



## Christchurch City Council

# BURWOOD/PEGASUS COMMUNITY BOARD AGENDA

**MONDAY 18 FEBRUARY 2008**

**5.00 PM**

**IN THE BOARDROOM  
CORNER BERESFORD AND UNION STREETS  
NEW BRIGHTON**

**Community Board:** David East (Chairman), Nigel Dixon, Tina Lomax, Gail Sheriff, Tim Sintes, Linda Stewart, Chrissie Williams

**Community Board Adviser**

Peter Dow

Telephone: 941-5305

Fax: 941-5306

Email: peter.dow@ccc.govt.nz

**PART A - MATTERS REQUIRING A COUNCIL DECISION**

**PART B - REPORTS FOR INFORMATION**

**PART C - DELEGATED DECISIONS**

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORT – 4 FEBRUARY 2008**

The report of the Board's ordinary meeting of 4 February 2008 is **attached**.

18. 2. 2008

- 4 -

CLAUSE 2 ATTACHMENT

13. 3. 2008

**BURWOOD/PEGASUS COMMUNITY BOARD  
4 FEBRUARY 2008**

**An ordinary meeting of the Burwood/Pegasus Community Board  
was held on Monday 4 February 2008 at 5.20pm  
in the Boardroom, corner Beresford and Union Streets, New Brighton**

**PRESENT:** Tim Sintes (Chairman), Nigel Dixon, Linda Stewart and Chrissie Williams.

**APOLOGIES:** Apologies for absence were received and accepted from David East, Tina Lomax and Gail Sheriff.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DEPUTATIONS BY APPOINTMENT**

Nil.

**2. PRESENTATION OF PETITIONS**

Nil.

**3. NOTICES OF MOTION**

Nil.

**4. CORRESPONDENCE**

Nil.

**5. BRIEFINGS**

Nil.

**6. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** an update from the Community Board Adviser on forthcoming Board related activity over the coming weeks.

Clause 10 (Part C) of this report records a decision made to change the date of a Board meeting in March 2008.

**7. BOARD MEMBERS' QUESTIONS**

Nil.

**8. BOARD MEMBERS' INFORMATION EXCHANGE**

Specific mention was made of the following issues:

- \* Travis Road and other surrounding roads – the prevalence of tagging, general rubbish and broken glass was of concern especially the time being taken for removal.
- \* Dune Track, South New Brighton – a request was made for the areas affected by sand blow-outs to be repaired.

Staff undertook to follow up on these matters.

**PART C – DELEGATED DECISIONS TAKEN BY THE BOARD**

**9. CONFIRMATION OF MEETING REPORT – 3 DECEMBER 2007**

The Board **resolved** that the report of its ordinary meeting of 3 December 2007, be confirmed.

**10. COMMUNITY BOARD ADVISER'S UPDATE (CONT'D)**

Further to clause 6 (Part B), the Board **resolved** that its ordinary meeting on 17 March 2008 be rescheduled to Monday 10 March 2008, commencing at 5pm.

The meeting concluded at 5.41pm.

**CONFIRMED THIS 18TH DAY OF FEBRUARY 2008**

**DAVID EAST  
CHAIRMAN**

3. DEPUTATIONS BY APPOINTMENT

4. PRESENTATION OF PETITIONS

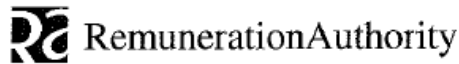
5. NOTICES OF MOTION

6. CORRESPONDENCE

The **attached** items of correspondence have been received:

- Remuneration Authority
- Central New Brighton School
- Mr BL Chapman, 138 Avondale Road





29 January 2008

Mr David East  
Chairperson  
Burwood/Pegasus Community Board  
Christchurch City Council  
Shirley Service Centre  
P O Box 27-043  
CHRISTCHURCH

Dear Mr East

Thank you for your submission of 20 November 2007 on the post-election remuneration determination for the elected representatives, councillors and community board members, of Christchurch City.

The Authority received more than 10 submissions on the Christchurch City Council's proposals. These came from individual elected representatives as well as community boards. After considering these submissions, along with the supporting documentation provided by the Council, and taking into account the mandatory criteria specified by statute (including relativities across the sector), the Authority has come to its decision on this matter.

We have informed the Mayor by letter of our decision, and recommended that he copy this to all Christchurch City elected representatives

Yours sincerely

A handwritten signature in black ink, appearing to read 'D. Oughton'.

David Oughton  
Chairman

**Remuneration Authority**

PO Box 10084, Morrison Kent House, 105 The Terrace, Wellington 6143, New Zealand  
Telephone 04 499 3068 Facsimile 04 499 3065 Email [info@remauthority.govt.nz](mailto:info@remauthority.govt.nz)

CLAUSE 6 ATTACHMENT 2



**Central New Brighton School**

*Central New Brighton School community nurtures social, academic and physical growth  
As a friendly seaside school we value a safe stimulating environment  
Working together to be the best we can be ----*

**Seaview Road  
Christchurch 8007  
New Zealand**

**Telephone:** Principal and Office (03) 388-9098  
**Facsimile:** (03) 388-4774  
**Mail:** P O Box 18544 New Brighton  
**Email:** [office@cnb.school.nz](mailto:office@cnb.school.nz)  
**Principal:** [brian.thompson@cnb.school.nz](mailto:brian.thompson@cnb.school.nz)

Jacqui Miller  
Christchurch City Council  
P.O Box 237  
Christchurch

05 / 02 / 08

Dear Jacqui

In response to our recent conversations and your email of the 5<sup>th</sup> of February we regrettably have decided to withdraw from the process of applying for funding to operate the pool for the remainder of this summer season.

Given this process commenced prior to Christmas '07 we have found the timeline too constricting as the following matters still need to be addressed.

- ✓ The appointment and training of life guards to supervise the pool
- ✓ The up grade of toilet and shower facilities – The availability of tradesmen over the Xmas period has proven difficult
- ✓ Installation of plant – pool covers, solar heating components This is subject to finance and/or equipment from the council.
- ✓ Further meetings with associated surf life saving personnel and other community groups and schools
- ✓ Communication from Alan Direen re access to equipment from other pool closures

As advised we will pursue the Strengthening Communities funding scheme for funding and remain committed to providing a community aquatic facility for the summer season commencing October 2008.

We are grateful for your guidance and understanding and look forward to continuing working with you.

Yours faithfully

Liarne Tamaiparea  
BoT Chairperson

Brian Thompson  
Principal



**Brian & Lois Chapman.**  
**138 Avondale Rd.,**  
**Christchurch.**  
**Ph. 388 1259**

---

**TRAFFIC VOLUME ON AVONDALE RD**

Mr, Dave East.  
Chairman,  
Burwood Pegasus Community Board.  
15/1/08

Dear Sir,

We have been residents in Avondale Road for fifteen years and have noted the huge increase in traffic in recent times, We acknowledge we are residents in a growing, vibrant city. We are concerned at the traffic volumes carried on Avondale road in particular,

For example during the school term traffic builds up in Avomdale Rd. back as far as Woolley St. due to parents dropping their children off at Burwood School. This is fair & reasonable action for caring parents concerned for their childrens welfare & is a relatively short term irritation on a twice a day cycle.

However this is made considerably worse by the relatively large number of trucks included in this general melee. The prescence off these trucks is of concern when the almost adjacent "Ring Road" is (on my own observation) underutilised. Dual carriageways in each direction provide at least double the capacity available on Avondale road,,,,,,,,,

Trucks which have no business on Avondale road include,  
Kate Valley refuse truck & trailers  
City Care Trucks ( & Trailers )  
Garadoor (formerly Dominator ) truck & trailers  
Various contractors from Bexley & Wainoni areas, when the alternative route is available.

In addition to this localised area (Avondale rd. & Breezes Rds,) between Pages road & the Avondale bridge there are **FIVE SCHOOLS.**

**WAINONI primary school**  
**ARANUI high school.**  
**AVONDALE primary sbool,**  
**CHISNALLWOOD intermediate,**  
**BURWOOD school.**

Avondale road has a large numbet of side roads running onto it as does Breezes road. Some are intersections, others are side roads further confusing the situation.

We would like to suggest signage restricting truck access to only local deliveries at all times to reduce both the hazards and the general "hubub" generated by this largely unnecessary traffic.

**As above I personally have noted the lack of traffic on the ring road which I use frequently travelling to & from my suppliers in the Bexley area.**

As well as the children who concern me a considerable number of our local residents (including myself) are seniors and a reduction in traffic volumes would be rather welcome.

Thank you for your attention, please do not hesitate to contact me with any queries or details I have failed to make clear in this note.

Yours sincerely,  
Brian L. Chapman.

A handwritten signature in black ink, appearing to read 'B L Chapman', with a large, sweeping flourish at the end.

**7. BRIEFINGS**

**7.1 NO. 51 ARANUI BUS ROUTE**

Kirstin Schriiffer, Operations Planner Passenger Services, Environment Canterbury, will brief the Board regarding the variation to the 51 Aranui bus service.

## 8. JOY STREET/MARSHLAND ROAD INTERSECTION - NEIGHBOURHOOD IMPROVEMENT PROJECT

|                                     |   |
|-------------------------------------|---|
| <b>General Manager responsible:</b> | Acting General Manager City Environment, DDI 941-8656 |
| <b>Officer responsible:</b>         | Acting Transport and Greenspace Manager               |
| <b>Author:</b>                      | Andrew Hensley, Consultation Leader                   |

### PURPOSE OF REPORT

1. The purpose of this report is to seek the approval of the Burwood/Pegasus Community Board to proceed to final design, tender and construction of the Joy Street/Marshland Road Intersection-Neighbourhood Improvement Project as shown in **Attachment 1**- Plan for Board Approval.

### EXECUTIVE SUMMARY

2. The initiating aim of the project is to improve safety for vehicles, cyclists and pedestrians at the intersection.
3. The objectives of the project are as follows:
  - Improve pedestrian safety
  - Reduce the speed of turning traffic
  - Discourage the tendency for vehicles to cut the corner
  - Improve the definition of the road hierarchy
4. Consultation on the plan was undertaken in May and June 2007 with landowners, occupiers, and interest groups within the affected and nearby area (including Golf Links Residents' Association & Shirley Residents Group) and city-wide via the external stakeholders mailing list and libraries. Primarily this was done via the consultation newsletter delivery, but also included phone calls, emails, attending a Golf Links Residents' Association meeting, and the Council's 'Have Your Say' website.
5. Approximately 280 consultation newsletters were distributed, of which 17 written responses were recorded. Some comments were also received verbally. Of the written responses 16 (94%) indicated they were in general support of the Plan.
6. A summary of the consultation can be found in the Consultation Fulfilment section of this report.
7. The plan for Board approval is shown in Attachment 1. The key features of the plan include:
  - Intersection narrowed to seven metres, installation of a 75 mm road hump, and realignment of the intersection. This will assist to slow vehicle turning speeds, discourage corner cutting and through traffic.
  - Motorists to have improved visibility of pedestrians crossing Joy Street.
  - Pedestrians also benefit from shorter walking distances and improved visibility of vehicles.
  - Tactile pavers installed to assist sight impaired pedestrians crossing at this point.
  - Landscaping to highlight the intersection and change of road use.

### FINANCIAL IMPLICATIONS

8. Joy Street/Marshland Road Intersection is part of the Council's Neighbourhood Improvement Programme and is scheduled for construction in the 2007/08 financial year.
9. The project has a budget of \$90,000.
10. The project cost is estimated at \$51,600 including fees and contingencies.

**8. Cont'd**

11. It is expected that work will commence in early 2008 and is estimated to take approximately three weeks to complete.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

12. Yes- see clause 4 above.

**LEGAL CONSIDERATIONS**

13. There are no land ownership issues associated with this project.
14. There are no notable or heritage trees shown in the City Plan.
15. There are no heritage or historic buildings, places or objects shown in the City Plan.
16. The proposed road layout is a standard Christchurch City Council 'Type C' threshold treatment, for use at intersections of arterial roads with local roads.
17. Community Board resolutions are required to approve the proposed parking restrictions.

**Have you considered the legal implications of the issue under consideration?**

18. As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

19. The Project aligns with the Capital Programme, as detailed on page 85 of the LTCCP (2006-2016).

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

20. The recommendations of this report support the Capital Programme in the 2006-2016 LTCCP.

**ALIGNMENT WITH STRATEGIES**

21. The project is consistent with key Council strategies including the Parking Strategy, Road Safety Strategy, Cycling Strategy and Pedestrian Strategy.

**Do the recommendations align with the Council's strategies?**

22. As above.

**CONSULTATION FULFILMENT**

23. Initial issues consultation was undertaken in October and November 2006 from which the Council recorded 19 written responses. The key issues raised by the community included through traffic, traffic speed, pedestrian safety, and requests for various traffic calming measures.
24. Following further investigations and with the assistance of the initial issues consultation findings, the aims and objectives of the project were confirmed and a preferred Consultation Plan was developed. This was presented in a seminar to the Board at the 16 May 2007 meeting.
25. Consultation on the plan was undertaken in May and June 2007 with landowners, occupiers and interest groups within the affected and nearby area (including Golf Links Residents' Association and Shirley Residents Group) and citywide via the external stakeholders mailing list and libraries. Primarily this was done via the consultation newsletter delivery, but also included phone calls, emails, attending a Golf Links Residents Association meeting, and the Council's 'Have Your Say' website.

**8. Cont'd**

26. Approximately 280 consultation newsletters were distributed, of which 17 written responses were recorded. Some comments were also received verbally. Of the written responses 16 (94%) indicated they were in general support of the plan.
27. Key issues raised by the respondents during this phase of the consultation process included the following (with Project Team responses shown in italics):

**Parking**

- (a) Location of NZ Post Box in relation to no stopping lines.

*A request has been made to New Zealand Post to relocate this facility five metres in a northerly direction.*

**Landscaping**

- (a) Choose an evergreen tree.
- (b) No tree to be planted due to possible damage.
- (c) Do not need trees either side.

*The trees to be planted are Fraxinus ornus (Manna Ash). These will be planted at a size that should deter vandals. It is current Council practice to incorporate street trees where possible within Neighbourhood Improvement projects.*

**Pedestrian Crossing Cut-downs**

- (a) Ensure a gentle gradient is provided to assist elderly and wheelchair users.

*A gentle gradient will be provided as part of the final design process.*

28. In addition, a number of issues outside the project scope were raised. These included requests for additional traffic calming in the area. Where applicable these issues have been forwarded to the relevant Council staff for investigation.

**8. Cont'd**

**STAFF RECOMMENDATION**

It is recommended that the Board:

- (a) Approve the Plan shown in Attachment 1- Plan TP 191501 for Board Approval, to proceed to final design, tender and construction.
- (b) Approve the following parking changes:

**No Stopping Revocations**

- (i) That the existing no stopping restriction on the east side of Marshland Road commencing at its intersection with Joy Street and extending in a northerly direction for a distance of 19 metres be revoked.
- (ii) That the existing no stopping restriction on the east side of Marshland Road commencing at its intersection with Joy Street and extending in a southerly direction for a distance of 17 metres be revoked.

**No Stopping New**

- (iii) That the stopping of vehicles be prohibited at any time on the east side of Marshland Road commencing at its intersection with Joy Street and extending in a northerly direction for a distance of 24 metres.
- (iv) That the stopping of vehicles be prohibited at any time on the east side of Marshland Road commencing at its intersection with Joy Street and extending in a southerly direction for a distance of 20 metres.
- (v) That the stopping of vehicles be prohibited at any time on northern side of Joy Street commencing at its intersection with Marshland Road and extending in an easterly direction for a distance of 19 metres.
- (vi) That the stopping of vehicles be prohibited at any time on the southern side of Joy Street commencing at its intersection with Marshland Road and extending in an easterly direction for a distance of 16 metres.

**8. Cont'd**

**BACKGROUND (THE ISSUES)**

29. Joy Street is classified as a local road in the Council's roading hierarchy. Marshland Road is classified as a minor arterial road in the Council's roading hierarchy. The surrounding area is predominantly residential with some nearby commercial activity.
30. The Joy Street/Marshland Road Intersection is located within the Burwood/Pegasus Ward.
31. The Land Transport New Zealand Crash Analysis System shows there have been three crashes recorded in the vicinity of the Joy Street/Marshland Road intersection for the period 2001-2007.
32. Refer to the Consultation Fulfilment section of this report for consultation details.

**THE OBJECTIVES**

33. The initiating aim of the project is to improve safety for vehicles, cyclists and pedestrians at the intersection.
34. The objectives of the project are as follows:
  - Improve pedestrian safety.
  - Reduce the speed of turning traffic.
  - Discourage the tendency for vehicles to cut the corner.
  - Improve the definition of the road hierarchy.

**THE OPTIONS**

35. Three options including the status quo were developed for comparison.

**THE PREFERRED OPTION**

36. Option 3 (see Attachment 1- Plan for Board Approval).
37. Option 3 includes:
  - (a) Construction of a standard Type C Threshold Treatment in Joy Street at its intersection with Marshland Road which includes the following.
  - (b) Narrowing of Joy Street from 14 metres to seven metres for a distance of approximately nine metres.
  - (c) Installation of a 75 mm high coloured road hump.
  - (d) Low level landscape planting and two feature trees - one either side of the threshold.

**OTHER OPTIONS**

38. Option 1- Maintain the Status Quo  
This option maintains the existing road layout.
39. Option 2
40. Option 2 includes  
Construction of a two metre long central median island in Joy Street at its intersection with Marshland Road.



## 8. Cont'd

**ASSESSMENT OF OPTIONS****The Preferred Option**

41. Option 3.
42. Option 3 meets all the project objectives and is consistent with the Capital Programme in the 2006-2016 LTCCP. It takes into consideration all identified asset management issues, best practice guidelines, safety issues, safety audit recommendations, community feedback and legal considerations associated with the project.
43. The threshold treatment will narrow the Joy Street carriageway from 14 metres to seven metres at its intersection with Marshland Road. This will discourage through traffic, slow the speed of turning traffic, and contribute to reducing the incidence of corner cutting through a revised layout.
44. The distance pedestrians cross will reduce from 14 metres to seven metres, traffic will be turning more slowly, motorists will have improved visibility of pedestrians, and pedestrians will have improved visibility of motorists. Tactile pavers will be installed to assist the sight impaired crossing at this point.
45. The threshold treatment will indicate to drivers that they are leaving a main road and entering a residential area.

|  | <b>Benefits (current and future)</b>  | <b>Costs (current and future)</b> |
|--|---|-----------------------------------|
| <b>Social</b>  | Positive impact on social, cultural, environmental and economic wellbeing of the community. |                                   |
| <b>Cultural</b>  | As above  |                                   |
| <b>Environmental</b>   | As above  |                                   |
| <b>Economic</b>  | As above  | Cost estimate: \$51,600           |
| <p><b>Extent to which community outcomes are achieved:</b></p> <p>Consistent with the Community Outcomes, and in particular the strategic directions for strong communities, a healthy environment, a liveable city, and a prosperous economy.</p> <p><b>Impact on the Council's capacity and responsibilities:</b></p> <p>Minimal impact on the Council's capacity and responsibilities to undertake its functions.</p> <p><b>Effects on Maori:</b></p> <p>No specific effects on Maori identified.</p> <p><b>Consistency with existing Council policies:</b></p> <p>Consistent with the Capital Programme in the Council's 2006-2016 LTCCP.</p> <p><b>Views and preferences of persons affected or likely to have an interest:</b></p> <p>As detailed in the Consultation Fulfilment section.</p> <p><b>Other relevant matters:</b></p> <p>No other relevant matters identified.</p> |   |                                   |

## 8. Cont'd

**Maintain the Status Quo**

46. This option does not meet any of the project objectives and therefore has not been selected as the preferred option.

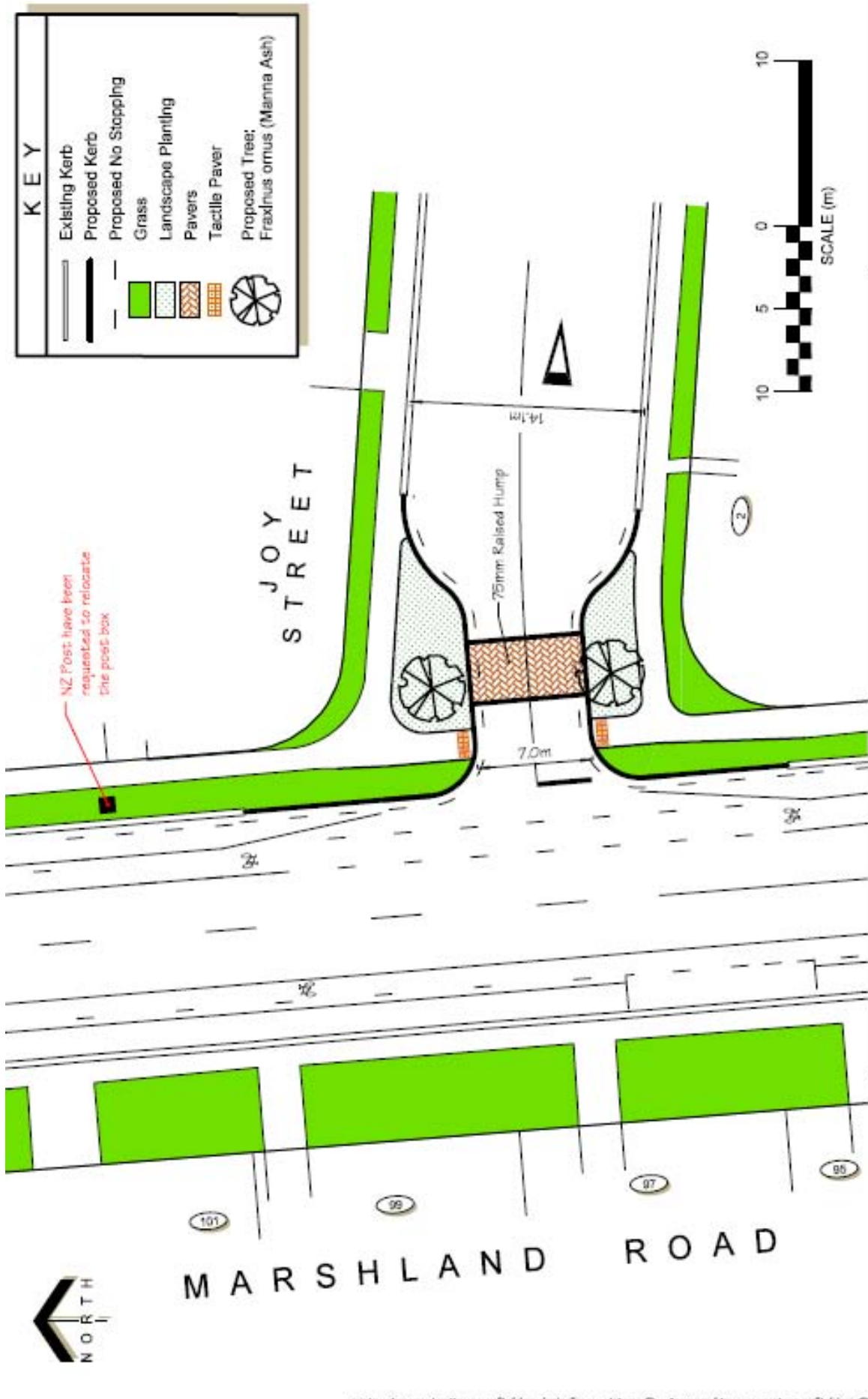
|   | <b>Benefits (current and future)</b>         | <b>Costs (current and future)</b>                       |
|---|--|---|
| <b>Social</b>   | No short term disruption during construction | Does not address vehicle, cyclist and pedestrian issues |
| <b>Cultural</b>   |  |   |
| <b>Environmental</b>  |  |   |
| <b>Economic</b>   | No outlay of capital cost                    |   |
| <p><b>Extent to which community outcomes are achieved:</b></p> <p>Does not achieve community outcomes.</p> <p><b>Impact on the Council's capacity and responsibilities:</b></p> <p>Does not address vehicle, cyclist and pedestrian issues.</p> <p><b>Effects on Maori:</b></p> <p>No specific effects on Maori identified.</p> <p><b>Consistency with existing Council policies:</b></p> <p>Inconsistent with the Capital Programme in the Council's 2006-2016 LTCCP.</p> <p><b>Views and preferences of persons affected or likely to have an interest:</b></p> <p>As detailed in the Consultation Fulfilment section.</p> <p><b>Other relevant matters:</b></p> <p>No other relevant matters identified.</p> |  |   |

## 8. Cont'd

## Option 1

47. This option has not been selected as it does not meet all of the project objectives.
48. The median island would have to be set back from the intersection 'Give Way' limit lines to allow emergency and larger vehicle access. This may still allow some vehicles to cut the corner. Cars would also still be able to turn at speed into, and out of, the intersection. Although the narrower traffic lanes at the intersection as a result of the median island would make some contribution to reducing the speed of turning traffic, this effect is not considered significant.
49. The definition of the road hierarchy would not significantly change through the installation of the median island.

|  | <b>Benefits (current and future)</b>  | <b>Costs (current and future)</b>                              |
|--|---|--|
| <b>Social</b>  | Positive impact on social, cultural, environmental and economic wellbeing of the community. | Does not fully address vehicle, cyclist and pedestrian issues. |
| <b>Cultural</b>  | As above.   |  |
| <b>Environmental</b>   | As above.   |  |
| <b>Economic</b>  | As above.   |  |
| <p><b>Extent to which community outcomes are achieved:</b></p> <p>Consistent with the Community Outcomes, and in particular the strategic directions for strong communities, a healthy environment, a liveable city, and a prosperous economy.</p> <p><b>Impact on the Council's capacity and responsibilities:</b></p> <p>Minimal impact on the Council's capacity and responsibilities to undertake its functions.</p> <p><b>Effects on Maori:</b></p> <p>No specific effects on Maori identified.</p> <p><b>Consistency with existing Council policies:</b></p> <p>Consistent with the Capital Programme in the Council's 2006-2016 LTCCP.</p> <p><b>Views and preferences of persons affected or likely to have an interest:</b></p> <p>As detailed in the Consultation Fulfilment section.</p> <p><b>Other relevant matters:</b></p> <p>No other relevant matters identified.</p> |   |  |



Original Plan Size: A4  
 ISSUE.2 20/11/07  
 TP191501 MJR

**JOY STREET - MARSHLAND ROAD INTERSECTION**  
 Neighbourhood Improvement Project  
**For Board Approval**



## 9. NEW GROUND LEASE – 60 OWLES TERRACE, NEW BRIGHTON

|                                     |  |
|-------------------------------------|--|
| <b>General Manager responsible:</b> | Michael Aitken, Acting General Manager City Environment, DDI 941- 8656 |
| <b>Officer responsible:</b>         | Ross Herrett, Acting Transport & Greenspace Manager                    |
| <b>Author:</b>                      | Barry Woodland, Property Consultancy                                   |

### PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval under delegated authority to approve:
  - *the granting of a new ground lease to Surf Life Saving Canterbury over the recreation reserve land at 60 Owles Terrace (which is held under the Reserves Act 1977).*

### EXECUTIVE SUMMARY

2. The New Brighton Powerboat Club (NBPBC) currently own and occupy the clubhouse building which, in turn, is located on the recreation reserve in question, the extent of which is illustrated on the plan attached as **Attachment 1**. The NBPBC currently occupy the recreation reserve on a month to month basis, the ground lease having expired a number of years ago.
3. The NBPBC recently confirmed its intention to quit the recreation reserve ground lease and to sell its clubhouse building. Surf Life Saving Canterbury (SLSC) and the New Brighton Returned Services Association (Inc) (RSA) both formally sought approval from the Council to grant a new lease over the reserve, which resulted in the following the Council resolution at its 11 October 2007 meeting:
  - *that Council staff meet with the New Brighton Returned Services Association (Inc) and Surf Life Saving Canterbury to discuss options for a lease over the recreation reserve described as Part Rural Section 41729 (60 Owles Terrace) subject to them securing the necessary statutory consents, including public notification (as required), the negotiation of terms in accordance with standard Council policy, and the tenants being responsible for all costs associated with the preparation and issue of the lease. Further, that the report on the lease discussions be made to the Board at the earliest possible opportunity.*
4. Details of the subsequent joint meeting with the RSA and SLSC, together with a summary of their respective suitability as tenants in the context of the statutory requirements of the Reserves Act 1977 (s.17 and s.54), resulted in an information document being presented to, and discussed by the Board at the conclusion of its Board meeting on 4 December 2007 (refer **Attachment 2**).
5. Based on these evaluation criteria, and notably a letter from the Department of Conservation (DOC) which indicated their opinion that the use of the land by the RSA would not comply with the provisions of s.54 of the Reserves Act 1977, SLSC are a complying user. SLSC has recently re-confirmed its desire for the Council to grant it a new lease over the recreation reserve. They have submitted an acceptable business case proposal to the Council, currently operate nearby in Owles Terrace, and, as a (water-based) use are highly compatible with the current planning for future use and revitalisation of the site as a recreation reserve.
6. It is recommended that Council approve the grant to SLSC of a new 33 year ground lease over the recreation reserve for three terms of eleven years each. The grant of the lease will be subject to public notification and SLSC securing the necessary regulatory consents and purchase of the clubhouse building from NBPBC.

### FINANCIAL IMPLICATIONS

7. Essentially there are no financial implications for the Council. At the Council's request, SLSC has tendered an acceptable written business case proposal in support of its suitability as a tenant of the recreation reserve and its ability to meet the rental obligations under the proposed new lease.

### Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. Not applicable.

9. Cont'd

**LEGAL CONSIDERATIONS**

9. The ground lease area, 60 Owles Terrace, is a classified recreation reserve vested in the Council having the legal description of Rural Section 41729 and containing an area of 1670 square metres. Access over a small part of the reserve may be required to facilitate a pathway linking the water-based users of the former Council yard and buildings to the river.
  
11. A new lease over the reserve is capable of being granted (in accordance with Section 54 (1) (b) of the Reserves Act) for a total period (including renewals) of up to 33 years. It is recommended that the lease be broken into three eleven year periods. Lease renewals will be subject to the SLSC being a viable entity and the assumption that the renewal terms and conditions are in accordance with the requirements of the Reserves Act 1977, including the provision:
  - *“That further similar terms may be granted if the lessor is satisfied that the terms and conditions of the lease have been complied with, and that there is sufficient need for the sports, games, or other recreational activity specified in the lease, and that in the public interest some other sport, games or recreational activity should not have priority”.*
  
12. The Board has delegated authority from the Council (13 December 2007) to make a decision on behalf of the Council on whether or not to grant a ground lease over a recreation reserve. This decision can be made by a subcommittee of the Council.
  
13. Public notification of the Council's decision to grant a new lease will be required as will the consent of the Minister of Conservation. The lease terms and conditions are to be negotiated by the Unit Manager Corporate Support in consultation with the Parks and Waterways Policy and Leasing Administrator.

**Have you considered the legal implications of the issue under consideration?**

14. As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

15. Not applicable.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

16. Not applicable.

**ALIGNMENT WITH STRATEGIES**

17. Not applicable.

**Do the recommendations align with the Council's strategies?**

18. Not applicable.

**9. Cont'd**

**STAFF RECOMMENDATION**

It is recommended that the Board resolve to grant Surf Life Saving Canterbury a ground lease of up to 1670 square metres over part RS 41729 (as previously described in paragraph 9, above), and pursuant to Section 54 (1) (b) of the Reserves Act 1977, for a total period (including renewals) of up to 33 years subject to the following conditions:

- (a) Public notification.
- (b) The consent of the Minister of Conservation.
- (c) Authorise the Corporate Support Manager, in consultation with the Parks and Waterways Leasing Administrator, to negotiate, conclude and administer the terms and conditions of the lease.
- (d) Subject to any statutory or regulatory consents necessary, if any, being obtained by Surf Life Saving Canterbury.
- (e) Confirm as Landlord that the granting of this lease supersedes and extinguishes any previous tenancy that may exist with the New Brighton Power Boat Club, and that a surrender of such tenancy is formally agreed and documented with the New Brighton Power Boat Club.
- (f) All costs associated with the preparation and issue of the lease (and any subsequent development or maintenance of the facilities) is to be the responsibility of the Surf Life Saving Canterbury.
- (g) Surf Life Saving Canterbury reaching agreement with the New Brighton Power Boat Club regarding the purchase of the New Brighton Power Boat Club building which currently sits on the recreation reserve.

**Attachment 1**

**60 Owles Terrace – Ground Lease/Recreation Reserve Area and Clubhouse Building**





## ATTACHMENT 2 – SEMINAR BRIEFING NOTES

### CONFIDENTIAL

#### Seminar Briefing for Burwood/Pegasus Community Board 60 Owles Terrace – Lease over Recreation Reserve

#### Purpose of Seminar

These briefing notes do not constitute a formal report to the Board and the seminar is not intended to be a decision making forum. This seminar has been convened as an opportunity for the Board to receive, and clarify, background information considered necessary to consider the issues relating to the granting of a lease over the recreation reserve at 60 Owles Terrace.

With the benefit of the feedback from this seminar it is intended that a formal report and request for Board approval be presented to the next available Board meeting.

#### Introduction

At its 11 October 2007 meeting Council resolved to approve the following recommendation from the Board:

*3. That Council staff meet with the New Brighton Returned Services Association (Inc) and Surf Life Saving Canterbury to discuss options for a lease over the recreation reserve described as Part Rural Section 41729 (60 Owles Terrace) subject to them securing the necessary statutory consents, including public notification (as required), the negotiation of terms in accordance with standard Council policy, and the tenants being responsible for all costs associated with the preparation and issue of the lease. Further, that the report on the lease discussions be made to the Board at the earliest possible opportunity.*

#### Background

The recreation reserve (60 Owles Terrace) is adjacent to, but legally separate from, the larger Owles Terrace (predominantly freehold) site. However, the asset owning unit (Transport & Greenspace) consider that the recreation reserve is an important, and integral, part of the concept to develop Owles Terrace as an integrated 'Withells Island Recreation Park', the concept for which was also accepted and approved recently by Council at its 11 October 2007 meeting. Developing and enhancing the established water-based activities on site, which currently include Surf Life Saving Canterbury and Waka Ama, is seen as a key element in the revitalisation of the park for recreation purposes. (Refer Attachment 1 – Location Plan).

Currently the New Brighton Power Boat Club, owners of the building situated on the recreation reserve at 60 Owles Terrace, have confirmed that they are committed to quitting the site and are looking to sell their building. Their lease over the recreation reserve has expired and they effectively occupy the reserve on a month to month basis (this being a separate management issue).

#### Power Boat Club Building – Prospective Purchasers

Surf Life Saving Canterbury and the RSA have both had preliminary discussions with the Power Boat Club regarding the purchase of their building. Although the Power Boat Club are entitled to sell the building to whoever they wish this is qualified by the explicit condition that any purchaser must be capable of securing a lease over the recreation reserve in accordance with the provisions of the Reserves Act 1977 (notably sections 17 and 54).

Subsequent to these discussions Council staff advised the Power Boat Club not to sign any sale agreements pending further 'information sharing' consultation with the two prospective purchasers.

#### Consultation with Surf Life Saving Canterbury and the RSA

At the Board's request, a meeting was held on 1 November 2007 between Surf Life Saving Canterbury (Grant Lewis, Craig Todd, John Freeman), RSA (Don Stent, Geoff Butler and David East) and Council staff (Dave Rowland and Barry Woodland). David East specifically recorded a conflict of interest (given his Board, RSA and Surf affiliations) which was accepted by all the meeting participants. Surf Life Saving Canterbury has since asked that it be recorded that David 'does not represent the interests of SLSC in this matter'.

The principle outcomes from the meeting were:

- Both parties (Surf Life Saving Canterbury and RSA) re-confirmed their interest in purchasing the Power Boat Club building (and, in turn, applying for a lease over the recreation reserve), their principle drivers being:
  - Surf Life Saving Canterbury: are looking to formalise and develop their existing, established, recreation based activities at Owles Terrace.
  - RSA: are looking to relocate from their existing premises in New Brighton.
- Both parties were invited to provide Council with the information required to enable Council (as landlord) to evaluate their application for a lease over the recreation reserve (these have been received).

- Council staff undertook to evaluate the proposals and to report back to the Board.
- Council staff re-iterated and tabled the statutory provisions of the Reserves Act 1977 which any purchaser would need to satisfy in order to secure a ground lease over the recreation reserve (copies of the relevant provisions of the Act were provided to both parties).

#### **Leases over Recreation Reserve - Statutory Provisions**

Any purchaser of the Power Boat Club building will need to secure a lease over the recreation reserve which, in turn, will require the following approvals, as a minimum:

- 1. Landlords (CCC) consent: in terms of their suitability as a tenant of a recreation reserve from a business case perspective (eg membership, activities, permitted use, financial stability and so on).
- 2. Statutory approval under the Reserves Act 1977 which includes:
  - That the proposed use must be compatible with the definition of 'recreation' as defined by the s.17 of the Act.
  - Satisfying the leasing provisions outlined in s.54 of the Act, including public notification and securing DoC approval.
  - For a summary of the Reserves Act 1977 provisions (s.17 and s.54) refer to Attachment 2.
- 3. Land use consent (and Building consent where building works are contemplated) under the RMA.

#### **Lease Evaluation - Check List**

The decision (by the Board or Council) to approve a lease over recreation reserve to any particular party must be evaluated with reference to that party's compliance with the statutory provisions of the Reserves Act 1977. Failure to do so will result in the decision being challenged and then declared ultra vires and/or approval being declined by the Minister (DoC).

For information purposes, and as a means of providing the Board with a decision making guide, Council staff have undertaken an objective assessment of the 'proposals to lease' from Surf Life Saving Canterbury and the RSA. The most significant points of difference relate to compliance with the statutory requirements of the Reserves Act. (Refer Attachment 3).

Attached correspondence from DoC regarding the use of the land by the RSA provides additional, compelling, information for the Board's consideration (refer Attachment 4).

#### **General Matters**

- Co-habitation: following discussions between Surf Life Saving Canterbury and the RSA the potential for them to co-habit/share occupation of the Power Boat Club building is not considered a practical or viable option.
- RSA relocation options: an option to relocate the RSA to the fee simple area of the Owles Terrace site was floated in principle.

#### **Attachments**

1. Location Plan
2. Excerpts from the Reserves Act 1977 (sections 17 and 54)
3. Lease Evaluation - Check List
4. DoC Correspondence (letter dated 26 November 2007)

**Prepared by:** Property Consultancy Team

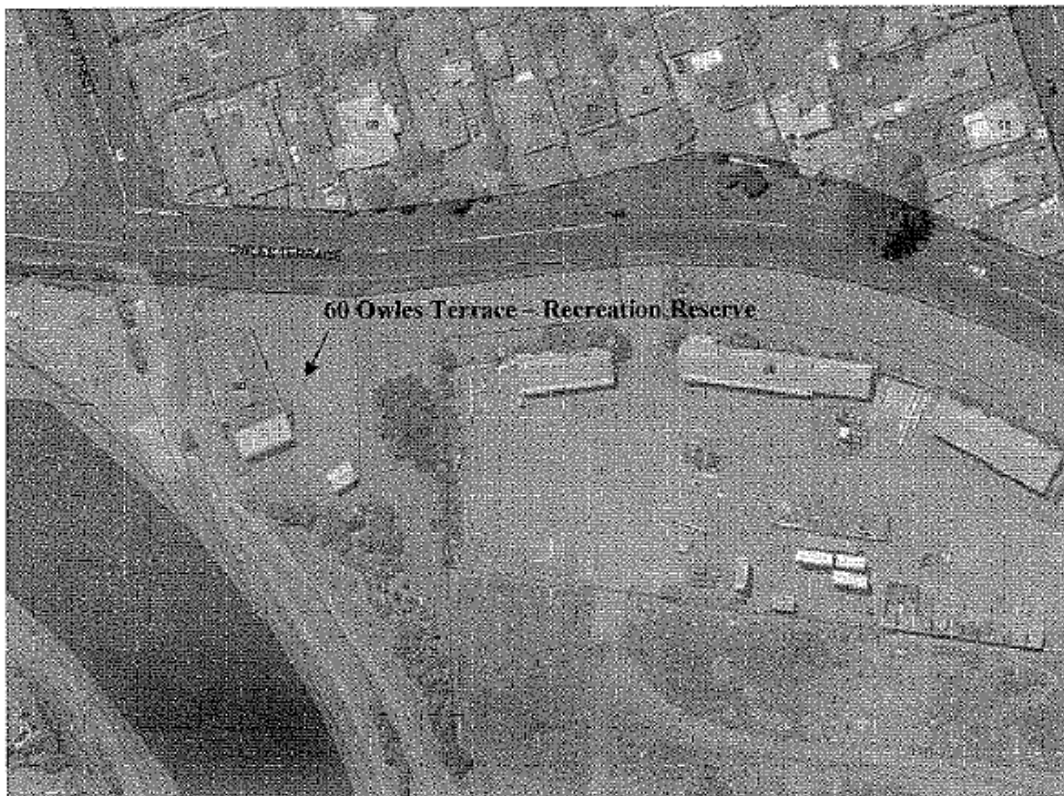
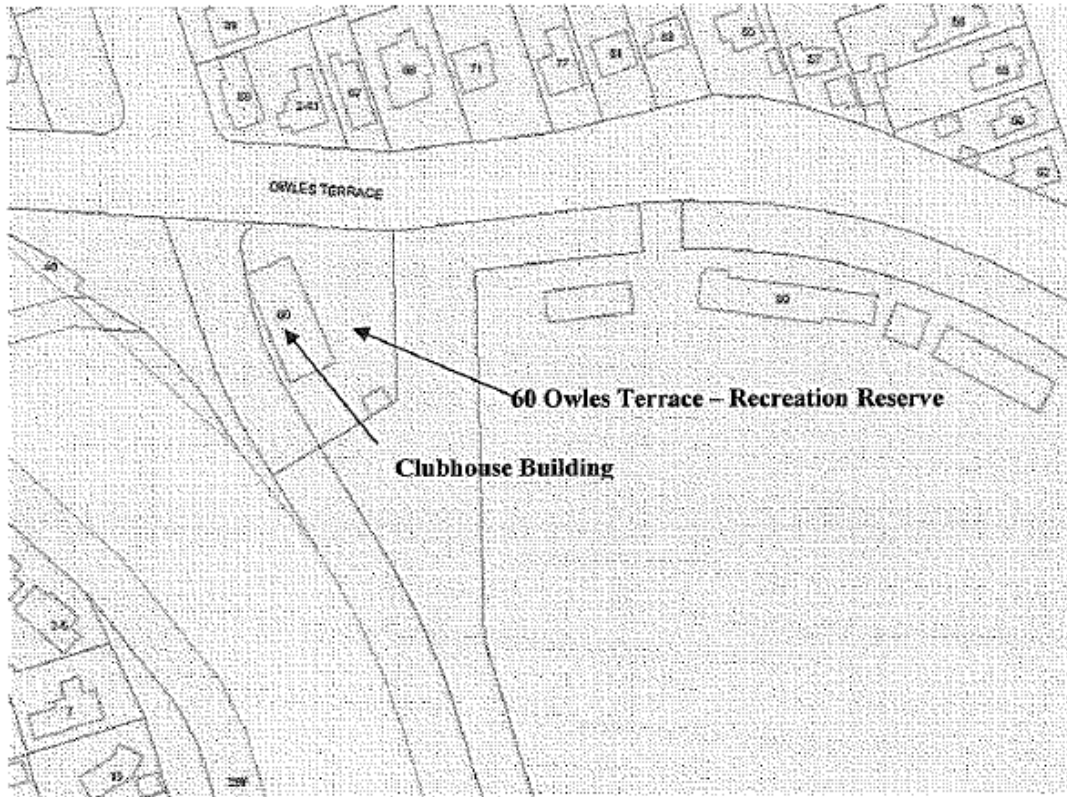
**Date:** 30 November 2007

#### **Distribution**

- Burwood/Pegasus Community Board
- Angus Smith - Manager, Property Consultancy Team

(Attachment 1)

**60 Owles Terrace – Ground Lease/Recreation Reserve Area and Clubhouse Building**



(ATTACHMENT 2) Reserves Act 1977  
Statutes of New Zealand

R

Reserves Act 1977

Part 3 Classification and management of reserves (s [16 to s [77A)

Classification and purpose of reserves

17 Recreation reserves

**17 Recreation reserves**

(1) It is hereby declared that the appropriate provisions of this Act shall have effect, in relation to reserves classified as recreation reserves, for the purpose of providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities, including recreational tracks in the countryside.

(2) It is hereby further declared that, having regard to the general purposes specified in subsection (1) of this section, every recreation reserve shall be so administered under the appropriate provisions of this Act that—

(a) The public shall have freedom of entry and access to the reserve, subject to the specific powers conferred on the administering body by sections 53 and 54 of this Act, to any bylaws under this Act applying to the reserve, and to such conditions and restrictions as the administering body considers to be necessary for the protection and general well-being of the reserve and for the protection and control of the public using it:

(b) Where scenic, historic, archaeological, biological, geological, or other scientific features or indigenous flora or fauna or wildlife are present on the reserve, those features or that flora or fauna or wildlife shall be managed and protected to the extent compatible with the principal or primary purpose of the reserve:

Provided that nothing in this subsection shall authorise the doing of anything with respect to fauna that would contravene any provision of the Wildlife Act 1953 or any regulations or Proclamation or notification under that Act, or the doing of anything with respect to archaeological features in any reserve that would contravene any provision of the [Historic Places Act 1993]:

(c) Those qualities of the reserve which contribute to the pleasantness, harmony, and cohesion of the natural environment and to the better use and enjoyment of the reserve shall be conserved:

(d) To the extent compatible with the principal or primary purpose of the reserve, its value as a soil, water, and forest conservation area shall be maintained.

R

Reserves Act 1977

Part 3 Classification and management of reserves (s [16 to s [77A)

Particular powers of Minister and administering body

54 Leasing powers in respect of recreation reserves (except farming, grazing, or afforestation leases)

**54 Leasing powers in respect of recreation reserves (except farming, grazing, or afforestation leases)**

(1) With the prior consent of the Minister, the administering body, in the case of a recreation reserve that is vested in the administering body, may from time to time, in the exercise of its functions under section 40 of this Act, ... may from time to time, to the extent necessary to give effect to the principles set out in section 17 of this Act,—

(a) Lease to any person, body, voluntary organisation, or society (whether incorporated or not) any area set apart under section 53(1)(h) of this Act for baths, a camping ground, a parking or mooring place, or other facilities for public recreation or enjoyment. The lease—

(i) May require the lessee to construct, develop, control, and manage the baths, camping ground, parking or mooring place, or other facilities for public recreation or enjoyment, or may require the lessee to control and manage those provided by the administering body; and

(ii) Shall be subject to the further provisions set out in Schedule 1 to this Act relating to leases of recreation reserves issued pursuant to this paragraph:

(b) Lease to any voluntary organisation part of the reserve for the erection of stands, pavilions, gymnasiums, and, subject to sections 44 and 45 of this Act, other buildings and structures associated with and necessary for the use of the reserve for outdoor sports, games, or other recreational activities, or lease to any voluntary organisation any such stands, pavilions, gymnasiums, and, subject to section 44 of this Act, other buildings or structures already on the reserve, which lease shall be subject to the further provisions set out in Schedule 1 to this Act relating to leases of recreation reserves issued pursuant to this paragraph:

Provided that a lease granted by the administering body may, with the prior consent of the Minister given on the ground that he considers it to be in the public interest, ... permit the erection of buildings and structures for sports, games, or public recreation not directly associated with outdoor recreation:

(c) Lease to any voluntary organisation the whole or part of the reserve for the playing of any outdoor sport, games, or other recreational activity where the preparation and maintenance of the area for such sport, games, or other recreational activity requires the voluntary organisation to spend a sum of money that in the opinion of the administering body ... is substantial. The lease shall be subject to the further provisions set out in Schedule 1 to this Act relating to leases of recreation reserves issued pursuant to this paragraph:

(d) Grant leases or licences for the carrying on of any trade, business, or occupation on any specified site within the reserve, subject to the provisions set out in Schedule 1 to this Act relating to leases or licences of recreation reserves issued pursuant to this paragraph:

Provided that the trade, business, or occupation must be necessary to enable the public to obtain the benefit and enjoyment of the reserve or for the convenience of persons using the reserve:

Provided also that the prior consent of the Minister shall not be required to a lease or licence under this paragraph where the trade, business, or occupation is to be carried on in the reserve only temporarily and the term of the lease or licence does not exceed 6 consecutive days.

[(1A) Notwithstanding subsection (1) of this section, where—

[[ (a) the administering body of a recreation reserve is a territorial authority or a regional council; and ]]

[(b) that reserve is vested in that territorial authority or regional council; and]

(c) A management plan for that reserve has been approved in accordance with section 41 of this Act; and

(d) The lease or licence is in conformity with and contemplated by that management plan,

the prior consent of the Minister shall not be required before the administering body grants a lease or licence under subsection (1) of this section.]

(2) Before granting any lease or licence under subsection (1) of this section (other than a lease or licence to which the second proviso to paragraph (d) applies), the administering body ... shall give public notice in accordance with section 119 of this Act specifying the lease or licence proposed to be granted, and shall give full consideration in accordance with section 120 of this Act to all objections and submissions in relation to the proposal received pursuant to the said section 120.

[(2A) Nothing in subsection (2) of this section shall apply in any case where the proposal—

(a) is in conformity with and contemplated by the approved ... management plan for the reserve; or

[(b) is made following the granting of a resource consent under the Resource Management Act 1991 where the application for the resource consent was notified in accordance with [section 93(2)] of that Act. ] ]

(3) Repealed.

Compare: 1953 No 69 s 27(2)-(9)

(ATTACHMENT 3)

**ATTACHMENT 3**  
**Lease Evaluation Criteria - 60 Owles Terrace**

|   | SLSC | RSA | Staff Comment  |
|---|------|-----|--|
| <b>1. Landlords Consent (Tenant suitability)</b><br><b>RFP Evaluation Criteria Includes:</b> <ul style="list-style-type: none"> <li>• Basis for interest/reason for application</li> <li>• Identity of lessee</li> <li>• Previous experience</li> <li>• Financial position</li> <li>• Ability to meet lease/rental commitments</li> <li>• Proposed improvements (building)</li> <li>• Strategic/Business Plan</li> <li>• Propose activities/use</li> <li>• Membership (stability)</li> <li>• Staffing</li> <li>• Licences required</li> </ul> | Yes  | No  | <p><b>Evaluation</b><br/>                     In accordance with Council policy objective consideration is given to a range of criteria (refer left hand column) when evaluating any application for lease or RFP process. Appropriate weightings are given to determine the most suitable applicant.</p> <p><b>Summary (Landlords Assessment)</b><br/>                     Both parties appear financially stable; SLSC have a more vibrant/growing membership; RSA use is not recreation based; RSA proposals for core bistro/bar/gaming activities not compatible with purpose of recreation reserve; SLSC activities offer more recreational benefit to the wider community.</p> |
| <b>2. Statutory Consent (Reserves Act 1977)</b><br>- 'Recreation' Use (s.17)  | Yes  | No  | Classification of recreational reserves: 'for the purpose of providing areas for recreation and sporting activities and the physical welfare and enjoyment of the public and for the protection of the natural environment with emphasis on the retention of open spaces and on outdoor recreation activities...'  |
| - DoC Consent to Lease (s.54 (1))   | Yes  | No  | DoC's assessment is based on the compatibility of the proposed use with the definition of 'recreational' use – refer 'Recreation Use' above and to Attachment 4 (DoC letter dated 26 November 2007 – Attachment 4).  |
| <b>3. Future Use:</b> compatibility with the 'Withells Island Recreation Park' concept  | Yes  | No  | In terms of strategic importance the riverside location of the recreation reserve and building is significant in terms of promoting an integrated recreation theme and creating an effective recreation based link to the river. Ensuring that the user is a compatible recreation use which enhances the concepts recreation intent is key to achieving this outcome.   |
| <b>4. Other Considerations</b><br>Access to river required  | Yes  | No  | SLSC's core activities are river/water based.  |

(ATTACHMENT 4)



Department of Conservation  
*Te Papa Atawhai*

File: PAR-12-02-13

26 November 2007

The City Manager  
Christchurch City Council  
PO Box 237  
Christchurch

Attn: Barry Woodland

Dear Barry,

**OWLES TERRACE – RECREATION RESERVE (RS41729) PROSPECTIVE USE –  
RETURNED SERVICES ASSOCIATION (RSA)**

I refer to your letter of 21 November, 2007.

You are correct in your assumption of the primary purpose of a Recreation Reserve subject to the Reserves Act 1977.

The area of land known as RS 41729, Block XII, Christchurch Survey District, is vested in the Christchurch City Council and controlled and managed as a Recreation Reserve. In my opinion, the use of the said land by the New Brighton RSA, if it were to acquire the existing building, does not comply with the provisions of Section 54 of the Reserves Act 1977.

If, for any reason, you disagree, please feel free to contact me and I would be happy to discuss the matter in greater detail.

Kind regards,

A handwritten signature in black ink that reads "K. Raateland".

Ms Karen Raateland  
Community Relations Officer  
For Conservator  
email: kraateland@doc.govt.nz

**Canterbury Conservancy**

Private Bag 4715, Torrens House, Level 4, 195 Hereford Street, Christchurch 8140, New Zealand  
Telephone 03-371 3700, Fax 03-365 1388

228888 – Owles Tee Rec Reserve



10. **APPLICATION TO BURWOOD PEGASUS COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME - KASE CRAIG**

|                                     |  |
|-------------------------------------|--|
| <b>General Manager responsible:</b> | Acting General Manager Community Services DDI 941-8534 |
| <b>Officer responsible:</b>         | Recreation and Sports Unit Manager, John Filsell       |
| <b>Author:</b>                      | Jacqui Miller, Community Recreation Adviser            |

**PURPOSE OF REPORT**

1. The purpose of this report is to present for the Board's consideration an application for funding assistance from the Board's 2007/08 Youth Development Funding Scheme.

**EXECUTIVE SUMMARY**

2. Funding is being sought by Kase Craig a 17 year old of Lonsdale Street, New Brighton to support him to attend Canada's Royal Winnipeg Ballet School summer session for advanced ballet training from 27 June to 15 August 2008. The New Zealand School of Dance has selected Kase in November 2007 to attend, they only select one male and one female from New Zealand to attend each year.
3. Kase received \$250 from the Youth Development scheme in January 2004 to attend an international ballet course in Wellington.

**FINANCIAL IMPLICATIONS**

4. The following table details event expenses and funding requested for:

| <b>EXPENSES FOR APPLICANT</b>                                    | <b>Cost (NZ \$)</b>      |
|--|--------------------------|
| Airfare  | 2553                     |
| Accommodation  | (CAD) 1390               |
| Taxes and Fees   | 452                      |
| Travel Insurance   | 535                      |
| Royal Winnipeg Ballet Scholarship (free)                         | (CAD) 3000               |
| Other expenses including food etc                                | 4000                     |
| <b>Total Cost – includes above expenses</b>                      | <b>(approx) \$10,000</b> |
| <b>INCOME</b>  |                          |
| Amount saved by applicant during summer holidays at McDonalds    | 1100                     |
| ChCh Dance Education Trust – funding request under consideration | 1000                     |
| Amount requested from Community Board                            | <b>\$500</b>             |
| Total  | <b>\$2600</b>            |

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

5. Yes.

**LEGAL CONSIDERATIONS**

6. There are no legal issues to be considered.

**Have you considered the legal implications of the issue under consideration?**

7. Not applicable.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

8. Yes, relates to 2007 – 08 Community Board Funding Allocations.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

9. Yes, as mentioned above.

**10. Cont'd**

**ALIGNMENT WITH STRATEGIES**

10. Physical Recreation and Sport Strategy.

**Do the recommendations align with the Council's strategies?**

11. Yes.

**CONSULTATION FULFILMENT**

12. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Board consider allocating \$500 to Kase Craig from the 2007/08 Burwood/Pegasus Youth Development Funding Scheme.

## 10. Cont'd

**BACKGROUND OF APPLICANT**

14. Kase has been dancing for 13 years and is currently a full time student at the New Zealand School of Dance completing a Diploma in Dance Performance.
15. Kase is one of the first New Zealander accepted into the Royal Winnipeg Ballet School Summer Session and plans to use the trip wisely to gain knowledge and teaching from international teachers while undertaking auditions for entry into professional ballet companies. Kase has set himself the long term goal of becoming an international world-class ballet dancer.
16. Kase feels that this trip would enable him to gain valuable knowledge to put towards his final year of dance examinations at the New Zealand School of Dance. He feels that this trip to Canada would enable him to experience a new approach to classical ballet and gain important life skills by learning from different cultures and traditions.
17. Kase has been working a small holiday job at the local McDonalds to try to raise some funds, however he was only advised of the selection in November last year so has a short amount of time to raise the funds, whilst still studying full-time. He is aware that he is going to require further financial support to be able to commit to this wonderful opportunity and is investigating all options including Breakout. Kase has also been doing some fundraising through his dance school and has raised \$1000 to date.
18. Kase does voluntary work at the dance school through assisting to teach younger dance students where possible and act as a supportive role model for them. Kase also participates in charity events for his dance school by volunteering his time to dance in them.
19. Kase stated it would be unfortunate to not receive enough financial support as he feels it is a privilege and opportunity to have been selected, and he believes that with hard work and persistence he will find a way.
20. Kase has achieved a lot through his career in ballet. For the last three years of his Royal Academy of Dancing exams he is achieved Distinction, the highest grading. In 2006 he was selected by the Director of the Royal New Zealand Ballet to perform in the Wellington season of Giselle which ran for 3-4 weeks and included one month of rehearsals with the Royal New Zealand Ballet. In 2004 Kase also received a dancing scholarship to visit Kurashiki in Japan to practice and perform ballet.
21. Kase lives in Wellington during term time and returns home to New Brighton each school holidays, living in Christchurch for approx 12 weeks per year for the past two years that he has been studying in Wellington. The reason he is studying in Wellington is because the New Zealand School of Dance is the only institution in New Zealand offering an NZQA Diploma of Dancing.
22. Kase has been strongly supported throughout his career by his mother, who is a solo parent, with two children. She had an accident two years ago and badly injured her back which has meant she has not be able to return to work and is now on a benefit. She does support Kase but is not in the position to financially cover the costs of this trip.
23. Comments from Garry Trinder, Director of the New Zealand School of Dance "Over the past two years, whilst Kase has been studying full time, I have been able to observe him closely in his daily classes and in his interaction with other students and staff. I am most impressed with his passionate love of dance and his insatiable desire to learn. I believe Kase to be a young man of immense talent and someone who has an assured future ahead of him".

**11. APPLICATION TO BURWOOD PEGASUS COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME - TIANA PLACID, JORDAN BALK, AND ROCHARNE CURRIE**

|                                     |   |
|-------------------------------------|---|
| <b>General Manager responsible:</b> | Acting General Manager Community Services, DDI 941-8534 |
| <b>Officer responsible:</b>         | Recreation and Sports Unit Manager, John Filsell        |
| <b>Author:</b>                      | Jacqui Miller, Community Recreation Adviser             |

**PURPOSE OF REPORT**

1. The purpose of this report is to present an application for funding assistance from the 2007/08 Youth Development Funding Scheme to the Community Board for three local young people

**EXECUTIVE SUMMARY**

2. Funding is being sought by Jordan Balk, 12 years old living in Fleete Street, Burwood, Tiana Placid, 13 years old living in Eglinton Street, Avondale, and Rocharne Currie, 12 years old, living in Rothesay Avenue, Burwood. All three applicants wish to attend the Under 14 years Ocean Athletes Surf Life Saving Championships at Mt Maunganui from the 29 February to 2 March 2008 as part of the Spencer Park Junior Surf Life Saving Team.
3. This is the first time the applicants have approached the Community Board for funding support.

**FINANCIAL IMPLICATIONS**

4. The following table details event expenses and funding requested:

| <b>EXPENSES FOR EACH APPLICANT</b>                                   | <b>Cost (NZ \$)</b> |
|--|---------------------|
| Van Hire and petrol  | 88.66               |
| Flights  | 442.66              |
| Accommodation  | 75.00               |
| Food   | 260.00              |
| Freight for sporting equipment                                       | 80.00               |
| <b>Total Cost – includes above expenses</b>                          | <b>\$946.33</b>     |
| Amount raised by applicant to date from fundraising and club subsidy | 397.00              |
| Amount requested from Community Board <b>for each applicant</b>      | <b>\$549.33</b>     |

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

5. Yes.

**LEGAL CONSIDERATIONS**

6. There are no legal issues to be considered.

**Have you considered the legal implications of the issue under consideration?**

7. Not applicable.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

8. Yes, relates to 2007 – 08 Community Board Funding Allocations.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

9. Yes, as mentioned above.

**ALIGNMENT WITH STRATEGIES**

10. Physical Recreation and Sport Strategy.

**Do the recommendations align with the Council's strategies?**

11. Yes.

**CONSULTATION FULFILMENT**

12. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Board consider allocating \$600 from the Burwood/Pegasus Youth Development Funding Scheme to be split equally between the three applicants.

11 Cont'd

**BACKGROUND OF APPLICANT**

14. The Ocean Athletes concept was developed eight years ago by Sensor Promotions in Tauranga, since then the event has developed into one of Surf Life Savings New Zealand's most successful surf sport events, with close to 1000 athletes attending the national event every year it makes it one of the largest children's events in the country.
15. The underlying principle of this event is that all attendees are winners, but those who win are champions. Traditional Surf Sport events are officiated by our more senior officials, however this event is run by athletes for (younger) athletes ensuring that the participants look up to people like this, making it a very special event. Racing is held in the 10, 11, 12, and 13 age groups.
16. Tiana, Jordan and Rocharne are junior members of the club and have been training for many months with the intention to compete against the best in the country to prove just how good they are. Mel Burchett, the Spencer Park Club Captain, has written a letter of support for the three young people. "I feel it is hugely important that these junior lifeguards attend the Champs as it will not only make them stronger athletes in the long run but better lifeguards too. These kids are the future of our club and will be lifeguards at Spencer Park beach".
17. Spencer Park Surf Club is one of the smaller Surf Clubs in Canterbury however although they are small their competition results are very strong. As a team Spencer Park has agreed on the following goals:
  - To come home with as many placings.
  - To compete at a North Island Beach.
  - To learn more from competing against the best in New Zealand.
  - To have fun and reward the kids for working so hard over the winter months when the rest of the world wouldn't even contemplate getting in the water.
18. The team have been busy fundraising and have done this selling sunscreen tubes and roll-ons, they also held a 'clip 'n climb' night which was well attended. They also sold candy floss at the Brooklands Gala community event. The Club is also subsidising the costs of the trip for the junior club members. The parents will top-up the deficit of funding for this trip.

**12. ATTENDANCE AT LOCAL GOVERNMENT NEW ZEALAND WORKSHOP**

|                                     |   |
|-------------------------------------|---|
| <b>General Manager responsible:</b> | General Manager Regulation and Democracy Services, DDI 941-8462 |
| <b>Officer responsible:</b>         | Democracy Services Manager                                      |
| <b>Author:</b>                      | Peter Dow, Community Board Adviser                              |

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Board's approval for interested members to attend a Local Government New Zealand Workshop for community board members in April 2008.

**EXECUTIVE SUMMARY**

2. The workshop is to be held on Tuesday 29 April 2008 in the Christchurch City Council offices and will be led by Mike Richardson.
3. The workshop, which will feature presentations and small group discussions, will assist Board members (including Councillor members) to look at their various roles and examine ways in which individuals can achieve their objectives while in office. The workshop will deal with what for many Councils has become a difficult issue, how to build constructive relationships between Councils and their boards, and it will discuss good practice in models for giving Boards the support to enable them to contribute to community well-being.
4. There is a need to register early for this event as numbers are limited.

**FINANCIAL IMPLICATIONS**

5. There is a cost of \$250 per person (excluding GST) and the Board's 2007/08 operational budget covering conference attendances is available for use.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

6. Yes.

**LEGAL CONSIDERATIONS**

Have you considered the legal implications of the issue under consideration?

7. There are no legal considerations.

**STAFF RECOMMENDATION**

It is recommended that the Board give consideration to approving the attendance of interested members at the Local Government New Zealand Workshop on 29 April 2008.

**13. MEMBERSHIP OF 2009 COMMUNITY BOARDS' CONFERENCE ORGANISING COMMITTEE**

|                                     |   |
|-------------------------------------|---|
| <b>General Manager responsible:</b> | General Manager Regulation and Democracy Services, DDI 941-8462 |
| <b>Officer responsible:</b>         | Democracy Services Manager                                      |
| <b>Author:</b>                      | Clare Sullivan  |

**PURPOSE OF REPORT**

1. The purpose of the report is to select a member to be the Board's representative on the organising committee of the 2009 Community Boards' Conference being held in Christchurch in from 19 – 21 March 2009. The Organising Committee will comprise one member from each of this Council's eight community boards.

**EXECUTIVE SUMMARY**

2. In September 2006, the Council bid to host the 2009 Community Boards' Conference. The bid was successful. This conference is held every two years. Christchurch City Council hosted the conference in 1997, and 2009 will be the 20<sup>th</sup> anniversary of the establishment of community boards. The Conference is held every two years and upwards of 200 delegates are expected to attend. The Conference is a key opportunity for community board members across the country to share best practice and ideas and developing skills in being effective community board members.
3. An organising committee was established in 2006, (comprising Community Board Chairpersons and their deputy Chairpersons and met during 2007.) Following the recent election a new organising committee needs to be established. This committee will, together with a Professional Conference Organiser and with input from the New Zealand Community Boards' Executive Committee be responsible for the arrangements of the conference. It is envisaged that the committee will meet on a regular basis.

**FINANCIAL IMPLICATIONS**

4. It is intended that the costs of the conference will be covered by registration fees and sponsorship. However, as there are some costs associated with forward planning such as engaging a Professional Conference Organiser and various deposits required, the Council and community boards have previously contributed \$45,500 towards these costs.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

5. Yes.

**LEGAL CONSIDERATIONS**

6. The Organising Committee will enter into a Memorandum of Understanding with the National Executive regarding the arrangements for the conference and will engage by way of public tender, a Professional Conference Organiser.

**Have you considered the legal implications of the issue under consideration?**

7. Yes. As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS****Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

8. Not applicable.

**ALIGNMENT WITH STRATEGIES****Do the recommendations align with the Council's strategies?**

9. Not applicable.



**13. Cont'd**

**CONSULTATION FULFILMENT**

10. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Board select one member to be the Board's representative on the 2009 Community Boards' Conference Organising Committee.

**14. COMMUNITY BOARD ADVISER'S UPDATE**

**15. BOARD MEMBER'S QUESTIONS**

**16. BOARD MEMBER'S INFORMATION EXCHANGE**

**17. RESOLUTION TO EXCLUDE THE PUBLIC (attached)**

MONDAY, 18 FEBRUARY 2008

AT 5.00 PM

**BURWOOD/PEGASUS COMMUNITY BOARD**

**RESOLUTION TO EXCLUDE THE PUBLIC**

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely item 18.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

|     | <b>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</b> | <b>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER</b> | <b>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION</b> |
|-----|--|--|---|
| 18. | <b>PURCHASE OF LAND FOR BEXLEY SPORTS PARK</b>         | <b>) GOOD REASON TO WITHHOLD EXISTS UNDER SECTION 7</b>              | <b>SECTION 48(1)(a)</b>   |

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

**Item 18 Protection of Privacy of Natural Persons (Section 7(2)(a))**

**Item 18 Conduct of Negotiations (Section 7(2)(i))**

**Chairman’s**

**Recommendation:** That the foregoing motion be adopted.

**Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”