



## Christchurch City Council

# SPREYDON/HEATHCOTE COMMUNITY BOARD

## AGENDA

**FRIDAY 4 JULY 2008**

**AT 8AM**

**AT BECKENHAM SERVICE CENTRE**

**IN THE BOARDROOM,  
66 COLOMBO STREET, CHRISTCHURCH**

**Community Board:** Phil Clearwater (Chairperson), Oscar Alpers, Barry Corbett, Chris Mene, Karolin Potter, Tim Scandrett and Sue Wells

**Community Board Adviser**

Jenny Hughey

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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORT – 17 JUNE 2008**

The report of the Board's ordinary meeting of Tuesday 17 June 2008 and the Public Excluded section has been **separately circulated** to Board Members.

**CHAIRPERSON'S RECOMMENDATION**

That the report of the Board's meeting of 17 June 2008 be **confirmed**.

3. **DEPUTATIONS BY APPOINTMENT**

4. **PETITIONS**

5. **NOTICE OF MOTION**

6. **CORRESPONDENCE**

7. **BRIEFINGS**

## 8. REDCUP 2007 LIMITED – LEASE



<b>General Manager responsible:</b>	General Manager Community Services, Michael Aitken DDI 941-8986
<b>Officer responsible:</b>	Libraries & Information Manager
<b>Author:</b>	Bill Binns, Property Consultant

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Spreydon/Heathcote Community Board's recommendation to the Council that it approves:

- (a) The surrender of the existing lease with Redcup 2007 Limited.
- (b) Enters into a new lease with Choffy Limited.

and that the Corporate Support Manager be given delegated authority to approve the new lease.

**EXECUTIVE SUMMARY**

2. The current tenant (Redcup 2007 Limited) has decided to move on and rather than assign the lease to a specific party they decided to tender the remainder of the term of the lease. (Three years with the lease expiring on 22 August 2011.)

3. A director of Redcup 2007 Limited has advised that a successful tenderer has been found (Choffy Limited) who he feels meets the Council's criteria.

4. As the existing lease has only three years to run the Property Consultancy Manager is recommending that the current lease is surrendered by Redcup 2007 Limited and that a new lease is entered into with Choffy Limited.

5. The reasons behind this recommendation are twofold.

- (a) In the normal course of events the existing lease would run until it expired on 22 August 2011. At that point the Council would tender a new lease which would cost the Council time and money. By tendering the lease Redcup have saved the Council this expense and this meets the Council's objective in terms of publicly notifying that a lease is available.
- (b) With the surrender of the current lease the Council is in a position to review the terms and conditions and make appropriate changes. By engaging in this process the lease would be updated to meet current commercial conditions.

6. The successful tenderer is Choffy Limited whose directors are Elizabeth Symons and Peter Lord who have experience in setting up and operating a restaurant. On checks carried out by staff the Directors would meet the requirements under the terms and conditions set out in the current Auckland District Law Society Deed of Lease. The Directors will also provide personal guarantees.

7. It is proposed that once agreement is reached the Council enter into a lease on the following terms.

- (a) A term of three years with three rights of renewal of three years, a right to be exercised by the Tenant.
- (b) Rent reviews will be carried out every three years.
- (c) A base rent will be \$18,000 per annum plus GST.

**8 Cont'd**

**FINANCIAL IMPLICATIONS**

8. The Revenue from the rental will increase from current levels by \$1,780 per annum plus GST.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

9. Yes the recommendations are in alignment with the budget.

**LEGAL CONSIDERATIONS**

10. The first consideration is that Redcup 2007 Limited meet all of its obligations before the surrendering of the lease. Secondly that Choffy Limited agree to the terms and conditions of the new lease.

**Have you considered the legal implications of the issue under consideration?**

11. Provided that the provisions in 10 are met all implications have been considered.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

12. Yes.

**Do the recommendations of this report support a level of service or project in the 2006 LTCCP?**

13. Yes.

**ALIGNMENT WITH STRATEGIES**

14. Yes.

**Do the recommendations align with the Council's strategies?**

15. Yes.

**CONSULTATION FULFILMENT**

16. As mentioned in Clause 5a the obligation of Public notification by tendering has been met by the process followed by Redcup 2007 Limited.

**STAFF RECOMMENDATION**

It is recommended that the Community Board recommends that Council:

- (a) Consents to the surrender of the existing lease with Redcup 2007 Limited provided that they have met all their company's obligations under the lease.
- (b) Agrees to a new lease to replace the surrendered one, on terms and conditions negotiated between the Council and Choffy Limited
- (c) That personal guarantees be provided by the shareholders and directors of Choffy Limited.
- (d) That Redcup 2007 Limited and Choffy Limited meet all costs associated with the lease surrender and drawing up the new lease.
- (e) That the Corporate Support Manager be given delegated authority to approve the new lease.

**CHAIRPERSON'S RECOMMENDATION**

That the Staff Recommendation be supported.

## 9. 2008/09 YOUTH DEVELOPMENT SCHEME ESTABLISHMENT

<b>General Manager responsible:</b>	General Manager Community Support, Michael Aitken DDI 941-8986
<b>Officer responsible:</b>	Community Support Unit Manager
<b>Author:</b>	Ingrid de Meyer, Community Development Adviser Maggie Button, Community Recreation Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to seek authorisation from the Spreydon/Heathcote Community Board to set aside \$7,500 from its 2008/09 Discretionary Fund for the purposes of the Youth Achievement Scheme.

**EXECUTIVE SUMMARY**

2. The Youth Achievement Scheme provides small grants to eligible individuals. The purpose of the scheme is to celebrate and support young people living positively in the local community by providing financial assistance for their development. Applications to the fund will be considered in the following categories:
  - Educational Studies – This can include personal development opportunities such as leadership skills, career development and skills training, or community based educational studies.
  - Cultural Studies – This can include courses or seminars such as Te Reo lessons, musical training, arts colloquiums etc. It could be for attendance at cultural events taking place locally, nationally or internationally.
  - Representation at Events – To provide support or assistance to those who have been selected to represent their school, team or community at a local, national or international event. This includes sporting, cultural and community events.
  - Recreational Development – Assistance to attend or take part in one off or ongoing recreational events or participation at recreation or sporting development. For example advance ballet classes in Wellington, representing Canterbury at rugby.
  - Capacity Building – Providing support for personal development or growth. For example leadership training.
3. Applicants to be eligible will also need to meet the following criteria.
  - Age groups 12-25 years.
  - Projects must have obvious benefits for the young person and if possible the wider community.
4. Applicants will also be required to complete the application form attached (**Attachment 1**) and provide the additional material noted on this.
5. Applicants will also be asked how long they and their parents/caregivers have lived in Christchurch. This will allow Board members to take into consideration whether the funding requested is commensurate with the historic contribution of the applicant and their family to rates in this city.
6. It is recommended that individuals only be allowed to apply once per financial year and twice in total.
7. In making recommendations to the Board staff will make comment on the following matters:
  - The extent of additional funds that the individual/group has sourced from other funders, and the amount of fundraising undertaken.

**9 Cont'd**

- The level of excellence at which the group or individual is performing in their chosen field.
- The socio-economic status of the group or individual and their capacity to meet the costs they are seeking from their or their families own resources.

**FINANCIAL IMPLICATIONS**

8 In the 2007/08 financial year the Board allocated a total of \$7,260 grants from this scheme **(Attachment 2)**.

9 This proposal to continue with this scheme means transferring funds from the Board's Discretionary fund into a separate Youth Achievement Scheme fund. This reduces the total amount available in the Boards Discretionary fund in 2008/09 to \$52,500.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

10. Yes see page 172, regarding Board funding.

**LEGAL CONSIDERATIONS**

11. There are no legal issues to be considered.

**Have you considered the legal implications of the issue under consideration?**

12. Yes.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

13. Yes.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

14. Yes see page 172, regarding Board funding.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

15. Yes in alignment with the Strengthening Community Strategy goals:

- Increase participation in community recreation and sports programmes and events.
- Improve basic life skills so that all residents can participate fully in society.

**CONSULTATION FULFILMENT**

16. Not Applicable.

**STAFF RECOMMENDATION**

It is recommended that Spreydon/Heathcote Community Board set aside \$7,500 from it's 2008/09 Discretionary Fund towards the Youth Achievement Fund for this purpose.

**CHAIRPERSON'S RECOMMENDATION**

That the Staff Recommendation be supported.

**SPREYDON/HEATHCOTE COMMUNITY BOARD  
YOUTH ACHIEVEMENT SCHEME  
DECISION PAGE (For Staff Use Only)**

**CHRISTCHURCH**  
CITY COUNCIL - YOUR PEOPLE YOUR CITY

Name of Applicant

Level of Funding Requested

\$

Has applicant applied previously?

**OUTCOMES OF PROJECT**

**Recommendation**

That the application be approved for the full amount.

That the application be approved for a partial amount. Amount recommended \$

That the application be turned down.

**Has a member of staff discussed the proposal with the applicant?**

Yes  No

Who

When

**Does the Application contribute to the LTCCP Outcomes?**

Yes  No

**Which ones?**

A Safe City

A City of Inclusive and Diverse Communities

A Healthy City

A City of Lifelong Learning

A Well-Governed City

A City for Recreation, Fun and Creativity

A Prosperous City

An Attractive and Well-designed City

A City of People who Value and Protect the Natural Environment

**Comments from Officer**

**SPREYDON/HEATHCOTE COMMUNITY BOARD  
YOUTH ACHIEVEMENT SCHEME  
APPLICATION FORM**

**CHRISTCHURCH**  
CITY COUNCIL - YOUR PEOPLE YOUR CITY

Before you start filling out this form, please read the Information Sheet to help you decide whether you are eligible for a grant.

**PERSONAL DETAILS**

Name of Applicant

Address

Phone Number

Email

Age

Name of Parent / Caregiver: (If applicant is under 18 years of age)

Parent / Caregiver's Phone Number

Signature of Applicant

Signature of Parent / Caregiver (if applicant is under 18 years of age)

**PROJECT / ACTIVITY DESCRIPTION**

(please attach additional information if appropriate. e.g. conference programme, travel itinerary, etc)

**PLEASE ENSURE THE FOLLOWING INFORMATION IS ATTACHED**

Letters of Support / References (minimum of 2)

Official evidence of selection for the applicant's activity

**Please list any affiliation with any other groups** e.g. parent body, Trust, church group, regional/national organisation

Please send your completed application form and supporting documents to the Administration Support Officer at the Beckenham Service Centre, 66 Colombo St, PO Box 19-033, Christchurch.





**SPREYDON/HEATHCOTE COMMUNITY BOARD  
YOUTH ACHIEVEMENT SCHEME  
INFORMATION SHEET**

### PURPOSE

The purpose of the Youth Development Scheme is to celebrate and support young people living positively in the local community by providing financial assistance for their development. It is always worth submitting an application for this fund.

### CATEGORIES FOR CONSIDERATION

Under the Youth Development Scheme, the Community Board will consider applications for a variety of activities.

**Educational Studies**  
This can include personal development opportunities, such as leadership skills, career development and skills training, or community based educational studies.

**Cultural Studies**  
This can include courses or seminars such as Te Reo lessons, musical training, arts colloquiums etc. It could be for attendance at cultural events taking place locally, nationally or internationally.

**Representation at Events**  
It will provide support or assistance if you have been selected to represent your school, team or community at a local, national or international event. This includes sporting, cultural and community events.

**Recreation Development**  
Assistance to attend or take part in one off or ongoing recreational events or participation at recreation or sporting development. For example - advanced ballet classes in Wellington, representing Canterbury at rugby.

**Capacity Building**  
Providing support for personal development or growth. For example - leadership training.

### PROJECT TIMEFRAME AND BUDGET

Start Date  Finish Date

Project Costs (Please list items and amount)

Amount Requested from Community Board \$

Please list all other funding sources for this project (including any current and planned applications)

Fundraising Source	Amount	Under Consideration	Successful	Declined

Please list any previous funding received from this Board

Date	Amount	Purpose

### DECLARATION

I declare that all details contained in this application form are true and correct to the best of my knowledge and that I have the authority to provide this information. I understand that the community board's decision regarding this application is final. Once I have completed the project, I may be asked to report back to the community board and information from this application may be used in an official council report.

Name

Signature  Signature of Parent / Caregiver (If applicant under 18 years of age)

Position (if applicable)

Date

### ELIGIBILITY

- Age groups 12-25 years
- Individuals and groups can apply
- Projects must have obvious benefits for the young person and if possible the wider community
- Applications can be made at any time.

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**2007/08 Youth Achievement Scheme**  
**Allocations & Accountability**

Listed in order of allocations made

<b>Applicant</b>	<b>Allocation</b>	<b>Purpose</b>
Lucy Spoons	\$500	NZ Junior Rowing team - Beijeng
Harriet Smithies	\$350	NZ U 17 cycling teamp - Canberra
Kate Knegt	\$100	Cant. Wms Ice Hockey - Dunedin
Ataif Khan- Edmundson	\$350	Cashmere HS language exchange - Chile
Emily Capill	\$500	World Aerobics Champs - Serbia
Rebecca Thomas	\$500	World Aerobics Champs - Serbia
Luke Noble	\$200	Cant.Jnr Ten Pin bowls - Whangaparaoa
Matthew Thomas	\$200	Cant.Jnr Ten Pin bowls - Whangaparaoa
Fuschia Mutu Johnathon Holdstock	\$150	Kappa Haka group member Nat. speech competitions - Auckland
Timothy Norriss	\$400	NZ U17 Volleyball team - Singapore
Cashmere HS	\$800	Snr Boys & Snr Girls Basketball team - Auckland
Anna Constable	\$350	NZ Basketball "Koru tour"(U14 – U18) - Albury NSW
Sorren Henderson	\$150	Mainland Soccer Nat Fed tournament - Napier
Zeaty Quartet	\$1000	International Rising Star comp - Texas
Sarah Loveridge	\$560	Div 4 Ice Hockey world champs - Romania
Hannah Newbould	\$500	World Schools Cross Country Champs - Czech Republic
Febbie Sangkop	\$150	2008 SADD conference
Helen Searle	\$500	NZ Secondary School choir- Brazil & Argentina
<b>Total</b>	<b>\$7260</b>	

**4. 7. 2008**

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- 10. COMMUNITY BOARD ADVISER'S REPORT**
- 11. BOARD MEMBERS' INFORMATION EXCHANGE**
- 12. MEMBERS' QUESTIONS**