



Christchurch City Council

FENDALTON/WAIMAIRI COMMUNITY BOARD AGENDA

TUESDAY 19 FEBRUARY 2008

4.00 PM

**IN THE BOARDROOM
FENDALTON SERVICE CENTRE
CORNER JEFFREYS AND CLYDE ROADS**

Community Board: Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, Faimah Burke, Jamie Gough, Mike Wall and Andrew Yoon

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19. 2. 2008

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORTS – 4 DECEMBER 2007 AND 21 JANUARY 2008**

The reports of the Board's ordinary meeting of 4 December 2007 and its Recess Committee meeting of 21 January 2008 are **attached**.

CHAIRPERSON'S OR STAFF RECOMMENDATION

That the reports of the Board's ordinary meeting and Recess Committee meeting be confirmed.

19. 2. 2008

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ATTACHMENT TO CLAUSE 2

13. 3. 2008

**FENDALTON/WAIMAIRI COMMUNITY BOARD
4 DECEMBER 2007**

**A meeting of the Fendalton/Waimairi Community Board
was held on Tuesday 4 December 2007 at 4pm
in the Board Room, Fendalton Service Centre**

PRESENT: Val Carter (Chairperson), Sally Buck, Faimeh Burke, Cheryl Colley,
Jamie Gough, Mike Wall and Andrew Yoon

APOLOGIES: An apology for lateness was received and accepted from Sally Buck
who arrived at 4.05pm and was absent for part of clause 1.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. DEPUTATIONS BY APPOINTMENT

1.1 SAFETY ISSUES AT MCLEANS ISLAND

Residents of the McLeans Island area and representatives from Orana Park addressed the Board on their concerns of boy racer activity on McLeans Island Road.

Concerns were expressed regarding the safety of road users and animals in the nearby Orana Wildlife park where some have already suffered injury as a result of becoming frightened. There is also a serious fire risk particularly over the summer season as flares and fireworks are often lit, diesel poured on the road and cigarette butts discarded. Litter is also an issue in the area.

Inspector Andy McGregor from the Police was in attendance to discuss the concerns

The Board decided that the Council be requested to grant the Chairman speaking rights on this topic at the 13 December 2007 Council meeting.

Board Recommendation:

That staff be requested to:

- (a) Investigate whether clause 68A (Prohibition Times on Roads) of the Traffic and Parking Bylaw 1991 can be extended to include the street names put forward to the Council from the Fendalton/Waimairi Board in 2006.
- (b) Work with staff from Environment Canterbury to investigate any measures that can be taken in the meantime.

PART B – REPORTS FOR INFORMATION**2. DEPUTATIONS BY APPOINTMENT****2.1 CHRISTCHURCH BEAUTIFYING ASSOCIATION**

Peter Berry and David Moyle from the Christchurch Beautifying Association addressed the Board on the Association's activities including the process for the judging of the Community Garden Pride Awards.

The Board **received** the information.

3. CORRESPONDENCE

Items of correspondence were **received** from Mr G Craigie and the Burnside Community Transformation Trust and separately circulated.

4. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** a report on relevant matters.

The Community Board Adviser agreed to find out the dates for the hearing of the resource consent application for the Oncology Services Building at St Georges Hospital.

5. ELECTED MEMBERS' INFORMATION EXCHANGE

Board members were provided with an opportunity to give an update on community activities/council issues.

Board members asked to have a meeting with a representative from St Georges Hospital in the new year.

Mike Wall congratulated the Community Engagement Adviser and the staff working on the consultation for the bus priority for Papanui Road after a very positive public meeting.

PART C – DELEGATED DECISIONS TAKEN BY THE BOARD**6. CONFIRMATION OF MEETING REPORT – 13 NOVEMBER 2007**

The Board **resolved** that the report of the Board's meeting of 13 November 2007 be confirmed as a true and accurate record of that meeting.

7. ELECTRICAL SERVICES EASEMENT – AVONHEAD PARK

The Board considered a report seeking approval to grant an easement to protect the provision of an electricity supply to a pavilion in Avonhead Park.

The Board **resolved** to approve the service supply easement (to convey power services) in favour of Orion New Zealand Limited over the recreation reserve (Lot 282 DP 54147 and Lot 503 DP 54144 of 2.9198 hectares contained in certificate of title 64540) subject to the following conditions:

- (a) Public notification.
- (b) The requirement to charge the applicant (in this case the Council) a one off compensatory payment, and all processing costs associated with processing the application for easements over the proposed cable route (which has been instigated by the Council for the Council's benefit) being waived.

- (c) In addition to undertaking to sign a temporary access licence before any construction work commences on site, the contractor is to complete the development to a standard acceptable to the Council and is also to be responsible for reinstatement of the site to Orion New Zealand Limited's standards (including backfilling, re-grassing etc).
- (d) All the services that are to be placed underground are to be placed within the easement and the applicant is to provide the Council, within three months of the completion of the work, with a surveyed easement plan on which the new easement is shown.
- (e) The consent of the Minister of Conservation being obtained.
- (f) The Unit Manager Corporate Support being authorised to finalise and conclude the easement terms.

(Note: Cheryl Colley declared an interest and took no part in the decision on this clause.)

8. YALDHURST DOMAIN PLAYGROUND UPGRADE PLAN APPROVAL

The Board considered a report seeking approval to upgrade an existing playground facility on Yaldhurst Domain.

The Board **resolved**:

- (a) To approve the Yaldhurst Domain Playground Upgrade Plan.
- (b) To grant approval for the Capital Programme Group to commence implementation of the approved plan.
- (c) To allocate \$8,000 from the 2007/08 Discretionary Fund to install the additional landscaping and complete the entire plan in one operation this financial year.

9. RECESS COMMITTEE

The Board was asked to put in place decision making arrangements to deal with any routine Board business requiring a decision during the Christmas/New year recess period.

The Board **resolved**:

- (a) That a committee comprising the Board Chairperson and Deputy Chairperson (or any available Board member) be authorised to exercise the delegated powers of the Board for the period following its 4 December 2007 meeting up until the Board resumes normal business, proposed to commence in February 2008.
- (b) That the exercise of any such delegation be reported back to the Board for record purposes.

10. GOVERNANCE ARRANGEMENTS FOR NEW TERM

The Board considered a report seeking the adoption of a governance structure for the Board.

The Board **resolved**:

- (a) To establish three standing committees namely:
 - Community Services Committee
 - Works, Traffic and Environment Committee
 - Finance and Planning Committee
 and their recommendations be reported to the Board's monthly meeting.
- (b) That the areas of responsibility for each committee be as set out on page 30 of the agenda, that the Community Services Committee and the Works, Traffic and Environment Committee meet monthly, and the Finance and Planning Committee meet on an as required basis.

- (c) That all Board members be appointed to each of the three standing committees.
- (d) That the second ordinary meeting of the Fendalton/Waimairi Community Board be held at 4pm on Tuesday 19 February 2008 in the Boardroom, at the Fendalton Service Centre.

11. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS AND COMMITTEES

The Board considered a report seeking the appointment of representatives to outside organisations and committees

The Board **resolved** to make the following appointments:

Canterbury Neighbourhood Support

Val Carter

Christchurch Streets and Garden Awards Committee

Andrew Yoon

Keep Christchurch Beautiful

Jamie Gough

If a request is received from Environment Canterbury for a representative for the Waimakariri/Eyre/Cust Rating District Liaison Committee then Faihmeh Burke will be the Board's representative.

12. SUBMISSION TO REMUNERATION AUTHORITY

APPROVAL OF BOARD SUBMISSION

The Board **resolved** to approve the submission on the payment of salaries, expenses and allowances sent to the Remuneration Authority as circulated.

(Note: Sally Buck retired from the discussion and voting on this item.)

The meeting concluded at 5.40 pm.

CONFIRMED THIS 19TH DAY OF FEBRUARY 2008

**VAL CARTER
CHAIRPERSON**

19. 2. 2008

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ATTACHMENT TO CLAUSE 2

13. 3. 2008

**FENDALTON/WAIMAIRI COMMUNITY BOARD
RECESS COMMITTEE
21 JANUARY 2008**

**A meeting of the Fendalton/Waimairi Community Board Recess Committee
was held on Monday 21 January 2008 at 10 am**

PRESENT: Val Carter (Chairperson), Cheryl Colley and Mike Wall

APOLOGIES: Jamie Gough

The Recess Committee reports that:

PART C – DELEGATED DECISIONS

1. APPLICATION TO THE FENDALTON/WAIMAIRI COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME

The Committee considered an application for funding from the Board's 2007/08 Youth Development Fund for Chloe Becker to attend an AFS student exchange programme in Switzerland.

The Committee **resolved** to allocate \$500 to Chloe Becker from the 2007/08 Youth Development Scheme to attend an AFS student exchange programme in Switzerland.

Moved/Seconded: Cheryl Colley/Val Carter

3. APPLICATION TO THE FENDALTON/WAIMAIRI COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME – NICHOLAS TAYLOR

The Committee considered an application for funding from the Board's 2007/08 Youth Development Fund for Nicholas Taylor to participate in the Ship for World Youth Programme.

The Committee **resolved** to allocate \$200 to Nicholas Taylor to participate in "Ship For World Youth" programme.

Moved/Seconded: Mike Wall/Cheryl Colley

4. TOP UP OF 2007/08 YOUTH DEVELOPMENT FUND

The Committee discussed the amount of money remaining in the Youth Development fund and **resolved** to transfer a further \$3,000 from the 2007/08 Discretionary Fund to the Youth Development Fund.

Moved/Seconded: Cheryl Colley/Val Carter

The meeting concluded at 10.08 am.

CONFIRMED THIS 19TH DAY OF FEBRUARY 2008

**VAL CARTER
CHAIRPERSON**

3. DEPUTATIONS BY APPOINTMENT
4. PRESENTATION OF PETITIONS
5. NOTICES OF MOTION
6. CORRESPONDENCE
7. BRIEFINGS

8. BURNSIDE PARK CLASSIFICATION

General Manager responsible:	City Environment Group , DDI 941- 8656
Officer responsible:	Asset and Network Planning Manager
Author:	Eric Banks, Parks and Waterways Planner

PURPOSE OF REPORT

1. To obtain the resolution of Council, which will classify that part of Burnside Park not currently classified. This action is required before the draft management plan for Burnside Park is publicly advertised, to ensure that the management plan is a legally binding document under the Reserves Act 1977 (the Act) when the plan becomes operative. This matter is being referred to the Board for recommendation to the Council, because the Council has not delegated this action to Community Boards to decide upon.

EXECUTIVE SUMMARY

2. The Act requires recreation reserves held under it to have an operative management plan in place. The Department of Conservation (DoC) has in the past explicitly stated that Burnside Park is a significant sports park and that the putting in place of an operative plan should be a priority.
3. The preparation of an updated management plan for Burnside Park has begun. This process cannot advance to the advertising of the draft plan stage without all the land covered by the management plan being classified under the Act. Staff recommendations have been made in to classify Lot 30 DP 24410 of 9626 square metres contained in certificate of title CB5D/181 recreation reserve.
4. Public notification is not necessary, under section 16(5) of the Act, as the classification proposed is the same as the purpose for which the reserve was held and administered immediately before the commencement of this Act section 16(5)(a), and conforms with the City Plan section 16(5)(b).

FINANCIAL IMPLICATIONS

5. There are no significant costs associated with the recommendations of this report. There is budget appropriation already made in the current Long Term Council Community Plan to cover the cost of notification in the Gazette, and registering the classification(s), (if some have not already been registered) against the titles.

LEGAL CONSIDERATIONS

6. In order to produce a reviewed management plan which is a legally enforceable document under section 41(3) of the Act requires that all the land parcels making up the reserve need to be classified for the purposes that the reserve is held, before the draft management plan is advertised. Lot 30 DP 24410 was vested in the Council as recreation reserve on the 17 March 1966. However as yet this area of land has not been classified for this purpose as required under section 16 of the Act.
7. If the Council supports the recommendation, Council officers will notify the Department of Conservation of the resolution and arrange for the classification to be noted in the New Zealand Gazette. The Gazette notice will also be registered on the title.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

8. To provide a network of parks, open spaces, waterways and wetlands to meet community and environmental needs, (P124 LTCCP). Larger, multi-use parks, such as Burnside Park, have a greater need for a management plan to achieve this objective, this being in addition to the Act requirements.

8. Cont'd

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

9. Yes, to provide a network of different types of parks that meet community and environmental needs the recommendations relate to Reserves Act requirements.

ALIGNMENT WITH STRATEGIES

10. The Christchurch City District Plan and the Reserves Act 1977.

Do the recommendations align with the Council's strategies?

11. Supports strategic directions of Strong Communities, by providing a variety of recreational opportunities, a Healthy Environment through providing well designed parks, a Liveable city by providing parks that create pleasant settings for communities to appreciate and enjoy, and a Prosperous Economy by providing parks to maintain the garden city image attracting business and tourism.

CONSULTATION FULFILMENT

12. Not required as explained in paragraph 4 above.

STAFF RECOMMENDATION

The Board recommend to the Council that it adopt the following resolution:

- (a) That pursuant to section 16 (2A) of the Reserves Act 1977, the Council:
- resolve to classify the land set out in Schedule 1 below recreation reserve as defined by section 17 of the Reserves Act 1977 in accordance with the purpose vested, this classification to be gazetted in the New Zealand Gazette and registered against the certificate of title:
- (b) Schedule 1
- Lot 30 DP 24410 of 9626 square metres contained in certificate of title CB5D/181.

8. Cont'd

BACKGROUND (THE ISSUES)

14. Burnside Park is used primarily as a sports park and contains several fields for rugby, touch, cricket, soccer. It also contains within leased areas, tennis courts, squash courts and bowling greens. The bowling greens were the main venue for the World Bowls Championships held in January 2008. Other clubs such as softball and netball also make use of the built facilities. The central section of the park provides for casual recreation and includes a number of notable trees. The Waimairi Lion's Club Community Hall and Gordon Scout Group Den are also located on the Park.
15. A management plan was produced in 1980 by the Waimairi County Council. This is currently under review. To-date, stakeholder clubs have met and put forward issues for consideration in the revised plan, and suggestions have been received from the public for inclusion in the draft plan.
16. In 1989 the Waimairi District Council by resolution, under section 16(2A) of the Reserves Act classified the following lots as Recreation Reserve,: RS 4005, Lot 232 DP 17066, Lot 1 DP 16376, Lot 1 DP 18398, Lot 30 DP 18837, Res 4930, Pt Lot 1 DP 14686.
 - (a) In 2004, the City Council changed the classification of the lots set out below for the following purposes:
 - (i) Local Purpose (Community Buildings) Reserve to allow for the use of the former Council nursery building as a community facility which is leased to the Waimairi Lions Club being Part Lot 232 DP 17066, and Part Lot 1 DP 16376, totalling 7205 square metres in area, and,
 - (ii) Local Purpose (Utility) Reserve to enable the use of the former water tower as a telecommunications facility, and to reflect the existing use of part of the park for a council pumping station, being Part Lot 1 DP 16376, and Part Lot 232 DP 17066 totalling 3429m² in area.
 - (b) The balance of Part Lot 1 DP 16376, and Part Lot 232 DP17066, which total 3.4437 hectares in area are classified as Recreation Reserve. At the time it was noted that another lot in the park needed to be classified under the Reserves Act.
 - (c) Part of Lot 30 DP 24410 is leased to the Burnside Bowling Club, the balance being used for casual recreation. The lot was vested in the Council for Recreation Purposes under the Reserves and Domains Act, 1953, prior to the current Reserves Act 1977. No change of use of the area is foreseen.

THE OBJECTIVES

18. Achieve classification of all the lots constituting Burnside Park in order to enable the putting in place of a legal management plan under the Act.

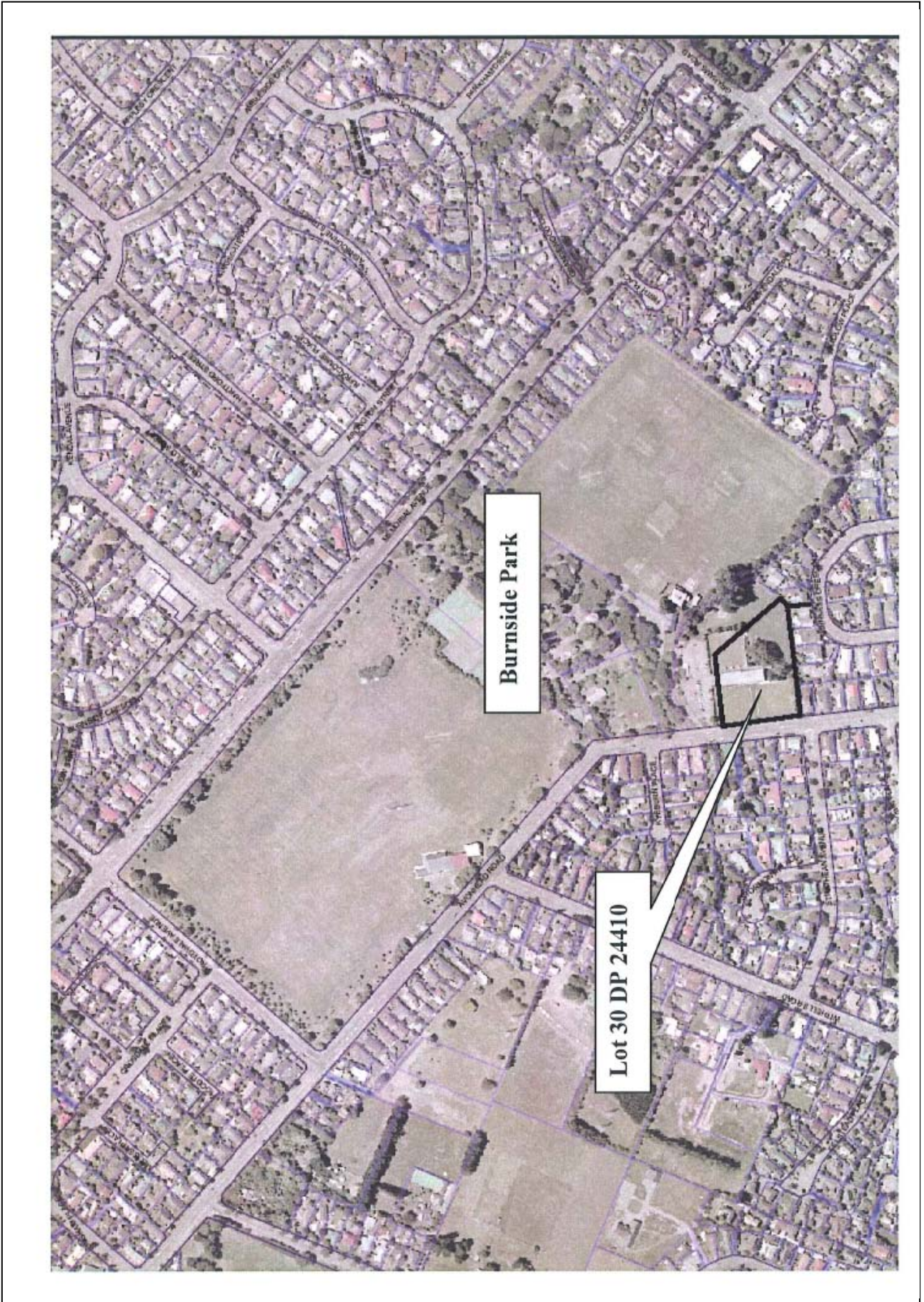
THE OPTIONS

19. Option 1: Declare the currently unclassified lot identified above to be classified as Recreation Reserve.
20. Option 2: Do Nothing. This option would result in a halt in the management planning process (review of existing management plan).

THE PREFERRED OPTION

21. Option 1.





9. WORKS, TRAFFIC AND ENVIRONMENT COMMITTEE MEETING – REPORT OF 28 JANUARY 2008

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Clare Sullivan, Community Board Adviser

PURPOSE OF REPORT

The purpose of the report is to submit the following outcomes of the Works, Traffic and Environment Committee meeting held on Monday 28 January 2008 at 8.00am.

The meeting was attended by Cheryl Colley (Chairperson), Sally Buck, Faimeh Burke, Val Carter, Mike Wall and Andrew Yoon.

1. ELECTION OF CHAIRPERSON

The Committee **resolved** that System A be adopted as the method of voting.

Nominations were called for the position of Chairperson.

Cheryl Colley was nominated by Jamie Gough, seconded by Andrew Yoon.

There being no further nominations, Cheryl Colley was elected Chairperson of the Works, Traffic and Environment Committee.

2. DEPUTATIONS BY APPOINTMENT

2.1 Knowles Street (Papanui Road to Bretts Road) - Melanie Williams, Don Tennant, Paul Bradley and Andrew Manning

Melanie Williams, Don Tennant, Paul Bradley and Andrew Manning addressed the Committee about issues regarding the various treatments possible for day-lighting of St Albans stream as part of the street renewal project for Knowles Street. Melanie noted that her objective was that the stream should be visible and open to the public to see. Don, Paul and Andrew commented that they would like to see a compromise and for the design to emulate Chapter Street with softer planting. They noted the issues created by the depth of the stream – almost 2 meters.

The Committee's recommendation on this matter is recorded under clause 7.1.

3. KNOWLES STREET (PAPANUI ROAD TO BRETTS ROAD) STREET RENEWAL PROJECT

The Committee considered a report seeking a decision to proceed to final design, tender and construction of the Knowles Street (Papanui Road – Bretts Road) Street Renewal Project.

The Committee's recommendation on this matter is recorded under clause 7.1.

4. COTSWOLDS AVENUE/SAWYERS ARMS ROAD INTERSECTION STOP CONTROL

The Committee considered a report seeking approval to install a Stop control on Cotswold Avenue at the intersection with Sawyers Arms Road.

The Committee's recommendation on this matter is recorded under clause 7.2.

5. HAMILTON AVENUE/CHILCOMBE STREET – UPDATE

The Committee **received** information on a project update of Hamilton Avenue/Chilcombe Street. The Committee asked to be advised of the date of a further meeting with the residents and staff.

9. Cont'd

6. MEETING DATES FOR 2008

The Committee considered a programme of dates for its meetings for 2008 and noted that a report will be put to the February Community Board meeting with a set of dates for the Board and its committees.

7. COMMITTEE RECOMMENDATIONS

7.1 That the Board:

- (a) Approve the Plan shown in **Attachment 1** Knowles Street (Papanui Road-Bretts Road) to proceed to final design, tender and construction subject to staff working with affected residents to find an appropriate solution to the issue of day-lighting the St Albans Stream.
- (b) Approve the following parking restrictions:

Existing No Stopping

- (i) That all existing no stopping restrictions on Knowles Street between Papanui Road and Bretts Road inclusive be revoked.

New No Stopping

- (ii) That the stopping of vehicles be prohibited at any time on the northern side of Knowles Street commencing at its intersection with Papanui Road and extending in an easterly direction for a distance of 20 metres.
- (iii) That the stopping of vehicles be prohibited at any time on the southern side of Knowles Street commencing at its intersection with Papanui Road and extending in an easterly direction for a distance of 18 metres.
- (iv) That the stopping of vehicles be prohibited at any time on the northern side of Knowles Street commencing at a point 116 metres east of its intersection with Papanui Road and extending in an easterly direction for a distance of 17 metres.
- (v) That the stopping of vehicles be prohibited at any time on the southern side of Knowles Street commencing at a point 116 metres east of its intersection with Papanui Road and extending in an easterly direction for a distance of 17 metres.
- (vi) That the stopping of vehicles be prohibited at any time on the northern side of Knowles Street commencing at a point 252 metres east of its intersection with Papanui Road and extending in an easterly direction for a distance of 16 metres.
- (vii) That the stopping of vehicles be prohibited at any time on the southern side of Knowles Street commencing at a point 252 metres east of its intersection with Papanui Road and extending in an easterly direction for a distance of 16 metres.
- (viii) That the stopping of vehicles be prohibited at any time on the northern of Knowles Street commencing at a point 357 metres east of its intersection with Papanui Road and extending in an easterly direction for a distance of 16 metres.
- (ix) That the stopping of vehicles be prohibited at any time on the southern side of Knowles Street commencing at a point 357 metres east of its intersection with Papanui Road and extending in an easterly direction for a distance of 16 metres.

9. Cont'd

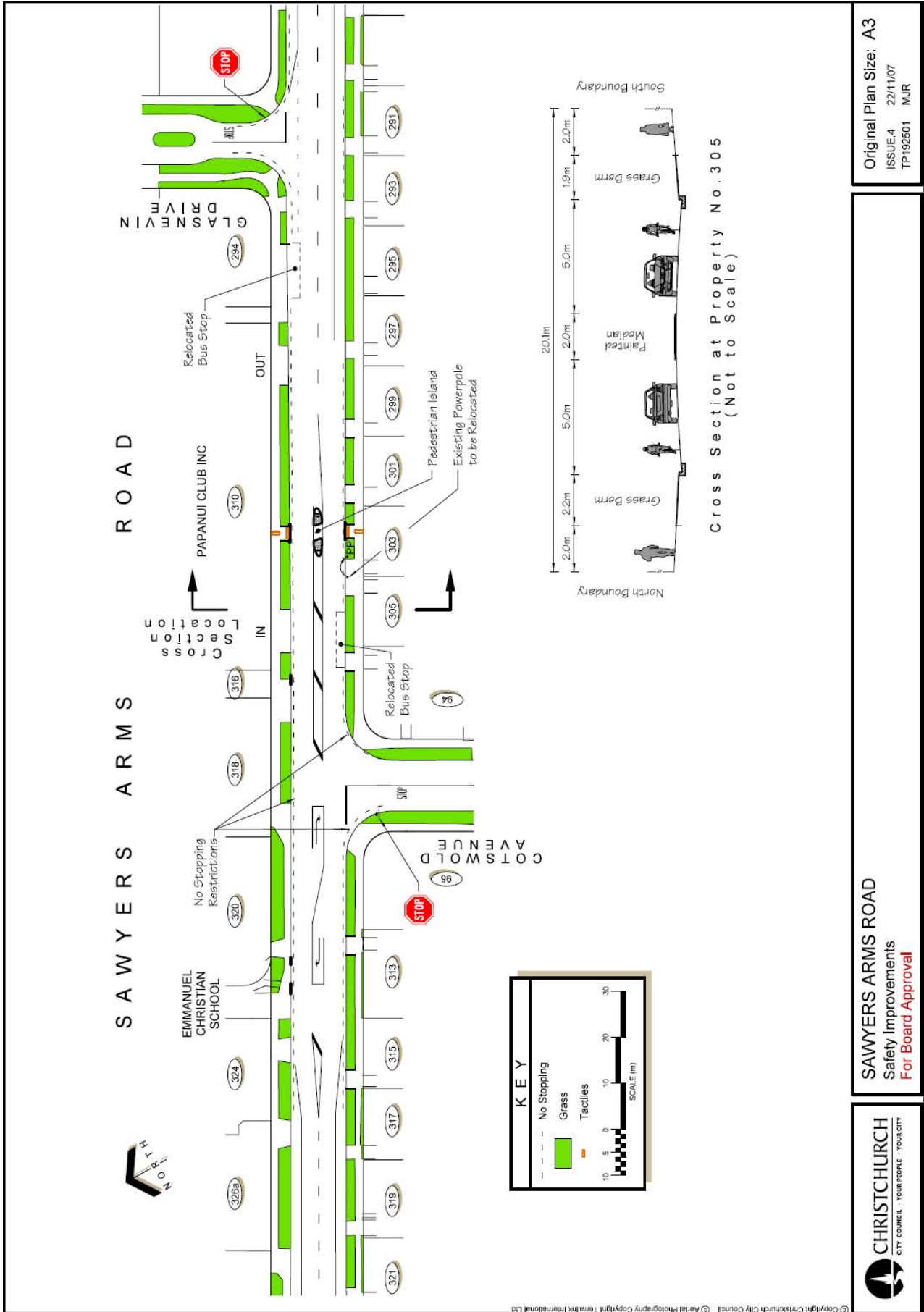
- (x) That the stopping of vehicles be prohibited at any time on the northern side of Knowles Street commencing at its intersection with Bretts Road and extending in a westerly direction for a distance of 16 metres.
- (xi) That the stopping of vehicles be prohibited at any time on the southern side of Knowles Street commencing at its intersection with Bretts Road and extending in a westerly direction for a distance of 16 metres.
- (xii) That the stopping of vehicles be prohibited at any time on the western side of Bretts Road commencing at its intersection with Knowles Street and extending in a northerly direction for a distance of 16 metres.
- (xiii) That the stopping of vehicles be prohibited at any time on the western side of Bretts Road commencing at its intersection with Knowles Street and extending in a southerly direction for a distance of 16 metres.

- 7.2 That the Board approve the installation of a Stop control on Cotswold Avenue at its intersection with Sawyers Arms Road.

The meeting concluded at 9.15am.

STAFF RECOMMENDATION

That the report be received and the recommendations therein be adopted.



10. ATTENDANCE AT LOCAL GOVERNMENT NEW ZEALAND WORKSHOP AND NEW ZEALAND PLANNING INSTITUTE CONFERENCE

General Manager responsible:	General Manager Regulation & Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Clare Sullivan, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval for interested members to attend a Local Government New Zealand one-day workshop for Community Board members in Christchurch in April 2008 and for Jamie Gough to attend the 2008 New Zealand Planning Institute Conference to be held in Greymouth from 2-5 April 2008.

EXECUTIVE SUMMARY

2. The one-day workshop will be on Tuesday 29 April 2008 in the Christchurch City Council offices and will be led by Mike Richardson. The workshop, which will feature presentations and small group discussions, will assist Community Board members (including Councillor members) to look at their various roles and examine ways in which individuals can achieve their objective while in office. The workshop will deal with what for many Councils has become a difficult issue, how to build constructive relationships between Councils and their boards, and it will discuss good practice in models for giving Boards the support to enable them to contribute to community well-being. There is a need to register early for this event as numbers are limited.
3. The conference, will feature issues such as funding, climate change, the role of local authorities, low impact urban design and heritage issues.

FINANCIAL IMPLICATIONS

4. The cost of the Local Government New Zealand Workshop is \$250 per person (excluding GST).
5. The cost of the New Zealand Planning Institute Conference is \$850 and travel and accommodation is estimated to cost \$750.
6. The Board's 2007/08 operational funding has a conference and training budget of \$4,100, which has not yet been used during the current financial year.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

6. Yes.

LEGAL CONSIDERATIONS

7. Have you considered the legal implications of the issue under consideration?
8. There are no legal considerations.

STAFF RECOMMENDATION

It is recommended that the Board give consideration to:

- (a) Approving attendance by interested members at the one-day Local Government New Zealand workshop on 29 April 2008.
- (b) Whether or not to approve Jamie Gough's attendance of the New Zealand Planning Institute Conference in April 2008.

11. MEMBERSHIP OF 2009 COMMUNITY BOARD CONFERENCE ORGANISING COMMITTEE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Democracy Services Manager
Author:	Clare Sullivan

PURPOSE OF REPORT

1. The purpose of the report is to select a board member to be the Board's representative on the organising committee of the 2009 Community Board Conference being held in Christchurch in from 19 – 21 March 2009. The organising committee will comprise one member from each of this Council's eight community boards.

EXECUTIVE SUMMARY

2. In September 2006, the Council bid to host the 2009 Community Board Conference. The bid was successful. This conference is held every two years. Christchurch City Council hosted the conference in 1997 and 2009 will be the 20th anniversary of the establishment of Community Boards. The Conference is held every two years and upwards of 200 delegates are expected to attend. The Conference is a key opportunity for community board members across the country to share best practice and ideas and developing skills in being effective community board members.
3. An organising committee was established in 2006, (comprising Community Board Chairpersons and their deputy Chairpersons and met during 2007. Following the election a new organising committee needs to be established. This committee will, together with a Professional Conference Organiser and with input from the New Zealand Community Boards' Executive Committee be responsible for the arrangements of the conference. It is envisaged that the committee will meet on a regular basis

FINANCIAL IMPLICATIONS

4. It is intended that the costs of the conference will be covered by registration fees and sponsorship. However, as there are some costs associated with forward planning such as engaging a Professional Conference Organiser and various deposits required, the Council and community boards have previously contributed \$45,500 towards these costs.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

5. Yes.

LEGAL CONSIDERATIONS

6. The Committee will enter into a Memorandum of Understanding with the National Executive regarding the arrangements for the conference and will engage, by way of public tender a Professional Conference Organiser.

Have you considered the legal implications of the issue under consideration?

7. Yes. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

8. Not applicable.

ALIGNMENT WITH STRATEGIES

11. Cont'd

Do the recommendations align with the Council's strategies?

9. Not applicable.

CONSULTATION FULFILMENT

10. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board select one board member to be the Board's representative on 2009 Community Board Conference Organising Committee.

12. ADOPTION OF SCHEDULE OF MEETINGS

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Democracy Services Manager
Author:	Clare Sullivan, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of the report is to seek the adoption by the Board of the schedule of meetings setting out the proposed times and dates of ordinary Board meetings, Works, Traffic and Environment Committee meetings and Community Services Committee meetings.

EXECUTIVE SUMMARY

2. In order that the business of the Board can be conducted in an orderly manner, and to allow public notification of meetings to be given in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary for the Board to adopt a schedule of meetings. All meetings will be held in the Boardroom of the Fendalton Service Centre, corner of Clyde and Jeffreys Roads. The dates for the Committee meetings have been proposed to fit in with the Board meeting cycle.
3. The schedule assumes that:
 - Board meetings will be held commencing on a Tuesday at 4.00pm.
 - Community Services Committee meetings will be held on a Wednesday at 8.00am
 - Works, Traffic and Environment Committee meetings will be held on a Monday at 8.00am.

FINANCIAL IMPLICATIONS**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

5. Provision is made in the 2006-16 LTCCP on page 115 for elected member representation and governance.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

7. Clause 30 of Schedule 7 of the Local Government Act 2002 provides that Community Boards may set the date and time for meetings and may appoint committees that it considers appropriate.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

9. Page 111 of the LTCCP level of service under democracy and governance.

ALIGNMENT WITH STRATEGIES**Do the recommendations align with the Council's strategies?**

11. Not applicable.

CONSULTATION FULFILMENT

12. Not applicable

STAFF RECOMMENDATION

It is recommended that the Board adopt the schedule of meetings attached to this report.

**FENDALTON WAIMAIRI COMMUNITY BOARD
2008 MEETINGS SCHEDULE**

MEETING	TIME	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
BOARD	4.00 pm TUESDAYS		19	18	15	20	17	15, 22*	19	16	21	18	16
COMMUNITY SERVICES	8.00 am WEDNESDAYS			5	2	7	4	2	6	3	8	5	3
FINANCE AND PLANNING	8.00 am	AS REQUIRED											
WORKS, TRAFFIC AND ENVIRONMENT	8.00 am MONDAYS	28	25	25 (Tues)	28	26	23	28	25	29	28 (Tues)	24	

*Strengthening Communities Fund Meeting

13. COMMUNITY BOARD ADVISER'S UPDATE

13.1 CURRENT ISSUES

13.2 BOARD FUNDING UPDATE

13.3 CSR REPORT FOR NOVEMBER AND DECEMBER 2007 AND JANUARY 2008

13.4 BOARD OBJECTIVES

(The Board to review its objectives and board activities.)

ATTACHMENT TO CLAUSE 13.2

Summary as at 5 February 2008

FENDALTON/WAIMAIRI COMMUNITY BOARD
Discretionary/SCAP Funding 2007/2008

WBS Code	Fendalton/Waimairi Community Board Discretionary/SCAP Fund 2007/2008	Plan Year	Board Mtg	Allocated	Available
701/306/3/1	Discretionary Funds (To be allocated)	36,652			
701/306/3/1	Discretionary Funds (To be allocated)			22,346	14,306
701/306/3/2	SCAP Funds (To be allocated)	20,000			
701/306/3/2	SCAP Funds (To be allocated)			6,100	13,900
	Discretionary/SCAP Total Available				28,206

Summary as at 5 February 2008

WBS Code	Fendalton/Waimairi Community Board Project Funding 2007/2008	Plan Year	Project Start	Date Paid	Actual YTD	Available
	Regulation & Democracy Unit: Democracy Services Team					
361/206/3/113	Community Board Planning Report				-3,336	3,336
	Community Support Unit: Community Engagement Team					
461/1031/3/3	Community Pride Garden awards (organising and hosting costs)	2,500				2,500
461/1031/3/4	Community Service Awards (organising and hosting costs)	3,500			21	3,479
461/1031/3/5	Heritage Awards (organising and hosting costs)	6,000		5-Oct	2,027	3,973
461/1031/3/6	Neighbourhood Week (promotion and funding community events)	3,000			1,798	1,202
461/1031/3/7	Fendalton/Waimairi Schools Fund to foster partnerships with schools	10,000			3,199	6,801
	Community Support Unit: Community Development Team					
461/206/3/5	Community Meetings facilitation (Youth, Ethnic, Community, YATA)	3,500			2,538	962
461/206/3/6	Community Worker (Bishopdale Community Trust)	15,000		26-Jul	15,000	0
461/206/3/10	Youth Worker (Crc.ssfire Trust)	8,000		26-Jul	8,000	0
461/206/3/11	Terrific Kids Book Awards (Kiwensis of Waimairi)	720		26-Jul	720	0
461/206/3/12	North West Mentoring Trust (coordinators wages)	10,000		26-Jul	10,000	0
461/206/3/15	Family & Community Worker (St Stephens Community Centre)	15,000		26-Jul	15,000	0
461/206/3/19	Youth Development Scheme	7,000		6-Aug	4,290	2,710
461/206/3/19	Youth Development Scheme - top-up	3,000				3,000
461/206/3/20	Avonhead Rock Solid Youth For Christ (programme costs)	2,500		24-Sep	2,500	0
461/206/3/20	Ethnic Programmes (Youth For Christ)	2,500		24-Sep	2,500	0
461/206/3/21	Community Youth Worker (Avonhead Community Trust)	15,000		26-Jul	15,000	0
461/206/3/27	WAMBATS Programme (Christchurch Chinese Church)	2,168		26-Jul	2,168	0
461/206/3/27	Youth Worker (Christchurch Chinese Church)	10,000		26-Jul	10,000	0
461/206/3/33	Merivale Corner Community Centre (St Marys in Merivale)	15,000		26-Jul	15,000	0
461/206/3/34	Community Counsellor Service (Burnside Elim Comm Church)	16,660		26-Jul	16,660	0
461/206/3/36	Presbyterian Support (Resiliency Programme @ Aorang Primary)	2,400		29-Oct	2,400	0
461/206/3/37	Community Worker (St Barnabas Church)	10,000		26-Jul	10,000	0
461/206/3/37	Youth Programmes Coordinator (St Barnabas Church)	15,000		26-Jul	15,000	0
461/206/3/39	24/7 Youth Workers at Burnside High (Spreydon Youth Trust)	12,000		26-Jul	12,000	0
461/206/3/41	Yaldhurst Rural Residents Assciation (Resource Consent costs)	5,000		3-Oct	5,000	0
	Community Recreation, Sport & Arts Team					
491/632/3/80/1	Art Beat holiday Programme (programme costs)	5,000			831	4,169
491/632/3/80/2	Arts based programmes (programme costs)	5,000			2,629	2,371
491/632/3/80/3	Lets Go" Youth Programme (programme costs)	5,000			3,241	1,759
491/632/3/80/4	Avic Hill Arts & Craft Fair (programme costs)	5,000			2,956	2,044
491/632/3/80/5	Culture Galore (programme costs)	9,000			111	8,889
491/632/3/80/6	Older Adults Recreation Fendalton Leisure Club (programme costs)	4,000			1,440	2,560
491/632/3/80/7	Fendalton/Waimairi Physical Sport and Recreation Fund	34,000		17-Sep	35,324	-1,324
491/632/3/80/8	Youth Events (programme costs)	6,000		20-Sep	2,824	3,176
491/632/3/80/9	Public Art Project	20,000				20,000
491/632/3/80/10	Orana Park (Upgrade of overflow car park)	10,000		13-Jul	10,000	0
491/632/3/80/11	YMCA (Contribution to overall running costs)	10,000		17-Jul	10,000	0
491/632/3/80/12	Events in Parks (programme costs)	7,000			3,231	3,719
	Transport & Greenspace Unit:					
542/1623	Crash Barrier (Breens/ Gardeners/ Harewood Road Intersection)	6,346			1,405	4,941
542/1625	Westburn school pedestrian lights outside (funding)	5,000				5,000
542/1626	Bishopdale school pedestrian lights outside (funding)	5,000				5,000
562/999	Elmwood Park (high wear matting for the Cricket Practice Nets)	2,000				2,000
562/1340	Colour Plantings (install bedding display in high profile locations, main routes)	10,000				10,000
562/1571	Waterway Identification Project (Installation of plaques/identification signs)	10,000			528	9,472
562/1775	Yaldhurst Domain Playground Upgrade	8,000			8,000	0
	Total Fendalton/Waimairi Project Funding	361,794			250,055	111,739
	Total Fendalton/Waimairi Discretionary/SCAP/Project Funding	390,000				139,945

Fendalton/Waimairi Community Board

Community Board Discretionary/SCAP Fund Allocations 2007/2008

Description	Board Approval Date	Discretionary WBS.701/306/3/1 CE.61740	SCAP WBS.701/306/3/2 CE.61740
Opening Balance		36,652.00	20,000.00
<i>Crash Barrier (Breens/ Gardiners/ Harewood Road Intersection)</i>	10-Jul	6,346.00	
<i>Burnside Elim Church- LINK programme</i>	3-Oct		3,700.00
<i>Presbyterian Support - Resiliency Programme at Aoranqi Primary School</i>	3-Oct		2,400.00
<i>Yaldhurst Rural Residents Association</i>	3-Oct	5,000.00	
<i>Yaldhurst Domain Playground Upgrade</i>	4-Dec	8,000.00	
<i>Youth Development Fund</i>	24-Jan	3,000.00	
Discretionary/SCAP Fund Balance (unallocated)		14,306.00	13,900.00

Youth Development Fund Allocations 2007/2008

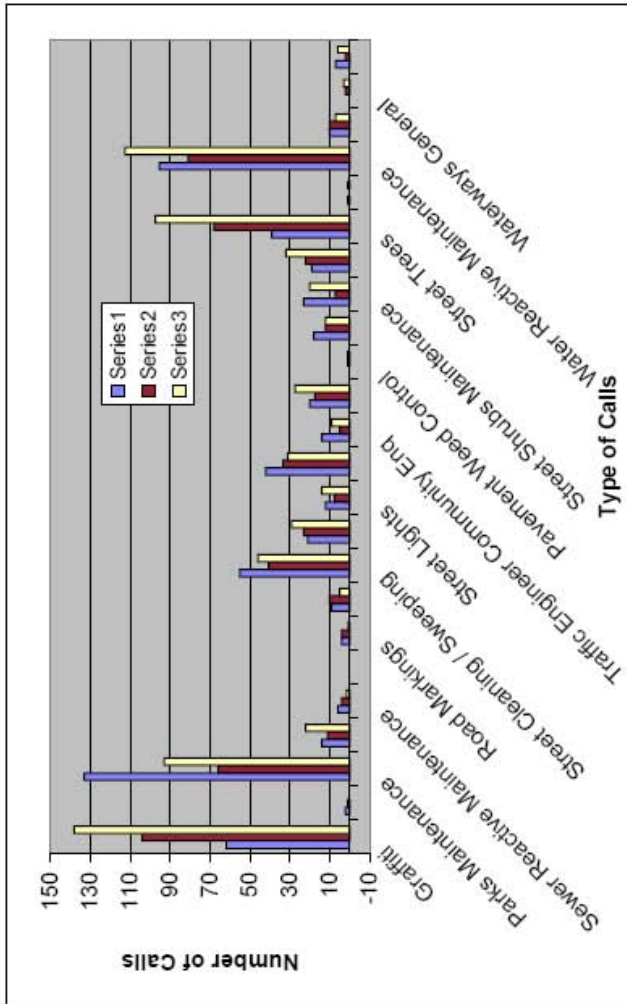
Description	Board Approval Date	WBS.461/206/3/19C E.61740	
Opening Balance		10,000.00	originally was \$7
<i>Jack Woods (Sydney - "Day of Difference" Junior Games)</i>	14-Aug	300.00	
<i>Shannen Kennedy (New Zealand Ice Hockey Championships in Dunedin)</i>	14-Aug	100.00	
<i>Jade Steele (London School of Musical Theatre)</i>	14-Aug	1,000.00	
<i>Joash Sutherland (South Island Football Tournament in Nelson)</i>	11-Sep	240.00	
<i>Cone Kahu (National Manu Korero Speech in Manukau)</i>	11-Sep	150.00	
<i>Kurt Mckendry (NZ Dance Sport Championships in Blenheim)</i>	11-Sep	100.00	
<i>Maya Turetsky (NZ Dance Sport Championships in Blenheim)</i>	11-Sep	100.00	
<i>Nicole Nogat (World Chorus Championship in Canada)</i>	11-Sep	300.00	
<i>Elizabeth Hogg (World Chorus Championship in Canada)</i>	11-Sep	300.00	
<i>Burnside Under 15 Premier Football Team</i>	11-Sep	400.00	
<i>Christopher Fernando (football tournament in Korea)</i>	11-Sep	300.00	
<i>Emily Nicholas (Federation of International Sports Aerobics & Fitness)</i>	11-Sep	300.00	
<i>Rachel Hofland (National Youth Ten Pin Bowling Championship)</i>	11-Sep	200.00	
<i>Chloe Becker (AFS student exchange in Switzerland)</i>	24-Jan	500.00	
<i>Nicholas Taylor (Ship for World Youth)</i>	24-Jan	200.00	
Youth Development Fund Balance (unallocated)		5,510.00	



**Streets Maintenance CSR
Received By Community**

As at 2 August 2007

Call Types	Month	Nov-07	Dec-07	Jan-08
GRA	Graffiti	62	104	138
PAG	Parks General	2	1	0
PAM	Parks Maintenance	133	66	93
PKE	Parking Enforcement	14	11	22
SER	Sewer Reactive Maintenance	6	4	2
SET	Treatment Plant	0	0	0
STA	Road Markings	4	4	1
STB	City Street Bus Stops	9	10	5
STE	Street Cleaning / Sweeping	55	41	46
STF	Footpaths	21	23	29
STL	Street Lights	12	8	14
STM	Street Maintenance	42	33	31
STQ	Traffic Engineer Community En	14	5	9
STS	Street Signs	20	17	27
STW	Pavement Weed Control	0	1	1
STX	Street Grass Maintenance	18	12	12
STY	Street Shrubs Maintenance	23	7	20
TSA	Park Trees	19	22	32
TSS	Street Trees	39	68	97
WAQ	Water Quality	1	0	1
WAR	Water Reactive Maintenance	95	81	113
WWE	Waterways Environmental Asses	10	10	7
WWG	Waterways General		2	3
WWU	Waterways Utilities	7	2	6
	Totals:	606	532	709



19. 2. 2008

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14. ELECTED MEMBERS INFORMATION EXCHANGE

15. QUESTIONS UNDER STANDING ORDERS