



Christchurch City Council

AKAROA-WAIREWA COMMUNITY BOARD AGENDA

TUESDAY 19 FEBRUARY 2008

9:30 AM

**IN THE BOARDROOM
AKAROA SERVICE CENTRE
78 RUE LAVAUD, AKAROA**

Community Board: Stewart Miller (Chairman), Bryan Morgan (Deputy Chairman), Claudia Reid, Pam Richardson and Eric Ryder

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- PART A - MATTERS REQUIRING A COUNCIL DECISION
- PART B - REPORTS FOR INFORMATION
- PART C - DELEGATED DECISIONS

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORT – 5 DECEMBER 2007**

The report of the Board's ordinary meeting of 5 December 2007 is **attached**.

CHAIRMAN'S RECOMMENDATION

That the report of the Board's ordinary meeting held on 5 December 2007, be confirmed.

**AKAROA/WAIREWA COMMUNITY BOARD
5 DECEMBER 2007**

**A meeting of the Akaroa-Wairewa Community Board
was held on Wednesday 5 December 2007 at 9.30am**

PRESENT: Stewart Miller (Chairman), Bryan Morgan, Claudia Reid,
Pam Richardson and Eric Ryder

APOLOGIES: Nil

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 BI-MONTHLY POLICE REPORT

Senior Constable Lyle Pryor was in attendance at the meeting. Issues covered included:

- Road accident - SH75/Prices Valley
- Smash and grab incident - Akaroa
- Additional Police resources in Akaroa over the holiday season and at New Year
- Shooting incidents at Birdlings Flat which have led to a request from local residents for appropriate signage. (Refer Clause 2.1)
- Resident advised not to threaten Council staff
- Graffiti on Dalys Wharf
- Akaroa Skatepark – hours of lighting
- Damage to Little River Railway Station building
- Le Race – event organiser wishes to change the location of the finish line.
Board members felt it was important that local (Akaroa) police officers be involved in any briefings regarding Le Race.

1.2 KAITE HANSEN

Ms Hansen addressed the Board as a representative of the Little River Wairewa Promotions Group. She tabled a submission detailing the short history of the group and expressing its concern at what it deemed inadequate signage in Little River. Specifically the group asked that:

- a sign be erected on State Highway 75, pinpointing the location of Birdlings Flat, with a lay-by area from where travellers could safely make the turn into that settlement.
- a sign be erected pinpointing Catons Bay with an information board in the existing lay-by area.
- a lay-by area and information board be installed at the base of the hill section of State Highway 75, just before Cooptown.
- urgent attention be paid to lowering the speed limit through the Little River township.

The Board requested that the relevant requests from the Little River Wairewa Promotions Group be passed to Transit New Zealand and that staff be asked to comment on the items relating to information boards.

2. CORRESPONDENCE

2.1 RON PETERSEN

The Board considered a letter from Mr Ron Petersen, requesting that signs be erected at Birdlings Flat to prevent occurrences of people shooting from the lake edge.

After consultation with the local police during the deputation section of the meeting, the Board agreed that appropriate signage would assist in advising people that they should not be shooting in the area referred to by Mr Petersen in his correspondence. The Board noted that any signage should refer to the residential area, rather than "small settlement" area, as the public would not be familiar with the latter terminology.

The Board **decided** to ask that staff investigate erecting appropriate "No Shooting" signage on the foreshore of Lake Forsyth adjacent to the residential area at Birdlings Flat. Members also asked that staff be informed that Mr Petersen had offered assistance in the erecting of the signage. The Board indicated that if funding was unavailable for this project, it would consider financial support for the signage from its Discretionary Funding.

2.2 R.W. MARTIN

The Board considered a letter from R W Martin requesting that the Council consider including the name *Port Louis-Philippe* into the name of Akaroa.

Board members generally felt that incorporating the name *Port Louis-Philippe* with the name Akaroa was not appropriate and would only promote confusion, however it was agreed that the Historic Places Trust, the Onuku Runanga, Akaroa Civic Trust and Akaroa District Promotions should be canvassed for their views on the suggestion.

The Board **decided** to forward its comments, along with the letter, to staff and ask that some consultation be carried out with interested organisations, and that staff comment then be forwarded to the Board.

2.3 RURAL CANTERBURY PRIMARY HEALTH ORGANISATION

The Board **received** two letters from the Rural Canterbury Primary Health Organisation regarding the community representative on that organisation and agreed to consider the requests in the letters when considering appointments under clause 13 of this report.

3. AKAROA WALKING ROUTES

The Board considered a report which presented the Akaroa Walking Routes Report and associated work programme for the existing walking tracks in Akaroa.

The Board expressed its appreciation for such a comprehensive report and complimented staff and the author of the report.

The Board **decided** to accept the Akaroa Walking Routes Report, and approve the undertaking by the Capital Programme Group of the work as outlined in the table "Summary Prioritised Work List" attached to the staff report.

4. CHRISTCHURCH / TAUTAHU AND BANKS PENINSULA / TE P TAKA O R KAIHAU BIODIVERSITY STRATEGY

The Christchurch/ tautahi & Banks Peninsula/Te P taka o R kaihaut Biodiversity Strategy was reported on for the information of the Board.

Staff reported that there would be a Council seminar on this strategy, prior to it being submitted to the Council for adoption.

4 Cont'd

The Board **decided** to:

- (a) Support the adoption of the Christchurch/ tautahi and Banks Peninsula/Te P taka o R kaihaut Biodiversity Strategy;
- (b) Contribute to the 2008 Biodiversity Implementation Plan as part of the 2009/19 LTCCP process.

5. BRIEFINGS

5.1 Local Roothing Projects Update – David McNaughton, Asset Engineer

David McNaughton (Asset Engineer, Asset & Network Planning Unit) attended the meeting and updated the Board on local roading issues with a presentation of photographs.

6. AKAROA HARBOUR ISSUES WORKING PARTY – 25 SEPTEMBER 2007

The Board **received** the report of the Akaroa Harbour Issues Working Party meeting held on 25 September 2007

7. COMMUNITY BOARD ADVISER'S UPDATE

The Community Board Adviser updated the Board on the following issues:

7.1 LITTLE RIVER CEMETERY – ASHES BERM

The Board approved the course of action that staff proposed in respect of the ashes berm at the Little River Cemetery.

7.2 HERITAGE WEEK 2008

The Community Board Adviser undertook to keep the Board informed of activities that were planned for Heritage Week (17 to 27 October 2008) so that appropriate activities may be able to be held locally.

7.3 COMMUNITY BOARD FUNDING 2007/08

The Board was advised that it still had \$15,000 Discretionary Funding and \$20,000 Reserves Discretionary Funding to be allocated for the 2007/08 financial year. It was reported that the Akaroa Health Centre may be approaching the Board for funding for a scoping study. The Board agreed that the availability of funding should be advertised and then any applications received could be considered in their entirety.

7.4 COMPUTERS FOR COMMUNITY GROUPS

7.5 CUSTOMER SERVICE REQUESTS – 15 SEPTEMBER 2007 – 16 NOVEMBER 2007

8. BOARD MEMBERS' INFORMATION EXCHANGE

Members made specific mention of the following matters:

- Lake Forsyth – hearing to trial permanent opening
- Wainui Residents' Association – matters arising from its committee meeting
 - mooring area
 - Wainui wharf
 - lease for community centre
 - boat ramp
 - toilet block at community centre
 - wastewater treatment system
 - chairs for community centre
 - AGM 2 January 2008

8 Cont'd

- Property revaluations on Banks Peninsula
- Parking on grass verges
- Need for a Small Settlement study in the rural area
- Pigeon Bay Road – state of disrepair
- Duvauchelle subdivision stormwater discharge
- Duvauchelle walking track signage
- Favourable comments regarding bridge upgrades and maintenance on metal roads
- Christchurch & Banks Peninsula Biodiversity Strategy and Canterbury Biodiversity Strategy
- Banks Peninsula Goat Eradication Programme
- Awa-iti Reserve – Council to assume management of mowing maintenance

PART C – DELEGATED DECISIONS

9. CONFIRMATION OF REPORT

The Board **resolved** that the report of the ordinary meeting held on Monday 5 November 2007 be confirmed

10. APPOINTMENT OF COMMITTEES

The Board **resolved** to:

- (a) Appoint the Akaroa Design & Appearance Advisory Committee and the Akaroa Museum Advisory Committee as committees of the Community Board, the members of such Committees to be appointed following the receipt of nominations and in accordance with the terms of reference for these Committees.
- (b) Appoint one Community Board member to each of the Committees, subject to those appointments being reviewed when the extraordinary vacancy on the Board was filled:
 - Akaroa Design & Appearance Advisory Committee – Eric Ryder
 - Akaroa Museum Advisory Committee – Pam Richardson
- (c) Adopt the Terms of Reference for each of the Committees, as attached to the staff report.

Board members asked that staff investigate the possible payment to professional members of these Committees, particularly members who travel from Christchurch to attend meetings in Akaroa.

11. APPOINTMENT OF RESERVE MANAGEMENT COMMITTEES

The Board **resolved** to:

- (a) Appoint the Ataahua Reserve Management Committee, the Awa-iti Reserve Management Committee, the Duvauchelle Reserve Management Committee, the Le Bons Bay Reserve Management Committee, the Little Akaloa Reserve Management Committee, the Okains Bay Reserve Management Committee, the Pigeon Bay Reserve Management Committee, and the Robinsons Bay Reserve Management Committee as its subcommittees.
- (b) Reconfirm the Stanley Park Reserve Management Committee as a sub-committee of the Board.
- (c) Confirm that those persons who were members of each Reserve Management Committee (RMC) prior to the triennial general election remain as members of that RMC, until the RMC triennial General Meeting, following which the Community Board will then confirm the new membership for each RMC.
- (d) Confirm the current delegated powers exercised by the RMCs in accordance with the respective Reserve Management Plans.

11 Cont'd

- (e) Declare that the Ataahua Reserve Management Committee, the Awa-iti Reserve Management Committee, the Duvauchelle Reserve Management Committee, the Le Bons Bay Reserve Management Committee, the Little Akaloa Reserve Management Committee, the Okains Bay Reserve Management Committee, the Pigeon Bay Reserve Management Committee, Robinsons Bay Reserve Management Committee and the Stanley Park Reserve Management Committee will not be discharged on the coming into office of the members of the community board elected or appointed at, or following, the next triennial general election.
- (f) Appoint Board members Stewart Miller and Eric Ryder to a Working Party to comprise two Akaroa/Wairewa Community Board members, two Lyttelton/Mt Herbert Community Board members and one representative from each of the 12 Reserve Management Committees across the Banks Peninsula ward, to review the Guidelines for Reserve Management Committees and report back to the Community Boards with an appropriate recommendation.

12. BOARD ATTENDANCE AT BANKS PENINSULA AGRICULTURAL AND PASTORAL SHOWS

The Board **resolved** to:

- (a) Allocate \$500 from the Community Board discretionary budget for attendance at the Duvauchelle and Little River Agricultural and Pastoral Shows in January 2008
- (b) Attend the shows on a rostered basis to assist on the Council stand.

13. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS AND COMMITTEES

The Board **resolved** to make the following appointments of representatives and liaison persons to outside organisations and committees subject to the appointments being reviewed when the extraordinary vacancy on the Board is filled:

- Akaroa Library Committee - Pam Richardson
 - Akaroa-Wairewa Community Development Trust - Bryan Morgan
 - Halswell River District Rating Committee - Stewart Miller
 - Okains Bay Maori and Colonial Museum - Eric Ryder
- (Appointments made under delegated authority from the Council.)*
- Rural Canterbury Primary Health Organisation - Pam Richardson
(Mr Steve Lowndes to remain as representative until this nomination is approved by the Lyttelton-Mt Herbert Community Board)
 - Banks Peninsula Pest Liaison Committee - Pam Richardson
(Appointments made jointly with Lyttelton/Mt Herbert Community Board under delegated authority from the Council.)
- Akaroa District Promotions - Bryan Morgan (Liaison position)
 - Akaroa Harbour Issues Working Party - Pam Richardson (Liaison position)
 - Banks Peninsula War Memorial Society - Chairman and Eric Ryder
 - Little River Community Centre Committee - Bryan Morgan (Liaison position)
 - Little River Rail Trail Trust - Bryan Morgan (Liaison position)
 - Takamatua Residents Association - Eric Ryder (Liaison position)
 - Wainui Residents Association - Eric Ryder (Liaison position)
 - Little River Wairewa Promotion Group - Bryan Morgan (Liaison position)
 - Banks Peninsula Conservation Trust - Stewart Miller (Liaison position)

The Board noted that the Banks Peninsula Pest Liaison Committee would probably welcome two appointees from Banks Peninsula, one from each Community Board, and the Chairman undertook to pursue this suggestion with Environment Canterbury, which administered that Committee.

14. RECESS COMMITTEE

The Board **resolved** that:

- (a) A committee comprising the Board Chairman and Deputy Chairman (or their nominees) be authorised to exercise the delegated powers of the Board for the period following its 5 December 2007 meeting up until the Board resumes normal business, proposed to commence in February 2008.
- (b) The exercise of any such delegation be reported back to the Board for record purposes.

15. GOVERNANCE STRUCTURE FOR NEW TERM

The Board **decided** to have a governance structure for the 2007/10 term based on the following:

- One Board meeting per month
- Two Board Committees:
 - Akaroa Design & Appearance Advisory Committee
 - Akaroa Museum Advisory Committee

The Board did not deem it necessary to have any further committees or to have a second Board meeting per month.

16. NEXT ORDINARY MEETING OF THE BOARD

The Board **resolved** that the next ordinary meeting of the Akaroa-Wairewa Community Board be held on Tuesday 19 February 2008 at 9.30am in the meeting room at the Akaroa Service Centre.

17. SUBMISSION TO THE REMUNERATION AUTHORITY

The Board **resolved** to approve the submission on the payment of salaries, expenses and allowances sent to the Remuneration Authority, as circulated.

The meeting concluded at 1:55pm

CONSIDERED THIS 19TH DAY OF FEBRUARY 2008

**STEWART MILLER
CHAIRMAN**


3. DEPUTATIONS BY APPOINTMENT

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

6.1 LITTLE RIVER WAIREWA PROMOTIONS GROUP

 Attached is a memo from Kaite Hansen on behalf of the Little River Wairewa Promotions Group regarding public toilet facilities in the Little River area.

STAFF RECOMMENDATION

It is recommended that the Board receive this correspondence and refer it to staff for comment.

6th December 2007

On behalf of the Little River Wairewa Promotions Group I would like to ask the board

- when the sewage treatment and disposal system is being planned that (a) consideration be given to the provision of a new toilet block capable of meeting future needs (recently because of at least three coach loads of schoolchildren using the facilities in one day the toilets were unable to cope) and (b) that taps be adjusted to deliver less water for hand washing to reduce the frequency of wastewater pumping from the holding tank.
- Consideration be given to upgrading the existing toilet facilities at the Domain which are unsatisfactory – this is a camping area with toilets well below standard.

Thank you , Kaite Hansen on behalf of the Little River Wairewa Promotions Group.

7. PROPOSED EASEMENT - NEW AKAROA METEOROLOGICAL STATION

General Manager responsible:	General Manager City Environment
Officer responsible:	Unit Manager, Transport and Greenspace
Authors:	Tom Lennon, Property Consultant and Paul Dickson, Drainage Engineer

PURPOSE OF REPORT

1. To seek the Community Board's approval for the granting of an easement for the installation of a new meteorological weather station and an easement for access over a portion of Stanley Reserve, (Stanley Park) Akaroa. The two easements will be granted under Section 48 1 (a) of the Reserves Act 1977.

EXECUTIVE SUMMARY

2. The Christchurch City Council has a need for an automatic, remote sensing weather station in Akaroa to provide information for urban stormwater design and predicting rural fire hazards. The present manual weather site does not provide sufficient information for drainage design or rural fire prediction. The National Institute of Water and Atmosphere (NIWA) has offered to co-fund the installation of the new weather station as it has an interest in the data.
3. The preferred site for the installation of the weather station is a portion of Stanley Reserve of approximately a 100 square metres in area. Access to the weather station site will be provided by a Right of Way. The proposed easement for the weather station and the Right of Way are both identified in the attached plan.

FINANCIAL IMPLICATIONS

4. The installation cost to Council is in the order of \$17,000. The operational costs of the weather station to Council, comprising of ground maintenance and fencing, have been estimated to be in the order of \$1,000 per annum.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

5. The installation costs can be funded from the Greenspace Fixed Assets budget

LEGAL CONSIDERATIONS

6. Stanley Reserve, being Lot 1 DP 2869 and contained in Certificate of Title CB256/15, is a classified recreation reserve under the provisions of the Reserves Act 1977.
7. In accordance with the provisions of Section 48 (2) of the Reserves Act 1977, before granting the easement over a portion of Stanley Reserve the Council shall give public notice specifying its intentions to grant the easement.

Have you considered the legal implications of the issue under consideration?

8. The legal implications associated with the granting of the easement are minor and are covered in items 6 and 7 above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

9. Not Applicable

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

10. The data to be collected from the proposed weather station will provide basic information for planning and design. It will also assist in achieving community outcomes under a Safe City and an Attractive and Well Designed City.

ALIGNMENT WITH STRATEGIES

11. The proposed installation of the weather station is a minor issue and consequently it is not specifically mentioned in the LTCCP.

Do the recommendations align with the Council's strategies?

12. The project provides a necessary but basic level of information. It supports the Liveable City Strategic Direction by providing information that will be used to improve risk management and the design of Council and private infrastructure.

CONSULTATION FULFILMENT

13. In accordance with the provisions of Section 48 (2) of the Reserves Act 1977, before granting the easement over a portion of Stanley Reserve the Council shall give public notice specifying its intentions to grant the easement.

STAFF RECOMMENDATION

It is recommended that the Board:

- (a) approve an Easement for the provision of a weather station and associated Right of Way in favour of Christchurch City Council over a portion of Lot 1 DP 2869 contained in Certificate of Title CB256/15 as shown on the attached plan identified as "option 2" forming part of Stanley Reserve.
- (b) that the consent of the Department of Conservation for the proposed easement be sought.
- (c) that public notification of the proposed easements be undertaken in accordance with Section 48 (2) of the Reserves Act 1977

BACKGROUND (THE ISSUES)

14. The Christchurch City Council has a need for an automatic, remote sensing weather station in Akaroa to provide information for urban storm water design and rural fire. Present Banks Peninsula weather information comes from rain gauges at the following sites:

Data Type	Site	Source	Length of Record
15 min rainfall	Coopers Knob	ECan	1990-2007
15 min rainfall	Kaituna Valley	ECan	1990-2007
1 hour rainfall	LeBons Bay	NIWA	1985-2007
daily rainfall	Rue Lavaud, Akaroa	NIWA	1977-2007
daily rainfall	Lyttelton Port Co	NIWA	1978-2007
informal reference to daily rainfall	Hinewai Reserve	H Wilson	1977? -2007

15. The information is not particularly representative of Akaroa weather, and rainfall in particular. Data types sampling rainfall at longer than 30 minute intervals are not very useful for urban drainage design.
16. The National Institute of Water and Atmosphere (NIWA) which installs and maintains the majority of national weather and river/stream sites also has an interest in acquiring weather data from Akaroa. It has a need for a fully featured electronic weather station which will provide information for and complement the National Climate Network. The data will be used by the Christchurch City Council planners and engineers, consulting engineers, NIWA, the Meteorological Service, Environment Canterbury and other researchers.

Note: there are 20 automatic rainfall recorder sites in Christchurch City north of the Port Hills and 4 on Banks Peninsula including Lyttelton.

THE OBJECTIVES

17. The objective is to obtain accurate meteorological information suitable for a range of uses:
- Rainfall intensity data for urban drainage design
 - Rainfall data related to water supply
 - Predicting levels of fire hazard over summer
 - Predicting fire behaviour during a fire
 - Monitoring climate change
18. The equipment proposed for installation would gather the following information:
- Wind speed and direction
 - Air temperature
 - Grass temperature
 - Earth temperature
 - Total rainfall
 - Rain intensity
 - Solar radiation
 - Soil moisture
 - Sunshine
19. An ideal site is separated from trees and buildings and equally exposed to all points of the compass. A few sites have been considered and both NIWA and Council officers consider that Stanley Reserve is the best because it is central in both location and elevation, accessible by road and likely to retain its open and un-treed status in the indefinite future.
20. In order to be suitable a site would need two additional features:
- guaranteed occupancy for a long period, to provide a useful length of record,
 - a fenced enclosure for security.

THE OPTIONS

21. A number of sites were considered and these included:
- Private land high up on Lighthouse Road
 - The Akaroa sewage treatment plant
 - Stanley Reserve
 - The present weather station site in Rue Lavaud
22. Stanley Reserve is the best site by a wide margin, being more-or-less centrally located in Akaroa both in placement and elevation. The sewage treatment plant and Rue Lavaud sites suffer from wind shadowing. The Rue Lavaud site is unsuitable. The Lighthouse Road site is excessively exposed and will collect a higher rainfall than is representative of Akaroa town.
23. Three different installation options are suggested for two different locations on the reserve.

Option 1:

24. Is a full weather station with a 10 metre stayed anemometer mast and various meteorological equipment within a 20 metre x 20 metre fenced enclosure. This variant would be sited in the vicinity of the fire siren. A tall mast would be needed to elevate the anemometer above the influence of surrounding trees, and the 20m x 20m enclosure would be needed to accommodate the mast stays. A 10 metre high mast meets the World Meteorological Organisation standard for a meteorological station.



Figure 1:

25. 10m stayed mast within a 20m x 20m enclosure. This photograph is taken at a site at Rangiora. The type of enclosure probably does not represent a style of fence that would be suitable for Stanley Reserve.

Option 2:

26. Is a full weather station with a 6 metre un-stayed anemometer mast and the same meteorological equipment within a 10 metre x 10 metre fenced enclosure. This variant would be sited in the vicinity of the fire siren. A reduced (6 metre) height mast affects only wind information but is considered by NIWA to provide acceptable wind information.



Figure 2:

- 27. 6m un-stayed mast and equipment in an unfenced rural site at Tekapo airfield. The mast in Figure 2 is red and white for aircraft safety reasons. A mast at Akaroa would be painted a dark colour to minimise its visual impact)

Option 3:

- 28. Is a full weather station with a 6 metre un-stayed anemometer mast and the same meteorological equipment within a 10 metre x 10 metre fenced enclosure. This variant would be located nearer the road, further from the influence of trees and more readily accessible.

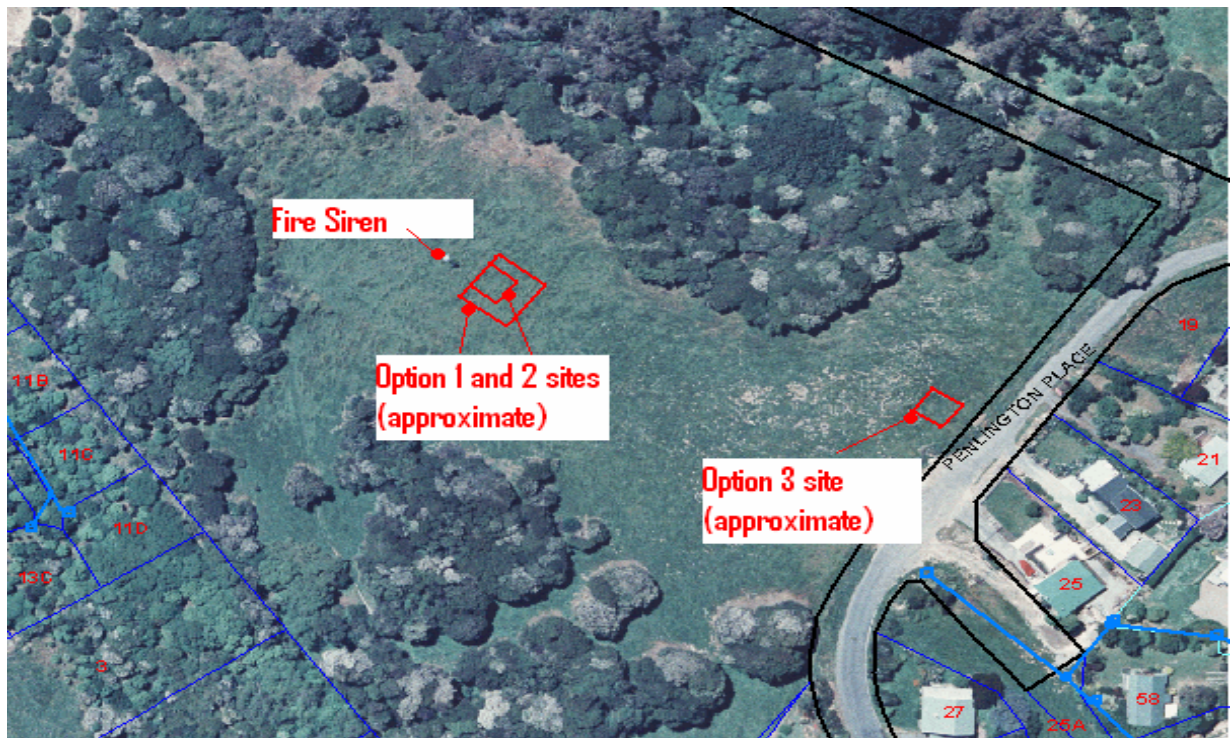


Figure 3

- 29. Indicates the approximate locations for Options 1 and 2 (near the fire siren) and 3 (near Penlington Place). Possible sites for a meteorological station on Stanley Reserve, Akaroa

19.02.08

30. The Stanley Reserve Management Committee was consulted about Options 1 and 3. The Committee replied that it had no objection in principle to a meteorological station but suggested a further option that became Option 2.

THE PREFERRED OPTION

31. The preferred option is Option 2, a full weather station with a 6 metre un-stayed anemometer mast within a 10 metre x 10 metre fenced enclosure near the fire siren. The installation will be protected by fence which, subject to final design, is most likely to be:
- a black or dark green plastic coated chain link mesh fence,
 - with a barbed strand top and bottom,
 - posts galvanised steel painted black or dark green.
32. The preferred option will be co-funded by the Christchurch City Council and NIWA. The installation will be owned by NIWA and the easement over the portion of land occupied by the equipment will be in the name of Council. This would give Council the flexibility to choose another provider some time in the future if it so wishes to for any reason.

Funder/Provider	Christchurch City Council	NIWA
Site	Provides the site	Is granted a lease over the site
Installation	Erects fencing (estd. \$6,000) Contributes \$11,000 toward equipment	Installs all equipment (estd. \$27,000)
Site maintenance	Maintains the grounds and fence	-
Equipment maintenance	-	Maintains equipment

ASSESSMENT OF OPTIONS

The Preferred Option

33. The preferred option is to install a near-world-standard meteorological site providing a full range of automated meteorological observations near the fire siren on Stanley Reserve. Visual impact of the installation will be limited by:
- The reduced anemometer mast height
 - Separation from the road by about 95 metres
 - A choice of dark colours for the fence components

34. This option is not the first choice of all parties but is the choice most likely to suit the most parties. The author acknowledges the concession by NIWA in accepting a lower anemometer mast in order to reduce the mast's visual impact.

Maintain the Status Quo (if not preferred option)

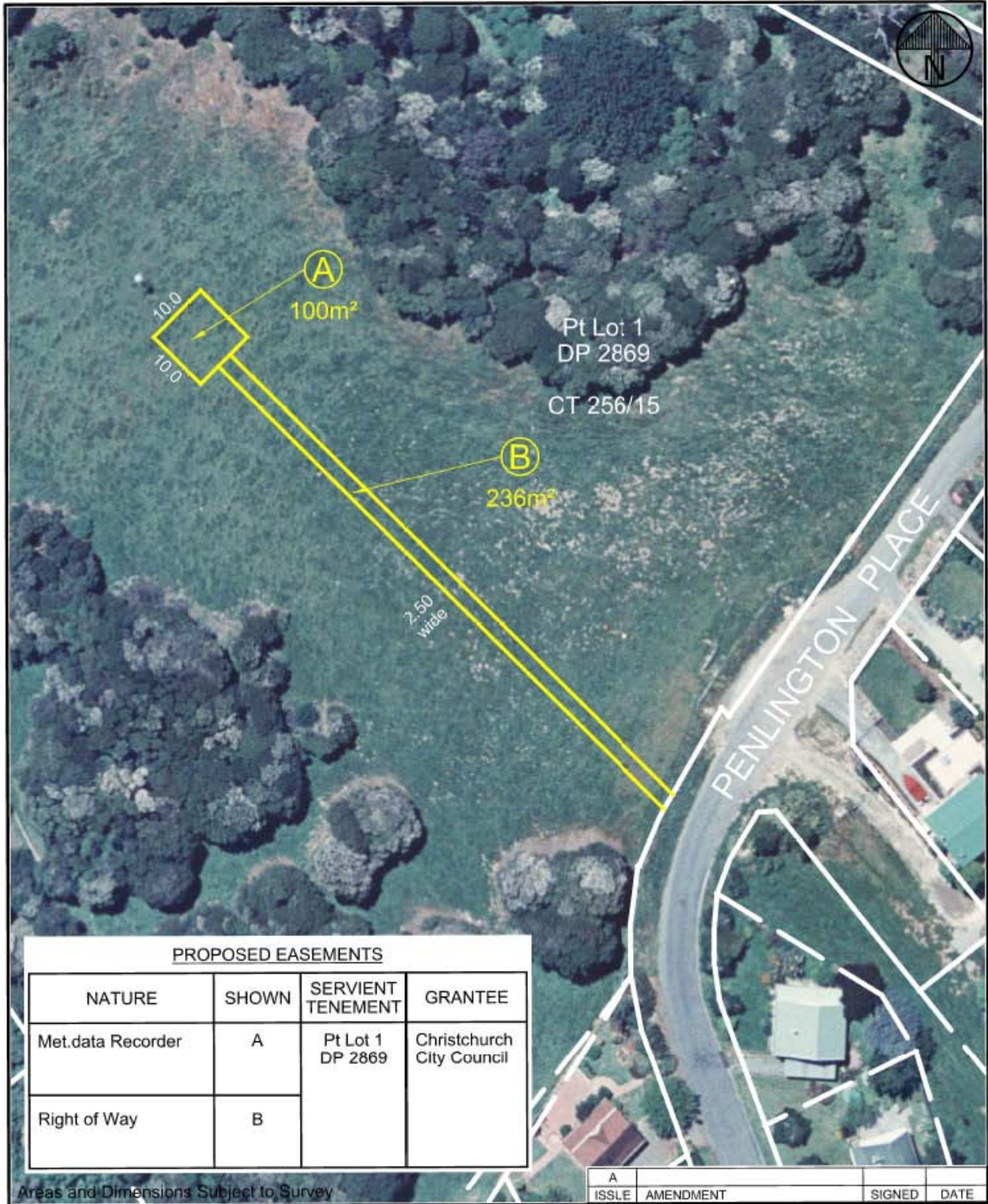
35. The status quo is to not install a new weather station and to continue the present manually operated weather site in Rue Lavaud. The present site is read daily and does not provide sufficiently detailed information for drainage design. The record keeper is elderly and the site will probably be moved upon his retirement. Moving the site will reduce the quality of the record.

At Least one Other Option (or an explanation of why another option has not been considered)


36. The option preferred by Council staff was to locate a weather station including a 6 metre mast within a 10 metre by 10 metre enclosure near Penlington Place. This site has three advantages:
- visibility, which should reduce the potential for vandalism,
 - easy accessibility,
 - any trees are sufficiently distant that they cannot compromise the wind flow to the shorter (6 metre) mast.

19.02.08

37. The disadvantage of this option is that a meteorological station close to the road will be an undesirable visual feature.



PROPOSED EASEMENTS - STANLEY RESERVE

 CHRISTCHURCH CITY COUNCIL · YOUR PEOPLE · YOUR CITY	SURVEYED		DRAWING NUMBER	ORIGINAL SHEET SIZE	SCALES
	DRAWN	J Anderson	FILE REFERENCE	A4	1:750
	DATE	01/2008	PROJECT NUMBER	SHEET	
© COPYRIGHT CHRISTCHURCH CITY COUNCIL AERIAL PHOTOGRAPHY © COPYRIGHT TERRALINK INTERNATIONAL LIMITED			562/859	1 OF 1	

8. TAKAPUNEKE HISTORIC RESERVE

General Manager responsible:	City Environment, City Environment Group DDI 941- 8656
Officer responsible:	Planning and Investigations Team Manager, DDI 941- 8690
Author:	David Rowland Property Consultant, DDI 941-8053

PURPOSE OF REPORT

1. The purpose of this report is to inform the Board and the Council that the Minister of Local Government has granted approval to change the purpose of endowment land vested in the Council and forming Takapuneke and Greens Point in Akaroa from “ endowment in aid of Council funds” to an “endowment to facilitate and support firstly, the use of the land at Greens Point and Takapuneke, Akaroa Banks Peninsula as an historic and/or national reserve and secondly the vesting of that land as an historic and/or national reserve under the Reserves Act 1977”.
2. To seek a resolution to enable resolutions of the Banks Peninsula District Council of 8 February 2006 and the Council of 4 October 2007 to be enacted under the Reserves Act now that approval from the Minister of Local Government has been received.

EXECUTIVE SUMMARY

3. On 8 February 2006 the Banks Peninsula District Council (“BPDC”) passed the following resolution:

“That Council instruct staff:

 - (a) in terms of the Reserves Act 1977, to initiate the making of Greens Point into an Historic Reserve and change the classification of Takapuneke Reserve from Local Purpose (Historic Site) Reserve into an Historic Reserve (as is the adjacent Britomart Historic Reserve)
 - (b) to obtain written evidence of the historical background of all three Historic Reserve areas to enable an Order-in-Council to be approved to make Greens Point, Takapuneke Reserve and the Britomart Historic Reserve into a National Reserve.
 - (c) that a Management Plan be prepared for the three Historic Reserves.”
4. On the 4th October 2007 the Council passed the following resolution.
 - (a) “authorise Council staff to apply to the Minister of Internal Affairs pursuant to section 140(4) of the LGA seeking his approval for a change in the endowment purposes for which Greens Point land may be used from an “endowment in aid of Council funds” to an “endowment to facilitate and support firstly, the use of the land at Greens Point as an historic and/or national reserve and, secondly, the vesting of that land as an historic and/or national reserve under the Reserves Act 1977.”
 - (b) authorise Council staff to apply to the Minister of Internal Affairs pursuant to section 140(4) of the LGA seeking his approval for a change in the endowment purposes for which the Takapuneke Reserve land may be used from an “endowment in aid of Council funds” to an “endowment to facilitate and support firstly, the use of the land at Takapuneke/ Greens Point as an historic and/or national reserve and, secondly, the vesting of that land as an historic and/ or national reserve under the Reserves Act 1977.”
5. Specific resolutions of Council and the Akaroa-Wairewa Community Board are required under the Reserves Act 1977 now that the Minister of Local Government has given approval as detailed in clause 1 above and to also complete the purposes specified in the BPDC resolution in clause 3 of this report. The first such resolution is to change the classification of the Takapuneke Reserve. The Community Board has the delegation (except the hearing of submissions/objections) in relation to the “change of classification or purpose or revocation of a reserve (s.24 and 24A Reserves Act)”. Following that a resolution of Council is required to vest the Greens Point land under the Reserves Act also, as an Historic Reserve. The Public Notice of these proposals is able to be run concurrently.

FINANCIAL IMPLICATIONS

6. The properties known as Greens Point land and the Takapuneke Reserve land produces very little by way of income to the Council. The only income able to be generated from the land at present is from a sheep grazing licence and it is likely that for the foreseeable future, such a limited income stream would continue.
7. Accordingly the consequence of the Council adopting the staff recommendations will have no financial impact on the Council.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. The staff recommendations contained in this report will not affect existing unit budgets.

LEGAL CONSIDERATIONS

9. Full comment relative to "Legal Considerations" is contained in the report to the Board and Council submitted by Robert O'Connor, Solicitor, Legal Services Unit on the 4th October 2007. Considerable background commentary is made relative to sites, the endowment land and the Reserves Act 1977.
10. The Greens Point land is described as:
 - (a) Lot 1 on Deposited Plan 73274, comprised in Certificate of Title CB42B/680 having an area 4.0611 hectares and is held by the Council in trust "in aid of Council funds".
 - (b) Lot 3 on Deposited Plan 73274, comprised in Certificate of Title CB42B/682 having an area of 1741m² and held by the Council in trust "in aid of Council funds".
11. The first stage of the process seeking the agreement of the Minister of Local Government to approve a change in the endowment purposes for which the Greens Point land is held by the Council has been achieved, and the second stage, will be to resolve that the land be vested as an 'Historic Reserve' under the Reserves Act 1977.
12. The Takapuneke Reserve land is all that land containing 9.6087 hectares being Lot 1 on Deposited Plan 76825 and comprised in Certificate of Title CB40A/795 and held by the Council in trust "in aid of Council funds". The Minister of Local Governments approval to change the endowment purposes for which the Takapuneke land is held by the Council has been received.
13. In 2001 Takapuneke Reserve was vested as Local Purpose (Historic Site) Reserve under the Reserves Act 1977 by BPDC. The notice vesting the Takapuneke Reserve as Local Purpose (Historic Site) Reserve appeared in the NZ Gazette on 28 March 2002. The reserve status of this land has not been noted on the certificate of title.
14. The Takapuneke Reserve now requires to have the current reserves classification changed to be a 'Historic Reserve' under the Reserves Act 1977.
15. An application to the Minister of Conservation under section 24 of the Reserves Act 1977 can only be made on the authority of a formal council resolution (in this case delegated to the Community Board).

Have you considered the legal implications of the issue under consideration?

16. Yes, as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

17. Adoption of the recommendations will support the following community outcomes listed in the 2006-16 LTCCP:
 - (a) "We protect the integrity of heritage buildings, places and objects"
 - (b) "We all have access to excellent facilities and environments for physical activities"

18. The purpose of this report is to align the Council's decision making on this issue with statutory requirements thus supporting the good decision making activity referred to in the 2006-16 LTCCP.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

19. To provide a network of parks, and open spaces that meet community and environmental needs and to provide 13.2 ha of regional parks per 1000 population.

ALIGNMENT WITH STRATEGIES

20. Yes, by meeting Community Outcomes by offering opportunities for people to contribute to projects that improve the city's environment, learn through social interaction and recreation, and areas for communities to gather and interact.

Do the recommendations align with the Council's strategies?

21. Key drivers are the Heritage Conservation Policy, Environmental Policy City Plan and Resource Management Act 1991 and Reserves Act 1977. The Historic Places Act as "a place sacred to Maori in the traditional, religious, ritual or mythological sense."

CONSULTATION FULFILMENT

22. Public Notice of the proposal to change the classification of the Takapuneke Reserve from Local Purpose (Historic Site) Reserve to Historic Reserve is required to be given.
23. Concurrent with that public notice will be notice that the Council intends under Section 14 of the Reserves Act 1977 to consider a resolution to declare the Greens Point land to be a Historic Reserve under Section 18 of the Act to preserve the Local and National historical, archaeological and cultural nature and interest in this site. Following that notice a separate report is required to be submitted and the necessary resolution considered by Council
24. The public have the opportunity to object or make submissions to the Council. These notices will comply with the Reserves Act 1977 and consultation will then be complete. Should any objections or submissions be received these are required to be considered by the Council and then forwarded to the Department of Conservation for determination.

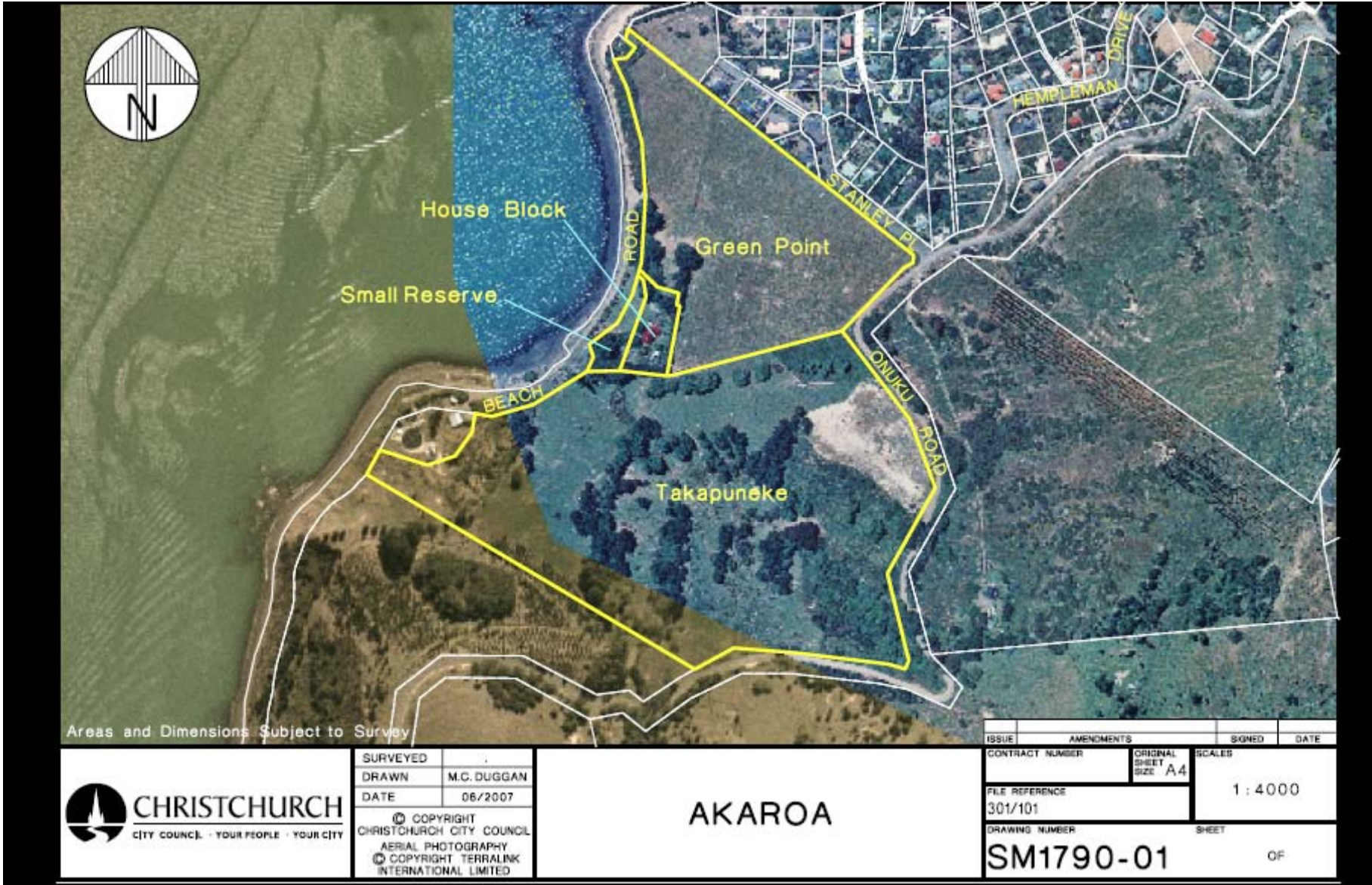
STAFF RECOMMENDATION

That the Board resolves:

- (a) Pursuant to Section 24 of the Reserves Act 1977 to change the classification of that land known as the Takapuneke Reserve being all that land containing 9.6087 hectares being Lot 1 on Deposited Plan 76825 and comprised in Certificate of Title CB40A/795 from Local Purpose (Historic Site) Reserve to Historic Reserve to protect and preserve in perpetuity the local and national historical, archaeological and cultural nature and interest in this site and that public notice be given of this intent.

BACKGROUND

25. Without question this would be one of the most historically intriguing yet fascinating blocks of land that the Council has ownership of. Historically there are major issues of significance to not just Canterbury but the whole of New Zealand that are generally not known or understood. Previous Councils have endeavoured to balance competing Maori, historical, local and commercial interests.
26. In addition to the historical and archaeological implications of this site there are issues of cultural sensitivity. The Historic Places Trust in 2002 registered this site under the Historic Places Act 1993 as a 'Wahi Tapu'. 'Wahi Tapu' is defined in the Historic Places Act as "a place sacred to Maori in the traditional, religious, ritual or mythological sense."
27. The principle outcome of classifying these lands as "Historic Reserves" will be to ensure that the site is appropriately managed for future generations. A management plan following consultation with local Maori and other interested parties will be developed.



Attachment to Clause 8

9. AKAROA-WAIREWA COMMUNITY BOARD NEWSLETTER - BOARD TALK

General Manager responsible:	General Manager Regulation & Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval from the Board for the continued production and funding of a monthly newsletter called *Board-Talk*.

EXECUTIVE SUMMARY

2. In the past the Board developed an A4 single-sided newsletter giving a breakdown of items of interest from Akaroa-Wairewa Community Board meetings. The newsletter was called OnBoard, the same as the newsletter produced by the Lyttelton-Mt Herbert Community Board.
3. The first edition of the Akaroa-Wairewa OnBoard was produced in October 2006 and continued (sporadically) through until March 2007. A copy of the November 2006 edition of OnBoard is attached to this report as an example.
4. OnBoard was distributed as a printed A4 newsletter and poster, emailed to approximately 20 contacts and available to download from the Council website.
5. Feedback from the community regarding the newsletter was positive and so the Board has identified as one of its objectives that it wishes to continue to produce a newsletter. To avoid confusion with the Lyttelton-Mt Herbert edition, the Akaroa-Wairewa Board has proposed that its newsletter be called *Board-Talk*.
6. The preparation and printing of the newsletter can be carried out in-house with the physical distribution being completed by staff and the Community Board members. It is proposed that the email distribution list be expanded as this is an extremely effective and cost efficient way of circulating the newsletter.

FINANCIAL IMPLICATIONS

7. The costs of producing Board-Talk (monthly) are:

Printing	120 x A4 colour copies @ \$0.35c	=	42.00
	10 x A4 colour laminated copies @ \$1.35	=	13.50
		TOTAL	\$ 35.50

8. The total cost to produce 5 editions of Board-Talk, covering each meeting through to the end of this financial year, would be \$177.50

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

9. No. It will be necessary for the Board to allocate a budget from its Discretionary Funding, if it wishes the newsletter to continue.

LEGAL CONSIDERATIONS

10. Under the Community Board delegations, the Board has *“absolute discretion over the implementation of the discretionary funding allocation of \$15,000, (subject to being consistent with any policies or standards adopted by the Council).”*

Have you considered the legal implications of the issue under consideration?

11. Yes.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

12. Yes. The Board's discretionary funding is part of the Community Grants services on page 103 of the 2006-16 LTCCP.

ALIGNMENT WITH STRATEGIES

13. There is no specific strategy that this project aligns with, however informing the community through the production of a newsletter supports the principles in Councils' Communications Policy.
14. Under the joint objectives set by the two Banks Peninsula Community Boards there is an objective to increase community awareness of the Boards' role, responsibilities and activities. One of the activities identified as a means of attaining this objective was to "promote Board activities and knowledge (including information on key Council projects) through various communication mechanisms".
15. In the Akaroa-Wairewa Community Board objectives the Board has specifically stated that it wishes to "produce a monthly edition of *Board-Talk*".

Do the recommendations align with the Council's strategies?

16. As above.

CONSULTATION FULFILMENT

17. No consultation is considered necessary on this issue as the production and distribution of the newsletter is in itself a form of consultation.

STAFF RECOMMENDATION

It is recommended that the Board approve the allocation of \$177.50 from its Discretionary Funding for the production of the Board-Talk newsletter to 30 June 2008.

onboard

News and views from the
Akaroa/Wairewa Community Board

For all Council enquiries call
941 8999 or 0800 800 169

November 3, 2006

Issue 1

Welcome to onboard, a monthly round-up of news and information from the Akaroa/Wairewa Community Board.

Akaroa Skate Park

Public consultation is currently being sought for the landscape enhancement to the Akaroa Skate Park. The plan provides for additional planting of shrubs and specimen trees, some minor stream bank stabilisation, a new pathway and vehicle barriers to control vehicle access to some of the grassed areas.

Visit your Service Centre or **Have Your Say** on the Christchurch City Council website www.ccc.govt.nz/HaveYourSay to view the concept plan and provide your feedback.

The deadline for feedback is Friday **10 November**.

Banks Peninsula landscape study

Public consultation to identify the values of the Banks Peninsula rural landscape is currently being undertaken. An illustrated description of the landscape is being prepared and will be posted on the Council's website. People will be asked to comment on these features, assigning them values. A series of information meetings will be held between **7pm and 9pm at Akaroa 22 November** at the Gaiety Hall and at **Little River, 23 November** at Little River Rugby Club Rooms.

More can be seen at www.ccc.govt.nz/CityPlan/BanksPeninsulaDistrictPlan/LandscapeStudy/index.asp



Akaroa Skate Park

Birdlings Flat playground upgrade

Design work to upgrade the Birdlings Flat playground and toilets is underway. The Council hopes to consult on the plan prior to Christmas or in early January.

Little River cycle and pedestrian land use

The land area behind the Little River shopping complex, previously the railway yard, will undergo a general tidy up to prevent indiscriminate rubbish disposal and allow cyclists and pedestrians to enjoy access.

An information notice will go out to adjacent businesses and residents in the near future.

Garden of Tane

The first step in establishing the long term future management and maintenance requirements of the Garden of Tane will begin with an assessment of the current health and status of trees in the reserve.

It is anticipated that public consultation will be sought for any future recommendations.

Community Board members:

Steve Lowndes, Winston McKean JP, Stewart Miller, Bryan Morgan, Eric Ryder, Councillor Bob Parker



CHRISTCHURCH
CITY COUNCIL · YOUR PEOPLE · YOUR CITY

10. ADOPTION OF SCHEDULE OF MEETING

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of the report is to seek the adoption by the Board of the schedule of meetings setting out the proposed times and dates of ordinary Board meetings.

EXECUTIVE SUMMARY

2. In order that the business of the Board can be conducted in an orderly manner, and to allow public notification of meetings to be given in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary for the Board to adopt a schedule of meetings. Meetings will alternate between the Akaroa and Little River Service Centres.
3. The schedule assumes that Board meetings will be held on a Thursday commencing at 9.30am.
4. The schedule also sets a date for a Extraordinary Meeting in July to consider the Strengthening Communities Funding applications.
5. Both the Boards Standing Committee's (Akaroa Museum Advisory Committee and the Akaroa Design & Appearance Advisory Committee) will set their own meeting schedules. It is anticipated at this stage, that those meetings will be quarterly on the third Wednesday of the month for the Museum Advisory Committee, and monthly on the second Monday of the month for the Design & Appearance Advisory Committee.

FINANCIAL IMPLICATIONS**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

6. Provision is made in the 2006-16 LTCCP on page 115 for elected member representation and governance.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

7. Clause 30 of Schedule 7 of the Local Government Act 2002 provides that Community Boards may set the date and time for meetings and may appoint committees that it considers appropriate.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

8. Page 111 of the LTCCP level of service under democracy and governance.

ALIGNMENT WITH STRATEGIES**Do the recommendations align with the Council's strategies?**

9. Not applicable.

CONSULTATION FULFILMENT

10. Not applicable

STAFF RECOMMENDATION

It is recommended that the Board adopt the schedule of meetings for 2008, as follows:

Thursday 20 March 2008	Little River Service Centre	9.30am	
Thursday 17 April 2008	Akaroa Service Centre	9.30am	
Thursday 15 May 2008	Little River Service Centre	9.30am	
Thursday 19 June 2008	Akaroa Service Centre	9.30am	
Thursday 17 July 2008	Little River Service Centre	9.30am	
Wednesday 23 July 2008	Akaroa Service Centre	9.30am	(Extraordinary)
Thursday 21 August 2008	Akaroa Service Centre	9.30am	
Thursday 18 September 2008	Little River Service Centre	9.30am	
Thursday 16 October 2008	Akaroa Service Centre	9.30am	
Thursday 20 November 2008	Little River Service Centre	9.30am	
Thursday 18 December 2008	Akaroa Service Centre	9.30am	

11. ATTENDANCE AT LOCAL GOVERNMENT NEW ZEALAND WORKSHOP

General Manager responsible:	General Manager Regulation & Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval for interested members to attend a Local Government New Zealand one-day workshop for Community Board members in April 2008.

EXECUTIVE SUMMARY

2. The one-day workshop will be on Tuesday 29 April 2008 in the Christchurch City Council offices and will be led by Mike Richardson.
3. The workshop, which will feature presentations and small group discussions, will assist Community Board members (including Councillor members) to look at their various roles and examine ways in which individuals can achieve their objective while in office. The workshop will deal with what for many Councils has become a difficult issue, how to build constructive relationships between Councils and their boards, and it will discuss good practice in models for giving Boards the support to enable them to contribute to community well-being.
4. There is a need to register early for this event as numbers are limited.

FINANCIAL IMPLICATIONS

5. There is a cost of \$250 per person (excluding GST). The Board's 2007/08 operational funding has a budget for attendance at such events of \$6,180, which has not yet been used during the current financial year.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

6. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. There are no legal considerations.

STAFF RECOMMENDATION

It is recommended that the Akaroa-Wairewa Community Board give consideration to approving attendance by interested members at the one-day Local Government New Zealand workshop on 29 April 2008.

12. MEMBERSHIP OF 2009 COMMUNITY BOARD CONFERENCE ORGANISING COMMITTEE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Democracy Services Manager
Author:	Clare Sullivan

PURPOSE OF REPORT

1. The purpose of the report is to select a board member to be the Board's representative on the organising committee of the 2009 Community Board Conference being held in Christchurch from 19 – 21 March 2009. The organising committee will comprise one member from each of this Council's eight community boards.

EXECUTIVE SUMMARY

2. In September 2006, the Council bid to host the 2009 Community Board Conference. The bid was successful. This conference is held every two years. Christchurch City Council hosted the conference in 1997 and 2009 will be the 20th anniversary of the establishment of Community Boards. The Conference is held every two years and upwards of 200 delegates are expected to attend. The Conference is a key opportunity for community board members across the country to share best practice and ideas and developing skills in being effective community board members.
3. An organising committee was established in 2006, (comprising Community Board Chairpersons and their deputy Chairpersons and met during 2007. Following the election a new organising committee needs to be established. This committee will, together with a Professional Conference Organiser and with input from the New Zealand Community Boards' Executive Committee be responsible for the arrangements of the conference. It is envisaged that the committee will meet on a regular basis

FINANCIAL IMPLICATIONS

4. It is intended that the costs of the conference will be covered by registration fees and sponsorship. However, as there are some costs associated with forward planning such as engaging a Professional Conference Organiser and various deposits required, the Council and community boards have previously contributed \$45,500 towards these costs.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

5. Yes.

LEGAL CONSIDERATIONS

6. The Committee will enter into a Memorandum of Understanding with the National Executive regarding the arrangements for the conference and will engage, by way of public tender a Professional Conference Organiser.

Have you considered the legal implications of the issue under consideration?

7. Yes. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

8. Not applicable.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

9. Not applicable.

CONSULTATION FULFILMENT

10. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board select one board member to be the Board's representative on 2009 Community Board Conference Organising Committee.

13. SALE OF LIQUOR COMMITTEE

General Manager responsible:	General Manager Regulation & Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Board to appoint a Sale of Liquor Committee.

EXECUTIVE SUMMARY

2. The delegations made by the Council to Community Board's includes the following:

Sale of Liquor – the power to appoint one or more members of each Community Board to appear and be heard under s.108(e) of the Sale of Liquor Act 1989, for the purpose of providing community input.

Section 108(e) of the Sale of Liquor Act states:

108. *Right of certain persons to appear-*

In any proceedings before the Licensing Authority or a District Licensing Agency the following persons may appear and be heard:

(e) Any person authorised in that behalf by any local authority

3. A Sale of Liquor Committee is appointed to comment, if necessary, on the liquor licences applied for within the relevant Board area. Comment is only made if the committee members have concerns regarding the application or are aware that there are issues in the community relating to that particular application.
4. It is very seldom that the committees have exercised their right to comment. Instances where the committees have been involved, are when they have been aware of problems caused in the community which are attributable to existing licence holders. In those instances a meeting can be arranged between the parties to try and solve the problems before a licence is re-issued.
5. Some Community Boards also appoint the Board Chairman as an ex-officio member of the Committee and give the Committee power to co-opt additional members if necessary.
6. Details relating to liquor licence applications will be circulated to the committee members so there will be no need for a meeting unless there are any issues raised.
7. In the previous term, the Board appointed a committee of two members – Board members Morgan and McKean (latterly Naish).

FINANCIAL IMPLICATIONS**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

8. Not applicable.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

9. Clause 30 of Schedule 7 of the Local Government Act 2002 provides that community boards may appoint committees that it considers appropriate and clause 32 (3) of the same schedule provides for community boards to delegate powers to a committee.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Not applicable.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

11. Not applicable.

CONSULTATION FULFILMENT

12. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board:

- (a) Appoint two members to the Akaroa-Wairewa Community Board Sale of Liquor Committee.
- (b) Delegate to the Sale of Liquor Committee the authority to carry out the Board's delegations from Council in regard to Sale of Liquor issues.
- (c) Consider whether the Board Chairman should be appointed as an ex-officio, member of the Committee and whether it is necessary to grant the Committee the power to co-opt additional Board members as required.

14. AKAROA WHARF - FLOATING PONTOON PROPOSAL

General Manager responsible:	Acting General Manager City Environment Group Michael Aitken, DDI 941-8608
Officer responsible:	Acting Transport and Greenspace Manager, Ross Herret
Author:	Consultation Team Leader, Rod Whearty

PURPOSE OF REPORT

1. The purpose of this report is to seek Board approval for the proposal to install two floating pontoons and a cut-in landing on Akaroa Wharf to improve the existing passenger landing facilities.

EXECUTIVE SUMMARY

2. Board Members will recall the proposal to install two floating pontoons and construct a cut-in landing on the Akaroa Wharf was presented to a seminar of the Akaroa-Wairewa Community Board on 5 December 2007, prior to carrying out consultation with the local community and other key stakeholders.
3. The existing landing facilities on the main wharf are no longer meeting the needs of the current recreational or commercial operators using this wharf. The existing landings were developed during a time when the commercial fishing fleet operating from the wharf was significantly larger than it is today and passenger carrying tourism type operations were less prevalent.
4. The existing "step and deck" landing system makes it very difficult to pick up or off-load passengers onto vessels in certain weather/sea conditions and at various times of the tide, particularly for less agile passengers like the very young, elderly or those with some form of mobility impairment. The number of tourists and commercial tourism operators using this wharf has increased significantly over recent years.
5. The proposal for the north side of the wharf is to remove the existing "step and deck" landing and install the pontoon adjacent to the wharf in the same location as the existing landing. The proposed location for the pontoon on the south side of the wharf is on the western side of the last building (see attached photos). In addition to the pontoons, a cut-in step type landing is also proposed on the north side of the wharf, in a location seaward of the south side pontoon to provide a landing facility for vessels with a deeper draught or higher deck.
6. There were a number of constraining factors that influenced and predetermined the location of the pontoons, such as existing buildings and access points, existing crane facilities on the wharf and most importantly the water depth. Given those factors, there was no real opportunity to alter the proposed location of the pontoons, therefore the consultation primarily focused on the design and appearance of the proposed pontoons and building the level of understanding in the community around why the upgrade is necessary.
7. Marine engineers carried out a full structural assessment of the existing wharf as part of the work associated with the design of the pontoons. Close inspection of the structure was carried out above and below water level. Divers carried out a visual assessment of all the piles and surrounding seabed, looking at both their condition and anchorage.
8. The results of the assessment show the wharf to be in relatively good condition given the age of the structure. There is evidence of some components approaching the end of their serviceable life within the next 10-15 years, however this is purely an estimate and life expectancy can be longer or shorter depending on environmental conditions in the future, such as storms, damage from vessels etc.
9. One aspect identified in the structural report was the need to increase the level of cross-bracing on the existing structure. This will be undertaken as a maintenance operation independently of the pontoon installation. It is anticipated that the strengthening work will be completed by the end of June 2008.

10. The proposed pontoons will provide passenger landing facilities for both commercial and recreational users. Vessels will not be permitted to moor alongside the pontoons for extended periods. It is intended that vessels will be alongside the pontoons only as long as it takes to safely and efficiently pick up or off-load their passengers, and then move off. Signage will be put in place to outline and reinforce the operating procedures to maximise the capacity of the pontoons.
11. When the new facilities are in place, the current user charges for the commercial users will be reviewed to bring the charges in line and reflect the capital investment in the upgraded facilities. This will be done in consultation with the commercial users at that time and in line with their existing licence agreements.

FINANCIAL IMPLICATIONS

12. The funding for the project is being provided from the Transport and Greenspace Capital Programme. The 2007/08 Capital Programme has \$516,000 available for the upgrade of Akaroa Wharf.
 - Akaroa Wharf 2007/08 \$516,000
13. Preliminary estimates by the Consultant Engineers based on actual costs for similar projects have indicated there is sufficient funding available to undertake and complete the proposed work.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

14. Yes. Funding is provided from within the Transport and Greenspace Capital Programme in the 2006-16 LTCCP.

LEGAL CONSIDERATIONS

15. The wharf and proposed pontoon sites are below "Mean High Water Springs" and as such are not covered by the Banks Peninsula Proposed District Plan, however they are subject to controls under Environment Canterbury's "Natural Resources Regional Plan (NRRP)".
16. The proposal will require a Resource Consent and a Building Consent. The Resource Consent will be processed by Environment Canterbury; however the consenting authority for the Building Consent will be the Christchurch City Council.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

17. LTCCP 2006-2016

Parks, Open Spaces and Waterways – Page 123

- Recreation – By offering a range of active and passive recreation and leisure opportunities
- Health – By providing areas for people to engage in healthy activities

Recreation and Leisure – Page 131

- Recreation – By encouraging more people to participate in leisure, physical and sporting activities

ALIGNMENT WITH STRATEGIES

18. Social Wellbeing
19. Parks and Waterways Access Policy

CONSULTATION FULFILMENT

20. Extensive consultation has been undertaken. The plan was circulated to the main commercial business and residential area within the triangular block of Bruce Terrace, Rue Jolie and Beach Road. The plan was also sent to a number of external individuals and organisations such as all known commercial users of the wharf, Historic Places Trust, Department of Conservation, Onuku Runanga, Akaroa Sailing Club, Akaroa Cruising Club, and Akaroa Civic Trust.
21. In addition to this, the proposed plan and project details have been displayed throughout the six week consultation period on a temporary notice board located on Britomart Reserve adjacent to the wharf. The proposal was also featured on the Council's page in the December 15 2007 issue of the Akaroa Mail, and has been posted on the Council's "Have your say" website for the duration of the consultation period.
22. Copies of the Consultation leaflet and plans were also available at the Akaroa Service Centre, Information Centre, and the Akaroa Library. Staff also presented the proposal to The Akaroa Design and Appearance Committee on 18 December 2007.
23. There was a very good response from the local community and other organisations such as the Historic Places Trust. At the close of the consultation period, a total of thirty (30) individuals or organisations had returned the comment form or provide feedback on the proposed plan (See attached comments). Overall the response from submitters was very positive; all respondents indicated unanimous support for the proposal.

CONCLUSION

24. The proposed pontoons are the result of a collaborative design approach over several months, where the Christchurch City Council and the design consultant worked closely with the commercial operators and other key stakeholders to develop the proposal to its current point. The active involvement of the key stakeholders has essentially driven the design process.
25. The proposed plan has been widely circulated and staff believe there is a good level of awareness within the local and wider Akaroa community for this project. This view is also supported through the consultation feedback.
26. Akaroa is well recognised as a major tourist and visitor destination attracting a significant number of visitors annually. The wharf is an iconic structure and a highly valued attraction for many of these visitors whether they are participating in one of the many charter type activities or simply walking out on the wharf to take in the views of the surrounding area.
27. The new facilities will make it much easier for existing charter operators to get passengers on and off their vessels, particularly those with some form of impaired mobility. This will provide recreational opportunities to a section of the community that were either previously unavailable or at the very least, difficult to participate in. Accordingly, staff will be recommending approval of the proposal.

STAFF RECOMMENDATION

It is recommended that the Akaroa-Wairewa Community Board approve the proposal to install two floating pontoons and a cut-in step landing on the Akaroa Wharf as shown in the attached plans, subject to the following conditions.

- (a) All necessary Resource Consents and Building Consents are obtained prior to commencing construction.
- (b) Staff liaise with the key users of the wharf to minimise disruption to their businesses during the construction period.



AKAROA WHARF Proposed Pontoon

SOUTH OPTION

Attachment to Clause 14



AKAROA WHARF Proposed Pontoon

NORTH OPTION

PREPARED BY TRIBITAL CONSULTING & COPYRIGHT CHRISTCHURCH CITY COUNCIL

AKAROA WHARF Pontoon

Attachment to Clause 14

Akaroa Wharf Pontoon Proposal Comments/Feedback Received

Yes – I support the proposed pontoon installation	30
No – I do not support the proposed pontoon installation	0

Submitter 1:

Please don't delay this asset to Akaroa.
Yes – I support the proposed pontoon installation.

Submitter 2:

This looks very good. The sooner it is completed the better.
Yes – I support the proposed pontoon installation.

Submitter 3:

Key issue will be management to ensure that public and commercial users can use the facility.
Yes – I support the proposed pontoon installation.

Submitter 4:

1) Excellent idea. Current access is not satisfactory for families with young children.
2) Would not want to see the pontoons for the exclusive use of commercial operators 24 hours per day. They can have exclusive use while loading and unloading but at other times the public should be able to use the pontoons.
Yes – I support the proposed pontoon installation.

Submitter 5:

Yes – I support the proposed pontoon installation.

Submitter 6:

Fantastic idea, should have been done years ago!
Yes – I support the proposed pontoon installation.

Submitter 7:

I think this will be a huge asset to Akaroa.
Yes – I support the proposed pontoon installation.

Submitter 8:

A very good idea. Perhaps we could also revisit the walkway/pontoon/small boat area, just in the corner of the wharf and Beach Road?
Yes – I support the proposed pontoon installation.

Submitter 9:

A great idea for safety and will be much easier to board boats. Go for it! It is good to see work being done in Akaroa now we are part of Christchurch. The next big project? Walkway and car park from Boat sheds to cruising club and fix retaining wall that fell into the sea years ago, past Domain entrance off Beach Road. Stop concrete trucks dumping their waste (concrete) between Bowling club greens and main launching ramp south side at nice sandy beach and build concrete steps up from Beach.
Yes – I support the proposed pontoon installation.

Submitter 10:

Sooner the better.

Yes – I support the proposed pontoon installation.

Submitter 11:

- 1) Are the pontoons long enough?
- 2) Will they be able to cope with usage in 15 years time?
- 3) What about a floating pontoon at the end of the Duvauchelle boat ramp jetty? (instead of the fixed landing platform currently in use – dangerous and slippery in some conditions!)

Yes – I support the proposed pontoon installation.

Submitter 12:

Yes – I support the proposed pontoon installation.

Submitter 13:

Akaroa has an increasing number of cruise ship visits. In addition, larger cruise ships have scheduled Akaroa as a point of call.

The new pontoons will allow all weather operation for ships tenders.

Pontoons on both sides of the wharf will help alleviate congestion with local boat operators.

The pontoons are more “mooring friendly” for tenders.

Yes – I support the proposed pontoon installation.

Submitter 14:

- In keeping with local surroundings, try where practicable to use wood for general construction.
- Gangways should ideally be wide enough to for 2 people to pass in opposite direction (centre divider?)
- Whether or not ‘non-slip’ coverings are used, horizontal slats are still unbeatable for sure-footing.

Yes – I support the proposed pontoon installation.

Submitter 15:

Yes – I support the proposed pontoon installation.

Submitter 16:

Clearly this development is aimed at improving loading and unloading of passengers from the several tourist vessels operating at Akaroa. Are they helping to fund the project?

Will the generic charge on commercial use of wharf facilities in Akaroa Harbour go up because of this development?

As a commercial user of the Wainui Wharf, I never use the Akaroa Wharf, plus I do not wish to have to pay for this development with an increase in the generic commercial user charge.

Yes – I support the proposed pontoon installation.

Submitter 17:

Very worthwhile doing!

Yes – I support the proposed pontoon installation.

Submitter 18:

Let progress go ahead.

Yes – I support the proposed pontoon installation.

Submitter 19:

Yes – I support the proposed pontoon installation.

Submitter 20:

Yes – I support the proposed pontoon installation.

Submitter 21:

In the Wharf users group meeting we unanimously agreed to provide a cut out on the Northern face of the wharf midway between the Northern Pontoon and the end of the wharf. I see no sign of this cut-out in the current proposal.

Please correct the document to accurately reflect what was decided on at the last meeting.

Yes – I support the proposed pontoon installation.

Submitter 22:

A sign to be put on each pontoon requesting 'No Fishing from Pontoon'. This would stop fish being 'gutted' on the pontoon, and the remains left on pontoon – not a good look or smell.

Yes – I support the proposed pontoon installation.

Submitter 23:

Yes – I support the proposed pontoon installation.

Submitter 24:

Yes – I support the proposed pontoon installation.

Submitter 25:

The pontoon on the north side will be well used, and is needed due to the increase in tourist activities. I doubt the south one is needed as there will be few days when the north one can't be used. Extending the size of the north one, to reduce the movement and not building the south one would be better use of Council funds.

The "cut in" stairs will be well used by pleasure boat owners and fishermen.

A worthwhile improvement.

Yes – I support the proposed pontoon installation.

Submitter 26:

Make the area bigger so we have more berths not less. Redesign!! Great idea!

Yes – I support the proposed pontoon installation.

Submitter 27:

It looks very good.

Yes – I support the proposed pontoon installation.

Submitter 28:

Although the Akaroa Wharf is not registered individually, it is included in the Akaroa Waterfront Historic Area registration number 7330. Additionally the wharf was constructed pre -1900 therefore is an archaeological site under the Historic Places Act 1993.

NZHPT have no concerns with the proposal provided the Council undertake appropriate photographic recording before, during and after the construction.

Submitter 29:

Yes, it would be much better for getting passengers on and off boats.

Yes - I support the proposed pontoon installation.

Submitter 30:

No concerns with this project. The new facilities will be very good for the wharf and users.

Yes - I support the proposed pontoon installation.

15. BRIEFINGS

15.1 LOCAL ROADING PROJECTS UPDATE

David McNaughton, Asset Manager will attend the meeting to update the Board on roading issues.



19.02.08

16. AKAROA HARBOUR ISSUES WORKING PARTY

Attached are the minutes of the Akaroa Harbour Issues Working Party meeting held on 27 November 2007.

STAFF RECOMMENDATION

That the report of the Akaroa Harbour Issues Working Party meeting be received.



Minutes for meeting held at Duvauchelle
on 27 November 2007

Present: Pam Richardson, Derek Cox (DoC), John McIlroy, Jim Ritchie, Bruce Clements, Ted Robinson, Keith Vogan, Jenny Bond (ECan), and Mike Bourke, Bob Meikle, Cr Claudia Reid, Graeme Smith and Laura Jardine-Coom.

The meeting started at 6.30pm.

1. **Welcome:** Bruce Clements volunteered to be chairperson for the evening and welcomed everyone especially Cr Claudia Reid and Graeme Smith who were attending the meeting for the first time.
2. **Apologies:** Kate Smith, Bob Ayrey, Bruce Morton, John Roe, Hamish Kay, Jim Ritchie (for leaving early), Mike Bourke (for late arrival) and Cr Eugenie Sage and Rachael Don (CPH) were double booked because Jenny B and Shelley Washington inadvertently organised a clash of meetings with AHIWP and LHIG.

There was a brief break at 6.35pm whilst First Aid was administered by Pam Richardson to Bob Meikle for a cut to his head as a result of missing a step and colliding with an architrave as he attempted to enter the meeting room.

Meeting recommenced at 6.50pm.

3. Keith Vogan moved that the minutes from the meeting of 25 September 2007 with typos fixed were correct. Pam Richardson seconded, carried All.
4. (a) **Presentation of the report on Potential Sources of Contamination (sediment & bacteria) into Akaroa Harbour:** Jenny Bond gave a presentation to introduce the draft report that is almost ready for feedback and comment. The presentation outlined the purpose of the report, how it was laid out and constructed and a summary of the report's draft findings.

Copies of the first version of the draft were handed out to Pam R, Bruce C, and Ted R. The final draft is expected before Christmas and has been held up as the author Sean Fergus has had an illness in the family. Once the final draft is ready for circulation Jenny B will send it to the above people and those that requested it, Keith V and Derek C as well as the two councillors and Lesley Bolton-Ritchie.

Jenny B requested that people please provide feedback and comments on the report to her so a final can be released. She stressed that it would be very useful if people focus on their local area as they will have the knowledge and be able to inform her of what is incorrect or missing from the report.

John McIL said the report seems useful but needs more teeth than recommendations for management. Mike B suggested that the final report be put in front of key people at ECan and CCC.

Action: All who choose to provide feedback and comment to Jenny B on the draft report on Potential Sources of Contamination (sediment & bacteria) into Akaroa Harbour by the next meeting.

Action: Jenny B to send our copies of the final draft of the report to the following: Pam R, Bruce C, Ted R, Keith V and Derek C as well as the two councillors and Lesley Bolton-Ritchie.

- (b) **Tresta holdings Duvauchelle** : Jenny B read out information provided by Jim R who had to leave the meeting early..."Residents met with Sinclair Eliot. Turns out that Sinclair Bros are Tresta Holdings and they said they are acting on behalf of the city council – Tresta Holdings – Sinclair Eliot so now the residents want a meeting with the city council (Mr Dixon). Graeme S (neighbour of Jim R and so a resident at Duvauchelle) reported that what Jim R had written was correct and that the locals were not impressed that the consultant Elliot Sinclair and Tresta Holdings had not been upfront that they were the same people. Apparently the cost of the works to upgrade the gully would be \$200K and distributed as follows CCC pay \$175K and Tresta Holdings \$25K. There are concerns about storm water quantity and quality that is proposed to be diverted from the subdivision down the gully and through the residents reserve and further gully before heading out into the ocean via a culvert adjacent to Jim R's house.

Jenny B informed the group that the applications for resource consents by Tresta holdings would be publicly notified in the Akaroa Mail on 30 November 2007 and in the Press on 1 December 2007.

There was then a question about Takamatua West Development and their request to discharge flocculent. Jenny B reported that Takamatua West withdrew the application for resource consent and that she was unsure as to why the AHIWP had not yet been informed.

Action: Jenny B to investigate why the AHIWP had not been informed about the withdrawal of the resource consent by Takamatua West.

After some discussion the group decided, on suggestion from Keith V, that if it was still light by the time the meeting finished to visit the gully concerned that is adjacent Tresta subdivision site and then make a decision then to put in a submission. If it was agreed to put in a submission Bruce C volunteered to put in the submission on behalf of the group and Pam R volunteered assistance. (note post site visit between 8.30-9.15pm there was agreement to put in a submission).

Action: Bruce C to put in a submission on behalf of the AHIWP outlining the group's concerns about the subdivision.

(c) **CCC update:**

Akaroa Wastewater Discharge Consent Renewal - Pre hearing meetings complete agreed with ECan to draft conditions and these would be sent out to all submitters in the next few days with a letter asking whether they wish to withdrawal their request to

be heard. It seems most are happy, people wanted time constraints for actions therefore gives some certainty and helps keep the pressure on the council.

Wainui: At the detailed design stage ready to apply for resource consents. The land application site is similar to Tikaos's. Pam R raised concerns that some are sensitive to the land disposal and where it runs past.

- (d) **Community and Public Health:** Nothing to report from CPH. Rachel sent her apologies as she is attending the Lyttleton meeting tonight.
- (e) **Duvauchelle Show:** Bruce Clements and Jim Ritchie volunteered to help 'man' the stand, Mike Bourke will find someone to represent CCC and Jenny B and maybe Lesley Bolton-Ritchie will represent ECan. Jenny B to organise a site.

Action: Mike B to find someone to represent CCC at the AHIWP stand at the Duvauchelle show.

Action: Jenny B to ring Ross Curry and book a site for AHIWP at Duvauchelle Show 12 Jan 2009.

- (f) **DOC update:** Derek C handed out information as requested at the previous meeting on "Seal Facts" by Dr Lauren Boren (Nov, 2007) and "Foraging of a generalist predator, the female New Zealand fur seal", by Harcourt R, et al (2002).

He reported that they have just completed the side scan sonar in Pohatu. Have to ground truth side sonar with drop camera and map habitats.

Had someone fishing in the marine reserve and three set netting offences including one in the harbour, being dealt with by MFish and DoC.

Have seen recreational jet skiers behaving around dolphins in an unacceptable way i.e. chasing the dolphins, boating through pods instead of waiting for the dolphins to come to them.

DoC is employing someone over the Christmas to go around all the bays in an educational capacity to talk about behaviour around marine mammals and they will assist DoC with boat work.

There was then discussion about placing an advert in the Akaroa Mail on the subject of boating safety for human and marine animal life. Ted R and Derek C volunteered to help Jenny B write an article. DoC maybe able to pay for 50% of the costs of the advert. All three logos would appear in the advert

Action: Jenny B to work with **Ted R** and **Derek C** to develop an advert to go into Akaroa Mail over the Christmas and New Year period.

Hector Dolphins- the group would like a presentation on the final version of the management plan.

Action: Derek C to organise a presentation for the group on the final version of the Hector Dolphin management plan.

5. **General Business**

Canada Geese & Black Swans – John McIl reported that black swans did not appear to be a problem at present.

Sea Lettuce – John McIl reported it had increased a little in Glen Bay in the last two weeks.

Boat noise – John McI reported that only the Black Cat was sometimes still a problem i.e. still booming commentary. Derek C offered to talk with the Black Cat again.

Action: Derek C to talk with Black Cat about sporadic booming noise from commentary.

Summer sampling – Laura J-C (ECan summer sampling student) went through H&S information with those samplers at the meeting and handed out the sampling gear.

Meeting finished at 8:31 pm.

Lyttleton turn to organise the joint thank you meeting, - Jenny B to inform the group of date.

Next meeting: Tuesday 26 February 2008.

Most of the group (John McI, Keith V, Bruce C, Pam R, Jenny B and Mike B) then travelled to Duvauchelle and visited the gully and reserve adjacent to Tresta holdings subdivision, until 9.15pm.

ENDS

17. **COMMUNITY BOARD ADVISER'S UPDATE**

17.1 **DISCRETIONARY FUNDING**

The availability of discretionary funding for community groups has been advertised in the Akaroa Mail, the Bay Harbour News and circulated by mail to community group contacts. Applications for funding will close on Friday 22 February and a report for the Board to consider those applications will be presented to the April meeting.

17.2 **AKAROA HARBOUR BASIN SMALL SETTLEMENTS STUDY**

The following comments on the draft settlements study were forwarded to Policy and Planning staff:

- *Some of the settlements are more rural in nature, or border on rural areas, and do not need to reflect urban requirements – e.g. street lighting should not have to be installed to an urban standard thus creating light pollution in urban/rural areas.*
- *Economies of scale. Council needs to ensure that provision is made for commercial facilities where there are residential areas – e.g. there are currently no commercial zones in Duvauchelle or Wainui. These could be included in the study in a similar manner to community facilities.*
- *Services. Concern that services such as petrol stations may not be able to continue to be commercially viable. How can this be addressed? Services such as health care providers and aged care facilities also need to be retained.*
- *Board members will approach staff directly with any other points they wish to raise in relation to the study.*

Carolyn Bonis, the Senior Policy Planner who is leading the study, has acknowledged the Board's comments and passed on her thanks, particularly for the comments regarding the commercial facilities.

17.3 **DELEGATIONS TO COMMUNITY BOARDS**

At its 13 December 2007 meeting the Council adopted the delegations to Community Boards. A copy of the delegations is attached to this update. The Council has undertaken to review those delegations and the terms of reference by 30 June 2008.

17.4 **AKAROA HISTORIC AREA CONSULTATION**

The City Plan Team is in the process of initiating public consultation with regards to the Akaroa Historic Area. Attached for your information is a copy of the poster, the letter that is being sent out to all Akaroa home owners and the feedback form.

The letter has identified the four main areas that the initial consultation raised and staff are now requesting comments on these areas and any other comments.

The Board may like to submit some comments on this issue.

17.5 **CUSTOMER SERVICE REQUESTS – 17 NOVEMBER 2007 – 8 FEBRUARY 2008**

Attached for members information.

COMMUNITY BOARDS**INTRODUCTION**

13.12.07

Pursuant to clause 32 of Schedule 7 of the Local Government Act 2002 the following powers have been delegated to Community Boards to exercise within their communities (as defined in the Local Government Act 2002.).

Any decision by a Community Board shall be consistent with any policies or standards adopted by the Council.

It is the Council's intention that Community Boards exercise the delegations set out below in respect of local projects as defined above. Technical and metropolitan projects would be the responsibility of the Council.

Definition of Terms:

- Local - any project that has only a local impact
- Technical - a project with no public priority or design input required, or an internally focused project
- Metropolitan – projects which impact on users across the city or are on recognised metropolitan assets

(also have to report Capital Works in the categories "Increase in Capacity ... to meet growth", "Increase in Levels of Service" and the balance)

The decision as to whether on any particular occasion the exercise of a delegated power is for a local project then it is one to be made by the General Manager, City Environment and the General Manager, Regulation and Democracy Services on behalf of the Chief Executive. The General Managers may consult with the chairperson of the relevant Community Board.

The Community Board delegations under the heading of "Roads" do not apply to that part of the Hagley/Ferrymead Community Board situated within the "Central City Area" marked on the plan (Plan A dated 18 March 2002) attached. Roads delegations in that "Central City Area" are to be exercised by the Council.

DELEGATIONS**Financial**

Absolute discretion over the implementation of the discretionary funding allocation of \$60,000 (subject to being consistent with any policies or standards adopted by the Council).

Roads

1. In these delegations the word "road" is as defined in s.315 of the Local Government Act 1974.
2. The power of the Council to approve the erection of garages, parking platforms and structures related to vehicular access wholly or partly on road.
3. The power of the Council provided in s.335(3) of the Local Government Act 1974 to enquire into and make a decision regarding objections relating to notices issued pursuant to s.335(1) (relates to vehicle crossings).

4. (a) The power of the Council to commence road stopping procedures for an accessway (as defined in s.315(1) of the Local Government Act) under the Tenth Schedule of the Local Government Act 1974.
- (b) The placement of broken yellow "No Stopping at any time" lines restricting the parking, standing or stopping of vehicles on any road within car parks or other areas controlled by the Council and used by vehicles.
- (c) The creation of temporary controls on any road for traffic and parking at roadworks and building sites including Construction Site Loading Zones.
- (d) The installation of traffic islands, roundabouts and traffic restraints on roads.
- (e) The installation of pedestrian crossings on roads.
5. The power contained in s.319(j) of the Local Government Act to name any road.
6. To exercise the powers of the Council in s.339 of the Local Government Act relating to bus shelters other than to hear and determine objections.
7. To make any changes to road markings after consultation with stakeholders.
8. The power of the Council in respect of any road or upon any areas under its control (including car parks), subject to Council policy, pursuant to the Transport Act 1962, the Land Transport Act 1998, the Traffic Regulations 1976 and, with the appropriate areas of control, the Christchurch City Traffic and Parking Bylaw 1991:
 - (a) The placement of the following regulatory signs to control traffic movement at intersections on any roads, within car parks or in other areas controlled by the Council and used by vehicles:
 - Stop
 - Give Way
 - No Entry
 - No Right Turn
 - No Left Turn
 - No U Turn
 - No Cycling
 - No Pedestrians
 - (b) The placement of the following parking signs to control the parking, standing or stopping of vehicles on any road or within car parks or in other areas controlled by the Council and used by vehicles:
 - Parking Time Limit
 - No Stopping
 - Area Parking Sign
 - Combination Sign
 - Bus Stop
 - Taxi Stand
 - Cycle Stand
 - Motorcycle Stand
 - Loading Zone
 - Goods Vehicle Loading Zone
 - Clearway
 - Mobility Parking Areas

Sale of Liquor

1. The power to give consent of the Council as landowner (including reserves) for the purpose of the Sale of Liquor Act 1989;
2. The power to appoint one or more members of each Community Board to appear and be heard under s.108(e) of the Sale of Liquor Act 1989, for the purpose of providing community input

Resource Management

The power to make submissions on behalf of the Council, on applications for resource consents, to other territorial authorities or the Canterbury Regional Council, where the application is of particular concern to the local community.

Parks

1. The powers of the Council (except the hearing of submissions/objections) in relation to:
 - (a) Declaration of land as a reserve (s.14 Reserves Act 1977).
 - (b) Exchange of reserves for other land (s.15 Reserves Act).
 - (c) Change of classification or purpose or revocation of a reserve (s.24 and 24A Reserves Act).
 - (d) Preparation, review and change of management plans for reserves (s.41 Reserves Act).
 - (e) Granting of rights-of-way and other easements over reserves (s.48 Reserves Act).
 - (f) The granting of licences on reserves pursuant to s.48A of the Reserves Act 1977.
 - (g) Granting of leases or licences on reserves pursuant to ss.54, 56, 58A, 61, 73 and 74 of the Reserves Act.
 - (h) Afforestation of reserves by the Council (s.75 Reserves Act).
 - (i) The power to approve an assignment, sublease or mortgage of the lease of land under the Reserves Act where the lease provides such consent will not be unreasonably withheld (ss.114 and 115 of the Reserves Act 1977).
 - (j) Preparation review and change for management plans for parks held under s. 138 of the Local Government Act 2002.
2. The power to grant leases for a maximum term of 20 years (less 1 day) to voluntary organisations over land held under s.138 of the Local Government Act 2002 for the erection of pavilions and other buildings and structures associated with and necessary for the use of the land for outdoor sports games and other recreational activities.

3. The power to issue leases or licences for the carrying on of any trade, business or occupation on land (excluding public road) held under s.138 of the Local Government Act 2002 for terms not exceeding five years and at rentals not exceeding \$20,000.
4. Power to make decisions as to alterations and/or additions to any building, fence or structure or construction of the same on any reserve land leased by the Council (administered by the Greenspace Unit) where the lease specifies the requirement of Council consent.
5. The acceptance of tenders for stall licences on reserve sites.
6. To plant, maintain and remove trees on reserves, parks and roads under the control of the Council within the policy set by the Council.
7. To approve the design of landscape plans on reserves, parks and roads provided the design is within the policy authorised by the relevant community board.

(Note:

- (i) At its meeting on 6 September 2007 the Council resolved to:

Prohibit the following delegations in relation to reserves, from being sub-delegated by the Akaroa/Wairewa Community Board or the Lyttelton/Mt Herbert Community Board to a reserve management committee or any other body or person. The power of the Council to:

- Declare land reserve
- Exchange reserves for other land
- Change of classification or purpose or revocation of a reserve
- Prepare, review and change Reserve Management Plans for parks and reserves held under both the Reserves Act and Local Government Act
- Grant rights-of-way and other easements over reserves
- Grant licences and leases under the Reserves Act (and the power to approve an assignment, sublease, mortgage or to vary licences or leases). This includes any recreation and commercial leases
- Accept tenders for stall licences on reserve sites
- Make submissions on relevant resource consents applications, on behalf of the Council, to other authorities

Miscellaneous

- (1) The granting of Community Awards, and all awards initiated by Community Boards.
- (2) To the Akaroa/Wairewa Community Board the power to appoint a member of the Community Board, or other person, to the following bodies, as the Council's representative on that body:
 - (i) Akaroa Library Committee
 - (ii) Akaroa/Wairewa Community Development Trust
 - (iii) Halswell River District Rating
 - (iv) Okains Bay Maori and Colonial Museum Trust
 - (v) Orton Bradley Park Trust Board
- (3) To the Lyttelton/Mt Herbert Community Board the power to appoint a member of the Community Board, or other person, to the following bodies, as the Council's representative (or one of the Council's representatives) on

that body, and in the case of the Orton Bradley Park Trust Board, two members of the Community Board, or other persons as the Council's representatives.

- (i) Diamond Harbour and Districts' Health Support Group
 - (ii) Lyttelton Museum
 - (iii) Orton Bradley Park Trust Board (2)
- (4) To the Akaroa/Wairewa Community Board and the Lyttelton/Mt Herbert Community Board jointly, the power to appoint a member of one of these two community boards to the Rural Canterbury Primary Health Organisation and the Banks Peninsula Pest Liaison Committee, as the Council's representative on those bodies.

Leases

To authorise any variations to a lease (other than term and rental) where the variation does not involve any extension to a leased area.

(Note: At its meeting on 13 December 2007 the Council resolved to review the Community Board delegations by 30 June 2008.)

19.02.08

It's your City



Have Your Say!

www.ccc.govt.nz/haveyoursay


Akaroa Historic Area

The Christchurch City Council
is reviewing the Banks
Peninsula Proposed District
Plan provisions in relation to
the Akaroa Historic Area.

This could result in changes to the boundaries of the Historic Area and changes to the rules that apply to new buildings, alterations to existing buildings and demolition, both within the Historic Area and in adjacent areas.

If you would like to have your say, pick up a consultation form and information sheet from the Akaroa Service Centre, attend one of the discussion workshops, or comment online at www.ccc.govt.nz/AHA/ by 15 February 2008.

More information is available on the Christchurch City Council website at www.ccc.govt.nz/AHA/ or from Keri.Davis-Miller@ccc.govt.nz or by phoning (03) 941 8999 or 0800 800 169 (freephone for Banks Peninsula residents only).





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It's your City



www.ccc.govt.nz/haveyoursay

Akaroa Historic Area Consultation



The Council is reviewing the Banks Peninsula Proposed District Plan (the District Plan) provisions in relation to the Akaroa Historic Area (the Historic Area). This review work could affect you, in that it may have the potential to result in changes to the boundaries of the Historic Area and/or changes to the rules that apply to new buildings, alterations to existing buildings and demolition; both within and surrounding the Historic Area.

What is the Akaroa Historic Area?

The Historic Area is essentially an area in Akaroa that has been identified as having significant historic character that is worthy of protection. The Historic Area was registered by the New Zealand Historic Places Trust (NZHPT) in 1999, and was included in the District Plan in 2001. The Historic Area contains a significant number of separately listed historic buildings and structures. The boundaries of the Historic Area and the planning zonings in the District Plan are shown in the map attached.

Currently there are only two rules in the District Plan that are directly applicable to the Historic Area. One limits the length of buildings facing a street and one generally seeks that garages not face the street. The Historic Area covers a number of planning zones within the District Plan. Within the Town Centre and Residential Conservation Zones, any new building, external alteration and/or demolition requires a resource consent application with regard to the design of the building and its site. Within the Residential Zone, the design guidelines do not apply.

Previous Consultation

In 2004, the Akaroa Civic Trust contacted the Banks Peninsula District Council (BPDC) to express concerns relating to the Akaroa Historic Area. The main concern was that the area was not adequately recognised and protected in the District Plan.

The BPDC responded by consulting with a group of interested parties in order to gain a better understanding of the issues to be addressed. A summary of this feedback was sent to the parties involved and forwarded to further interested parties, for comment. The results of this preliminary consultation have been valuable in defining the issues. The Council (now Christchurch City Council) needs to review whether the current provisions relating to the Historic Area achieve the intent of the District Plan. To this end, the Council is now consulting more widely in order to ensure that all issues relevant to the Historic Area have been defined, with further review work to be progressed this year.

This information is being sent to you as you are considered to have an interest in the future of Akaroa; whether you own a property, live in the area, run a business, belong to a community group, or have another interest in Akaroa.

Your Input

The Council would appreciate any feedback or comments you may have on the four main issues identified by the parties previously consulted, or on any other issues relevant to the protection of the Historic Area in the District Plan. A summary of the four main issues is at the end of the document.

The Council seeks to ensure that no important issues have been missed and that all views are taken into account.

Next Steps

Following this consultation, the Council will summarise the feedback received, and identify the issues that could be addressed by amendments to the District Plan. Should amendments be necessary, any proposed changes must be publicly notified to give everyone an opportunity to make a formal submission on the District Plan provisions.

Thank you for your time in reviewing this material. Your input would be appreciated; however, if you have any queries at all about the Historic Area or this process, please feel free to contact Keri Davis-Miller by emailing Keri.Davis-Miller@ccc.govt.nz or phoning Keri on (03) 941-8049 or 0800 800 169 (freephone for Banks Peninsula residents only).



ISSUE 1 - PROTECTION OF THE HISTORIC AREA IN THE DISTRICT PLAN

Main matters raised by parties consulted:

- The District Plan should be amended to fully explain the Historic Area and its significance, to introduce specific objectives and policies related to it, and to afford additional protection to it.
- The District Plan provisions applicable in some zones within the Historic Area should be amended to offer additional protection and guidance with respect to matters such as density (minimum section sizes), effects on neighbours (in the objectives and policies), fencing (height and materials), treatment of front yards (landscaping), the provision of front and side setbacks, the introduction of recession planes (sunlight angles), site coverage (bulk of building), the size of outdoor living space, car parking standards, and the location of car parking on-site.
- The zoning and rules within the Historic Area should be reviewed so that they are tailored to suit areas of different character within the Historic Area. For example, the same provisions apply to Beach Road and to Rue Jolie; however, their character is quite different.

ISSUE 2 – BOUNDARY OF THE HISTORIC AREA

Main matters raised by parties consulted:

- The Historic Area boundaries should be expanded to include Rue Grehan, the Glen, the NZHPT registered foreshore area, Green's Point, Takapuneke and other areas where there are groups of historic buildings.

ISSUE 3 – THE SURROUNDS OF THE HISTORIC AREA

Main matters raised by parties consulted:

- Development framing or adjoining the Historic Area (for example, on the hills above) should be subject to additional rules and/or design guidelines of some form, to ensure the character of the Historic Area is not adversely affected.

ISSUE 4 – THE AKAROA BUILDING DESIGN GUIDELINES

Main matters raised by parties consulted:

- The design guidelines should be rewritten to give an increased level of guidance.
- The design guidelines should apply to the entire Historic Area, including the Residential Zone.
- The Akaroa Design and Appearance Advisory Committee should be recognised in the Plan.
- The NZHPT should be deemed an affected party with respect to every resource consent application within the Historic Area. This would mean that the applicant would be required to obtain written approval from NZHPT.

Have Your Say

There are a number of ways you can supply your feedback:

- fill in the written comments form (attached), and return it by **15 February 2008** to – Christchurch City Council, PO Box 237, Christchurch. Attention: Keri Davis-Miller, City Plan Team;
- fill in an online comments form at www.ccc.govt.nz/AHA/ by **15 February 2008**;
- attend a workshop in the last two weeks of February 2008 to discuss the issues further. Please register your interest by emailing Keri.Davis-Miller@ccc.govt.nz or phoning Keri on (03) 941-8049 or 0800 800 169 (freephone for Banks Peninsula residents only) by **15 February 2008**. Please indicate whether you would prefer to attend a workshop in Christchurch or in Akaroa; or
- not make any comment, but ask to be kept informed of the progress of the consultation in writing or by email. Register your address by emailing Keri.Davis-Miller@ccc.govt.nz or phoning Keri on (03) 941-8049 or 0800 800 169 (freephone for Banks Peninsula residents only).

If you respond, you will be kept up to date in writing or by email as the process progresses.

Please be aware that if no response is received from you, it will be assumed that you do not wish to be contacted again during the consultation process.

ISSUE 3 –THE SURROUNDS OF THE HISTORIC AREA

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ISSUE 4 – THE AKAROA BUILDING DESIGN GUIDELINES

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OTHER ISSUES

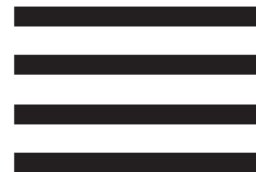
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FREEPOST Authority No.178



Attention: Keri Davis-Miller
City Plan Team
Christchurch City Council
PO Box 237
Christchurch



**Streets Maintenance CSR Received By Community Board
from 17 Nov 2007 to 8 Feb 2008**

As at 8 Feb 2008 08:55



Click on a type to drill down to subtypes

<u>Call Types</u>	<u>Bur / Peg</u>	<u>Fen / Wai</u>	<u>Hag / Fer</u>	<u>Ric / Wig</u>	<u>Spr / Hea</u>	<u>Shr / Pap</u>	<u>Aka / Wai</u>	<u>Lyt / MtH</u>	<u>Unknown</u>	<u>Totals</u>
GRA Graffiti	401	299	709	325	473	360	2	24	31	2,625
PAG Parks General	8	1	12	6	4	7	0	2	12	52
PAM Parks Maintenance	385	232	427	302	274	358	35	49	90	2,152
PKE Parking Enforcement	60	41	86	67	59	80	4	7	10	414
SER Sewer Reactive Maintenance	16	10	89	25	34	17	7	32	2	231
SET Treatment Plant	1	0	2	0	0	0	0	0	0	3
STA Road Markings	2	6	17	18	18	10	0	0	3	74
STB City Street Bus Stops	12	22	10	13	9	10	1	0	4	81
STE Street Cleaning / Sweeping	116	123	315	194	200	149	8	22	60	1,187
STF Footpaths	79	70	128	73	85	81	4	10	1	531
STL Street Lights	20	28	30	22	26	25	5	6	1	163
STM Street Maintenance	62	102	155	167	128	97	27	18	43	799
STQ Traffic Engineer Community Enq	22	20	52	24	35	28	5	5	6	197
STS Street Signs	39	62	87	85	77	68	10	7	18	452
STW Pavement Weed Control	14	2	10	9	13	4	0	3	1	56
STX Street Grass Maintenance	77	37	59	55	76	78	5	3	7	397
STY Street Shrubs Maintenance	35	39	90	85	87	72	2	6	13	430
TSA Park Trees	72	65	93	102	58	64	0	8	3	465
TSS Street Trees	127	209	125	97	122	120	16	15	8	839
WAQ Water Quality	5	1	6	8	6	4	0	0	0	30
WAR Water Reactive Maintenance	227	272	476	248	478	303	51	78	15	2,147
WWE Waterways Environmental Asset	9	30	30	21	23	44	0	0	12	169
WWG Waterways General	4	5	15	6	8	8	1	1	1	49
WWU Waterways Utilities	5	12	19	19	29	19	1	1	14	119
Totals:	1,798	1,687	3,043	1,972	2,319	2,007	183	299	355	13,662

Attachment to Clause 17.5

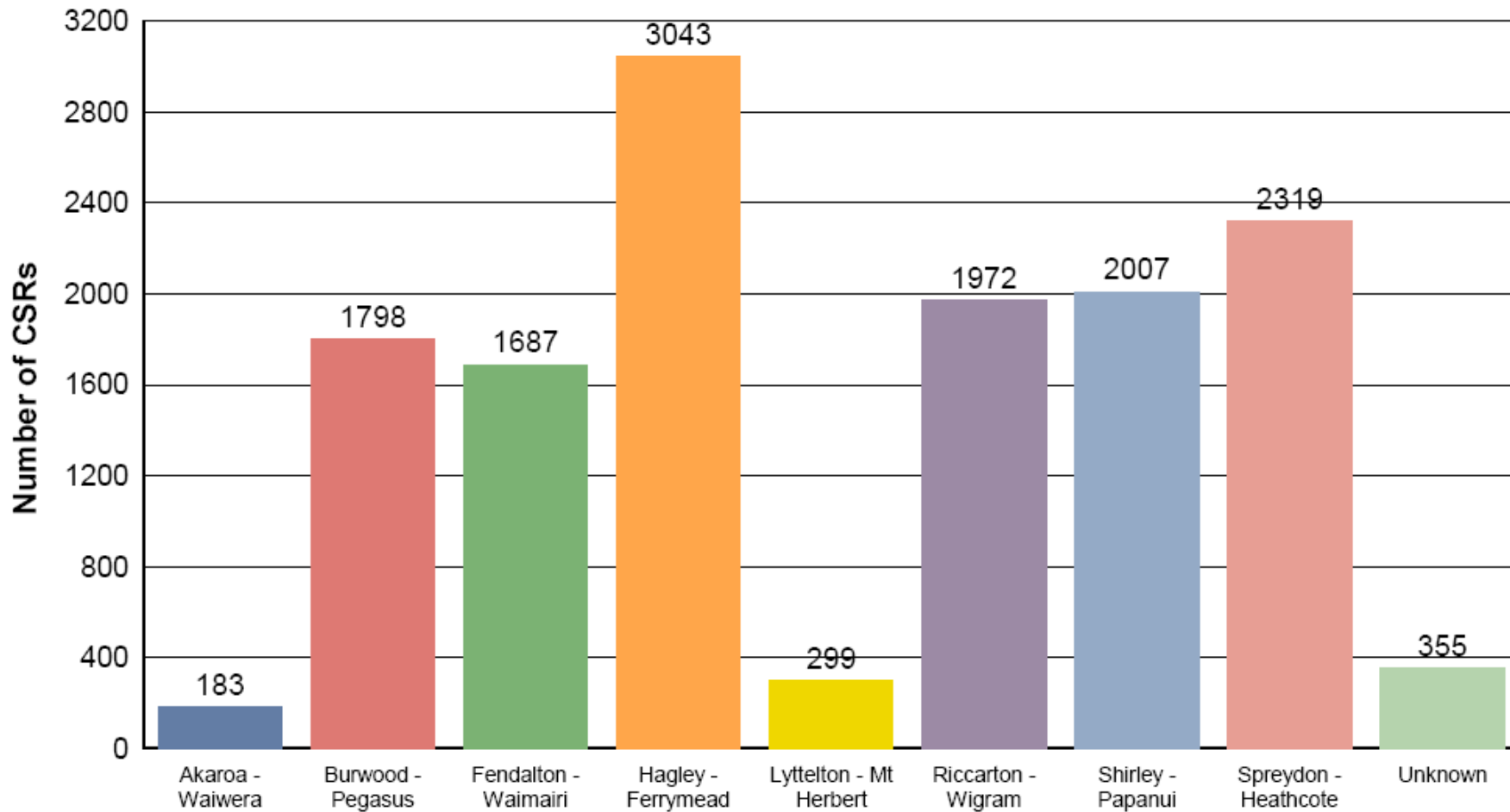
**Streets Maintenance CSR Calls Received By Community Board
from 17 Nov 2007 to 8 Feb 2008**

As at 8 Feb 2008 08:55

Click on a bar to drill down to Call Types for that Community Board



Number of CSRs



Attachment to Clause 17.5

**Streets Maintenance CSR Received By Community Board
from 17 Nov 2007 to 8 Feb 2008**



CHRISTCHURCH
CITY COUNCIL · YOUR PEOPLE · YOUR CITY

As at 8 Feb 2008 09:31

<u>PAM Call Subtypes</u>		<u>Bur / Peg</u>	<u>Fen / Wai</u>	<u>Hag / Fer</u>	<u>Ric / Wig</u>	<u>Spr / Hea</u>	<u>Shr / Pap</u>	<u>Aka / Wai</u>	<u>Lyt / MtH</u>	<u>Unknown</u>	<u>Totals</u>
PAM	Parks Maintenance	385	232	427	302	274	358	35	49	90	2,152
		12	6	10	3	5	5	1	1	2	45
BULDNG	Maintenance of Buildings on Parks	10	8	12	6	8	14	0	6	4	68
CEAMAI	Cease maintenance	1	1	2	0	0	2	0	0	0	6
CSTATS	Clock, Statue, Fountain, Memorial	7	1	18	0	1	0	1	2	3	33
EQPMTN	Play Equipment Maintenance	51	12	30	29	30	18	0	2	2	174
FIRHAZ	Cutgrass- reduce fire hazard-HIGH	0	0	1	3	0	5	1	3	1	14
FLDMTN	Field Maintenance	15	34	8	18	24	45	1	3	11	159
FLOODN	Flooding in the Park	0	2	1	0	3	4	1	0	0	11
FNCMTN	Fence Maintenance	55	28	26	40	28	48	2	2	3	232
FNCNEW	Fence New	3	4	1	1	3	3	0	0	1	16
FNCREP	Fence Replacement	3	3	3	2	2	1	0	0	0	14
FRNMTN	Furniture Maintenance	11	7	23	9	4	16	0	2	5	77
HLTHSF	Health & Safety-HIGH	20	16	18	9	3	6	3	1	1	77
INSECTS	Rats, Bees, Wasps	6	7	5	1	1	4	0	0	1	25
INVENT	Inventory Addition Request	7	3	3	4	1	11	0	1	6	36
INVMTN	Instruction to commence maintenance	5	3	3	5	2	11	0	0	2	31
IRRIGN	Irrigation	42	10	77	19	8	9	2	0	1	168
LEAFCOL	Leaf Collection	0	2	0	0	0	0	0	0	0	2
LGHTNG	Lighting on parks	0	2	3	3	2	2	0	0	0	12
LITTER	Litter / dumped rubbish in parks	46	22	60	21	40	17	1	6	4	217
MOWING	Grass Mowing	13	6	6	16	4	20	0	0	2	67
MOWSPL	Grass Mowing Special Request	2	3	1	6	0	3	0	0	7	22
NOXWDS	Noxious Weeds	3	0	2	3	3	0	0	1	3	15
PAVING	Paved Areas	13	3	4	9	8	7	1	0	3	48
PDPOOL	Paddling Pools	0	0	3	0	0	2	0	0	0	5
PLNTNG	Plantings	10	14	27	47	20	21	2	4	23	168
REMINV	Remove from Inventory	0	1	2	0	0	2	0	0	0	5
SGNAGE	Signage	7	5	10	5	5	7	2	2	0	43
SPRAYN	Spraying	2	2	2	2	2	4	0	0	0	14
STRUCT	Structure Maintenance	1	6	6	4	3	5	2	3	2	32
SUMPCL	Sump Cleaning	4	0	1	1	4	2	0	0	0	12
TLTMTN	Toilets - Non Urgent Maintenance	5	2	11	1	4	7	2	1	0	33
TOILET	Toilets	28	13	47	28	49	39	13	7	0	224
WEEDS	Weeds	3	6	1	7	7	18	0	2	3	47

Attachment to Clause 17.5

**Streets Maintenance CSR Received By Community Board
from 17 Nov 2007 to 8 Feb 2008**

As at 8 Feb 2008 09:37



<u>STM Call Subtypes</u>		<u>Bur / Peg</u>	<u>Fen / Wai</u>	<u>Hag / Fer</u>	<u>Ric / Wig</u>	<u>Spr / Hea</u>	<u>Shr / Pap</u>	<u>Aka / Wai</u>	<u>Lyt / MtH</u>	<u>Unknown</u>	<u>Totals</u>
STM	Street Maintenance	62	102	155	167	128	97	27	18	43	799
		1	3	3	5	4	6	2	2	14	41
BLEEDG	New Seal Bleed (<1 yr old)	0	3	0	0	0	4	0	1	0	8
CTRDMG	Private Contractor Damage	4	6	6	3	3	3	0	0	1	26
GENRAL	General	10	19	28	31	26	13	10	10	7	154
GRITBLD	Grit bleeding (road >1yr old)	0	3	0	4	1	3	1	0	1	13
GRNDWT	Ground Water Discharge	0	3	1	1	0	1	0	0	0	6
KERBCH	Kerb and channel repair or replacement	2	7	9	7	5	9	1	0	0	40
LIDDMG	Damaged Manhole Lid	6	7	10	7	3	2	0	0	1	36
LIDMIS	Missing Manhole Lid	0	0	5	7	3	2	0	0	4	21
LNPWER	Leaning Power Pole	2	1	2	1	2	2	0	0	0	10
POT	POT	1	0	0	0	0	0	0	0	0	1
POTHOL	Potholes	26	29	68	75	55	27	10	5	5	301
PROGRM	Programming	1	0	1	1	1	3	1	0	0	8
SHWAY	Statehighways	0	2	1	1	2	2	1	0	3	12
SUMPS	Sumps Grate Missing	5	11	18	10	16	5	0	0	7	72
SWEEPG	New Seal Sweeping	0	7	1	5	0	8	0	0	0	21
VCMAN	Vehicle Crossing Cutdown Maintenance	1	0	1	1	1	2	0	0	0	6
VIBRAT	Vibrations	3	1	1	8	6	4	0	0	0	23

Attachment to Clause 17.5

**Streets Maintenance CSR Received By Community Board
from 17 Nov 2007 to 8 Feb 2008**

As at 8 Feb 2008 09:44



WAR Call Subtypes		Bur / Peg	Fen / Wai	Hag / Fer	Ric / Wig	Spr / Hea	Shr / Pap	Aka / Wai	Lyt / MtH	Unknown	Totals
WAR	Water Reactive Maintenance	227	272	476	248	478	303	51	78	15	2,147
ALTLEV	Alter Level Meter Box	2	4	0	0	1	1	0	0	1	9
BUGWAT	Bug test and water back on	1	0	1	0	0	1	0	0	0	3
BWMAIN	Burst Water Main	3	7	13	2	8	6	1	6	1	47
CNTSHT	Can't shut off valve	19	31	35	12	41	14	0	1	0	153
CTRDMG	Private Contractor Damage	2	10	10	16	18	11	0	5	0	72
CUTOFF	Cutoff required	1	0	1	2	3	1	0	0	0	8
DAYWRK	Dayworks (for CWW staff only)	9	10	23	19	12	15	10	10	0	107
LKBERM	Leak on Berm	11	10	16	15	16	18	0	3	2	91
LKCONN	Leak at Connection	82	98	162	71	165	117	8	9	2	714
LKHYDR	Leak at Hydrant	5	9	10	7	21	6	1	3	1	63
LKPATH	Leak on Pathway	23	23	60	17	52	31	2	3	3	214
LKRDWY	Leak on Roadway	13	15	29	23	28	15	9	18	1	151
LKVALV	Leak at Valve	5	1	12	5	10	1	1	1	0	36
LOCMET	Locate Meter	3	1	7	4	4	1	1	2	1	24
MISCEL	Miscellaneous	9	15	34	25	14	12	5	6	2	122
NOWTER	No Water	19	14	25	14	26	14	13	11	1	137
PAINTF	Paint fire hydrant box	0	0	0	0	0	1	0	0	0	1
PLUBRQ	Plumber Request Water Off	0	0	0	1	0	0	0	0	0	1
RMHYPO	Remove Hydrant Marker Post	0	0	0	1	2	0	0	0	0	3
SEALRQ	Seal around connection required	4	3	4	3	5	3	0	0	0	22
TOBYDB	Toby Box Damaged	1	5	3	0	3	7	0	0	0	19
TOBYDL	Toby Box Lid Damaged	2	12	11	3	3	5	0	0	0	36
TOBYMI	Toby Box Lid Missing	13	4	20	8	46	22	0	0	0	113
UNCOVB	Uncover a box	0	0	0	0	0	1	0	0	0	1

Attachment to Clause 17.5

18. ELECTED MEMBERS INFORMATION EXCHANGE

19. QUESTIONS UNDER STANDING ORDERS