



Christchurch City Council

LYTTELTON-MT HERBERT COMMUNITY BOARD AGENDA

THURSDAY 21 FEBRUARY 2008

AT 9:30 AM

TRINITY HALL
LYTTELTON RECREATION CENTRE
25 WINCHESTER STREET, LYTTELTON

Community Board: Paula Smith (Chairperson), Jeremy Agar (Deputy Chairperson), Ann Jolliffe, Claudia Reid, Dawn Kottier and Douglas Couch

Community Board Adviser

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PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

PART C - DELEGATED DECISIONS

INDEX

PAGE NO

KARAKIA

PART C	1.	APOLOGIES	3
PART C	2.	CONFIRMATION OF PREVIOUS REPORT – BOARD MEETING HELD ON 12 DECEMBER 2007	3
PART B	3.	CORRESPONDENCE	
	3.1	THORNYCROFT TORPEDO BOAT MUSEUM	10
	3.2	LEADING LIGHT LANE, GOVERNORS BAY – RAY VICKERS	13
	3.3	PARKING IN GOVERNORS BAY – RAY VICKERS	15
	3.4	DIAMOND HARBOUR COMMUNITY ASSOCIATION	20
PART B	4.	DEPUTATIONS BY APPOINTMENT	21
	4.1	GOVERNORS BAY PARKING PROBLEMS - RAY VICKERS	
	4.2	LYTTELTON VISITOR INFORMATION CENTRE – WENDY EVERINGHAM	
PART B	5.	PRESENTATION OF PETITIONS	21
PART B	6.	NOTICES OF MOTION	21

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PART C	7.	LYTTELTON PLUNKET PLAYGROUND BARK REPLACEMENT – REQUEST FOR FUNDING	22
PART C	8.	ATTENDANCE AT LOCAL GOVERNMENT NEW ZEALAND WORKSHOP	33
PART C	9.	LYTTELTON-MT. HERBERT COMMUNITY BOARD NEWSLETTER - ONBOARD	34
PART C	10.	SALE OF LIQUOR COMMITTEE	37
PART C	11.	MEMBERSHIP OF 2009 COMMUNITY BOARD CONFERENCE ORGANISING COMMITTEE	39
PART C	12.	ADOPTION OF SCHEDULE OF MEETINGS	41
PART B	13.	COMMUNITY BOARD ADVISER'S UPDATE	
	13.1	DISCRETIONARY FUNDING	43
	13.2	DELEGATIONS TO COMMUNITY BOARDS	44
	13.3	COMMUNITY BOARD OBJECTIVES – 2007/2010	50
	13.4	REPORTS ON CUSTOMER SERVICE REQUESTS 26 NOV 07 –03 FEB 08:	50
		COMPLETE REPORT	51
		PAM – PARKS MAINTENANCE	53
		SER – SEWER REACTIVE MAINTENANCE	54
		STM – STREET MAINTENANCE	55
		TSS – STREET TREES	56
		WAR – WATER REACTIVE MAINTENANCE	57
PART B	14.	BRIEFINGS	58
	14.1	DAVID MCNAUGHTON, ASSET ENGINEER	
PART B	16.	BOARD MEMBERS INFORMATION EXCHANGE	58
PART B	17.	BOARD MEMBERS QUESTIONS	58

1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORT – 12 DECEMBER 2007**

The report of the Board's ordinary meeting of 12 December 2007 is **attached**.

STAFF RECOMMENDATION

That the report of the Board's ordinary meeting held on 12 December 2007 be confirmed.

13. 3. 2008

**LYTTELTON/MT. HERBERT COMMUNITY BOARD
12 DECEMBER 2007****A meeting of the Lyttelton/Mt Herbert Community Board
was held on Wednesday 12 December 2007 at 9.30am**

PRESENT: Paula Smith (Chairperson), Jeremy Agar (Deputy Chairperson), Doug Couch, Ann Jolliffe, Dawn Kottier and Claudia Reid.

APOLOGIES: Nil

PART B – REPORTS FOR INFORMATION**1. DEPUTATIONS BY APPOINTMENT****1.1 Diamond Harbour Youths – Diamond Harbour Skatepark**

Jamie Lloyd, Taitoko Ryde, Carl Lloyd, Reuben McBeth, Zane Jenkins and Ollie Alexander addressed the Board with a request for a skatepark in Diamond Harbour. They reported that they had surveyed other local youths and found a large majority were in favour of having a skatepark in Diamond Harbour. They explained reasons why it would be beneficial to have a skatepark and indicated that a site below the Diamond Harbour rugby ground would be an appropriate location. They also indicated that they had contacts for having a skatepark designed.

Board members thanked the boys for their submission and pointed out that the upcoming management plan process for Stoddart Point would be an ideal opportunity for them to make an official submission to request that a skatepark be included in the plans for that area.

The Board asked that staff take note of this submission and highlight to the boys, through the Diamond Harbour Youth Co-ordinator Mr Paddy Chrisp, how they should proceed in making a submission to the Stoddart Point Reserve Management Plan.

1.2 Noeline Allan – Community Education Programme

Ms Allan tabled a submission to the Board outlining the Banks Peninsula Adult Education Plan which she had developed as part of her work on the Peninsula for the Ministry of Social Development. She went on to explain the plan and its aim of providing the people of Banks Peninsula with the opportunity to participate in continuous learning. She highlighted the benefits of the programme for the local community where it had been identified there was a huge gap in tertiary education opportunities.

Ms Allan gave details of the funding she had managed to source for the programme and explained to members that she was seeking \$1,000 as a contribution from the Board towards the advertising for the programme.

The Board **received** the submission from Ms Allan and advised her to apply for a grant from its Discretionary Funding through liaison with the Community Board Adviser.

1.3 Stan Cretney and Noeline Allan – Diamond Harbour Elderly Housing

Mr Cretney tabled a submission from the recently formed Diamond Harbour 60+ Units Group (DH60+UG) regarding the lack of any specific housing for the elderly in Diamond Harbour. He and Ms Allan reported that a meeting had been held with Council's Housing Manager regarding this matter and an undertaking had been given by him to report to the Community Board on this issue.

13. 3. 2008

LYTTELTON/MT. HERBERT COMMUNITY BOARD**1 Cont'd**

The submission from DH60+UG asked that the Community Board and the Council accept in principle the broad proposals conveyed by the Housing Manager, and agreement that the Board and the Diamond Harbour community establish a joint working party to recommend suitable land for elderly housing in that locality.

Mr Cretney also referred to Council's Housing Strategy and in particular the provision for over 60's partnership housing. A survey carried out amongst some of Diamond Harbour's elderly residents was also tabled for members information.

The Board **received** the submission from Mr Cretney and Ms Allan and asked that staff report back to the Board on this issue. Board members did not feel it was appropriate for them to form a working party with local residents as had been suggested in the submission.

1.4 John Stevens – Vehicle Entrance, Cass Bay

Mr Stevens tabled a submission in which he outlined his predicament in trying to access his property in Cass Bay. He explained that his access way had been compromised by a private development which was using the same access way. As part of the development the access was being reformed and had now seriously restricted the types of vehicles that Mr Stevens needed to access his rural property, for example stock truck units. He said that the new access also affected buses and other service vehicles attempting to pull off the road.

Mr Stevens explained that he had contacted Council staff regarding this matter but that as the access way complied with the Council standard it was not proposed to alter it. He asked that the Board support his request for a set of criteria to be developed for rural situations, as the urban standard was not always suitable for rural situations.

The Board **received** the submission and asked that staff comment on Mr Stevens' request and the current situation with his access way.

1.5 Colleen Eason – Art Gallery, 20 Oxford Street, Lyttelton

Ms Eason thanked Board members for the opportunity of meeting with them the previous day regarding the lease she held on 20 Oxford Street, a Council owned property. She again highlighted that she was seeking the Board's assistance in gaining awareness and support for the continuance of her art gallery business on that site.

The Board thanked Ms Eason for her deputation.

2. CORRESPONDENCE**2.1 RURAL CANTERBURY PRIMARY HEALTH ORGANISATION**

The Board **received** two letters from the Rural Canterbury Primary Health Organisation regarding the community representative on that organisation and agreed to consider the requests in the letters when considering appointments under Clause 8 of this meeting.

2.2 NEIGHBOURHOOD SUPPORT CANTERBURY

The Board **received** an item of correspondence from Neighbourhood Support Canterbury regarding the Board's appointment of a representative to that organisation and agreed to consider the request in the letter when considering appointments under Clause 8 of this meeting.

13. 3. 2008

LYTTELTON/MT. HERBERT COMMUNITY BOARD**3. CHRISTCHURCH /ŌTAUTAHI AND BANKS PENINSULA /TE PĀTAKA O RĀKAIHAUTŪ BIODIVERSITY STRATEGY**

The Board considered a report for its information, regarding the adoption of the Biodiversity Strategy. Board members thanked staff for the preparation of the document and indicated that they would like to treat biodiversity as a major issue for the Board to consider over the next three years.

The Board **decided** to:

- (a) Support the adoption of the Christchurch/Ōtautahi and Banks Peninsula/Te Pātaka o Rākaihautū Biodiversity Strategy;
- (b) Contribute to the 2008 Biodiversity Implementation Plan as part of the 2009/19 LTCCP process.

4. BRIEFINGS**4.1 Playground, James Drive – Ann Campbell and Tara Smith, Greenspace Unit**

Staff updated the Board on the proposed plans for a playground in James Drive and the consultation that would take place on the proposal.

4.2 Local Roding Projects Update – David McNaughton, Asset Engineer

Photographs of local roading projects were presented for the Board's information from David McNaughton (Asset Engineer, Asset & Network Planning Unit).

5. COMMUNITY BOARD ADVISER'S UPDATE

The Community Board Adviser updated the Board on the following issues:

- Heritage Week 2008
- Community Board Funding 2007/08.
The Board agreed that the community should be informed of the availability of Board funding through advertisements in local newspapers.
- Computers for Community Groups
It was noted that the Banks Peninsula Adult Education Advisory Board required a computer.
- Diamond Harbour Community Early Childhood Centre
- Customer Service Requests – 7 September 2007 to 25 November 2007
- Board Seminar on Stoddart Point Reserve Management Plan – Monday 4 February 2008

6. BOARD MEMBERS INFORMATION EXCHANGE

Members made specific mention of the following matters:

- Karakia – it was agreed that the Board would start its meetings with a short Karakia, said by Board member Couch. It was felt this would help members focus on the task at hand and set the tone for the meeting.
- Sewage Contamination, Diamond Harbour – the Chairman tabled a written update on this issue.

13. 3. 2008

LYTTELTON/MT. HERBERT COMMUNITY BOARD

6 Cont'd

- Diamond Harbour Playcentre Annual General Meeting.
- Dog Bylaw review – changes that specifically affect Banks Peninsula.
- Council's Tree Policy – members requested that a copy of the policy be supplied for their information.
- Oldfields Family – request for assistance with grave restoration. The Community Board Adviser reported that staff were already dealing with this matter.
- Special Amenity Areas

PART C – DELEGATED DECISIONS

7. CONFIRMATION OF MINUTES

The Board **resolved** that the report of the ordinary meeting held on Tuesday 6 November 2007 be confirmed.

8. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS

The Board **resolved** to make the following appointments of representatives and liaison persons to outside organisations and committees:

- Diamond Harbour & Districts Health Support Group - Paula Smith
 - Lyttelton Museum - Ann Jolliffe
- (Appointments made under delegated authority from the Council.)*
- Rural Canterbury Primary Health Organisation - Pam Richardson
 - Banks Peninsula Pest Liaison Committee - Pam Richardson and Paula Smith
- (Appointments made jointly with Akaroa/Wairewa Community Board under delegated authority from the Council.)*
- Age Concern Canterbury - Ann Jolliffe (Liaison position)
 - Cass Bay Residents Association - Jeremy Agar (Liaison position)
 - Charteris Bay Residents Association - Paula Smith (Liaison position)
 - Church Bay Residents Association - Paula Smith (Liaison position)
 - Corsair Bay Residents Association - Jeremy Agar (Liaison position)
 - Diamond Harbour Community Association - Paula Smith (Liaison position)
 - Governors Bay Community Association - Doug Couch (Liaison position)
 - Lyttelton Harbour and Bays Youth Council - Ann Jolliffe & Dawn Kottier (Liaison)
 - Lyttelton Community Association - Jeremy Agar (Liaison position)
 - Neighbourhood Support Canterbury - Doug Couch (Representative)
 - Pony Point Committee - Doug Couch (Liaison position)
 - Port Levy Residents Association - Paula Smith (Liaison position)
 - Project Port Lyttelton - Dawn Kottier (Liaison position)
 - Purau Residents Association - Paula Smith (Liaison position)
 - Rapaki - Dawn Kottier (Liaison position)
 - Koukourarata - Dawn Kottier (Liaison position)
 - Summit Road Society - Jeremy Agar (Representative)
 - Summit Road Advisory Committee - Doug Couch (Representative)
 - Lyttelton Harbour Issues Working Party - Jeremy Agar (Representative)

13. 3. 2008

LYTTELTON/MT. HERBERT COMMUNITY BOARD**8 Cont'd**

- Lyttelton Reserves Management Committee - Ann Jolliffe (Liaison position)
- Lyttelton Visitors Centre Board - Ann Jolliffe (Liaison position)
- Lyttelton Recreation Ground Reserves Man Cttee - Doug Couch (Liaison position)
- Allandale Reserves Management Committee - Doug Couch (Liaison position)
- Grubb Cottage - Jeremy Agar & Ann Jolliffe (Liaison)

It was noted that appointments would be made to the Orton-Bradley Park Board once the Council had confirmed the delegation for the Board to make those appointments.

It was reported that the Chairman of the Akaroa/Wairewa Community Board was liaising with Environment Canterbury regarding a suggestion that the Banks Peninsula Pest Liaison Committee would probably welcome two appointees from Banks Peninsula, one from each Community Board.

9. APPOINTMENT OF RESERVE MANAGEMENT COMMITTEES

The Board **resolved** to:

- (a) Appoint the Allandale Reserve Management Committee, the Lyttelton Reserves Management Committee (operating as "Lyttelton Reserves Committee"), and the Lyttelton Recreation Ground Reserve Management Committee as its subcommittees, confirm that the current members of each RMC remain as members of that RMC, and confirm the current delegated powers exercised by the RMCs in accordance with the respective Reserve Management Plans.
- (b) Declare that the Allandale Reserve Management Committee, the Lyttelton Reserves Management Committee (operating as "Lyttelton Reserves Committee"), and the Lyttelton Recreation Ground Reserve Management Committee will not be discharged on the coming into office of the members of the community board elected or appointed at, or following, the next triennial general election.
- (c) Appoint Board members Smith, Jolliffe and Agar to a Working Party comprising two Akaroa/Wairewa Community Board members, two Lyttelton/Mt Herbert Community Board members and one representative from each of the 11 Reserve Management Committees across the Banks Peninsula ward, to review the Guidelines for Reserve Management Committees and report back to the Community Boards with an appropriate recommendation.

10. APPLICATION TO LYTTELTON/MT HERBERT COMMUNITY BOARD'S DISCRETIONARY FUND

The Board considered a report outlining an application for funding from the 2007/08 Discretionary Funding to support Danielle Bowater to compete in two Olympic class regattas in Australia over a three week period in January 2008.

Some members felt that the Board should not be allocating any of its Discretionary Funding until the Board had decided what rationale it wanted to employ when allocating the 2007/08 funding. It was also felt that it would be preferable to consider all the applications for funding at one time so that applications could be evaluated against each other.

The Board **resolved** to decline the application from Danielle Bowater for funding from the 2007/08 Discretionary Funding, so that the Board could consider all the applications for funding at the same time.

(Note: Ann Jolliffe recorded her vote against the adoption of the foregoing resolution.)

13. 3. 2008

LYTTELTON/MT.HERBERT COMMUNITY BOARD

11. RECESS COMMITTEE

The Board **resolved** that:

- (a) A committee comprising the Board Chairman and Deputy Chairman (or their nominees) be authorised to exercise the delegated powers of the Board for the period following its 12 December 2007 meeting up until the Board resumes normal business, proposed to commence in February 2008.
- (b) The exercise of any such delegation be reported back to the Board for record purposes.

12. GOVERNANCE STRUCTURE FOR NEW TERM

The Board **decided** to have a governance structure for the 2007/10 term based on one Board meeting per month.

The Board did not deem it necessary to have any further committees or sub-committees or to have a second Board meeting per month.

13. NEXT ORDINARY MEETING OF THE BOARD

The Board **resolved** that the next ordinary meeting of the Lyttelton/Mt Herbert Community Board be held on Thursday 21 February 2008 at 9.30am at the Lyttelton Recreation Centre.

14. SUBMISSION TO THE REMUNERATION AUTHORITY

The Board **resolved** to approve the submission on the payment of salaries, expenses and allowances sent to the Remuneration Authority, as circulated.

The meeting concluded at 1.35pm

CONSIDERED THIS 21 DAY OF FEBRUARY 2008

Paula Smith
CHAIRPERSON

3. CORRESPONDENCE

3.1. THORNYCROFT TORPEDO BOAT MUSEUM



Attached is a letter from Capt. John Cleaver, Chairman of the Thornycroft Torpedo Boat Museum, suggesting that a toilet be installed in the former military reserve in Magazine Bay.

This letter also comments on maintenance in the Magazine Bay area. The maintenance issue has already been addressed by staff.

STAFF RECOMMENDATION

It is recommended that the Board receive the letter from Thornycroft Torpedo Boat Museum and that staff be asked to comment on the request for the installation of a toilet.

**THORNYCROFT TORPEDO BOAT MUSEUM - MAGAZINE BAY -
LYTTELTON NEW ZEALAND**

TRUST BOARD CHAIRMAN: Tel: 03 328 8442
Capt. John Cleaver QSM Fax: 03 328 8440
65A Reserve Terrace Email: john.cleaver@netaccess.co.nz
Lyttelton 8082

31 December 2007

Ms Paula Smith
Chairperson
Lyttelton/Mt Herbert Community Board
1 Purau Avenue
R D 2 Diamond Harbour

Dear Paula

Congratulations on your appointment to the Community Board, also best wishes for 2008.

I am writing to you on behalf of our Board to request that you would consider setting the bureaucratic wheels in motion for the installation of a small public toilet in the former military reserve in Magazine Bay. The area attracts considerable public use, both by walkers, family picnics and visitors to our museum. The nearest public toilets are at the Naval Point slipway and at Corsair Bay. We would like to suggest that the most suitable position for a toilet would be near the site of the former caretaker's cottage. During the restoration of the magazine building, we ran a power line and a water pipe from the white gates to our building, past the suggested site. There would probably be about twenty metres of rise required for pumping, so we would not anticipate there would be any very expensive problems in the suggested installation. We made a similar application to the former Banks Peninsula District Council, which was rejected because of a lack of financial resources.

We would like to express our disappointment that when the area at the slipway was recently upgraded and the car park re-surfaced the car parking area which is used for the marina and for visitors to our museum was not done. This work is long overdue; it is well-used and is almost at the stage where four wheel drive is necessary. After rain the puddles make gum-boots advisable. The fact that this work was not done in conjunction with the slipway area may have been due to an oversight or misunderstanding and we earnestly request that this area be re-surfaced as soon as possible.

Another disappointment has been the poor standard of maintenance of the Magazine Bay area. It has always been a part of the Corsair Bay reserve, but we were able to upgrade and maintain it using Periodic Detention workers. In conjunction with the restoration of the building and the establishment of the

2.

access steps, picnic areas and furniture, tree planting and general landscaping, we continued maintenance until very recently, when we handed this task back to the Council. The Periodic Detention people wanted to do creative rather than purely maintenance work. The torpedo boat is, as far as we know, one of two remaining in the world out of some 1100 that were in service. It represents a very important part of the history of naval craft, as it was constructed as a result of the invention of steam propulsion and the consequent transformation from the old battleships blazing away at one another to the modern high-speed vessels. Our museum is unique, and attracts visitors from all over the world. To be in such scruffy and ill-maintained surroundings must reflect badly on the local authorities. Also it causes unnecessary discomfort to picnickers and other recreational users. It would be good to see the recently applied graffiti on interpretation signs and building cleaned off. We would be grateful if this can be arranged.

We hope you will draw the attention of these matters to those responsible, using the influence of your Board to get improvements made to the car park, access and reserve without too much delay.

Yours sincerely

John Cleaver

3. Cont'd

3.2. LEADING LIGHT LANE, GOVERNORS BAY – RAY VICKERS

Attached is a letter from Ray Vickers regarding the name of Leading Light Lane in Governors Bay.

STAFF RECOMMENDATION

It is recommended that the Board receive this letter and that it be passed to staff along with the Boards comments and that staff be asked to report back on this issue.

Ray Vickers
28 Merlincote Cres
Governors Bay
24 January 2007

Liz Carter,
Lyttelton-Mt Herbert Community Board Co-ordinator,
Christchurch City Council.

Leading Light Lane, Governors Bay

A recent subdivision in Governors Bay which extends The Terrace has a new private ROW named Leading Light Lane. This name appears on both ECAN GIS and CCC Ratesinfo web pages.

Apart from the lugubrious alliteration of Leading Light Lane, there is a high likelihood of chronic confusion with Lighthouse Lane, from which it is only a couple of hundred metres distant. The Terrace provides the only road access to both.

Assigned numbering:

Lighthouse Lane	1		3		5		7		9		11	13	15L
Leading Light Lane		2	3	4	5	6	7		9				

Following graphic shows the relationship between these lanes.

- Lighthouse Lane has no vehicular access from Main Rd. Residents must enter via The Terrace.
- The upper (dashed) part of Lighthouse Lane is a road reserve, but unlikely to ever be developed. It does provide pedestrian access to the network of walking tracks high on the Port Hills.
- Intersections shown as white dots.



I have discussed this with CCC planners at Lyttelton, who advise that the Lyttelton-Mt Herbert Community Board meeting of 23 March 2004 formally declined the proposed name Leading Light Lane.

It's not clear why this decision has had no evident effect. Please can you take this matter to the next meeting of the Community Board, with a view to ensuring that we correct an unnecessarily confusing situation.

Regards,
Ray Vickers

3. Cont'd

3.3. PARKING IN GOVERNORS BAY – RAY VICKERS

Attached is a letter from Ray Vickers regarding the parking in Governors Bay. Mr. Vickers will attend the Board as a deputation to talk on this issue.

Parking in Governors Bay – Discussion Document

Ray Vickers. Governors Bay Community Association
Issue 1 4 February 2008

Executive summary

The last seven years have seen a sharp increase in numbers of visitors to Governors Bay. Its generally steep terrain and market gardening history have not equipped it to deal with large numbers of cars, particularly SUVs. The traffic lane seal width of Main Rd is about 9m, but there are several roads within 150m of the Town Centre that have seal widths of 5 or 6 m, and in one case a road reserve 6.3m wide.

This paper assesses the trade-offs for 5 areas in which additional parking could be provided. The stand-out is the purchase of 1456 sq. m. of vacant land now for sale at 54 Main Rd (behind the Hotel car park.) This could provide safe parking for 20 cars within 50 m of the central Main Rd/Jetty Rd intersection. Integration with the Hotel car park greatly improves efficiency, doubling the capacity increase to about 40 cars.

A further advantage of acquiring 54 Main Rd is the prospect of using it in part for a green waste chipping & transfer station, as a replacement for the current CCC subsidised on-site chipping scheme.

Introduction

The Governors Bay Hotel has always attracted visitors to the Bay on fine summer weekends. Its two parking areas can accommodate around 30 cars, which together with some on-street parallel parking has historically met requirements. However, Governors Bay Hotel is licensed for 200 patrons. A full house would have to arrive in carloads of 6 or 7 (unlikely!) if all cars were to fit in the carpark.

In 2001 the defunct Governors Bay general store was converted in to a restaurant, now known as She Café, which is licensed for 150 patrons. It has 2 marked parking stalls on-site, and there's an intention to provide another 2. She patrons park wherever they can, generally on Main Rd or down Jetty Rd.

Sightseeing visitors are already significant and increasing, placing further demand for parking. There are thus increasing nuisance and traffic management issues arising as visitors park on footpaths and ever further from the Town Centre, with the usual accompaniment of rubbish, vandalism and midnight activity. A car was recently driven to the end of the jetty in the small hours, demolishing the labyrinth intended to restrict vehicle access.

Governors Bay does not need visitor spending to survive economically. At 10 km radially from Cathedral Square (as are Clifton, Sumner, Islington, Templeton, Halswell, Belfast etc) it is effectively a dormitory suburb of Christchurch. There is thus no general reason for residents to tolerate the downsides of ever-increasing numbers of visitors. We want quiet and un-crowded weekends rather than erosion of the qualities that attracted us to the Bay.

The following headings cover possible additions to available parking within 200m of the Town Centre (Main Rd/Jetty Rd intersection.) Discussion issues include:

- Distance from Town Centre
- Nuisance/hazard to residents
- Difficulty of action required - cost
- Effective increase in number of parking stalls.

Dimensions of parking stalls, aisle widths etc. are taken from:

<http://www.ncc.govt.nz/environment/-plans/rmp/RMP-PDFs/2007-most-recent-plan-changes/App10%20-%20Parking%20&%20Loading.pdf>

Conclusions drawn are subject to confirmation by suitably qualified professionals.

1. Main Rd above & below hotel/café & adjacent to Rhodes Reserve. Jetty Rd above School.

Mark parallel parking, with associated vegetation clearance and no-parking yellow lines.

Comment:

Formalises current ad hoc parking for about 12 cars within 100 metres' walk of the Main/Jetty Rd intersection, so removing the hazard and nuisance of an unusable footpath. No additional parking. Costs of road-marking relatively small.

This proposal is the subject of CCC RFS 90668117, generated last June, and now with consultants Viastrada. They advise that the 9m road seal width is inadequate for 2 traffic lanes plus parallel parking above the Hotel. This indicates that parking should be prohibited on both sides of Main Rd in this area, removing current informal parking for about 12 cars. Widening the road would be a significant and controversial task. 4 cars could be safely parked below the hotel outside Rhodes Reserve, where the road is wider.

2. Directly outside Café

No-parking yellow lines in Jetty Rd must be extended around the corner, to about the power pole. Vehicles are often hazardedly parked here, presumably on the assumption that no yellow line means it must be OK. The distance from the power pole to the driveway of the first dwelling above the café (81 Main Rd) is 24 m, but accommodates a mail Street Receiver with associated yellow no-parking line. There is a Telecom exchange at 81A Main Rd. Re-positioning the post-box to the driveway into the exchange would allow 4-off 6 m parallel stalls directly outside the Café.

Comment

Basic change requires only moving of mailbox and re-marking, but some re-do of the footpath, kerb and plantings could indent the whole length, making the parking safer and less intrusive.

3. North side of Jetty Rd. adjacent to Frame Reserve

Convert existing parallel parking for 6~7 cars to 11~12 60° angle parking stalls, using existing road reserve. Angle parking is inherently safer, and generates 4~5 new stalls. 5 m stall depth would leave 2 x 4m traffic lanes.

Comment

Requires retaining wall (< 1m?) and fill. Scrap concrete piles from demolished boat-shed near jetty might be useful. Significant work for a small increase in capacity. 10~40m from central intersection.

4 - Conversion of existing 10-off 90° stalls outside Community Centre to 60°

Improves safety, particularly if associated with Change to one-way traffic in lower Cresswell Ave. (Minor cost, but may need more general traffic flow consideration.)

5. Cresswell Ave – School grounds

16-off 60° angle parking stalls on south side of Cresswell Ave. Requires minor incursion into School grounds. Improves safety as children are dropped off on same side of road as school. Safety again further improved by change to one-way traffic around the School. 150m from town centre.

Comment

Could provide 15 parking spaces on school side of road with minor incursion (3m) in to School grounds, or more if Cresswell Ave remains 2 way. 100 metres' walk from main intersection. Used by parents at school time, She patrons on weekend. Negotiation with School required. Compatible with one-way loop around school.

6. Main Rd below Lighthouse Lane

Main Rd. seal width is adequate to accommodate a parking strip on the east (outside) of the curve, or could be made so by adding kerb & channel on the west side. (Not shown on map. 130~190 m from Town Centre.)

Comment

40 m could accommodate 7 vehicles. Lighthouse Lane road reserve meets Main Rd here, but with no vehicular access. A spin-off could be re-working of the hazardous drive entry servicing Nos. 36 & 36 Main Rd. This now angles out head-on to northbound traffic on the inside of a blind corner.

7. Jetty Rd adjacent to DoC reserve (18 Jetty Rd.) above bridge

Provides 16-off 90° stalls.

Comment:

Significant earthworks & seal required. 200m from Town Centre.

8. Conversion of 54 Main Rd (Lot 2 DP320071) to a formal car-park

This 1456 sq. m. section lies within the Town Centre zone, behind the existing Hotel lower car park. Currently on the market, but not particularly attractive, as it has no sea views for residences and isn't directly on Main Rd for commercial purposes. This could provide about 20 more parking stalls.

However, integration with the GB Hotel lower car park greatly improves overall efficiency, as there is room for 2 x 7m aisles and 3 rows of 25 each 5m deep stalls, totalling 75.

Comment

The downside of this proposal is that the asking price is \$275k. However, There's an advantage in that it could include a green waste transfer station. See following.

Green waste transfer station

CCC currently subsidise a contractor to hire a chipper and offer on-site chipping to Bay residents. However, residents are stuck between storing large amounts of plant material for months, or calling the chipper for a small amount, incurring the set-up charge of \$40 for a couple of minutes' chipping.

Ecan's recent enforcement of AQL 29 effectively prohibits all outdoor burning in Small Settlement zones on Banks Peninsula, removing another traditional means of disposing of plant waste.

Unless other arrangements are made, this will further prompt people to resort to one of the most undesirable means: throwing green waste into the nearest creek-bed or on to the road reserve in secluded parts of the Bay. This has already resulted in intractable problems with invasive weeds.

Present formal disposal methods involve a 33 km round trip to Parkhouse Rd., or 36 km to Bromley.

Parkhouse Road is closer and avoids the Lyttelton tunnel, but leaves CCC with the task of trucking unprocessed green waste 14 km to Bromley, where it is chipped and processed to compost.

Carting unprocessed green waste is inherently inefficient. A typical trailer load is only about 50 kg, which can be roughly doubled if significant effort goes in to cutting out firewood size logs and lopping branches to minimise volume. Chipping far more effectively reduces the volume - by a factor of around 15~20.

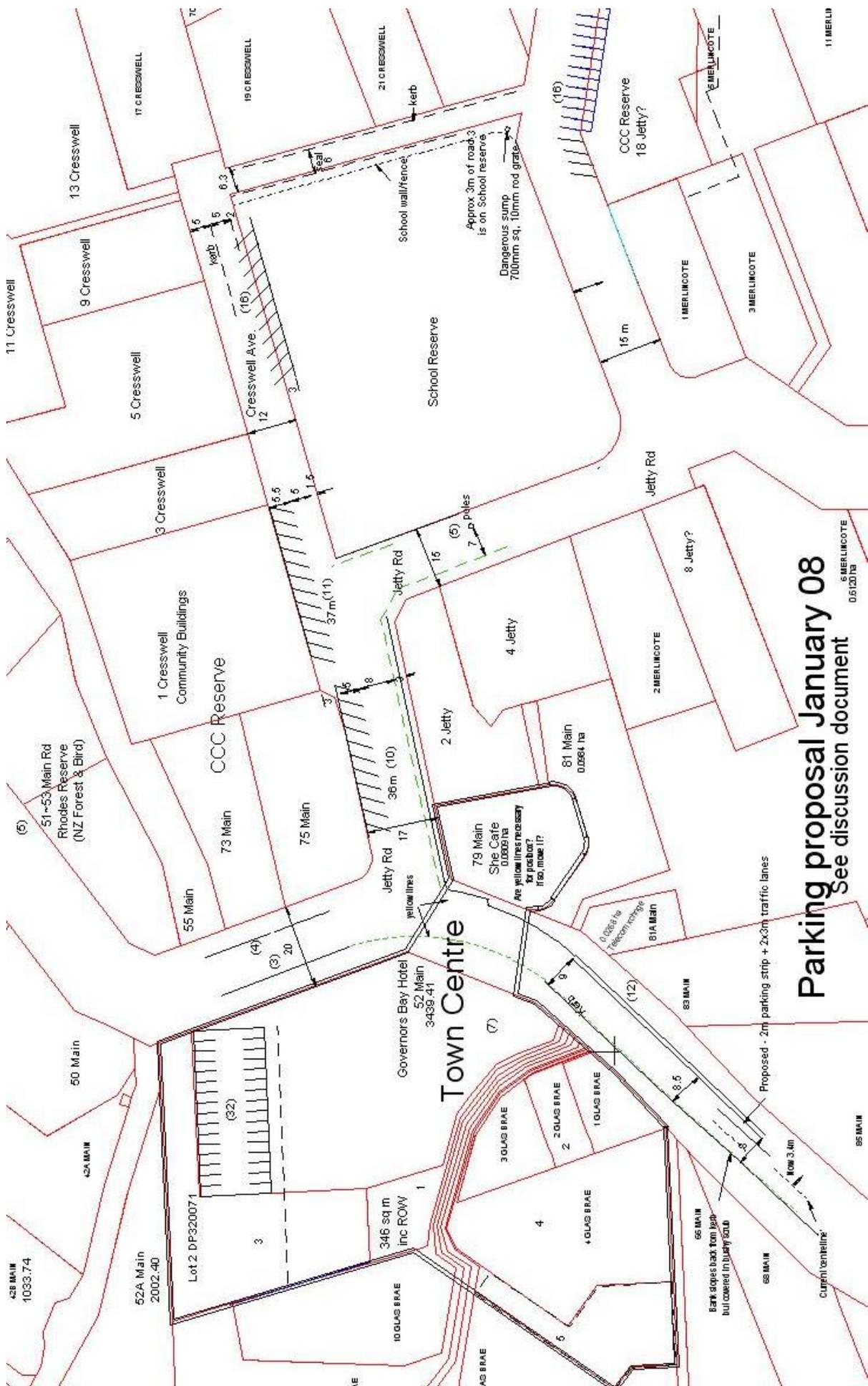
The proposal

- That a small green waste accumulation depot be set up, to which residents have limited access (eg 8~10 am Saturday mornings) for the usual CCC fees.
- The existing CCC chipping subsidy could be far more efficiently applied to a single-site set-up.
- Residents would be free to remove chipped material for mulch.
- Any surplus, and all that containing ivy, tradescantia (wandering willy,) seedy weeds etc. to be trucked to Bromley. This is more or less equivalent to the transport to Bromley that would in any case be done at CCC cost for material taken from Governors Bay to Parkhouse Rd., but potentially more efficiently as it is chip rather than un-processed vegetation.

This is an overview document, and more detailed investigation is required. However, it so far appears that Proposal 5 solves two chronic problems in Governors Bay.

An associated concern is the inclusion of sections at 4 & 5 Glas Brae in the Town Centre zone. It seems that at any time a sufficiently bold entrepreneur could purchase this land, remove any existing buildings, and replace them with a major commercial or residential development, unrestricted by Small Settlement Zone limits.

Ray Vickers
For the GBCA Committee



Parking proposal January 08
See discussion document

3. Cont'd

3.4. DIAMOND HARBOUR COMMUNITY ASSOCIATION – MORGAN'S GULLY

Below is an extract from an e-mail received from Colin McLeod of the Diamond Harbour Community Association, requesting that an area of land between Marine Drive and Bayview Road be set aside as a reserve.

"Correspondence from Dave Hammond – Morgan's Gully

Suggestion to pursue the idea of getting the area of Morgan's Gully between Marine Drive and Bay view Road put aside as a reserve. He noted that it is of little use for grazing now because of the gorse and is a fire risk. The gorse clearing machine recently working there has been unable to get to the steeper slopes.

As it is a good nursery cover for native trees Dave suggests paths cut through the gorse with pockets for native planting all along the gully. 'This could eventually become a splendid native reserve and an asset to the community, especially if the surrounding residential sections are built on.'

It was decided that the issue should be referred to the Community Board and also considered at the next meeting after we have found out whether this area is under DOC or CCC. Angus Smith, Property Manager will be consulted about where they are at on land use decisions."

STAFF RECOMMENDATION

It is recommended that the Board receive this correspondence and that it be passed to Property Unity staff for comment.

4. DEPUTATIONS BY APPOINTMENT

4.1 GOVERNORS BAY PARKING PROBLEMS – RAY VICKERS

Ray Vickers will present to the Board a submission on the parking problems being faced at Governors Bay.

4.2 LYTTTELTON VISITOR INFORMATION CENTRE – WENDY EVERINGHAM

Wendy Everingham and another representative will update the Board on the Lyttelton Visitor Information Centre.

5. PRESENTATIONS OF PETITIONS

6. NOTICES OF MOTION

7. LYTTELTON PLUNKET PLAYGROUND BARK REPLACEMENT – REQUEST FOR FUNDING

General Manager responsible:	General Manager City Environment, DDI 941-9608
Officer responsible:	Transport and Greenspace Manager
Author:	Tara Smith, Consultation Leader – Greenspace

PURPOSE OF REPORT

1. The purpose of this report is to request that the Board approve a funding request from the Royal New Zealand Plunket Society Lyttelton sub branch to replace the bark around the play ground at the Lyttelton Plunket.

EXECUTIVE SUMMARY

2. The Plunket rooms are located on Council reserve land, but are leased by the Royal New Zealand Plunket Society.
3. There are issues with local pet and feral cats fouling the bark surrounding the play ground making it an unhygienic play area, which is used by children, pregnant mothers and crawling babies.
4. The Lyttelton Plunket wish to replace the bark around the sandpit with grass, and the bark around the play fort with soft fall foam and rubber mats. This will bring the area as close as possible to the playground standard, given site constraints, as well as providing a long term solution to the cat fouling problem.
5. The final costs are as follows:
 - Rubber mats, shock pads, weed mat, pins and glue for around fort \$2,373.20
 - Installation \$ 505.00
 - \$2,878.20

FINANCIAL IMPLICATIONS

6. Funding is requested from the Lyttelton/Mt Herbert Community Board's 2007/08 Reserve Fund.
7. The current balance of the Reserve Fund is \$10,000.
8. Ready lawn are supplying 23m square of grass at a cost of \$138.00

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

9. As per above.

LEGAL CONSIDERATIONS

10. The Royal New Zealand Plunket Society currently hold a 10 year lease with the Christchurch City Council for the Lyttelton Plunket which expires on 31 March 2015.
11. All work will be carried out by a Council approved contractor.

Have you considered the legal implications of the issue under consideration?

12. As per above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. (a) LTCCP – Parks, open spaces and waterways pg 123
(b) Community – by providing welcoming areas for communities to gather and interact.

7. Cont'd

- (c) Recreation – by offering a range of active and passive recreation and leisure opportunities in parks, open spaces and waterways.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

- 14. As per above.

ALIGNMENT WITH STRATEGIES

- 15. Strengthening Communities Strategy.

Do the recommendations align with the Council's strategies?

- 16. As per above.

CONSULTATION FULFILMENT

- 17. None required.

STAFF RECOMMENDATION

It is recommended that the Board allocate \$2,878.20 from their Reserve Project Funding to replace the bark around the play ground at the Lyttelton Plunket grounds.

Royal New Zealand Plunket Society (Inc.)



Lyttelton Plunket
C/- Bridget O'Dempsey
22 Winchester Street
Lyttelton

Lyttelton Mt Herbert Community Board
C/- Phillipa Hay
Lyttelton Recreation Centre
25 Winchester Street
Lyttelton

27 June 2007

Re: Funding Application for Lyttelton Plunket Playground

Dear Community Board members

We are pleased to enclose our application for a grant from the Lyttelton Mt Herbert Community Board Discretionary Fund for upgrading the playground at the Lyttelton Plunket rooms. As the Plunket rooms are owned by Christchurch City Council and leased by Plunket, it may be that CCC wish to fund this upgrade, rather than the Community Board. We would appreciate it if you explored both these options.

Below are photos taken at playgroup today showing the playfort and sandpit.

Yours sincerely

Bridget O'Dempsey
On behalf of Lyttelton Plunket

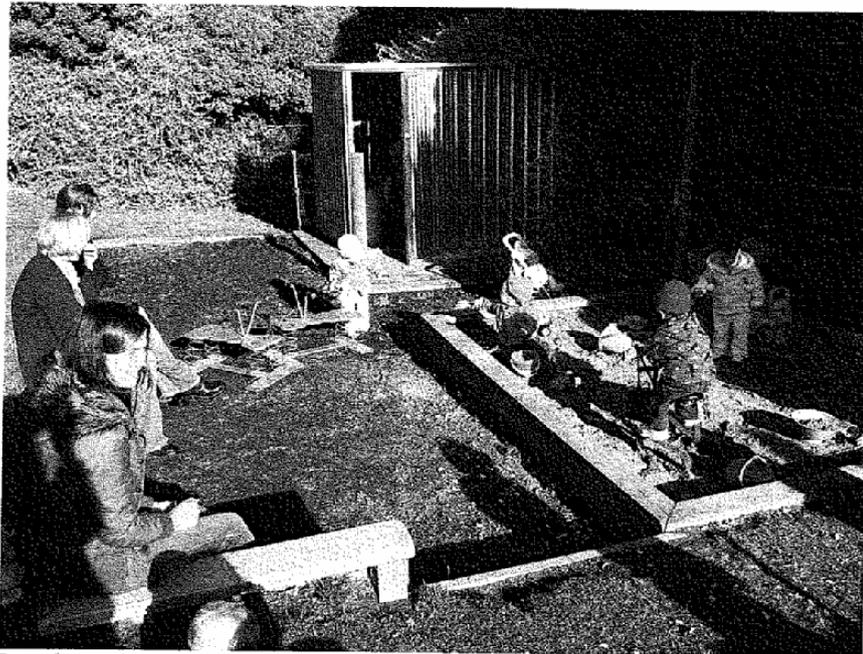
Plunket

Caring for Young Families - Whanau Awhina

Royal New Zealand Plunket Society (Inc.)



Lyttelton Plunket playfort, currently surrounded by bark. It is proposed to replace this with softfall foam topped with rubber mats.



Lyttelton Plunket sandpit, previously surrounded by bark (bark already removed in preparation for Readylawn).

Plunket

Caring for Young Families - Whanau Awhina

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Web: www.playsafe.co.nz

13-06-2007

LYTTELTON PLUNKET
C/O BRIDGET O DEMPSEY
22 WINCHESTER STREET
LYTTELTON

Dear Bridget

In response to a telephone request from Marcia, I have reworked your quotation to show installation options for both areas. I obviously miss interpreted the conversation and was under the impression your team could carry out the installation. However we can offer both a full installation or a site supervisor only as shown below.

Our revised quotation is as follows

AREA 1 PLAY STRUCTURE NEAREST ROAD SUPPLY ONLY

To supply freight inclusive to Lyttelton, 24 sq meters of Playmatta mats, 14 sq meters of B series shock pads, weed mat, plus pins and glue. A tapered edge ramp will be supplied to give level access from the grass to the mats on the side nearest the pathway.

FREIGHT INCLUSIVE PRICE \$2373.20 PLUS G.S.T.

INSTALLATION OPTION FOR THIS AREA

We offer a complete installation service including all materials and disposal of the bark for \$505.00 PLUS G.S.T. Alternatively we can put a supervisor on site for 4 hours for \$120.00 PLUS G.S.T. You will need to dispose of the bark and supply 1 scoop of crusher dust (est. \$50.00)

AREA 2 AROUND THE SAND PIT

To supply 19 sq meters of Grass Safety Mattas plus 3.5 sq meters of closed top Comfort Mattas. Also included is mesh underlay, pins and glue

FREIGHT INCLUSIVE PRICE \$1704.50 PLUS G.S.T.

INSTALLATION OPTION FOR THIS AREA

We offer a complete installation service including Ready Lawn plus site preparation and soil back fill for \$835.00 PLUS G.S.T. Alternatively we can put a supervisor on site for 4 hours for \$120.00 PLUS G.S.T. You would be responsible for clearing the site of bark, (Est \$150.00) back filling with soil (Est \$100) supplying and installing rollout grass (Est \$175.00) Should you choose to seed rather than use roll out type grass, you will save

approx \$120.00. However it will put the area out of bounds for 2-3 weeks while the grass starts to establish itself. Your call.

TERM OF SALE

We require full settlement within 21 days from date of invoice. All goods remain the property of Playsafe N.Z. Ltd until payment is received.

DURATION OF QUOTATION

This quotation remains valid for 90 days from today

Thank you for your enquire, we await your instructions

Yours Faithfully

Ivan Lange

A handwritten signature in black ink, appearing to read 'Ivan Lange', is written over a light blue circular stamp.

Play Mattas

Install the low maintenance Play Mattas system under children's play equipment where safer surfacing is essential on hard surfaces.

Play Mattas are ideally suited for use in children's playgrounds and other areas where a safer undersurfacing is required. They can be laid directly on to hard surfaces such as concrete or asphalt and provide an attractive soft surface.

Play Mattas are a combination of flexible PVC and rubber interlocking matting, 500mm x 500mm (20" x 20") x 25mm (1") thick, supported by either a 60mm (2³/₈") or 35mm (1³/₈") thick shockpads. Fixing of the mats or edge ramps around the perimeter is by way of nylon spikes or masonry pins.

Play Mattas have been tested to New Zealand, Australian, British and United States standards. Tests have been conducted over concrete giving a "safe fall height" up to 3 metres (10').

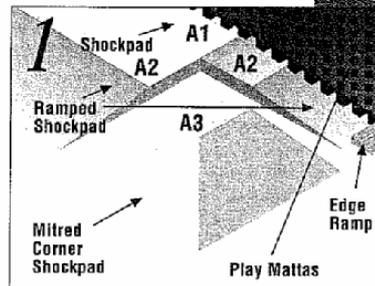
The components of this system are guaranteed against faulty manufacture for a period of five years.

Dimensions: Nominal size of 500mm x 500mm x 25mm high (20" x 20" x 1" high).

Ramp dimensions: 500mm x 100mm x 25mm high (20" x 4" x 1") at highest point.

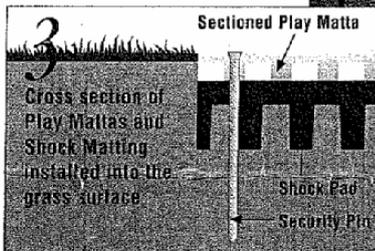
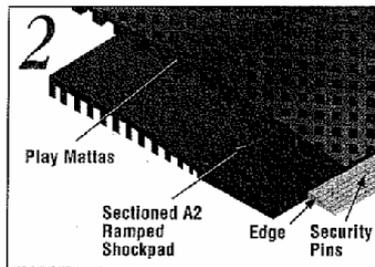
Material: Recycled flexible PVC and rubber with UV protection plasticized to a shore hardness of 67-80 shore A.

Colours: Available in Black, Green, Air Force Blue and Grey.



- 1 Assembled layout showing mitred corner
- 2 Sectioned view of A2 Ramped Shockpads, Edge Ramp and Play Mattas
- 3 Cross section of Play Mattas and Shockpads installed in grass surface

Note: 60mm shockpads are listed as A1, A2 and A3 as per layout drawing. 35mm are listed B1, B2 and B3. Test certificates are available upon request (Design registration No. NZ 24723)



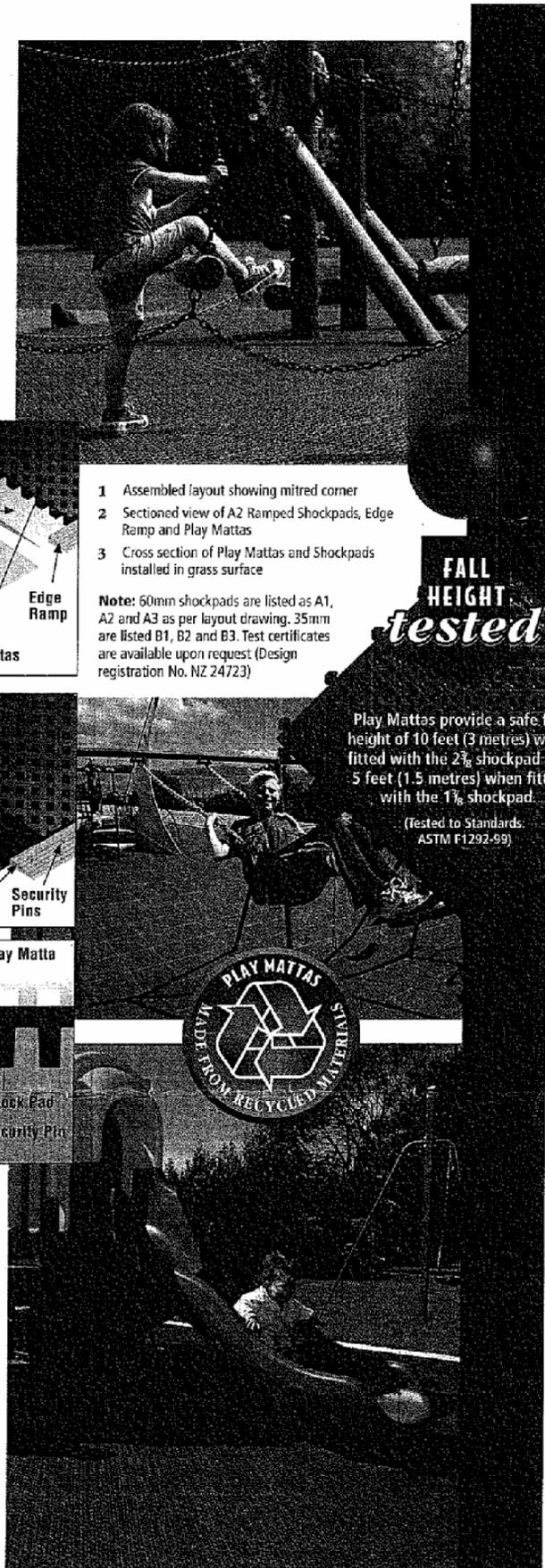
FALL HEIGHT tested

Play Mattas provide a safe fall height of 10 feet (3 metres) when fitted with the 2³/₈" shockpad, 5 feet (1.5 metres) when fitted with the 1³/₈" shockpad.

(Tested to Standards: ASTM F1292-99)



PO Box 16, Otaki, New Zealand
Tel +64-6-364 5885 Fax +64-6-364 5887 Toll Free 0800 50 52 54
Internet URL: <http://www.mattaproducts.com> E-Mail: office@matta.co.nz



Monthly Management Report - Summary
Statement of Financial Performance
Lyttleton

Description	Activity >>>	YTD			Year To Date Actual	Total YTD Budget	Variance \$	OE05
		CLC	TL	UNA				May
								2007
							Current Month	
							Actual	
INCOME								
Investment		(1.53)	-	(209.88)	(211.41)	-	(211.41)	-
Volunteer Fundraising		(1,000.00)	-	-	(1,000.00)	-	(1,000.00)	-
Other Fundraising		(2,144.80)	(1,000.00)	-	(3,144.80)	-	(3,144.80)	-
TOTAL INCOME		(3,146.33)	(1,000.00)	(209.88)	(4,356.21)	-	(4,356.21)	-
INTERENTITY								
Interentity Fees/Levies/Reimb		(117.98)	-	-	(117.98)	-	(117.98)	352.00
TOTAL INTERENTITY		(117.98)	-	-	(117.98)	-	(117.98)	352.00
TOTAL INCOME INCL. INTERENTITY		(3,264.31)	(1,000.00)	(209.88)	(4,474.19)	-	(4,474.19)	352.00
EXPENSES								
Remuneration		311.03	-	-	311.03	-	311.03	186.03
Other Staff/Volunteer Costs		88.80	-	75.00	163.80	-	163.80	-
Education/Promotion Costs		157.21	-	-	157.21	-	157.21	-
Property and Equipment		496.04	214.22	-	710.26	-	710.26	40.01
Volunteer Fundraising		562.44	-	-	562.44	-	562.44	-
Other Administration Costs		93.38	-	-	93.38	-	93.38	5.00
TOTAL EXPENSES		1,708.90	214.22	75.00	1,998.12	-	1,998.12	231.04
(SURPLUS)/DEFICIT		(1,555.41)	(785.78)	(134.88)	(2,476.07)	-	1,880.14	583.04

Monthly Management Report - Summary
Statement of Financial Performance

Lyttleton Heathcote TL

OE06
May
2007

Description	Activity >>>	YTD		Year To Date Actual	Total YTD Budget	Variance \$	OE06
		CLC	TL				May
							Current Month
							Actual
INCOME							
Investment		-	(7.96)	(7.96)	-	(7.96)	-
Rental		-	(5.33)	(5.33)	-	(5.33)	-
Volunteer Fundraising		-	(3,876.99)	(3,876.99)	-	(3,876.99)	-
Other Fundraising		(13.50)	(906.90)	(920.40)	-	(920.40)	-
Other		-	(1,380.96)	(1,380.96)	-	(1,380.96)	-
TOTAL INCOME		(13.50)	(6,178.14)	(6,191.64)	-	(6,191.64)	-
INTERENTITY							
Interentity Fees/Levies/Reimb		-	90.00	90.00	-	90.00	-
TOTAL INTERENTITY		-	90.00	90.00	-	90.00	-
TOTAL INCOME INCL. INTERENTITY		(13.50)	(6,088.14)	(6,101.64)	-	(6,101.64)	-
EXPENSES							
Remuneration		-	300.00	300.00	-	300.00	-
Other Staff/Volunteer Costs		-	1,469.99	1,469.99	-	1,469.99	216.67
Staff/Volunteer Development		-	158.38	158.38	-	158.38	-
Property and Equipment		42.42	714.40	756.82	-	756.82	-
Volunteer Fundraising		-	1,531.84	1,531.84	-	1,531.84	-
Other Administration Costs		61.63	439.17	500.80	-	500.80	14.22
TOTAL EXPENSES		104.05	4,613.78	4,717.83	-	4,717.83	230.89
(SURPLUS)/DEFICIT		90.55	(1,474.36)	(1,383.81)	-	4,807.83	230.89

**ROYAL NEW ZEALAND PLUNKET SOCIETY INCORPORATED
LYTTELTON ENTITY AGM
TREASURERS REPORT**

Alison Eddy

DECEMBER 2006

It has been another great year financially, with lots of fundraising efforts from all of us and grants being received. I would like to thank everyone for all the efforts they have made in the last year. We all know what we have done to contribute to the success of Plunket and the Toy Library and I think we all deserve an acknowledgement for our efforts.

Plunket Account

Income

Plunket general committee fundraising has consisted of:

- catering for the firemans annual dinner (\$300) and
- the annual appeal (\$1,662).

Expenses

Our main expenses for Plunket this year have been ongoing maintenance and upkeep of the rooms along with a new vacuum cleaner. The Plunket organisation nationally is now paying for all of the telephone, half of the power bill and cleaning costs as part of its contract with the Ministry of Health, in acknowledgement that the rooms are used for nurses clinics. This has reduced our operating overheads, however we have employed a cleaner to offset this.

Toy Library Account

Income

Toy Library fundraising efforts have been related to the Plunket Rooms Renovations project and include:

- a very successful movie night, (\$1,590)
- an ice cream stand at the Lyttelton Street Party (\$268) - Renovations Project
- chocolate sales (\$200) - Renovations Project

The Toy Library has also been the grateful recipient of several donations and grants totaling \$5,025;

Community Trust Donation (\$1,200) - Toy purchases

Lyttelton Port Company (\$500) - Toy Purchases

Lotteries (\$675) - Toy purchases

Banks Peninsula District Council (\$900) – Attendance at Toy Library Conference

Janet Foley (\$300) - Renovations project

Saunders Robinson (\$250) - Renovations Project

Woolston Toy Library (\$1,200)- Renovations Project

TOY LIBRARY ACCOUNT

BALANCE OF TOY LIBRARY ACCOUNT AT 30 JUNE 2005 **\$2,658**

Income

Donations	\$1,069
Sponsorship	\$800
Fundraising Receipts 1	\$1,116
Fundraising Receipts 2	\$1,800
Fundraising Receipts 3	\$397
Fundraising Receipts 4	\$313
Fundraising Receipts 5	\$169
Grants – Toy Library	\$675
Interest	\$7
Toy Library Membership Fees	\$2,360
Toy Library Receipts	\$9
Interentity Donation	\$1,068

Total	\$8,741
--------------	----------------

Expenses

Bank Fees	\$33
Fundraising Expenses 2	\$333
Fundraising Expenses 3	\$159
Fundraising Expenses 4	\$256
Fundraising Expenses 5	\$12
Minor Equipment	\$42
Travel	\$11
Stationery	\$163
General Expenses	\$686
Subscriptions	\$100
Staff Appreciation	\$10
External Contractors	\$300
Conference Costs	\$329
Depreciation	\$106
Toy Purchases	\$4,013

Total	\$6,553
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BALANCE OF TOY LIBRARY ACCOUNT AT 30 JUNE 2006	\$3,240
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8. ATTENDANCE AT LOCAL GOVERNMENT NEW ZEALAND WORKSHOP

General Manager responsible:	General Manager Regulation & Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval for interested members to attend a Local Government New Zealand one-day workshop for Community Board members in April 2008.

EXECUTIVE SUMMARY

2. The one-day workshop will be on Tuesday 29 April 2008 in the Christchurch City Council offices and will be led by Mike Richardson.
3. The workshop, which will feature presentations and small group discussions, will assist Community Board members (including Councillor members) to look at their various roles and examine ways in which individuals can achieve their objective while in office. The workshop will deal with what for many Councils has become a difficult issue, how to build constructive relationships between Councils and their boards, and it will discuss good practice in models for giving Boards the support to enable them to contribute to community well-being.
4. There is a need to register early for this event as numbers are limited.

FINANCIAL IMPLICATIONS

5. There is a cost of \$250 per person (excluding GST). The Board's 2007/08 operational funding has a budget for attendance at such events of \$6,180 which has not yet been used during the current financial year.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

6. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

8. There are no legal considerations.

STAFF RECOMMENDATION

It is recommended that the Lyttelton-Mt Herbert Community Board give consideration to approving attendance by interested members at the one-day Local Government New Zealand workshop on 29 April 2008.

9. LYTTTELTON-MT HERBERT COMMUNITY BOARD NEWSLETTER - ONBOARD

General Manager responsible:	General Manager Regulation & Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval from the Board for the continued production and funding of a monthly newsletter called *OnBoard*.

EXECUTIVE SUMMARY

2. OnBoard was developed as an A4 single-sided newsletter that is a breakdown of items of interest from the Lyttelton-Mt Herbert Community Board meetings. The first edition was produced in October 2006 and continued through until July 2007, when the funding expired. A copy of the July 2007 edition of OnBoard is **attached** to this report as an example.
3. OnBoard is distributed as a printed A4 newsletter, emailed to nearly 50 contacts, available to download from the Council website and displayed as a laminated A3 poster in 22 sites around the harbour basin.
4. Feedback from the community regarding the newsletter has been positive and has led to changes in the way in which the newsletter was produced in the latter stages – for example the A3 poster copies were laminated after feedback regarding readability and protection from the elements.
5. The preparation and printing of the newsletter is carried out in-house and the physical distribution is completed by the Community Board members.

FINANCIAL IMPLICATIONS

6. The costs of producing OnBoard (monthly) are:

Printing	160 x A4 colour copies @ \$0.35c	=	\$ 56.00
	22 x A3 colour laminated copies @ \$2.55	=	\$ 56.10
		TOTAL	<u>\$ 112.10</u>

7. The total cost to produce 5 editions of OnBoard, covering each meeting through to the end of this financial year, would be \$560.50

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. No. it will be necessary for the Board to allocate a budget from its Discretionary Funding, if it wishes the newsletter to continue.

LEGAL CONSIDERATIONS

9. Under the Community Board delegations, the Board has *“absolute discretion over the implementation of the discretionary funding allocation of \$15,000, (subject to being consistent with any policies or standards adopted by the Council).”*

Have you considered the legal implications of the issue under consideration?

10. Yes.

9. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

11. Yes. The Board's discretionary funding is part of the Community Grants services on page 103 of the 2006-16 LTCCP.

ALIGNMENT WITH STRATEGIES

12. There is no specific strategy that this project aligns with, however informing the community through the production of a newsletter supports the principles in Councils' Communications Policy.
13. Under the joint objectives set by the two Banks Peninsula Community Boards there is an objective to increase community awareness of the Boards' role, responsibilities and activities. One of the activities identified as a means of attaining this objective was to "promote Board activities and knowledge (including information on key Council projects) through various communication mechanisms".

Do the recommendations align with the Council's strategies?

14. As above.

CONSULTATION FULFILMENT

15. No consultation is considered necessary on this issue as the production and distribution of the newsletter is in itself a form of consultation.

STAFF RECOMMENDATION

It is recommended that the Board approve the allocation of \$560.50 from its Discretionary Funding for the production of the OnBoard newsletter to 30 June 2008.

onboard

News and views from the
Lyttelton / Mt Herbert Community Board

For all Council Enquiries call
941 8999 or 0800 800169

July 2007

Issue 5

Welcome to Onboard, a monthly round-up of news and information from the Lyttelton/Mt Herbert Community Board

Changing face of the city

Council has just finished hearing submissions about its annual plan for this year and some changes it wants to make to its ten year plan. City-wide, there were 161 submissions. Significantly 50, almost 30%, came from Lyttelton/Mt Herbert residents and businesses. The major topics of concern were separating heavy port traffic from local traffic at Norwich Quay, cleaning up Lyttelton's public boat ramp area, shelf companies, future rate increases and stormwater management. The Community Board also asked Council to consider its green waste recycling or rubbish options, local road safety programmes and if the wording and content of its ten year plan could be simplified.

Making the best of the pass

Work is underway to build additional safety guardrails on the Governors Bay side of Dyers Pass. Winter motorists will also notice there's more room at the summit when rocks are removed from the uphill bluff to widen the road. Work is expected to take twelve weeks. There will be inevitable delays. Drivers heading into the city from the southern side of the harbour basin might prefer to peel off at Gebbies Pass. There will be more roading improvements made to Dyers Pass next year, including a pull-over lane near the hairpin bend section.

Banks Peninsula visits the art gallery

It's the place many of us call home; a place of the heart which has attracted and seduced the eye of many of New Zealand's leading painters and artists for more than a century. *Picturing the Peninsula*, now showing at The Christchurch Art Gallery *Te Puna o Waiwhetu* until July 22, distils their interpretations of Banks Peninsula into a unique group show with works by (amongst others) Rita Angus, Bill Sutton, Colin McCahon and Nicholas Chevalier. *Picturing the Peninsula* is curated by Peter Vangioni, a man with strong family ties with the area. Don't miss it. Admission is free



The Long Lookout 1950 Ivy Fife
Watercolour.

Collection of Christchurch Art Gallery, donated by the Canterbury Public Library, 2001.

Temporary reprieve

Banks Peninsula residents wanting to backyard burn in residential areas this winter can now apply for permission to do so. Application forms for dispensation from Council's 2006 Fires Bylaw are available from local libraries, the Lyttelton Service Centre, on-line, (go to www.ccc.govt.nz/QuickAnswers/Bylaw/licensing/Fires) or call 9418999 and ask to have one posted. There's no fee and the process should take less than a week. Some conditions could be imposed to limit the smoke nuisance to others. Council is re-thinking the new by-law banning residential outdoor burning. It is also considering whether it needs to address fire nuisance issues raised in ECAN's proposed *Natural Resources Regional Plan*. Any dispensation will apply until October 31 2007 or until ECAN's proposed air quality rule banning outdoor burning from all residential areas in Canterbury bursts into flame – whichever comes sooner.

Small details that count

Soon you'll notice improvements to some local reserves. The Community Board has allocated \$20,000 this year to enhance some favourite reserves. Projects include installing a water drinking fountain at Lyttelton Recreation ground, replacing the seat below Dr Upham's clock at Lyttelton, seating and picnic tables at Pony Point and planting projects around the historic Norwich Quay signal box at Lyttelton, and Lyttelton and Diamond Harbour cemeteries.

Lyttelton/Mt Herbert Community Board go to

www.ccc.govt.nz/Council/CommunityBoards/LytteltonMtHerbert

Community Board members:

Jeremy Agar, Stuart Bould, Ann Jolliffe, Dawn Te-Riaki Kottier, Claudia Reid, Councillor Bob Parker



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10. SALE OF LIQUOR COMMITTEE

General Manager responsible:	General Manager Regulation & Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Board to appoint a Sale of Liquor Committee.

EXECUTIVE SUMMARY

2. The delegations made by the Council to Community Board's includes the following:

Sale of Liquor – the power to appoint one or more members of each Community Board to appear and be heard under s.108(e) of the Sale of Liquor Act 1989, for the purpose of providing community input.

Section 108(e) of the Sale of Liquor Act states:

108. Right of certain persons to appear-

In any proceedings before the Licensing Authority or a District Licensing Agency the following persons may appear and be heard:

(e) Any person authorised in that behalf by any local authority

3. A Sale of Liquor Committee is appointed to comment, if necessary, on the liquor licences applied for within the relevant Board area. Comment is only made if the committee members have concerns regarding the application or are aware that there are issues in the community relating to that particular application.
4. It is very seldom that the committees have exercised their right to comment. Instances where the committees have been involved, are when they have been aware of problems caused in the community which are attributable to existing licence holders. In those instances a meeting can be arranged between the parties to try and solve the problems before a licence is re-issued.
5. Details relating to liquor licence applications will be circulated to the committee members so there will be no need for a meeting unless there are any issues raised.
6. In the previous term, the Board appointed a committee of two members – Board members Agar and Jolliffe with the Chairperson ex officio. The Committee had the power to act, and to co-opt, if necessary.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

7. Not applicable.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

8. Clause 30 of Schedule 7 of the Local Government Act 2002 provides that community boards may appoint committees that it considers appropriate and clause 32 (3) of the same schedule provides for community boards to delegate powers to a committee.

10. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

9. Not applicable.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

10. Not applicable.

CONSULTATION FULFILMENT

11. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board:

- (a) Appoint two members to the Lyttelton-Mt. Herbert Community Board Sale of Liquor Committee, with the Chairperson appointed as an ex-officio member.
- (b) Delegate to the Sale of Liquor Committee the authority to carry out the Board's delegations from Council in regard to Sale of Liquor issues.
- (c) Consider whether it is necessary to grant the Committee the power to co-opt additional Board members as required.

11. MEMBERSHIP OF 2009 COMMUNITY BOARD CONFERENCE ORGANISING COMMITTEE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Democracy Services Manager
Author:	Clare Sullivan

PURPOSE OF REPORT

1. The purpose of the report is to select a board member to be the Board's representative on the organising committee of the 2009 Community Board Conference being held in Christchurch from 19 – 21 March 2009. The organising committee will comprise one member from each of this Council's eight community boards.

EXECUTIVE SUMMARY

2. In September 2006, the Council bid to host the 2009 Community Board Conference. The bid was successful. This conference is held every two years. Christchurch City Council hosted the conference in 1997 and 2009 will be the 20th anniversary of the establishment of Community Boards. The Conference is held every two years and upwards of 200 delegates are expected to attend. The Conference is a key opportunity for community board members across the country to share best practice and ideas and developing skills in being effective community board members.
3. An organising committee was established in 2006, (comprising Community Board Chairpersons and their deputy Chairpersons and met during 2007. Following the election a new organising committee needs to be established. This committee will, together with a Professional Conference Organiser and with input from the New Zealand Community Boards' Executive Committee be responsible for the arrangements of the conference. It is envisaged that the committee will meet on a regular basis

FINANCIAL IMPLICATIONS

4. It is intended that the costs of the conference will be covered by registration fees and sponsorship. However, as there are some costs associated with forward planning such as engaging a Professional Conference Organiser and various deposits required, the Council and community boards have previously contributed \$45,500 towards these costs.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

5. Yes.

LEGAL CONSIDERATIONS

6. The Committee will enter into a Memorandum of Understanding with the National Executive regarding the arrangements for the conference and will engage, by way of public tender a Professional Conference Organiser.

Have you considered the legal implications of the issue under consideration?

7. Yes. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

8. Not applicable.

11. Cont'd

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

9. Not applicable.

CONSULTATION FULFILMENT

10. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board select one board member to be the Board's representative on 2009 Community Board Conference Organising Committee.

12. ADOPTION OF SCHEDULE OF MEETINGS

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of the report is to seek the adoption by the Board of the schedule of meetings setting out the proposed times and dates of ordinary Board meetings.

EXECUTIVE SUMMARY

2. In order that the business of the Board can be conducted in an orderly manner, and to allow public notification of meetings to be given in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary for the Board to adopt a schedule of meetings. All meetings (at this point) will be held in the Lyttelton Recreation Centre, 25 Winchester Street, Lyttelton.
3. The schedule assumes that Board meetings will be held on a Tuesday commencing at 9.30am.
4. The schedule also sets a date for a Extraordinary Meeting in July to consider the Strengthening Communities Funding applications.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

5. Provision is made in the 2006-16 LTCCP on page 115 for elected member representation and governance.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

6. Clause 30 of Schedule 7 of the Local Government Act 2002 provides that Community Boards may set the date and time for meetings and may appoint committees that it considers appropriate.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

7. Page 111 of the LTCCP level of service under democracy and governance.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

8. Not applicable.

CONSULTATION FULFILMENT

9. Not applicable

12. Cont'd

STAFF RECOMMENDATION

It is recommended that the Board adopt the schedule of meetings for 2008, as follows:

Tuesday 18 March 2008	9.30am	Lyttelton Recreation Centre
Tuesday 15 April 2008	9.30am	Lyttelton Recreation Centre
Tuesday 20 May 2008	9.30am	Lyttelton Recreation Centre
Tuesday 17 June 2008	9.30am	Lyttelton Recreation Centre
Tuesday 8 July 2008	9.30am	Lyttelton Recreation Centre (Extraordinary Meeting)
Tuesday 15 July 2008	9.30am	Lyttelton Recreation Centre
Tuesday 19 August 2008	9.30am	Lyttelton Recreation Centre
Tuesday 16 September 2008	9.30am	Lyttelton Recreation Centre
Tuesday 21 October 2008	9.30am	Lyttelton Recreation Centre
Tuesday 18 November 2008	9.30am	Lyttelton Recreation Centre
Tuesday 16 December 2008	9.30am	Lyttelton Recreation Centre

13. COMMUNITY BOARD ADVISERS UPDATE

13.1 DISCRETIONARY FUNDING

The availability of discretionary funding for community groups has been advertised in the Akaroa Mail, the Bay Harbour News and circulated by mail to community group contacts, a copy is below. Applications for funding will close on Friday 22 February and a report for the Board to consider those applications will be presented to the April meeting.



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FUNDS FOR LOCAL PROJECTS

Discretionary funding is available from the Akaroa–Wairewa and Lyttelton–Mt Herbert Community Boards for community organisations. Each Board has \$15,000 to allocate in this financial year.

Some of the funding is used for Community Board activities and local community services, such as ANZAC Day services with the balance available for a wide range of community projects.

Official application forms are available from all Council Service Centres and online at www.ccc.govt.nz – keywords “Funding Application Form”.

For more information contact:

Community Board Advisor
Liz Carter
telephone (03) 941 5682 or 0800 800 169

Community Development Officer
Sue Grimwood
telephone (03) 304 8659 (Akaroa–Wairewa), or

Community Development Officer
Philipa Hay
telephone (03) 941 5657 (Lyttelton–Mt Herbert).

Applications close Friday 22 February 2008.

www.ccc.govt.nz

13. Cont'd

13.2 DELEGATIONS TO COMMUNITY BOARDS

At its 13 December 2007 meeting the Council adopted the delegations to Community Boards. A copy of the delegations is **attached** to this update. The Council has undertaken to review those delegations and the terms of reference by 30 June 2008.

COMMUNITY BOARDS

INTRODUCTION

13.12.07

Pursuant to clause 32 of Schedule 7 of the Local Government Act 2002 the following powers have been delegated to Community Boards to exercise within their communities (as defined in the Local Government Act 2002.).

Any decision by a Community Board shall be consistent with any policies or standards adopted by the Council.

It is the Council’s intention that Community Boards exercise the delegations set out below in respect of local projects as defined above. Technical and metropolitan projects would be the responsibility of the Council.

Definition of Terms:

- Local - any project that has only a local impact
- Technical - a project with no public priority or design input required, or an internally focused project
- Metropolitan – projects which impact on users across the city or are on recognised metropolitan assets

(also have to report Capital Works in the categories “Increase in Capacity ... to meet growth”, “Increase in Levels of Service” and the balance)

The decision as to whether on any particular occasion the exercise of a delegated power is for a local project then it is one to be made by the General Manager, City Environment and the General Manager, Regulation and Democracy Services on behalf of the Chief Executive. The General Managers may consult with the chairperson of the relevant Community Board.

The Community Board delegations under the heading of “Roads” do not apply to that part of the Hagley/Ferrymead Community Board situated within the “Central City Area” marked on the plan (Plan A dated 18 March 2002) attached. Roads delegations in that “Central City Area” are to be exercised by the Council.

DELEGATIONS

Financial

Absolute discretion over the implementation of the discretionary funding allocation of \$60,000 (subject to being consistent with any policies or standards adopted by the Council).

Roads

1. In these delegations the word “road” is as defined in s.315 of the Local Government Act 1974.
2. The power of the Council to approve the erection of garages, parking platforms and structures related to vehicular access wholly or partly on road.
3. The power of the Council provided in s.335(3) of the Local Government Act 1974 to enquire into and make a decision regarding objections relating to notices issued pursuant to s.335(1) (relates to vehicle crossings).

- 4 -

4. (a) The power of the Council to commence road stopping procedures for an accessway (as defined in s.315(1) of the Local Government Act) under the Tenth Schedule of the Local Government Act 1974.
- (b) The placement of broken yellow "No Stopping at any time" lines restricting the parking, standing or stopping of vehicles on any road within car parks or other areas controlled by the Council and used by vehicles.
- (c) The creation of temporary controls on any road for traffic and parking at roadworks and building sites including Construction Site Loading Zones.
- (d) The installation of traffic islands, roundabouts and traffic restraints on roads.
- (e) The installation of pedestrian crossings on roads.
5. The power contained in s.319(j) of the Local Government Act to name any road.
6. To exercise the powers of the Council in s.339 of the Local Government Act relating to bus shelters other than to hear and determine objections.
7. To make any changes to road markings after consultation with stakeholders.
8. The power of the Council in respect of any road or upon any areas under its control (including car parks), subject to Council policy, pursuant to the Transport Act 1962, the Land Transport Act 1998, the Traffic Regulations 1976 and, with the appropriate areas of control, the Christchurch City Traffic and Parking Bylaw 1991:
 - (a) The placement of the following regulatory signs to control traffic movement at intersections on any roads, within car parks or in other areas controlled by the Council and used by vehicles:
 - Stop
 - Give Way
 - No Entry
 - No Right Turn
 - No Left Turn
 - No U Turn
 - No Cycling
 - No Pedestrians
 - (b) The placement of the following parking signs to control the parking, standing or stopping of vehicles on any road or within car parks or in other areas controlled by the Council and used by vehicles:
 - Parking Time Limit
 - No Stopping
 - Area Parking Sign
 - Combination Sign
 - Bus Stop
 - Taxi Stand
 - Cycle Stand
 - Motorcycle Stand
 - Loading Zone
 - Goods Vehicle Loading Zone
 - Clearway
 - Mobility Parking Areas

Sale of Liquor

1. The power to give consent of the Council as landowner (including reserves) for the purpose of the Sale of Liquor Act 1989;
2. The power to appoint one or more members of each Community Board to appear and be heard under s.108(e) of the Sale of Liquor Act 1989, for the purpose of providing community input

Resource Management

The power to make submissions on behalf of the Council, on applications for resource consents, to other territorial authorities or the Canterbury Regional Council, where the application is of particular concern to the local community.

Parks

1. The powers of the Council (except the hearing of submissions/objections) in relation to:
 - (a) Declaration of land as a reserve (s.14 Reserves Act 1977).
 - (b) Exchange of reserves for other land (s.15 Reserves Act).
 - (c) Change of classification or purpose or revocation of a reserve (s.24 and 24A Reserves Act).
 - (d) Preparation, review and change of management plans for reserves (s.41 Reserves Act).
 - (e) Granting of rights-of-way and other easements over reserves (s.48 Reserves Act).
 - (f) The granting of licences on reserves pursuant to s.48A of the Reserves Act 1977.
 - (g) Granting of leases or licences on reserves pursuant to ss.54, 56, 58A, 61, 73 and 74 of the Reserves Act.
 - (h) Afforestation of reserves by the Council (s.75 Reserves Act).
 - (i) The power to approve an assignment, sublease or mortgage of the lease of land under the Reserves Act where the lease provides such consent will not be unreasonably withheld (ss.114 and 115 of the Reserves Act 1977).
 - (j) Preparation review and change for management plans for parks held under s. 138 of the Local Government Act 2002.
2. The power to grant leases for a maximum term of 20 years (less 1 day) to voluntary organisations over land held under s.138 of the Local Government Act 2002 for the erection of pavilions and other buildings and structures associated with and necessary for the use of the land for outdoor sports games and other recreational activities.

3. The power to issue leases or licences for the carrying on of any trade, business or occupation on land (excluding public road) held under s.138 of the Local Government Act 2002 for terms not exceeding five years and at rentals not exceeding \$20,000.
4. Power to make decisions as to alterations and/or additions to any building, fence or structure or construction of the same on any reserve land leased by the Council (administered by the Greenspace Unit) where the lease specifies the requirement of Council consent.
5. The acceptance of tenders for stall licences on reserve sites.
6. To plant, maintain and remove trees on reserves, parks and roads under the control of the Council within the policy set by the Council.
7. To approve the design of landscape plans on reserves, parks and roads provided the design is within the policy authorised by the relevant community board.

(Note:

- (i) At its meeting on 6 September 2007 the Council resolved to:

Prohibit the following delegations in relation to reserves, from being sub-delegated by the Akaroa/Wairewa Community Board or the Lyttelton/Mt Herbert Community Board to a reserve management committee or any other body or person. The power of the Council to:

- Declare land reserve
- Exchange reserves for other land
- Change of classification or purpose or revocation of a reserve
- Prepare, review and change Reserve Management Plans for parks and reserves held under both the Reserves Act and Local Government Act
- Grant rights-of-way and other easements over reserves
- Grant licences and leases under the Reserves Act (and the power to approve an assignment, sublease, mortgage or to vary licences or leases). This includes any recreation and commercial leases
- Accept tenders for stall licences on reserve sites
- Make submissions on relevant resource consents applications, on behalf of the Council, to other authorities

Miscellaneous

- (1) The granting of Community Awards, and all awards initiated by Community Boards.
- (2) To the Akaroa/Wairewa Community Board the power to appoint a member of the Community Board, or other person, to the following bodies, as the Council's representative on that body:
 - (i) Akaroa Library Committee
 - (ii) Akaroa/Wairewa Community Development Trust
 - (iii) Halswell River District Rating
 - (iv) Okains Bay Maori and Colonial Museum Trust
 - (v) Orton Bradley Park Trust Board
- (3) To the Lyttelton/Mt Herbert Community Board the power to appoint a member of the Community Board, or other person, to the following bodies, as the Council's representative (or one of the Council's representatives) on

that body, and in the case of the Orton Bradley Park Trust Board, two members of the Community Board, or other persons as the Council's representatives.

- (i) Diamond Harbour and Districts' Health Support Group
 - (ii) Lyttelton Museum
 - (iii) Orton Bradley Park Trust Board (2)
- (4) To the Akaroa/Wairewa Community Board and the Lyttelton/Mt Herbert Community Board jointly, the power to appoint a member of one of these two community boards to the Rural Canterbury Primary Health Organisation and the Banks Peninsula Pest Liaison Committee, as the Council's representative on those bodies.

Leases

To authorise any variations to a lease (other than term and rental) where the variation does not involve any extension to a leased area.

(Note: At its meeting on 13 December 2007 the Council resolved to review the Community Board delegations by 30 June 2008.)

13. Cont'd

13.3 COMMUNITY BOARD OBJECTIVES – 2007/2010

The Board needs to discuss the process for the revision of its Objectives for the 2007/2010 term. I will have further information on this issue at the meeting.

13.4 REPORTS ON CUSTOMER SERVICE REQUESTS – 26 NOVEMBER 2007 – 3 FEBRUARY 2008

Attached for members information:

- Complete Report
- PAM – Parks Maintenance
- SER – Sewer Reactive Maintenance
- STM – Street Maintenance
- TSS – Street Trees
- WAR – Water Reactive Maintenance

**Streets Maintenance CSR Received By Community Board
from 26 Nov 2007 to 3 Feb 2008**



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As at 4 Feb 2008 13:45

Click on a type to drill down to subtypes

Call Types	Bur / Peg	Fen / Wai	Hag / Fer	Ric / Wig	Spr / Hea	Shr / Pap	Alka / Wai	Lvt / MtH	Unknown	Totals
GRA Graffiti	341	257	610	266	404	301	2	23	23	2,228
PAG Parks General	5	1	12	5	4	6	0	1	12	46
PAM Parks Maintenance	324	184	373	252	240	321	32	45	73	1,844
PKE Parking Enforcement	45	37	69	56	51	64	4	7	9	342
SER Sewer Reactive Maintenance	15	8	72	20	26	13	6	29	2	190
SET Treatment Plant	1	0	2	0	0	0	0	0	0	3
STA Road Markings	1	5	12	17	15	9	0	0	2	62
STB City Street Bus Stops	11	19	10	11	6	9	1	0	3	70
STE Street Cleaning / Sweeping	98	102	266	160	170	126	5	17	51	994
STF Footpaths	61	62	105	52	72	62	1	10	0	425
STL Street Lights	16	24	25	17	23	20	4	6	1	136
STM Street Maintenance	52	82	131	130	99	79	21	16	37	647
STQ Traffic Engineer Community Enq	21	18	41	19	29	21	4	3	5	161
STS Street Signs	35	55	69	75	63	57	8	7	9	378
STW Pavement Weed Control	10	2	7	6	10	1	0	2	1	39
STX Street Grass Maintenance	64	30	53	46	63	68	5	3	6	338
STY Street Shrubs Maintenance	28	29	78	75	72	59	2	4	12	359
TSA Park Trees	57	61	81	92	47	52	0	8	3	401
TSS Street Trees	112	184	111	83	111	104	16	12	7	740
WAQ Water Quality	5	1	5	6	5	2	0	0	0	24
WAR Water Reactive Maintenance	191	223	387	210	399	263	41	63	13	1,790
WWE Waterways Environmental Asset	7	21	28	16	19	36	0	0	12	139
WWG Waterways General	3	5	13	5	6	4	0	1	1	38
WWU Waterways Utilities	5	10	16	17	24	14	0	1	9	96
Totals:	1,508	1,419	2,576	1,636	1,958	1,691	151	259	291	11,490

**Streets Maintenance CSR Calls Received By Community Board
from 26 Nov 2007 to 3 Feb 2008**

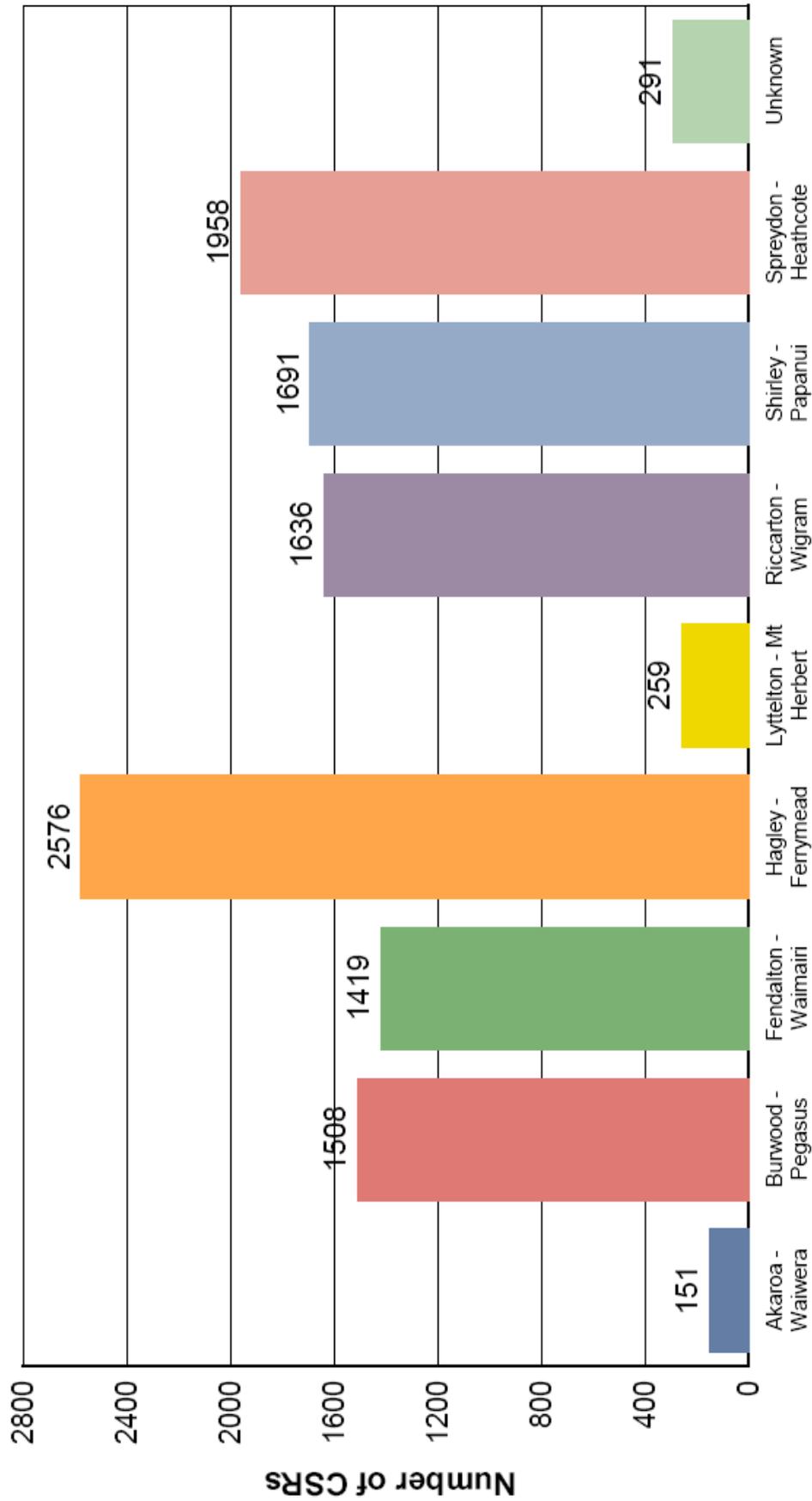
As at 4 Feb 2008 13:45

Click on a bar to drill down to Call Types for that Community Board



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Number of CSRs



Streets Maintenance CSR per Community Board

Streets Maintenance CSR Received By Community Board
from 26 Nov 2007 to 3 Feb 2008



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As at 4 Feb 2008 13:59

PAM Call Subtypes	Bur / Peg	Fen / Wai	Hag / Fer	Ric / Wig	Spr / Hea	Shr / Pap	Alka / Wai	Lyt / MtH	Unknown	Totals
PAM	184	373	252	240	321	32	45	73	1,844	
Parks Maintenance	11	6	10	2	4	4	1	1	1	40
BUILDNG Maintenance of Buildings on Parks	5	8	11	6	7	14	0	5	2	58
CEAMAI Cease maintenance	0	1	1	0	0	2	0	0	0	4
CSTATS Clock, Statue, Fountain, Memorial	6	1	17	0	1	0	1	2	2	30
EQPMTN Play Equipment Maintenance	43	10	25	27	26	13	0	2	2	148
FIRHAZ Cutgrass- reduce fire hazard-HIGH	0	0	1	3	0	5	1	3	1	14
FLDMTN Field Maintenance	11	29	7	15	23	41	1	2	6	135
FLOODN Flooding in the Park	0	2	1	0	3	4	1	0	0	11
FNCMTN Fence Maintenance	50	23	24	35	22	43	1	2	2	202
FNCNEW Fence New	3	1	1	1	3	2	0	0	1	12
FNCREP Fence Replacement	2	2	3	2	2	1	0	0	0	12
FRNMTN Furniture Maintenance	11	5	23	9	4	15	0	2	5	74
HLTHSF Health & Safety-HIGH	15	12	15	8	3	5	3	1	1	63
INSECTS Rats, Bees, Wasps	7	5	4	1	1	3	0	0	1	22
INVENT Inventory Addition Request	7	3	1	4	0	10	0	1	6	32
INVMTN Instruction to commence maintenance	5	3	1	5	1	10	0	0	2	27
IRRIGN Irrigation	36	8	63	13	8	7	2	0	1	138
LGHTNG Lighting on parks	0	1	3	3	1	0	0	0	0	8
LITTER Litter / dumped rubbish in parks	38	16	53	19	36	13	1	6	3	185
MOWING Grass Mowing	11	2	6	12	4	17	0	0	0	52
MOWSPL Grass Mowing Special Request	1	2	1	6	0	3	0	0	7	20
NOXWDS Noxious Weeds	2	0	2	3	2	0	0	1	3	13
PAVING Paved Areas	7	3	4	6	8	6	1	0	3	38
PDPOOL Paddling Pools	0	0	3	0	0	1	0	0	0	4
PLNTNG Plantings	7	12	21	34	18	21	1	2	19	135
REMINV Remove from Inventory	0	1	2	0	0	2	0	0	0	5
SGNAGE Signage	5	5	10	5	5	7	1	2	0	40
SPRAYN Spraying	2	1	1	2	2	4	0	0	0	12
STRUCT Structure Maintenance	1	5	5	1	3	5	2	3	2	27
SUMPCL Sump Cleaning	4	0	1	1	4	2	0	0	0	12
TLTMTN Toilets - Non Urgent Maintenance	5	2	11	1	4	7	2	1	0	33
TOILET Toilets	27	12	41	25	39	36	13	7	0	200
WEEDS Weeds	2	3	1	3	6	18	0	2	3	38

**Streets Maintenance CSR Received By Community Board
from 26 Nov 2007 to 3 Feb 2008**

As at 4 Feb 2008 14:14



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<u>SER Call Subtypes</u>	<u>Bar/Peg</u>	<u>Fen/Wai</u>	<u>Hag/Fer</u>	<u>Ric/Wig</u>	<u>Spr/Hea</u>	<u>Shr/Pap</u>	<u>Alka/Wai</u>	<u>Lyt/MtH</u>	<u>Unknown</u>	<u>Totals</u>
SER Sewer Reactive Maintenance	15	8	72	20	26	13	6	29	2	190
BLCKED Sewer Blockages	2	1	7	1	3	1	2	2	0	20
DMGSEW Damaged Sewer	5	4	21	10	9	1	0	7	0	57
FLUSHMAI Flushing Mains	2	0	8	2	3	1	0	6	1	23
LKNAGS Leaking or Noisy Air Gap Separators	0	0	1	0	0	0	0	0	0	1
ODOUR Odour	1	0	0	0	0	2	0	0	0	3
OVRFLW Sewer Overflowing	0	0	10	5	1	4	0	3	0	23
	4	2	25	2	10	4	4	11	1	63

Streets Maintenance CSR Received By Community Board
from 26 Nov 2007 to 3 Feb 2008

As at 4 Feb 2008 14:32



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STM Call Subtypes	Bnr / Psg	Fen / Wai	Hag / Fer	Ric / Wig	Spr / Hea	Shr / Pap	Aka / Wai	Lyt / Mth	Unknown	Totals
STM Street Maintenance	52	82	131	130	99	79	21	16	37	647
BLEEDG New Seal Bleed (<1 yr old)	1	2	3	4	3	6	1	2	12	35
CTRDMG Private Contractor Damage	0	2	0	0	0	3	0	1	0	6
GENRAL General	4	6	4	2	3	1	0	0	1	21
GRITBLD Grit bleeding (road >1yr old)	7	14	27	21	18	12	9	9	5	122
GRNDWT Ground Water Discharge	0	3	0	3	1	3	1	0	1	12
KERBCH Kerb and channel repair or replacement	0	3	1	1	0	0	0	0	0	5
LIDDMG Damaged Manhole Lid	2	5	7	6	3	7	1	0	0	31
LIDMIS Missing Manhole Lid	6	7	7	7	2	1	0	0	1	31
LNPWER Leaning Power Pole	0	0	4	4	3	2	0	0	4	17
POTHOL Potholes	2	1	1	0	2	2	0	0	0	8
PROGRM Programming	21	23	55	62	41	21	8	3	5	240
SHWAY Statehighways	1	0	1	0	1	3	0	0	0	6
SUMPS Sumps Grate Missing	0	2	1	1	2	2	0	0	3	11
SWEEPNG New Seal Sweeping	5	9	17	8	16	5	0	0	5	65
VCMAIN Vehicle Crossing Cutdown Maintenance	0	4	1	4	0	5	0	0	0	14
VIBRAT Vibrations	1	0	1	0	1	2	0	0	0	5
	2	1	1	7	4	3	0	0	0	18

Streets Maintenance CSR Received By Community Board
from 26 Nov 2007 to 3 Feb 2008



CHRISTCHURCH
CITY COUNCIL · YOUR PEOPLE · YOUR CITY

As at 4 Feb 2008 14:40

ISS Call Subtypes	Bur./Peg	Fen./Wai	Hag./Fer	Ric./Wig	Spr./Hea	Shr./Pap	Aka./Wai	Lyt./Mth	Unknown	Totals
TSS Street Trees	112	184	111	83	111	104	16	12	7	740
CPLTCN Complaints about contractor	2	3	3	3	6	5	0	0	0	22
DAMSTM Storm Damage	0	0	0	0	0	1	0	0	0	1
DAMVAN Damage to street trees	1	13	5	2	6	7	3	0	2	39
MISC Other - miscellaneous	13	35	11	10	12	10	0	2	2	95
PLANTG Street tree planting	18	15	11	9	14	10	0	2	1	80
PRUNNG Street tree pruning	5	5	4	3	5	6	0	0	0	28
REMOVE Street tree removal	33	61	51	35	33	41	11	6	2	273
ROTDNRN Roots Affecting Drains	35	47	25	18	35	21	2	2	0	185
STPREM Stump Removal, Chipping, Wood Debris	0	1	1	0	0	1	0	0	0	3
	5	4	0	3	0	2	0	0	0	14

Streets Maintenance CSR Received By Community Board
from 26 Nov 2007 to 3 Feb 2008



CHRISTCHURCH
CITY COUNCIL - YOUR PEOPLE - YOUR CITY

As at 4 Feb 2008 14:46

WAR	Water Reactive Maintenance	Bar./Peg	Fen./Wai	Hag./Fer	Ric./Wig	Spr./Hea	Shr./Pap	Aka./Wai	Lyt./MrH	Unknown	Totals
WAR		191	223	387	210	399	263	41	63	13	1,790
ALTEV	Alter Level Meter Box	2	3	0	0	0	1	0	0	0	7
BUGWAT	Bug fest and water back on	1	0	1	0	0	1	0	0	0	3
BWMAIN	Burst Water Main	3	6	10	2	8	4	0	4	1	38
NTSHT	Can't shut off valve	16	23	29	10	34	12	0	1	0	125
CTRDMG	Private Contractor Damage	2	6	6	12	15	10	0	5	0	56
CUTOFF	Cutoff required	1	0	1	2	2	1	0	0	0	7
DAYWRK	Dayworks (for CWW staff only)	7	8	17	17	9	10	10	10	0	88
LKBERM	Leak on Berm	10	8	14	13	12	17	0	2	2	78
LKCONN	Leak at Connection	64	84	121	57	137	110	5	5	2	585
LKHYDR	Leak at Hydrant	4	9	7	4	16	5	1	3	1	50
LKPATH	Leak on Pathway	20	18	50	16	45	24	2	3	2	180
LKRDWY	Leak on Roadway	10	12	25	21	21	11	7	11	1	119
LKVALV	Leak at Valve	5	1	10	5	8	1	1	1	0	32
LOCMET	Locate Meter	3	0	6	4	3	1	0	2	1	20
MISCEL	Miscellaneous	9	11	34	24	10	9	4	5	1	107
NOWTER	No Water	18	14	23	9	25	11	11	11	1	123
PAINTF	Paint fire hydrant box	0	0	0	0	0	1	0	0	0	1
PLUBRQ	Plumber Request Water Off	0	0	0	1	0	0	0	0	0	1
RMHYPO	Remove Hydrant Marker Post	0	0	0	1	2	0	0	0	0	3
SEALRQ	Seal around connection required	4	3	3	3	4	2	0	0	0	19
TOBYDB	Toby Box Damaged	1	4	3	0	2	7	0	0	0	17
TOBYDL	Toby Box Lid Damaged	2	9	10	2	2	4	0	0	0	29
TOBYMI	Toby Box Lid Missing	9	4	17	7	44	20	0	0	0	101
UNCOVB	Uncover a box	0	0	0	0	0	1	0	0	0	1

14. BRIEFINGS

14.1 DAVID MCNAUGHTON, ASSET ENGINEER

15. NEXT ORDINARY MEETING OF THE BOARD

16. BOARD MEMBERS INFORMATION EXCHANGE

17. BOARD MEMBERS QUESTIONS