rest homes. Most have no family. They have all identified with the inner city east and their links with Te Whare Roimata have been important. In response to the need to maintain their social networks within the inner city east community, a Rest Home Visiting Programme has been established. 9 people have been supported under this programme in 5 rest homes. 		

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						<p>5.5 To identify and assist in the development of initiatives to support social change and improve quality of life for older persons in the Hagley/Ferrymead area.</p> <p>The last year has seen:</p> <ul style="list-style-type: none"> ▪ The development of an Events Calendar published quarterly advertising things of interest. ▪ The setting up of a Street Coordinator programme to act as a conduit between isolated older people and the local community. ▪ The maintenance of existing outreach services for older people including an Outings Group and Christmas Dinner. ▪ Casework support to 26 older people covering a range of issues. ▪ Continued programmes towards establishing a Mobile Information Service to reach older people. ▪ Advocacy with Department of Work and Income over its decision to close the Stanmore Road office and amalgamate with the Linwood office. <p><u>Other outcomes</u></p> <ul style="list-style-type: none"> • Over and above the services established or those in process, the scheme has worked with a total of 36 people either by being supported through casework, the Rest Home Visiting programme or attendance at the Social Activities Group. • The Social Activities programme has enabled the project to reach new people who invariably have issues which need a casework response. This programme has given its members great joy. Some days members arrive two hours early to ensure they will get to go on the Outing or attend the planned activity. • The Street Coordinator programme has also helped 		

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						<p>put the project in touch with isolated older people.</p> <p><u>Case study</u> The value of this project is encapsulated in the story of an older woman resident who having volunteered at Te Whare Roimata for close to 10 years needed support in her home as a result of failing health and memory loss. With no relatives or close friends to call on and because she was ineligible to receive home help services, the scheme ensured she had meals available when ill, that her shopping was done and where necessary her unit was cleaned. Unable to continue caring for herself the workers then set about helping her to sell up her belongings, clean her flat and help her to move into suitable rest home care. The issues this case highlighted, and helped provide the impetus to undertake research into the state of Home Help Services for the elderly with the view to working for change at a political level. Happily settled in her rest home, the woman is part of Te Whare Roimata's Rest Home Visiting Scheme. This enables her to maintain important links with the inner city east community.</p>		

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284	Te Whare Roimata - Smith Street Community Gardens	\$22,500	<p><u>Project purpose:</u> The community gardens project is an important model of neighbourhood sustainability seeking to protect the environment through the use of organic gardening principles, using kitchen garden waste for compost and recycling materials in building up the scheme's physical infrastructure.</p> <p><u>Project request:</u> Contribution towards salaries and operating costs.</p> <p>Total Cost = \$34,326</p> <p>Volunteer hours generated by project: 840</p>	Salaries/ACC \$20,000 Administration \$2,500	This project is ongoing.	<p>1. <u>To provide consistent leadership of the community gardens through the employment of an income generation co-ordinator and a project supervisor.</u> Funding obtained from the Hagley/Ferrymead Community Board and the Community Trust has enabled continuity of leadership in this project. This is essential given the fragility and / or vulnerability of many of the workers attached to this scheme and for planning associated with planting out vegetables and herbs for the income generation component of the project.</p> <p>2. <u>To enable people on low incomes to have regular access to organically grown vegetables</u></p> <ul style="list-style-type: none"> • Access to organically grown vegetables for people on low incomes has been achieved through: • providing main crops to supply the Gold Coin Café at Te Whare Roimata where people on limited incomes are able to obtain a nutritious meal for \$2 an adult • regularly supplying vegetables to the workers involved in the community gardens along with members of Te Whare Roimata's whanau • providing vegetables for the daily lunch provided for the Community Garden workers • supplying a small number of clients with vegetables, and • the Allotment Gardens producing produce for the people attached to these gardens. <p>3. <u>To provide a supportive, holistic whanau-based environment for up to 18 long term unemployed workers involved in the community gardens.</u></p> <ul style="list-style-type: none"> • During the last year 20 people have been involved in the Te Whare Roimata arm of the gardens (seven Activities in the Community workers, seven volunteer workers; five 	<p>Sound financial practices are in place.</p> <p>Audited accounts are prepared and presented annually with project applications.</p> <p>Reporting requirements for project outcomes and grant expenditure received.</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> 2. Maintain an awareness of the diversity of the ward in decision-making. 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 8. Advocate for adequate resourcing for diverse communities. 10. Encourage participation in recreation sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning. <p>This project is consistent with:</p> <ul style="list-style-type: none"> - Strengthening Communities Strategy

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						<p>community service workers and two Child Youth and Family Services referrals).</p> <ul style="list-style-type: none"> • Each worker has been able to participate in the weekly whanau meeting and attend regular whanau gatherings such as the recreation days, mid-winter dinner, and Christmas celebrations. • Assistance has also been available to link people to cultural activities such as Kapa Haka or whakawhanaungatanga activities. • Likewise workers have been able to receive a range of social supports through being linked to the Partnership Health Community Worker for medical help and the Community Support and Outreach Workers. • Some workers have also received assistance with literacy as well as being linked to counselling services. • Developing worker skills in organic gardening and providing opportunities for members to move into leadership positions within the scheme. • During the last year one worker was promoted from the Activities in the Community Programme to undertake an ACE funded position with leadership responsibilities. • Another worker was sponsored to undertake truck driving training and now assists by driving one of the two project's vehicles. • The scheme has benefited from the recruitment of two older male volunteers who have helped mentor workers enabling more one to one tuition. • Working closely with Project Employment and Environmental Enhancement Programme (PEEEPS) and the Kaiapoi Community Care Trust has helped expose workers to new ways of gardening and strengthening their understanding. <p>5. <u>Extending and developing the generation capacity of the community gardens.</u> The Community Gardens Project has continued to maintain its</p>		

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						<p>contract to supply "Under the Red Veranda" Café with organically grown vegetables and herbs. This has generated \$3,500 of income to assist offset some of the costs associated with the project.</p> <p>6. <u>To provide a range of opportunities to enable community participation in the community gardens.</u> As part of the Community Gardens philosophy, opportunities throughout the year have been provided to encourage the Community's participation.</p> <ul style="list-style-type: none"> • The Community Gardens Festival in February attracted 65 people. • Throughout the year local people have called in to visit the Gardens on the Open Days held on Tuesday, Wednesday and Thursdays and visits have also been made by Groups wishing to know more about community gardens. • The Allotment part of the Gardens provides local groups with an opportunity to participate in gardening. Without the support provided by Te Whare Roimata this would not be possible. There are presently six Groups utilising the allotment area. Three of these are groups working with people with intellectual disabilities. • In addition the Gardens provide children with the opportunity to get involved in gardening. Seven whanau children regularly help. The Linwood Community Arts Centre Children's Holiday Art programme was often involved creating artworks for the gardens. <p>Other Outcomes</p> <ul style="list-style-type: none"> • The Smith Street Community Gardens provides an opportunity for organically grown vegetables to be produced and it has enabled many vulnerable long-term unemployed people to find meaning and purpose to their day through their involvement in the scheme. The 		

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						<p>emphasis on physical activity, nutrition and wellbeing has assisted in improving people's health.</p> <ul style="list-style-type: none"> • The weekly Open Days have provided opportunities for local residents to visit, express their support for the Scheme and to reminisce about the area. • The visit from Sue Kedgley, Green Party MP in May was a highlight. This provided her with the opportunity to discuss and firm up Green Party policy around nutrition and the place of Community Gardens nationally in promoting wellbeing. • The partnership relationships the Gardens have with PEEEPS and Kaiapoi Community Care are mutually beneficial and help provide essential work power to achieve difficult tasks. 	<p>ATTACHMENT TO CLAUSE 17 Cont'd</p>	

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286	Woolston Development Project Inc. – Family Support Worker	\$10,000	<p><u>Project purpose:</u> To provide a full time worker to facilitate the family support service. This role provides a home based service, in consultation with local parents to meet identified needs, and with other agencies to fill gaps in service provision.</p> <p><u>Project request:</u> Contribution towards the salary of the Family Support Worker.</p> <p>Total Cost = \$39,162</p> <p>Volunteer hours generated by project: 100</p>	Salary \$10,000	This project is ongoing.	<p><i>As detailed in application form:</i></p> <p>1. <u>Parent support and education will be provided to local families.</u></p> <ul style="list-style-type: none"> The family support worker provided home-based support or phone support to 86 families. Topics covered included parenting skills, home management, behaviour management, health and hygiene, stress management and positive play. Assistance was provided regarding low income benefit entitlements. <p>2. <u>Support will be provided for parents requiring childcare assistance. Advocacy and support provided during application process.</u></p> <ul style="list-style-type: none"> Thirty-seven new families were assisted with childcare requirements - both early childhood and after school/holiday care. Assistance included advocacy with programme staff regarding individual needs of the child, accessing of OSCAR subsidies via child disability allowance criteria as well as for working parents. Support provided for literacy aspect of completing paperwork requirements. <p><u>Other advocacy and support provided:</u></p> <ul style="list-style-type: none"> Access of food parcels Advocacy and support for income related issues Casual childcare placements accessed for respite purposes Attendance with clients at strengthening families and other inter-agency meetings Crisis management Housing <p>Referrals Promotion of the Family Support worker service has not been necessary as an increasing number of referrals have been received. Likewise the Family Support Worker has been supported by a number of other agencies and organisations for the benefit of the client families.</p> <p>Repeat self referrals are increasingly evident reflecting the worth of the programme.</p> <p><u>Statistics:</u></p> <ul style="list-style-type: none"> Families supported 	<p>Sound financial practices are in place.</p> <p>Audited accounts are prepared and presented annually with project applications.</p> <p>Reporting requirements for project outcomes and grant expenditure received.</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> Maintain an awareness of the diversity of the ward in decision-making. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. Advocate for adequate resourcing for diverse communities. Encourage participation in recreation sports and arts for all. Support/advocate for initiatives that support lifelong learning. <p>This project is consistent with:</p> <ul style="list-style-type: none"> Strengthening Communities Strategy

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						<ul style="list-style-type: none"> 86 Children directly benefiting 104 Number of weeks support provided <ul style="list-style-type: none"> 1-5 weeks 53 families 6-10 weeks 12 families 11-26 weeks 9 families 26+ weeks 1 family Families where disability is a factor <ul style="list-style-type: none"> – intellectual/physical/specific learning disorder at least one parent affected -eight families at least one child affected - 10 families Families where mental health is an issue for at least one member of the family – 22 families Where sole income is Work and Income 41 families <p>Case Study examples provided with accountability.</p>		
287	Woolston Development Project Inc. – Bromley Out of School Programme (B.O.S.P)	\$17,000	<p><u>Project purpose:</u> Provision of affordable out of school care and recreation opportunities for children and families in a low-socio economic area. Out of school care programmes also provide opportunities to improve self confidence, motivation and social and life skills.</p> <p>This grant is paid to Woolston Development Project to provide the operation of an After School Programme at the Bromley Community Centre</p> <p><u>Project request:</u> Funding for salaries and management costs associated with the operation of the Bromley out of School Programme</p> <p>Total Cost = \$52,207</p> <p>Volunteer hours generated by project: 440</p>	<p>Programme administration \$10,000.00</p> <p>As agreed the Woolston Development Project (WDP) worked toward and obtained Child Youth and Family approval in July 2007.</p> <p>This approval allowed the programme to access and be awarded Ministry of Social Development funding for programme expenses and allowed an increase in fees due to the ability of parents to access OSCAR subsidies toward fees payable.</p> <p>Subsequent careful planning and forward budgeting by WDP reduced funding required from the Community Board to the management cost of \$10,000.</p> <p>The balance of funding was therefore not allocated and subsequently returned to the discretionary fund for reallocation.</p>	This project is ongoing.	<p>WDP will undertake the administration activities associated with acting as an employer, provide supervision of staff members of Bromley After School programme, and ensure that the WDP Bromley After School programme will be conducted according to the National OSCAR recommended standards.</p> <p>Expected Outcomes (Agreed with service provider):</p> <p><u>1) The employment of an After School Supervisor, and After School Assistant(s) for the Bromley After School programme</u></p> <p>The continuing on of existing staff has contributed to a very stable programme</p> <p><u>2) Regular supervision and programme planning provided for staff by WDP.</u></p> <ul style="list-style-type: none"> Fortnightly internal supervision with the supervisor. In house planning sessions were held each term and BOSP always attended to do their term plan. Regular workers meetings were held. 	<p>Sound financial practices are in place.</p> <p>Audited accounts are prepared and presented annually with project applications.</p> <p>Reporting requirements for project outcomes and grant expenditure received.</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> Maintain an awareness of the diversity of the ward in decision-making. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. Advocate for adequate resourcing for diverse communities. Encourage participation in recreation sports and arts for all. Support/advocate for initiatives that support lifelong learning. <p>This project is consistent with:</p> <ul style="list-style-type: none"> Strengthening Communities Strategy Out of school programmes policy

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						<p>3) <u>Support for the provision of the Bromley Out of School (BOSP) After School Programme –40 weeks per year Monday-Friday 3pm – 5:00 term time.</u></p> <ul style="list-style-type: none"> • Fortnightly initial supervision with the supervisor by the Manager. • In house training with Child, Youth and family Community Liaison Officer, Justine Forde, about child protection. All three BOSP staff attended. • External training was available for all staff through the Oscar network. <p>4) <u>The administration activities associated with acting as an employer</u></p> <ul style="list-style-type: none"> • Job descriptions, employment agreements, code of conduct etc were all issued. • Performance appraises were undertaken as appropriate. • Wages records, timesheets etc are on file. • All administrative tasks have been fulfilled. <p>5) <u>Work toward Child Youth and Family OSCAR Approval inclusive of development of relevant policies and procedures, and subsequent accessing of MoSD OSCAR funding.</u></p> <p>WDP was issued Child Youth and Family approved in July 2007 and thus able to access both Ministry of Social Development OSCAR funding and Work and Income OSCAR subsidies.</p> <p>Additional Project information Statistics for the programme 1/07/07 – 30/06/08. Numbers vary daily from 19-26 with a limit of 26 children in attendance for any one session.</p> <p>Two youth volunteers have regularly attended to support the programme. One has since gone on to fulltime paid employment.</p>		

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						<p>Programme numbers dropped off a bit in Term 1 but picked up again in Term 2.</p> <p>WDP acknowledge that it is wonderful to have such a good venue, but storage space is very limited, which means limited resources. However, the children appear settled and happy, as is the Team (of staff) who work there.</p>	<p>ATTACHMENT TO CLAUSE 17 Cont'd</p>	

Appl No	Group	Amount of Board Funding Allocated	Project/Service Description	How was the Money Spent? (please list)	Has the Project been Completed? If not, why not?	What Outcomes were Achieved (please list)	Staff Comments including whether reporting requirements were met	Alignment with Board Objectives and LTCCP Outcomes
288	Woolston Development Project Inc. – Linwood Out of School Programme (L.O.S.T)	\$12,000	<p><u>Project purpose:</u> Provision of affordable out of school care and recreation opportunities for children and families in a low-socio economic area. Out of school care programmes also provide opportunities to improve self confidence, motivation and social and life skills.</p> <p>This grant is paid to Woolston Development Project to provide the operation of an After School Programme at the Linwood Avenue School</p> <p><u>Project request:</u> Funding for salaries and management costs associated with the operation of Linwood Out of School Care Programme</p> <p>Total Cost = \$59,398</p> <p>Volunteer hours generated by project: 366</p>	Programme Administration \$10,000.00	This project is ongoing.	<p>Expected Outcomes (Agreed with service provider):</p> <p>1. <u>The employment of an After School Supervisor and After School Assistant(s) for the Linwood After School programme.</u> Incumbent Supervisor continued on until resigning at the end of Term 1, 2008. WDP manager in role of Acting Supervisor for Term 2 until able to find a suitable Supervisor for Term 3. Assistant staffing remaining stable and increasing.</p> <p>2. <u>Regular supervision and programme planning provided for staff by WDP.</u> Weekly internal supervision with the Supervisor. Availability of programme planning support was extended to staff and was taking up readily by programme assistant.</p> <p>3. <u>Support for the provision of the LOST After School Programme – 40 weeks per year Monday-Friday 3.00 pm – 5.30 term time.</u></p> <ul style="list-style-type: none"> • Weekly internal supervision with the Supervisor. • All three LOST Staff attended in-house training with Child, Youth and family Community Liaison Officer, Justine Forde, about child protection. • External training through OSCAR Network for all staff. • Enrolment in the OSCAR certificate for the Supervisor. • External supervision was provided on request for the supervisor. <p>4. <u>The administration activities associated with acting as an employer.</u></p> <ul style="list-style-type: none"> • Job descriptions, employment agreements, code of conduct etc were all issued. • Performance appraises were undertaken as appropriate. • Wages records, timesheets etc are on file. All administration activities/tasks have been completed and are ongoing. <p>5. <u>To work in partnership with the LOST parent management committee.</u></p>	<p>Sound financial practices are in place. Audited accounts are prepared and presented annually with project applications.</p> <p>Reporting requirements for project outcomes and grant expenditure received.</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> 2. Maintain an awareness of the diversity of the ward in decision-making. 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 8. Advocate for adequate resourcing for diverse communities. 10. Encourage participation in recreation sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning. <p>This project is consistent with:</p> <ul style="list-style-type: none"> - Strengthening Communities Strategy - Out of school programmes policy

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						<p>Parent input to the committee became an increasing issue. After discussion with the Community Development Adviser, WDP offered to take on full ownership of the programme (due to apparent lack of availability of a parent committee). This was discussed at a public meeting in June 2008. It received unanimous support and the Trust was dissolved.</p> <p>Additional Project information Two youth volunteers have been involved with the programme on a regular basis. The benefits of WDP having direct responsibility for the programme are many. Especially being able to fully control the budget is an immense advantage in operating a quality programme. Child, Youth and Family approval gained for LOST in September 2007 and for two years.</p>		

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269	Avebury House Trust	\$5,000	<p><u>Project Purpose:</u> Mission: Avebury House trust will work with local communities to provide and foster an environment in which educational, social and cultural activities can flourish.</p> <p>Vision: That Avebury House will be an easily accessible, well-used resource that functions as an integral part of the community and enhances community aspirations.</p> <p><u>Project request:</u> To fund a contribution toward salary and overhead expenses for the community worker situated at Avebury House.</p>	Community Worker salary \$5000.00	This project is ongoing.	<p>As identified in Strategic plan: All goals identified in Strategic Plan have been met, some completed, some ongoing</p> <p>House use statistics: In its fifth year of operation the occupancy rate of Avebury House has risen to 93%. Booking continue to rise steadily with the greatest increase being in the 'in house' projects – 47% and fledgling businesses at 47.5%. Weekly – 13 groups Bi-weekly – 2 groups Monthly – 12 groups.</p> <p>Avebury House classes include: Gentle exercise class, Tai chi class, embroidery group, computer suite, Girl Guides Brownie group, Hugs all Round Quilt Project, History Group.</p> <p>Facility use: Community and voluntary groups 500 Private functions 24 Business/private agencies 326 Internal groups 242 Total bookings 1092 No attending 14,139</p> <p><u>1) Development and preparation of a business/operational plan.</u> Business Plan currently in the process of review by Avebury House Community Trust.</p> <p><u>2) Regular community consultation.</u> Regular consultation through class participants and the community at large have resulted in all current projects and classes as well as involvement in wider community events such as the Mid-Winter Fling and Drama in the Park.</p> <p><u>3) Fundraising.</u> Twenty-nine % of operating costs are generated revenue. Tai Chi, Gentle Exercise and Embroidery classes are self funding as is the Richmond Community News.</p>	<p>Sound financial practices are in place.</p> <p>Audited accounts are prepared and presented annually with project applications.</p> <p>Reporting requirements for project outcomes and grant expenditure received.</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> 2. Maintain an awareness of the diversity of the ward in decision-making. 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 5. Encourage protection of Hagley/Ferrymead cultural heritage. 8. Advocate for adequate resourcing for diverse communities. 10. Encourage participation in recreation sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning. <p>This project is consistent with:</p> <ul style="list-style-type: none"> - Strengthening Communities Strategy - Discretionary Funding Policy

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						<p><u>4) Establishment of partnerships and alliances.</u> Strong networking links developed with local community groups both in the Richmond and wider area.</p> <p><u>5) Addressing of issues around accommodation of tenants, and long term users.</u> All long term users have been instructed how to leave the building secure and funding has been accessed secured to ensure the safety and security of both users and the building itself.</p> <p><u>7) Better use of kitchen in flat.</u> Used consistently by groups the flat has been recarpeted and a refrigerator installed</p>		

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273	Heathcote - St. Mary's Anglican Parish - Youth Worker Project	\$7,020	<p><u>Project Purpose:</u> Aim: To provide a safe place for young people in Heathcote to meet.</p> <p><u>Project request:</u> To assist in funding salary and associated expenses for the youth worker responsible for the St. Mary's Youth Group, based in Heathcote.</p> <p>Total Cost = \$10,650</p>	<p>Blue Light Police Disco \$284.04 Games evening \$154.84</p> <p>Balance of funding will support new youth worker salary and programme expenses as detailed on commencement of new youth worker.</p> <p>As funds are still available no funding applied for in 2008/09 year.</p>	<p>This project has not been completed due to a change in vicar and the resignation of the youth worker who completed studies and gained full time employment.</p> <p>A new Vicar has just recently been appointed but does not take up the position until late October. It is hoped then, at some time after that, the youth group can be re-started. However, two very successful evenings have been run for year groups 6-8 in November 2007 and June 2008. All monies for the Youth Group Programme have been held in a separate account.</p>	<p>As detailed in application form:</p> <p><u>1. Programmes will run on Friday evenings during the school term.</u></p> <p>Following a very successful Blue Light Disco which the Heathcote-Mt Pleasant Parish held in conjunction with the Police held earlier this year, Katrina Hill Youth Advisor for Christchurch Anglican Diocese organised a fun night on Sunday 8 June. This evening was run by Katrina and several people that she had contacted to help with the event. It was attended by about 14 young people from Heathcote Valley, two members of the vestry and our current Priest in Charge. The young people who attended thoroughly enjoyed the evening's programme and have requested that we hold another one.</p> <p>Another Blue Light Disco and the suggested date is 28 November.</p>	<p>Sound financial practices are in place.</p> <p>Audited accounts are prepared and presented annually with project applications.</p> <p>Reporting requirements for project outcomes and grant expenditure received.</p>	<p>Primary alignment with Board Objectives:</p> <ol style="list-style-type: none"> 2. Maintain an awareness of the diversity of the ward in decision-making. 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 5. Encourage protection of Hagley/Ferrymead cultural heritage. 8. Advocate for adequate resourcing for diverse communities. 10. Encourage participation in recreation sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning. <p>This project is consistent with:</p> <ul style="list-style-type: none"> - Strengthening Communities Strategy - Discretionary Funding Policy
278	Linwood Community House	\$10,000	<p>To provide a meeting place for the local community and groups to meet and to provide low cost or free programmes to assist people gain skills, develop their networks and contacts.</p> <p><u>Project request:</u> Contribution towards operational expenses.</p> <p>Total Cost = \$48,078</p>	<p>Operational expenses \$10,000.00</p>	<p>This project is ongoing.</p>	<p>As detailed in application form:</p> <p><u>1. Courses such as line dancing and fitness available to the community targeting health and fitness for individuals and groups.</u></p> <p>Weekly gentle exercise and line dancing classes are held at the community house. These target members of the community who are older, unfit or unable to afford other forms of exercise. Along with improving their health and fitness, there is also socialisation as an important component. Participants find the classes' fun, affordable and an important part of their week. Classes are gold coin donation only if possible.</p> <p><u>2. Craft activity programmes aimed at teaching people new skills and developing networks.</u></p> <p>Weekly craft group held inclusive of activities such as card making, visual diaries, beadwork, and knitting. This group provides the opportunity for people to get together, to share skills and learn new ones. As with all Linwood</p>	<p>Draft Audited accounts presented.</p> <p>Reporting requirements for project outcomes and grant expenditure received.</p>	<p>Objectives:</p> <ol style="list-style-type: none"> 2. Maintain an awareness of the diversity of the ward in decision-making. 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 8. Advocate for adequate resourcing for diverse communities. 10. Encourage participation in recreation sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning. <p>This project is consistent with:</p> <ul style="list-style-type: none"> - Strengthening Communities Strategy - Discretionary Funding Policy

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						<p>Community House programmes it is designed to be educational and affordable along with providing necessary socialisation.</p> <p><u>3. Monthly coffee mornings are held with presenters of information or issues</u></p> <p>The community house provides fortnightly coffee mornings, primarily aimed at parents but all are welcome. A monthly speaker is programmed and these have included IRD, CEA and speakers are planned for health and wellbeing. This group has provided a non judgemental, friendly environment for parents (predominantly mums) and children to get out of the house and meet others.</p> <p><u>Other outcomes</u></p> <p>The community worker/ co-ordinator position provides someone to oversee and organise our programmes. This person is responsible for the running of the house and co-ordination of volunteers on a day to day basis. The Community House also provides a much needed drop in service and the community worker/co-ordinator provides advice and referrals as required.</p>		

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2007/08 Discretionary Fund:								
274	Heathcote - St. Mary's Anglican Parish Hall Refurbishment Project Group	\$7,500	<u>Project Request:</u> The St. Mary's (Heathcote) Village Hall Refurbishment Project Group are requesting a total of \$8437.50 (GST inclusive) funding from the Community Board to fund the completion of working drawings for the upgrade of the St. Mary's (Heathcote) Village Hall. Total Cost = \$250,000 Volunteer hours generated by project: 80	Completion of working drawings \$7500.	Total project is ongoing. This request - Plans prepared.	<i>As detailed in application form:</i> The completion of working drawings for the upgrade of the St. Mary's (Heathcote) Village Hall. Working drawings completed. Fundraising continues for the completion of the project.	Sound financial practices are in place. Audited accounts are prepared and presented annually with project applications. Reporting requirements for project outcomes and grant expenditure received.	Primary alignment with Board Objectives: 2. Maintain an awareness of the diversity of the ward in decision-making. 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 5. Encourage protection of Hagley/Ferrymead cultural heritage. 8. Advocate for adequate resourcing for diverse communities. 10. Encourage participation in recreation sports and arts for all. 11. Support/advocate for initiatives that support lifelong learning. This project is consistent with: - Strengthening Communities Strategy - Discretionary Funding Policy
	Friends and Family of Richmond School	\$2250	<u>Project Request:</u> Funds requested for the purchase of books to support The Friends and Family of Richmond School for the Books in Homes Project. Total cost = \$5782.20.	Purchase of books \$1157.50.	This is a two year project and will be completed over the next 12 months. Balance of funds to be expended over this time.	The goal of Duffy Books in Homes is to inspire a love of books and of reading in children. The programme encourages parents and whanau to recognise the fundamental role they play in their child's literacy and language development by telling stories, reading to, listening to and talking with children. It is by doing this that we are also promoting family literacy. Books in this programme are to be distributed to children within the Richmond School, for the children to take home. Approximately 110-120 children will benefit over a 2 year period. To date, children at the school have received in total 273 books in two branches and anecdotal evidence from the teachers and the pupils are that they are very well received, for many children unfortunately they will be the only books they own.	Reporting requirements for project outcomes and grant expenditure received.	Primary alignment with Board Objectives: 2. Maintain an awareness of the diversity of the ward in decision-making. 3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities. 8. Advocate for adequate resourcing for diverse communities. 11. Support/advocate for initiatives that support lifelong learning This project is consistent with: - Strengthening Communities Strategy - Discretionary Funding Policy

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						<p><u>Example from the programme co-ordinator:</u> <i>"one of my readers always included in her books "Grandpa's Shorts" which was way above her reading ability, nevertheless each session out would come "Grandpa's Shorts" and it started with me reading to her, then shared reading and by the end of the term she was quite fluent reading it to me. This to my mind is a great example of what a combined effort between a number of people and organisations is all about."</i></p>		

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	Junior Neighbourhood Support	\$5000	Project funding toward the delivery of the junior neighbourhood support programme in three schools in the Hagley Ferrymead area \$5000 Total project cost: \$26,189.60	Salaries, programme operational expenses \$5000.	This project is ongoing.	<p>As detailed in accountability report:</p> <p>The Junior Neighbourhood Support (JNS) programme was launched at Phillipstown, St Anne's Catholic and Bamford Primary Schools during the fourth term of 2007. Although the initial request was for Phillipstown and St Anne's Schools only Bamford School was included as another recipients of the programme due to the fact that the other participating Community Boards were also having the programme delivered into three schools.</p> <ul style="list-style-type: none"> • Since this time we have had JNS award presentations twice each term at each school with the various emergency services personnel in attendance not only to assist in this prize giving but to also address the assembly with a safety message from their respective service. • They also assist in supplying product for the goodie bags that successful recipients receive. • These schools have also had representation from the Hagley/Ferrymead Community Board to assist in the prize giving ceremonies. • All schools are continuing to have JNS delivered in 2008 and have been given letterboxes that act as receptacles for the nomination forms. • The letterbox remains in each office foyer. <p><u>Other outcomes</u> All schools have the large Neighbourhood Support signs that were erected outside each school last year. All schools have had newsletters sent home, once a term, outlining what JNS is and a nomination form attached. Some of the nominated children have received recognition for the following community spirited actions:</p> <ul style="list-style-type: none"> • Returning abandoned supermarket trolleys • Collecting rubbish from within 	<p>Sound financial practices are in place.</p> <p>Audited accounts prepared and presented.</p> <p>Reporting requirements for project outcomes and grant expenditure received.</p>	<p>Primary alignment with Board Objectives:</p> <p>2. Maintain an awareness of the diversity of the ward in decision-making.</p> <p>3. Acknowledge diversity and support measures for a vibrant, inclusive and strong communities.</p> <p>8. Advocate for adequate resourcing for diverse communities.</p> <p>11. Support/advocate for initiatives that support lifelong learning</p> <p>This project is consistent with:</p> <ul style="list-style-type: none"> - Strengthening Communities Strategy - Discretionary Funding Policy

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						their community <ul style="list-style-type: none"> • Providing assistance in a medical emergency • Finding property and returning it appropriately • Outstanding road patrol duties • Providing assistance to neighbours All schools continue to receive nominations with the programme being consistently supported by the emergency services personnel.		
GREENSPACE								
241	Transport and Greenspace unit, Linwood Cemetery Historical Research Project	\$10,000	<p>Linwood Cemetery Historical Research Project</p> <p>Following on from consultation undertaken for the Linwood Cemetery Conservation Plan, an opportunity has presented itself where we have contact details and families who are willing to pass on information in relation to their descendants buried in Linwood Cemetery.</p> <p>In addition, a headstone reference and information transcription project is being undertaken by members of the Friends of Linwood Cemetery.</p> <p>This information would be collated into a document which would be available with other Linwood Cemetery records and information.</p> <p>The project is based upon a similar one for the Addington Cemetery and funded by the Spreydon/Heathcote Community Board.</p> <p>There is currently no budget provision within the City Environment Capital Works Programme for this project. There is funding for ongoing restoration work within the cemetery in accordance with the Conservation Plan.</p>	The Transport and Greenspace Unit has engaged an external consultant to undertake work on cemeteries research and planning. She is currently completing the Addington Cemetery project and is expected to begin interviews for the Linwood Cemetery project in the near future.	<p>There have been some delays in completing the Addington Cemetery project on which the Linwood Cemetery project will be based.</p> <p>The funding has been carried over to the 08/09 year by the Transport and Greenspace Unit.</p>	The outcome will be an historical resource document on families buried in Linwood Cemetery available for future generations.	Managed by Transport and Greenspace Unit.	<p>Primary alignment with Board Objective:</p> <p>5. Encourage protection of Hagley/Ferrymead cultural heritage.</p> <p>Support ongoing restoration of Hagley/ Ferrymead cemeteries and support community initiatives.</p> <p>Linwood Cemetery Conservation Plan</p>
242	Transport and Greenspace Unit Charlesworth Reserve	\$5,000	<p>Charlesworth Reserve</p> <p>Contribution to additional general information signage, and revegetation planting for the continuation of the Charlesworth tidal wetlands and canal restoration project.</p> <p>Total Cost = \$280,000</p>	Funding has been dedicated to improving visual screening of the adjoining commercial buildings by supplementing existing plantings on the reserve. A total of 798 trees and shrubs have been planted since July 2007. Difficult environmental conditions, especially over the very hot summer, have resulted in some	The entire project is ongoing over a period of several years.	Continued acceleration of revegetation planting and restoration of habitat at Charlesworth Reserve, and better management of reserve use through improved signage.	Managed by Transport and Greenspace Unit.	<p>Primary alignment with Board Objectives:</p> <p>4. Continue to support initiatives that relate to the environment.</p> <p>12. Support and advocate for initiatives that enable the ward to have attractive neighbourhoods.</p> <p>13. Support and advocate for</p>

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			(Total for planting, pathways and carparking over five year period)	losses, however supplementary watering has been implemented and survival rates are now high.				<p>measures that strengthen the Garden City image.</p> <p>LTCCP:</p> <ul style="list-style-type: none"> - To provide a network of parks, open spaces, waterways and wetlands that meet community and environmental needs. <p>The project is also consistent with:</p> <ul style="list-style-type: none"> - Community Policy: The Council will support communities to plan, organise and carry out initiatives that reflect their needs and aspirations. - Waterways and wetlands natural asset management strategy. <p>Project is in alignment with similar projects and initiatives within the City Environment Group.</p>
263	Transport and Greenspace Unit	\$11,600	Kinsey Terrace Contribution to the cost of gobi blocks as part of the street kerb and channel	Gobi blocks for the street kerb and channel work in Kinsey Terrace.	The work is complete and the blocks installed.	Installation of "gobi blocks" to provide additional car parking in the vicinity of numbers 1-21 Kinsey Terrace.		<p>Primary alignment with Board Objectives:</p> <p>12. Support and advocate for initiatives that enable the ward to have attractive neighbourhoods.</p> <p>13. Support and advocate for measures that strengthen the Garden City image</p>
Discretionary Fund:								
	Heathcote Valley Community Association	\$542	Landscape planting of railway embankment on Martindales Road.	<p>\$542.40 on plants and mulch.</p> <p>The Association purchased plants from Trees for Canterbury with whom a committee member was able to negotiate some very reasonable prices.</p> <p>Over one hundred shrubs and trees to plant on the sides of the embankment were purchased for \$498. Another \$50 was used to purchase mulch to retain moisture and suppress weeds in the flat area that was planted some months ago.</p>	Landscape planting has been undertaken.	<p>The project objective was to continue the tidying up and beautifying of the land on either side of the railway overbridge on the corner of Martindale's, Truscott's and Station Roads. Because it is the main route from one side of the Valley to the other, the residents wanted it to reflect the pride they have in their environment.</p> <p>The residents did a minimal weed clearance first, to leave shelter for some of the smaller plants and to make the whole new planting less visible to plant thieves. Seven people worked for about 2 hours on the day to carry out the planting. The residents are confident that in a year or two, the results of their efforts will prove well worth the time and money spent.</p>	Reporting requirements met. The residents would all like to express their thanks to the Board and also to staff for making this possible.	<p>Primary alignment with Board Objectives:</p> <p>4. Continue to support initiatives that relate to the environment.</p> <p>12. Support and advocate for initiatives that enable the ward to have attractive neighbourhoods.</p> <p>13. Support and advocate for measures that strengthen the Garden City image.</p> <p>The project is also consistent with:</p> <ul style="list-style-type: none"> - Community Policy: The Council will support communities to plan, organise and carry out initiatives that reflect their needs and aspirations.
	Whitewash Head	\$7,147	Landscape plantings for the	Plants have been sourced, planted,	Yes.	Once plantings are well	Managed by Transport and	Primary alignment with

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	Landscape and Walkway Project		<p>Whitewash Head Walkway and Landscape Renewal Project.</p> <p>Over the past two years renewals work has been underway by the Coastal Area Park Ranger Team to repair and replace old, eroding and substandard track formations along the length of the track. Steps, stairs and handrails have been replaced and historic/memorial seats have been enhanced to provide views and protect the general public. Track alignments have been moved away from cliff edges where possible and large areas of weeds have been cleared.</p> <p>Replacement planting is required to both improve screening from neighbouring properties and to restore coastal native habitat. Plantings will also create a "buffer" and help keep visitors away from unsafe cliff edges. Previous plantings have struggled due to very dry, harsh summers so early planting in autumn/winter is essential to get plants well established.</p> <p>The planting will replicate the previous plantings shown in a landscape plan prepared by Erik Ellis Landscape Design and Construction Ltd for the Whitewash Head Walkway Renovation.</p>	<p>composted and watered-in after planting. New plantings have been mulched with both mushroom compost and tree mulch to ensure thorough soil coverage, improve water retention and aid in plant survival.</p> <p>Materials – Mixed native tree, shrub and groundcover plants Cartage Compost Total Materials \$ 2492.50</p> <p>Labour Prune and cut back encroaching trees Remove weedy type vegetation (Boneseed, Tree Lucerne, etc.) Select plants and to site Planting Compost Tree chip mulch Water In Total Labour \$ 3860.00 Total materials and labour \$6352.50 Goods and Services Tax Tax</p> <p>Total All Jobs \$ 7146.50</p>		<p>established: -Improved screening of public walkway from neighbouring residential properties, resulting in increased privacy for neighbours and an improved recreational experience for track users. -Improved safety for track users through planting buffering of cliff edges. -Enhancement of coastal native habitat. -Enhanced visual and recreational amenity along a very popular walking track.</p>	Greenspace Unit.	<p>Board Objectives: 4. Continue to support initiatives that relate to the environment. 12. Support and advocate for initiatives that enable the ward to have attractive neighbourhoods. 13. Support and advocate for measures that strengthen the Garden City image.</p> <p>LTCCP: - To provide a network of parks, open spaces, waterways and wetlands that meet community and environmental needs.</p> <p>Project is in alignment with similar projects and initiatives within the City Environment Group.</p>
	Charlesworth Reserve Supplementary Planting	\$3,000	<p>Further contribution to additional revegetation planting for the continuation of the Charlesworth tidal wetlands and canal restoration project.</p> <p>Total Cost = \$280,000 (Total for planting, pathways and car-parking over five year period)planting</p>	<p>Funding has been dedicated to improving visual screening of the adjoining commercial buildings by supplementing existing plantings on the reserve</p>	<p>The current planting season is still underway. The entire project is ongoing over a period of several years</p>	<p>This will further assist in improving visual screening of the adjoining commercial buildings by supplementing existing plantings on the reserve.</p>	Managed by Transport and Greenspace Unit.	<p>Primary alignment with Board Objectives: 4. Continue to support initiatives that relate to the environment. 12. Support and advocate for initiatives that enable the ward to have attractive neighbourhoods. 13. Support and advocate for measures that strengthen the Garden City image.</p> <p>LTCCP: - To provide a network of parks, open spaces, waterways and wetlands that meet community and environmental needs.</p> <p>The project is also consistent with: - Community Policy: The</p>

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								<p>Council will support communities to plan, organise and carry out initiatives that reflect their needs and aspirations.</p> <p>- Waterways and wetlands natural asset management strategy.</p> <p>Project is in alignment with similar projects and initiatives within the City Environment Group.</p>
	The Friends of Linwood Cemetery Charitable Trust	\$1000	Ongoing administrative costs; Gardening costs; Membership of Historic Cemeteries Conservation Trust of New Zealand.	<p>Within the 07-08 financial year the Trust has spent \$90 on membership of The Historic Cemeteries Conservation Trust of New Zealand.</p> <p>It is the Trust's intention that the balance of the funding grant will be used over the remainder of this year to June 30 2009 for the purposes for which it was granted: administrative costs; gardening costs; and another year's membership fee.</p>	<p>This funding is not for a specific project but has assisted in facilitating the ongoing work of the Friends.</p> <p>The entire funding grant has not yet been spent as the Friends were fortunate to receive donations of equipment and other gardening items during the year.</p>	<p>The Trust is now a member of a national body, The Historic Cemeteries Conservation Trust of New Zealand, and is able to benefit from this organisation's experience in promoting the conservation of historic cemeteries, and in fundraising for this purpose. The Friends are currently consulting on an on-going basis with the Trust.</p> <p>Facilitation of ongoing work by provision of administrative and gardening resources – the Friends of Linwood Cemetery have continued to work on tidying and gardening in the cemetery.</p>	<p>It is intended that the remainder of the 2007-08 funding will be used for the purpose for which it was granted by 30 June 2009. This will enable the Friends to continue with their work, and renew their membership of the Historic Cemeteries Conservation Trust of New Zealand, over the 2008-09 year.</p> <p>The Friends have indicated that further funding grants will not be requested from the Board during the 2008-09 year.</p> <p>Reporting requirements were met for this year. The Friends will provide a further accountability report to the Board for the remainder of the funding.</p> <p>Staff have every confidence that these requirements will be met and the funding will be utilised as specified.</p>	<p>Primary alignment with Board Objective:</p> <p>5. Encourage protection of Hagley/Ferrymead cultural heritage.</p> <p>Support ongoing restoration of Hagley/ Ferrymead cemeteries and support community initiatives.</p> <p>Linwood Cemetery Conservation Plan</p>
	Godley Head Heritage Trust	\$2,000	To assist in installing a concrete pad to show anti-aircraft gun on open days		<p>This project is not yet completed.</p> <p>The Trust advises that work on the concrete pad should be complete within the next two months. There was a delay in starting the work due to the need to remove all asbestos from the site.</p> <p>This work is now complete and the</p>			

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					excavation work for the concrete pad has started. The completion date is dependant on availability of contractors and weather.			
COMMUNITY BOARD SUPPORT								
193	Board Support Team	\$7,500	Quarterly newsletter		This project was not completed. Funding was provided for three newsletters, and only two were completed, one in March and one in June. The delay in producing the newsletters came about due to the "downtime" with the elections. The unspent funds were returned to the Board and were re-allocated.	Community kept up to date with Board activities and what events are happening in their community.		Primary alignment with Board Objectives: 7. Promote Board activities and share information with the community. Primary alignment with Community Outcomes: - A Well-Governed City. Primary alignment with Council Strategies: - Liveable City. - Strong Communities.



18. COMMUNITY BOARD ADVISER'S UPDATE

The Community Board Adviser will update the Board on current issues.

19. MEMBERS' QUESTIONS

20. BOARD MEMBER'S INFORMATION EXCHANGE