



## Christchurch City Council

### SHIRLEY/PAPANUI COMMUNITY BOARD

# COMMUNITY SERVICES AND EVENTS COMMITTEE AGENDA

**TUESDAY 13 MAY 2008**

**4.00 PM**

**IN THE BOARDROOM  
PAPANUI SERVICE CENTRE  
CORNER LANGDONS ROAD AND RESTELL STREET**

**Committee:** Pauline Cotter (Chairperson), Ngaire Button, Megan Evans, Aaron Keown, Matt Morris, Yvonne Palmer and Norm Withers.

**Community Board Adviser**  
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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

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**1. APOLOGIES**

Norm Withers and Aaron Keown.

**2. CONFIRMATION OF REPORT – MEETING OF 8 APRIL 2008**

The report of the Committee's ordinary meeting of 8 April 2008 is **attached**.

**STAFF RECOMMENDATION**

That the report of the Committee's ordinary meeting be confirmed.

**SHIRLEY/PAPANUI COMMUNITY BOARD  
COMMUNITY SERVICES AND EVENTS COMMITTEE**

**8 APRIL 2008**

**A meeting of the Community Services and Events Committee  
was held on Tuesday 8 April 2008 at 4pm  
in the Boardroom, Papanui Service Centre**

**PRESENT:** Pauline Cotter (Chairperson), Ngaire Button, Megan Evans, Aaron Keown,  
Matt Morris, Yvonne Palmer and Norm Withers.

**APOLOGIES:** Nil

The Committee reports that:

**PART B - REPORTS FOR INFORMATION**

**1. GOOD NEIGHBOUR AWARD**

A Good Neighbour Award was presented to Mrs Marjorie Fraser for the good neighbourly support she had shown.

**2. MEMBERS INFORMATION EXCHANGE**

**2.1 SHIRLEY RUGBY FOOTBALL LEAGUE CLUB**

It was **agreed** to ask staff for information on the type of whiteboard that had been requested in the Club's previous funding request.

**2.2 GRAHAM CONDON LEISURE CENTRE PROJECT**

Members agreed, that as a major stakeholder in this project, Northlands Mall management needed to be fully involved. There had reportedly been some disappointment expressed by the management that communication from the Council on this project appeared to have lapsed.

It was **agreed** that if appropriate, the Northlands Mall Manager, Brian Bell, would be invited to a Board meeting to discuss issues that may arise.

**2.3 THEFT OF RSA FLAG**

Yvonne Palmer reported the theft from the Papanui Memorial Reserve of the RSA flag, which had been donated by the late Graham Condon. Members considered that publicity and police involvement was required.

It was **agreed** to ask staff to ensure the Reserve was in a good condition for ANZAC day and establish when the Sorbus tree would be removed.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**3. CONFIRMATION OF MEETING REPORT – COMMITTEE MEETING OF 11 MARCH 2008**

It was **resolved** that the report of the ordinary meeting of the Committee held on Tuesday 11 March 2008 be confirmed subject to the following amendments:

That the following sentence be added to clause 1.3: “The Board was advised that only the Community Constable used the One-Stop-Shop, with that use being on a part-time basis.”

That the second paragraph in clause 2.1 be replaced with: “It was **decided** that the majority supported an event where all Youth Development fund recipients and their families attend a specific event attached to the Community Services and Events meeting, to celebrate and share their success.”

It was **agreed** the event referred to would take place in August prior to the Committee meeting and would start at 4pm and run until 5.30pm approximately.

The meeting concluded at 4.41 pm.

**CONFIRMED THIS 13TH DAY OF MAY 2008**

**PAULINE COTTER  
CHAIRPERSON**

**3. YOUTH DEVELOPMENT SCHEME FUNDING APPLICATION – KATE CLARK**

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8986
<b>Officer responsible:</b>	Unit Manager, Community Support Unit
<b>Author:</b>	Bruce Meder, Community Development Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to present an application for funding under the Youth Development Scheme from Kate Clark from Papanui. Kate is requesting \$500 through the 2007/08 Youth Development Scheme.

**EXECUTIVE SUMMARY**

2. Kate Clark is a 17 year old, living in Papanui, who has been selected as part of the New Zealand Secondary Students Choir to tour South America in July 2008.
3. Kate attends Burnside High School where she has a “high level of achievement in performance music” (Hugh Stevenson, HoD Music). In recognition of this she has been appointed leader of the Bel Canto Choir. This is Burnside High School’s most prestigious choir.
4. Letters of reference from Burnside High School indicate that Kate has a good academic record and is highly motivated in her endeavours. The school’s Head of Department Music recommends Kate and notes that “she will be a fine ambassador for our school and country”.
5. The tour begins with the “Melodia” festival in Rio de Janeiro on 4 July where the 55 strong choir will give concerts and host and attend workshops. From there, the choir travels to Buenos Aires where further workshops and concerts occur. The choir arrives back in NZ on 15 July.
6. The total cost of the tour per individual is approximately \$5,000. Personal expenditure is additional to this. Each participant is being asked to contribute \$3000 towards this cost. Kate has been busy making and selling muffins to school staff earning approximately \$30 a week. She also has a part-time job which earns her \$60 per week. She has currently saved approximately \$1,700.

**FINANCIAL IMPLICATIONS**

7. Kate is requesting \$500 from the Youth Development Scheme.
8. \$700 remains in the Youth Development Scheme plus \$31,146 in the Discretionary budget and a further \$11,402 in Strengthening Communities Action Plan (SCAP) funds.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

9. Yes.

**LEGAL CONSIDERATIONS**

10. There are no legal considerations.

**Have you considered the legal implications of the issue under consideration?**

11. Yes.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

12. Aligns with LTCCP and Activity Management Plans.

**3. Cont'd**

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

13. Yes.

**ALIGNMENT WITH STRATEGIES**

14. This application aligns with the Youth Strategy and Community Board objectives, specifically that "The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community".

**Do the recommendations align with the Council's strategies?**

15. Yes.

**CONSULTATION FULFILMENT**

16. None required.

**STAFF RECOMMENDATION**

It is recommended that the Community Services and Events Committee allocate \$500 to Kate Clark from the 2007/08 Youth Development Scheme to assist with her participation in the New Zealand Secondary Students Choir Tour of South America in July 2008.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

#### 4. PAPANUI YOUTH DEVELOPMENT TRUST – REQUEST FOR FUNDING

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8986
<b>Officer responsible:</b>	Unit Manager, Community Support Unit
<b>Author:</b>	Bruce Meder, Community Development Adviser

##### PURPOSE OF REPORT

1. The purpose of this report is to present an application for funding from the Papanui Youth Development Trust to the Board's 2007/08 Discretionary Fund.
2. The Trust is seeking \$5,000 to cover the two month "gap" in funding this year for salary purposes.

##### EXECUTIVE SUMMARY

3. Papanui Youth Development Trust manages and operates Te Koru Pou Iho (the Papanui Youth Centre). They employ a Manager to oversee this facility as well as to undertake other work of the Trust.
4. As Board members will know, the funding schemes administered by Christchurch City Council have undergone significant change beginning in the 2008/09 financial year. One implication of this change is that monies allocated to groups for the 2008/09 year will not become available until September 2008. Previously monies were available for distribution in July. Consequently, for those groups that have had the support of the Board through the (old) Project Funding round there will be a two month 'gap' in income. This situation is a one-off situation as a transition from the old mechanism to the new occurs.
5. Papanui Youth Development Trust is one of the groups that has been supported over a number of years by the Board. The Trust received \$25,000 from the Board's Project Funding in the 2007/08 financial year towards the salary costs of the Manager.
6. The Trust Manager is a highly skilled Youth Worker with much experience. The Manager has responsibility for the oversight of staff (including direction, support, mentoring and training), administration, funding, compliance for Te Koru Pou Iho as well as the holiday programmes and Rock Solid programme that the Trust runs. He is also responsible for establishing and maintaining relationships with key stakeholders in the community contributing to collaborative approaches to youth work in the Papanui area.
7. The Trust estimates that approximately 90% of their "clientele" come from the Shirley/Papanui ward area, with the remainder coming from Fendalton/Waimairi. The exact number of young people benefiting from the work of the Trust is difficult to assess, however it is numbered in the thousands.
8. The Trust has four full-time paid staff, one part-time paid staff member and forty or more volunteers (including Trustees) who contribute around forty hours voluntary effort per week.

##### FINANCIAL IMPLICATIONS

9. The latest Audited Accounts (to 31 March 2007) of the Trust show an annual budget of approximately \$135,000 with a deficit of approximately \$22,000. An update to 31 January 2008 shows a surplus of approximately \$3,600. As at 31 March 2007 they had equity of \$24,400 (with \$10,300 of this being fixed assets).
10. Two months salary costs \$8,600 and the Trust is seeking \$5,000 to help cover this period.
11. The Trust regularly applies to a number of other funding bodies including: Lottery, Community Trust, gaming trusts and private trusts.
12. There is \$31,146 available in the Board's Discretionary Budget and a further \$11,402 in Strengthening Communities Action Plan (SCAP) funds.



**4. Cont'd**

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

13. Yes.

**LEGAL CONSIDERATIONS**

14. There are no legal considerations.

**Have you considered the legal implications of the issue under consideration?**

15. Yes.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

16. Aligns with LTCCP and Activity Management Plans.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

17. Yes.

**ALIGNMENT WITH STRATEGIES**

18. This application aligns with the Strengthening Communities Strategy, specifically:
- "Helping build and sustain a sense of local community"
  - "Ensuring that communities have access to community facilities that meet their needs" and
  - "Increasing participation in community recreation and sport programmes and events".
19. It also aligns with the Community Board objective of "acknowledg(ing) diversity and facilitat(ing) a vibrant, inclusive and strong community" and that of "encourag(ing) participation of all people by promoting and supporting community based recreation programmes".

**Do the recommendations align with the Council's strategies?**

20. Yes.

**CONSULTATION FULFILMENT**

21. None required.

**STAFF RECOMMENDATION**

It is recommended that:

The Community Services and Events Committee agree to allocate \$5,000, from the 2007/08 discretionary fund, to Papanui Youth Development Trust as a contribution to the salary costs of the Manager for the July-September 2008 period

**CHAIRPERSON'S RECOMMENDATION**

For discussion – due to process.

## 5. ST ALBANS PLAY CENTRE – APPLICATION FOR FUNDING

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8986
<b>Officer responsible:</b>	Unit Manager, Community Support Unit
<b>Author:</b>	Bruce Meder, Community Development Adviser

### PURPOSE OF REPORT

1. The purpose of this report is to present an application for emergency one off funding from St Albans Play Centre who are requesting \$1,950.

### EXECUTIVE SUMMARY

2. St Albans Play Centre has been operating for over 30 years and is registered as an early childhood centre. The Centre estimates that 95% of its "clientele" come from the Shirley/Papanui area with the remainder coming from Fendalton/Waimairi.
3. The Play Centre operates on a parent cooperative basis where families (parents and children) grow and learn together. Parents are welcome to stay on at a session with their children and many do so. A high proportion of the adults are participating in the Play Centre Diploma. The Play Centre supports this and during Term one and two of 2008 are running a fortnightly course of workshops at the Centre.
4. The high interaction between the Play Centre, children, parents and families is reflected in there being in excess of 90 volunteer hours per week gifted to the Play Centre by around 30 volunteers. The Play Centre also employs one part-time staff member.
5. St Albans Play Centre usually has a professional early childhood trained supervisor working on each session. Unfortunately the Centre has been unable to recruit such a person as yet. Consequently they have only one and a half supervised days per week. The Play Centre is continuing trying to recruit a supervisor.
6. This situation has put the Centre into an awkward financial position. When a session is supervised they are able to claim Ministry of Education bulk funding which carries a large proportion of wages and operating costs. Currently they are unable to claim three and a half days per week funding.
7. The Centre has been able to arrange an interim measure for Term two enabling them to increase their supervision during that term.
8. However, this situation means that there will be a deficit in their funds at the end of Term two when they would normally be drawing on the funding generated in Term one.
9. The estimated expenditure by the Centre during Term two is approximately \$4,000 (not including salaries) a figure that would put them in deficit by approximately \$1,950. The Centre's annual budget is approximately \$74,000 which last year saw them with a surplus of \$600. This year they are currently approximately \$6,500 in deficit with a current balance of \$4,300.
10. The Centre has identified a number of cost saving measures including:
  - cutting off the phone
  - stopping the alarm monitoring
  - finding an alternative lawn mowing option
  - even closing one or two days per week.

Naturally, the Centre would prefer not to have to implement these possibilities.

### FINANCIAL IMPLICATIONS

11. This situation is a one-off emergency one and is not expected to lead to a reliance on Board funding.

**5. Cont'd**

12. The Community Board has \$31,146 available in its Discretionary budget and a further \$11,402 in Strengthening Communities Action Plan (SCAP) funds..

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

13. Yes.

**LEGAL CONSIDERATIONS**

14. There are no legal implications.

**Have you considered the legal implications of the issue under consideration?**

15. Yes.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

16. Aligns with LTCCP and Activity Management Plans.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

17. Yes.

**ALIGNMENT WITH STRATEGIES**

18. This application helps to meet the following objectives of the Strengthening Communities Strategy:

- Helping build and sustain a sense of local community
- Improving basic life skills so that all residents can participate fully in society.

19. This application also helps to meet the following Community Board objectives:

- The Board advocates for and supports local lifelong learning opportunities.
- The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.

**Do the recommendations align with the Council's strategies?**

20. Yes.

**CONSULTATION FULFILMENT**

21. None required.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Services and Events Committee allocate \$1,950 to the St Albans Play Centre as a one-off emergency grant to assist with a short-term funding shortfall.

**CHAIRPERSON'S RECOMMENDATION**

For discussion – staffing recruitment to be clarified.

**6. SHIRLEY COMMUNITY TRUST – REQUEST FOR FUNDING**

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8986
<b>Officer responsible:</b>	Unit Manager, Community Support Unit
<b>Author:</b>	Bruce Meder, Community Development Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to present a request for funding from Shirley Community Trust towards the costs of furnishings for the MacFarlane Park Neighbourhood Centre from the Board's 2007/08 discretionary fund. The Trust is requesting \$4,488.

**EXECUTIVE SUMMARY**

2. Shirley Community Trust has been actively involved in the Shirley community for nine years and is one of the key organisations in that area. They undertake a range of activities and programmes, including: fortnightly community meals, after School programme, numeracy and literacy, a bread delivery, various community activity and support groups and the ever-popular Friday morning Community Café. They also write, print and deliver the 'Sunshine In Shirley' newsletter on a quarterly basis. They are the umbrella group through which the SHINE community events in MacFarlane Park also run.
3. The MacFarlane Park Neighbourhood Centre managed by the Trust is a key facility in the area and the location for many of the community activities that the Trust runs. The tables and chairs in this facility are now in need of replacement having passed their "use-by" date. To offer additional protection from wind and rain the Trust wishes to purchase a roll-down PVC blind for the deck area. This will enable children to play outside and increase the area available to the Café during inclement weather.
4. During a week the Trust comes in contact with an average of 350 people, with most of these coming from the Shirley area. It has a pool of 344 volunteers who collectively contribute over 7,300 hours per year.
5. The Trust has obtained two quotes (from Framecraft and Bunnings) for these materials. The total cost for the 20 fold-up wooden chairs, four fold-up wooden tables and the roll-down PVC blind is \$4,488.00. The Trust is seeking the full costs of this purchase.
6. Although the Trust are not applying elsewhere for this project, they do regularly apply to other funders to assist with their work including Community Trust, Lottery, gaming trusts and other private trusts. They presently have applications pending with Lottery, Community Organisation Grants Scheme (COGS) and Pub Charity.
7. The latest Annual Audited Accounts of the Trust (to 30 June 2009) show an annual budget of approximately \$170,000, with a surplus of \$5,000. At that date they had total equity of \$64,600 with \$18,800 of this represented by fixed assets.

**FINANCIAL IMPLICATIONS**

8. The Shirley/Papanui Community Board has \$31,146 available in its Discretionary Funds and a further \$11,402 in Strengthening Communities Action Plan (SCAP) funds.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

9. Yes.

**LEGAL CONSIDERATIONS**

10. There are no legal implications.

**Have you considered the legal implications of the issue under consideration?**

11. Yes.

**6. Cont'd**

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

12. Aligns with LTCCP and Activity Management Plans.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

13. Yes.

**ALIGNMENT WITH STRATEGIES**

14. This application aligns with the following goals of the Strengthening Communities Strategy:

- Helping build and sustain a sense of local community
- Ensuring that communities have access to community facilities that meet their needs

15. It also contributes to the Community Board objective of: "acknowledg(ing) diversity and facilitat(ing) a vibrant, inclusive and strong community".

**Do the recommendations align with the Council's strategies?**

16. Yes.

**CONSULTATION FULFILMENT**

17. None required.

**STAFF RECOMMENDATION**

It is recommended that the Community Services and Events Committee allocate \$4,488.00 from its 2007/08 Discretionary Funds to Shirley Community Trust towards the purchase of furnishings for the MacFarlane Park Neighbourhood Centre.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

**7. BELFAST COMMUNITY NETWORK INC – APPLICATION FOR FUNDING**

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8986
<b>Officer responsible:</b>	Unit Manager, Community Support Unit
<b>Author:</b>	Bruce Meder, Community Development Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to present an application for funding from the Belfast Community Network Inc. The Network is seeking \$4,000 to cover the two month “gap” in funding this year.

**EXECUTIVE SUMMARY**

2. The Belfast Community Network Inc arose out of a desire by community organisations in Belfast to work better together and respond to the needs identified in the Belfast Needs Analysis 1996. That research (commissioned by the Board) noted that lack of co-ordination was one of the biggest issues facing community groups in the area. Initially this response was channelled through network meetings. However, it was eventually decided that a dedicated organisation was needed to respond to the rapidly growing needs of the area and so, the Belfast Community Network Inc was established in 2001 and immediately employed a Community Co-ordinator. The Network has been highly successful in co-ordinating services in the area plus establishing and managing others.
3. As Board members will know, the funding schemes administered by Christchurch City Council have undergone significant change beginning in the 2008/09 financial year. One implication of this change is that monies allocated to groups for the 2008/09 year will not become available until September 2008. Previously monies were available for distribution in July. Consequently, for those groups that have had the support of the Board through the (old) Project Funding round there will be a two month ‘gap’ in income. This situation is a one-off situation as a transition from the old mechanism to the new occurs.
4. The Board has consistently recognised the vital part that the Network plays and the pivotal role of its Manager in providing for the well-being of the Belfast community. The 2007/08 Project Funding of the Board allocated \$15,000 to this project.
5. The latest annual audited accounts of the Network (to 31 March 2007) show an annual turnover of almost \$170,000 with a deficit of approximately \$10,000. They had net assets of approximately \$7,700 although they had almost \$12,300 in fixed assets. A statement to February 2008 shows an improvement in this situation with equity of approximately \$41,000 with \$19,000 of this being in fixed assets.
6. This improvement has been achieved through increased funding applications. The Network applies to numerous funding agencies being successful with 19 such applications in the 2007 financial year.

**FINANCIAL IMPLICATIONS**

7. The Shirley/Papanui Community Board has \$31,146 available in its Discretionary Funds and a further \$11,402 in Strengthening Communities Action Plan (SCAP) funds.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

8. Yes.

**LEGAL CONSIDERATIONS**

9. There are no legal implications.

**Have you considered the legal implications of the issue under consideration?**

10. Yes.

**7. Cont'd**

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with LTCCP and Activity Management Plans.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

12. Yes.

**ALIGNMENT WITH STRATEGIES**

13. This application helps to meet the following goals of the Strengthening Communities Strategy:

- Helping build and sustain a sense of local community
- Increasing participation in community recreation and sport programmes and events.

14. It also helps fulfil the following Community Board objective:

- The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.

**Do the recommendations align with the Council's strategies?**

15. Yes.

**CONSULTATION FULFILMENT**

16. None required.

**STAFF RECOMMENDATION**

It is recommended that the Community Services and Events Committee:

- (i) Allocate \$2,500 to the Belfast Community Network Inc to assist with the two month gap in funding this year.
- (ii) Note that this figure (\$2,500) is one sixth of their previous Project Funding allocation of \$15,000.

**CHAIRPERSON'S RECOMMENDATION**

For discussion – with the possibility of increasing the requested amount.

**8. NEIGHBOURHOOD TRUST – REQUEST FOR FUNDING**

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8986
<b>Officer responsible:</b>	Unit Manager, Community Support Unit
<b>Author:</b>	Bruce Meder, Community Development Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to present a request for funding from the Neighbourhood Trust. The Trust is seeking \$9,900 to help cover the two month “gap” in funding and to assist with overhead costs of new programmes.

**EXECUTIVE SUMMARY**

2. The Neighbourhood Trust is the major provider of social and community services operating in the Mairehau/Northern St Albans area of the city. It has been operating since 1999.
3. As Board members will know, the funding schemes administered by Christchurch City Council have undergone significant change beginning in the 2008/09 financial year. One implication of this change is that monies allocated to groups for the 2008/09 year will not become available until September 2008. Previously monies were available for distribution in July. Consequently, for those groups that have had the support of the Board through the (old) Project Funding round there will be a two month “gap” in income. This situation is a one-off situation as a transition from the old mechanism to the new occurs.
4. Neighbourhood Trust carried out a Needs Analysis in their area and also noted the findings of the Mairehau Research commissioned by the Board in 2006. As a result of the findings from these pieces of research the Trust has added new services to their extensive service base.
5. The Trust has run a pilot four week Ante-Natal course targeting women who would not otherwise access such a course due to oversubscription of other services and/or other accessing issues. Neighbourhood Trust worked with Waipuna Trust, Early Start, Pregnancy Help and Midwives to provide this service. This course proved to be successful and hence the Trust wishes to run the course at least twice yearly. A number of other parenting courses have been initiated by the Trust in the Mairehau area.
6. A major finding of the Mairehau research was an indication that people in the area were unaware of services available within the area. In response to this Neighbourhood Trust has produced a community newspaper “The Mairehau”. This began in February 2008 being delivered to 2000 households and is planned to be a monthly publication.
7. The Trust estimates that 95% of its “clientele” come from within the Shirley/Papanui ward area with the remainder coming from all over the rest of the (urban) city.
8. The salary costs of the Trust over the two month “gap” period are \$14,300. The Trust is asking a contribution of \$4,500 towards this. The remainder of the request is made up of contributions towards: parenting courses (\$1,500), community newspaper (\$1,400), administration (\$1,500) and their Golden Programme (targeted at the elderly) (\$1,000).
9. The latest accounts of the Trust (for year ended 31 December 2007) show a turnover of approximately \$101,500 with a deficit of \$8,700. Their Balance sheet shows Net Assets of almost \$14,000 with approximately \$10,300 of this represented by fixed assets.
10. The Trust applies to several other funding bodies including Lotteries, Community Trust, Community Organisation Grants Scheme (COGS), pub charities and private trusts. It presently has applications pending with COGS and Lotteries.
11. Copies of the Job Descriptions are available for perusal by Board members via the Community Development Adviser.



**8. Cont'd**

**FINANCIAL IMPLICATIONS**

12. Neighbourhood Trust has received \$15,000 from the Board's Project Funding in the 2007/08 year. The Trust has also received funding via the Community Development Scheme of \$2,960.
13. There is \$31,146 available in the Board's Discretionary Budget and a further \$11,402 in Strengthening Communities Action Plan (SCAP) funds.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

14. Yes.

**LEGAL CONSIDERATIONS**

15. There are no legal implications.

**Have you considered the legal implications of the issue under consideration?**

16. Yes.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

17. Aligns with LTCCP and Activity Management Plans.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

18. Yes.

**ALIGNMENT WITH STRATEGIES**

19. This application aligns with the following goals of the Strengthening Communities Strategy:
  - Helping build and sustain a sense of local community
  - Improving basic life skills so that all residents can participate fully in society.
20. It contributes to the following Community Board objectives:
  - The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community
  - The Board advocates for health services and benefits to be available to all members of the community
  - The Board advocates for and supports local lifelong learning opportunities.

**Do the recommendations align with the Council's strategies?**

21. Yes.

**CONSULTATION FULFILMENT**

22. None required.

**8. Cont'd**

**STAFF RECOMMENDATION**

It is recommended that the Community Services and Events Committee:

- (i) allocate a grant of \$6,900 to Neighbourhood Trust to help cover a two month gap in funding and as a contribution to new programmes, with the source to be either Discretionary or SCAP funds.
- (ii) Note that this recommendation is based on one sixth of their present Project Funding allocation of \$15,000 plus the full amount of the other requests except for the Golden Programme (as this is not a new programme).

**CHAIRPERSON'S RECOMMENDATION**

For discussion – with the possibility of increasing the requested amount.

**9. SHIRLEY ONE-STOP-SHOP - UPDATE**

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8986
<b>Officer responsible:</b>	Unit Manager, Community Support Unit
<b>Author:</b>	Bruce Meder, Community Development Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to provide the Board with an update on the Acheson Avenue One-Stop-Shop (25 Acheson Avenue) and to suggest that a decision on the lease of these premises be held in abeyance until the outcome of the Youth Worker funding application and subsequent employment of Youth Workers is known.

**EXECUTIVE SUMMARY**

2. The Acheson Avenue One-Stop-Shop was opened in February 2005 with the Board contributing \$6,000 from its 2004/05 budget. Further allocations of \$6,000 in each of the 2005/06, 2006/07 and 2007/08 have been made from the Board via Project Funds.
3. In the three years that the One-Stop-Shop has been open it has been utilised by Truancy Services, New Zealand Police, Housing New Zealand and the Shirley Community Trust Community Worker.
4. Truancy Services were the major user of the facility basing their office there. However, in 2007 Truancy Services underwent a reorganisation which saw them vacate their offices.
5. Also late in 2007 Shirley Community Trust decided not to reappoint the Community Worker and hence his utilisation of the facility also ceased.
6. Housing New Zealand has been an intermittent user of the facility. They have had members of their staff based at the facility one morning per week on an occasional basis. They presently have no representation on site.
7. The New Zealand Police Community Constable for the Shirley area has used the facility as an office. However, the nature of his job has meant that he has been unable to commit to definite periods of occupation.
8. The present lease on the building expires in 30 September 2008. The landlord would like a decision as to whether the lease is to be taken up for a further two years or not by late June 2008.
9. There are no indications that usage of the facility will increase on the part of any government agency.
10. At present there is an application for funding being made for the purpose of employing Youth Workers in the area. Should this application be successful, there is a possibility that the facility could be useful as offices for the Youth Workers. However, the outcome of this application and employment will not be known until late May – early June.

**FINANCIAL IMPLICATIONS**

11. The cost of the lease on 25 Acheson Avenue is \$11,122 + GST. New Zealand Police contribute \$6,000 + GST to this cost.
12. The Board's annual contribution of \$6,000 goes towards the rental cost plus a maintenance fund.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

13. Yes.

**9. Cont'd**

**LEGAL CONSIDERATIONS**

14. The Board will need to make a decision by late June as to whether it wishes to:
- a) continue with the lease for a further two years; or
  - b) let the lease lapse and vacate the premises.

**Have you considered the legal implications of the issue under consideration?**

15. Yes.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

16. Aligns with LTCCP.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

17. Yes.

**ALIGNMENT WITH STRATEGIES**

18. This aligns with the following Strengthening Communities Strategies:
- Promoting collaboration (number two).
  - Helping build and sustain a sense of local community (number four).
  - Enhancing the safety of communities and neighbourhoods (number seven).

**Do the recommendations align with the Council's strategies?**

19. Yes.

**CONSULTATION FULFILMENT**

20. A brief conversation with the Acting District Commander, New Zealand Police and with the Community Constable (Shirley) suggests that if the Board were to allow the lease to lapse then New Zealand Police would not take over the lease.

**STAFF RECOMMENDATION**

It is recommended that the Community Services and Events Committee await the outcome of the Youth Worker funding application and subsequent employment of Youth Workers before taking action on the lease of the Acheson Avenue One-Stop-Shop. When this is known, the Committee will be presented with the option of either entering into a further two year lease to enable the facility to be used as offices for the Youth Workers, or allowing the lease to lapse and vacate the premises.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

**13. 5. 2008**

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**10. COMMITTEE MEMBERS INFORMATION EXCHANGE**

**11. 2007/08 BOARD FUNDING UPDATE**

Attached.

**12. RESOLUTION TO EXCLUDE THE PUBLIC**

Attached.

## Shirley/Papanui Community Board

## Community Board Discretionary/SCAP Fund Allocations 2007/2008

Description	Board Approval Date	Discretionary	SCAP	
		WBS.701/306/6/1 CE.61740	WBS.701/306/6/2 CE.61740	
<b>Opening Balance</b>		50,000.00	26,226.00	
Grant Ballinger (World Summer Special Olympics Games)	5-Sep	1,000.00		youth development fund
Canterbury Neighbourhood Support for Junior Neighbourhood Support	3-Oct	5,000.00		
Darnell Shadrock (Basketball Pacific Great Murray River Jamboree)	3-Oct	500.00		youth development fund
Brooklands Community Centre	9-Oct	200.00		
Maureen Donovan (Clipper Place, Christmas St. BBQ)	9-Oct	100.00		
Lindsay/ Debbie Johnston	9-Oct	135.00		
Mrs A Longworth	9-Oct	590.00		
Roy Ouwerkerk	9-Oct	450.00		
Papanui Youth Development Trust	9-Oct	600.00		
Drew Garden	9-Oct	50.00		
180 Degrees Trust - 30 day pilot programme	19-Dec	7,000.00		
Casebrook Intermediate	19-Sep	2,500.00		
Crossroads Youth With A Future Trust	12-Feb		3,900.00	
Belfast District Museum Trust	12-Feb	2,500.00		
Youth Development Fund	12-Feb	2,000.00		
Papanui Memorial Reserve	18-Feb	4,923.79		
Papanui Memorial Reserve	18-Feb		4,923.79	
Shirley Charette Project	21-Feb		6,000.00	
Sport & Recreation Fund	15-Feb	-5,323.66		
Neighbourhood Week (top up)	9-Oct	2,125.00		
Shirley Rugby League Club	11-Mar	800.00		
Returned Fund - 180 Degrees Trust	21-Apr	-6,296.00		
<b>Discretionary/SCAP Fund Balance (unallocated)</b>		<b>31,145.87</b>	<b>11,402.21</b>	

## Youth Development Fund Allocations 2007/2008

Description	Board Approval Date	WBS.491/630/6/80/2 CE.61740	
<b>Opening Balance</b>		13,500.00	original plan was \$10,000 then add another top-up \$2,000
Ben Wooding (World Junior Rowing Beijing)	18-Jul	700.00	
Renee Lasorsa (Mainland Football Academy)	18-Jul	740.00	
Rock Solid Camp (Norris, Lange, Pahi, Murray etc)	5-Sep	1,000.00	
Christopher Grueber (International Scout Jamboree in Chch)	19-Sep	400.00	
Papanui High School (Schools Touch Nationals in Palmerston North)	19-Sep	1,000.00	
Daryl Linton (Youth Junior Juvenile National Championships)	3-Oct	250.00	
Rachael Hughes (Outward Bound Course)	19-Dec	500.00	
Darnell James Shadrock	3-Oct	500.00	
Grant Ballinger (World Summer Special Olympics Games)	5-Sep	1,000.00	
Tim and Yulia Mallayanov (Tattersall's Dancesport Championship)	30-Nov	500.00	
Chloe Louise Jones (National Soccer Tournament)	30-Nov	200.00	
Carty Netball Summer Development Camp - Api-Cara Martin Jones	30-Nov	270.00	
Carty Netball Summer Development Camp - Janya Naomi Tongia	30-Nov	270.00	
Carty Netball Summer Development Camp - Elle Hough	30-Nov	270.00	
Aaron Jessett (World Junior Karate Championship in Turkey)	5-Sep	500.00	
Brandon Poutu (Belfast U15 Rugby Team in Gold Coast)	5-Sep	500.00	
Miles Gruschow (Burnside Under 15 Premier Football in Australia)	5-Sep	250.00	
Schlyer Gaynor-May Henderson (National Jump Jam Challenge)	5-Sep	300.00	
Michelle Gardner-Price (National Jump Jam Challenge)	5-Sep	300.00	
Maia Vink (Austalian National Youth Championships)	20-Jun	500.00	
James Anson-Holland (U18 National Championship in NZ Junior Tall Black)	20-Jun	500.00	
Callum Stent (NZ U16 water polo team - Los Angeles and Serbia)	30-Nov	1,200.00	
Natasha Kara	18-Feb	150.00	
Spencer Park Surf Life Saving Club	18-Feb	400.00	
Canterbury U21 Mixed Touch Team	18-Feb	200.00	
Mathew John Davison - NZ Open Swimming Championship in Auckland	19-Mar	400.00	
<b>Youth Development Fund Balance (unallocated)</b>		<b>700.00</b>	

TUESDAY 13 MAY 2008

## SHIRLEY/PAPANUI COMMUNITY BOARD

## RESOLUTION TO EXCLUDE THE PUBLIC

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely item 13.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
PART C 13. NOMINATIONS FOR COMMUNITY SERVICE AWARDS	) GOOD REASON TO ) WITHHOLD EXISTS ) UNDER SECTION 7	SECTION 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

**Item 13 Protection of Privacy of Natural Persons (Section 7(2)(a))**

**Chairperson's Recommendation:** That the foregoing motion be adopted.

**Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”