



Christchurch City Council

SHIRLEY/PAPANUI COMMUNITY BOARD

GREENSPACE COMMITTEE AGENDA

MONDAY 18 FEBRUARY 2008

4.00 PM

**IN THE BOARDROOM
PAPANUI SERVICE CENTRE
CORNER LANGDONS ROAD AND RESTELL STREET**

Community Board: Megan Evans (Chairperson), Ngaire Button, Pauline Cotter Aaron Keown, Matt Morris, Yvonne Palmer and Norm Withers.

Community Board Adviser
Peter Croucher
Phone 941 5414
Email: peter.croucher@ccc.govt.nz

- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

INDEX	PG NO		
PART C	2	1.	APOLOGIES
PART C	2	2.	ELECTION OF CHAIRPERSON SHIRLEY/PAPANUI COMMUNITY BOARD'S GREENSPACE COMMITTEE
PART C	5	3.	LAKE ROTO KOHATU – LICENCE TO OCCUPY TO CANTERBURY SCHOOLS SAILING TRUST
PART C	7	4.	PAPANUI MEMORIAL RESERVE – LIGHTING UPGRADE
PART B	24	5.	STAFF BRIEFING
PART B	24	6.	COMMITTEE MEMBERS INFORMATION EXCHANGE

1. APOLOGIES

2. ELECTION OF CHAIRPERSON SHIRLEY/PAPANUI COMMUNITY BOARD'S GREENSPACE COMMITTEE

General Manager responsible:	General Manager Regulation and Democracy Services
Officer responsible:	Legal Services Manager
Author:	Chris Gilbert, Legal Services Manager/Peter Croucher, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to explain the process that the Greenspace Committee must follow to elect their chairperson, as required by the Local Government Act 2002. This process is recommended for the Greenspace Committee as it has been given full delegated authority to act in its area of concern.

EXECUTIVE SUMMARY

2. The Act prescribes the processes by which fully delegated committees of Community Boards must elect their chairpersons, which is the same as the process the Council must use to elect the deputy mayor. This report describes the alternative processes available, one of which must be adopted by the committee.

FINANCIAL IMPLICATIONS

3. Not applicable.

DO THE RECOMMENDATIONS OF THIS REPORT ALIGN WITH 2006-16 LTCCP BUDGETS?

4. Not applicable.

LEGAL CONSIDERATIONS

Introduction

5. Section 54 of the Local Government Act 2002 specifies that the provisions of Schedule 7 of the Act apply to Community Boards (with some minor exclusions), with necessary modifications as if the Boards were local authorities. Schedule 7 requires that each Community Board, at its first meeting, must elect one of its members to be its chairperson (see clauses 17, 21 and 37 of Schedule 7 of the Act).
6. The manner in which a Community Board or its fully delegated committee is to elect this position is prescribed in clause 25 of Schedule 7. It provides that the Community Board or delegated committee must determine by resolution that the chairperson be elected or appointed by using one of the following systems of voting:

“System A

- (a) *requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and*
- (b) *has the following characteristics:*
 - (i) *there is a first round of voting for all candidates; and*
 - (ii) *if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and*
 - (iii) *if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and*
 - (iv) *in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.*

2. Cont'd

System B

- (a) *requires that a person is elected or appointed if he or she receives more votes than any other candidate; and*
- (b) *has the following characteristics:*
 - (i) *there is only 1 round of voting; and*
 - (ii) *if 2 or more candidates tie for the most votes, the tie is resolved by lot."*

- 7. In simpler terms, under System A, a candidate is successful if he or she receives the votes of the majority of the members of the Community Board committee present and voting. If no candidate is successful in the first round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded. If no candidate is successful in the second round there is a third and if necessary subsequent round of voting from which each time the candidate with the fewest number of votes in the previous round is excluded until a candidate is successful. In any round of voting if two or more candidates tie for the lowest number of votes the person to be excluded from the next round is resolved by lot.
- 8. System B is first past the post except that a tie for the most votes is resolved by lot.

Practical application of clause 25

- 9. Each Community Board committee must first determine, by resolution, which system of voting it will use, that is System A or System B.
- 10. Nominations for the position of chairperson are called for.
- 11. If there is only one candidate then the Community Board committee may resolve that that person be elected.
- 12. If there is more than one candidate the Community Board committee must then put the matter to a vote according to the system it has adopted. The Community Board Committee members are then asked to vote on each candidate.
- 13. The following examples may be useful to illustrate two of the systems:

SYSTEM A

Example 1

Two nominations are received and upon the votes being counted the result is:
A (4) B (2). In this case A is elected to the relevant position.

Example 2

Two nominations are received and upon the votes being counted the result is:
A (3) B (3). In this case no candidate is successful, so both tie for the lowest number of votes. One candidate must then be excluded by lot. (The Act does not describe what process must be used for resolving a tie "by lot", but examples would be pulling names out of a hat or flipping a coin.)

Example 3

Three nominations are received. Upon the votes being counted the result is:
A (2) B (2) C (2). In this case no candidate is successful so a second round of voting is held for candidates A, and whoever of B or C is not excluded by lot.

Upon the votes being counted in the second round the result is:
A (4) B (2) (C having been excluded by lot). In this case A is elected to the relevant position.

2. Cont'd

SYSTEM B

Example 1

Three nominations are received and upon the votes being counted the result is: A (3) B (2) C (1). In this case A is elected to the relevant position.

Example 2

Three nominations are received and upon the votes being counted the result is: A (2) B (2) C (2). In this case a lot is held to determine who will be elected to the relevant position.

HAVE YOU CONSIDERED THE LEGAL IMPLICATIONS OF THE ISSUE UNDER CONSIDERATION?

14. This report covers the obligations as prescribed in Schedule 7 of the LGA 2002.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

15. Not applicable.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

16. Not applicable.

ALIGNMENT WITH STRATEGIES

17. Not applicable.

Do the recommendations align with the Council's strategies?

18. Not applicable.

CONSULTATION FULFILMENT

19. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Greenspace Committee:

- (a) Receive this report.
- (b) Adopt by resolution, which system of voting it will use to elect a chairperson, that is System A or System B.
- (c) Proceed to elect a chairperson.

3. LAKE ROTO KOHATU – LICENCE TO OCCUPY TO CANTERBURY SCHOOLS SAILING TRUST

General Manager responsible:	General Manager City Environment, DDI 941- 8656
Officer responsible:	Unit Manager Transport and Greenspace
Author:	David Rowland Property Consultant

PURPOSE OF REPORT

1. The purpose of this report seeks the Committee's approval to issue a Licence to Occupy to the Canterbury Schools Sailing Trust over that area of reserve land forming Lake Roto Kohatu North East of Sawyers Arms Road from the 1 October 2007 through to the 31 March 2009.

EXECUTIVE SUMMARY

2. The previous licence to the Canterbury Schools Sailing Trust expired in December 2006 and the Trust has remained as a monthly occupant since that time.
3. The primary objectives of the Trust are to establish and foster the sailing experience for young people in a controlled training environment. They also foster water safety through their sailing programmes. They continue to train and coach many school groups from the greater city environment and also further a field.
4. The future use of the lakes by a number of interested parties has yet to be determined and considered by the Board and the term suggested would permit the Trust to continue in occupation for the next two complete sailing seasons.

FINANCIAL AND LEGAL CONSIDERATIONS

5. Nil.

STAFF RECOMMENDATION

It is recommended that the Committee approve the granting of a Licence to Occupy to the Canterbury Schools Sailing Trust over the areas of reserve land forming Lake Roto Kohatu North East of Sawyers Arms Road from the 1 October 2007 through to the 31 March 2009 and that the rental be set in line with the Council's standard policy.

BACKGROUND

6. It is known that the Trust wish to establish a more permanent base adjacent to the Lake by way of toilets, shelter from the wind as well as storage for their fleet of optimist boats.
7. The suggested licence period has been determined so as to allow the Trust's sailing programmes to continue over the next two sailing seasons. Meanwhile, the Council can consider the future of competing uses for this locality along with the Trust's request for a more permanent base.



- Property**
- Parcel (L)
- Roads**
- A Road Name Mjr
- ~ Road Boundary
- Aerial Photography 2007**
- Aerial Photography 2007

1 : 7250

500 m

The accuracy of this plan and the measurements shown are not guaranteed but should be verified by inspection.

Produced by 153.111.149.135 09:43 14/09/2007

© Copyright reserved 2002 reproduction prohibited. Aerial Photos: Copyright Terralink International Limited

4. PAPANUI MEMORIAL RESERVE – LIGHTING UPGRADE

General Manager responsible:	General Manager City Environment Group DDI 941-8656
Officer responsible:	Transport and Greenspace Manager
Author:	Mary Hay, Consultation Leader, Greenspace Unit

PURPOSE OF REPORT

1. The purpose of this report is to:
 - (a) seek funding from the Shirley/Papanui Community Board's 2007/08 Discretionary Fund for reserve lighting;
 - (b) seek the approval of the Committee to remove one Sorbus tree;
 - (c) support from the Committee to relocate some roses adjacent to the substation to the plant beds near the toilet, subject to agreement with the RSA

EXECUTIVE SUMMARY

2. Papanui Memorial Reserve is a small public reserve located on the corner of Papanui Road and Horner Street in Papanui. The reserve is the destination for the annual ANZAC day parade and contains a flagpole, memorial rose garden and a stone wall memorial that commemorates local soldiers who died in World War 1. The reserve also contains a fountain donated by the Papanui Rotary Club to celebrate their 25th anniversary.
3. The reserve was upgraded in 2004 with the removal of a number of trees and shrubs to make it more open and the replanting of the memorial rose bed. The upgrade to the reserve included a public planting day in March 2004 (see **attachment 1**).
4. In December 2007 the Papanui Rotary Club make a deputation to the Board, seeking support for the installation of a clock on the Papanui Memorial Reserve, as part of its 50th Jubilee celebrations. In response to this deputation, the Board resolved that *"That the Board support this project and request an investigation into the installation of suitable lighting in the area, with funding coming from the Board's 2007/08 SCAP/discretionary funding"*. Please note that a formal application by the Rotary Club for the clock has not yet been received by Council staff.
5. Staff have investigated the lighting options for Papanui Memorial Reserve in conjunction with Board members and have finalised the **attached** lighting design (see attachments 2 and 3). The lighting is scheduled to be installed prior to ANZAC Day, 25 April, 2008, if the Committee agrees to allocate the required funds.
6. The reserve contains a small Sorbus (Rowan tree) in a central location. This tree has a number of tree health issues, which have been assessed by the Council's Arborist. Its removal would open up the reserve and provide more space, in the vicinity of the memorial, for the ANZAC day commemorations. It is recommended that this tree be removed.
7. The landscape plan that was implemented in 2004 (see **attachment 4**) included *Lest we Forget* roses in the planting bed around the existing substation and near the existing toilets. The roses near the substation are under large trees and are not thriving due to shade and dry conditions. It is recommended that these 15 roses be relocated to the areas near the toilet that are indicated on the landscape plan and replaced with shade loving species, such as the existing renga renga lilies. If the Committee supports this the work would proceed, subject to agreement with the RSA.

FINANCIAL IMPLICATIONS

8. The Connetics quotation is for \$8,753.40 (ex GST), as per **attachment 5**. The GST inclusive cost is \$9, 847.58

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

9. Funding is allocated in the LTCCP for Community Board Discretionary funding (page 176)

4. Cont'd

LEGAL CONSIDERATIONS

10. The lighting will be installed as an operational matter.
11. All necessary approvals will be obtained before any construction is undertaken. Approval is required from Christchurch City Council, City Streets and from Orion to install the lighting.
12. All work will be carried out by a Council approved contractor.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. LTCCP 2006-2016

Parks, Open Spaces and Waterways – Page 123

- Recreation – By offering a range of active and passive recreation and leisure opportunities
- Health – By providing areas for people to engage in healthy activities

ALIGNMENT WITH STRATEGIES

14. Social Wellbeing and Safer Parks Policy.

CONSULTATION FULFILMENT

15. This project has been initiated by the Board, who were fully consulted on lighting options and solutions.

STAFF RECOMMENDATION

It is recommended that the Greenspace Committee:

- (a) Allocates \$9,847.58 from the 2007/08 Community Board Discretionary Fund to the Transport and Greenspace Unit for the installation of lighting at Papanui Memorial Reserve.
- (b) Approves the removal of the small Sorbus tree in the centre of the reserve.
- (c) Supports the relocation of the roses adjacent to the substation to the plant beds near the toilet, subject to agreement with the RSA.

4. Cont'd

BACKGROUND ON PAPANUI MEMORIAL RESERVE – LIGHTING UPGRADE

16. Papanui Memorial Reserve is the destination for the annual ANZAC day parade and contains a memorial rose bed, flagpole and a stone wall memorial that commemorates local soldiers who died in World War 1. The reserve also contains a fountain donated by the Papanui Rotary Club to celebrate their 25th anniversary.
17. The site has some significant history associated with it. The local Town Hall was built here in 1881 and was destroyed by fire in 1909. In 1923 a Memorial Hall was erected on the site to commemorate the local soldiers who died in the First World War. This became the Empire Picture Theatre in the 1930's. The site became the Papanui Memorial Reserve after the theatre was demolished in the 1960's. The stone monument that can be seen in the reserve today features the original granite WW1 plaques from the Memorial Hall.
18. The Reserve was upgraded in 2004 with the removal of a number of trees and shrubs to make it more open and the replanting of the rose bed. The rose bed is of great significance to the Returned Services Association (RSA) and has 57 "*Lest we Forget*" roses - one for every soldier on the commemorative plaque. The upgrade to the reserve included a public planting day in March 2004 (see **attachment 1**).
19. A safety audit (Crime Prevention Through Environmental Design: CPTED) was undertaken after the redevelopment of the reserve. CPTED focuses on reducing opportunities for crime, primarily in public environments such as Papanui Memorial Reserve. CPTED operates on the premise that the design of public spaces can deter criminal activities. For example, offenders who feel they are likely to be noticed are much less likely to commit crimes in public spaces.
20. As part of the CPTED assessment, the reserve was viewed in daylight and after dark in order to appreciate changes to the environment as a result of lighting and shadow. At the time of the 'daylight' assessment, the majority of the Papanui Memorial Reserve environment appeared to provide a reasonably high level of safety to users. The reserve appeared well maintained, and was very 'open' to views from the adjoining streets (Horner Street and Papanui Road) with tree canopies kept high, and low shrub planting around the edges of the reserve. However, the safety audit identified an issue in relation to the lighting of the reserve.
21. The lighting in the reserve consists of one light in the south east corner. This light is used to illuminate the toilet area. The interior of the toilet block is also lit at night. Lighting only part of the reserve creates the following potential safety problems:
 - the single light does not provide consistent illumination, and creates 'shadowy areas'
 - the light may encourage people to come into the reserve at night thinking that it is safe to do so when the area is not lit well enough for them to see properly, or for others to 'see them' well enough from the road.
24. The CPTED report recommends that, if the toilets are to be used at night, then they should be lit as part of an overall lighting scheme illuminating the whole of the reserve. The public toilets in Papanui Memorial Reserve are kept open at night as public toilets are generally only locked up at night if a problem is identified with behaviour in and around the toilets. Therefore, according to the safety audit, the reserve should include lighting.
25. In December 2007 the Papanui Rotary Club make a deputation to the Board, seeking support for the installation of a clock on the Papanui Memorial Reserve, as part of its 50th Jubilee celebrations. In response to this deputation, the Board resolved "*That the Board support this project and request an investigation into the installation of suitable lighting in the area, with funding coming from the Board's 2007/08 SCAP/discretionary funding*". Please note that a formal application by the Rotary Club for the clock has not yet been received by Council staff.
26. Staff have investigated the lighting options for Papanui Memorial Reserve in conjunction with Board members and have finalised the **attached** lighting design (see attachments 2 and 3), which will address the issues raised in the CPTED report. The lighting is scheduled to be installed prior to ANZAC Day, 25 April, 2008, if the Board agrees to allocate the required funds.

4. Cont'd

27. The reserve contains a number of semi mature trees around its perimeter. It also includes a small Sorbus (Rowan tree) in a central location. This tree has a number of tree health issues, which have been assessed by the Council's Arborist. The tree has some die back, girdling at the base, and is splitting. Its removal would open up the reserve and provide more space, in the vicinity of the memorial, for the ANZAC day commemorations. It is recommended that this tree be removed.

28. The landscape plan that was implemented in 2004, as per **attachment 4**, included *Lest we Forget* roses in the planting bed around the existing substation and near the existing toilets. The roses near the substation are under large trees and are not thriving due to shade and dry conditions. It is recommended that these 15 roses be relocated to the areas near the toilet that are indicated on the landscape plan and replaced with shade loving species, such as the existing renga renga lilies. If support is provided by the Committee then this work would proceed, subject to agreement with the RSA.

PAPANUI MEMORIAL RESERVE – PLANTING DAY
27 MARCH 2004



Photograph 1 - Before
The view through the Reserve to Papanui Road



Photograph 2 - Before
The view through the Reserve to the toilet block



Photograph 3 - Before
View through the Reserve from Horner Street (Taxi Stand)

18. 2. 2008

- 12 -

ATTACHMENT TO CLAUSE 4
Attachment 1



**Photograph 4 – Planting Day
Planting Action – Horner Street Bed**



**Photograph 5 – Planting Day
Planting Action – Horner Street Bed**



**Photograph 6 – Planting Day
The Team**



Photograph 7 – Planting Day
The Papanui Road Plant Bed



Photograph 8 – Planting Day
View towards Papanui Road through the Rose Bed



Photograph 9 – Planting Day
The raised brick edge around the Rose Bed



Photograph 10 – Planting Day
View into the Reserve from Horner Street (Towards the toilets)



Photograph 11 – Planting Day
View through the Reserve to the silhouettes on the back wall



Photograph 12 - Planting Day
View through the Reserve to Harewood Road



Photograph 13 – Planting Day
View of the Orion Box and the side of the toilets



Photograph 14 – Planting Day
View along the back of the reserve towards the toilets

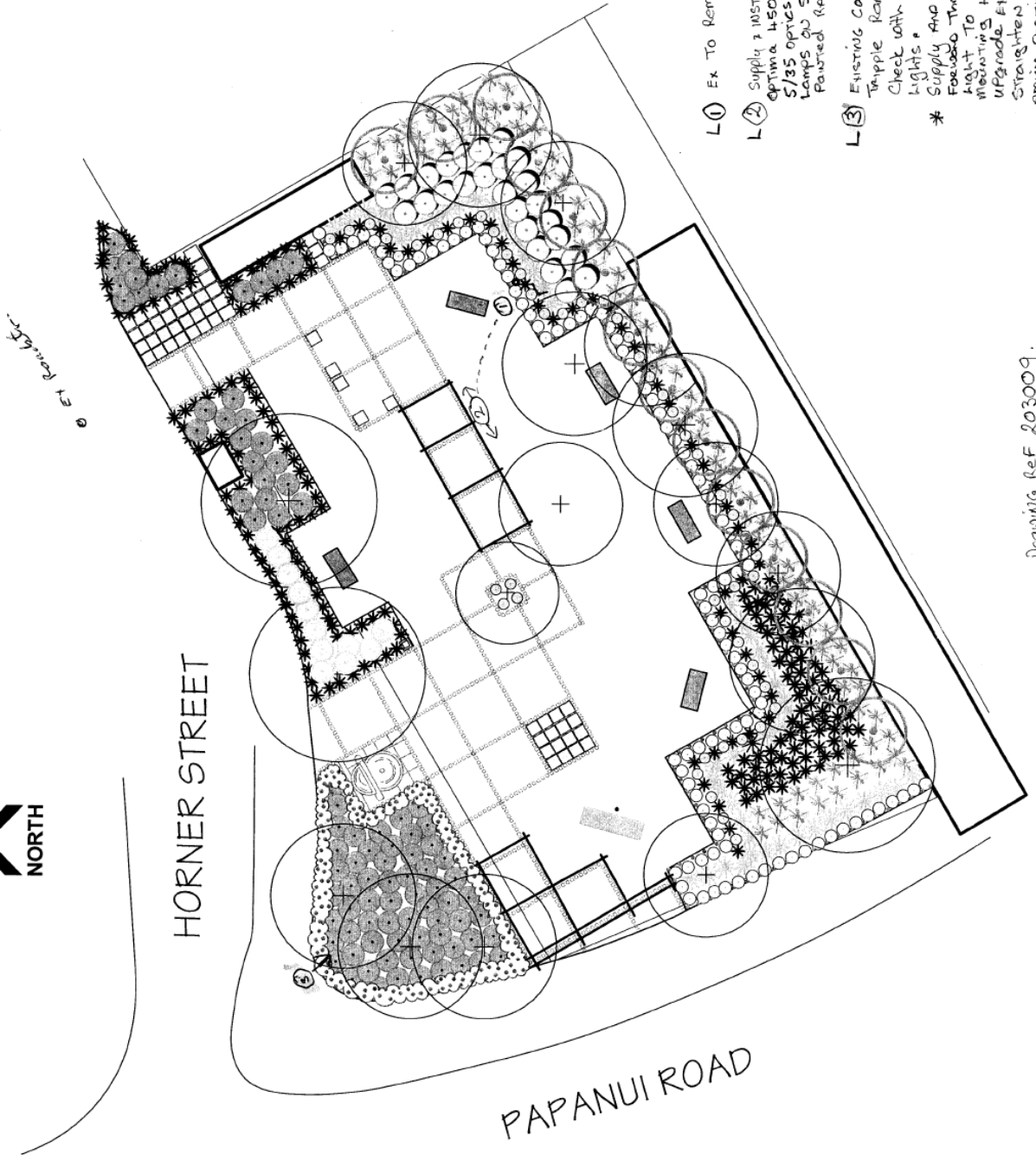


Photograph 15 – Planting Day
View through the reserve towards Papanui Road



HORNER STREET

PAPANUI ROAD



L1 Ex To REMOVE

L2 Supply & INSTALL New WINDSOR Optima 450 LANTERNS (2 LANTERNS) 5/35 OPTICS 70W MH DISKAM POWERBALL LAMPS @ 5.5 MTR STEPPED TUBULAR POLE PAINTED RAUWOBON GREEN.

L3 EXISTING CONCRETE POLE WITH TRIPLE RAMA MAJOR SLIGHTS. CHECK WITH CCC TO UPGRADE THESE LIGHTS &

* SUPPLY AND INSTALL 150W MH FLOOD TROUS ASYMMETRIC FLOOD LIGHT TO EXISTING POLE AT 8 MTR MOUNTING HEIGHT. UPGRADE EXISTING SWITCHBOARD AND STRAIGHTEN POLE. FINISH OPERATION TO BE CONFIRMED BY DESIGNER. --- New 16mm 10 R/S v/c CNEIF . . .

Drawing Ref 203009.
Dated 25/1/08.

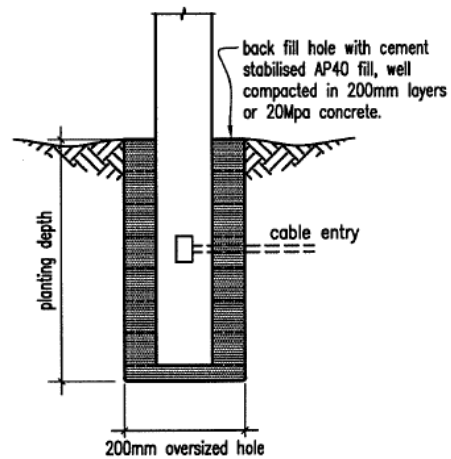
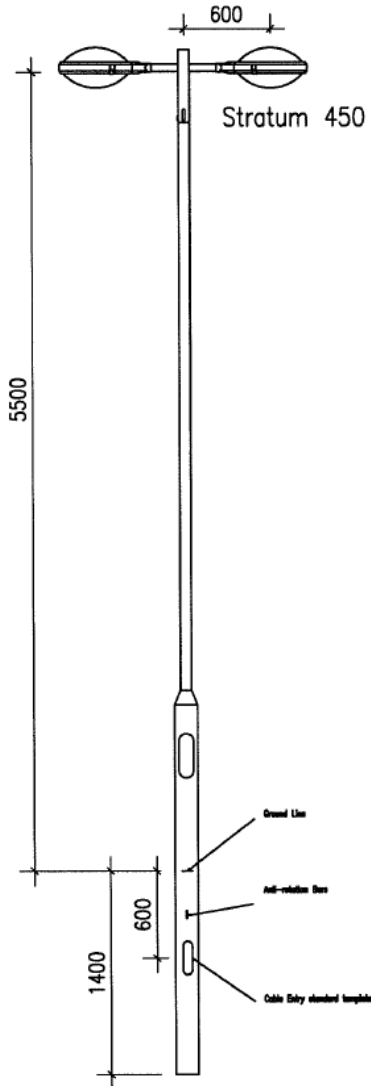
Structural Notes

- Minimum allowable soil bearing pressure shall be 100 kPa.
- Client to provide orientation and location.
- Contractor to check location of all services before commencing work.
- Provide conduit for cable entry as required.
- Only approved light fittings may be used, no additional attachments can be placed on pole without Windsor Heritages' approval. (maximum light size=0.2m with a cd=1.0, maximum light weight=15kg)
- Back fill hole with cement stabilised AP40 fill well compacted in 200mm layers or concrete.
- All dimensions shown are nominal.

NOTE: Foundation design information is supplied as a guide only. Other solutions may be more appropriate for specific situations. Due to variations in site conditions and installation procedures, Windsor Heritage does not accept legal liability for the use of this information.

If requested Windsor Heritage will design specific foundations for each project. Alternatively Windsor Heritage recommends the engagement of a registered consulting engineer where upon Windsor Heritage will supply all loadings.

A site evaluation by a qualified Structural/Geotechnical Engineer is advisable.



Typical Ground Planted Foundation



windsor heritage^{ltd}
Lighting & Street Furniture
611 Halswell Junction Rd, Christchurch, NZ
Phone: (03) 349-7853 Fax: (03) 349-6529
Inet: www.windsorheritage.co.nz
Freeph: (0800) 845-845

Project: Connetics Lighting
Address: Ca Park
Title: 5.5m GP Tublar Pole c/w special cross arm and
2x Stratum Opitma 450 with 5/35 DO and 70w MH
Windsor Heritage Ltd claim authorship of this work & retain intellectual & artistic copyright

scale: As Detailed
file: WH1768
date: 24.01.2008
drawn: JF

sheet:
C1
revision: A





25 January 2008

Christchurch City Council
P.O Box 237
Christchurch

Attention: Mary Hay

Dear Mary

Re: Horner St reserve lighting

I am pleased to be able to provide a quotation for the above works.

If you would like to proceed with the work please sign and return the attached Quotation with the inclusion of your purchase order number.

Please call me on (03) 353 7246 or e-mail me at walkera@connetics.co.nz if you have any questions about our Contract Documents.

I would like to thank you for the opportunity to provide a quotation and look forward to working with you on this project.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Tony Walker'.

Tony Walker
Lighting Manager

CONNETICS LIMITED P O BOX 2237, 12 CHAPMAN'S RD, WOODLSTON, CHRISTCHURCH, NEW ZEALAND. P: +64 3 353 7200 F: +64 3 353 7201 E: info@connetics.co.nz www.connetics.co.nz



SITIANED TO PERFORM



QUOTATION

Connetics Ref: CN203009

Date: 25 January 2008

To: Christchurch City Council

Re: Horner St reserve lighting

1 Quotation

Our quotation for the above works is set out in this document and the attached schedules (together the *Quotation*) as follows:

- 1.1 the work we will carry out pursuant to the quotation is as per drawing 203009 dated 25/1/08. Connetics Ltd will undertake the work at a total cost of \$8753.40 (excluding GST) (Cost). Details of the cost are set out in Schedule Two;
- 1.2 the general conditions of contract for the work we undertake will be as per contract 05/06-89 (Street Light Maintenance and Renewals) except to the extent that we have expressly excluded or modified any of these conditions within this Quotation;
- 1.3 our special conditions for this quotation are set out in Schedule One.

2 Acceptance

If you accept this Quotation please sign and return this Quotation including a purchase order number. This Quotation remains open for acceptance for 60 days from the date of this Quotation.

Signed for and on behalf of **CONNETICS LIMITED** by:

Authorised Signatory

Tony Walker

25 January 2008

Name

Signature

Date

Signed for and on behalf of Christchurch City Council by:

Authorised Signatory

Name Signature Date

Purchase Order Number:	
Orion ES Number:	

SCHEDULE ONE: SPECIAL CONDITIONS

1 Completion Date

- 1.1 We will use all reasonable endeavours to complete the Work on or before Anzac Day 2008.
- 1.2 Please note that at the time of preparing this quotation material delivery is 4 weeks from date of order.

2 Work Times

- 2.1 The Work is to be carried out in Connetics normal work hours, 7:30 am to 4:00pm, Monday to Friday excluding public holidays. Work requested to be performed outside these hours would be at an increased cost.

3 Excluded Work

The following items have not been allowed for in this Quotation:

- 3.1 Any resource consent applications that may be required for this work to be undertaken.

4 Cost

- 4.1 This Quotation has been priced in reliance on information that you have supplied to us and any other representations that you have made to us about the Work and your requirements.
- 4.2 The Cost is a quotation based on current costs and will stand for a period of 60 days from the date of this Quotation. This Quotation will be deemed to have been withdrawn if not accepted within the 60 day time frame.
- 4.3 Variations will be quoted separately and require signed acceptance by the customer before commencement of the approved variation work.

5 Other

- 5.1 This quotation is dependant on Orion approving connection to their power network (we do not expect any issues with this).
- 5.2 Items L3 on the attached cost schedule may not be required if I can convince City Streets to upgrade the existing old lights on this pole.
- 5.3 We would possibly need assistance from the Council to temporarily remove any plants that are close to pole L3 to allow us to dig down beside the pole and straighten it.

5. STAFF BRIEFING

5.1 BEACH ACCESS

Karen Rickerby (Metropolitan Community Adviser – People with Disabilities) and Graham Tapper (Disability Advisory Group) will present on beach access and the implications for people in wheelchairs.

6. COMMITTEE MEMBERS INFORMATION EXCHANGE