



Christchurch City Council

LYTTELTON-MT HERBERT COMMUNITY BOARD AGENDA

TUESDAY 17 JUNE 2008

AT 9:30 AM

**MEETING ROOM
LYTTELTON RECREATION CENTRE
25 WINCHESTER STREET, LYTTELTON**

Community Board: Paula Smith (Chairperson), Jeremy Agar (Deputy Chairperson), Ann Jolliffe, Claudia Reid, Dawn Kottier and Douglas Couch

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PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORTS**

2.1 LYTTTELTON-MT HERBERT COMMUNITY BOARD MEETING – 20 MAY 2008

The report of the Board's ordinary meeting of 20 May 2008 is **attached**.

STAFF RECOMMENDATION

That the report of the Board's ordinary meeting held on 20 May 2008 be confirmed.

**2.2 JOINT EXTRAORDINARY MEETING OF AKAROA-WAIREWA AND LYTTTELTON
MT.HERBERT COMMUNITY BOARDS – 28 APRIL 2008**

The report of the Banks Peninsula Boards' joint extraordinary meeting of 28 April 2008 is **attached**.

STAFF RECOMMENDATION

That the report of the joint extraordinary meeting held on 28 April 2008 be confirmed.

10. 7. 2008

**LYTTELTON-MT HERBERT COMMUNITY BOARD
20 MAY 2008**

**A meeting of the Lyttelton-Mt Herbert Community Board
was held on Tuesday 20 May 2008 at 9.30am**

PRESENT: Paula Smith (Chairperson), Doug Couch, Ann Jolliffe, Dawn Kottier and Claudia Reid.

APOLOGIES: Apologies for absence were received and accepted from Jeremy Agar.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. BOARD REPRESENTATION ON COUNCIL WORKING PARTY AND SUBCOMMITTEE

General Manager responsible:	General Manager Regulation and Democracy Services , DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to recommend to the Council that it make appointments of Lyttelton-Mt Herbert Community Board members on a Council Working Party and Subcommittee.

EXECUTIVE SUMMARY

2. The Lyttelton-Mt Herbert Community Board at its December 2007 meeting, made appointments to various local community organisations and committees for the 2004/07 triennial term
3. Since the December meeting of the Board it has been identified that there are a number of other organisations, committees or working parties that have previously had a Board representative(s). The bodies involved are both internal and external and have not had Board appointments made to them for this triennial term. This report concerns a Council Working Party and a Subcommittee, for which there has been no Community Board member appointed.

LYTTELTON MARINA WORKING PARTY

4. The Lyttelton Marina Subcommittee was established by the Council at its meeting on 10 May 2007, to “take appropriate steps to progress the matter of a marina and related projects at Lyttelton”. At that time the Council appointed Councillors Corbett, Parker and Sherriff and Community Board member Claudia Reid to the Working Party.
5. At its meeting on 13 December 2007 the Council appointed Councillors Corbett, Reid and Sherriff to the Lyttelton Marina Subcommittee for the current triennial term. The Council did not appoint a member of the Lyttelton-Mt Herbert Community Board to the Subcommittee.
6. The Community Board does not have the delegated authority to appoint a member to this Subcommittee, however the Board could recommend to the Council that it do so.

1. Cont'd

LYTTELTON HARBOUR BASIN WASTEWATER JOINT WORKING PARTY

7. The Lyttelton Harbour Basin Wastewater Joint Working Party was established in 2004 as a condition of the Environment Canterbury coastal permit consent for the Council to discharge treated wastewater from the Diamond Harbour sewage treatment plant. (See conditions 19 – 26 on **attached** copy of the consent)
8. The Terms of Reference (**attached**) for the Joint Working Party stipulate the membership, including three representatives of the former Banks Peninsula District Council. Those representatives are now appointed by the Council. There is no delegation to the Lyttelton-Mt Herbert Community Board to appoint any representatives, and there is no Board member(s) included in the membership listed in the Terms of Reference.
9. At its meeting on 18 May 2006 (following the merger with Banks Peninsula District Council) the Council appointed Councillor Bob Parker and Lyttelton-Mt Herbert Community Board members Claudia Reid and Stuart Bould to the Working Party.
10. At its meeting on 13 December 2007, the Council appointed Councillors Reid and Williams to the Working Party for the current triennial term. The Council did not appoint a Community Board member to the Working Party.
11. The Community Board does not have the delegated authority to appoint a member to this Working Party, however the Board could recommend to the Council that it do so.

FINANCIAL IMPLICATIONS

12. Where Board members are appointed to any committees or working parties, their attendance at meetings will be covered by their elected member's salary. Thus there are no financial implications apart from mileage allowances for attending such meetings.

Do the Recommendations of this Report Align with 2006/16 LTCCP budgets?

13. Not applicable

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

14. There are no direct legal issues involved.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006/16 LTCCP?

15. Not applicable

ALIGNMENT WITH STRATEGIES/POLICIES/BOARD OBJECTIVES

16. Contributes to the Council's 2006/16 Strategic Directions (Strong Communities) and Community Outcomes (Governance and Community).

Strengthening Communities Strategy 2007 – yes, alignment with the engagement components of this strategy.

Board's Objectives 2006/09 – yes, appointments made contribute to meeting various objectives for the period.

1. Cont'd**Do the recommendations align with the Council's strategies/policies?**

17. Yes, as per paragraph 16, above

CONSULTATION FULFILMENT

18. Not applicable

STAFF RECOMMENDATION

It is recommended that the Council:

- (a) Appoint a member of the Lyttelton-Mt Herbert Community Board to the Lyttelton Marina Subcommittee.
- (b) Appoint a member of the Lyttelton-Mt Herbert Community Board to the Lyttelton Harbour Basin Wastewater Joint Working Party.

BOARD RECOMMENDATION

That the Council:

- (a) Appoint Jeremy Agar of the Lyttelton-Mt Herbert Community Board to the Lyttelton Marina Subcommittee.
- (b) Appoint Paula Smith of the Lyttelton-Mt Herbert Community Board to the Lyttelton Harbour Basin Wastewater Joint Working Party.

PART B - REPORTS FOR INFORMATION**2. DEPUTATIONS BY APPOINTMENT****2.1 Margaret Jefferies**

Ms Jefferies withdrew her request to address the Board.

2.2 Bill Trolove & Steve Robinson – Kayak Business Proposal

Mr Trolove and Mr Robinson addressed the Board regarding a proposal to manufacture and hire kayaks from a site somewhere in Lyttelton Harbour. Mr Trolove tabled some information for the Board outlining the basics of what was proposed. He said at this stage they wished to explore whether there was any suitable Council owned land and/or buildings which would be suitable for what was proposed and seek feedback from the Board on the proposal. They would then approach the Board at a later date with a formal proposition.

Mr Trolove said that what was needed was basically a shed or facilities for storage and wash-down of the kayaks and also a grassed area to lay out the kayaks. Cass Bay was seen by them as a possibility and it was questioned what use was currently given to the Steadfast Reserve and buildings.

2. Cont'd

Mr Trolove explained that there are four facets to the kayak operation:

- Hire kayaks from a beach.
- Guided groups from the English Language Schools.
- Building of kayaks.
- Outdoor activities for Christchurch school children

He said they particularly wanted to develop facilities for school children and were proposing at some point to establish a trust to provide outdoor activities for school children.

Members noted that consideration would need to be given to other groups in the area that currently provided some type of outdoor experience for school children and the public. There was also the public perception of "private use of public space" to be considered. The Board was generally supportive of encouraging the establishment of outdoor activities in the Lyttelton Harbour Basin.

The Board **decided** to ask staff to provide information on this proposal, including whether Council had any property that would be suitable from which to base such an operation.

2.3 Elizabeth Graham – Pine Tree, Norman Kirk Reserve

Miss Graham tabled a letter which she then read to the meeting, regarding her opposition to the removal of a pine tree from Norman Kirk Reserve in Diamond Harbour. Miss Graham claimed that she had an interest in one of the properties adjacent to the tree in question, and she did not wish for it to be cut down

The Board **decided** to receive the letter from Miss Graham and to consider her points when deliberating on a report later in the meeting regarding the removal of said pine tree.

3. CORRESPONDENCE

3.1 Ross & Margaret Ward - Pine Tree, Norman Kirk Reserve

A series of emails from Ross and Margaret Ward regarding the pine tree at Norman Kirk Reserve were tabled for members information. The Wards own a property adjacent to the pine tree and wished to reaffirm their request for the tree to be removed.

The Board **decided** to receive the correspondence from Ross and Margaret Ward and to consider their points when deliberating on a report later in the meeting regarding the removal of said pine tree.

4. BRIEFINGS

4.1 Local Roading Projects Update

David McNaughton, Asset Engineer updated the Board on repairs to the water supply suction tank at Scruttons Road and roading issues including:

- Days Road footpath resurfacing
- Ripon Street resealing
- Sumner Road gabion retaining wall
- Sumner Road red rock wall repairs and repointing
- Governors Bay Road new kerbing, footpath and subsoil drain

Mr McNaughton also discussed a proposal for upgrading the bus shelter and turning area at Rapaki and advised that a report on this issue would be coming to the Community Board.

4. Cont'd

Members raised several issues with Mr McNaughton, including a concern over access for emergency vehicles on Governors Bay Road (Corsair Bay) when vehicles were parked on both sides of the road. He was asked to investigate this issue further.

Several issues regarding the Inner Harbour Roads were raised and the Board requested an update on the programme for upgrading those roads, including what works had been actioned and what work still remained outstanding. The Board requested this information so that it could take this into account when considering its submission to the 2009 LTCCP.

4.2 Lyttelton Town Centre Upgrade (Stage Two)

Jack Wormald, Project Manager, Capital Project Team briefed the Board on the timetable for the Lyttelton Town Centre upgrade. He presented the latest plans and the publicity diagram which would be going to the public as a start work notice.

4.3 Lyttelton Memorial Wall

Maria Adamski, Parks & Waterways Contract Manager, updated the Board on initial investigations regarding the proposed memorial wall. She reported that there were several internal units to consult with, including heritage staff and planners. She would then meet with the Lyttelton Rotary representatives, on site. At this stage she was only looking at the memorial garden site, but could investigate other sites if this one proved unsuitable.

Members made suggestions regarding the wall being constructed of Lyttelton red rock and the Timeball Station being investigated as an alternative site.

4.4 Lyttelton Ferry Access Update

Andrea Wild, Community Engagement Advisor, updated the Board on the initial public engagement process that had taken place regarding the Lyttelton Ferry access. This had included forums being held at Lyttelton and Diamond Harbour. A report on the findings from that process will now be written by Chris Cooper, the consultant who had been employed by the three authorities involved in this project.

Members indicated they would like Board representation on the Advisory Committee to be formed at the end of this process.

4.5 Libraries 2025 Plan

Sally Thompson, Places & Spaces Manager, Libraries & Information Unit briefed the Board on the main points of the Libraries 2025 Plan. She reported that the Lyttelton Library was not individually featured in the draft plan because it was basically "business as usual", however she acknowledged there was a need to specifically capture that in the final plan. The Diamond Harbour Library was currently adequate for the type of demand it attracted, although partnership opportunities could be explored.

The Board **decided** to make a submission to this plan to extend the hours of both the Lyttelton and Diamond Harbour Libraries and that the Lyttelton Library be given specific mention in the 2025 Plan even though it was not intended that there be any additional development at that site.

5. COMMUNITY BOARD ADVISER'S UPDATE

The Community Board Adviser updated the Board on a range of issues.

- Port Levy Gum Trees – the City Arborist and the Maintenance Operations & Contract Manager had both responded to the Board's request for an urgent report on the removal of the Port Levy gum trees.

The Board still expected that a report would be forthcoming on the removal of those trees, although it was accepted that this was not a priority for staff.

- Lyttelton Town Centre – the Board was updated on its request for information on this issue. Members asked that a seminar be convened so that they could gain a clear understanding of what protection systems were currently in place for the town centre, and what systems or processes could be put in place in the future to ensure protection for the historic fabric and amenity values of the area. It was noted that the Board could make a submission to the LTCCP for funding, should it be required, for the implementation of those protection measures.
- Discretionary and Reserves Funding – it was reported that there was a \$1,838 balance in the Discretionary Fund and a zero balance in the Reserves Fund for the 2007/08 year.

6. BOARD MEMBERS INFORMATION EXCHANGE

Members made specific mention of the following matters:

- Diamond Harbour Historical Society – the Board agreed to provide a letter of support for an application by the Society which was applying for funding for the preservation of the Bundy collection of historical photographs.
- Steering Group, Banks Peninsula Ecological Study – the Chairperson indicated that she wanted a representative from the Board on this Steering Group.
- Sale of Liquor – it was indicated that there was a need for training for the members on the Board's Sale of Liquor Committee.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

7. CONFIRMATION OF MEETING REPORT

The Board **resolved** that the report of the ordinary meeting held on Tuesday 18 March 2008 be confirmed, subject to the following amendment:

Page 6, Item 7, Paragraph 3 - Delete "*sealing*" Insert "*ceiling*"

The Board resolved to allocate \$1,000 from the Discretionary Fund for a Small Grants Fund, with a sealing ceiling of \$200 per application.....

8. NORMAN KIRK RESERVE – PINE TREE REMOVAL

The Board considered a report, the purpose of which was to obtain a decision on a request from residents to remove a pine tree in Norman Kirk Reserve, Diamond Harbour.

8. Cont'd

The Board **resolved** that the resident's request to remove a pine tree in Norman Kirk Reserve, Diamond Harbour, be declined due to there being no arboricultural reason to remove a healthy tree and subject to the Council investigating issues relating to the fence which has been damaged by the growth of the tree.

Paula Smith asked that her vote against this resolution be recorded.

The Board asked that the land owners be advised to contact staff for advice if they wished to undertake any minor pruning or other actions relating to the tree.

9. LYTTELTON/MT HERBERT RESERVES DISCRETIONARY FUNDING 2007/08 – PROPOSALS FOR UNALLOCATED FUNDING

The Board considered a report, the purpose of which was to allocate \$7,121.80 of the Boards remaining 2007/08 Reserves Discretionary funding.

The Board **resolved** to allocate the remaining \$7,121.80 of 2007/08 Reserves Discretionary Funds to the Corsair Bay Development project.

10. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS & COMMITTEES

A report was presented for the Board to give consideration to making appointments of Board representatives on local outside organisations and committees.

The Board **resolved** to:

- (a) Appoint Messrs Barry Bowater and John Studholme to the Orton Bradley Park Board, as the representatives of the Lyttelton-Mt Herbert Community Board.
- (b) Endorse the co-option of Board Member Jeremy Agar to the Selwyn Pest Liaison Committee for the remainder of the triennial term.
- (c) Reconsider the issue of Board representation on the Selwyn Pest Liaison Committee at a later date, once a decision has been made on the boundaries for Pest Liaison Committees on Banks Peninsula.

The meeting concluded at 1.10pm

CONFIRMED THIS 17TH DAY OF JUNE 2008

Paula Smith
CHAIRPERSON

17. 6. 2008

**AKAROA/WAIREWA COMMUNITY BOARD
LYTTELTON/MT HERBERT COMMUNITY BOARD
JOINT EXTRAORDINARY MEETING**

28 APRIL 2008

**An extraordinary joint meeting of the
Akaroa/Wairewa Community Board and Lyttelton/Mt Herbert Community Board
was held on Monday 28 April 2008 at 9.30am
in the Little River Service Centre, Little River**

PRESENT: Paula Smith (Chairperson), Stewart Miller, Jeremy Agar, Jane Chetwynd, Doug Couch, Ann Jolliffe, Dawn Kottier, Bryan Morgan, Claudia Reid, Pam Richardson and Eric Ryder.

APOLOGIES: Apologies for lateness were received and accepted from Bryan Morgan and Claudia Reid who arrived at 9.35am and were absent for part of clause one.

The Board reports that:

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. SPARC RURAL TRAVEL FUND FOR BANKS PENINSULA WARD

The Boards considered a report seeking recommendations to the Council regarding:

- (a) the allocation of the 2007/08 SPARC Rural Travel Funds for the Banks Peninsula Ward.
- (b) a process for the future allocation of the SPARC Rural Travel Fund.

A joint report (attached) from the Board Chairmen, containing the Boards' recommendations, has been submitted to the 12 June 2008 meeting of the Council.

PART C - REPORT ON DELEGATED DECISIONS

2. APPOINTMENT OF MEETING CHAIRPERSON

Paula Smith was appointed Chairperson for this meeting.

3. CONSIDERATION OF SUPPLEMENTARY ITEM

The Boards **resolved** to consider a report on the Banks Peninsula Community Boards Joint Objectives.

4. BANKS PENINSULA COMMUNITY BOARDS JOINT OBJECTIVES

The Boards considered a report setting out an amended version of the joint objectives which they had adopted in December 2006. The amendments to those objectives had been made following a joint seminar of the Boards in March 2008.

4. Cont'd

The Boards **resolved** to adopt the amended joint objectives for the Banks Peninsula Ward subject to the following alterations:

Objective 1 – Milestones

- Distribute published updated Community Board Directory to all Peninsula households by April 2009

Objective 5 – Milestones

- Facilitate workshops for the community with Council staff, to focus on visitors and events.

Objective 8

- Increasing community awareness of civil defence and emergency management issues, including Rural Fire Parties.

A final copy of the objectives is attached to this report.

The meeting concluded at 10.05am.

CONFIRMED THIS 17TH DAY OF JUNE 2008

**PAULA SMITH
CHAIRPERSON**

CONFIRMED THIS 19TH DAY OF JUNE 2008

**STEWART MILLER
CHAIRMAN**

12. 6. 2006

**JOINT REPORT BY THE CHAIRMEN OF THE
AKAROA-WAIREWA COMMUNITY BOARD AND
LYTTELTON-MT HERBERT COMMUNITY BOARD
28 APRIL 2008**

PART A - MATTERS REQUIRING A COUNCIL DECISION**1. SPARC RURAL TRAVEL FUND FOR BANKS PENINSULA WARD**

General Manager responsible:	Michael Aitken General Manager Community Services DDI 941-8534
Officer responsible:	John Filsell Recreation & Sport Unit Manager DDI 941- 8303
Author:	Maggie Button Community Activities Officer Lyttelton DDI 941-5656

PURPOSE OF REPORT

1. For the Council to consider recommendations from the Akaroa-Wairewa Community Board and the Lyttelton-Mt Herbert Community Board regarding the allocation of the 2007/08 SPARC Rural Travel Funds for Banks Peninsula.
2. For the Council to consider a process for the future allocation of the SPARC rural travel fund.

EXECUTIVE SUMMARY

3. SPARC Rural Travel Funds are provided to encourage participation in sport by young people living in rural communities. It is open to rural sports clubs and rural school teams in areas that have less than 10 people/km². The fund is for young people aged between 5-19 years who require subsidies to assist with transport expenses to local sporting competitions. The fund is not available for travelling to regional or national events. A school club team is defined as one participating in regular local sport competitions in weekends, excluding inter-school and intra-school competitions during school time. A sports club is defined as participating in organised, regular sport competition through membership outside of school time. 'Local' for Peninsula young people means travelling to other sub-unions such as Ellesmere, Waihora, Lincoln and further a-field to participate in regular competitions.
4. For the 2007/08 funding round SPARC have allocated \$8,000.00 (ex GST) for the Banks Peninsula area. The allocation is based on a population density formula for areas with less than 10 people per square kilometre and therefore excludes Lyttelton and Governors Bay.
5. 5% of funds may be allocated to advertising. Two advertisements were placed, in the Akaroa Mail and one in the Bay Harbour News, for a total cost of \$326.33. This means with a small surplus from last year there is a total of \$8,319.67 for distribution. All past applicants and the local schools have been mailed the funding application guidelines.
6. For the 2007/08 fund one application has been received from Lyttelton Mount/Herbert Ward & four from Akaroa/Wairewa Ward. Historically funds have been split between the two wards on the basis of areas that qualified for the funding – 64% for Akaroa-Wairewa and 36% for Lyttelton-Mt Herbert. Because there are more active sports clubs in the Akaroa-Wairewa area, previous years have seen surplus funds in the Lyttelton Mount Herbert area and over-budget requests in the Akaroa/Wairewa area. It is suggested that an assessment committee is formed by representatives from the two communities and that, in future, the SPARC rural travel fund comes under the combined jurisdiction of the two community boards. For this to occur the Council would need to delegate the decision making for these grants to the two Community Boards. A review of the

6. Cont'd

delegations to the Community Boards is being carried out by Council staff. It is intended that the Council be asked as part of that process to include this delegation to the two Banks Peninsula Community Boards jointly.

FINANCIAL IMPLICATIONS

7. The total amount available to distribute is \$8,319.67. The total amount of funds requested is \$14,500.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. The funding has been provided to Christchurch City Council from SPARC and is aligned to the Council's community grants scheme.

LEGAL CONSIDERATIONS

9. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. This funding assists the Council to meet the community outcomes of Recreation Leisure in the 2006 – 2016 LTCCP by “giving everybody the opportunity to participate in sport and physical activity...”

ALIGNMENT WITH STRATEGIES

11. Applications align with the Physical Recreation & Sport Strategy 2002, objective 4.1 “Sports clubs and associations are meeting the needs of the public.”

CONSULTATION FULFILMENT

12. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Akaroa-Wairewa Community Board and Lyttelton-Mt Herbert Community Board recommend: -

- (a) That the Council approve the staff recommendations, contained in the attached matrix, for disbursement of the SPARC Rural travel Fund for 2007/08.
- (b) That the Council considers, as part of the review of Community Board delegations, to delegate to the two Banks Peninsula Community Boards jointly, the annual allocation of the SPARC rural travel grants.

BOARDS CONSIDERATION

The Boards were informed that further information had come to the attention of staff, which had necessitated the changing of the original calculations and recommendation. The new information related to the number of children from the Akaroa Area School who were eligible for the rural travel fund subsidy, under the criteria set down by SPARC. The matrix had been altered accordingly with a second staff recommendation having been added for members consideration.

BOARDS RECOMMENDATION

The Boards **resolved:**

- (a) that the Council approve the recommendations, contained in the following table, for disbursement of the SPARC Rural travel Fund for 2007/08.
- (b) that the Council considers, as part of the review of Community Board delegations, to delegate to the two Banks Peninsula Community Boards jointly, the annual allocation of the SPARC rural travel grants.

Akaroa Area School	\$ 1,092.26	To assist with after school travel costs or weekend team competitions in the local area plus travel to competitions in Christchurch and the Canterbury area.
Diamond Harbour Rugby Football Club	\$ 2,000.00	To assist with the cost of transport for junior club teams to attend away games in Ellesmere area and to transport players from outside Diamond Harbour for practices.
Banks Peninsula Netball Club	\$ 1,386.33	To assist with travel expenses to compete in the Selwyn Netball competition.
Banks Peninsula Rugby Football Club	\$ 3,000.00	To assist with providing buses and assist with travel expenses of car pooling to training & competitions for all junior grades.
Britomart Scout Group	\$ 840.20	To assist with travel costs to Lyttelton and other local regattas in Christchurch

**JOINT OBJECTIVES OF THE AKAROA-WAIREWA AND
LYTTELTON-MT HERBERT
COMMUNITY BOARDS FOR BANKS PENINSULA FOR 2007/2009**

Banks Peninsula's two community boards have agreed to a shared responsibility to enhance, nurture and protect the region's unique natural geography and community values.

- 1. Increasing community awareness of the Boards role, responsibilities and activities.**
- 2. Enhancing and sustaining the Banks Peninsula environment.**
- 3. Enhancing the culture, heritage and identity of Banks Peninsula communities through the built, natural and working environments.**
- 4. Encouraging greater awareness by planners and decision-makers of safe and appropriate movement networks.**
- 5. Ensuring Banks Peninsula's visitor and event growth is managed in a sustainable way.**
- 6. Improving the range and quality of recreational experiences on Banks Peninsula.**
- 7. Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes.**
- 8. Increasing community awareness of civil defence emergency management issues, including Rural Fire Parties.**
- 9. Recognising the need to retain and enhance core community services to Banks Peninsula communities.**

As reviewed and amended April 2008

Board Objectives <i>(what the Boards want to achieve for their ward)</i>	Board Activity <i>(how the Boards will achieve their joint objectives)</i>	✓	Milestones <i>(how the Boards will know they are making progress)</i>	✓	Linkages to Community Outcomes <i>(what the community wants)</i>	Linkages to Strategic Directions <i>(Council's contribution to Outcomes)</i>
1. Increasing community awareness of the Boards' role, responsibilities and activities	a) Enhance existing and establish new relationships with communities including: <ul style="list-style-type: none"> i) tangata whenua ii) hold community forums to bring together residents, organisations and issues iii) maintain relationships with reserve management committees iv) recognise and support the spirit of volunteering b) Actively represent the Council's policies and processes to our respective communities c) Advocate for community interests d) Promote Board activities and knowledge (including information on key Council projects) through various communication mechanisms e) Assign Board members to residents and community groups f) Establish and maintain relationships with Members of Parliament to discuss local and community issues g) Seek a review the Council of the October 2005 BPDC/CCC Memorandum of Understanding		Continue to be represented at residents association meetings and other community interest groups Invite each of the reserve management committees to Board meetings; once a year Utilise all opportunities to submit on issues relevant to Banks Peninsula communities Establish "OnBoard" as a regular monthly communication Hold separate meetings with local Members of Parliament, at least once a year Award Banks Peninsula Community Service Awards during year two of each triennium Distribute published updated Community Board Directory to all Peninsula households by April 2009 Seek a further review of the MOU by March 2009		<i>Christchurch:</i> A Well-Governed City A City of Inclusive and Diverse Communities <i>Banks Peninsula:</i> Leadership and governance that stimulates and encourages participation and informed involvement in decision-making through communication and consultation	Strong Communities: <ul style="list-style-type: none"> - promote participation in democratic processes - help communities to meet their needs - celebrate and promote Christchurch's identity, cultures and diversity

Board Objectives <i>(what the Boards want to achieve for their ward)</i>	Board Activity <i>(how the Boards will achieve their joint objectives)</i>	✓	Milestones <i>(how the Boards will know they are making progress)</i>	✓	Linkages to Community Outcomes <i>(what the community wants)</i>	Linkages to Strategic Directions <i>(Council's contribution to Outcomes)</i>
2) Enhancing and sustaining the Banks Peninsula environment.	a) Promote and encourage awareness and appreciation of the Banks Peninsula landscapes b) Support removal of sewerage discharge from local harbours and bays c) Advocate for the improved management of water borne contaminants d) Support conservation efforts that are aligned to Council strategies e) Support strategic land purchases as opportunities arise f) Advocate to the Council for an updated policy on "paper roads" g) Promote the creation, maintenance and strategic linkage of walkway networks h) Advocate for the formation of a trust to administer funds from the sale of Ashburton endowment farms		Make submissions to Council's Open Space and Biodiversity Strategies Make submissions on Greater Christchurch Urban Development Strategy Advocate to the Council on environmental issues through formal recommendations from Board meetings, and through submissions on 2007 Annual Plan and 2009 LTCCP Participate in community Wastewater Working Parties and harbour issues groups Ensure reserve contribution funding schedule reflects present and future needs Endowment Trust is formed for the purpose of supporting Banks Peninsula environmental initiatives		<i>Christchurch:</i> A City of People who Value and Protect the Natural Environment A City for Recreation, Fun and Creativity An Attractive and Well-designed City <i>Banks Peninsula:</i> A clean, healthy and beautiful natural environment Sustainable land use and economic development that supports and promotes the character of the Peninsula Affordable access to community resources that include arts, cultural and recreational facilities	<u>Healthy Environment:</u> <ul style="list-style-type: none"> - provide reliable and efficient water supply, waste, and waste water services that support the health of the community and protect the environment - contribute actively to improve air quality and energy efficiency - manage water and land drainage systems efficiently and in a manner that contributes to landscape, ecology, recreation, heritage and cultural values

Board Objectives <i>(what the Boards want to achieve for their ward)</i>	Board Activity <i>(how the Boards will achieve their joint objectives)</i>	✓	Milestones <i>(how the Boards will know they are making progress)</i>	✓	Linkages to Community Outcomes <i>(what the community wants)</i>	Linkages to Strategic Directions <i>(Council's contribution to Outcomes)</i>
<p>Continued....</p> <p>2) Enhancing and sustaining the Banks Peninsula environment.</p>	<p>i) Advocate for the recognition of lake and coastal environments as a vital element of the Banks Peninsula landscape</p> <p>j) Seek greater integration of effort, planning and knowledge on environmental issues</p> <p>k) Explore ways to foster linkages and share information with community groups on environmental issues</p> <p>l) Develop a more enhanced relationship with Environment Canterbury</p>		<p>Make submissions, representations and advocate to Environment Canterbury as required</p> <p>Jointly meet with Harbourmasters on an annual basis</p> <p>Use communication mechanisms (e.g. "Onboard") to connect with the community on environmental issues</p> <p>Meet with Environment Canterbury representatives at least once a year</p> <p>Make submissions on Council Biodiversity Strategy</p>		<p><i>Christchurch</i> A City of People who Value and Protect the Natural Environment</p> <p><i>Banks Peninsula</i> A clean, healthy and beautiful natural environment</p> <p>Sustainable land use and economic development that supports and promotes the character of the Peninsula</p>	<p><u>Healthy Environment:</u></p> <ul style="list-style-type: none"> - identify, protect and enhance the city's native and exotic ecosystems <p><u>Strong Communities</u></p> <ul style="list-style-type: none"> - help communities to meet their needs

Board Objectives <i>(what the Boards want to achieve for their ward)</i>	Board Activity <i>(how the Boards will achieve their joint objectives)</i>	✓	Milestones <i>(how the Boards will know they are making progress)</i>	✓	Linkages to Community Outcomes <i>(what the community wants)</i>	Linkages to Strategic Directions <i>(Council's contribution to Outcomes)</i>
3) Enhancing the culture, heritage and identity of Banks Peninsula communities through its built, natural and working environments	a) Advocate for the recognition of heritage values when new initiatives are considered/implemented b) Request a “stocktake” of existing Council and privately-owned buildings/sites that have heritage value c) Support heritage signing of buildings/environmental features unique to Banks Peninsula communities d) Advocate for a Heritage Trail across the Peninsula e) Continue to support Banks Peninsula museums		Make submissions on Greater Christchurch Urban Development Strategy Board representation on museum committees		<i>Christchurch:</i> An Attractive and Well-designed City <i>Banks Peninsula:</i> A clean, healthy and beautiful natural environment A built and working environment that enhances the individual character of each “special place” on Banks Peninsula	<u>Liveable City:</u> <ul style="list-style-type: none"> - lead the urban development of Christchurch to ensure it balances the needs of people and environment - maintain and enhance quality of development and renewal of city’s built environment <u>Strong Communities:</u> <ul style="list-style-type: none"> - celebrate and promote Christchurch’s identity, cultures and diversity <u>Healthy Environment:</u> <ul style="list-style-type: none"> - strengthen the Garden City image

Board Objectives <i>(what the Boards want to achieve for their ward)</i>	Board Activity <i>(how the Boards will achieve their joint objectives)</i>	✓	Milestones <i>(how the Boards will know they are making progress)</i>	✓	Linkages to Community Outcomes <i>(what the community wants)</i>	Linkages to Strategic Directions <i>(Council's contribution to Outcomes)</i>
4) Encouraging greater awareness by planners and decision-makers of safe and appropriate movement networks	a) Advocate for funding for pedestrian and road safety projects b) Promote options for safe cycling		Investigate and implement ways in which the Boards can submit proposals to the Road Safety Committee and seek project funding for road safety initiatives. Hold a seminar with staff on capital roading works, road maintenance and road safety projects to highlight areas of concern. Make submissions on Council's Cycling Strategy Have discussions with Council's Cycling Advocate in early 2007 Seek implementation/integration of the Banks Peninsula Walking and Cycling Strategy.		<i>Christchurch:</i> An Attractive and Well-designed City <i>Banks Peninsula:</i> An educated and healthy community Unique, welcoming and safe communities that sustain people of diverse income and age	<u>Liveable City:</u> <ul style="list-style-type: none"> - provide safe, efficient and affordable transport systems
5) Ensuring Banks Peninsula's visitor and event growth is managed in a sustainable way.	a) Advocate for opportunities for events to be held at Banks Peninsula b) Assist communities with holding smaller events, by providing opportunities to "upskill" and share knowledge, and advice on how to access Council funding c) Monitor negative impacts on communities and identify ways in which these can be minimised		Facilitate workshops for the community where Council staff can advise on events-related issues Submissions made on Council's Events and Visitor Strategies. by due date		<i>Christchurch</i> A City for Recreation, Fun and Creativity <i>Banks Peninsula</i> Affordable access to community resources that include arts, cultural and recreational facilities	<u>Strong Communities:</u> <ul style="list-style-type: none"> - help communities to meet their needs - encourage healthy and active lifestyles - celebrate and promote Christchurch's identity, cultures and diversity - encourage residents to enjoy living in the city and to have fun

Board Objectives <i>(what the Boards want to achieve for their ward)</i>	Board Activity <i>(how the Boards will achieve their joint objectives)</i>	✓	Milestones <i>(how the Boards will know they are making progress)</i>	✓	Linkages to Community Outcomes <i>(what the community wants)</i>	Linkages to Strategic Directions <i>(Council's contribution to Outcomes)</i>
6) Improving the range and quality of recreational experiences on Banks Peninsula	a) Advocate for a Council recreation strategy for Banks Peninsula to include walking, cycling, public camping facilities and water based activities b) Advocate for strategic land purchases to enhance Peninsula recreational opportunities		Council undertaking received to develop a Recreation Strategy for Banks Peninsula Walkway linkages progressed Slipways, jetties and wharves are maintained to a safe standard		<i>Christchurch:</i> A City of People who value and protect the natural environment A City for Recreation, Fun and Creativity <i>Banks Peninsula:</i> A clean, healthy and beautiful natural environment Affordable access to community reserves that include art, cultural and recreational facilities Sustainable land use and economic development that supports and promotes the character of the Peninsula	<u>Strong Communities</u> <ul style="list-style-type: none"> - reduce injury and crime and increase perceptions of safety - increase involvement in lifelong learning - help communities to meet their needs

Board Objectives <i>(what the Boards want to achieve for their ward)</i>	Board Activity <i>(how the Boards will achieve their joint objectives)</i>	✓	Milestones <i>(how the Boards will know they are making progress)</i>	✓	Linkages to Community Outcomes <i>(what the community wants)</i>	Linkages to Strategic Directions <i>(Council's contribution to Outcomes)</i>
7) Promoting the participation of Banks Peninsula residents in recreation and cultural events/ programmes	<p>a) Encourage residents to participate in city events</p> <p>b) Promote Banks Peninsula as a location for city events</p> <p>c) Advocate to other agencies for financial assistance to support community recreation programmes</p> <p>d) Advocate for extension of recreation programmes to outlying areas, including school holiday programmes</p> <p>e) Encourage and promote initiatives for each bay area to enhance recreational use of water and open space</p>		<p>Invite community groups and Reserve Committees to identify possible opportunities for recreational use of water and open space, including how reserves funding can be allocated</p> <p>SPARC rural travel fund is disbursed</p> <p>Make submissions to Council's Events Strategy</p>		<p><i>Christchurch</i> A City for Recreation, Fun and Creativity A City of Inclusive and Diverse Communities</p> <p>A Healthy City</p> <p><i>Banks Peninsula</i> Affordable access to community resources that include arts, cultural and recreational facilities</p> <p>Unique, welcoming and safe communities that sustain people of diverse income and age</p> <p>An educated and healthy community.</p>	<p><u>Strong Communities:</u></p> <ul style="list-style-type: none"> - help communities to meet their needs - encourage healthy and active lifestyles - celebrate and promote Christchurch's identity, cultures and diversity - encourage residents to enjoy living in the city and to have fun
8) Increasing community awareness of civil defence and emergency management issues, including Rural Fire Parties	<p>a) Ensure civil defence planners are aware of issues unique to Banks Peninsula; such as water and petroleum supplies, road access, etc</p> <p>b) Assist civil defence planners to work through intermediaries to "spread the word" among communities on the Peninsula as to what actions should be taken in an emergency</p>		<p>Boards to meet separately with Council CDEM staff by end of 2006 to discuss key issues.</p> <p>Ongoing promotion to communities of key CDEM messages, through facilitation of a CDEM component at Residents Meetings.</p>		<p><i>Christchurch</i> A Safe City</p> <p><i>Banks Peninsula</i> An educated and healthy community</p>	<p><u>Strong Communities:</u></p> <ul style="list-style-type: none"> - reduce injury and crime and increase perceptions of safety <p><u>Liveable City:</u></p> <ul style="list-style-type: none"> - play an active role in preparing the city for hazards and emergencies

Board Objectives <i>(what the Boards want to achieve for their ward)</i>	Board Activity <i>(how the Boards will achieve their joint objectives)</i>	✓	Milestones <i>(how the Boards will know they are making progress)</i>	✓	Linkages to Community Outcomes <i>(what the community wants)</i>	Linkages to Strategic Directions <i>(Council's contribution to Outcomes)</i>
9) Recognising the need to retain and enhance core community services to Banks Peninsula communities	a) Advocate for ongoing police presence in communities b) Continue to support the retention of rural health services c) Support education initiatives where possible; encourage school/community partnerships d) Advocate for telecommunication services to be brought up to city standards e) Raise community awareness of the availability and range of Council services		Have regular briefings with Police representatives at Board meetings Use newsletters/other communication means to raise the profile of Council services Raise telecommunication issues at meetings with Members of Parliament and service providers Increased uptake of community grants/funding and services		<i>Christchurch:</i> A Safe City A Healthy City A City of Inclusive and Diverse Communities A City of Lifelong Learning <i>Banks Peninsula:</i> An educated and healthy community Unique, welcoming and safe communities that sustain people of diverse income/age	<u>Strong Communities</u> <ul style="list-style-type: none"> - reduce injury and crime and increase perceptions of safety - increase involvement in lifelong learning - help communities to meet their needs

April 2008

3. DEPUTATIONS BY APPOINTMENT


3.1 LYTTTELTON HARBOUR COMMUNITY ARTS COUNCIL



Mark Whyte and a representative from the Community Arts Council will address the Board regarding the proposed sculpture for London Street.

4. CORRESPONDENCE

4.1 NGATEA ROAD – RJF BARNETT



A letter is **attached** from R Barnett, expressing concern at the speed of vehicles on Ngatea Road and asking for a child pedestrian sign to be erected.

STAFF RECOMMENDATION

That this item of correspondence be received and passed to staff for comment.

4.2 KAYAKS, CASS BAY – BILL TROLOVE

A letter is **attached** from Mr Trolove, thanking the Board for hearing his deputation at the May meeting and asking for advice on whether the Board feels he should pursue the proposals made at that point.

STAFF RECOMMENDATION

That the Board receive this letter and advise Mr Trolove of its opinion on his proposal.

5. PRESENTATIONS OF PETITIONS

6. NOTICES OF MOTION



**18 Ngatea Road,
Diamond Harbour.
No 1 R.D. Lyttelton, 9871
March 10th, 2008.**

**The Secretary,
Lyttelton/Mt Herbert Community Board,
Christchurch City Council.**

Dear Sir or Madam,

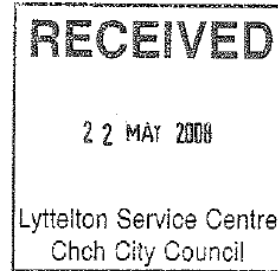
Would you kindly place this request before your Community Board. I am writing on behalf of the residents of Ngatea Road, Diamond Harbour, who are concerned with the speed of some vehicles using the road. Besides it being narrow, especially when cars are parked, and having no footpath, pedestrians are at risk as the road has a long blind curve of some 150 metres half way along it's length. There are four school children walking to school at present, as well as four under five years of age, living in the street. A sign alerting drivers of child pedestrians placed at the entrance of our street would go some way to alleviating our concerns.

**I am respectfully,
Yours faithfully,**

(R.J.F. Barnett)

W.G. Trolove,
11 Doncaster Street,
Upper Riccarton,
Christchurch 8042.
20th May 2008.

Paula Smith,
Chairperson,
Lyttelton/Mt Herbert Community Board,
Christchurch City Council,
P O Box 237,
Christchurch.



Dear Paula Smith,

Kayaks - Cass Bay

Thank you.

Steve and I appreciate the courteous hearing that you and your Board gave us today.
Thank you for your time and interest.

The key issue you correctly identified was the use of part of a public reserve for a commercial activity.

A hire kayak will allow members of the public to fully enjoy the resource that is the harbour.
A hire kayak will allow people to get on the water without the need of the expense of buying their own kayak.

We see that a kayak hire service on the beach will enhance the experience of the reserve and the harbour.

We believe that what we are doing is a positive recreational step.

My bylines for my Arthur's Pass National Park activities is "the quiet enjoyment of nature" and "leave no footprints".

We are proud of this stance and our activities in the harbour will reflect this.

We seek to enhance enjoyment of the outdoors. We will not disturb or disrupt.

The Arthur's Pass situation is similar in that it is also a commercial activity on sensitive public lands.

We do need a presence on the beach.

Safety is paramount. We do need to brief people properly and issue equipment and hold records.

We do need a point of contact with the public and emergency services.

A small shed would be excellent. On skids perhaps? Perhaps a tent?

Please thank Doug Couch.

We will be talking with as many people as possible. I hope to address the Cass Bay Residents Association at their next meeting.

We have an audited Safety Plan for our Arthur's Pass activities. We will have a safety plan for our harbour activities.

Dawn Te-Riaki Kottier suggested the Navel Point Yacht Club as an alternative base.

We drove there this morning after the meeting for I could not remember it.

This is not a suitable site.

Please thank her for her suggestion.

I spoke of our intention to set up outdoors activities for Christchurch school children.

This will happen.

We do not see this as a profit centre. We see it as giving back to the community.

Families can have little or no discretionary income for such activities.

We are realistic, but not soft in the head, for such activities will still need to cover direct expenses.

Steve and I have strengths in operating and managing such activities.

We are weak in that we lack a strong profile and top communication skills.

The parents of a school approached Steve and suggested that they become part of the Trust, and that they would look after the funding and we would look after the operational side.

Talks are continuing on that basis.

You mentioned Steadfast and that Lyttelton harbour should be the outdoors activities centre of New Zealand.

We had never considered that the community may wish to pursue this.

It would be easy, and cheap to set up and operate an activities centre at Steadfast.

You would need a person with exceptional communication skills who would be the front person.

You would need a person with operational and management skills such as Steve or myself to organise and manage.

There is a wave of interest in such activities nationally at this time. It is a good thing to do.

I could get quite excited about such a venture.

There would be the water activities and land activities such as rock climbing, orienteering, mountain biking, and of course the educational aspect of the appreciation of nature.

It would not require much in the way of resources for there are many other outdoors activities operators and much of the task would be coordinating with them and using their resources.

There is a lot of goodwill present with people and groups looking to support our youngsters.

Please advise if you consider it appropriate that Steve and I investigate this aspect further.

yours faithfully,



7. CORSAIR BAY DEVELOPMENT PLAN

General Manager responsible:	General Manager City Environment, Jane Parfitt; DDI 941-8608
Officer responsible:	Acting Transport & Greenspace Manager, Ross Herrett
Author:	Consultaton Leader – Greenspace, Ann Campbell

PURPOSE OF REPORT

1. The purpose of this report is for the Lyttelton/Mt Herbert Community Board to approve the final landscape development plan for Corsair Bay (refer **Attachment 1**) following community consultation.

EXECUTIVE SUMMARY

2. Corsair Bay is located between Magazine Bay in Lyttelton to the east and Cass Bay to the west. The entrance to the bay is off Park Terrace with a steep drive down to an upper carpark area and lower carpark.
3. There are two prominent headlands that are dominated by mature pine trees, and within the bay a programme of establishing coastal native bush has been undertaken over a number of years.
4. Recently a new toilet block, outdoor shower and changing rooms has been completed which also included associated landscaping and rock work.
5. In 1992 a proposed development plan was prepared for Corsair Bay for the Banks Peninsula District Council and this current landscape plan is a review and update of the original plan.

FINANCIAL IMPLICATIONS

6. There is future funding set aside in the Transport & Greenspace Capital Programme:
 - Corsair Bay Development - \$20,000 08/09
 - Corsair Bay Development - \$80,000 09/10
7. A programme will be developed for the projects detailed in the development plan and any ongoing funding required will be sought through the LTCCP.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. As per above.

LEGAL CONSIDERATIONS

9. Any work undertaken will be carried out by a Council approved contractor.
10. The delegations given by the Council to Community Boards, in respect of reserves, state:

To approve the design of landscape plans on reserves, parks and roads provided the design is within the policy authorised by the relevant Community Board.

Have you considered the legal implications of the issue under consideration?

11. As per above.

7 Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Parks Access Policy and the Environmental Policy.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

13. As per above.

ALIGNMENT WITH STRATEGIES

14. Draft Biodiversity Strategy and the Open Space Strategy.

Do the recommendations align with the Council's strategies?

15. As per above.

CONSULTATION FULFILMENT

16. In March 2008, 140 public information leaflets were distributed to the local community with a proposed concept development plan. The summary of consultation, including comments is attached for your information (refer **Attachment 2**).
17. There was a good degree of community engagement with 22 submissions received which were all supportive of the proposed development plan and also provided the project team with some valuable feedback from which a number of small changes were made and concerns addressed.
18. The original plan produced in 1992 was reviewed and updated. The key features of the plan included:
 - Ongoing planting and clearing as defined and continue to build on all the planting projects undertaken to date
 - Two different options for the existing concrete foundation area where the former mens changing rooms were located
 - Upgrade of existing path and handrailing leading into the reserve
 - Upgrade current signage
 - New planting and seating around childrens playground area
 - Tree planting within lower carpark to provide shade and visually enhance the area
 - Opportunity to provide improved entrance to the bay at the top of the walking track
19. The main issues raised during the consultation were;
 - a) **Native planting**
A lot of support for the continued planting of native species to attract the birdlife although request to keep plantings low so views are not impeded.
 - b) **Signage requests**
Additional signage requests have been forwarded to the Parks Contract Manager to follow up.
 - c) **Concern regarding safety of entranceway into Corsair Bay and speed on main driveway**
These concerns have been passed on to Councils Asset Engineer to investigate.
 - d) **Parking issues up on Park Terrace by users of Corsair Bay**
These concerns have been passed on to our Asset Engineer to investigate.

7. Cont'd

- e) **Rubbish bins**
The request for sufficient rubbish containers and emptying, especially during the summer period, has been forwarded to the Parks Contract Manager for action.
- f) **Pedestrian walking tracks throughout the reserve**
We received a number of comments regarding the possibility of a couple of additional tracks within the reserve and these have been identified for future development.
- g) **Height of any new planting**
The planting on the hillsides will vary in height, essentially being similar to the coastal native species that are currently growing in this location. Actual planting positions will be confirmed on site and consideration will be given to outlook and the maintenance of existing views.
- h) **Future maintenance and work on the existing trees in Corsair Bay**
Currently the only funding available for tree work in Banks Peninsula is for tree inspections and urgent reactive (health & safety) work in line with the rest of the city. Future funding will be sought through the LTCCP as part of the ongoing development of Corsair Bay.
20. Two options were proposed on the concept plan in relation to the landscape of the area of the former mens changing shed, not every submission indicated a preference however, of those that did comment, Option 2 came through as the preferred option. This area will now be developed as per option 2 on the concept.
21. There was a comment received in relation to the lighting on the changing rooms, staff are investigating the possibility of lower wattage lighting as well as an automatic cut off time so the lights are not going all through the night.
22. The main access path into the bay is currently being upgraded as well as a stonewall continuing from the changing rooms up to the carpark to stabilise the bank with the added advantage of enhancing the walk down into the bay. The top of this path from the carpark into the reserve is also being developed to allow easier access into the small picnic area at the top, to the left, for wheelchairs and pushchairs.
23. Following feedback received some minor changes have been made to the concept plan:
- Option 2 as the preferred option for the development of the original mens changing shed area.
 - Included comment regarding the development of a picnic area in behind the jetty which will include picnic tables, rubbish bins, and additional planting.
 - New track to be formed to link the playground with the Cass Bay track and to provide alternative access from upper carpark to the beach.
24. As well as the changes made to the concept plan prior to approval, other issues have also been actioned as per paragraphs 18, 19, and 20.
25. Overall the feedback received was all very positive with a number of comments acknowledging the enhancement work undertaken to date. It is obvious that the local community take a large interest and have a lot of pride in Corsair Bay and are very supportive of any new developments the Council propose.

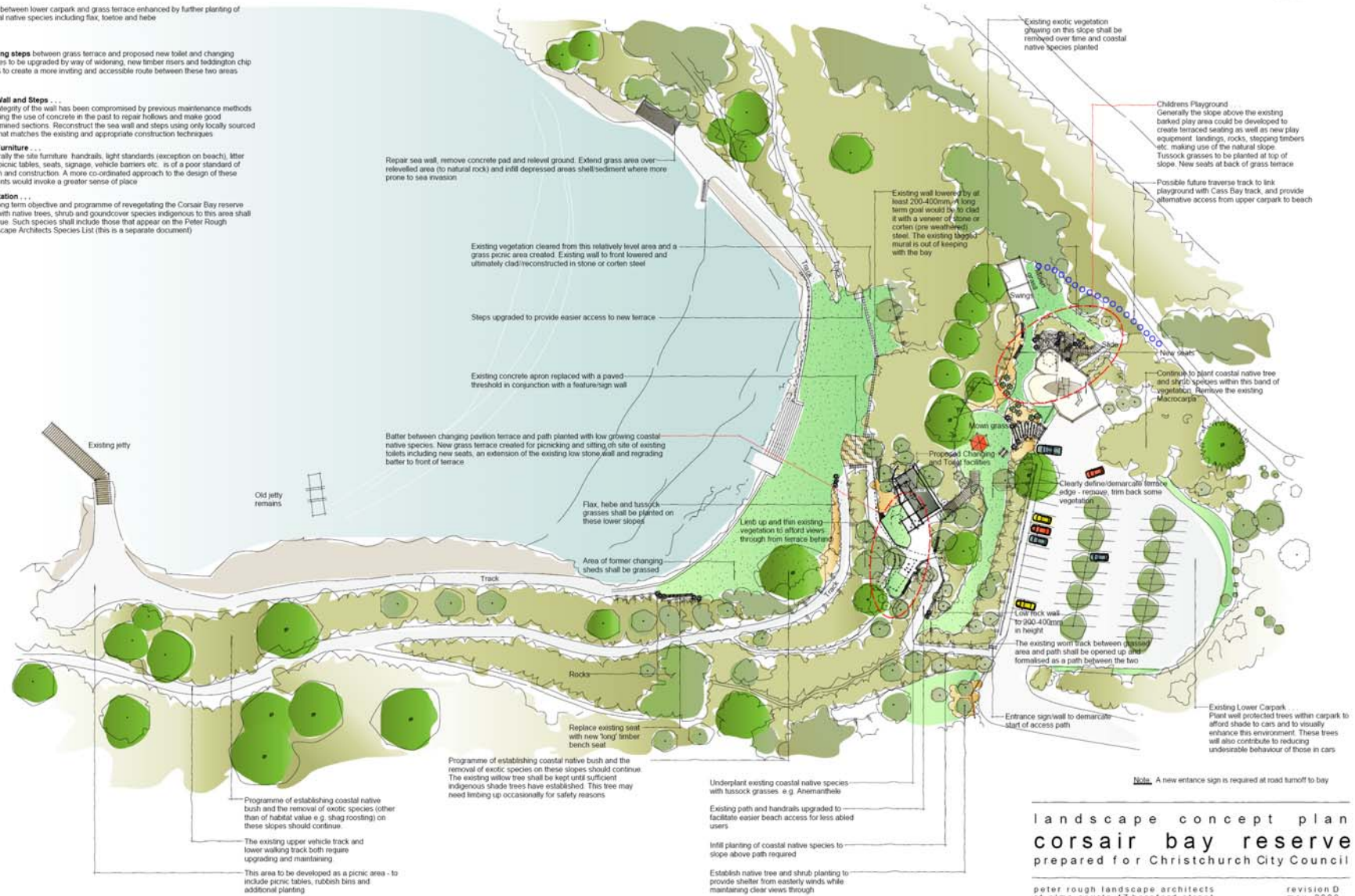
STAFF RECOMMENDATION

It is recommended that the Lyttelton/Mt Herbert Community Board approve the final landscape development plan for Corsair Bay.



Legend...

-  Existing **batter** between carpark, play equipment and grassed terrace redeveloped to include steps (timber / teddington chip), rocks, recycled timber seatrails and coastal native planting including cabbage trees and tussock grasses
-  **Bank** between lower carpark and grass terrace enhanced by further planting of coastal native species including flax, hebe and hebe
-  Existing **steps** between grass terrace and proposed new toilet and changing facilities to be upgraded by way of widening, new timber risers and teddington chip treads to create a more inviting and accessible route between these two areas
-  **Sea Wall and Steps** . . . The integrity of the wall has been compromised by previous maintenance methods including the use of concrete in the past to repair hollows and make good undermined sections. Reconstruct the sea wall and steps using only locally sourced rock that matches the existing and appropriate construction techniques
-  **Site Furniture** . . . Generally the site furniture (handrails, light standards (exception on beach), litter bins, picnic tables, seats, signage, vehicle barriers etc. is of a poor standard of design and construction. A more co-ordinated approach to the design of these elements would invoke a greater sense of place
-  **Vegetation** . . . The long term objective and programme of revegetating the Corsair Bay reserve area with native trees, shrub and groundcover species indigenous to this area shall continue. Such species shall include those that appear on the Peter Rough Landscape Architects Species List (this is a separate document)



landscape concept plan
 corsair bay reserve
 prepared for Christchurch City Council

peter rough landscape architects
 st elmo courts, 47 hereford street
 p.o. box 3764 christchurch
 tel: [03]366 3266 / fax: [03]377 6287

revision D
 may 2008
 1:400 @ A1

CORSAIR BAY DEVELOPMENT PLAN Consultation Summary

The consultation on this project was carried out in March 2008 and received 22 submissions (15% response rate).

Submitters were asked to respond to a concept plan for the future development and enhancement of Corsair Bay.

Landscape Proposals	Number of Responses	Percentage of Responses
<i>Yes – I support the proposed concept plan</i>	22	100%
<i>No – I do not support the proposed concept plan</i>	0	0%

While these figures indicate strong support for the project in general the following issues were also identified:

- Continuation of native planting
- Requests for additional signage
- Concern regarding the safety of the entranceway into Corsair Bay and the speed on the main driveway
- Parking issues on Park Terrace
- Rubbish bins
- Pedestrian walking tracks throughout the reserve
- Height of any new planting
- Future maintenance and work on the existing trees in Corsair Bay

	YES	NO	COMMENTS
1	Y		With the reintroduction of native birds, such as the Tui, to the Peninsula it would be great to plant native shrubs and trees that attract these birds e.g. Kowhai, Rata (Southern) Coprosma, Lucita (Karaimu). No doubt there would need to be a trapping program in place to stop possums and other pests causing havoc to the bird life. The concept plan looks great and we look forward to seeing the changes take place!!! Good work p.s. any chance of filling the bay up with more sand? During Summer swimmers stir up all the sediments on the sea floor and the water becomes mirky/dirty
2	Y		I have no comments re the developments 'below' the Lyttelton-Governors Bay road as depicted. But on several occasions each summer, the demand for parking at the Bay results in many vehicles being parked in the lay-by around the large tree on the main road. On occasions cars have blocked access to our driveway at 45 Park Terrace. Some development, including marking of parking areas, is needed for this lay-by. By making the Bay more attractive, there will be even greater demand for parking in the in the future – this needs to be addressed.
4	Y		My only concern is the already planting of larger native trees that will block the beautiful views of the sea as you walk round the lower tracks from Magazine Bay to Cass Bay. I would like to see these removed before they grow too big, and if necessary replaced with lower growing plants. The original Cass Bay advisory committee did not listen to the resident's concerns when this was done. Thank you for this opportunity and congratulations on all the beautiful work you have done so far.
5	Y		Excellent concept plan. Really like the native plantings also upgrade of 'furniture'. Litter is an ongoing problem: maintenance of the reserve needs to be improved. Prefer the 2 nd option for the old concrete building block.
6	Y		
7	Y		Would like to see more in the children's playground – some fabulous equipment on Oriental Parade Wellington, including great rope climbing tower. Don't like the lock Bay. Don't like the lock tunnels often rubbish in them. When planting banks – especially on Roadside, growth height needs to be considered – we <u>do not</u> want our fabulous views blocked. This nearly became a problem when Lyttelton Council was going to plant tall natives along the roadside outside our residence in Park Terrace – fortunately the plantings did not eventuate. If at all possible improvement to parts of beach – steep at present and hard for elderly and those with pushchairs etc to get down. Probably prefer option 2 for old concrete foundation – concerned with wooden platform being used for a fish cleaning area and becoming very dirty (more people seem to be collecting shell fish etc around the bay).
8	Y		Your plan looks great. The now changing rooms/shower/toilet have made a big improvement. Being a reserve, it would be great if the council could try to restore it back to its pre-European vegetation in particular it would be fantastic if the 4 large eucalyptus trees on the way down to the lower carpark could be removed as they don't fit in. They make terrible mess dropping their leaves and bark everywhere. It would be so much better if that area could be replanted with NZ native trees (i.e. cabbage trees, Ngaios etc). Likewise some of the pine trees in the reserve are looking pretty bad – dead branches. In terms of Option 1 and 2 we think that Option 1 would be better as a number of people use the reserve in winter and having decking in their area gives another option if the grass is wet.

9	Y	<p>Living above the beach on the main road I am well aware of how much the beach is used.</p> <ol style="list-style-type: none"> 1. Tidal action has wrecked the western wall, it is most urgent to be repaired 2. Planting can be ongoing 3. All other developments should be completed in the one term, this upgrading of Corsair Bay has been going on for over twelve months or more, so the area is always untidy, which means that many Christchurch people who use the beach do not respect it. 4. The Reserve house which appears to be empty should house a ranger who could look after all the reserves in the Harbour Basin
10		<p>We are currently living overseas for a year, but in regard to the landscape plan if you would mention our concerns of the old wilding pines during the south west storms</p> <p>We consider these trees to be a high risk for walkers and also traffic</p> <p>DOC has a policy of eradication with regards to wilding pines, and we believe COBRA should urge</p> <p>The CCC to follow this example and return Corsair Bay to its native state.</p>
11	Y	<ol style="list-style-type: none"> 1. Sea wall needs URGENT attention. Years overdue. 2. Signage <ul style="list-style-type: none"> ▪ 'No diving' on jetty – very shallow water at low tide. 'No diving' hidden rocks adjacent to sea wall at old male changing sheds. ▪ Clear instruction for Dog owners ▪ Clear instructions of 5 knot speed limit for jet skies/powered boats 3. Option 2 proposal for concrete pad 4. Plants: Please consider thinning +/- topping some of the very large eucalypts on the Western side of the Bay below Park Terrace. (Originally requested to BPDC when these trees were much smaller) 5. Pathways: Please us gravel suitable for bare feet (i.e. not crushed aggregate) 6. Pedestrian access from Park Terrace: Currently this is unsafe and inadequate, pathways away from main vehicular access is needed and ideally a path from Park Terrace (western side) down to the track above the playground and another from the Eastern side down to the carpark should be made. 7 Layout: of lower carpark with planting and parking spaces +/- speed humps to limit use by boy racers. 8 Upper carpark: is under utilized for 8 months of the year. Could any provision be made to use this space as a play area suitable for basketball/tennis/rollerblades etc for the local children when it is not needed as an overflow carpark. <p>There has been a fantastic improvement in this Bay since CCC have taken over the management. As a verdict I am very grateful – Thank you</p>
12	Y	<ul style="list-style-type: none"> ▪ Include some pohutakawas in landscape plan – summer colour. They grow well in local gardens. ▪ Increase shade areas for users ▪ Speed bumps down access road from Park Terrace to car parks ▪ Sufficient seating in children's play area for parents/carers ▪ Sufficient rubbish bins – often overflow in busy times. <p>A great start with the new changing rooms, showers and landscaping. Your builder did a sterling job and good design.</p>

13	Y		<p>In order of preference:</p> <ol style="list-style-type: none"> 1. Investigate options to develop the area of the old changing room's site on southwest side of the bay 2. Construct stone seawall on both southwest and east side of concrete ramp 3. Lower concrete retaining wall to same level as existing wall adjustment. Batter back the land above the wall and plant with low natives. 4. Upgrade walking track to a safe standard. (some are dangerous) 5. What type of trees are envisaged in the car park? 6. Reform grassed area adjacent to the beach so it is well established before heavy use in the summer 7. Redevelop the entrance to the bay to a safe standard <p>Additional comments to consider in general maintenance:</p> <ol style="list-style-type: none"> 1. Redirect water from the outdoor shower back to the drain 2. Investigate the option of a caretaker of all local reserves to be housed in the house on the reserve 3. Investigate all the storm water reticulation in the bay 4. Repair the area on the start of the track leading to the beach on the left side (due to a slip)
14	Y		<ul style="list-style-type: none"> ▪ The proposed trees in the lower car park area are a good idea to discourage boy racers, but I think it would also be beneficial to put some sort of island between the trees – maybe a raised grass or planted bed? Otherwise I think the trees will only deter some. Also I think this treatment should be carried out on the upper car park as well, as boy racers will continue to use this area for antisocial behaviour ▪ The road down to the car park needs some consideration as well – this road is the main access for pedestrians and cyclists as well as cars. People often drive up and down this road with excessive speed, maybe some speed bumps or chicanes would solve this.
15	Y		<p>Consistent or supporting the CBAC submission</p> <ol style="list-style-type: none"> 1. Plan and submission of CBAC generally supported. Additionally 2. Sea wall – making this sound needs to include the full extend of the protection works using appropriate material and methods in keeping with original construction. This should extend from the include the concrete seawall SW of former men's changing shed right round to the existing jetty (both sides). The immediate issue is the central beach area but the other areas also need to be programmed over the next 10 year period. I believe I have previously written up information on these areas and references should be made to these earlier notes as I note that these are not fully included in the proposed plan. 3. Concrete pad of former men's changing shed. A variation of Option 2 is supported. The levels and detailing of this area is important. I recommend removing the concrete pas as proposed and retaining the level of the grass at the existing higher level (which is roughly level with the existing adjoining mown grass areas) through providing a sleeper edge (riser of about 400 mm high) on the seaward side for use as a seat, backfilling the area behind the grassing this for informal picnicking etc. The area in from of the sleeper edge and back from the concrete seawall should be of shell/sand substrate as this area is occasionally overtopped by the sea under high tide, southerly conditions. Am happy to provide a cross – section and more plan information if you don't fully understand what I mean from this written description!

		<p>4. The proposed upper area behind the wall proposed to be lowered by 200-400 mm and west of the existing dripping tap is questionable. This has been planted previously and thought needs to be give to whether the area would actually be maintained/mown properly given the machinery access issues. If this is not likely to be an issue then additional flat and usable space is always an advantage in this highly popular back area.</p> <p>5. Paved area at base of main path needs careful detailing. The main vehicle access track that was built up during the construction of the changing and toilet facilities needs to be remediate back to its original location and to not intrude into the flat lawn area as currently as on the proposed plan/</p> <p>6. Main lawn area desperately needs to be made good/completed – at least for grass establishment by next summer. It is understood that this should follow work on walls, the western (former men’s changing shed) area etc.</p> <p>7. Gravel and pothole filling on vehicle tracks should be from appropriate local rock type from Teddington Quarry (not greywacke aggregate)</p> <p>Finally, there have been many favourable comments on the changing/toilet facilities. I do wonder however if the lighting could be subdued somewhat to reduce energy consumption. The safety issues are acknowledged but its questionable if its necessary to this overkill level, throughout the night, 7 nights a week!</p>
16	Y	<p>Option 2 sounds more viable for work to be done near the old area men’s changing sheds. Sounds a more permanent option</p> <p>The trees round the children’s playground should be checked for safety</p> <p>We live at No 53 Park Terrace. When we moved in approx 18 years ago we had a beautiful view of the harbour. Now our view is of the carpark only. The trees are now so high and could become unstable after a storm. Would be fantastic to have our view back.</p> <p>Personally I think Cabbage Trees look great at a seaside setting.</p> <p>I feel the Council House should stay – employing a caretaker/security person to live in the Council House would be very beneficial for the neighbourhood.</p>
17	Y	<p>We like the proposed plan a lot, particularly the gradual re-vegetation of the reserve with native plant species. Not only will this improve the general appearance of the reserve, it will provide an excellent habitat for native songbirds such as grey warblers and bellbirds that already live here. Hopefully other native bird species, like kereru, will also come back. Some of the non-native trees in the area are very large and are not looked after, so it is not unusual for large branches to break of in storms.</p> <p>Currently, a lot of reserve space is dedicated to accommodating private vehicles but we believe that car parks are a poor use of the reserve. The bus service that runs to Rapaki should run on weekends and run with increased frequency during the summer months to serve reserve users. Having a bus timetable at the bus stop would make it easier for visitors to use the bus service.</p> <p>Pedestrians are poorly served in the plan, even though the area is well used by walkers. A save walking path should be provided from the entrance to the reserve off Park Terrace to the swimming area. Currently, pedestrians have to walk down the road which is narrow and busy. Also, drivers leaving the lower carpark have to negotiate a blind bend to get onto the road which puts pedestrians at further risk. The walking path should be marked appropriately.</p> <p>There are walking tracks in the reserve that are not well maintained. There is a path that runs from the bottom of the road to the vehicle access road which is less steep than the existing path and was used as alternative beach access when the new toilet block was being built. The state of this track was improved while it was being used as the main beach access track, and we hope that the maintenance will continue now that the more direct path down to the beach is back in use. There are other</p>

		<p>tracks along the west side of the bay, leading around to Cass Bay. These are well used, but are very poorly maintained. At Corsair Bay end, there have been large slips and the tracks become muddy and slippery during the winter. At the Cass Bay end, the tracks are seldom mowed and become unusable for those of us who suffer from hayfever during the summer months.</p> <p>The flat grassed area in the upper car park should be closed off completely to cars to prevent parking on it. It is a popular picnic spot that can accommodate large groups.</p> <p>Rubbish is a constant problem at the bay and the existing bins easily fill to overflowing. More rubbish bins need to be provided and the bins need to be emptied more often. Like most public places, Corsair Bay has a major problem with broken glass so anything that could be done to help this problem would be appreciated.</p> <p>Both options for the old changing room site seem good.</p>
18	Y	<p>I would like to see a well formed path between the playground and the upper carpark.</p> <p>It would also be good to have a path through trees from upper carpark to road so that children and families are not forced to walk on the access road. It would be great if there was a path from the road around the upper carpark and on down to the playground without having to walk on the access road or in the carpark much safer.</p> <p>From playground steps already provide easy access to the beach.</p> <ul style="list-style-type: none"> ▪ Trees in carpark a great idea ▪ Direct pedestrian access between lower and upper carparks could also be improved again to avoid people walking up access road. ▪ I like the new terrace proposed ▪ Add a 'traverse' track from the swings, towards the Cass Bay tracks so you can take a family walk including the playground. At the moment you have to drop down to the beach, or up to the road to continue west. ▪ Keep the house and rent to someone who can help with security.
19	Y	<p>Corsair Bay as a bathing beach and picnic area was conceived in the 1920's when Lyttelton was a self-sufficient, closely knit community and workers plentiful from prison and depression labour with little impact on the public purse. It was a leisurely time with more painstaking team work and the car was yet to appear, with the Port and Corsair Bay freely available to the public which visited both in droves regularly on summer weekends and public holidays. The regular train service with its several stations brought much of Christchurch to Corsair and a round trip in vogue used the lower cliff path to the beach and return by road, usually on foot although often the launches were pressed into service from the railway station. Because Lyttelton possessed an efficient Harbour Board and Borough Council, the now largely defunct amenities were made to cater for family picnic parties. A sound sea-wall was made and a line of bathing cubicles coupled with a jetty built for the men, while complying with public decorum a substantial enclosure was erected from Bay entrance to short to ensure the species were segregated. This enclosed the women's one third share of the shady side of the Bay and their own several bathing cubicles, with wide wooden staircase to the beach. In an era when native bush was of low esteem, the Bay and its environs was planted in specimen pines, Douglas Fir, poplar, oak and sycamore.</p> <p>Today however thanks to the Political U turn to embrace the cult of the Free Market, the Lyttelton Harbour Board and Council has been distanced from local concern and the old amenities fallen into disrepair, while traffic mobility, a fast growing and ? population ensure a different clientele. With everything priced, Marine stone masons are unaffordable, as are building workers, while vandalism is an ever-present problem. The desire to re-establish bush is excellent but the presence of crowds and natural droughts makes maintenance a ever present summer problem.</p> <p>I believe many of the non-indigenous trees should be maintained since they are more drought resistant, not prone to pollute the Bay genetically and provide the large specimen trees at present an intrinsic feature of Corsair.</p>

		My compliments to Ms Campbell and Mr Williams for their revised landscape concept plan which I feel should be adopted but with a caution to be in no hurry to remove the existing exotic trees with a regard to loss erosion and highway instability. As an inception member of the Corsair Bay Advisory Committee to administer the Page Bequest for the Banks Peninsular District Council, we have, without exhausting the gift spent some \$5,000 in beautifying the Bay with native trees, so it is heartening to know that the Christchurch City Council will continue the planting programme with which we were entrusted.
20	Y	<p>Delighted with the upgrade toilet/changing block and proposed cladding and lowering of the very ugly mural wall. Grassing the area of the former changing sheds is pretty urgent as the area is unpleasantly dusty when its windy.</p> <p>We like the idea of gradually replacing exotic species with indigenous shade trees/bush on the slopes above the waking track. We are very anti the removal of the beautiful gum trees framing the bay on the side closest to Cass Bay. If there is a plant to fell/replace these eventually could pohutakawas/southern rate (large coastal trees) be planted in advance near the trees to be removed?</p> <p>Trees in carpark – great idea – paved/concrete barriers around them to demarcate parks would considerable improve the dangerous driving problem here (hoons racing each other). The drive down to the carparks is also a problem how about judder bars to keep it safe for pedestrians? And trees in upper carpark too?</p> <p>Nice idea to extend the play area, making use of the slope behind it.</p> <p>There is considerable problem in summer with teenagers partying overnight behind the existing jetty (great thing for them to be doing) and leaving huge number of broken bottles and takeaway bags either on the grass or dumped in the shrubbery. Since this area keep the sun longer than the rest of the bay, its also a favourite picnic area for families. Could large rubbish facilities be created in this area? Rubbish will continue to be dumped there if no bins are provided.</p>
21	Y	Thoroughly approve of all proposed developments for this pretty wee bay
22	Y	<p>Over the long, hot summer there have been a number of thefts from and of cars. Looking at the site and in conjunction with the Development Plan, we came up with the following things we considered may improve the safety of the area, most was to do with pruning and maintenance etc. It was clear at both car park levels that there was little or no natural surveillance possible from the surrounding dwellings or from the footpath or roadway and neither car park was visible from the other.</p> <ul style="list-style-type: none"> • Bring tree line lower for the canopy • Reduce density of foliage • Trees in car park a great idea – just ensuring that visibility into the carpark is not compromised • Low, native grasses etc planted on bank below gazebo – a really good idea, this will enhance and improve visibility from present • Path from gazebo to toilet block needs to be more ‘open’ – foliage trimmed back a little but good to have properly formed path here • New toilet block is great • No visibility of either car parks from driveway to road or vice versa – reduce density of foliage • The locking of the gate in the evenings has meant that unlawful activity is restricted to daytime users. We would encourage locking to continue. <p>Signage – police ‘anti-theft’ reminders in car parks etc</p> <p>Road Safety – is there any possibility to ‘rethink’ the exit into Park Terrace (really horrible intersection and concern especially with cycle traffic).</p> <p>It is great to have this resource – fantastic asset. Your plans looks wonderful and will really enhance the whole area for a significant number of years, and for locals and others. The upgrade will also encourage appropriate and respectful use of the area.</p>

8. LYTTTELTON/MT HERBERT COMMUNITY DEVELOPMENT FUNDING SCHEME REALLOCATION OF RETURNED FUNDS FROM 2006/07

General Manager responsible:	Community Support Unit, DDI 941-8534
Officer responsible:	Community Development Manager and Secretariat Manager
Author:	Community Development Adviser – Philipa Hay

PURPOSE OF REPORT

1. The purpose of this report is to provide the Lyttelton/Mt. Herbert Community Board with the information required to assess funding applications received from the community for funds now available for reallocation this financial year from the Community Development Scheme 2006/07.

EXECUTIVE SUMMARY

2. The Community Development Adviser received a return from one group for the amount \$1039 from the Community Development Funding Scheme of 2006/07. This funding is now available to be reallocated within this current financial year.
3. The Lyttelton/Mt. Herbert Community Board fully comprised the assessment committee allocating the Community Development Grants in 2006/07 and 2007/08 of this delegated fund.
4. Two applications from Lyttelton Harbour groups have been received for funding. They meet the criteria for the Community Development Scheme of 2006/07 and align with the Strengthening Communities Strategy.
5. The attached matrix outlines the proposals received from the groups applying for funding assistance, the amounts requested, the alignment with community outcomes and staff recommendations.

FINANCIAL IMPLICATIONS

6. The Lyttelton/Mt. Herbert Community Board has available for reallocation this financial year the sum of \$1,039 from the Lyttelton/Mt. Herbert Community Development Scheme 2006/07. Recommended disbursements are less than this amount. This is a delegated fund.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

7. The recommendations contained within this report align with 2006-2012 budgets and the Community Development funding budget for this year.

LEGAL CONSIDERATIONS

8. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

9. This fund aligns with the 2006-16 LTCCP.

ALIGNMENT WITH STRATEGIES

10. This fund aligns with the Strengthening Communities Strategy.

8. Cont'd

Do the recommendations align with the Council's strategies?

11. As above.

CONSULTATION FULFILMENT

12. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Lyttelton/Mt Herbert Community Board approve the staff recommendations, contained in the attached matrix, for reallocation and disbursement of the Board's returned Community Development Scheme funds of 2006/07.

DECISION MATRIX

Priority Rating

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.
- 2 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.
- 3 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project
- 4 Did not meet any above criteria – staff recommendation is not to fund this project

Category

- A Arts
- C Community development / social services
- E Environment and parks
- H Heritage
- O Other
- R Recreation and sports

Index Number	Organisation Name	Project Description	Amount Requested	Total Project Cost	Amount Allocated	Delivery & Financial Risks	Funding History	Recommendation	Priority	Category
1	Diamond Harbour Toy Library Incorporated	Purchase of musical instruments for the toy library.	\$516.95	\$516.95	\$517	The Toy Library has identified the items it wishes to purchase. Low risk of delivery. The Toy Library has undergone some personnel changes etc recently. Its committee is keen and looking at a variety of ways to build its resources. The financial risk for this project is low.	This is the first application for CCC funding from this group.	Staff recommend that the Community Board approves this project for funding and allocates \$517	1	C

Project Goals:

- * To purchase musical instruments for lending to members through the library.

Funding outcomes and Priorities:

Funding Outcomes:

- * Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events
- * Reduce or overcome barriers to participation
- * Support Develop and promote the capacity and sustainability

Funding Priorities:

- * Children and youth
- * The capacity of community organisations

Alignment with board objectives and council strategies:

* JOINT OBJECTIVES OF THE AKAROA/WAIREWA AND LYTTTELTON/MT HERBERT COMMUNITY BOARDS FOR BANKS PENINSULA 2006/2009: 7) Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes. Aligns with: Strengthening Communities Strategy - Goals 4 Helping to build and sustain a sense of local community, 8 Improving basic life skills so that all residents can participate fully in society (parenting skills/early childhood education).

Staff comments including evidence of need:

* The Diamond Harbour Toy library is the only organisation of its type operating in the communities on the south side of the harbour (Teddington to Port Levy) and all families with young children are welcome. Membership is \$25 per year. The Toy Library has recently completed a stock take identifying areas of resource weakness. The first area they wish to target is music and instruments.

Comments and notes:

DECISION MATRIX

Priority Rating

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.
- 2 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.
- 3 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project
- 4 Did not meet any above criteria – staff recommendation is not to fund this project

Category

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Index Number	Organisation Name	Project Description	Amount Requested	Total Project Cost	Amount Allocated	Delivery & Financial Risks	Funding History	Recommendation	Priority	Category
2	Kidsfirst Kindergarten Lyttleton	To purchase equipment for the 'family play area'. This is a fundamental part of the range of activities provided.	\$500	\$1,370.97	\$500	Low delivery risk. Low financial risk. This organization has been operating for 60 years.	2007/08 - Purchase of canvas to enclose veranda for all-weather play: \$2189	Staff recommend that this project is approved by the Board and allocates \$500	1	C

Project Goals:

- * To encourage quality play in the family corner, using quality/real life equipment in order for children to express themselves in a safe environment.

Funding outcomes and Priorities:

Funding Outcomes:

- * Support Develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups

Funding Priorities:

- * Children and youth
- * The Capacity of community organisations

Alignment with board objectives and council strategies:

- * Aligns with: Strengthening Communities Strategy - Goals 4 Helping build and sustain a sense of local community, 8 Improving basic life-skills

Staff comments including evidence of need:

- * Kidsfirst Kindergarten provides early childhood education for under 5 year olds. Ministry of Education funding covers teacher salaries only. All other funding, including costs for upgrading and replacing materials and resources must be found within the community.

Comments and notes:

9. BRIEFINGS

9.1 LOCAL ROADING PROJECTS UPDATE

David McNaughton, Asset Engineer will update the Board on roading issues.

9.2 LYTTELTON HARBOUR ACCESS OPTIONS

A member of staff will update the Board on the Lyttelton Harbour Access options.

10. COMMUNITY BOARD ADVISER'S UPDATE

11. BOARD MEMBERS INFORMATION EXCHANGE

12. BOARD MEMBERS QUESTIONS

