



Christchurch City Council

HAGLEY/FERRYMEAD COMMUNITY BOARD

AGENDA WEDNESDAY 20 AUGUST 2008

3PM

**IN THE BOARDROOM
LINWOOD SERVICE CENTRE
180 SMITH STREET, LINWOOD**

Community Board: Bob Todd (Chairperson), Rod Cameron, Tim Carter, David Cox, John Freeman, Yani Johanson and Brenda Lowe-Johnson.

Community Board Adviser

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORT – 23 JULY 2008 AND 6 AUGUST 2008**

The report of the Board's extraordinary meeting of 23 July 2008 is **attached**. The report of the 6 August 2008 is **attached**.

STAFF RECOMMENDATION

That the report of the Board's extraordinary meeting of the 23 July, the Chairpersons report of 23 July 2008 meeting and the ordinary meeting of 6 August 2008 be confirmed.

3. **DEPUTATIONS BY APPOINTMENT**



3.1 Linda Ngata will speak to the Board regarding the recent Matakriki event at Nga Hau E Wha National Marae.

3.2 John Peterson, Chair of the National Railway Museum at Ferrymead, will speak to the Board about the group's project.

4. **PRESENTATION OF PETITIONS**

5. **NOTICES OF MOTION**

6. **CORRESPONDENCE**

7. **BRIEFINGS**

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CLAUSE 2 – ATTACHMENT 1

**HAGLEY/FERRYMEAD COMMUNITY BOARD
23 JULY 2008**

**Minutes of an Extraordinary meeting of the Hagley/Ferrymead Community Board
held on Wednesday 23 July 2008 at 3.00 pm
in the Boardroom, Linwood Service Centre, 180 Smith Street, Linwood**

PRESENT: Bob Todd (Chairman), Rod Cameron, Tim Carter, David Cox, Yani Johanson, and Brenda Lowe-Johnson.

APOLOGIES: An apology for absence was received and accepted from John Freeman. Brenda Lowe-Johnson arrived at 3.20 and was absent for part of clause 2.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. HAGLEY/FERRYMEAD STRENGTHENING COMMUNITIES FUNDING 2008/09

This item was submitted to the Council meeting on 14 August 2008 by way of a Chairman's Report.

PART B – REPORTS FOR INFORMATION

2. DEPUTATIONS BY APPOINTMENT

Jan Dobson of the New Beginnings Pre-School spoke briefly to the Board about the pre-school and recent research undertaken. Ms Dobson invited members to attend an event at the pre-school in September.

The Chair thanked Ms Dobson for her presentation.

The meeting concluded at 5.55 pm.

CONFIRMED THIS 20TH DAY OF AUGUST 2008

**BOB TODD
CHAIRMAN**

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CLAUSE 2 - ATTACHMENT 2

14. 8. 2008

**REPORT BY THE CHAIRPERSON OF THE
HAGLEY/FERRYMEAD COMMUNITY BOARD**

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. HAGLEY/FERRYMEAD STRENGTHENING COMMUNITIES FUNDING 2008/09

General Manager responsible:	General Manager Community Services, DDI 941 8986
Officer responsible:	Unit Manager Community Support
Author:	Fiona Shand, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to present to the Council for its approval the Hagley/Ferrymead Community Board recommendations for its Strengthening Communities Fund for 2008/09.

EXECUTIVE SUMMARY

2. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strategy incorporated the Community Group Grants Review which provided the framework, principles and funding outcomes for the new Strengthening Communities Grants Funding Programme. This programme replaces the Project and Discretionary Funding process as previously used by the community boards.
3. The Strengthening Communities Grants Funding Programme comprises four new funding schemes, which supersede all previous community group grant schemes, sub-schemes and categories. The new schemes are:
 - (a) Strengthening Communities Fund
 - (b) Small Projects Fund
 - (c) Discretionary Response Fund
 - (d) Community Organisations Loan Scheme
4. The new funding schemes enable Council and its community boards to support and provide leverage opportunities for not-for-profit, community focused groups seeking funding in support of their community endeavours. Detail of the outcomes, priorities and criteria of the new scheme are included in the background section of this report.
5. This report deals specifically with the Board's recommended allocations for the Strengthening Communities Fund for Hagley/Ferrymead. The total available for the Hagley/Ferrymead Community Board to allocate in 2008/09 is \$280,000.

The Decision Matrix

6. Detailed information on each applicant's project was presented in a Decision Matrix. The matrix named the organisation applying for funding and clearly described the individual project applied for, including up to four project goals that will be delivered via the project. Details of alignment with Council strategies and Board objectives was provided as well as historical background to projects and applicants where applicable. The matrix also included staff recommendations for funding.

1 Cont'd

CLAUSE 2 - ATTACHMENT 2

7. Under the Strengthening Communities Funding Scheme, organisations were asked to make applications for 'project-based' costs, in order to show where ratepayers money was being spent and what outcomes were being achieved. As such, organisations may have made more than one application in order to fund separate projects and deliver a range of services.
8. A draft matrix was presented to the Hagley/Ferrymead Community Board at a seminar meeting, where no decisions were made, on 18 June 2008. This enabled the Board and staff to discuss the projects, clarify any issues and seek further information if necessary.
9. The final matrix provided to the Board included 19 applications for funding with a total amount requested of \$331,923 and a total amount recommended by staff of \$280,000. Two projects were declined due to not meeting the funding criteria.
10. As part of its allocation of unspent Discretionary Funds on 4 June 2008 the Board agreed to allocate funds to three of the applicants. These applications were, therefore, not included in the matrix for consideration.

Key Local Organisations

11. Each Board may nominate Key Local Organisations (KLOs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding. Details of the KLOs are not included in the matrix, unless they are referred back to the Board from the Metropolitan Funding Committee.
12. The Hagley/Ferrymead Community Board has two nominated KLOs for 2008/09:
 - Shoreline Youth Trust – Fuse Café (\$16,000).
 - Te Whare Roimata Trust – consolidated programme incorporating Older Persons Project, Bromley Community Worker and Administration Worker, Smith Street Community Gardens and Linwood Community Arts Centre (\$133,000).

Timeline and Process

14. Following the Board decisions at its meeting on 23 July 2008, the agreed allocations are now forwarded to Council for final approval in August 2008. All groups will then be informed of the decisions and funding agreements will be negotiated where relevant. All funding approved is for the period of September to August each year, therefore grants will be paid out in early September 2008.

FINANCIAL IMPLICATIONS

15. Each Christchurch city community board has \$280,000 to allocate in its Strengthening Communities Funding for the 2008/09 year. The Board may approve one, two or three year funding for particular organisations if it wishes. Each city community board also has \$85,000 to allocate through the Small Projects Fund process and \$60,000 available in its Discretionary Response Fund, both of which are dealt with separately to this process and report.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

16. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

17. Yes. Community Board funding decisions are forwarded to Council for final approval.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

18. Yes. Strengthening Communities Funding and Community Board Funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

19. Yes, Page 59 of the LTCCP, Strategic Direction, Strong Communities; and the Strengthening Communities Strategy.

CONSULTATION FULFILMENT

20. No external consultation needs to be undertaken, although staff have discussed funding applications with those groups that have submitted the applications.

STAFF RECOMMENDATION

It is recommended that the Council give consideration to the projects detailed in the decision matrix and approve allocations for Hagley/Ferrymead Community Board Strengthening Communities Funding for 2008/09.

1 Cont'd

CLAUSE 2 - ATTACHMENT 2

BOARD RECOMMENDATION

It is recommended that the Council approve the allocations recommended by the Hagley/Ferrymead Community Board for its 2008/09 Strengthening Communities Funding, as detailed in the table below.

No.	Group	Project	Amount Allocated	Board Comment/Criteria
1	Community Engagement Team (Linwood)	<ul style="list-style-type: none"> • Community Service Awards • Heritage Awards • Heritage Plaques • Community Pride Garden Awards • Neighbourhood Week 	\$17,300	Funding for Heritage Awards and Heritage Plaques approved subject to further consultation by Service Centre staff with Council Heritage Team on process.
2	Democracy Services Unit – Board Support Team (Linwood)	Community Board Newsletters	\$10,000	
3	Family and Community Division Anglican Care	Contribution to salary and overheads for the Community Development worker based at Linwood Resource Centre	\$28,440	
4	Linwood Community House	Form a parenting support group and parent support programmes	\$6,000	
5	Our Youth Our Community Trust	Contribution to teacher aide salary for social development / education programmes	\$7,000	
6	Our Youth Our Community Trust	Contribution to salaries, volunteer expenses and administration expenses for children and youth programmes	\$8,000	
7	Our Youth Our Community Trust	Community programmes for children, youth and families on limited incomes	\$3,000	
8	Phillipstown Community Centre Charitable Trust	Community Development Worker/Manager salary and centre overheads	\$43,150	(see note below table)
9	Recreation and Sports Unit (Linwood)	Linwood Youth Festival Experience (LYFE)	\$15,000	

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10	Recreation and Sports Unit (Linwood)	Leisure Club for Older Adults – Phillipstown	\$5,000	
11	Recreation and Sports Unit (Linwood)	Hagley/Ferrymead Community Events <ul style="list-style-type: none"> • Skate park events • Woolston Live (or Movie in the park) • Older Adults Event • Neighbourhood Christmas Events 	\$11,000	
12	Spreydon Youth Community Trust	Contribution to salaries and associated expenses for four Youth Workers to support youth in Linwood College, and the wider Linwood area	\$28,330	(see note below table)
13	Woolston Development Project	Provide network programmes and resources for children, women and families	\$20,400	
14	Woolston Development Project	For the operation of an after school programme at the Bromley Community Centre	\$10,000	
15	Woolston Development Project	For the operation of an after school programme at Linwood Avenue School	\$10,000	
16	Youth Health Trust	Linwood Youth Worker (under the umbrella of 198 Youth Health this position will provide support for youth in the wider Linwood area)	\$31,630	
17	Youth Initiatives Trust	To provide a youth friendly environment for young people (13-24) to meet through the operation of the 'Diverse Café' being the hub for a number of activities and programmes to foster opportunities for young people. Funding towards wage costs and rent	\$22,000	Funding approved to be paid in two instalments (six monthly) subject to the Trust preparing a strategic plan or development plan to the satisfaction of the Community Development Adviser
18	Community Support Unit – Community Development (Linwood)	Funding for the Redcliffs, Woolston and Heathcote volunteer libraries to contribute to operational expenses	\$3,750	
19	Festival City Trust	Funding towards additional travel and accommodation of buskers, staffing, promotion and marketing costs to stage a series of R18 stand-up comedy shows at Sumner Community Centre during World Buskers Festival 23-31 January 2009	\$0	The Board asked that the Community Recreation Adviser have further discussions with the group to explore other funding options, including the option to bring an application to the Board's Discretionary Fund.

Item 8: **Yani Johanson** put a motion to increase the amount to \$45,000. The amendment was seconded by Rod Cameron and on being put to the meeting was declared **lost** on division No.1 by 2 votes to 4 the voting being as follows:

For (2) Yani Johanson, Rod Cameron

Against (4): Brenda Lowe-Johnson, David Cox, Tim Carter, Bob Todd

The recommendation was moved by Bob Todd, and seconded by David Cox and that the amount be \$43,150 and declared **carried**.

Item 12: Yani Johanson moved an amendment of \$20,000 was moved, this lapsed for want of a seconder.

BACKGROUND

21. The following funding outcomes have been used to evaluate and assess applications to the Strengthening Communities Fund:
 - Support, develop and promote the capacity and sustainability of community recreation, sports, arts, heritage and environment groups;
 - Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events;
 - Increase community engagement in local decision making;
 - Enhance community and neighbourhood safety;
 - Provide community based programmes which enhance basic life skills;
 - Reduce or overcome barriers to participation; and
 - Foster collaborative responses to areas of identified need.
22. The following priorities have been taken into consideration when assessing applications:
 - Older Adults;
 - Children and Youth;
 - People with Disabilities;
 - Ethnic and Culturally Diverse Groups;
 - Disadvantaged and / or Socially Excluded;
 - Capacity of Community Organisations; and
 - Civic Engagement.
23. Each community board's objectives were also taken into consideration when assessing applications.
24. Core criteria for applicants to the Strengthening Communities fund are:
 - Not-for-profit, community-focused groups/organisations;
 - Legal status;
 - Based in Christchurch City Council (CCC) area and programmes primarily for CCC residents;
 - No unresolved previous accountability requirements and no overdue debts to CCC;
 - Must provide evidence of the project need;
 - Must have appropriate financial management, accounting, monitoring & reporting practices;
 - Applications must show evidence of authorised approval to seek funding from CCC; and
 - Must have sound governance, operational capacity and capability to deliver.

25. Boards have the option to give one, two or three year funding terms to applicants that demonstrate competency and have a track record in operating and delivering projects according to the above criteria.
26. In making recommendations, and so as to ensure the consistency of recommendations with regard to all applications, staff held inter-unit collaboration meetings. At the meetings, individual applications were discussed and critically assessed. The meetings included staff members from Community Development, Community Engagement, Recreation and Sports, Greenspace and Democracy Services.
27. All applications appearing on the Decision Matrix have been assigned a Priority Rating. The current Priorities Ratings are as follows:
 1. Meets all eligibility and criteria and contributes **significantly** to Funding Outcomes and Priorities.
 2. Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities.
 3. Meets all eligibility and criteria and has **minimum** contribution to Funding Outcomes and Priorities.

Bob Todd
Chairperson

**HAGLEY/FERRYMead COMMUNITY BOARD
6 AUGUST 2008**

**A meeting of the Hagley/Ferrymead Community Board
was held on Wednesday 6 August 2008 at 3pm
in the Boardroom, Linwood Service Centre**

PRESENT: Bob Todd (Chairperson), Rod Cameron, Tim Carter, David Cox, Yani Johanson and Brenda Lowe-Johnson.

APOLOGIES: An apology for absence was received and accepted from John Freeman.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. PORT HILLS ROAD – PROPOSED NO STOPPING RESTRICTION

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Transport and Greenspace Manager
Author:	Lorraine Wilmshurst/Patricia Su, Network Operations and Transport Systems Team

PURPOSE OF REPORT

1. The purpose of this report is to seek the Council's to approval to install no stopping restrictions at the Port Hills Road/Chapmans Road intersection, **attachment one** refers.

EXECUTIVE SUMMARY

2. The Council has received a request for a stopping restriction to be placed on the slip lanes at the Port Hills Road/Chapmans Road intersection.
3. This section of Port Hills Road is part of State Highway 73 while Chapmans Road is on the boundary between the Hagley/Ferrymead and the Spreydon/Heathcote Board areas. A recommendation was therefore sought from each of the Boards to Council to approve the proposed no stopping restriction within its Board area.
4. A report on the no stopping restriction within the Spreydon/Heathcote Community Board's area was considered at the Spreydon/Heathcote Community Board meeting of 19 August 2008.
5. The proposed no stopping restriction will extend into Chapmans Road and two parking spaces will be removed from the west side of Chapmans Road at the exit from the slip lane on Port Hills Road, near the entrance to the French Bakery.
6. At present, there is all day parking in these two parking spaces and this causes vehicles using the slip lane to track out towards the centreline of Chapmans Road.
7. There are no parking restrictions on either of the slip lanes at Chapmans Road. However, most all day parking occurs north of the intersection.

8. A no stopping restriction through both of the slip lanes and extending to the north on Chapmans Road will remove the need for vehicles to track towards the centreline of Chapmans Road to avoid parked vehicles.
9. There are only two businesses affected by the proposal. The French Bakery located on the northwest corner of the intersection supports the proposal. However, Independent Lines, the company located on the northeast corner of the intersection is concerned with the loss of the two parking spaces. There is no residents association for this area.
10. As this intersection is part of the State Highway, consultation has been undertaken with Transit New Zealand and it agrees to the restriction being installed.

FINANCIAL IMPLICATIONS

11. The cost of this proposal is estimated to be \$300.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

12. The installation and removal of road markings and signs is within the LTCCP Street and Transport Operational Budgets.

LEGAL CONSIDERATIONS

13. Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council the authority to install parking restriction by resolution.
14. The installation of any associated signs and markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

15. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

16. Aligns with the Streets and Transport activities by contributing to the Council's Community outcomes - Community and Safety.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

17. This contributes to improve the level of service for parking and safety.

ALIGNMENT WITH STRATEGIES

18. The recommendations align with the Council's Parking Strategy 2003.

Do the recommendations align with the Council's strategies?

19. As above.

CONSULTATION FULFILMENT

20. The businesses at the Chapmans Road intersection have been consulted. The French Bakery on the west side supports the no stopping restriction. However, Independent Lines, the business on the east side of Chapmans Road is concerned with the loss of the two parking spaces on the west side of the road.
21. There are no residents group in this area.

22. As this work affects the State Highway, Transit New Zealand has been consulted and they agree to the proposed no stopping restriction being installed.

STAFF RECOMMENDATION

It is recommended that the Council approve:

- (a) That the stopping of vehicles be prohibited at any time on the north-east side of the slip lane from Chapmans Road into Port Hills Road.
- (b) That the stopping of vehicles be prohibited at any time on the north side of Port Hills Road, commencing at a point 44 metres east of its intersection with Chapmans Road and extending westerly for a distance of 30 metres.

BOARD RECOMMENDATION

That the staff recommendation be adopted.



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PORT HILLS ROAD / CHAPMANS ROAD
 Proposed No Stopping
 For Board Approval



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PART B - REPORTS FOR INFORMATION

2. DEPUTATIONS BY APPOINTMENT

2.1 Mr Anton Wartmann

Mr Wartmann, resident of Linwood Avenue, asked the Board for assistance to have five Chinese Poplar trees located on Council land adjoining his property removed. Mr Wartmann believes that the trees are unsuitable and release a sticky substance in Spring and Summer.

The Chair thanked Mr Wartmann for his presentation.

Graham Clark, Arborist, spoke to the issue and advised that he had inspected the trees. He advised that three of the trees were diseased and could be removed under his delegations.

The Board **agreed** that the three trees suffering from poor condition and disease should be removed under the delegations currently available to the Arborist after the neighbours are advised of the proposed removal, and further that the Arborist provide a report to the Board regarding the two remaining Chinese Poplars on the site.

2.2 Belinda Barrett-Walker

Belinda Barrett-Walker, representing Junior Neighbourhood Support, spoke to the Board about the programme being delivered in the Hagley/Ferrymead ward area and thanked the Board for its support of the programme. There are currently three schools in the Hagley/Ferrymead ward that have the programme successfully running. Belinda acknowledged the support of the Chairperson for coming to school assemblies and seeing first hand the children receiving awards for a community spirit.

The Chairperson thanked Ms Barrett-Walker for her presentation and enthusiasm, and expressed the Board's support for the work of the programme.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICE OF MOTION

Nil.

5. CORRESPONDENCE

The Board **received** correspondence from Lance Siebuhr regarding the No.3 bus route between Sumner and Avonhead.

The Board **agreed** that the Community Board Adviser would respond to the correspondence and forward it to Ecan which is responsible for bus routes.

6. COMMUNITY BOARD ADVISERS UPDATE

The Board **received** information from the Community Board Adviser covering upcoming meetings and events.

The matter of Sumner Residents Association requesting a working party to investigate matters raised in previous correspondence was discussed. It was decided to defer any decision to form a working party until staff had reported back to the Board on issues raised.

The Board **received** a memorandum from staff regarding the 'For Youth, By Youth' proposal put to the Board in a deputation by Dianne Monk on 7 February 2008, and an update on progress with the Estuary Green Edge Review. The Board also **received** a copy of a response to the staff memorandum by Dianne Monk. The Board **agreed** that a response be provided to Ms Monk by the Community Board Adviser.

The Community Board Adviser advised that this was her last meeting with the Board. On behalf of the Board the Chairman thanked the Adviser for all her work with the members both individually and as a whole and wished her well in her new endeavours.

7. MEMBERS QUESTIONS

The Chairman expressed his intention to raise, at the next Chairs Forum, questions as to why Community Boards were not going advised that they would not be heard on their submissions to the Metropolitan Sports Facilities Plan, despite having requested speaking rights.

PART C – DELEGATED DECISIONS TAKEN BY THE BOARD

8. CONFIRMATION OF MEETING REPORT – 16 JULY 2008

The Board **resolved** to confirm the report of its ordinary meeting of 16 July 2008 (both open and public excluded sections), following amendments to Clause 13, as tabled at the meeting.

9. PROPOSED ROAD NAMING

The Board considered a report seeking approval to one new right of way name, and one new accessway.

Some members expressed concern at not using heritage or Maori names for new road names. The Sub-divisions Officer offered to prepare a report on this issue for consideration by the Board.

The Board **resolved** to approve the proposed names Streamside Court for the Horncastle Homes development at 24-26 Johns Street, and Fredrica Lane for the Landform NZ development at 140-144 Port Hills Road.

10. FALSgrave STREET – PROPOSED SHORTENING OF EXISTING NO STOPPING RESTRICTION AND THE INSTALLING OF A 30 MINUTE PARKING RESTRICTION

The Board considered a report seeking approval to shorten the existing no stopping restrictions for vehicles on the western side of Falsgrave Street which extends north from its intersection with Iversen Terrace, and also to install a 30 minute parking restriction on the eastern side of Falsgrave Avenue outside 78 to 84 Falsgrave Street.

The Board **resolved** to approve:

- (a) That the existing prohibited parking of vehicles at any time on the west side of Falsgrave Street commencing at its intersection with Iversen Terrace and extending in a northerly direction for 21 metres be revoked.
- (b) That the parking of vehicles be prohibited on the west side of Falsgrave Street commencing at its intersection with Iversen Terrace and extending in a northerly direction for a distance of 10 metres.

- (c) That the parking of vehicles be restricted to a maximum period of 30 minutes on the east side of Falsgrave Street commencing at a point 26 metres south of the intersection with Stevens Street and extending in a southerly direction for a distance of 39 metres.

11. MADRAS STREET (SOUTH OF SALISBURY) – PROPOSED 10 MINUTE PARKING RESTRICTION

The Board considered a report seeking approval to install a 10 minute parking restriction on Madras Street south of its intersection with Salisbury Street.

The Board **resolved** to approve that the parking of vehicles be restricted to a maximum period of 10 minutes on the west side of Madras Street, commencing at a point 34 metres south of its intersection with Salisbury Street and extending 10 metres in a southerly direction.

12. 360 ST ASAPH STREET – PROPOSED 15 MINUTE PARKING RESTRICTION

The Board considered a report seeking approval to install 15 minute parking restrictions outside 360 St Asaph Street.

The Board **resolved** to approve that the parking of vehicles be restricted to a maximum of 15 minutes on the south side of St Asaph Street commencing at a point 67 metres west of its intersection with Fitzgerald Avenue and extending 11 metres in a westerly direction.

The meeting concluded at 4.36pm.

CONFIRMED THIS 20TH DAY OF AUGUST 2008

**BOB TODD
CHAIRPERSON**

8. BARNETT PARK ENTRANCE-WAY – PROPOSED NO STOPPING RESTRICTIONS

General Manager responsible:	General Manager City Environment, Jane Parfitt, DDI 941-8608
Officer responsible:	Transport and Greenspace Manager
Author:	Steve Hughes, Traffic Engineer

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval to install no stopping restrictions on both sides of the entrance road into Barnett Park at Redcliffs. See **attachment 1**.

EXECUTIVE SUMMARY

2. Barnett Park is a Recreation Reserve of 40.1 hectares situated off Main Road, Redcliffs, that is administered and vested in the Christchurch City Council under the Reserves Act 1977. The total area of the park is divided into Conservation 1 (C1) area, and a recreational lower playing field area that is zoned as Open Space 2 (O2).
3. Buildings and structures in Barnett Park comprise a children's playground, a car parking area for approximately 95 vehicles, two toilet blocks, sports changing rooms, and a Child Care Centre.
4. The entrance road leading from Main Road to the car park is approximately 106 metres long and varies between 5.1 and 5.4 metres wide. The road is flanked by fences on both sides that vary from being 150 millimetres from the road edge to being up to two metres from the road edge. Where the fence is up to two metres from the road surface, it is grassed. There is sufficient room for a vehicle to be partly parked on this grassed area without adversely affecting the movement of vehicles along the road. There are, at present, no signs or markings to indicate that vehicles can or cannot park in the entrance road.
5. There are a number of playing fields in Barnett Park used for summer and winter sports. The area is extensively used on Saturdays for childrens and adult activities. As a result, the car parking area is often full. While there is usually plenty of suitable parking space available on Main Road just over 100 metres away, vehicles that are unable to find a place in the car park often park on both sides of the narrow entrance road. When parking on both sides occurs, this has resulted in there being insufficient room for a vehicle to drive in or out of the narrow entrance road. Parking on both sides could also prevent the entry of emergency vehicles to the park should they be required.
6. Installing of "no stopping" lines along the whole length of the eastern side of the entrance road, and along part of the western side of the entrance road until the grassed verge widens enough to allow vehicles to safely park, will improve access into and out of the park while still allow the parking of vehicles in places where it will not prevent the movement of through traffic.

FINANCIAL IMPLICATIONS

7. An estimated cost for this work is \$160.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. The installation of no stopping restrictions is within existing LTCCP operational budgets.

LEGAL CONSIDERATIONS

9. Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council the authority to install parking restriction by resolution.
10. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations as at April 2008. The list of delegations for the Community Boards includes parking restrictions.

8 Cont'd.

11. Installing any associated signs and markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

12. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. Aligns with the Streets and Transport activities by contributing to the Council's Community outcomes – Safety and Community.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

14. This contributes to improve the level of service for safety and provides improved access to facilities.

ALIGNMENT WITH STRATEGIES

15. This proposal aligns with the Christchurch Road Safety Strategy.

Do the recommendations align with the Council's strategies?

16. As above.

CONSULTATION FULFILMENT

17. The Childcare business of Moa Kids that operates from a building in Barnett Park has been consulted in relation to installing the no stopping restrictions. They have no objections to these restrictions.
18. The Ferrymead Bays Football Club play games at Barnett Park. The President of the club was consulted in relation to installing the no parking restrictions. He has no objection to these restrictions, saying that the present situation is "an accident waiting to happen."
19. The Sumner Cricket Club play games at Barnett Park during summer months. The President of the club was consulted in relation to installing the no parking restrictions. He has no objection to these restrictions.
20. Barnett Park is administered by the Contract Manager-Urban Parks of the Transport and Greenspace Unit of the Christchurch City Council. He supports the installation of the no stopping restrictions on the entrance road into the car parking area of Barnett Park.

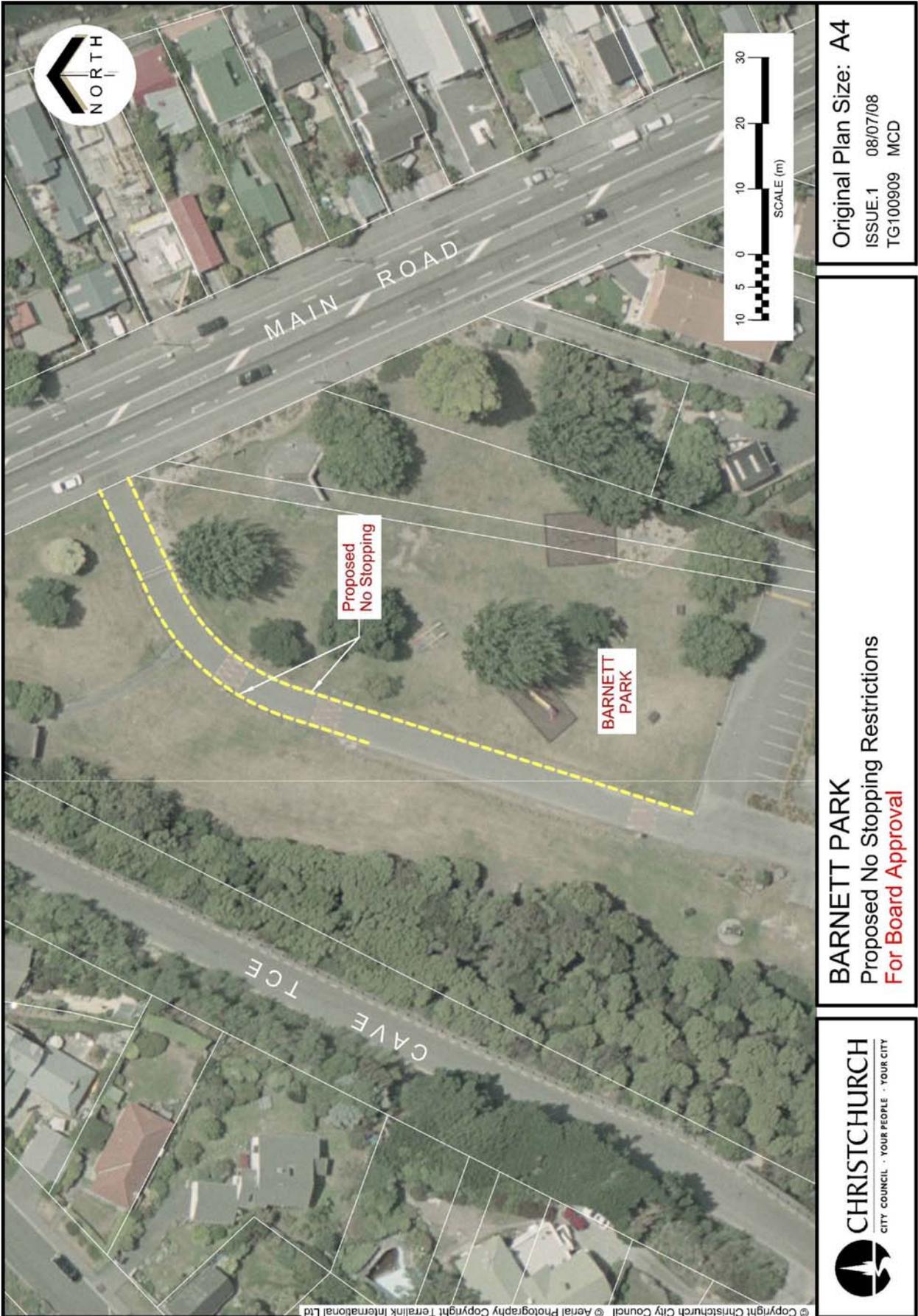
STAFF RECOMMENDATION

It is recommended that the Board approve:

- (a) That the stopping of vehicles be prohibited at any time on the western side of the entrance road to Barnett Park commencing at the intersection with Main Road and extending in a southerly direction for 59 metres.
- (b) That the stopping of vehicles be prohibited at any time on the eastern side of the entrance road to Barnett Park commencing at the intersection with Main Road and extending in a southerly direction for 106 metres.

CHAIRPERSONS RECOMMENDATION

That the staff recommendation be adopted.



9. WOBURN STREET AND MACES ROAD INTERSECTION - PROPOSED NO STOPPING RESTRICTION

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Transport and Greenspace Manager
Author:	Steve Hughes, Traffic Engineer

PURPOSE OF REPORT

1. The purpose of this report is to seek the Hagley/Ferrymead Community Board's approval to install no stopping restrictions for vehicles on the south west and south east corners of the intersection of Woburn Street and Maces Road. See **attachment 1**.

EXECUTIVE SUMMARY

2. Woburn Street is a short residential street between Bayswater Crescent and Maces Road. Maces Road runs from Dyers Road in a north westerly before turning north a short distance passed the intersection with Woburn Street. Maces Road, in the vicinity of Woburn Street, has residential housing on the southern side and industrial and commercial activities on the northern side.
3. Both streets have a 50 kilometre per hour speed limit and there are no parking restrictions on either road. Maces Road, on both sides, is popular for the all day parking of vehicles of staff from nearby businesses.
4. Vehicles turning left or right from Woburn Street have to give way to all through traffic and any vehicle crossing the intersection from his or her right.
5. The visibility that a driver of a turning vehicle has of vehicles coming from the right of the intersection can be limited if a larger vehicles is legally parked on Maces Road approximately six metres east of the intersection with Woburn Street.
6. The visibility that the driver of a turning vehicle has of vehicles coming from the left of the intersection can be severely restricted if a vehicle is legally parked on Maces Road approximately six metres west of the intersection with Woburn Street as Maces Road rises and turns just passed Woburn Street effectively blocking vision. Data shows that the road rises nearly two metres over 200 metres in this area of Dyers Road.
7. When a vehicle is turning right from Woburn Street into Maces Road and a vehicle is parked on the south side of Maces Road approximately six metres west of the intersection, the driver of the turning vehicle can see vehicles coming for a distance of only 30 metres. A vehicle travelling at 50 kilometre per hour covers the 30 metres in approximately 2.16 seconds.
8. Installing no stopping markings on the south side of Maces Road commencing at the intersection with Woburn Street and extending in a westerly direction for a distance of 15 metres will increase the visibility from 30 metres to approximately 55 metres. It will take a vehicle travelling at 50 kilometre per hour nearly 4.0 seconds to cover the 55 metres, thus increasing the margin of safety by nearly 85 %.
9. Installing no stopping markings on the western side of Woburn Street commencing at the intersection with Maces Road and extending in a southerly direction for nine metres will improve the visibility of drivers turning right from Maces Road into Woburn Street of vehicles exiting Woburn Street. It will also increase the visibility of pedestrians to drivers, and the visibility of vehicles to pedestrians.
10. When a vehicle is turning from Woburn Street into Maces Road and a larger vehicle is parked on the south side of Maces Road approximately six metres east of the intersection, the driver of the turning vehicle can see vehicles coming for a distance of approximately 35 metres. A vehicle travelling at 50 kilometre per hour covers the 35 metres in approximately 2.5 seconds.

9. Cont'd.

11. Installing no stopping markings on the south side of Maces Road commencing at the intersection with Woburn Street and extending in an easterly direction for a distance of 12 metres will increase the visibility of vehicles turning from Woburn Street from 35 metres to approximately 55 metres. It will take nearly four seconds for a vehicle travelling at 50 kilometre per hour to travel the 55 metres thereby significantly increasing the margin of safety.
12. Installing no stopping markings on the eastern side of Woburn Street commencing at the intersection with Maces Road and extending in a southerly direction for nine metres will improve the visibility of drivers turning into Woburn Street.

FINANCIAL IMPLICATIONS

13. An estimated cost for this work is \$100.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

14. The installation of no stopping restrictions is within existing LTCCP operational budgets.

LEGAL CONSIDERATIONS

15. Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council the authority to install parking restriction by resolution.
16. The Council has delegated the Community Boards exercise the delegations as set out in the Register of Delegations as at April 2008. The list of delegations for the Community Boards includes parking restrictions.
17. The installation of any associated signs and markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

18. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

19. Aligns with the Streets and Transport activities by contributing to the Council's Community outcomes – Safety.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

20. This contributes to improve the level of service for safety.

ALIGNMENT WITH STRATEGIES

21. This proposal aligns with the Christchurch Road Safety Strategy.

Do the recommendations align with the Council's strategies?

22. As above.

CONSULTATION FULFILMENT

23. Staff have spoken to the occupants of both houses outside which the no stopping restrictions will apply. They have no objections to the installation of the restrictions outside their residences.
24. This area is in the Bromley Residents Association. That organisation was consulted and has no objection to the proposed no stopping restrictions.

9 Cont'd.

STAFF RECOMMENDATION

It is recommended that the Board approve:

- (a) That the stopping of vehicles be prohibited at any time on the south side of Maces Road commencing at the intersection with Woburn Street and extending in a westerly direction for 15 metres.
- (b) That the stopping of vehicles be prohibited at any time on the west side of Woburn Street commencing at the intersection with Maces Road and extending in a southerly direction for nine metres.
- (c) That the stopping of vehicles be prohibited at any time on the south side of Maces Road commencing at the intersection with Woburn Street and extending in a easterly direction for 12 metres.
- (d) That the stopping of vehicles be prohibited at any time on the east side of Woburn Street commencing at the intersection with Maces Road and extending in a southerly direction for nine metres.

CHAIRPERSONS RECOMMENDATION

That the staff recommendation be adopted.

PROPOSED NO STOPPING

SCALE (m)

10 5 0 10 20 30

Original Plan Size: A4
ISSUE.1 22/07/08 **ABG**
 TG100701

**Woburn Street and Maces Road
 Proposed No Stopping Restriction
 For Board Approval**

CHRISTCHURCH
 CITY COUNCIL · YOUR PEOPLE · YOUR CITY

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10. APPLICATION FOR FUNDING FOR 2008/09 YOUTH DEVELOPMENT SCHEME

General Manager responsible:	General Manager Community Services, DDI 941-8986
Officer responsible:	Community Support Manager
Authors:	Claire Milne, Community Development Adviser and Diana Saxton, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval from the Hagley/Ferrymead Community Board to allocate \$6,000 from its 2008/09 Discretionary Response Fund for the purpose of establishing a Youth Development Scheme.

EXECUTIVE SUMMARY

2. The Youth Development Scheme provides small grants to eligible individuals and not-for-profit groups. The purpose of the scheme is to celebrate and support young people living positively in the local community by providing financial assistance for their development. Applications to the fund will be considered in the following categories:
 - Educational Studies – This can include personal development opportunities such as leadership skills, career development and skills training, or community based educational studies.
 - Cultural Studies – This can include courses or seminars such as Te Reo lessons, musical training, arts colloquiums etc. It could be for attendance at cultural events taking place locally, nationally or internationally.
 - Representation at Events – It will provide support or assistance have selected to represent a school, team or community at a local, national or international event. This includes sporting, cultural and community events.
 - Recreational Development – Assistance to attend or take part in one-off or ongoing recreational events or participation at recreation or sporting development, for example, advance ballet classes in Wellington, representing Canterbury at rugby.
 - Capacity Building – Providing support for personal development or growth, for example, leadership training.
3. The criteria established in 2006 and used for the 2006/07 and 2007/08 funding years are listed below. Board members are asked to consider these criteria and make any necessary changes for the 2008/09 funding period. Where appropriate, staff have made comments below the criteria based on the applications received in the previous two year period or particular areas for discussion are shown in bold and italics.
 - a) Applicants are to be aged between 12-25 years and living in Hagley/Ferrymead ward.
(This is based on the international definition of youth.)
 - b) Applications are to be accepted and considered from:
 - a. Individuals;
 - b. *Up to four members of any one team;*
 - c. Other members of one family.
 - c) Priority need for assistance due to financial circumstances will be taken into consideration at the discretion of staff and this information will be available at the funding allocation meeting.
 - d) The project/event must be of obvious benefit for the young person and if possible the wider community.
 - e) This subsidy is available to each young person once per year. A second application will only be accepted in exceptional cases and considered at the discretion of the Community Board.

10 Cont'd.

- f) A subsidy of up to \$500.00 per application/project is available.
(Guideline used by staff is for events/projects costing over \$2,000 up to \$500, and for events/projects under \$2,000 up to \$250 of funding support. Individual financial circumstances may also impact on a recommendation.)
 - g) Application is by way of application form from the young person with details of the event/project and supporting information, for example, referees and event/project confirmation.
 - h) Retrospective applications will not be considered unless the application is received by staff prior to the event.
 - i) Assessment/allocation of the funds is deliberated by a meeting of the Community Board.
 - j) The decisions that are made by the Community Board members are final and no correspondence will be entered into.
 - k) Accountability to the Board is by an attachment to the Community Board agenda of the allocations, including recipient's names and a running total of the fund.
 - l) All applicants are advised at the time of applying that the Community Board requires an accountability reply within one month of the completion of the event/project.
4. **Attached** is the Youth Development application form for information and in making recommendations to the Board staff will make comment on the following matters:
- The extent of additional funds that the individual has sourced from other funders, and the amount of fundraising undertaken.
 - The level of excellence at which the individual is performing in their chosen field.

FINANCIAL IMPLICATIONS

5. This proposal transfers funds from the Board's Discretionary Response Fund into a Youth Development Scheme fund.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

6. Yes see page 172, regarding Board funding.

LEGAL CONSIDERATIONS

7. There are no legal issues to be considered.

Have you considered the legal implications of the issue under consideration?

8. Yes.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

9. Yes.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

10. Yes see page 172, regarding Board funding.

10 Cont'd

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

11. Yes, in alignment with the Youth and Strengthening Communities Strategies.

CONSULTATION FULFILMENT

12. Not applicable.

STAFF RECOMMENDATION

That \$6,000 be allocated from the Hagley/Ferrymead 2008/09 Discretionary Response Fund to establish a Hagley/Ferrymead Youth Development Scheme for 2008/09.

That the Hagley/Ferrymead Community Board consider adopting criteria for the Hagley/Ferrymead 2008/09 Youth Development Scheme in line with previous guidelines as follows:

- a) Applicants are to be aged between 12-20 years and living in the Hagley/Ferrymead ward.
- b) Applications are to be accepted and considered from:
 - (i) Individual persons.
 - (ii) Other members of one family.(Where applications are received by more than one member of the same team each application will be considered on its own merits).
- c) The need for assistance must be proven, for example, limited income/unwaged.
- d) The project/event must be of obvious benefit for the young person and if possible, the wider community.
- e) This subsidy is available to each young person once per year. A second application will only be accepted in exceptional cases and considered at the discretion of the Board.
- f) A subsidy of up to \$500 per application/project is available.
- g) Application is by way of an application form from the young person with details of the event/project and supporting information for example, referees and event/project confirmation.
- h) Retrospective applications will not be considered.
- i) Applications received by staff prior to the event taking place will be processed and not considered retrospective should the event have occurred prior to the decision making meeting owing to Council processes and timeframes.
- j) Assessment/allocation of the funds is deliberated on by a meeting of the Board.
- k) The decisions that are made by the Board are final and no correspondence will be entered into.
- l) Accountability to the Board is by an attachment to the Board agenda of the allocations, including recipient's names and a running total of the fund.
- m) All applicants are advised at the time of applying that the Board requires an accountability reply within one month of the completion of the event/project.

CHAIRPERSONS RECOMMENDATION

That the staff recommendation be adopted.

**BURWOOD/PEGASUS COMMUNITY BOARD
YOUTH DEVELOPMENT SCHEME
DECISION PAGE (For Staff Use Only)**

CHRISTCHURCH
CITY COUNCIL - YOUR PEOPLE - YOUR CITY

Name of Applicant: _____

Level of Funding Requested: _____
\$

Has applicant applied previously? _____

OUTCOMES OF PROJECT

Recommendation

That the application be approved for the full amount.
 That the application be approved for a partial amount. Amount recommended \$ _____
 That the application be turned down.

Has a member of staff discussed the proposal with the applicant?

Yes No

Who: _____
When: _____

Does the Application contribute to the LTCCP Outcomes?

Yes No

Which ones?

A Safe City
 A Healthy City
 A Well-Governed City
 A Prosperous City
 A City of People who Value and Protect the Natural Environment
 A City of Inclusive and Diverse Communities
 A City of Lifelong Learning
 A City for Recreation, Fun and Creativity
 An Attractive and Well-designed City

Comments from Officer

**BURWOOD/PEGASUS COMMUNITY BOARD
YOUTH DEVELOPMENT SCHEME
APPLICATION FORM**

CHRISTCHURCH
CITY COUNCIL - YOUR PEOPLE - YOUR CITY

Before you start filling out this form, please read the Information Sheet to help you decide whether you are eligible for a grant.

PERSONAL DETAILS

Name of Applicant: _____

Address: _____

Phone Number: _____

Email: _____

Age: _____

Name of Parent / Caregiver: (If applicant is under 18 years of age) _____

Parent / Caregiver's Phone Number: _____

Signature of Applicant: _____

Signature of Parent / Caregiver (if applicant is under 18 years of age): _____

PROJECT / ACTIVITY DESCRIPTION

(please attach additional information if appropriate e.g. conference programme, travel itinerary, etc.)

PLEASE ENSURE THE FOLLOWING INFORMATION IS ATTACHED

Letters of Support / References (minimum of 2)
 Official evidence of selection for the applicant's activity

Please list any affiliation with any other groups e.g. parent body, Trust, church group, regional/national organisation

Please send your completed application form and supporting documents to the Administration Support Officer at the Shirley Service Centre, 36 Marshland Rd, PO Box 97-043, Christchurch.

BURWOOD/PEGASUS COMMUNITY BOARD YOUTH DEVELOPMENT SCHEME INFORMATION SHEET



PURPOSE
The purpose of the Youth Development Scheme is to celebrate and support young people living positively in the local community by providing financial assistance for their development. It is always worth submitting an application for this fund.

CATEGORIES FOR CONSIDERATION
Under the Youth Development Scheme, the Community Board will consider applications for a variety of activities.

- Educational Studies**
This can include personal development opportunities, such as leadership skills, career development and skills training, or community based educational studies.
- Cultural Studies**
This can include courses or seminars such as Te Reo lessons, musical training, arts colloquiums etc. It could be for attendance at cultural events taking place locally, nationally or internationally.
- Representation at Events**
It will provide support or assistance if you have been selected to represent your school, team or community at a local, national or international event. This includes sporting, cultural and community events.
- Recreation Development**
Assistance to attend or take part in one off or ongoing recreational events or participation at recreation or sporting development. For example - advanced ballet classes in Wellington, representing Canterbury at rugby.
- Capacity Building**
Providing support for personal development or growth. For example - leadership training.

ELIGIBILITY

- Age groups 19-25 years
- Only individuals are eligible
- A limited number of applications per team - speak to a local staff member
- A maximum amount of \$500 can be applied for
- Projects must have obvious benefits for the young person and if possible the wider community
- Applications can be made at any time.

PROJECT TIMEFRAME AND BUDGET

Start Date: _____ Finish Date: _____

Project Costs (Please list items and amount): _____

Amount Requested from Community Board: \$ _____

Please list all other funding sources for this project (including any current and planned applications)

Fundraising Source	Amount	Under Consideration	Successful	Declined

Please list any previous funding received from this Board

Date	Amount	Purpose

DECLARATION
I declare that all details contained in this application form are true and correct to the best of my knowledge and that I have the authority to provide this information. I understand that the community board's decision regarding this application is final. Once I have completed the project, I may be asked to report back to the community board and information from this application may be used in an official council report.

Name: _____

Signature: _____

Signature of Parent / Caregiver (if applicant under 18 years of age): _____

Position (if applicable): _____

Date: _____

11. NEW STANDING ORDERS

General Manager responsible:	General Manager Regulation and Democracy Services , DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Lisa Goodman, Democracy Services Manager

PURPOSE OF REPORT

1. To advise all Community Boards of the new Standing Orders for the Christchurch City Council, as adopted by the Council on 24 July 2008, and to seek a decision from each Community Board as to whether a Chair's casting vote will be used in meetings of their Board.

EXECUTIVE SUMMARY

2. On 24 July 2008 the Council adopted new Standing Orders. The previous Standing Orders were based on the New Zealand standard 9202:1992, with some local amendments. In 2003 Standards New Zealand issued a revised model (NZS9202:203) which has been used as the basis for the Council's new Standing Orders adopted on 24 July.
3. These new Standing Orders now apply to all of the Community Boards in the Council's district. A copy has been circulated **separately** to Board members.
4. The new Standing Orders are generally similar to the previous ones, but provide greater clarity in some areas and incorporate a range of useful information in the appendices. Key changes are:
 - (a) *Closure motions*: Inclusion of a provision that requires a vote of not less than 75 percent of the members present before a closure motion can be accepted by the Chairperson (3.12.2).
 - (b) *Reading of speeches*: the words "with the permission of the Chairperson" have been deleted (3.8.5).
 - (c) *Casting of Votes*: the words "and therefore the act of question is defeated and the status quo is preserved" have been deleted. There is now no casting vote for the chair of the Council or its committees (2.5.1(2)(b)). **Community Boards can individually decide whether or not they wish to use the casting vote, and this report seeks a decision from each Community Board on this issue.** A casting vote is where the chair has, in addition to a normal vote as a member, a second, "casting" vote to ensure a decision is made. In the absence of a casting vote, a motion will lapse if there is no majority for it.
 - (d) *Deputations and Presentations*: Deputations for the Council are now only in relation for reports that are on the agenda for the meeting for which the deputation is requested. **Council Committees and Community Boards retain the existing system of making a request of the Chair of the Committee or Community Board (3.19.1.2).**
5. A new Code of Conduct for the Council was also adopted on 24 July, modelled on the Council's current version. As that Code of Conduct binds Councillors only, a separate report will also be submitted to Community Boards in the near future seeking adoption of the new version.

FINANCIAL IMPLICATIONS

6. There are no financial implications.

LEGAL CONSIDERATIONS

7. Clause 27, schedule 7 of the Local Government Act 202 requires the Council to adopt a set of Standing Orders for the conduct of its meetings and those of its committees. Those Standing Orders must not contravene that Act, the Local Government Official Information and Meetings Act 1987, or any other Act.

11 Cont'd

8. As stated above, these new Standing Orders also apply to all of the Community Boards in the Council's district.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

9. Not applicable.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

10. Not applicable.

CONSULTATION FULFILMENT

11. None required.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board:

- (a) Note that on 24 July 2008 the Council adopted new Standing Orders for the Christchurch City Council, which are applicable to all of the Council's Community Boards.
- (b) Decide whether the Chairperson or other person presiding at meetings of the Hagley/Ferrymead Community Board and its committees and subcommittees shall have a casting vote in the case of an equality of votes.

CHAIRPERSONS RECOMMENDATION

That the staff recommendation be adopted.

12. COMMUNITY BOARD ADVISER'S UPDATE

13. MEMBERS' QUESTIONS