



**Christchurch City Council**

## **RICCARTON/WIGRAM COMMUNITY BOARD**

# **SMALL PROJECTS FUND ASSESSMENT COMMITTEE AGENDA**

**WEDNESDAY 13 AUGUST 2008**

**AT 5.00PM**

**AT SOCKBURN SERVICE CENTRE**

**IN THE BOARDROOM,  
149 MAIN SOUTH ROAD, CHRISTCHURCH**

**Committee:**

**Community Board Representatives:** Jimmy Chen (Chairperson), Helen Broughton, Beth Dunn, Judy Kirk, Peter Laloli, Mike Mora & Bob Shearing.

**Community Representatives:** Kevin Hornbrook, Lesley Keast, Doreen McCoard, Roberta Milner, Geoff Parfitt & Natalie White.

**Community Board Adviser**  
Liz Beaven  
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## 1. APOLOGIES

## 2. RICCARTON/WIGRAM SMALL PROJECTS FUND ASSESSMENT COMMITTEE 2008/09 – FUNDING ALLOCATIONS

<b>General Manager responsible:</b>	General Manager Community Services, Michael Aitken, DDI 941 8986
<b>Officer responsible:</b>	Community Support Unit Manager
<b>Author:</b>	Liz Beaven, Community Board Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to present to the Riccarton/Wigram Small Projects Fund Assessment Committee for its consideration the applications to the Riccarton/Wigram Small Projects Fund for 2008/09.

**EXECUTIVE SUMMARY**

2. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strategy incorporated the Community Group Grants Review which provided the framework, principles and funding outcomes for the new Strengthening Communities Grants Funding Programme. This programme replaces the Project and Discretionary Funding process as previously used by the community boards.
3. The Strengthening Communities Grants Funding Programme comprises four new funding schemes, which supersede all previous community group grant schemes, sub-schemes and categories. The new schemes are:
  - (a) Strengthening Communities Fund
  - (b) Small Projects Fund
  - (c) Discretionary Response Fund
  - (d) Community Organisations Loan Scheme.
4. The new funding schemes enable Council and its community boards to support and provide leverage opportunities for not-for-profit, community focused groups seeking funding in support of their community endeavours. Detail of the outcomes, priorities and criteria of the new scheme are included in the background section of this report.
5. This report deals specifically with the Committee's allocations for the Small Projects Fund for Riccarton/Wigram. The total available for the Riccarton/Wigram Small Projects Funding Committee to allocate in 2008/09 is \$85,000.

**The Decision Matrix**

6. Detailed information on each applicant's project is presented in a decision matrix (**attached**). The matrix names the organisation applying for funding and clearly describes the individual project applied for, including up to four project goals that will be delivered via the project. Details of alignment with Council strategies and Board objectives is provided as well as historical background to projects and applicants where applicable. The matrix also includes staff recommendations for funding.
7. Under the Small Projects Funding Scheme, organisations were asked to make applications for 'project-based' costs, in order to show where ratepayers money was being spent and what outcomes were being achieved. As such, organisations may have made more than one application in order to fund separate projects and deliver a range of services.
8. The final matrix attached to this report includes 61 applications for funding with a total amount requested of \$128,944.40 and a total amount recommended by staff of \$85,000.

## 2. Cont'd

### Timeline and Process

9. After the Committee have met and allocated the available funding (on 13 August 2008), all groups will be informed of the outcome of their application. All funding approved is for the period of 1 September to 31 August each year, therefore grants for this year will be paid out in early September 2008.

### FINANCIAL IMPLICATIONS

10. Each Christchurch city community board has \$85,000 to allocate through the Small Projects Fund process and \$60,000 available in its Discretionary Response Fund, which is dealt with separately to this process and report.

### Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

11. Yes.

### LEGAL CONSIDERATIONS

#### Have you considered the legal implications of the issue under consideration?

12. On Thursday 24 July 2008, the Council made the following resolution:

*That each of the Community Boards' 'Small Projects Fund Assessment Committees' have full authority to determine final funding decisions for their respective Community Boards 'Small Projects Fund Scheme' subject to full compliance with the Council's rules, policies and criteria for the 'Small Projects Fund Scheme'.*

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

#### Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

13. Yes. Strengthening Communities Funding and Community Board Funding.

### ALIGNMENT WITH STRATEGIES

#### Do the recommendations align with the Council's strategies?

14. Yes, Page 59 of the LTCCP, Strategic Direction, Strong Communities; and the Strengthening Communities Strategy.

### CONSULTATION FULFILMENT

15. No external consultation needs to be undertaken, although staff have discussed funding applications with those groups that have submitted the applications.

### STAFF RECOMMENDATION

It is recommended that the Committee give consideration to the projects detailed in the attached decision matrix and approve allocations for Riccarton/Wigram Community Board Small Projects Funding for 2008/09.

**2 Cont'd**

**BACKGROUND**

16. The following funding outcomes have been used to evaluate and assess applications to the Small Projects Fund:
  - Support, develop and promote the capacity and sustainability of community recreation, sports, arts, heritage and environment groups;
  - Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events;
  - Increase community engagement in local decision making;
  - Enhance community and neighbourhood safety;
  - Provide community based programmes which enhance basic life skills;
  - Reduce or overcome barriers to participation; and
  - Foster collaborative responses to areas of identified need.
  
17. The following priorities have been taken into consideration when assessing applications:
  - Older Adults;
  - Children and Youth;
  - People with Disabilities;
  - Ethnic and Culturally Diverse Groups;
  - Disadvantaged and/or Socially Excluded;
  - Capacity of Community Organisations; and
  - Civic Engagement.
  
18. Each community board's objectives were also taken into consideration when assessing applications.
  
19. Core criteria for applicants to the Small Projects fund are:
  - Not-for-profit, community-focused groups/organisations;
  - Legal status;
  - Based in Christchurch City Council (CCC) area and programmes primarily for CCC residents;
  - No unresolved previous accountability requirements and no overdue debts to CCC;
  - Must provide evidence of the project need;
  - Must have appropriate financial management, accounting, monitoring and reporting practices;
  - Applications must show evidence of authorised approval to seek funding from CCC; and
  - Must have sound governance, operational capacity and capability to deliver.
  
20. In making recommendations, and so as to ensure the consistency of recommendations with regard to all applications, staff held inter-unit collaboration meetings. At the meetings, individual applications were discussed and critically assessed. The meetings included staff members from Community Development, Community Engagement, Recreation and Sports, Greenspace and Democracy Services.
  
21. All applications appearing on the Decision Matrix have been assigned a Priority Rating. The current Priorities Ratings are as follows:
  1. Meets all eligibility and criteria and contributes significantly to Funding Outcomes and Priorities - Highly recommended for funding.
  - 2.1. Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Recommended for funding.
  - 2.2. Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Not recommended for funding due to insufficient funds being available.

**2 Cont'd**

3. Meets all eligibility and criteria and has minimum contribution to Funding Outcomes and Priorities and/or other funding sources more appropriate. Not recommended for funding.

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meets all eligibility and criteria and contributes significantly to Funding Outcomes and Priorities - Highly recommended for funding.  
 2.1 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Recommended for funding  
 2.2 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Not recommended for funding due to insufficient funds being available.  
 3 Meets all eligibility and criteria and has minimum contribution to Funding Outcomes and Priorities and/or other funding sources more appropriate. Not recommended for funding.

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
1	Halswell Residents Association	To run the Showcase Halswell Event in 2009. Funding is sought towards equipment hire costs, promotion costs, services for hire.	\$5,000	\$12,096	\$4,000	Low	2006/07 - \$2,000 Board Project Funding - Showcase Halswell Event  2005/06 - \$2,000 Board Project Funding - Showcase Halswell Event	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$4,000 to the Halswell Resident's Association as a contribution towards expenses for their Showcase Halswell event.	1

**Project Goals:**

- To run a community event showcasing the local talents and services available in the community
- Too attract as many locals as possible to come together and share in a day of family fun while learning about their community

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Increase community engagement in local decision making
- Enhance community and neighbourhood safety
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth
- People with disabilities
- Disadvantaged and/or socially excluded
- The capacity of community organisations

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Increased social well being in RW area.
- Addresses the identified issue in the board's community & social matrix " the lack of community events aimed at developing a sense of pride & belonging in residents who live locally".

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce barriers to participation
- Helping build and sustain a sense of local community
- Recreation & Sport Policy
- Ageing Together Policy
- Older Persons Policy

**Staff comments including evidence of need:**

This application has been considered Priority 1 as the project takes a community recreation approach and is targeting local members. It is able to match funding from other organisations & is value for money. Also addresses Community Board Objectives.

Showcase Halswell is a bi-annual event that has been run once previously in 2007 with great success and was strongly supported by the community - up to 4000 people attended in 2007. The event provides an opportunity for locals in a rapidly growing area to see what their community has to offer. Evaluations undertaken at the previous event were very positive and indicated that it would be well supported again.

Without funding the size of the event will have to be decreased dramatically. The total cost of the event is \$12,096. The Halswell Resident's Association are also seeking \$4500 funding from the Lion Foundation and will also be contributing over \$2,500 themselves. The staging of their event is dependent on various funding sources.

The event assists to develop a positive effect on social & cultural well being & help individuals develop a sense of belonging. The event enhances a sense of pride in residents who live locally & brings them together. This event is free, promotes local services, showcases local talent, targets local families & those that are on low income or socially isolated.

Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
2	Hornby Netball Club	Assistance with costs of re-establishing Hornby Netball Club. Funding is sought towards equipment, uniforms, legal set up costs.	\$5,000	\$9,812	\$2,000	Medium - New organisation still in establishment phase	Nil	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$2,000 to the Hornby Netball Club as a contribution towards club set up expenses.	1

**Project Goals:**

- To re-establish the Hornby Netball Club into the Selwyn netball competition for the 2009 winter season
- To work with other local sports clubs as this will strengthen sports in the Hornby area

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- The capacity of community organisations

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Assist children & young people in the RW area to achieve in the arts or sports fields.
- Increased social well being in RW area.
- Addresses the identified issue in the Board's community and social matrix identifying 'the lack of programmes and services available for youth'.

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Helping build and sustain a sense of local community
- Physical Recreation and Sport Strategy
- Recreation & Sport Policy

**Staff comments including evidence of need:**

This application has been considered Priority 1 as the project takes a community recreation approach and is targeting grass roots members and is increasing the capacity of the club. This project will match funding in term of the volunteer hours that will be contributed. It also meets community board objectives. Hornby Netball club are responding to a need in the local community to re-establish the club and play in the Selwyn netball competition in the 2009 season. They have the support of local schools and players who wish to play for a local club, rather than travelling to play for other clubs. The club will be working with Sport Canterbury and CCC staff on correct structural set up and becoming sustainable for the future. The club have set up a bank account and set up a committee and are in the process of applying for legal status.

Full funding recommended is required for efficient set up of the Hornby Netball Club. Project is also seeking funds from other sources to support them. Less funding would mean fewer teams can be established and higher subs may have to be charged to cover costs.

Full funding is required for the following : Equipment - \$1,212 Uniforms - \$8400 Legal costs - \$200 Total : \$9,812.00 Due to the cessation of the Hillary Commission fund & the decrease in funding available through pub charities & clubs, community groups are finding it increasingly hard to source funding for projects. Due to the socio-economic make up of the RW ward many sport clubs aim to keep subscription rates as low as possible for club members. There is also a strong focus on junior sport in the ward.

Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

### Priority Rating

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
3	Salvation Army- Hornby	Volunteer recognition expenses relating to FMP programme	\$3,400	\$3,400	\$3,400	Low	2007/08 Recreation and Sport Operational Budget (this project) \$3,300 RW Board Project Funds (budgeting) \$7,514  2006/07 Recreation and Sport Operational Budget (this project) \$3,740	That the Riccarton Wigram Funding Assessment Committee allocate \$3,400 to the Salvation Army Family Mentoring Programme as a contribution to costs associated with supporting its volunteers.	1

### Project Goals:

- To give recognition to 20 volunteers involved in the Family Mentoring Programme
- To be able to reimburse in part and in practice, some expenses expended by mentors in the outworking of this programme
- To assist retention of 20 volunteers
- To assist recruitment of volunteers

### Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Enhance community and neighbourhood safety
- Provide community based programmes which enhance basic life skills

### Funding Priorities:

- Children and youth
- Disadvantaged and/or socially excluded

### Alignment with board objectives and council strategies:

#### Board Objective

- Contribution to increased social well-being in Riccarton Wigram

#### Council Strategies

- Strengthening Communities Strategy
- Youth Strategy

### Staff comments including evidence of need:

This application has been considered Priority 1 due to it having an innovative approach, a long standing track record, its considerable use of volunteers meaning that it is good value for money, it having a strong alignment with Council outcomes and priorities around particularly in regard to meeting basic life skills, and a strong alignment with Riccarton Wigram Community Board priority ' Contribution to increased social well being in the Riccarton / Wigram area.

The Salvation Army Family Mentoring Programme is a well established service providers. It works with families with areas of challenging that are prepared to work towards change over the course of a year. It seeks active change and empowerment for client families through a longer term supportive strategy. The funding being sought is for a contribution toward the costs volunteers incur in the course of supporting these families.

### Comments and notes: (for committee member use)



## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
4	Salvation Army- Hornby	Assistance with costs of providing Family Holiday Camp experience for families in need as part of Family Mentoring Programme	\$4,200	\$4,200	\$4,200	Low	2007/08 Recreation and Sport Operational Budget (this project) \$3,300 RW Board Project Funds (budgeting) \$7,514  2006/07 Recreation and Sport Operational Budget (this project) \$3,740	That the Riccarton Wigram Funding Assessment Committee allocate \$4,200 to the Salvation Army Family Mentoring Programme as a contribution towards the costs of its camps for attendees of this programme.	1

**Project Goals:**

- Give the opportunity for 14 FMP families to access a family holiday otherwise unaffordable.
- To build up strengthen and enhance the family unit
- To broaden social perspective thus gaining insight to appreciate other forms of family dynamics
- To experience the benefits of change of environment opportunities outside the home and immediately impacting circumstances.

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Enhance community and neighbourhood safety
- Provide community based programmes which enhance basic life skills

**Funding Priorities:**

- Children and youth
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social well-being in Riccarton Wigram

**Council Strategies**

- Strengthening Communities Strategy
- Youth Strategy

**Staff comments including evidence of need:**

This application has been considered Priority 1 due to it having an innovative approach, a long standing track record, its considerable use of volunteers meaning that it is good value for money, it having a strong alignment with Council outcomes and priorities particularly in regard to meeting basic life skills, and a strong alignment with Riccarton Wigram Community Board priority 'Contribution to increased social well being in the Riccarton / Wigram area'.

The Salvation Army Family Mentoring Programme is a well established service provider. It works with families with areas of challenging that are prepared to work towards change over the course of a year. It seeks active change and empowerment for client families through longer term supportive strategy. The funding being sought is for a contribution toward the costs of the yearly camp that families on this course are required to attend.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
5	Canterbury Fiji Social Services Trust	Pre-Christmas Barbecue, Carols and entertainment for local Riccarton community	\$650	\$770	\$650	Low	<p>2007/08 Board Project funding (various projects)\$25,000, Community Development Scheme Office Admin \$2,000, Staff Training \$750, Social Initiatives fund \$20,000</p> <p>2006/07 Board Project funding, Youth Development Worker \$10,000, Rent \$8,000, Community Development Scheme Various projects \$3,618, Social Initiatives fund \$20,000</p>	That the Riccarton Wigram Funding Assessment Committee allocate \$650 to Canterbury Fijian Social Services Trust as a contribution to their Pre-Christmas Barbeque Carols and entertainment.	2.1

**Project Goals:**

- Increase participation at community level
- Cultural appreciation and understanding of the diverse community

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Enhance community and neighbourhood safety
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social well being in Riccarton Wigram area

**Council Policies / Strategies**

- Strengthening Communities Strategy
- Help build and sustain a sense of local community
- Enhance the safety of communities and neighbourhoods

**Staff comments including evidence of need:**

Canterbury Fiji Social Services Trust is a well established service providers that provides a range of services including: out of school care, holiday programmes, a language nest, kids culture club, youth radio programmes, Youth at Risk programme, older persons programmes, general community advocacy and support.

This particular project is a Pre Christmas Barbeque carols and entertainment event for the local Riccarton community that is likely to contribute to neighbours in the area knowing each other, with a possible positive impact on social harmony and safety in the area.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
6	Christchurch South Seven Day Adventist Church	Family Fun Days 8 times a year in the Hei Hei community	\$2,700	\$4,481	\$2,700	Low delivery and financial risk	2007, \$2000 for Family fun day accountability due 30th august 2008 2007, \$1000 for Hand of Friendship, accountability due Feb09	That the Riccarton/Wigram funding assessment committee allocate \$2,700 as a contribution toward the Christchurch South Seventh Day Adventist Church's Family Fun Day.	2.1

**Project Goals:**

More connected family interaction, by running an event for an average of 140 people 8 times a year.

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Enhance community and neighbourhood safety
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- People with disabilities
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social well-being in R/W area.

**Council Policy / Strategy**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, and heritage and environment groups.
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.

**Staff comments including evidence of need:**

The Christchurch South Seventh Day Adventist Church's objectives are to have a positive influence in the community of Hei Hei/Broomfield. They run the following activities - Children's Programs, Teen & Junior Camp Programs, Youth oriented activities such as games, socials, and camps, Family Fun Days (monthly), Community open social events such as Christmas Parties, and School Holiday programs. All of the programs are run by church members on a voluntary basis. The group has been operating for 6 years and on a typical week they work with 205 people. The church members have been running Family Fun Days for over a year for the Hei Hei/Broomfield community. They see a need for more connected family interaction and by running an event for an average of 140 people 8 times a year they may achieve this goal. Their program targets people with social isolation and provides low income families with a time of family fun and interaction with others in the community. The church needs the funding to help with the costs of Hall, Park hire and Bouncy Castles, along with purchase of sausages, balloons, face-paint and other small consumables.

**Comments and notes: (for committee member use)**

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
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Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
7	Christchurch South Seven Day Adventist Church	Weekly free drop in café in Hei Hei	\$1,500	\$2,350	\$1,500	Low delivery and financial risk	2007, \$2,000 for Family Fun Days, accountability pending due date Feb09 2007, \$1,000 for Hands of Friendship, accountability pending due date Feb09	That the Riccarton/Wigram Funding Assessment Committee allocate \$1,500 to The Christchurch South Seventh Day Adventist Church as a contribution toward the provision of a Hands of Friendship Cafe afternoon.	2.1

**Project Goals:**

1. Give people the opportunity to develop friendships within the local community by providing a space for at least 15 people to spend time together each week.
2. Give people the opportunity to develop friendships with the local community by providing a space 40 times a year where people can spend time together each week.

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Enhance community and neighbourhood safety
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social well-being in R/W area.

**Council Strategy**

- Reduce or overcome barriers to participation.

**Staff comments including evidence of need:**

The Christchurch South Seventh Day Adventist Church's objectives are to have a positive influence in the community of Hei Hei/Broomfield. They run - Children's Programs, Teen & Junior Camp Programs, Youth oriented activities such as games, socials and camps, Family Fun Days (monthly) community open social events such as Christmas parties, school holiday programs. All the programs are run by the church members on a voluntary basis and foremost is a professional approach to the safety and well being of the group. The church members have set up a local drop in cafe, supported by CCC funding, held every Monday afternoon from 1.00pm to 3.00pm at the Multicultural centre in Gilberthorpes Road in Hei Hei. This Cafe has been running since 2007 and the group require support to continue their Hands of Friendship group as they believe it is meeting a need in their local community.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

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 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
8	Church Corner Toy Library	Assistance with coordinators salary for a toy library.	\$3,500	\$4,680	\$2,000	Low	2007, \$3,000 wages for co-ordinator.  2006, \$4,500 wages for co-ordinator.  2005, \$4,000 wages for co-ordinator.	That the Riccarton/Wigram Funding Assessment Committee allocate \$2,000 as a contribution towards the running of the Church Corner Toy Library, in particular the wages of the co-ordinator.	2.1

**Project Goals:**

Wages will be provided for the coordinator who runs Friday sessions, does administrative duties and overseas the project.

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Assist children and young people in the R/W area to achieve in the arts or sports fields.

**Council Strategy**

- Support develop and promote the capacity and sustainability of community groups.

**Staff comments including evidence of need:**

Seventy percent of Church Corner Toy Library clients come from the R/W ward and 30% from F/W. They have been operating for 16 years and their project is providing low-cost and short term hire of good quality educational toys/play equipment to over 70 local families a week. Approximately 150 families including 220 children directly benefit from this project. They also provide assistance/knowledge to parents/caregivers on appropriate play for the appropriate developmental stage. They are applying for funds to enable them to continue to employ a person to run the library sessions, guide and support the 8 volunteers, advise parents, make recommendations for the purchase of new toys etc. Last year they were unable to provide for all the people who wanted to use their services and they had to have a waiting list. If they do not get the funding needed they will have to reduce their opening hours or reassess their charges to members and this will impact negatively on new families and in particular their children.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
9	Community Watch Hornby	The project is to patrol the area daily from 8pm till 12pm to provide security for the area. Contribution is sought toward stationery and petty cash, equipment maintenance and to support patrols, rosters and communications.	\$1,350	\$1,350	\$850	Low	2007/08 Board Discretionary Fund (Conferences/Training) \$3,060 Board Projects Fund (Equipment , Stationary and Other Operational costs) \$3,880  2006/07 Board Discretionary Fund (Conferences/Training) \$1,722 Board Projects Fund (Radio costs, training and other operational costs) \$5,000	That the Riccarton/Wigram Funding Assessment Committee allocate \$850 to Community Watch Hornby	2.1

**Project Goals:**

- Maintenance of Equipment to safety standards
- Two monthly newsletters and monthly roster printing and distribution

**Funding Outcomes:**

- Enhance community and neighbourhood safety

**Funding Priorities:**

- Older adults
- Children and youth
- People with disabilities
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Potential for injury and harm in the Riccarton Wigram area is reduced
- Contribution to increased social wellbeing in Riccarton Wigram

**Council Policies / Strategies**

- Strengthening Communities Strategy - Enhance the Safety of Communities and Neighbourhoods.
- Safer Christchurch Strategy

**Staff comments including evidence of need:**

Community Watch Hornby is focussed on maintaining regular mobile patrols in Hornby and on occasion in other areas, and to work towards a safer community. This application is for funding to support this aim, by maintaining equipment used by volunteers, and by printing and distributing newsletters and faxes. This application is for \$550 for Stationary and Petty Cash, \$300 for the maintenance of equipment such as faxes, and \$500 is for vehicle running costs. The latter item is ineligible for funding under this scheme. In the 2007/08 year the watch provided services in a number of years including reporting 227 incidences of suspicious vehicles. 14 missing persons, 41 graffiti taggers, and 87 instances of general assistance. This service works in closely with the police and is strongly supported by them.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
10	Hornby Presbyterian Community Trust	Hornby Under 5's Playgroup - assistance with cost of supervisor wages	\$1,000	\$5,600	\$1,000	Low	2007/08 Board Project Funding Small events fund Childrens Spring Party \$700  Westside party in the park \$3,000  2006/07 Various projects through \$3,500 community development scheme	That the Riccarton/Wigram Funding Assessment Committee allocate \$1,000 to Hornby Presbyterian Community Trust as a contribution to the cost of running their under 5 playgroup.	2.1

**Project Goals:**

- To develop a stronger sense of community by providing a place of belonging for approximately 70 predominantly 'at home' caregivers/parents and their preschoolers in the Hornby area.
- To provide information for families about other services available in the community, encouraging participation and holistic care.
- By employing a supervisor we are able to offer a more balanced and extensive developmentally appropriate programme.

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social wellbeing in RW area

**Council Policy / Strategies**

- Strengthening Communities Strategy - improve basic life skills so that all residents can participate fully in society

**Staff comments including evidence of need:**

Hornby Presbyterian Community Trust is a well established community organisation that provides services in the Hornby in a number of area including services for preschool and primary school children, youth, relationship courses, women, counselling, arts etc. The particular service which is the focus of this application is their under 5s playgroup. This funding requested is for the wages of the supervisor of this playgroup. While the Ministry of Education covers many of the costs of this programme, this funding can not be used for wages. The applicant sees this accessing funding from the Community Board as being necessary to ensure a balanced and safe programme.

**Comments and notes:** (for community member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
11	Hornby Presbyterian Community Trust	Assistance with running three "Starting Afresh" courses for people who have gone through separation or divorce	\$690	\$1,440	\$690	Low	<p>No previous funding for this activity.</p> <p>In 2007/08 \$2,800 was granted for costs associated with a marriage course from the Board's discretionary funds.</p> <p>This organisation also receives funds in excess of \$45,000 per annum from various Council sources as a contribution towards the costs of a range of unrelated activities.</p>	That the Riccarton/Wigram Funding Assessment Committee allocate \$690 to Hornby Presbyterian Community Trust as a contribution towards their 'Starting Afresh' divorce and separation recovery course.	2.1

**Project Goals:**

- To deliver the "Starting Afresh" divorce recovery programme within the local community, especially allowing those on low incomes the ability to participate. We plan to run three courses that will serve approximately 30 people.
- Helping people identify where 'they are at'. Offering a sounding board to express feelings and hurts which may hinder them from participating more fully in family community and personal responsibilities.
- To offer participants the knowledge of groups, activities and support networks that are available to them within the local community.

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social wellbeing in RW area

**Council Policy / Strategies**

- Strengthening Communities Strategy
- Improve Basic life skills so that all residents can participate fully in society.

**Staff comments including evidence of need:**

Hornby Presbyterian Community Trust (HPCT) is a well established community organisation that provides services in Hornby in a number of areas including services for preschool and primary school children, youth, relationship courses, women, counselling, arts etc. The particular service which is the focus of this application is their 'starting afresh' group which is a course for people who have experienced divorce or separation, to help them process them and move on with their lives. The funding requested is for a contribution towards the cost of course manuals, handouts and resources, food and hospitality. In the preceding year 14 people approached HPCT in regard to their need for assistance with moving on from a divorce or separation situation, and were taken through this course. Sometimes these people come to this HPCT's attention as the result of advertising, and sometimes through word of mouth.

**Comments and notes:** (for committee member use)



## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
12	Hornby Presbyterian Community Trust	Assistance with costs of running "Women to Women" cafe	\$1,600	\$2,943.87	\$1,600	Low	2007/08 Community Development Scheme \$1,000  2006/07 Community Development Scheme \$1,000	That the Riccarton/Wigram Funding Assessment Committee allocate \$1,600 to Hornby presbyterian Community Trust as a contribution towards the costs of their Women to Women Cafe.	2.1

**Project Goals:**

- Provide a free cafe for 50-60 women and approx. 30 preschoolers a fortnight in the community who may not be able to afford such a luxury.
- To help enhance relationships and a sense of belonging within the community, no matter what ethnic group or socio economic group they may belong to.
- provide a place which is child friendly and safe, encouraging mothers to communicate with other mothers in a non-threatening environment, providing a place where they can offer help and advice to one another and have opportunity for shared input that will enhance life skills within the community.
- To help upskill women in the area of hospitality as they work waitressing, barista and kitchen hand duties.

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social well-being in the RW area.

**Council Policies /Strategies**

- Strengthening Communities Strategy
- Help Build and sustain a sense of local community

**Staff comments including evidence of need:**

Hornby Presbyterian Community Trust is a well established community organisation that provides services to the Hornby community in a number of areas, including: services for preschool and primary school children, youth, relationship courses, women, counselling, arts etc. The particular service which is the focus of this application is their Women to women cafe. This is a cafe that provides free speciality coffees and food for women and preschoolers, and attracts around 60 women each fortnight. The funding requested is for a contribution to the costs of coffee, sandwiches, milk, hot chocolate, marshmallows, cheese, crackers and chutney.

**Comments and notes: (for committee member use)**

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
13	Hornby Presbyterian Community Trust	"Bread for the Community" - a free bread delivery service to those in need within the Hornby and Hei hei communities.	\$1,708	\$4,173	\$1,708	Low	2007/08 Community Development Funding Scheme \$1,000  This organisation is also funded in excess of \$45,000 per annum for various projects unrelated to this one.	That the Riccarton/Wigram Funding Assessment Committee allocate \$1,708 to Hornby Presbyterian Community Trust as a contribution towards the costs of running their Bread Delivery project	2.1

**Project Goals:**

- To provide bread for members of our community that may be financially struggling to provide all their grocery needs: 65 families weekly and 35 families fortnightly
- To ensure that families and individuals in the Hornby, Hei Hei areas know they are cared for and valued as members of society.

**Funding Outcomes:**

- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to Increase Social Wellbeing in the RW area

**Council Policies / Strategies**

- Strengthening Communities Community Grants Funding Outcomes - support the capacity and sustainability of community groups.

**Staff comments including evidence of need:**

Hornby Presbyterian Community Trust is a well established community organisation that provides services in the Hornby in a number of areas including services for preschool and primary school children, youth, relationship courses, women, counselling, arts etc. The particular service which is the focus of this application is their 'Bread for the Community' programme. This programme delivers bread to 65 families weekly and an additional 35 families fortnightly. This funding requested is for the reimbursement for volunteers fuel costs, rent of their distribution facility, foodwrap, bread delivery/storage bags, stationary and administration. There is a consistent demand for this service in this low income area, which is likely to rise as food and fuel prices increase.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.
- 2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.
- 2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project
- 3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
14	Kidsfirst Kindergartens Lady May	Assistance with the purchase of resources (Duplo sets) to build language skills and knowledge in the children and families they serve.	\$1,450	\$1,450	1,000	Low delivery and Financial risk as part of Canterbury Westland Free Kindergartens Association	Community Development Funding Scheme 06/07  \$2,000 Climbing Frame & Safety Nets 05/06  \$1,000 Ground Maintenance Equipment  \$2,000 Outdoor Play Area Safety Equipment  \$445 Electricity Costs	That the Riccarton/Wigram Funding Assessment Committee allocate \$1,000 to Kidsfirst Kindergarten Lady May as a contribution towards the purchase of Duplo sets.	2.1

**Project Goals:**

- Build language and vocabulary of our children with English as a second language

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase community engagement in local decision making
- Enhance community and neighbourhood safety
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Board Objectives: Contribution to increased social well-being in R/W area.
- Diversity in cultural needs in acknowledged

**Council Strategy**

- Provide community based programmes which enhance basic life skills.
- Reduce or overcome barriers to participation.

**Staff comments including evidence of need:**

Kidsfirst Kindergarten Lady May provide quality early childhood education that is accessible to all children, families/whanau and meets the needs of their community. They are affiliated to Canterbury Westland Free Kindergarten Association (INC). The 40 families and children come from diverse cultural backgrounds and often need to build their language skills and knowledge. Role playing of familiar activities in society can be used to assist in the building of language skills and knowledge. The Kindergarten wish to purchase Duplo sets that include community workers, police, hospitals etc to assist in the building of language skills and provide their clients with the ability to participate and engage in the community.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
15	Kidsfirst Kindergartens McKenzie	Assistance with the purchase of culturally appropriate musical instruments for preschoolers.	\$1,341	\$1,340.51	\$1,000	Low delivery and financial risk as linked to the Canterbury Westland Kindergarten Association Inc.	2006 - \$1,185 for Resource purchase, accountability forms returned.	It is recommended that the Riccarton Wigram Funding Allocation Committee allocate \$1,000 as a contribution toward the purchase of musical instruments.	2.1

**Project Goals:**

To have funds to purchase musical instruments, and multicultural instruments.

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

**Funding Priorities:**

- Children and youth
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Assist children and young people in the R/W area to achieve in the arts or sports fields.
- Contribution to increased social well-being in R/W area.
- Diversity in cultural needs in acknowledged.

**Council Strategy**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, and heritage and environment groups.
- Provide community based programmes which enhance basic life skills.
- Reduce or overcome barriers to participation.

**Staff comments including evidence of need:**

Kidsfirst Kindergarten McKenzie provide sessional education services to the 90 families in their community. The families represent diverse cultural groups and as many of the children do not speak english, music is one area of play that transcends speech and provides another form of communication. The Kindergarten's musical instrument selection is very old and tired and does not reflect the diversity of cultural origins of the children. There are many instruments available from countries all over the world and the provision of some would greatly benefit many of the children who attend the Kindergarten. If funding is not forthcoming there will be a reduction in the number of instruments purchased.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
16	Kidsfirst Kindergartens Wigram	Assistance with the purchase of games to assist preschool children's bicultural development, and carpentry equipment to develop their fine motor schools.	\$2,000	\$2,027	\$1,000	Low financial and delivery risk as linked to the Canterbury Westland Free Kindergarten Association.	2007 \$1,800 for new books.	That the Riccarton/Wigram Funding Assessment Committee allocate \$1,000 as a contribution towards the purchase of culturally appropriate board games and carpentry tools.	2.1

**Project Goals:**

1. Extend Children's knowledge of biculturalism
2. Develop Children's fine motor skills

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

**Funding Priorities:**

- Children and youth
- People with disabilities
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social well-being in R/W area.

**Council Policies / Strategies**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, and heritage and environment groups.
- Board Objectives
- Diversity in cultural needs in acknowledged.

**Staff comments including evidence of need:**

Kidsfirst Kindergarten Wigram, with 2 paid fulltime workers and 8 volunteers has been operating for 40 years. Their main objective is to achieve excellence in early childhood education for 60 families weekly. This project is for board games that develop fine motor skills and extend the children's knowledge of biculturalism. The Kinder has a multicultural client base and limited resources in this area. The other aspect of the project is the procurement of carpentry equipment to assist the children to develop their carpentry and fine motor skills. The acquisition of these games and tools will encourage the use of Maori language, increase the children's fine motor skills and increase the capacity of this kinder to be more supportive and responsive to their diverse population of children and their families.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
17	Kiwanis Club North-West Christchurch	Assistance with funding for "The Terrific Kids Programme", a school based programme focussed on encouraging children's development by supporting and recognising achievement of goals.	\$600	\$1,500	\$600	Low	None	That the Riccarton/Wigram Funding Assessment Committee allocate \$600 to North West Christchurch Kiwanis as a contribution towards the costs of running Terrific Kids programmes in Gilberthorpe and South Hornby primary schools.	2.1

**Project Goals:**

- Provide Terrific kids programmes in 5 schools (2 in the RW ward) and approximately 200 children (80 children in the RW ward).
- Being able to consider more than one child

**Funding Outcomes:**

- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

**Funding Priorities:**

- Children and youth
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to Social Wellbeing in the Riccarton Wigram area

**Council Policies / Strategies**

- Strengthening Communities Strategies - Improve Basic Life Skills so that residents can participate fully in society

**Staff comments including evidence of need:**

The Kiwanis Club of North West Christchurch is part of the global Kiwanis organisation of volunteers which is dedicated to 'changing the world one child and one community at a time'. They work with a wide range of organisations and primary schools in North West Christchurch and their priority one focus is young children. The programme they are seeking funding for is their Terrific Kids programme. This is a 'student recognition programme that promotes character development, self esteem, and perseverance. Students work with their classroom teacher and establish goals to improve behaviour, peer relationships, attendance or school work. Students are honoured after achieving their goal at the end of a specified time period.' This group is requesting \$1500 towards the costs of book vouchers, books, badges, photographs and other related costs across 5 schools. Of these 5 primary schools only 2, Gilberthorpe and South Hornby, are in the Riccarton Wigram ward. Consequently this ward only needs to consider \$600 of the \$1500 requested.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
18	My Time @ 10	Assistance with equipment costs and general costs associated with the running of a women's craft group in Riccarton.	\$1,099	\$2,299	\$1,099	Low	2007, \$2000 - Accountability forms returned. 2006, \$2,000 - accountability forms returned.	That the Riccarton/Wigram Funding Assessment Committee allocate \$1,099 to My Time @ 10 as a contribution toward the costs of running their women's craft and support group.	2.1

**Project Goals:**

- That the group will continue to be well attended and serve as a connection point for approximately 20 women
- Equipping people with new skills hobbies and interests

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social well-being in R/W area

**Council Policies / Strategies**

- Strengthening Communities Strategy
- Help Build and Sustain a Sense of Local Community

**Staff comments including evidence of need:**

The My Time @ 10 are a community group of between 15-20 women, attached to the Riccarton Community Church. They have been functioning since October 2005 and were set up to meet the needs of women for friendship and fun, relief of isolation, loneliness and boredom and to give participants the opportunity to up skill themselves. The group is run by 5 volunteers. They are a small group providing a varied range of craft activities to women while providing a crèche for their children. The crèche facility allows the women to have "my time". The craft activities are carried out weekly and the women learn new useful skills which they can take with them. They wish to apply for funds to assist with the costs of running the craft activities including the purchase of a sewing machine, iron, printer and other craft materials and tools for the programme in 2009.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
19	Oaklands Toastmasters Club	Assistance with operating expenses, specifically room hire for weekly meetings	\$1,000	\$1,000	\$500	Low delivery and financial risk	2006, \$500 for contribution to rent. Accountability form returned.	That the Riccarton/Wigram Funding Assessment Committee allocate \$500 to the Oaklands Toastmaster Club as a contribution towards the rent of the premises they use for meetings.	2.1

**Project Goals:**

The funding will ensure the ongoing existence and viability of the club. Through the development of public speaking, evaluation and leadership skills this will enable the membership of the club to achieve the funding outcomes noted below.

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Increase community engagement in local decision making
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social well-being in R/W area.

**Council Policy / Strategies**

- Increase community engagement.
- Provide community based programmes which enhance basic life skills.
- Reduce and overcome barriers to participation.

**Staff comments including evidence of need:**

Oaklands Toastmasters club is seeking funding to contribute toward the weekly rent of the premises they use for their meeting. The main objectives of the club include facilitating the development of public speaking and presentation skills, overcoming the fear of public speaking, promoting self esteem and confidence and developing leadership skills. They have a current membership of 30 people with an aim to increase the numbers to 35 by word of mouth and advertising locally. Members of the club donate over 2000 hours annually in voluntary time to the successful running of the club. The yearly subscription is \$180 and the club feel that an increase in subscription would negatively impact on the ability of members and potential members to access the benefits of the club. The group do not wish to put access to toastmasters membership beyond the reach of anyone. It should be noted that only 70% of the membership come from the Riccarton Wigram ward.

**Comments and notes:** (for committee member use)



## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
20	Riccarton Baptist Church	Assistance with funding for weekly community lunches	\$1,900	\$2,270	\$1,900	Low financial and delivery risk	<p>2007, \$1,250 towards community lunch.</p> <p>2006, \$1,000 toward community Christmas party.</p> <p>2006, \$1,250 towards community lunch. Accountability forms sent in or pending.</p>	That the Riccarton/Wigram Funding Assessment Committee allocate \$1,900 as a contribution towards the Riccarton Baptist weekly community networking lunch.	2.1

**Project Goals:**

- To provide a welcoming place for an average of 25 people to enjoy a nutritional meal on a weekly basis.
- Be available to help people who may be struggling with personal matters. Our Pastor and other members are available for this.
- Helping people feel good about making a contribution to the group.

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social well-being in R/W area.

**Council Policy / Strategy**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, and heritage and environment groups.

**Staff comments including evidence of need:**

The Riccarton Baptist Church has been operating for 63 years. They employ 4 paid staff members, 2 full time and 2 part-time. They also work with 250 people each week and have 80 + volunteers. They are asking for funds for their community networking lunch which attracts on average 25 people per week. This gathering provides nutritional food, fellowship and friendship for many members of the Riccarton community including single parents, unemployed people and sickness beneficiaries. The community networking opportunity fosters collaboration between participants and staff of the Riccarton Baptist Church, and increases the likelihood that they will access other services that the church provides.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
21	Riccarton Library Inc	Replacement shelving for community library	\$4,836	\$5,156	\$1,900	Low	2006/07 \$500  2004/05 \$200, \$500, \$300.  2003/04 \$392  2002/03 \$300  2001/02 \$334  2000/01 \$450 and \$180	That the Riccarton Wigram Funding Assessment committee allocate \$1,900 to the Riccarton library as a contribution towards the purchase of shelving.	2.1

**Project Goals:**

- Increase Awareness of community arts, heritage and provide excellent reading material, including large print books for our members.
- Enhance community and neighbourhood safety due to age and deterioration of present shelving

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Enhance community and neighbourhood safety

**Funding Priorities:**

- Older adults
- Children and youth
- People with disabilities
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social well-being in R/W area.

**Council Policies / Strategies**

- Greater R/W community awareness of, and access to, affordable community recreation and support programmes.
- Potential for injury and harm in the R/W area is reduced.
- Reduce or overcome barriers to participation.

**Staff comments including evidence of need:**

The Riccarton Library has been operating for 80 years, providing lending services for 6 days per week to 750 Riccarton Residents annually and 90 residents weekly. The service is run by 40 volunteers. This project is for library shelving which is badly in need of replacement as newer books do not fit and the height of shelving is not suitable for our older female members. New shelving would also enable books to be more attractively displayed.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
22	Te Puawaitanga Ki Otautahi Trust	Purchase of tables and chairs for community users of Wharekai community facility in Gilberthorpes Road	\$3,787	\$3,787	\$2,000	Low	Community Development funding Scheme 2007/08 \$1,200 for chairs for Hei Hei Community Centre  2006/2007 - \$5,000 Management Committee establishment grant	That the Riccarton Wigram Funding Assessment Committee allocate \$2,000 to Te Puawaitanga ki Otautahi Trust for the purchase of tables, chairs and a trolley for use at the facilities they are managing.	2.1

**Project Goals:**

- Increase participation and use of community facility which provides a venue for a wide range of community recreation and local events.

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Enhance community and neighbourhood safety
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Increasing Wellbeing in Riccarton Wigram

**Council Policy / Strategies**

- Strengthening Communities Strategy - Ensure that communities have access to community facilities that meet their needs
- Increase participation in community events

**Staff comments including evidence of need:**

Te Puawaitanga has an agreement with the Council to act as a management committee for the Hei Hei Community Centre and some community space at 153 Gilberthorpes Rd. They conduct this role with the support of a management committee composed of representatives of a number of the facilities users and some other local community groups. Since their taking on this role in 2006 the cleanliness of the facilities has improved and the usage of the facilities by a wide range of community and cultural groups has increased considerably. This facility management role complements the work that they are doing in community development with Maori in the area, which has seen a large number of Maori come to use this facility on a regular basis. The chairs and tables that they are seeking to replace are aging, very heavy, and take up a lot of space. They are cumbersome and in some instances unable to be moved by some of the frailer users of the facility. There is an argument that the upgrading of such items should sit with the Council's facilities unit. They have been approached about this but have refused funding for this purpose citing budget constraints. I should be noted that the funding of such furniture would bring it up to the standard of that in nearby community centres such as the Harvard lounge and the Hornby Community Care Centre. While staff can see some validity in the arguments for replacing these items, this project is not seen to be as high a priority as some other applications received. Consequently less than the full amount has been recommended for approval.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
23	Te Puawaitanga Ki Otautahi Trust	Assistance with overhead costs for running a low cost community facility	\$5,000	\$19,760	\$4,500	Low - in regard to the stability and reliability of the provider High - in regard to the likely non-completion of this project if this application is not supported	2007/08 Community Development funding Scheme \$1,200 for chairs for Hei Hei Community Centre \$30,000 Facility Coordinators salary (0.5 FTE)  2006/2007 - \$5,000 Management Committee establishment grant - \$30,000 Facility Coordinators salary (0.5 FTE)	That the Riccarton/Wigram Funding Assessment Committee allocate \$5,000 to Te Puawaitanga ki Otautahi Trust as a contribution to the costs associated with managing the Council facilities in Hei Hei.	2.1

**Project Goals:**

Increase participation and use of community facility which provides a venue for a wide range of community recreation and local events.

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social wellbeing in the RW area

**Council Policies / Strategies**

- Strengthening Communities Strategy - Ensure that communities have access to community facilities that meet their needs.

**Staff comments including evidence of need:**

Te Puawaitanga has an agreement with the Council to act as a management committee for the Hei Hei Community Centre and some community space at 153 Gilberthorpes Rd. They conduct this role with the support of a management committee composed of representatives of a number of the facilities users and some other local community groups. Since their taking on this role in 2006 the cleanliness of the facilities has improved and the usage of the facilities has increased considerably by a wide range of community and cultural groups. This facility management role complements the work that they are doing in community development with Maori in the area, which has seen a large number of Maori come to use this facility on a regular basis.

If this funding is not provided then it is likely that fees will need to be raised to cover the shortfall. The fee mainly charged for Hei Hei hall is currently \$5.50 per hour. The fee mainly charged for the Hornby Multicultural Centre Hall and dining area is \$2 per hour. If this funding is not approved Te Puawaitanga will probably need to raise fees by approximately 55% to cover the shortfall. This is likely to have a considerably negative impact on many of the low income groups using this facility, some of whom may cease to do so, with little likelihood of finding local alternative accommodation elsewhere.

Alternatively Te Puawaitanga may decide that the situation is financially untenable and relinquish the role of management committee and return the responsibility for these facilities back to the Council. It is likely that this will cost the Council more in terms of cleaning costs, but less in terms of management costs than is the case currently. It is likely however that the quality of service will decline to service users, that fees for usage will increase anyway, and that consequently the extent of usage of the facilities will decline.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
24	University of Canterbury Students Assoc. Montana Early Learning Centre	Assistance with purchase of additional outdoor climbing equipment for preschool children.	\$2,000	\$3,268	\$1,000	Low delivery and financial risk as they are linked to the Canterbury University Students Association.	No funding previously applied for.	That the Riccarton/Wigram Funding Assessment Committee allocate \$1,000 approximately 61% of the amount requested, to UCSA - Montana Early Learning Centre as a contribution toward the costs of outdoor climbing equipment.	2.1

**Project Goals:**

- To provide more challenging outdoor equipment for infants and toddlers to further develop their physical skills
- For children to develop attitudes and skills to help them through life; i.e. being self aware, facing challenges, commitment, persistence, having courage, problem solving, safety assessment, risk taking and overcoming fear, as well as the ability to create their own fun and sense of satisfaction.
- To gain larger, more difficult equipment to stimulate and challenge our older children to participate in climbing activities.

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Assist children and young people in the R/W area to achieve in the arts or sports fields.
- Contribution to increased social well-being in R/W area

**Council Strategy**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, and heritage and environment groups.
- Provide community based programmes which enhance basic life skills.
- Reduce or overcome barriers to participation.

**Staff comments including evidence of need:**

UCSA Montana Early Learning Centre provides high quality Early Childhood Education and care (predominately for 0-3 year olds) that meets the needs of students, teachers, and parents. This project is to cater to and extend the children's physical skills by increasing their collection of outdoor climbing equipment. Their aim is that more advanced and challenging physical opportunities will encourage the children to learn the value and enjoyment of physical activity and work toward preventing obesity and unhealthy lifestyles in the children. The Centre has been operating for 2 years with 10 staff, 6 full-time and 4 part-time. They are open from 8am to 5pm from Monday to Friday to provide flexibility for their clients. The Centre also provides training for school and University students and works with over 60 families in a typical week. Only 61% of the families reside in the Riccarton Wigram area.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
25	Central Riccarton Residents' Association (Inc)	Administration costs for Central Riccarton Residents' Association	\$300	\$325	\$300	Low risk	2007/8 - \$300 (Project funding) 2006/7 - \$300 (Project funding) 2005/6 - \$300 (Project funding) 2004/5 - \$300 (Project funding)	That the Riccarton Wigram Funding Assessment Committee makes a grant of \$300 to the Central Riccarton Residents Association for its administration costs.	2.1

**Project Goals:**

- Provide the basic administrative operating costs for the Central Riccarton Residents Association, allowing us to enable our residents to be better informed and be a part of the decision making process. This will allow us to keep our profile among the residents and be available to them when an issue concerning the resident association members arises.
- Greater liaison and feedback to and from council departments especially in areas of concern

**Funding Outcomes:**

- Increase community engagement in local decision making
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

**Funding Priorities:**

- Older adults
- Children and youth
- People with disabilities
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded
- The capacity of community organisations
- Civic engagement

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social wellbeing in R/W area, Increased R/W community awareness in the Board's role, responsibilities & activities and how the Board and it's members can be accessed.

**Council Policies / Strategies**

- Strong Communities
- Residents Association Recognition Policy
- Strengthening Community Strategy

**Staff comments including evidence of need:**

- This is for the annual Resident's Association administration grant of \$300 which the Community Board previously funded out of Project funding. Group has a website which they use to keep residents informed. Regularly produce a newsletter which they use this funding to pay distribution costs of. This group meets regularly and has proven that they disseminate information to members. This grant enables the group to communicate to it's members hence allowing them to keep informed and a part of Council's decision making processes.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
26	Deans Avenue Precinct Society	Assistance with administration costs	\$300	\$300	\$300		2007/8 - \$300 (Project funding) 2007/8 - \$300 (Neighbourhood Week) 2006/7 - \$300 (Project funding) 2006/7 - \$1,200 - event funding 2005/6 - \$300 (Project funding) 2004/5 - \$300 (Project funding)	That the Riccarton Wigram funding assessment committee makes a grant of \$300 to the Deans Avenue Precinct Society for its administration costs.	2.1

**Project Goals:**

- Provide the basic administrative operating costs for the Deans Avenue Precinct Society - Residents Group, allowing us to enable our residents to be better informed and be a part of decision making processes. This will allow us to keep our profile among the residents and be available to them when an issue concerning the Deans Avenue area arises.

**Funding Outcomes:**

- Increase community engagement in local decision making
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

**Funding Priorities:**

- The capacity of community organisations
- Civic engagement

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social wellbeing in R/W area, increased R/W community awareness in the Board's role, responsibilities & activities and how the Board and its members can be accessed.

**Council Policies / Strategies**

- Strong Communities
- Residents Association Recognition Policy
- Strengthening Community Strategy

**Staff comments including evidence of need:**

- This is for the annual Resident's Association administration grant of \$300 which the Community Board previously funded out of Project funding. Group is very active and keeps residents well informed of issues - particularly resource consent issues. Regularly produce a newsletter. This group meets regularly and has proven that they disseminate information to members. This grant enables the group to communicate to its members hence allowing them to keep informed and a part of Council's decision making processes.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
27	Halswell Residents Association	Annual grant, hall rental, newsletter distribution costs and Neighbourhood Week event	\$1,240	\$1,240	\$1,240	low	2007/8 - \$300 (Project funding), \$200 for hall hire, \$300 Neighbourhood Week, \$2,500 Showcase Halswell, \$1,970 Anzac Day  2006/7 - \$300 (Project funding), \$200 hall hire, \$200 Neighbourhood Week  2005/6 - \$300 (Project funding)  2004/5 - \$300 (Project funding)	That the Riccarton Wigram funding assessment committee makes a grant of \$1,240 to the Halswell Residents Association for its administration costs, hall hire and neighbourhood week event.	2.1

**Project Goals:**

- Provide the basic administrative operating costs for the Halswell Residents Association, allowing us to enable our residents to be better informed and be a part of decision making processes. This will allow us to keep our profile among the residents and be available to them when an issue concerning the Halswell area arises.
- Participation in Neighbourhood week event

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Increase community engagement in local decision making
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

**Funding Priorities:**

- The capacity of community organisations
- Civic engagement

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social wellbeing in R/W area, Increased R/W community awareness in the Board's role, responsibilities & activities and how the Board and it's members can be accessed. Greater R/W community awareness of, and access to, affordable community recreation and support programmes.

**Council Policies / Strategies**

- Strong Communities
- Residents Association Recognition Policy
- Strengthening Community Strategy
- Board Objective -

**Staff comments including evidence of need:**

- This is an application combining grants that have previously been paid to the Halswell Resident's Association for administration costs, venue rental & neighbourhood week event. These have all previously been paid out of different streams. Very active group in the Halswell area that advocates well for it's residents and covers one of the biggest areas in Christchurch. Venue rental - this is the only group that meets in a public venue that is not Council owned - therefore they had previously accessed internal line funding no longer available for this. Neighbourhood Week event is on the upper end of the financial scale and risks being cut if left in Neighbourhood week due to demand of the fund. The group provides a number of activities for the community - more than the average residents association. This group meets regularly and has proven that they disseminate information to members. This grant enables the group to communicate to it's members hence allowing them to keep informed and a part of Council's decision making processes.

**Comments and notes: (for committee member use)**



## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
28	Ilam and Upper Riccarton Residents' Association	Assistance with administration costs for Residents' Group, plus Barbecue costs	\$500	\$580	\$500	Low risk	2007/8 - \$1000 (Discretionary funding) - Resource consent issues - Feltex site  2006/7 - \$300 (Project funding)  2005/6 - \$300 (Project funding)  2004/5 - \$300 (Project funding)	That the Riccarton Wigram funding assessment committee makes a grant of \$500 to the Ilam Upper Riccarton Residents Association for its administration costs and for its February barbecue	2.1

**Project Goals:**

- Provide the basic administrative operating costs for the Ilam & Upper Riccarton Residents Group, allowing us to enable our residents to be better informed and be a part of decision making processes. This will allow us to keep our profile among the residents and be available to them when an issue concerning the area arises.
- To react to issues as they occur and assist sub groups of the area in dealing with these issues. For example in the past we created a sub group of Montana Avenue residents who were concerned about developments in their area and worked with these residents to make submissions and present their cases at a hearing. Administration costs help us keep informed and react appropriately.
- To run a community family barbecue in February. This barbecue assists us to reach out to members of the community that would not normally come to formal meetings. This is an excellent opportunity for the members of our community to network informally with each other. Additionally we believe it assists in establishing bonds with migrant families as well as combating social isolation. It builds an harmonious community.

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Increase community engagement in local decision making
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

**Funding Priorities:**

- Disadvantaged and/or socially excluded
- The capacity of community organisations
- Civic engagement

**Alignment with board objectives and council strategies:**
**Board Objective**

Contribution to increased social wellbeing in R/W area, Increased R/W community awareness in the Board's role, responsibilities & activities and how the Board and it's members can be accessed. Greater R/W community awareness of, and access to, affordable community recreation and support programmes.

**Council Policies / Strategies**

- Strong Communities,
- Residents Association Recognition Policy,
- Strengthening Community Strategy,

**Staff comments including evidence of need:**

- Very active group - that assist it's members to deal with local issues. Also works in with staff & elected members for general area improvements. Barbecue helps them reach members in the community in a different way.. This group meets regularly and has proven that they disseminate information to members. This grant enables the group to communicate to it's members hence allowing them to keep informed and a part of Council's decision making processes. Responsive to community needs and has shown in past that they advocate on behalf of different sectors of community.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
29	Riccarton Bush Kilmarnock Residents' Association	Assistance with administration costs	\$300	\$300	\$300	low	2007/8 - \$300 (Project funding) 2006/7 - \$300 (Project funding) 2005/6 - \$300 (Project funding) 2004/5 - \$300 (Project funding)	That the Riccarton Wigram funding assessment committee makes a grant of \$300 to the Riccarton Bush Kilmarnock Residents Association for its administration costs.	2.1

**Project Goals:**

- Provide the basic administrative operating costs for the Riccarton Bush Kilmarnock Residents Group, allowing us to enable our residents to be better informed and be a part of decision making processes. This will allow us to keep our profile among the residents and be available to them when an issue concerning the area arises.

**Funding Outcomes:**

- Increase community engagement in local decision making
- Foster collaborative responses to areas of identified need

**Funding Priorities:**

- The capacity of community organisations
- Civic engagement

**Alignment with board objectives and council strategies:**
**Board Objectives**

Contribution to increased social wellbeing in R/W area, Increased R/W community awareness in the Board's role, responsibilities & activities and how the Board and it's members can be accessed.

**Council Policies / Strategies**

- Strong Communities
- Residents Association Recognition Policy
- Strengthening Community Strategy,

**Staff comments including evidence of need:**

- Active group - particularly in terms of advocating for their residents in areas of need. Previously funded this money out the Community Board's \$300 administration grant. This group meets regularly and has proven that they disseminate information to members. This grant enables the group to communicate to it's members hence allowing them to keep informed and a part of Council's decision making processes.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
30	Templeton Residents Association	Assistance with administration costs	\$300	\$732	\$300	Low	2007/8 - \$300 (Project funding) , \$300 Neighbourhood Week  2006/7 - \$300 (Project funding), \$300 Neighbourhood Week  2005/6 - \$300 (Project funding)  2004/5 - \$300 (Project funding)	That the Riccarton/Wigram Funding Assessment Committee allocate \$300 to the Templeton Residents Association for its administration costs.	2.1

**Project Goals:**

- Provide the basic administrative operating costs for the Templeton Residents Group, allowing us to enable our residents to be better informed and be a part of decision making processes. This will allow us to keep our profile among the residents and be available to them when an issue concerning the area arises.

**Funding Outcomes:**

- Increase community engagement in local decision making
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

**Funding Priorities:**

- The capacity of community organisations
- Civic engagement

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social wellbeing in R/W area, Increased R/W community awareness in the Board's role, responsibilities & activities and how the Board and it's members can be accessed.

**Council Policies / Strategies**

- Strong Communities
- Residents Association Recognition Policy
- Strengthening Community Strategy

**Staff comments including evidence of need:**

Very active group in the community who meet regularly and produce a monthly newsletter. Advocate on behalf of their residents on a regular basis, particularly on roading & parks issues. Instrumental in getting Templeton Community Centre built. Financially secure group. Has shown that they are representative of their area and have been supporters and proponents of community initiatives.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
31	Templeton Residents Association	To provide a Community Day in Templeton as a part of Neighbourhood Week celebrations	\$500	\$1,010	\$500	low	2007/8 - \$300 (Project funding) 2007/8 - \$500 - Neighbourhood Week 2006/7 - \$300 (Project funding) 2006/7 - \$500 - Neighbourhood Week 2005/6 - \$300 (Project funding) 2004/5 - \$300 (Project funding)	That the Riccarton/Wigram Funding Assessment Committee allocate \$300 to the Templeton Residents Association for the costs of the entertainment for their Community Fun Day.	2.1

**Project Goals:**

- To provide a community event that celebrates Templeton and brings the Templeton Community together

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Enhance community and neighbourhood safety
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social wellbeing in R/W area, Increased R/W community awareness in the Board's role, responsibilities & activities and how the Board and it's members can be accessed. Greater R/W community awareness of, and access to, affordable community recreation and support programmes.

**Council Policies / Strategies**

- Strong Communities
- Residents Association Recognition Policy
- Strengthening Community Strategy

**Staff comments including evidence of need:**

This event has been funded previously out of Neighbourhood Week. However it has evolved from being a Neighbourhood week event to more of a community event and fair. Different community organisations provide different aspects of the day. It is the one community event of the year - no school fairs etc. Funding is sought for entertainment costs - the Ellesmere Pipe Band. The Association themselves will be funding a free sausage sizzle, nobby train rides, fire engine rides and a bouncy castle. They also fund advertising for the event. Financially secure group. This event brings different groups of the community together.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
32	Westmorland Residents Association	Annual picnic for residents of Westmorland, held at Sedgwick Reserve	\$500	\$1,360	\$500	Low	2007/8 - \$300 (Project funding)  2007/8 - \$2,564 - on behalf of Cumbria Lane residents for footpath maintenance of private lane.  2006/7 - \$300 (Project funding)  2005/6 - \$300 (Project funding)  2004/5 - \$300 (Project funding)	That the Riccarton Wigram funding assessment committee makes a grant of \$500 to the Westmorland Residents Association for its annual picnic.	2.1

**Project Goals:**

- To hold the annual picnic for Westmorland Residents in Sedgewick way. This promotes community cohesion and togetherness, eliminates social isolation. Furthermore it promotes the work of the Resident's Association

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- Civic engagement

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social wellbeing in R/W area
- Greater R/W community awareness of, and access to, affordable community recreation and support programmes.

**Council Policies / Strategies**

- Strong Communities
- Residents Association Recognition Policy
- Strengthening Community Strategy,

**Staff comments including evidence of need:**

- Group that is active. The event brings the community together and is well attended by the local community. Fund much of the event themselves, seeking only \$500. Previously this has come from the Board's administration grant. The group also provides upkeep to private lanes and greenspace which are used also by the wider community - not just Westmorland residents. Regular Association meetings are held. This is a financially secure group. This group meets regularly and has proven that they disseminate information to members. Where other groups use this grant enables the group to communicate to it's members hence allowing them to keep informed and a part of Council's decision making processes, Westmorland fund the administration aspect from their own pockets. This group is also proactive at identifying the needs of it's community and working towards the achievement of those needs.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
33	Wigram Park Community Organisation	Assistance with administration costs	\$300	\$430	\$300	Low Risk	2007/8 - \$300 (Project funding) 2007/8 - \$500 (Neighbourhood Week) 2006/7 - \$300 (Project funding) 2006/07 - \$500 Neighbourhood Week 2005/6 - \$300 (Project funding) 2004/5 - \$300 (Project funding)	That the Riccarton Wigram funding assessment committee makes a grant of \$300 to the Wigram Park Residents Association for its administration costs.	2.1

**Project Goals:**

- Provide the basic administrative operating costs for the Wigram Park Residents Group, allowing us to enable our residents to be better informed and be a part of decision making processes. This will allow us to keep our profile among the residents and be available to them when an issue concerning the area arises.

**Funding Outcomes:**

- Increase community engagement in local decision making
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

**Funding Priorities:**

- The capacity of community organisations
- Civic engagement

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social wellbeing in R/W area, Increased R/W community awareness in the Board's role, responsibilities & activities and how the Board and it's members can be accessed.

**Council Policies / Strategies**

- Strong Communities
- Residents Association Recognition Policy
- Strengthening Community Strategy

**Staff comments including evidence of need:**

- This was previously funded by Project funding by Riccarton Wigram Community Board in the administration grants given to Resident's Groups. This group has a good core group of people running it and are responsive to community needs. This group meets regularly and has proven that they disseminate information to members. This grant enables the group to communicate to it's members hence allowing them to keep informed and a part of Council's decision making processes.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
34	Wigram Park Community Organisation	Funding for Neighbourhood Week event for local community	\$300	\$1,004	\$300	low	2007/8 - \$300 (Project funding) 2007/8 - \$300 Neighbourhood Week 2006/7 - \$300 (Project funding) 2006/7 - \$300 - Neighbourhood Week 2005/6 - \$300 (Project funding) 2004/5 - \$300 (Project funding)	That the Riccarton Wigram funding assessment committee makes a grant of \$300 to the Wigram Park Residents Association for its Neighbourhood Week event.	2.1

**Project Goals:**

- To provide a fun Neighbourhood week event

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Enhance community and neighbourhood safety
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Disadvantaged and/or socially excluded
- Civic engagement

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social wellbeing in R/W area, Increased R/W community awareness in the Board's role, responsibilities & activities and how the Board and it's members can be accessed. Greater R/W community awareness of, and access to, affordable community recreation and support programmes.

**Council Policies / Strategies**

- Strong Communities
- Residents Association Recognition Policy
- Strengthening Community Strategy

**Staff comments including evidence of need:**

Although seeking funds for a Neighbourhood Week event, the event held is larger than the normal neighbourhood week event, eg a street party. Reflecting the larger costs funding is sought from this source rather than Neighbourhood Week where there is greater demand and more likelihood of a smaller amount being given. It is preferable that the group sources money from this fund which would enable them to run a larger event.

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
35	Yaldhurst Rural Residents' Association Inc.	Assistance with administration costs for Residents' Group, including purchase of laptop computer	\$1,230	\$1,580	\$300	Low Risk	2007/8 - \$300 (Project funding)  2007/8 - \$5,000 - Fendalton/Waimairi - Resource Consent issues  2006/7 - \$300 (Project funding)  2006/07 - \$2,000 - Resource Consent issues 2005/6 - \$300 (Project funding)  2004/5 - \$300 (Project funding)	It is recommended that the Riccarton/Wigram funding assessment committee allocate \$300 to the Yaldhurst Rural Resident's Association for its administration costs.	2.1

**Project Goals:**

- Provide the basic administrative operating costs for the Yaldhurst Rural Resident's Group, allowing us to enable our residents to be better informed and be a part of decision making processes. This will allow us to keep our profile among the residents and be available to them when an issue concerning the area arises.

**Funding Outcomes:**

- Increase community engagement in local decision making
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

**Funding Priorities:**

- Civic engagement

**Alignment with board objectives and council strategies:**
**Board Objective**

- Contribution to increased social wellbeing in R/W area, Increased R/W community awareness in the Board's role, responsibilities & activities and how the Board and it's members can be accessed.

**Council Policies / Strategies**

- Strong Communities
- Residents Association Recognition Policy
- Strengthening Community Strategy,

**Staff comments including evidence of need:**

- Very active Resident's Group in local community. This group responds well to community needs and is well supported by the community. Reactive particularly to resource consent and environmental issues. Very good volunteer administrators. Regular newsletter published informing local residents of the issues of the area. This \$300 sought is the continuation of the \$300 administration grants that were previously allocated to resident's groups by the Board from it's project funding. This group meets regularly and has proven that they disseminate information to members. This grant enables the group to communicate to it's members hence allowing them to keep informed and a part of Council's decision making processes.

**Comments and notes:** (for committee member use)



## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

### Priority Rating

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
36	Chinese Language Playgroup	Assistance with activity and outings costs for preschool children.	\$775	\$775	\$543	Low financial risk as the group has had funding previously and is supported by Ministry of Education	2007, \$150 Cultural Music Programme ,Accountability forms returned. 2008, \$846 Sport and Recreation funding, Accountability forms due on 28th February 2009.	It is recommended that the Riccarton Wigram Funding Assessment Committee allocate \$543 - 70% of the amount requested, as a contribution toward the Chinese Language Playgroup project.	2.1

### Project Goals:

- Culture music and story, sport and outing sessions will be delivered to the Chinese playgroup targeting families with preschoolers.
- Culture, heritage and language will be inherited.

### Funding Outcomes:

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation

### Funding Priorities:

- Children and youth
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

### Alignment with board objectives and council strategies:

### Board Objectives:

- Greater R/W community awareness of, and access to, affordable community recreation and support programmes. Assist children and young people in the R/W area to achieve in the arts or sports fields. Contribution to increased social well-being in R/W area. Diversity in cultural needs in acknowledged.

### Council Policies / Strategies:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, and heritage and environment groups.
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.

### Staff comments including evidence of need:

The Chinese Language Playgroup has been operating for 10 years. Its objectives are to provide a safe place for children to play and have positive interactions and to promote and encourage more children who speak any of the many Asian languages to join the group to enable Chinese culture and languages to be maintained. It also provides a place for parents to talk, share and relax. It is run by 4 volunteers and caters for approximately 14 families each week. Approximately 70% of the participants reside in the Riccarton Wigram ward. The project is for 2 programmes and 4 outings. The first programmes involves an interactive presentation of Chinese music and stories for 30 minutes over 10 weeks and the second programme is for a teacher to provide 30 minutes of sport each week for 10 weeks. The outings are firstly to Pioneer swimming Pool for 35 participants, secondly Tumble Time at Pioneer Leisure Centre for 20 children, thirdly a visit to the Southern Centre with 4 groups up to 32 children and lastly a visit to "Discovery" in the Canterbury Museum for 30 children. These activities would not go ahead if there was no funding as the families can not afford to pay for them. Marilyn Hawkins from the Ministry of Education has acted as a referee for this group and has commented that this group is unique in its ability to provide families with the opportunity to learn more about Chinese culture and language through the education programme and is a valuable asset to the community.

### Comments and notes: (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
37	Christchurch Olympic Taekwondo Union Inc	To provide a training facility that meets the safe requirements for the sport of Taekwondo. Funding is sort towards heating equipment and installation of a ramp into the building.	\$2,821.26	\$5,021.26	\$1,447	Low	Nil	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$1,447 to the Christchurch Olympic Taekwondo Union as a contribution towards heating expenses	2.1

**Project Goals:**

- The group plans to install heating and a ramp for wheel access, so they can continue to provide a safe, friendly environment for members of the community. The project goal is to complete the dojang, to have fully functional training facilities.

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Enhance community and neighbourhood safety
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth
- People with disabilities
- Ethnic and culturally diverse groups
- The capacity of community organisations

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Assist children & young people in the RW area to achieve in the arts or sports field.
- Increased social well being in RW area.
- Addresses the identified issue in the Board's community and social matrix identifying 'the lack of programmes and services available for youth'.

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Physical Recreation and Sport Strategy
- Recreation & Sport Policy

**Staff comments including evidence of need:**

The Christchurch Olympic Taekwondo Union is the National Headquarters for Taekwondo New Zealand. They are based at Manning Intermediate School and have 180 members aged between 6 and 55 years. Due to expanding numbers the club began extending their facility in 2007. This project is almost complete and the club is requesting funds to purchase heaters and to install a ramp for wheelchair access. Costs for this project include : Heaters \$1893.76 Ramps \$3127.50 Total \$5021.26 Staff recommend that funding be allocated for heaters as there are significant health and safety issues with training in a cold environment during winter. Ramps are considered capital improvements and therefore not eligible. Manning Intermediate school use the facility during the day and would suggest that the club approach the school for funding for the ramp as well as other funding agencies. Due to the cessation of the Hillary Commission fund & the decrease in funding available through pub charities & clubs, community groups are finding it increasingly hard to source funding for projects. Due to the socio-economic make up of the RW ward many sport clubs aim to keep subscription rates as low as possible for club members. This application is split 50 / 50 with Spreydon/Heathcote

Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003 / Lack of programmes for youth research 1998

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
38	Faith and Light Rainbow Community	To run the Woodend Christian weekend camp for families with disabilities. Funding is sought towards accommodation expenses for these families.	\$2,000	\$4,800	\$2,000	Low	2007/08 - \$2,000 Recreation and Sport Fund - Woodend Christian Camp  2006/07 - \$2,000 Recreation and Sport Fund - Woodend Christian Camp	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$2,000 to the Faith and Light Rainbow Community	2.1

**Project Goals:**

- To strengthen and support families who have members with intellectual disabilities

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth
- People with disabilities
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton Wigram community awareness of and access to, affordable community recreation and support programmes
- Contribution to increased social well-being in the Riccarton Wigram area

**Council Policies / Strategies:**

- Strengthening Communities Strategy
- Increasing participation in community recreation and sport programmes and events
- Reduce barriers to participation - financial & social isolation
- Equity & Access for People with Disabilities
- Recreation & Sport Policy

**Staff comments including evidence of need:**

The Woodend Christian Camp has a successful history of providing a supportive environment for families to be together and learn from each other. It is also an opportunity for parents and siblings of a disabled child to rest and relax from their normally busy routines. The camp also provides a supportive environment that many of the children with disabilities feel more confident in and are more willing to try activities that they may not elsewhere.

Without funding the Faith and Light Rainbow Community would struggle to run this camp and the number of families able to attend the camp will be limited (up to 70 people attend annually). The organisation contributes 500 hrs towards this project and also seek funding from other sources (Tindall Foundation \$1000) and fundraise to make this project happen. Expenses include: Accommodation \$3,200 Programme costs \$300 Activity costs \$300 Transport \$200 Costs for community members day \$700 Sundries \$100 Total \$4,800 Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
39	Fendalton Park Croquet Club	Purchase of new sets of croquet balls to comply with changed regulations. Funding is sought towards purchase of 8 sets of Dawson Balls.	\$3,500	\$3,840	\$1,000	Low	2007/2008 \$2,000 - FW Recreation and Sport Funding - Purchase of verticutter  2006/2007 \$10,000 - FW Board Project Funding - Lawn renovation	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$1,000 to the Fendalton Park Croquet Club as a contribution towards purchase of certified croquet balls.	2.1

**Project Goals:**

- Provide good equipment for the club members
- By increasing use of lawns by a more, diverse membership and increased wider fixtures such as locals, national and international tournaments

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Increase community engagement in local decision making
- Enhance community and neighbourhood safety
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

**Funding Priorities:**

- Older adults
- Children and youth
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Addresses the identified issue in the Board's community and social matrix identifying 'of the programmes and services available for local older adults'.

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce barriers to participation
- Physical Recreation and Sport Strategy
- Recreation & Sport Policy
- Older Persons Policy

**Staff comments including evidence of need:**

The club advises that their current sets of balls are well passed their use by date and that the NZ Croquet Council require high quality balls to be used in order for the club to host national and international tournaments.

If funding is not available, the club will continue to fundraise and apply to other funding sources. The clubs funds on hand are tagged for capital items (mower / green maintenance & equipment) that are not covered in this fund. Volunteers contribute approx 25 hrs a week to the operation of the club. Expenses for this application include: Purchase of 8 sets of Dawson balls \$3,840 - This application is split 50/50 with F/W.

Supported by Older Adults Recreation & Arts needs analysis 2000 / Riccarton/Wigram Leisure Parks and Waterways Study 2003

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
40	Good Companion Club Hornby	Assistance with cost of monthly bus trips for club members. Funding is sought towards bus hire costs for 10 trips.	\$2,500	\$5,500	\$2,000	Low	2007/08 - \$1,200 North Hornby Funding - Bus Trips  2006/07 - \$1,200 Recreation & Sport Funding - Bus Trips	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$2,000 to the Good Companion Hornby as a contribution towards their monthly bus trips	2.1

**Project Goals:**

- To facilitate 10 bus trips for older adults in the local community.
- Reduce social isolation.

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Increase community engagement in local decision making
- Enhance community and neighbourhood safety
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

**Funding Priorities:**

- Older adults
- Disadvantaged and/or socially excluded
- The capacity of community organisations

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton Wigram community awareness of and access to, affordable community recreation and support programmes
- Contribution to increased social well-being in the Riccarton Wigram area
- Addresses the identified issue in the board's community & social matrix "the lack of programmes and services available for local older adults".

**Council Policies / Strategies:**

- Strengthening Communities Strategy
- Increasing participation in community recreation and sport programmes and events
- Reduce barriers to participation - financial & social isolation
- Older Persons Policy
- Recreation and Sport Policy

**Staff comments including evidence of need:**

The Good Companions offer older adults in the local community the opportunity to meet socially on a weekly basis with the aim of reducing social isolation and offering companionship. This meeting is often the only outing many of the members have and funding is required to eliminate the financial barrier that may otherwise prevent them from attending. Over 160 volunteer hrs a year are contributed by committee members for this group.

Presently members pay up to \$20 for a monthly outing which is proving to be prohibitive to some members. Group will still operate without funding, but at a higher expense to the members. Expenses for this project include: Bus hire \$3500 Refreshments \$2000 Total \$5500

Supported by the Older Adults recreation & arts needs analysis / Riccarton/Wigram Leisure Parks and Waterways Study 2003

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
41	Halswell & District Lions Club	To run an annual event for the benefit of all members of the community. "Carols at the Quarry". Funding is sought towards equipment hire, promotion and music costs.	\$750	\$935	\$750	Low	2007/08 - \$500 Board Project Funding - Carols at the Quarry  2006/07 - \$500 Board Project Funding - Carols at the Quarry  2005/06 - \$450 Board Project Funding - Carols at the Quarry	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$750 to the Lions Club of Halswell District	2.1

**Project Goals:**

- To provide a traditional Xmas event in a safe and local environment. Carols at Halswell Quarry

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth
- The capacity of community organisations

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Increased social well being in RW area.
- Addresses the identified issue in the board's community & social matrix "the lack of community events aimed at developing a sense of pride & belonging in residents who live locally".

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Helping build and sustain a sense of local community
- Recreation & Sport Policy
- Ageing Together Policy
- Older Persons Policy

**Staff comments including evidence of need:**

Carols at Halswell Quarry has a history in the area and is strongly supported by the community. Families and individuals enjoy being able to attend free events in their neighbourhood. Events assist to develop a positive effect on social and cultural well being, help enhance a sense of pride in residents who live locally, brings them together and creates a sense of belonging living in a local community. This event is free, targets local families & those that are on low income or socially isolated. Without funding, volunteers from the Lions Club of Halswell will have to raise more of their own funds or use more of their own funding that is tagged for other projects. Over 40 volunteers hours are put into the event. The total cost of the event is \$935 and expenses include: Music hire \$150 Sound system \$350 Advertising \$310 Food \$75 (not applied for) Seating \$50 (not applied for) Total \$935

Supported by Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
42	Halswell Baptist Church	Assistance with costs of monthly sports and social activities for local youth. Funding is sought towards leadership training, touch team & equipment expenses, admin.	\$1,080	\$2,082.65	\$1,080	Low	2006/07 - \$390 Recreation and Sport Fund - Touch team expenses & equipment for youth group  2006/07 - \$360 Community Development Funding - Leadership training expenses  2006/07 - \$500 Recreation and Sport Fund - Youth touch team expenses	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$1,080 to the Halswell Baptist Church Youth Group	2.1

**Project Goals:**

- To provide social/sport activities for children & youth in Halswell & Oaklands area

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- The capacity of community organisations

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Assist children & young people in the RW area to achieve in the arts or sports field.
- Increased social well being in RW area
- Addresses the identified issue in the Board's community and social matrix identifying 'the lack of programmes and services available for youth'.

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Physical Recreation and Sport Strategy
- Recreation & Sport Policy
- Youth Policy & Strategy

**Staff comments including evidence of need:**

The Halswell Youth Group was established 2.5 years ago with CCC support and they have continued to grow their weekly programme. With this growth, leadership training is an important factor for their youth leaders. This is not only as recognition of their involvement, but also to help them develop their confidence in their roles. Active recreation is also an important factor for this group and they have been participating together in a touch competition for the past 2 years. Up to 25 youth attend this group weekly and over 800 volunteer hrs are contributed to the programme.

Funding will enable more leaders to attend training & also keep subs at an affordable level for the touch team. Expenses for this project include: Uniforms for touch team \$340 Leadership training \$360 Pie warmer \$250 Table tennis & pool table equipment \$100 Stationery \$30 Venue Hire \$741 Misc \$261.65 Total \$2,082.65

Due to the cessation of the Hillary Commission fund & the decrease in funding available through pub charities & clubs, community groups are finding it increasingly hard to source funding for projects. Due to the socio-economic make up of the RW ward many sport clubs aim to keep subscription rates as low as possible for club members. There is also a strong focus on junior sport in the ward.

Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003 / Halswell Community profile 2004 / Lack of programmes for youth research 1998

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
43	Halswell Bowling Club	Assistance with costs of running community bowls evenings and children's bowls sessions. Funding is sought towards purchase of bowls, promotion, volunteer reimbursements.	\$2,600	\$2,780	\$2,000	Low	2007/08 - \$1,600 Recreation and Sport Fund - Shade structures for club house  2006/07 - \$600 Purchase of bowling jacks	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$2,000 to the Halswell Bowling Club as a contribution towards the purchase of new bowls and promotion costs to attract local schools to their club	2.1

**Project Goals:**

- Provide incentives for new bowlers and encourage children to try something different
- To attract 30-40 prospective new members from local schools

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth
- People with disabilities
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Increased social well being in RW area.
- Addresses the identified issue in the Board's community and social matrix identifying 'the lack of programmes and services available for local older adults'.

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Physical Recreation and Sport Strategy
- Recreation & Sport Policy
- Older Persons Policy

**Staff comments including evidence of need:**

Halswell Bowling Club are hoping to attract new members through a promotion to both the local community and local schools. Members will be encouraged to invite non members for friendly games and the local schools will be targeted to make use of the club during their sports days.

Funding that the club do have is tagged for club extensions and operational costs that cannot be applied for through this fund. Without funding, the club will have to dip into these tagged funds. Volunteers contribute approx 35 hours a week to the operation of the club. Expenses for this project include: Purchase of 4 sets of bowls \$2200 Promotion costs \$180 Advertising \$100 Volunteers reimbursements \$120 Prizes \$180 Total \$2780. Due to the cessation of the Hillary Commission fund & the decrease in funding available through pub charities & clubs, community groups are finding it increasingly hard to source funding for projects. Due to the socio-economic make up of the RW ward many sport clubs aim to keep subscription rates as low as possible for club members. There is also a strong focus on junior sport in the ward.

Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003 / Lack of programmes for youth research 1998

**Comments and notes:** (for committee member use)



## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
44	Halswell Garden Club	To run bus trip for club members.  Funding is sought towards bus hire expenses.	\$800	\$800	\$800	Low	2007/08 - \$740 Recreation and Sport Fund - Bus trip expenses  2006/07 - \$500 Recreation and Sport Fund - Bus trip expenses	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$800 to the Halswell Garden Club	2.1

**Project Goals:**

- Extend the knowledge of all members gardening

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Enhance community and neighbourhood safety
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton Wigram community awareness of and access to, affordable community recreation and support programmes
- Contribution to increased social well-being in the Riccarton Wigram area
- Addresses the identified issue in the board's community & social matrix " the lack of programmes and services available for local older adults".

**Council Policies / Strategies:**

- Strengthening Communities Strategy
- Increasing participation in community recreation and sport programmes and events
- Reduce barriers to participation - financial & social isolation
- Older Persons Policy

**Staff comments including evidence of need:**

The Halswell Garden Club enables members, many who live alone, to visit gardens of interest as a group. The trips are not only informative, but provide an opportunity to socialise and educate themselves on areas such as self sufficiency. Volunteers contribute 14 hours a week to the operation of the group. Without funding, trips would have to be more local or at a higher cost to the members. Expenses for this project include : Bus Hire \$800

Supported by the Riccarton/Wigram Leisure Parks and Waterways Study 2003 / Older Adults recreation & arts needs analysis 2000

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
45	Halswell Netball Club	Assistance with costs for training, coaching, volunteer acknowledgement and retention. Funding is sought towards volunteer reimbursements, coach expenses, indoor training venue & lighting hire.	\$2,900	\$5,390	\$1,450	Low	Nil	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$1450 to the Halswell Netball Club as a contribution towards volunteer reimbursements, coach expenses, indoor training venue & lighting hire.	2.1

**Project Goals:**

- To retain volunteer base, players and coaches and to ensure current members come back next year and bring new players into the club

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- People with disabilities
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded
- The capacity of community organisations

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Assist children & young people in the RW area to achieve in the arts or sports field.
- Addresses the identified issue in the Board's community and social matrix identifying 'the lack of programmes and services available for youth'.

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Physical Recreation and Sport Strategy
- Recreation & Sport Policy

**Staff comments including evidence of need:**

The club is looking at assuring sustainability by recognising and reimbursing the volunteers that assist them and retaining their vital services. The club wish to subsidise 50% of their volunteer coaches fees and offer small reimbursements to their volunteer committee members & team managers etc as a way of recognising the time they put into the club. The club also wish to reimburse expenses for their A Team coach so to retain their services, attract new players to the club and remain competitive in that league. Volunteers contribute over 65 hours a week to the club. The club will still fundraise to assist with their costs if funding is received or not. Expenses for this project include : Coach reimbursements \$1,000 Venue hire \$800 Admin \$200 Prize giving expenses \$1,040 Volunteer reimbursements \$2,000 Coaching Courses \$250 School lights cost \$100 Total \$5,390

Application is split 50/50 with Spreydon/Heathcote.

Since the cessation of the Hillary Commission fund & the decrease in funding available through pub charities & clubs, community groups are finding it increasingly hard to source funding for projects. There is also a strong focus on junior sport in the ward.

Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003 / Lack of programmes for youth research 1998

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
46	Halswell Residents Association	To provide an Anzac Day ceremony for the people of Halswell. Funding is sought towards equipment hire, traffic management expenses, promotion.	\$2,220	\$2,220	\$2,000	Low	2007/08 - \$1970 Board Project Funding - ANZAC Ceremony expenses  2006/07 - \$2500 Board Project Funding - ANZAC Ceremony expenses  2005/06 - \$1505 Board Project Funding - ANZAC Ceremony expenses	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$2000 to the Halswell Resident's Association as a contribution towards expenses for their ANZAC Day Ceremony event	2.1

**Project Goals:**

- To provide an ANZAC Day ceremony for the local Halswell Community commemorating their families and friends who have fought in past conflicts
- To provide an opportunity for children and grand children to learn about the great wars and not forget about their past.

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth
- People with disabilities
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded
- The capacity of community organisations

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Increased social well being in RW area.
- Addresses the identified issue in the board's community & social matrix " the lack of community events aimed at developing a sense of pride & belonging in residents who live locally".

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Helping build and sustain a sense of local community
- Recreation & Sport Policy
- Ageing Together Policy
- Older Persons Policy

**Staff comments including evidence of need:**

ANZAC Day Ceremony has a history in the area commemorating New Zealanders who has fought at war. The event is strongly supported by the community and assists to develop a positive effect on social and cultural well being. This event brings individuals together to develop a sense of belonging and enhances a sense of pride in residents who live locally. Over 1000 people attended the event in 2008.

Without funding the event will not happen. The Halswell Resident's Association also co-ordinates a 'Showcase Halswell' event where they actively seek funding from other organisations as well contributing as their own finances. Over 60 volunteer hours are contributed towards this event and the total cost of the event is \$2220 with expenses including:

Sound \$280 Road Closure \$1,250 Refreshments \$100 Advertising \$305 Insurance \$225 Wreath \$60 Total \$2,220

Supported by Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003

**Comments and notes: (for committee member use)**

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
47	Halswell Rugby League Football Club	Purchase of equipment for training for general club use and development programme. Funding is sought towards league balls, power bags, hurdles & digital timing equipment.	\$4,403.14	\$4,403.14	\$2,443	Low	2006/07 - \$17,161 CCC Loan for upgrade of current ground lighting  2008/09 - \$15,000 Board Discretionary fund for new floodlights to be installed at Domain	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$2443 to the Halswell Rugby League Club as a contribution towards purchase of essential equipment such as balls, power bags & hurdles.	2.1

**Project Goals:**

- Support, develop & promote the capacity & sustainability of Rugby League in the Halswell Community.
- Increase participation in & awareness of Rugby League as a viable option for sportspeople.

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth
- Ethnic and culturally diverse groups

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Assist children & young people in the RW area to achieve in the arts or sports field.
- Addresses the identified issue in the Board's community and social matrix identifying 'the lack of programmes and services available for youth'.

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Physical Recreation and Sport Strategy
- Recreation & Sport Policy
- Youth Policy & Strategy

**Staff comments including evidence of need:**

Rugby League is one of the main winter codes for males in the Halswell area. The club are aiming to promote growth in their club, by nurturing players through their development programme and equipment is required for this to happen effectively. Sporting equipment does have a shelf life and after speaking with the club their essential equipment such as balls for all 15 teams need replacing. The club want to purchase timing lights to assist with the testing of players from 5 years to premiers (300 players) on a regular basis and enable them to have a data base of testing results. Expenses for this project include : Balls \$1,843.50 Training hurdles \$252 Power bags \$316 Other training balls \$452.40 Digital timing system \$1,050 Total \$4,403.14 (inc gst)

Without full funding the essential equipment, such as balls, power bags, hurdles will be a priority over the digital timing system.

Due to the cessation of the Hillary Commission fund & the decrease in funding available through pub charities & clubs, community groups are finding it increasingly hard to source funding for projects. Due to the socio-economic make up of the RW ward many sport clubs aim to keep subscription rates as low as possible for club members. There is also a strong focus on junior sport in the ward.

Supported by Halswell Community profile 2006 / Riccarton/Wigram Leisure Parks and Waterways Study 2003 / Lack of programmes for youth research 1998

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
48	Halswell Scout Group	To provide leadership and development courses, resources and equipment for scout camps. Funding sort sought towards purchase of tents & leader training.	\$4,815	\$7,015	\$3,500	Low	2007/08 - \$1900 Recreation and Sport Fund - Leader & volunteer training  2006/07 - \$1200 Recreation and Sport Fund - Uniform & Leader & volunteer training  2005/06 - \$1000 Comm Development Scheme - Leader Training	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$3500 to the Halswell Scout Group as a contribution towards the purchase of tents, uniforms & training courses	2.1

**Project Goals:**

- Provide ongoing training for leaders & youth provided by Scouting NZ & other approved providers
- Purchase 2 tents for jamborees
- Purchase new updated uniforms for new & existing members

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded
- The capacity of community organisations

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Increased social well being in RW area.
- Addresses the identified issue in the Board's community and social matrix identifying 'the lack of programmes and services available for youth'.

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Physical Recreation and Sport Strategy Recreation & Sport Policy
- Youth Policy & Strategy

**Staff comments including evidence of need:**

Halswell Scout Group see the importance in offering training opportunities to their volunteer leaders - not only as recognition of their involvement, but also to ensure they are suitably trained to perform their duties. These opportunities are provided for both existing and potential new leaders. This education/knowledge is required to develop their confidence to perform their roles and funding will enable more leaders to attend training sessions.

Quality and quantity of current tents owned by the club is lacking and uniforms for new leaders and current leaders also needs replacing. Less funding would mean deferring both training and the purchase of new tents. Over 6000 volunteers hrs are contributed over the year for this organisation and expenses for this project include :

Purchase of 3 x 2 room tents \$4199.94 Leader training & development \$2,040 Leader training resources \$775 Total \$7,014.94

Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003 / Lack of programmes for youth research 1998

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
49	Holmes Park Croquet Club (Inc)	To purchase new sets of croquet balls to comply with changed regulations. Funding is sought towards purchase of 5 sets of Dawson Balls.	\$2,200	\$2,400	\$2,000	Low	2006/07 - \$960 Recreation & Sport Funding - Purchase of new mallets & balls for golf croquet	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$2000 to the Holmes Park Croquet Club as a contribution towards purchase of certified croquet balls.	2.1

**Project Goals:**

- Purchase of new sets of certified Dawson croquet balls to play interclub tournaments and offer their greens for tournaments

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- The capacity of community organisations

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Increased social well being in RW area.
- Addresses the identified issue in the Board's community and social matrix identifying 'the lack of programmes and services available for local older adults'.

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Physical Recreation and Sport Strategy
- Recreation & Sport Policy
- Older Persons Policy

**Staff comments including evidence of need:**

The NZ Croquet Council have changed the make of balls to be used in their inter club tournaments. In order to comply and be able to compete in tournaments & offer their greens for tournaments, the club must purchase a minimum of 5 sets of balls.

If funding is not available, the club will have to dip into their funding that is tagged for capital items (mower / green maintenance) that are not covered in this fund. Volunteers contribute approx 17 hrs a week to the club's operation. Expenses for this project include :

Purchase of 5 sets of Dawson Balls \$2,400

Supported by Older Adults Recreation & Arts needs analysis 2000 / Riccarton/Wigram Leisure Parks and Waterways Study 2003

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
50	Hornby Cricket Club Incorporated	To purchase playing gear and offer subsidies for the junior cricket players in the club. Funding is sought towards equipment & subsidies for affiliation fees.	\$3,788	\$7,788	\$3,000	Low	2006/07 - \$1300 - Recreation and Sport Fund - Contribution towards junior club costs	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$3000 to the Hornby Cricket Club as a contribution towards equipment expenses for their junior programme	2.1

**Project Goals:**

- To continue to provide a safe and fun environment where children can increase their skills and knowledge and learn to be part of a team through the game of cricket
- Junior subscription fees will be kept to an absolute minimum to encourage participation from children in limited income families

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Assist children & young people in the RW area to achieve in the arts or sports field.
- Increased social well being in RW area.
- Addresses the identified issue in the Board's community and social matrix identifying 'the lack of programmes and services available for youth'.

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation Physical Recreation and Sport Strategy
- Recreation & Sport Policy
- Children's Policy and Youth Policy

**Staff comments including evidence of need:**

For 45 years the Hornby Cricket club has been servicing a community that is considered low socio-economic and the costs involved in playing a club sport can often be unaffordable. The club is committed to ensuring costs are not a barrier to participation for their local families.

To keep affiliation fees at an affordable level, funding for equipment costs is being requested so these expenses will not be passed onto players. 20 volunteer hrs a week are contributed towards the junior programme. Expenses for this project include:

Junior contribution to overheads \$2,000 Junior playing shirts \$2,000 junior playing equipment \$3388 junior affiliation fees \$400 Total \$7788 Due to the cessation of the Hillary Commission fund & the decrease in funding available through pub charities & clubs, community groups are finding it increasingly hard to source funding for projects. Due to the socio-economic make up of the RW ward many sport clubs aim to keep subscription rates as low as possible for club members. There is also a strong focus on junior sport in the ward.

Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003 / North Hornby Research

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
51	Hornby Presbyterian Community Trust	To run a free, community children's celebration provided as a safe alternative to Halloween. "Spring Party". Funding is sought towards equipment hire, volunteer refreshments, craft supplies, promotion.	\$1,100	\$3,260	\$800	Low	2007/08 - \$700 RW Board Project Funding - Children's Spring Party  2006/07 - \$600 RW Board Project Funding - Children's Spring Party  2005/06 - \$1070 - Children's Spring Party	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$800 to the Hornby Presbyterian Community Trust as a contribution towards their 'Spring Party' event	2.1

**Project Goals:**

- Children and young people will come and celebrate the evening together
- To offer a fun alternative activity to 'trick or treating' on Halloween
- A variety of experiences will be provided for children that promote health, recreation and activity

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Enhance community and neighbourhood safety
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Increased social well being in RW area.
- Addresses the identified issue in the board's community and social matrix "the lack of community events aimed at developing a sense of pride & belonging in residents who live locally".

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events
- Reduce (financial) barriers to participation
- Helping build and sustain a sense of local community
- Recreation & Sport Policy
- Ageing Together Policy
- Older Persons Policy
- Children's Policy

**Staff comments including evidence of need:**

'Children's Spring Party' has been running annually since 2005 and is strongly supported by the local community. The event provides a children's community celebration as a safe alternative to Halloween for local children and their families. 'Children's Spring Party' allows children to dress up and play together safely in a supervised and fun environment and is seen as a valuable contribution to Hornby. The event also provides an opportunity for the local community to gather together whilst strengthening relationships and friendships. 'Children's Spring Party' assists to develop a positive effect on social and cultural well being and helps individuals develop a sense of belonging. Over 700 people attended the event in 2007.

This event does rely on funding as it generates no income, but the Trust also seeks sponsorship and donations from other sources to assist with their total cost. 300 volunteers hrs are contributed towards the event and the total cost is \$3260 including the following expenses:

Wages \$1600 Bouncy castle Hire \$240 Refreshments \$800 Activity & Craft Supplies \$400 Promotion \$80 Decorations \$40 Volunteers supper \$100 Total \$3,260

Supported by Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003

**Comments and notes:** (for committee member use)



## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
52	Hornby Presbyterian Community Trust	To run a free, community-focussed festival in Denton Park, Hornby. "Westside Party in the Park". Funding is sought towards promotion, equipment hire and event operation costs.	\$3,500	\$9,202	\$3,500	Low	2007/08 - \$3000 Board Project Funding - Westside Party in the Park  2006/07 - \$3000 Board Project Funding - Westside Party in the Park  2005/06 - \$1500 Board Project Funding - Westside Party in the Park	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$3500 to the Hornby Presbyterian Community Trust as a contribution towards their 'Westside Party in the Park' event	2.1

**Project Goals:**

- To provide an event for the community where all are free to attend and participate regardless of financial income, age, gender or religion
- That members of the community would gain a positive identity and sense of belonging through feeling special, appreciated and part of a loving community

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Increased social well being in RW area.
- Addresses the identified issue in the board's community & social matrix "the lack of community events aimed at developing a sense of pride & belonging in residents who live locally".

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Helping build and sustain a sense of local community
- Recreation & Sport Policy
- Ageing Together Policy
- Older Persons Policy
- Children's Policy

**Staff comments including evidence of need:**

'Westside Party in the Park' has been running annually since 2000 and is strongly supported by the local community. The event facilitates the building of community and the strengthening of families and is an opportunity for locals to 'get to know their neighbours'. Evaluations undertaken have shown excellent support from local families and individuals who enjoy being able to attend this free event in their neighbourhood. 3500 people attended the event in 2007. This event also enhances a sense of pride in residents who live locally, promotes local services, showcases local talent, targets local families & those that are on low income or socially isolated. This event does rely on funding as it generates no income, but the Trust also seeks sponsorship and donations/funding from other sources to assist with their total cost. The trust will contribute over 500 volunteer hrs. The total cost of the event is \$9202 and includes the following expenses:

Marketing \$371.25 Entertainment \$1,718.75 Stage & Operations \$4,333.13 Community & Children's concert \$880 Equipment \$1518.13 Misc \$295 Total : \$9,116.26

Supported by Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
53	Philippine Culture & Sports	Costs associated with training and participation in an inter ethnic tournament for basketball, volleyball, bowling, tennis. Funding is sought towards uniforms, van hire, venue hire, volunteer expenses, admin.	\$5,000	\$7,650	\$500	Low	2007/08 - \$2950 Summer sports holiday programmes - Operational Fund  2007/08- \$2000 Inter Ethnic Basketball programme - Recreation and Sport Fund  2006/07 - \$1200 Summer sports programmes - Recreation and Sport Fund	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$500 to the Philippine Culture & Sports as a contribution towards venue hire & coach expenses	2.1

**Project Goals:**

- Organising a programme that brings awareness to our community and establishment of new acquaintances
- Increasing participation in an event within our community and encouraging support from their families and friends

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth
- People with disabilities
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded
- The capacity of community organisations

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Increased social well being in RW area
- Diversity in cultural needs is acknowledged

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Helping build and sustain a sense of local community
- Physical Recreation and Sport Strategy
- Recreation & Sport Policy

**Staff comments including evidence of need:**

Philippine Culture and Sports was established over 10 years ago to encourage Philippine/NZ connections and has grown to also integrate with other nationalities within Chch. The recreation programme consists of regular games of basketball, volleyball, ten pin bowling and lawn tennis, as well as folk dancing for all ages. Once ready, teams are encouraged to take part in tournaments that strengthens relations between ethnic groups. The established teams are going away to participate in an inter ethnic tournament in Hamilton and are seeking funds to assist with this trip and will be fund raising towards their costs as well. Without funding the teams will have to try & source second hand uniforms & reduce time that they hire courts for practice.

All activities are co-ordinated by volunteers within the organisation who regularly pay for costs from their own pockets. Volunteers contribute over 10 hrs a week to the operation of the programme. Funding is also being sought from other sources. Expenses for this application include : Uniforms \$5000 programme costs \$350 Coach & volunteer expenses \$1,300 Admin \$500 Transport costs \$500 Total \$7,650

Due to the cessation of the Hillary Commission fund & the decrease in funding available through pub charities & clubs, community groups are finding it increasingly hard to source funding for projects. Due to the socio-economic make up of the RW ward many sport clubs aim to keep subscription rates as low as possible for club members. There is also a strong focus on junior sport in the ward.

Supported by Riccarton/Wigram Leisure Parks and Waterways Study / Upper Riccarton needs analysis 1998

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
54	Riccarton Baptist Church	To run a free Community Christmas Party in local park. Funding is sought towards equipment hire, entertainment costs, insurance.	\$2,000	\$5,000	\$1,200	Low	2006/07 - \$565 Recreation and Sport Funding - Seniors Outings  2006/07 - \$1000 Board Project Funding - Christmas Event	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$1,200 to the Riccarton Baptist Church as a contribution towards event expenses	2.1

**Project Goals:**

- Provide a free Christmas Event for families
- Provide an intergenerational, multi-cultural community event
- Create a welcome community event accessible to people in the Riccarton area

**Funding Outcomes:**

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Enhance community and neighbourhood safety
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Increased social well being in RW area.
- Addresses the identified issue in the board's community & social matrix "the lack of community events aimed at developing a sense of pride & belonging in residents who live locally".

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Helping build and sustain a sense of local community
- Recreation & Sport Policy
- Ageing Together Policy
- Children's Policy

**Staff comments including evidence of need:**

This community Christmas event is held at Harrington Park and is promoted to all nearby schools and kindergartens. The event targets local families and those that are on low income or socially isolated. It has been well supported in the past by the local community with up to 600 people attending.

The event assists to develop a positive effect on social and cultural well being and helps individuals develop a sense of belonging. The event enhances a sense of pride in residents who live locally and brings them together.

The church already do a considerable amount of fundraising towards the expenses of the event (up to \$3000) and without funding the size of the event will have to be decreased. The church also contributes over 200 volunteer hours. The total cost of the event is \$5000 and expenses include:

Food \$800 Hire of equipment \$800 Entertainment \$150 Insurance / Admin \$250 Presents \$3000 (not applied for) Total \$5,000

Supported by Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
55	Riccarton Korfball	To increase participation of children playing korfball.  Funding is sought towards the purchase of equipment.	\$4,553	\$10,552.55	\$1,500	Low	2007/08 - \$1900 Junior Korfball Equipment - Recreation and Sport Fund  2006/07 - \$1300 Summer league Expenses - Recreation and Sport Fund	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$1500 to the Riccarton Korfball Club as a contribution towards equipment expenses for the Junior programme	2.1

**Project Goals:**

- To establish korfball within 5 local primary and intermediate schools by the end of 2009 and a further 5 schools per annum in subsequent years
- To establish inter-school korfball competition for school children
- To increase the number of school age children in the Riccarton Korfball Club junior programme
- Capacity to loan equipment to local schools and holiday programmes

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- The capacity of community organisations

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Assist children & young people in the RW area to achieve in the arts or sports field.
- Addresses the identified issue in the Board's community and social matrix identifying 'the lack of programmes and services available for youth'.

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Out of School Care Policy
- Physical Recreation and Sport Strategy
- Recreation & Sport Policy

**Staff comments including evidence of need:**

The club has established korfball in Fendalton, Halswell and Selwyn Primary schools. Their goal is to expand the sport into other primary schools in the Fendalton Waimairi and Riccarton Wigram areas. To achieve this the club requires additional equipment, plus a customised trailer to transport the equipment to schools. The trailer will also be used for storage and will enable the club to maximise participation in school sessions by having more equipment available.

Volunteers contribute approx 2000 hrs a year to the operation of the club. Expenses for this project include : Equipment storage/trailer \$2,882.55 8 x Plastic korfs \$1,600 8 x posts and bases \$3,200 20 x balls \$1,370 4 sets of marking tapes \$1000 1st aid kits & misc \$500 Total \$10552.55

This application is being split 50/50 with Fendalton/Waimairi.

Due to the cessation of the Hillary Commission fund & the decrease in funding available through pub charities & clubs, community groups are finding it increasingly hard to source funding for projects. Due to the socio-economic make up of the RW ward many sport clubs aim to keep subscription rates as low as possible for club members. There is also a strong focus on junior sport in the ward.

Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003 / Lack of programmes for youth research 1998

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
56	Selwyn Hockey Club Inc	To provide education for volunteers and purchase of equipment. Funding is sought towards junior & senior coaching courses, umpiring courses & equipment.	\$4,102	\$4,512	\$1,500	Low	Nil	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$1500 to the Selwyn Hockey Club as a contribution towards volunteer training expenses	2.1

**Project Goals:**

- Provide education and training opportunities for volunteers in the club.
- Purchase of sufficient amounts of equipment required for club training & to keep players subs down.

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- The capacity of community organisations

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Assist children & young people in the RW area to achieve in the arts or sports field.

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Physical Recreation and Sport Strategy
- Recreation & Sport Policy

**Staff comments including evidence of need:**

Selwyn Hockey club see the importance in offering training opportunities to their volunteer coaches and umpires - not only as recognition of their involvement, but also to ensure they are suitably qualified to perform their duties. These opportunities also provide potential new volunteers the education/knowledge required to develop their confidence to perform their roles. Funding will enable more volunteers to attend training sessions. Less funding would mean prioritising and asking volunteers to make a contribution. Volunteers contribute 131 hours to the club over the year.

To keep subs at an affordable level, funding for equipment costs is being requested. Each team requires a certain number of balls, bibs and cones for effective training sessions & funding would reduce these costs being incurred by players as a component of their subs. Funding for equipment will enable subs to be kept at an affordable level for players, as this expense will not be passed onto players. Expenses for this project include :

Junior Coaching Courses \$700 Umpire Courses \$240 Senior Coaching Courses \$1125 Equipment \$2,446.50 Total \$4,511.50

This application is split with Spreydon/Heathcote : 66% RW and 33% SH

Due to the cessation of the Hillary Commission fund & the decrease in funding available through pub charities & clubs, community groups are finding it increasingly hard to source funding for projects. Due to the socio-economic make up of the RW ward many sport clubs aim to keep subscription rates as low as possible for club members. There is also a strong focus on junior sport in the ward.

Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003 / Lack of programmes for youth research 1998

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
57	South Christchurch Christian Community Trust	To run a concert to celebrate the joys and togetherness of Christmas. 'Carols @ Westlake'. Funding is sought towards equipment hire costs, promotion costs, services for hire.	\$1,000	\$7,950	\$1,000	Low	2007/08 - \$1000 Board Project Funding - Carols @ Westlake  2006/07 - \$1000 Board Project Funding - Carols @ Westlake & Easter Event  2005/06 - \$450 Board Project Funding - Carols @ Westlake  2005/06 - \$408 Board Project Funding - Easter Event	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$1000 to the South Christchurch Christian Community Trust as a contribution towards their Carol event	2.1

**Project Goals:**

- Attract as many people as possible to participate in a professionally run entertainment
- To bring the special joys of Christmas to the families/people in a light hearted way
- A thirst for next year's 'Carols @ Westlake'
- Celebration of Christmas is spread to outlying districts

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Children and youth
- People with disabilities
- Disadvantaged and/or socially excluded
- The capacity of community organisations

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Increased social well being in RW area.
- Addresses the identified issue in the board's community & social matrix "the lack of community events aimed at developing a sense of pride & belonging in residents who live locally".

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Helping build and sustain a sense of local community
- Recreation & Sport Policy
- Ageing Together Policy
- Older Persons Policy

**Staff comments including evidence of need:**

'Carols @ Westlake' has a history in the area & is strongly supported by the community. Evaluations undertaken have shown excellent support from local families & individuals who enjoy being able to attend free events in their neighbourhood. Over 2000 people attended this event in 2007. This event is free, promotes local services, showcases local talent, targets local families & those that are on low income or socially isolated. The event also assists to develop a positive effect on social & cultural well being.

Over 1000 volunteer hrs are contributed towards this event and the Trust will seek funding from other various sources and businesses (Community trust, Pub charities). The total cost of event is \$7,950 with expenses including:

Sound & Lighting \$2,740 Stage hire \$1,655 Equipment hire \$790 Insurance \$150 Security & 1st Aid \$595 Santa costs \$570 Promotion \$ 1450 Total \$7,950 Supported by Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
58	St Peter's Netball Club	To provide volunteers coaches with upskilling and training courses. Funding is sought towards development camp fees.	\$1,100	\$1,540	\$550	Low	2007/08 - \$1100 Netball Training 2006/07 - \$1340 Development Camp 2005/06 - \$1500 Development Camp	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$550 to the St Peter's Netball Club as a contribution towards volunteer training expenses	2.1

**Project Goals:**

- To develop skills & knowledge of the game of netball.
- To develop confidence, sportsmanship & teamwork.

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Children and youth
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Assist children & young people in the RW area to achieve in the arts or sports field.
- Addresses the identified issue in the Board's community and social matrix identifying 'the lack of programmes and services available for youth'.

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Physical Recreation and Sport Strategy
- Recreation & Sport Policy

**Staff comments including evidence of need:**

St Peters Netball Club uses this training opportunity for club members to develop skills and knowledge that can be transferred back to the club. Players are encouraged to assist others in the club through coaching and umpiring. Hopefully this will assist in making the club more sustainable and is a positive way of recognising volunteers, by offering them training opportunities. Volunteers contribute approx 90 hrs a week to the club's operation during the season.

If not funded, parents will be asked to make a higher contribution to costs or the number of girls attending will be decreased. Expenses for this project include:

4 players attending development camp @\$385 each = \$1540 Requesting \$1100 of that cost.

50% split with FW.

Due to the cessation of the Hillary Commission fund & the decrease in funding available through pub charities & clubs, community groups are finding it increasingly hard to source funding for projects. Due to the socio-economic make up of the RW ward many sport clubs aim to keep subscription rates as low as possible for club members. There is also a strong focus on junior sport in the ward.

Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003 / Lack of programmes for youth research 1998

**Comments and notes:**

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
**2.1** Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
**2.2** Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
**3** Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
59	St Teresa's Spirit of Wisdom Group	Assistance with costs of bus trips for older adults. Funding is sought towards bus hire for 10 trips.	\$800	\$800	\$800	Low	2007/08 - \$700 Recreation & Sport Fund - Bus trip subsidy  2006/07 - \$565 Recreation & Sport Fund - Bus trip subsidy  2005/06 - \$600 RW Older Adults Fund - Bus trip subsidy	That the Riccarton/Wigram Funding Assessment Committee makes a grant of \$800 to St Teresa's Spirit of Wisdom Group	2.1

**Project Goals:**

- To provide mainly housebound elderly with outings that are stimulating and the opportunity to socialise

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- People with disabilities
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton Wigram community awareness of and access to, affordable community recreation and support programmes
- Contribution to increased social well-being in the Riccarton Wigram area
- Addresses the identified issue in the board's community & social matrix " the lack of programmes and services available for local older adults".

**Council Policies / Strategies:**

- Strengthening Communities Strategy
- Increasing participation in community recreation and sport programmes and events
- Reduce barriers to participation - financial & social isolation
- Older Persons Policy

**Staff comments including evidence of need:**

The St Teresa's Spirit of Wisdom group offer older adults in the local community the opportunity to meet socially on monthly bus trips with the aim of reducing social isolation and offering companionship and support. These trips are often the only outing many of the members have and funding is required to eliminate the financial barrier that may otherwise prevent them from attending.

The group will still operate without funding, but quality & number of trips will be reduced. Up to 20 people attend these trips monthly. 4 volunteers contribute their time to run this group.

Expenses for this project include : Bus hire \$800

Supported by the Older Adults recreation & arts needs analysis / Riccarton/Wigram Leisure Parks and Waterways Study 2003 / Upper Riccarton needs analysis 1998

**Comments and notes:** (for committee member use)



## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
60	Family & Community Division Anglican Care	Assistance with travel costs for overnight trips for walk group members. Funding is sought towards bus hire & accommodation.	\$4,474	\$8,214	0	Low	2007/08 - \$2,000 North Hornby Fund - Bus trips expenses  2006/07 - \$2,000 North Hornby Fund - Bus trips expenses	That the Riccarton/Wigram Community Board refer this application to North Hornby Funding	3

**Project Goals:**

- Members of group will get to know each other better
- For those participating, social isolation will be broken down
- Through promoting Broomfield Wanderers, people are encouraged to be active

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Increase community engagement in local decision making
- Enhance community and neighbourhood safety
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

**Funding Priorities:**

- Older adults
- Children and youth
- People with disabilities
- Ethnic and culturally diverse groups
- Disadvantaged and/or socially excluded
- The capacity of community organisations
- Civic engagement

**Alignment with board objectives and council strategies:**
**Board Objective**

- Board Objectives: Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Increased social well being in RW area.
- Addresses the identified issue in the Board's community and social matrix identifying 'the of programmes and services available for local older adults' and 'the lack of programmes / activities for resident's in North Hornby'.

**Council Policies / Strategies**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation
- Helping build and sustain a sense of local community
- Physical Recreation and Sport Strategy
- Recreation & Sport Policy
- Older Persons Strategy

**Staff comments including evidence of need:**

The Broomfield Wanderers walk group has been operating for 10 years and many friendships have been formed via this group. The group promotes healthy lifestyles through its physical activity and helps to break down social isolation. They also run an aqua programme for older adults in the community. All members of the group are volunteers. Without funding, these trips would not be possible, or less trips would occur, as the full cost would be unaffordable by the participants. The group also fundraise to make these trips happen. Supported by the Broomfield/Hei Hei Community Needs Analysis 1997 / Broomfield Community Profile 1999 / Older Adults recreation & arts needs analysis 2000 / Riccarton/Wigram Leisure Parks and Waterways Study 2003

**Comments and notes:** (for committee member use)

## RICCARTON WIGRAM SMALL PROJECT FUND DECISION MATRIX

**Priority Rating**

- 1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Priority to fund; Major contribution to social need and development.  
 2.1 Meet Strengthening Community Strategy Goals / Principles / Priorities and Funding outcomes and board objectives – Require a funding contribution.  
 2.2 Meet Criteria to lesser degree but more suitable for group to seek funding elsewhere – board-funding support not needed or could be funded under another scheme, e.g. Metropolitan or small project  
 3 Did not meet any above criteria – staff recommendation is not to fund this project

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
61	Hei Hei Linedancers	Assistance with costs of hall hire, resources & admin, equipment and training for linedancing group. Funding is sought towards hall hire, resources & admin.	\$1,082	\$2,102	\$0	Low	2007/08 - \$1060 Operational costs for linedancing - Recreation & Sport Fund  2006/07 - \$800 Operational costs for linedancing - Recreation & Sport Fund	That the Riccarton/Wigram Community Board refers this application to North Hornby Funding.	3

**Project Goals:**

- For older adults on low incomes the opportunity to get exercise, socialise and have fun

**Funding Outcomes:**

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

**Funding Priorities:**

- Older adults
- Disadvantaged and/or socially excluded

**Alignment with board objectives and council strategies:**
**Board Objectives:**

- Greater Riccarton/Wigram community awareness of and access to affordable community recreation and support programmes.
- Increased social well being in RW area.

**Council Policies / Strategies:**

- Strengthening Community Strategy
- Increasing participation in Community recreation and sports programmes and events.
- Reduce (financial) barriers to participation Physical Recreation and Sport Strategy
- Recreation & Sport Policy
- Older Persons Policy

**Staff comments including evidence of need:**

The Hei Hei linedancers have been operating for 10 years in the RW area. They support and participate locally run events and offer an opportunity for older adults in the local community to be active and socialise. Fees received do not cover the group's costs and they require funding to keep these fees affordable.

Supported by Riccarton/Wigram Leisure Parks and Waterways Study 2003 / Older Adults recreation & arts needs analysis 2000

**Comments and notes:** (for committee member use)