



Christchurch City Council

AKAROA/WAIREWA COMMUNITY BOARD

SMALL PROJECTS FUND ASSESSMENT COMMITTEE AGENDA

THURSDAY 21 AUGUST 2008

1.30 PM

**IN THE BOARDROOM
AKAROA SERVICE CENTRE
78 RUE LAVAUD, AKAROA**

Committee:

Board Representatives: Stewart Miller, Eric Ryder, Pam Richardson, Jane Chetwynd, Bryan Morgan

Community Representatives: Gaye Jameson, Meri Robinson, Kerry Little

Community Board Adviser
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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

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1. APOLOGIES

2. ELECTION OF CHAIRMAN

The Assessment Committee needs to elect a Chairman for the term of the Committee. The Community Board Adviser will call for nominations.

3. AKAROA-WAIREWA SMALL PROJECTS FUNDING 2008/09



General Manager responsible:	General Manager Community Services, DDI 941 8986
Officer responsible:	Unit Manager Community Support
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to present to the Small Projects Funding Committee, for its consideration, the applications to the Akaroa-Wairewa Small Projects Fund for 2008/09 and to seek a decision on the final allocations.

EXECUTIVE SUMMARY

2. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strategy incorporated the Community Group Grants Review which provided the framework, principles and funding outcomes for the new Strengthening Communities Grants Funding Programme. This programme replaces the Project and Discretionary Funding process as previously used by the community boards.
3. The Strengthening Communities Grants Funding Programme comprises four new funding schemes, which supersede all previous community group grant schemes, sub-schemes and categories. The new schemes are:
 - (a) Strengthening Communities Fund
 - (b) Small Projects Fund
 - (c) Discretionary Response Fund
 - (d) Community Organisations Loan Scheme

In addition the Banks Peninsula Community Boards have \$20,000 Reserves Discretionary Funding that is also separately allocated, usually in consultation with the Reserve Management Committees and the Greenspace Consultation Leader

4. The new funding schemes enable the Council and its community boards to support and provide leverage opportunities for not-for-profit, community focused groups seeking funding in support of their community endeavours. Detail of the outcomes, priorities and criteria of the new scheme are included in the background section of this report.
5. This report deals specifically with the Board's allocations for the Small Projects Fund for Akaroa-Wairewa. The total available for the Akaroa-Wairewa Community Board to allocate in 2008/09 is \$8,000.

The Decision Matrix

6. Detailed information on each applicant's project is presented in a decision matrix (**attached**) The matrix names the organisation applying for funding and clearly describes the individual project applied for, including up to four project goals that will be delivered via the project. Details of alignment with Council strategies and Board objectives are provided as well as historical background to projects and applicants where applicable. The matrix also includes staff recommendations for funding.
7. Under the Small Projects Funding Scheme, organisations were asked to make applications for 'project-based' costs, in order to show where ratepayers' money was being spent and what outcomes were being achieved. As such, organisations may have made more than one application in order to fund separate projects and deliver a range of services.
8. The final matrix attached to this report includes 10 applications for funding with a total amount requested of \$25,857 and a total amount recommended by staff of \$8,000.

3 Cont'd

Timeline and Process

9. The Small Projects Assessment Committee will make its decisions at its meeting on 21 August 2008. All applicant groups will then be informed of the decisions. All funding approved is for the period of September to August each year, therefore grants will be paid out in early September 2008.

FINANCIAL IMPLICATIONS

10. The Akaroa-Wairewa Community Board has \$8,000 to allocate through the Small Projects Fund process and \$15,000 available in its Discretionary Response Fund, which is dealt with separately to this process and report.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

11. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

12. Yes.
13. On Thursday 24 July 2008, the Council resolved that the Small Projects Assessment Committees be given the delegated authority to fully determine the allocation decisions for their respective small project applications.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

14. Yes. Strengthening Communities Funding and Community Board Funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

15. Yes, Page 59 of the LTCCP, Strategic Direction, Strong Communities; and the Strengthening Communities Strategy.

CONSULTATION FULFILMENT

16. No external consultation needs to be undertaken, although staff have discussed funding applications with those groups that have submitted the applications.

STAFF RECOMMENDATION

It is recommended that the Committee give consideration to the projects detailed in the attached decision matrix and approve allocations for Akaroa-Wairewa Community Board Small Projects Funding for 2008/09.

3 Cont'd

BACKGROUND

16. The following funding outcomes have been used to evaluate and assess applications to the Small Projects Fund:
 - Support, develop and promote the capacity and sustainability of community recreation, sports, arts, heritage and environment groups;
 - Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events;
 - Increase community engagement in local decision making;
 - Enhance community and neighbourhood safety;
 - Provide community based programmes which enhance basic life skills;
 - Reduce or overcome barriers to participation; and
 - Foster collaborative responses to areas of identified need.

17. The following priorities have been taken into consideration when assessing applications:
 - Older Adults;
 - Children and Youth;
 - People with Disabilities;
 - Ethnic and Culturally Diverse Groups;
 - Disadvantaged and/or Socially Excluded;
 - Capacity of Community Organisations; and
 - Civic Engagement.

18. Each community board's objectives were also taken into consideration when assessing applications.

19. Core criteria for applicants to the Small Projects fund are:
 - Not-for-profit, community-focused groups/organisations;
 - Legal status;
 - Based in the Christchurch City Council area and programmes primarily for these residents;
 - No unresolved previous accountability requirements and no overdue debts to the Council;
 - Must provide evidence of the project need;
 - Must have appropriate financial management, accounting, monitoring and reporting practices;
 - Applications must show evidence of authorised approval to seek funding from the Council; and
 - Must have sound governance, operational capacity and capability to deliver.

20. In making recommendations, and so as to ensure the consistency of recommendations with regard to all applications, staff held inter-unit collaboration meetings. At the meetings, individual applications were discussed and critically assessed. The meetings included staff members from Community Development, Community Engagement, Recreation and Sports, Greenspace and Democracy Services.

21. All applications appearing on the Decision Matrix have been assigned a Priority Rating. The current Priorities Ratings are as follows:
 1. Meets all eligibility and criteria and contributes significantly to Funding Outcomes and Priorities - Highly recommended for funding.

3 Cont'd

2. (a) Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Recommended for funding.
- (b) Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Not recommended for funding due to insufficient funds being available.
3. Meets all eligibility and criteria and has minimum contribution to Funding Outcomes and Priorities and/or other funding sources more appropriate. Not recommended for funding.

AKAROA WAIREWA SMALL PROJECTS FUND DECISION MATRIX

Priority Rating

- 1 Meets all eligibility and criteria and contributes significantly to Funding Outcomes and Priorities - Highly recommended for funding.
 2.1 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Recommended for funding
 2.2 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Not recommended for funding due to insufficient funds being available.
 3 Meets all eligibility and criteria and has minimum contribution to Funding Outcomes and Priorities and/or other funding sources more appropriate. Not recommended for funding.

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomed	Delivery and Financial Risk's	Funding History	Recommendation	Priority
1	Akaroa and Bays Swimming Club	The club requests funding to purchase the computerised locking system in order to allow the swimming club members, and thereby community, access to the new School swimming pool for both lessons and recreation.	\$3,818	\$4,318	\$3,000	There are no delivery or financial risks associated with this project.	No previous funding history with CCC.	That the Akaroa/Wairewa Small Projects Funding Committee allocate \$3,000 towards the purchase of a computerised locking system for the Akaroa and Community swimming pool. It is further recommended that the Organisation pursue options through the Council's Recreation and Sports Unit for longer term funding over coming years. A review of Council support for pools in Banks Peninsula is scheduled for the 2010 review of the Aquatics Facilities Plan.	1

Project Goals:

- Re-establish community learn to swim programme
- Encourage sport and recreation amongst adolescents
- Increase opportunity for exercise for older members of community including members with disabilities.
- Support Akaroa Area School in management of the pool.

Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

Funding Priorities:

- Older adults
- Children and youth
- People with disabilities
- Disadvantaged and/or socially excluded
- The capacity of community organisations

Alignment with board objectives and council strategies:

- a safe physical environment that encourages participation in recreation and sport
- a wide range of physical recreation and sport activities that are made available to all citizens of Christchurch and beyond
- a public that is aware of physical recreation and sport activities and is motivated to take part
- Ensuring that communities have access to community facilities that meet their needs
- Increasing participation in community recreation and sport programmes and events
- improving the range and quality of recreational experiences on Banks Peninsula
- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes.
- Recognising the need to retain and enhance core community services to Banks peninsula communities.

Staff comments including evidence of need:

This application was discussed with a Recreation Advisor who advised fully funding this project if possible. The project will increase participation in physical recreation, by the whole community, at an affordable rate. It is the only facility available in Akaroa.

A computerised swipe card locking system will be purchased to allow access during times allocated on the card. Without this type of system it will not be possible to allow entry to the pool by the community. There will be a joint school/swimming club committee to manage these arrangements.

The Akaroa community has spent many years without the opportunity for swimming/recreation/water safety lessons and programmes. There is wide community support and expectation for community access to the new pool. It is supported by health professionals, health promoters and current Government initiatives to increase activity as part of healthy lifestyles programmes. The pool is a 25 metre x 6 metre, solar heated, with an adjoining 6 metre x 4 metre learners pool.

Alternatives within Council units are being explored to help meet any shortfall in funding for the project. Council's Recreation and Sports Unit have been asked to consider assisting with the cost of this project and to investigate longer term annual funding for this swimming pool to ensure community access at an affordable cost to all who wish to participate. Public swimming pool regulations now mean that chlorine levels need to be tested regularly - and suitably qualified people be trained to do this - and that if public access is freely available that a pool attendant be on site at all times. If community members belong to the swimming club this will help overcome any barriers that lack of a pool attendant will create until there is adequate funding available to employ a suitable professional in such a position.

A review of Council support for pools in Banks Peninsula is scheduled for the 2010 review of the Aquatics Facilities Plan.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND DECISION MATRIX

Priority Rating

- 1 Meets all eligibility and criteria and contributes significantly to Funding Outcomes and Priorities - Highly recommended for funding.
 2.1 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Recommended for funding
 2.2 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Not recommended for funding due to insufficient funds being available.
 3 Meets all eligibility and criteria and has minimum contribution to Funding Outcomes and Priorities and/or other funding sources more appropriate. Not recommended for funding.

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
2	Little River School Support Group	To fund the opening of the Little River School pool for the community after school and during holidays. - chlorine and treatment costs and pool attendant costs.	\$3,174	\$4,839	\$2,000	There is no delivery or financial risk associated with this project	2007/08 \$3781.00 for pool attendant and operation (CDS) 2007/08 \$1500.00 for running of 'Pumpkin Festival' (Events)	That the Akaroa/Wairewa Small Projects Funding committee allocate \$2,000 towards the opening of the School pool to the community after school and during school holidays. It is further recommended that the organisation pursue future, ongoing funding requirements with the Recreation and Sports Unit of the Council. A review of Council support for pools in Banks Peninsula is scheduled for the 2010 review of the Aquatics Facilities Plan.	1

Project Goals:

- Provide a recreational facility at minimal cost to a community that does not have a lot of other facilities - too costly for families to travel to Christchurch for recreation.
- To provide a summer focal point for the community and to continue to provide, particularly for children, swimming lessons, swimming skills and safety.

Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

Funding Priorities:

- Older adults
- Children and youth
- People with disabilities
- Disadvantaged and/or socially excluded
- The capacity of community organisations

Alignment with board objectives and council strategies:

- a safe physical environment that encourages participation in recreation and sport
- a wide range of physical recreation and sport activities that are made available to all citizens of Christchurch and beyond
- a public that is aware of physical recreation and sport activities and is motivated to take part.
- Ensuring that communities have access to community facilities that meet their needs
- Increasing participation in community recreation and sport programmes and events
- improving the range and quality of recreational experiences on Banks Peninsula
- promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes.
- recognising the need to retain and enhance core community services to Banks Peninsula communities.

Staff comments including evidence of need:

Application discussed with Recreation Advisor who suggested fully fund if possible. The current application is limited to \$2000.00 as the group is not a legal entity however the School could umbrella the group thereby not limiting this application.

The school pool is a summer focal point for the community, providing a recreational facility at minimal cost to a community with few other facilities. It is too costly for families to travel to Christchurch for recreation. Funding will increase accessibility for the whole community at an affordable rate. It is the only facility of its kind available for community use with Halswell being the nearest alternative. National compliance conditions for public swimming pools means without regular water testing and having an attendant present the pool can not be used for/by the general public. The group needs to a long-term funding solution and to this end dialogue has been commenced with the Recreation Unit of Council.

A review of Council support for pools in Banks Peninsula is scheduled for the 2010 review of the Aquatics Facilities Plan.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND DECISION MATRIX

Priority Rating

- 1 Meets all eligibility and criteria and contributes significantly to Funding Outcomes and Priorities - Highly recommended for funding.
- 2.1 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Recommended for funding
- 2.2 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Not recommended for funding due to insufficient funds being available.
- 3 Meets all eligibility and criteria and has minimum contribution to Funding Outcomes and Priorities and/or other funding sources more appropriate. Not recommended for funding.

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
3	Akaroa & Bays Probus Club	Assistance towards administration costs, venue hire, delegates travel, guest speakers at monthly meetings and volunteers' travel to Probus Area Group meetings.	\$1,375	\$1,544	\$444	There is no delivery or financial risk with this project.	The group has no previous funding history	That the Akaroa/Wairewa Small Projects Funding committee allocates \$440 as a contribution towards venue hire and volunteer travel costs.	2.1

Project Goals:

- Increase participation in the club with a growing older population. Enhancing the life skills and knowledge of members by reducing financial barriers to participation.

Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

Funding Priorities:

- Older adults
- The capacity of community organisations

Alignment with board objectives and council strategies:

- Ensuring that communities have access to community facilities that meet their needs
- Increasing participation in community recreation and sport programmes and events
- Helping build and sustain a sense of local community.
- Increasing community awareness of Board's role, responsibilities and activities - enhance existing and establish new relationships with communities including: recognise and support the spirit of volunteering

Staff comments including evidence of need:

An informal group with a membership of 90 people, aged over 55, providing monthly interactive group meetings with guest speakers, trips away. The group provides a valuable social network for the mid-older residents (as an alternative to/or as well as belonging to a sports group). The membership fundraises, internally, for most of their activities, additional costs of venue hire and volunteer travel need to be met.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND DECISION MATRIX

Priority Rating

- 1 Meets all eligibility and criteria and contributes significantly to Funding Outcomes and Priorities - Highly recommended for funding.
- 2.1 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Recommended for funding
- 2.2 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Not recommended for funding due to insufficient funds being available.
- 3 Meets all eligibility and criteria and has minimum contribution to Funding Outcomes and Priorities and/or other funding sources more appropriate. Not recommended for funding.

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
4	Akaroa Croquet Club	Funding assistance is requested towards the cost of dethatching greens, re-soiling and seeding of greens, painting of fences and gear, purchase of new balls. This will upgrade playing facilities and encourage visiting clubs to come over for tournaments.	\$4,928.46	\$4,928.46	\$960	There is no financial or delivery risk with this project.	There are no previous funding applications to Council	That the Akaroa/Wairewa Small Projects Funding committee allocate \$960 towards the dethatching and associated costs for improving the greens.	2.1

Project Goals:

- To have the Akaroa Croquet Club facilities up to Association level.

Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.

Funding Priorities:

Older adults

Alignment with board objectives and council strategies:

- a safe physical environment that encourages participation in recreation and sport
- a wide range of physical recreation and sport activities that are made available to all citizens of Christchurch and beyond
- a public that is aware of physical recreation and sport activities and is motivated to take part.
- Ensuring that communities have access to community facilities that meet their needs
- improving the range and quality of recreational experiences on Banks Peninsula, promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes.

Staff comments including evidence of need:

This application was discussed with a Recreation Advisor. The Croquet Club celebrates its centenary year in 2009, it is a small club with a current membership of 10, providing an alternative opportunity for physical activity.

The club would like to be able to upgrade the playing facilities, to encourage the community to join the club for recreational activities and for exercise and good fellowship. The club struggles to raise the funds within its own membership to keep the greens at an international level which is necessary if inter-club tournaments are to be held locally. Following discussion with club members the club would like any funding granted to be able to be applied, in the first instance, to the costs of dethatching, soil and seeding of the greens - the most expensive exercise for members. Fence and other painting is ineligible for funding as it is considered to be maintenance however work on the greens is necessary to allow people to play the game. As are sets of balls - an integral part of playing croquet.

The Club is not a legal entity therefore maximum funding allowable is \$2000.00.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND DECISION MATRIX

Priority Rating

- 1 Meets all eligibility and criteria and contributes significantly to Funding Outcomes and Priorities - Highly recommended for funding.
- 2.1 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Recommended for funding
- 2.2 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Not recommended for funding due to insufficient funds being available.
- 3 Meets all eligibility and criteria and has minimum contribution to Funding Outcomes and Priorities and/or other funding sources more appropriate. Not recommended for funding.

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
5	Akaroa Toy Library	<p>Contribution towards a one day event celebrating and recognising the 10 year existence of the Akaroa Toy Library and the important role that volunteers have played over these years in supporting our children and grandchildren.</p> <p>Costs applied for include hire of the Recreation Ground, hire of a marquee, fencing hire, Bouncy castle hire/ supervision/transport of.</p>	\$1,117	\$2,716	\$1,000	<p>There is low financial risk with this project as conditions will be applied to the funds before same being released.</p> <p>Delivery risks are minimal however insufficient funds available from all sources may limit the event proceeding and also inclement weather conditions may prevent the group from holding the event.</p>	No funding history with Council.	That the Akaroa/Wairewa Small Projects Funding committee allocate \$1,000 towards the cost of a one day event in recognition of the ten year existence of the Toy Library, subject to the event proceeding.	2.1

Project Goals:

- To provide a days event which celebrates and recognises the 10 years of the Akaroa Toy Library and the role of the volunteers
- To provide a safe environment for children for the day
- To highlight the work that the volunteers have played in the running of the organisation
- A day like this would promote the Akaroa Toy Library and make it accessible to all socio-economic groups in the community.

Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.

Funding Priorities:

- Children and youth
- Disadvantaged and/or socially excluded

Alignment with board objectives and council strategies:

- Ensuring that communities have access to community facilities that meet their needs
- Helping build and sustain a sense of local community
- Ensuring Banks Peninsula's visitor and event growth is managed in a sustainable way
- promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes.
- recognising the need to retain and enhance core community services to Banks peninsula communities
- increasing participation in community recreation and sports programmes and events

Staff comments including evidence of need:

The Toy Library, managed by volunteers and well supported by the children, families and grandparents alike has achieved its 10 year milestone due to unfailing dedication by a group of passionate, focused people. To hold an event in recognition of this is worthy of support and epitomises voluntarism, passion, enthusiasm and belief both for their organisation and identifying and meeting the needs of the community. Fencing will be required to ensure small children's safety, the marquee to reduce weather dependency for the event and the bouncy castle for fun. Unfortunately funding available means that all funds requested can not be provided.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND DECISION MATRIX

Priority Rating

- 1 Meets all eligibility and criteria and contributes significantly to Funding Outcomes and Priorities - Highly recommended for funding.
 2.1 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Recommended for funding
 2.2 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Not recommended for funding due to insufficient funds being available.
 3 Meets all eligibility and criteria and has minimum contribution to Funding Outcomes and Priorities and/or other funding sources more appropriate. Not recommended for funding.

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomb	Delivery and Financial Risk's	Funding History	Recommendation	Priority
6	Birdlings Flat Newsletter Committee	To fund photocopying and associated costs of producing 100 copies of the monthly Newsletter - Birdlings Flat Online - a free neighbourhood newsletter which aims to enhance local communication, knowledge on environmental, historic and current affairs and other relevant issues affecting the Birdlings Flat community.	\$940	\$1,440	\$600	There is no delivery or financial risk associated with this application.	No previous funding history.	That the Akaroa/Wairewa Small Projects Funding committee allocated \$600 towards the cost of producing a monthly newsletter in Birdlings Flat.	2.1

Project Goals:

- To provide a free monthly community newsletter for the Birdlings Flat residents enhancing local communication and knowledge.
- Providing a 'vehicle' for community notices.

Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Increase community engagement in local decision making
- Enhance community and neighbourhood safety

Funding Priorities:

- Older adults
- Children and youth
- Disadvantaged and/or socially excluded
- The capacity of community organisations

Alignment with board objectives and council strategies:

- Promoting collaboration among key stakeholders to identify and address community issues
- Helping build and sustain a sense of local community
- enhancing the safety of communities and neighbourhoods Aligns with Board Objectives as follows:
- Increasing community awareness of Board's role, responsibilities and activities - enhance existing and establish new relationships with communities including: recognise and support the spirit of volunteering

Staff comments including evidence of need:

The applicants are an informal group of community residents producing a monthly, topical newsletter. From time to time the newspaper has been deemed to be controversial and even passionate about some issues however it is well supported by the community it serves and according to randomly asked community representatives it is more keenly read than the Akaroa Mail, more relevant and more informative for local issues. Funding recognises and supports the contribution volunteers make to a community of interest, providing a vehicle for community issues to be discussed and shared.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND DECISION MATRIX

Priority Rating

- 1 Meets all eligibility and criteria and contributes significantly to Funding Outcomes and Priorities - Highly recommended for funding.
- 2.1 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Recommended for funding
- 2.2 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Not recommended for funding due to insufficient funds being available.
- 3 Meets all eligibility and criteria and has minimum contribution to Funding Outcomes and Priorities and/or other funding sources more appropriate. Not recommended for funding.

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
7	Akaroa Golf Club Incorporated	Salary - part costs - for Secretary/Manager of the Akaroa Golf Club - particularly to help the club with these costs over the winter period.	\$4,000	\$26,522	0	There is low financial or delivery risk with this project	2007/08 \$4,000.00 towards salary costs for the Secretary/Manager.	That the Akaroa/Wairewa Small Projects Funding committee decline the application due to there being insufficient funds available.	2.2

Project Goals:

- Help the Golf Club pay the Secretary/Manager's wages and help the club through the winter months.

Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups

Funding Priorities:

- Older adults
- Children and youth
- The capacity of community organisations

Alignment with board objectives and council strategies:

- a safe physical environment that encourages participation in recreation and sport
- a wide range of physical recreation and sport activities that are made available to all citizens of Christchurch and beyond
- a public that is aware of physical recreation and sport activities and is motivated to take part.
- Ensuring that communities have access to community facilities that meet their needs
- Increasing participation in community recreation and sport programmes and events
- improving the range and quality of recreational experiences on Banks Peninsula
- promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes.

Staff comments including evidence of need:

This application was discussed with a Recreation Advisor. The Golf Club is sited on Council Reserve Land. It is felt that the Club has an opportunity to raise the required funds from membership fees and tournaments. 50% of users come from outside the Akaroa area. The application meets the criteria for enabling the club to manage its affairs, capacity building and sustainability. Given that the number of applications for funding exceeds the funds available for distribution this application should be referred to the Community Boards Discretionary Response Fund for consideration if they are unable to raise revenue from within the organisation.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND DECISION MATRIX

Priority Rating

- 1 Meets all eligibility and criteria and contributes significantly to Funding Outcomes and Priorities - Highly recommended for funding.
- 2.1 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Recommended for funding
- 2.2 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Not recommended for funding due to insufficient funds being available.
- 3 Meets all eligibility and criteria and has minimum contribution to Funding Outcomes and Priorities and/or other funding sources more appropriate. Not recommended for funding.

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
8	Akaroa Arts Council	To purchase basic office electronic equipment to improve administration capabilities. - Laptop, colour printer, laminator, software	\$3,618	\$4,118	0	There is no financial or delivery risks - no funds being granted.	2007 \$3220.00 Art materials, display stands 2007 \$2065.00 profile enhancement, workshops	That the Akaroa/Wairewa Small Projects Funding committee decline the application, advising the organisation to apply to the Councils free computer programme for a laptop. The Community Development Advisor has forwarded an application form and details to the group.	3

Project Goals:

- Improved administration

Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation

Funding Priorities:

- Older adults
- Children and youth
- Disadvantaged and/or socially excluded
- The capacity of community organisations

Alignment with board objectives and council strategies:

- Helping build and sustain a sense of local community
- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes.

Staff comments including evidence of need:

The Council has a programme for community groups to access good quality ex-council computer systems. The organisation can apply for a laptop from this scheme - waiting time will be longer than for a standard PC as there are fewer laptops available but they will be able to access one in due course. Council has a laminator available for community use at reasonable cost - based at the Akaroa Museum and colour photocopying is available at both the Heartland Centre and Akaroa Service Centre.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND DECISION MATRIX

Priority Rating

- 1 Meets all eligibility and criteria and contributes significantly to Funding Outcomes and Priorities - Highly recommended for funding.
 2.1 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Recommended for funding
 2.2 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Not recommended for funding due to insufficient funds being available.
 3 Meets all eligibility and criteria and has minimum contribution to Funding Outcomes and Priorities and/or other funding sources more appropriate. Not recommended for funding.

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomb	Delivery and Financial Risk's	Funding History	Recommendation	Priority
9	Akaroa Heritage Park Trust	To cover insurance costs for the public toilet at the Akaroa Heritage Park on Long Bay Road. The toilet has a solar powered mechanism and panels and is enviro-friendly.	\$486.4	\$486.4	\$0	There is no delivery or financial risk with this application	2006-07 \$5856.00 contribution towards construction of toilet building. 2007-08 \$472.00 annual insurance costs of toilet building.	That the Akaroa/Wairewa Small Projects Funding committee decline the application. For the Committee's information the Council will cover the insurance costs of the building because it is on Council Reserve.	3

Project Goals:

- To preserve the environmentally friendly, hygienic toilet facility for visitors to the Park.
- Ensure that the environment of the Park is not contaminated by visitors having to defecate amongst the trees.

Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Foster collaborative responses to areas of identified need

Funding Priorities:

- Older adults
- Children and youth
- The capacity of community organisations

Alignment with board objectives and council strategies:

- a safe physical environment that encourages participation in recreation and sport
- a wide range of physical recreation and sport activities that are made available to all citizens of Christchurch and beyond
- a public that is aware of physical recreation and sport activities and is motivated to take part.
- Ensuring that communities have access to community facilities that meet their needs
- Increasing participation in community recreation and sport programmes and events
- Helping build and sustain a sense of local community.
- improving the range and quality of recreational experiences on Banks Peninsula
- promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes.
- enhancing and sustaining the Banks Peninsula environment Enhancing the culture, heritage and identity of Banks Peninsula communities through its built, natural and working environments.

Staff comments including evidence of need:

The Trust has already had one burglary of its solar powered mechanism and panels which were, fortunately insured, immediately after completion. Reinstallation has increased vandal-proof features. The Park is accessed by many hundreds of people using the walking track networks from the Town to Long Bay Road and return to Akaroa. The toilet is a valuable public asset maintained by the organisation, funded by the organisation, Canterbury Community Trust and CCC. Due to pressure on available funds this application should be forwarded to the Akaroa/Wairewa Community Board Discretionary Response Fund, Reserves Fund and/or Transport and Greenspace Unit of the Council for consideration.

Comments and notes: (for committee member use)

AKAROA WAIREWA SMALL PROJECTS FUND DECISION MATRIX

Priority Rating

- 1 Meets all eligibility and criteria and contributes significantly to Funding Outcomes and Priorities - Highly recommended for funding.
 2.1 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Recommended for funding
 2.2 Meets all eligibility and criteria and contributes to Funding Outcomes and Priorities - Not recommended for funding due to insufficient funds being available.
 3 Meets all eligibility and criteria and has minimum contribution to Funding Outcomes and Priorities and/or other funding sources more appropriate. Not recommended for funding.

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomd	Delivery and Financial Risk's	Funding History	Recommendation	Priority
10	Banks Peninsula Agriculture & Pastoral Assoc.	To have a professional website developed to enable a Home page with public viewing, trade exhibitors, sponsorship, schedule, past shows, location map, contact details	\$2,400	\$2,640	\$0	There is no delivery or financial risk	No previous funding applications	That the Akaroa/Wairewa Small Projects Funding committee decline the application and suggest that the organisation explore options already available locally.	3

Project Goals:

- To encourage participation in the annual Show opening opportunities to a wider, more diverse community.
- To increase knowledge about the Association and provide contact details
- To Foster the link between urban and rural communities.

Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- Reduce or overcome barriers to participation

Funding Priorities:

- Older adults
- Children and youth
- Disadvantaged and/or socially excluded
- The capacity of community organisations

Alignment with board objectives and council strategies:

- Ensuring that communities have access to community facilities that meet their needs
- Increasing participation in community recreation and sport programmes and events
- Helping build and sustain a sense of local community. Aligns with Board Objectives as follows:
- Increasing community awareness of Board's role, responsibilities and activities - enhance existing and establish new relationships with communities including: recognise and support the spirit of volunteering
- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes.

Staff comments including evidence of need:

This application is to provide information about the Association and to encourage entrants and visitors to the annual show by way of a specific website. An opportunity already exists to use the Little River website and/or CCT website to increase accessibility of groups' information and to allow on-registration primarily for entrants outside the immediate area. Due to there being insufficient funds available to meet all applicants requests the organisation could explore alternative options within the Little River community at much reduced costs.

Comments and notes: (for committee member use)