



Christchurch City Council

**SHIRLEY/PAPANUI COMMUNITY BOARD
COMMUNITY SERVICES AND EVENTS COMMITTEE
AGENDA**

TUESDAY 9 DECEMBER 2008

AT 4.00PM

**IN THE BOARDROOM
PAPANUI SERVICE CENTRE
CORNER LANGDONS ROAD AND RESTELL STREET**

Committee: Pauline Cotter (Chairperson), Ngaire Button, Aaron Keown, Matt Morris, Yvonne Palmer and Norm Withers.

Community Board Adviser
Peter Croucher
Phone 941 5414
Email: peter.croucher@ccc.govt.nz

**PART A - MATTERS REQUIRING A COUNCIL DECISION
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS**

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORT – 11 NOVEMBER 2008**

The minutes of the Committee's ordinary meeting of 11 November 2008 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Committee's ordinary meeting of 11 November 2008, be confirmed.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

3. **NOTICE OF MOTION**



Pursuant to Standing Order 3.10, the following notice of motion, moved Norm Withers seconded Yvonne Palmer, has been received:

"That the Shirley/Papanui Community Board provides funding from its discretionary fund up to \$3,000 for consideration of community workers in the Shirley/Papanui Ward to attend the 2009 New Zealand Community Board's Conference being held in Christchurch. That one of the community workers be Mr Ralph Ross who has carried out a huge amount of voluntary work in the community over many, many years."

9. 12. 2008

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ATTACHMENT TO CLAUSE 2

9.12. 2008

**SHIRLEY/PAPANUI COMMUNITY BOARD
COMMUNITY SERVICES AND EVENTS COMMITTEE**

11 NOVEMBER 2008

**A meeting of the Community Services and Events Committee
was held on Tuesday 11 November 2008 at 4pm
in the Boardroom, Papanui Service Centre**

PRESENT: Pauline Cotter (Chairperson), Matt Morris and Yvonne Palmer.

APOLOGIES: Apologies for absence was received and accepted from Ngaire Button, Aaron Keown and Norm Withers.

The Committee reports that:

PART B - REPORTS FOR INFORMATION

1. NOTICE OF MOTION

The Committee **agreed** that the Notice of Motion concerning the Westminster Street ex-Council yard be withdrawn from this meeting and referred to the Greenspace and Traffic Works Committee meeting of 15 November 2008.

2. MEMBERS' INFORMATION EXCHANGE

Members raised the following matters:

• **CONGRATULATORY LETTERS**

The Committee **agreed** that staff be requested to send letters of congratulations to Brendon Burns, Gerry Brownlee, Lianne Dalziel and Clayton Cosgrove following their success in the general elections.

• **LETTER OF THANKS AND CERTIFICATE**

The Committee **agreed** that staff be requested to send a letter to Superintendent Andy McGregor of the Police who would shortly be leaving the district on promotion, thanking him for his regular updates to the Board. It was further agreed that a certificate be presented to Superintendent McGregor by the Board members attending his farewell function.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE COMMITTEE

3. CONFIRMATION OF MINUTES – 9, 23 AND 26 SEPTEMBER 2008

The Committee **resolved** that the minutes of the Committee's ordinary meetings held on 9, 23 and 26 September 2008 (both open and public excluded sections), be confirmed, subject to it being noted that paragraph 1 (ii) of the 23 September 2008 minutes be deleted.

4. SHIRLEY/PAPANUI YOUTH DEVELOPMENT FUND– FUNDING APPLICATIONS

The Committee considered a report presenting applications for funding from the 2008/2009 Youth Development fund.

4. Cont'd

The Committee **resolved**:

- (i) To allocate \$750 to Daryl Linton from the 2008/09 Youth Development Scheme funds to assist with his attendance at the Australian Dance Sport Competition in Melbourne from 9 to 14 December 2008.
- (ii) To allocate \$500 to Shane William Anderson from the 2008/09 Youth Development Scheme funds to assist with his attendance at the Pacific School Athletics Games to be held in Canberra Australia from 29 November to 7 December 2008.
- (iii) To allocate \$1,000 to Darnell James Shadrock from the 2008/09 Youth Development Scheme funds to assist him to participate in the 2009 Koru Tour from January 7 to 18 2009 as a member of the New Zealand Under 14 boy's basketball squad.
- (iv) To allocate \$300 to Claudia Rose Copeland from the 2008/09 Youth Development Scheme funds to assist her with travel to the Jump Jam 2008 Idol National Competition in Auckland on 21 November 2008.
- (v) To allocate \$300 to Amber Jane Kirkwood from the 2008/09 Youth Development Scheme funds to travel to assist her with travel to the Jump Jam 2008 Idol National Competition in Auckland on 21 November 2008.

5. WESTMINSTER SPORTS – REQUEST FOR FUNDING

The Committee considered a report presenting a funding application from Westminster Sports Incorporated (WSI) for \$2,081 to assist with the costs of staging a public Open Day – Have a Go event in February 2008.

The Committee **resolved** to allocate a grant of \$1,700 from the Board's 2008/09 Discretionary Response fund for the Westminster Sports Incorporated Open Day – Have a Go Day to be held in February 2009.

The meeting concluded at 5.30 pm.

CONFIRMED THIS 9TH DAY OF DECEMBER 2008

**PAULINE COTTER
CHAIRPERSON**

4. COMMUNITY REPRESENTATIVES ATTENDANCE AT THE NEW ZEALAND COMMUNITY BOARDS' CONFERENCE 2009

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941- 8462
Officer responsible:	Democracy Services Manager
Author:	Peter Croucher, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to request the Committee to consider funding the attendance of up to five community representatives to attend the 2009 New Zealand Community Boards' Conference.

EXECUTIVE SUMMARY

2. The conference is being held in Christchurch from Thursday 19 to Saturday 21 March 2009. The theme for the conference is 'Reflect, Refresh, Revitalise' in recognition of the fact that in 2009, community boards will have been operating in New Zealand for 20 years.
3. The programme includes national and international guest speakers, presentations from organisations with expertise in diverse communities and innovative ideas, interactive training workshops and the presentation of the Best Practice Awards in recognition of community board projects and initiatives.
4. A Notice of Motion has been submitted to the current meeting requesting:

"That the Shirley/Papanui Community Board provides funding from its discretionary fund up to \$3,000 for consideration of community workers in the Shirley/Papanui Ward to attend the 2009 New Zealand Community Boards Conference being held in Christchurch. That one of the community workers be Mr Ralph Ross who has carried out a huge amount of voluntary work in the community over many, many years."
5. There is a precedent for the Shirley/Papanui Community Board funding members of the public to attend a Community Board's Conference. In 2007 the Board granted up to \$3,000 to fund the attendance of Ross Banbury (Papanui Youth Trust) and Ann Kennedy (Shirley Community Trust) as community representatives at the National Community Board's Conference, Manukau and Auckland, 7 to 9 June 2007.

FINANCIAL IMPLICATIONS

6. The conference registration cost for each appointed delegate is \$580. This amount excludes accommodation costs for those delegates coming from Christchurch. The Notice of Motion, if adopted, would allow up to five registrations for community representatives.
7. The Board's Discretionary Response Fund has a current balance of \$44,200.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

9. There are no legal implications involved.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

10. Not applicable.

4. Cont'd

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

11. The proposal aligns with the Strong Communities Strategy. Page 60 of the LTCCP, helping public, private and community agencies work together to address key areas of social need.

CONSULTATION FULFILMENT

12. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Committee give consideration to approving the attendance of up to five community representatives from within the Shirley/Papanui ward to the New Zealand Community Boards' Conference in Christchurch from 19 to 21 March 2009 with the registration cost being funded from the Board's 2008/09 Discretionary Response Fund.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be accepted and the Committee determine the attendees.

5. CHRISTCHURCH NORTH PRESBYTERIAN CHURCH – REQUEST FOR FUNDING

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Unit Manager, Community Support Unit
Author:	Bruce Meder, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to present a request for funding from Christchurch North Presbyterian Church to the Shirley/Papanui Community Service and Events Committee. The request is for \$1,000 towards the cost of an application for Resource Consent. The funds are being applied for via the Board's Discretionary Response Fund.

EXECUTIVE SUMMARY

2. Christchurch North Presbyterian Church has been operating in Redwood for almost 90 years. It has had a Community Team working in the local community for the past seven years.
3. The Community Team run low cost programmes aimed at young families and older residents. Included amongst these programmes are:
 - Holiday Programmes
 - Sit and Be Fit
 - Pre School Music
 - a Play group, and
 - safe programmes for Halloween
4. The Church is also the venue for other community activities such as:
 - a Sunshine Club for older adults
 - St John cadets
 - dancing classes
 - Toastmasters
 - two Probus Clubs
 - the Redwood Beautifying Association, and
 - a Sugar Craft Group.
5. In recognition of their community focus the Church has recently changed its name to St Lukes Presbyterian Church and Community Centre. With this change of name and the desire to better advertise the community-based programmes, the Church wishes to erect a sign to advertise this.
6. The Church is located within Living 1 zone. This means that they can only have a sign of 0.5m² without a Resource Consent. They have been advised that the cost of a Resource Consent application for a larger sign would be \$1,000. The cost of the sign itself is being covered by voluntary effort and donated materials.
7. There are few other services being offered in the Redwood area. The Community Team maintain excellent relationships and networks with other services and agencies in the area.
8. They have a volunteer base of 18 people and work with over 130 people from the community per week.
9. The Church is located in an area of high deprivation in the Deprivation Index with over half the area immediately surrounding the Church being Deciles 8, 9 and 10 (Decile 10 is an area of most deprivation and Decile 1 an area of least deprivation).

FINANCIAL IMPLICATIONS

10. The latest annual audited accounts to 30 June 2008 of the parish show an annual income of approximately \$90,000 with a loss for the year of \$1,000. They have fixed assets of \$609,000 (made up of two churches plus a manse). Their bank balance at 30 June 2008 was \$2,600.

5. Cont'd

11. The parish keeps separate accounts for its community activities. The annual income for this account to 30 June 2008 was \$15,300 with a surplus of \$1,000. The balance of this account at 30 June 2008 was \$4,500.
12. The Board has \$44,200 available in its Discretionary Response Fund.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

13. Yes, Community Grants Funding.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

14. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

15. Aligns with LTCCP and Activity Management Plans.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

16. Yes, Community Support.

ALIGNMENT WITH STRATEGIES

17. This application helps to meet the following Community Grants Funding Outcomes:
 - Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
 - Provide community based programmes which enhance basic life skills.
18. It also helps to meet the following Community Board objectives:
 - The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.
 - The Board advocates for health services and benefits to be available to all members of the community.
 - Encourage participation of all peoples by promoting and supporting community based recreation programmes.

Do the recommendations align with the Council's strategies?

19. Yes, Strengthening Communities Strategy.

CONSULTATION FULFILMENT

20. None required.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Service and Events Committee allocate \$1,000 to Christchurch North Presbyterian Church from the 2008/09 Discretionary Response Fund to enable them to proceed with a Resource Consent application for a community sign.

CHAIRPERSON'S RECOMMENDATION

The staff recommendation be accepted.

6. PUDDLEDUCKS TOY LIBRARY – REQUEST FOR FUNDING

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Unit Manager, Community Support Unit, DDI 941-8879
Author:	Bruce Meder, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to present a request for funding from Puddleducks Toy Library for \$1,862 for shelving costs.
2. The application is being shared with Burwood/Pegasus Community Board hence the amount being requested from the Shirley/Papanui Community Board is \$931.

EXECUTIVE SUMMARY

3. Puddleducks Toy Library has been operating for the past eight years from premises at the Shirley Methodist Church. This Church is now being sold and is relocating to the North Avon Presbyterian Church in Petrie Street.
4. The Toy Library has been offered space at the new premises. However, the space is smaller than their present location. In order to utilise the space effectively the Toy Library wishes to install proper shelving and storage furniture.
5. The Library presently has 54 families (127 children) enrolled, with most coming from the Shirley/Papanui and Burwood/Pegasus wards, with others from Hagley/Ferrymead and the rest of the city. Many of the families find the co-location of the Toy Library with the Playgroup (see clause 7 Shirley Methodist Playgroup report) beneficial.
6. The Toy Library has had two quotes for installation of the furnishings required. They have opted for the cheaper of these options which also appears to offer a greater degree of safety and security in terms of use by children.

FINANCIAL IMPLICATIONS

7. The Annual Audited Accounts of the Toy Library (to end March 2008) show an annual turnover of approximately \$2,750 for the year with a loss of \$220. They had at 31 March 2008 a cash balance of \$1,370.
8. The cost of installation of the furniture is \$3,532.50. The Toy Library is putting \$1,670 towards this cost with the balance being sought from Shirley/Papanui and Burwood/Pegasus Community Boards in equal amounts.
9. The Shirley/Papanui Community Board presently has \$44,200 available in its 2008/09 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

10. Yes.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

11. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Aligns with LTCCP and Activity Management Plans.

6. Cont'd

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

13. Yes, Community Support.

ALIGNMENT WITH STRATEGIES

14. This project supports the following Council Community Grants Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups.
- Provide community based programmes which enhance basic life skills.

15. It also helps to meet the following Community Board objective:

- The Board acknowledges diversity and facilitates a vibrant, inclusive and strong community.

Do the recommendations align with the Council's strategies?

16. Yes, Strengthening Communities Strategy.

CONSULTATION FULFILMENT

17. None required.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board allocate \$931 from the 2008/09 Discretionary Response Fund to Puddleducks Toy Library to assist with the installation of shelving and storage furniture.

CHAIRPERSON'S RECOMMENDATION

The staff recommendation be accepted.

7. SHIRLEY METHODIST PLAYGROUP – REQUEST FOR FUNDING

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Unit Manager, Community Support Unit, DDI 941-8879
Author:	Bruce Meder, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to present a request from the Shirley Methodist Playgroup for \$1,600 towards the cost of fencing.
2. The application is being shared with Burwood/Pegasus Community Board who has also been requested to fund \$1,600.

EXECUTIVE SUMMARY

3. Until recently the Shirley Methodist Playgroup was based in the Methodist Church at 6 New Brighton Road. However, the Church is now up for sale, necessitating relocation of the Playgroup. They have found premises at the North Avon Presbyterian Church in Petrie Street.
4. However, the new venue does not have appropriate fencing for the children's outdoor play area, nor protected main doors.
5. Consequently, the Playgroup is wishing to install fences and gates that allow the premises to meet the Early Childhood Guidelines. They hope to have this completed in time for the new school term in January 2009.
6. The Playgroup has 38 families enrolled, with most of these equally spread between the Shirley/Papanui and Burwood/Pegasus wards.
7. The Playgroup has no paid staff, relying heavily on parent support. It does this via a six member volunteer committee.
8. The fencing of this property will be of benefit to three other groups that also work with preschool children and who are likely to relocate along with the Playgroup: Preschool Music, Multiple Birth Playgroup and the Toy Library (see clause 6 Puddleduck Toy Library report).
9. The Playgroup has had three quotes for this job and opted for the quote that enables material from the previous fence to be reused. It is also the cheapest option.

FINANCIAL IMPLICATIONS

10. The Playgroup has obtained three quotes for the work:
 - (a) \$7,815
 - (b) \$4,240, and
 - (c) \$3,933

They have opted for (c) \$3,933.
11. The latest annual accounts of the Playgroup show an income of \$758 and expenditure of \$616.
12. The Playgroup intends putting \$737 towards the project with the remaining \$3,196 being requested from the Shirley/Papanui and Burwood/Pegasus Community Boards in equal proportion.
13. The Shirley/Papanui Community Board presently has \$44,200 available in its Discretionary Response Fund.

7. Cont'd

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

14. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

15. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

16. Aligns with LTCCP and Activity Management Plans.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

17. Yes, Community Support.

ALIGNMENT WITH STRATEGIES

18. This application meets the following Council Community Grants Funding Outcomes:

- Enhance community and neighbourhood safety.
- Provide community based programmes which enhance basic life skills.

19. It also helps to meet the following Community Board objectives:

- The Board advocates to make the Shirley/Papanui Ward a safer place for all residents.
- The Board advocates for and supports local lifelong learning opportunities.
- Encourage participation of all people by promoting and supporting community based recreation programmes.

Do the recommendations align with the Council's strategies?

20. Yes, Strengthening Communities Strategy.

CONSULTATION FULFILMENT

21. None required.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board allocate \$1,600 from the 2008/09 Discretionary response Fund to the Shirley Methodist Playgroup to assist with new fencing requirements.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be accepted.

8. COMMITTEE MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to brief other members on activities that have been attended or to provide information in general that is beneficial to all members.