



## Christchurch City Council

# AKAROA-WAIREWA COMMUNITY BOARD AGENDA

THURSDAY 17 APRIL 2008

AT 9:30 AM

IN THE BOARDROOM  
AKAROA SERVICE CENTRE  
78 RUE LAVAUD, AKAROA

**Community Board:** Stewart Miller (Chairman), Bryan Morgan (Deputy Chairman), Jane Chetwynd, Claudia Reid, Pam Richardson and Eric Ryder

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**PART A - MATTERS REQUIRING A COUNCIL DECISION**  
**PART B - REPORTS FOR INFORMATION**  
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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORT – 20 MARCH 2008**

The report of the Board's ordinary meeting of 20 March 2008 is **attached**. (The public excluded section has been separately circulated to Board members.)

**CHAIRMAN'S RECOMMENDATION**

That the report of the Board's ordinary meeting (both open and public excluded sections) be confirmed.

17.04.08

**AKAROA/WAIREWA COMMUNITY BOARD  
20 MARCH 2008**

**A meeting of the Akaroa-Wairewa Community Board  
was held on Thursday 20 March 2008 at 9.30am**

**PRESENT:** Stewart Miller (Chairman), Jane Chetwynd, Bryan Morgan  
Pam Richardson and Eric Ryder

**APOLOGIES:** An apology for absence was received and accepted from Claudia Reid.

The Board reports that:

**PART A – MATTERS REQUIRING A COUNCIL DECISION**

**1. PROPOSED ROAD STOPPING - PART OF UNFORMED PENLINGTON STREET BETWEEN BEACH ROAD AND PENLINGTON PLACE**

<b>General Manager responsible:</b>	General Manager City Environment DDI 941-8656
<b>Officer responsible:</b>	Manager Transport & Greenspace DDI 941 6287
<b>Author:</b>	Weng-Kei Chen, Asset Policy Engineer

**PURPOSE OF REPORT**

1. The Board considered a report seeking Council approval to declare two portions of unformed legal road between Beach Road and Penlington Place, as indicated on the attached plan S16463 as Sections 1 and 2, surplus to the Council's road network and commence road stopping pursuant to Section 116 of the Public Works Acts 1981.

**EXECUTIVE SUMMARY**

2. The unformed legal road is in difficult terrain and to achieve a road connection from Penlington Place and Beach Road the road formation will require realignment as shown on the attached plan. The proposed road will be required to be constructed by the developer as a condition of the Subdivision Consent.
3. The realignment of road renders two parcels of road land, section 1 and section 2, surplus to road requirements and hence can be declared surplus.
4. The disposal of these two parcels of road land to adjoining land owner Ngāi Tahu Property Ltd is by way of "Land for Road" exchange Sections 1 and 2 with Lot 15 and Lot 16 for road proposed in the development.

**FINANCIAL IMPLICATIONS**

5. The land exchange will be carried out on land valuation and the developer has indicated that the Council will not incur any cost if land valuation for the parcels (Lot 15 and 16) exceeds that of Sections 1 and 2.
6. The Council will seek reimbursement for all costs incurred in the road stopping procedure, surveying and legal cost.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

7. Yes

1 Cont'd

**LEGAL CONSIDERATIONS**

8. Section 116 Public Works Act 1981 – Stopping Road. This section states that subject to the consent in writing of the territorial authority and the owner(s) of the land adjoining the road proposed to be stopped, then the road can be declared formally stopped by notice in the Gazette.

**Have you considered the legal implications of the issue under consideration?**

9. Yes. There will be no loss of public access and in fact a proper road can be constructed on a different alignment.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

10. Yes.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

11. LTCCP page 152 “Streets and Transport Objectives” – to provide a sustainable network of streets.

**ALIGNMENT WITH STRATEGIES**

12. Yes.

**Do the recommendations align with the Council's strategies?**

13. This action is consistent with traffic objectives stated in the City Plan.

**CONSULTATION FULFILMENT**

14. Not required.

**STAFF RECOMMENDATION**

It is recommended that the Council:

- (a) Declare the parcels of land described as section 1 and section 2 on the attached plan surplus to Council's requirement.
- (b) Commence road stopping procedures pursuant to Section 116 of the Public Works Act 1981.

**BOARD CONSIDERATION**

The Board voiced the following concerns regarding this issue:

- the ability of traffic to be able to turn left from Julius Place into Beach Road, particularly vehicles towing boats, trailers etc.
- the amount of traffic that would be trying to access Beach Road.
- the locality of the retaining wall needed on the new road.
- walking access to Stanley Park.
- the narrow carriageway on parts of Julius Place.

Because of these concerns the Board asked that staff monitor the impact on Akaroa traffic when the new road was formed so that mitigation measures could be considered in the future, for example making the new road one way.

## 1 Cont'd

The Board also suggested that the two pieces of current legal road which were not being formed (Sections 1 and 2 on the attached plan) could be retained within Stanley Park, however staff noted that this was an issue that would have to be decided by the developer.

### BOARD RECOMMENDATION

That the Council, following consultation with the New Zealand Historic Places Trust and the Stanley Park Reserve Management Committee, and subject to the accessway to Stanley Park being retained to its current level or better,

- (a) Declare the parcels of land described as section 1 and section 2 on the attached plan surplus to Council's requirement,
- (b) Commence road stopping procedures pursuant to Section 116 of the Public Works Act 1981.

## PART B – REPORTS FOR INFORMATION

### 2. DEPUTATIONS BY APPOINTMENT

#### 2.1 Akaroa Community Arts Council

A representative from the Akaroa Community Arts Council spoke to the Board on a proposal to display artist's work in Place de la Poste.

#### 2.2 Bi-monthly Police Report

Senior Constable Steve Ditmer and Sergeant Chris Brooks updated the Board on police activities in the local community over recent months.

#### 2.3 Transit New Zealand

Barry Stratton of Transit New Zealand attended the meeting to discuss State Highway 75 issues with the Board.

#### 2.4 Stanley Park Reserve Management Committee

Kit Grigg, Chairman of the Reserve Management Committee addressed the Board regarding concerns his Committee had about the road stopping proposal adjacent to Stanley Park. The Board's recommendation is recorded in clause 1 of this report.

Board members commented that they felt it was appropriate that staff should consult with the Reserve Management Committee's on issues such as this.

### 3. CORRESPONDENCE

#### 3.1 Akaroa Community Arts Council – Art Display

The Akaroa Community Arts Council had written to the Board regarding a proposal for the display of artist's work in Place de la Poste, Akaroa.

The Board **received** this correspondence and referred it to Corporate Support Unit staff and Inspections and Enforcement Unit staff, for comment.

#### 3.2 Victoria Andrews and Angus Davis – Le Race

Ms Andrews and Mr Davis had written to the Board regarding concerns they had about the impact that *Le Race* and similar events had on the local community.

### 3 Cont'd

The Board **received** the letter and asked that it be passed to staff for comment, including whether the Board could be informed about large events that were going to take place in the Board area.

The Board also commented that in the case of *Le Race*, members felt that it would be better if it started in Akaroa and finished in Christchurch.

#### 3.3 Roger Lascelles – Summit Road Proposal

A letter from Mr Lascelles regarding a proposal to complete the Summit Road was considered.

The Board **received** Mr Lascelles letter and referred it to staff to investigate as part of the LTCCP considerations, and from the perspective of a walking and cycling opportunity only. The Board believed the cost to form the road as a vehicle accessway would be too prohibitive.

#### 3.4 Wairewa Runanga – Little River Rail Trail

The Wairewa Runanga had written to the Board outlining its support for the Board's previous decision that the final portion of the Little River Rail Trail be generally on a route along the east side of State Highway 75.

The Board **received** this correspondence and agreed to consider it in conjunction with the report on the Little River Rail Trail, later in the meeting.

#### 3.5 Christchurch - Little River Rail Trail Trust

The Trust had written to the Board indicating its support for the agreed short term option for the final stage of the rail trail. The Trust reiterated its support for a long term option that would use an underpass to cross State Highway 75 and incorporate the historical railway embankment. In saying this the Trust also noted that there may be other long term options under consideration which they may find equally acceptable, if they aligned with the goals of the Trust

The Board **received** this letter and agreed to consider it in conjunction with the report on the Little River Rail Trail, later in the meeting.

### 4. CHRISTCHURCH TO LITTLE RIVER RAIL TRAIL – LITTLE RIVER TOWNSHIP SECTION

The Board considered a staff report regarding both the short and long term options for the final leg of the Christchurch-Little River Rail Trail.

The report and accompanying recommendations from the Board were submitted to the Council meeting on 10 April 2008 as a report from the Chairman.

### 5. BRIEFINGS

#### 5.1 Local Roothing Projects Update – David McNaughton, Asset Engineer

David McNaughton (Asset Engineer, Asset & Network Planning Unit) attended the meeting and updated the Board on local roading issues. He also raised an issue concerning the suggestion of a bus shelter in Place de la Poste, which would combine a facility for the placement of advertising.

### 6. ELECTED MEMBERS INFORMATION EXCHANGE

Members made specific mention of the following matters:

- Bylaws Review - it was suggested that the Board should consider preparing submissions, where appropriate, to the bylaws currently being reviewed.

## 6 Cont'd

- Takamatua Residents Association – a letter from the Association requesting answers to several questions, was tabled.
- Bus Parking in Akaroa – members requested that the issue of bus parking be included in discussions for suggestions regarding Place de la Poste.
- Mobile Shop/Commercial Food Operation – details were given of a mobile shop that had recently been operating in Akaroa in contravention to the licence that had been issued for it. Members asked that this matter be referred to the Inspections and Enforcement Unit for comment.
- Cruise Ship Visits – it was reported that a cruise ship would be visiting Akaroa on Boxing Day 2008, bringing some 2,000 visitors to the town. Members were concerned that the community could not absorb that number of additional visitors on such a busy day of the year and they questioned what control, if any, the Council had on allowing such visits. Staff were asked to investigate.
- Public Toilets, Akaroa – members noted that they were still receiving constant complaints regarding the lack of cleanliness in the public toilets in Akaroa and asked that their frustration over the non-resolution of this issue be passed to staff.
- Grass area at Akaroa Beach – the Board noted that this area was “tired” and asked that staff investigate ways of rejuvenating it, including the possibility of installing a gas barbecue for public use. Staff were asked to comment.
- Garden of Tane – members asked that staff arrange a seminar on the status and future progress of a management plan for the Garden of Tane.
- Wainui Sewerage Scheme – it was reported that there were local residents who felt they would be adversely affected by the implementation of this sewerage scheme, and that their approaches to staff had not allayed their fears. It was advised that the residents concerned could make a deputation to a Community Board meeting to discuss their concerns.
- Akaroa Area School Swimming Pool – members requested that staff arrange a meeting of interested parties to discuss issues surrounding the school development, including parking and resource consent issues.
- Wairewa Community Development Trust - it was reported that this Trust was now defunct and needed a legal means of winding up, which was proving difficult in the absence of most of the original trustees. The Board agreed that it was prepared, if legally able, to make an official application for the dissolution of the Trust and the transfer of any remaining funds to an appropriate community group. It was suggested that this issue be referred to the Legal Services Unit for investigation and comment.

## PART C – DELEGATED DECISIONS

## 7. CONFIRMATION OF REPORT

The Board **resolved** that the report of the ordinary meeting held on Tuesday 19 February 2008 be confirmed.

## 8. LE BONS BAY DOMAIN REDEVELOPMENT

The Board considered a report seeking its approval to proceed to detailed design and construction of the Le Bons Bay Domain Redevelopment.

The Board **resolved** to approve the plan, File Reference LP219802 (presented as Attachment 3), to proceed to detailed design and construction of the Le Bons Bay Domain Redevelopment.



## 9. ENVIRONMENT CANTERBURY – CHRISTCHURCH AREA COMMITTEE – BOARD REPRESENTATION

The Board considered a report inviting it to appoint a representative to be a member of Environment Canterbury's Christchurch Area Committee.

The Board **resolved** to appoint Board member Pam Richardson to Environment Canterbury's Christchurch Area Committee.

## 10. LITTLE AKALOA DOMAIN REDEVELOPMENT

The Board considered a report seeking its approval to proceed to detailed design and construction of the Little Akaloa Domain Redevelopment and also seeking funding from the 2007/08 Community Board Reserves Project Fund for park furniture.

The Board congratulated staff on the way in which they had worked with the community and the Reserve Management Committees on both the Le Bons Bay and the Little Akaloa developments, and the high quality of the consultation that had been carried out in both instances.

The Board **resolved** to:

- (a) Approve the plan File Reference LP222502 (presented as attachment 3) to proceed to detailed design and construction of the Little Akaloa Domain Redevelopment.
- (b) Allocate \$2,500 from 2007/08 Community Board Reserves Project Fund to the Capital Programme Unit for the 2007/2008 Little Akaloa Domain Redevelopment project for the installation of a picnic table and a park bench.

## 11. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS AND COMMITTEES

The Board at its December 2007 meeting, made appointments to various local community organisations and committees, subject to those appointments being reviewed once the extraordinary vacancy on the Board was filled. With that vacancy having now been filled, a report was presented proposing that the Board give consideration to reviewing the appointments of its representatives on local outside organisations and committees.

The Board **resolved** to confirm the following appointments to outside organisations and committees:

- Akaroa Library Committee - Pam Richardson
- Akaroa-Wairewa Community Development Trust - Bryan Morgan
- Halswell River District Rating Committee - Stewart Miller
- Orton-Bradley Park Board -
- (Leave vacant until advice is sought from the current Board)*
- Okains Bay Maori and Colonial Museum -
- (Leave vacant until clarification can be sought on the nature of the appointment)*
- Rural Canterbury Primary Health Organisation - Pam Richardson
- Banks Peninsula Pest Liaison Committee - Pam Richardson
- Akaroa District Promotions - Jane Chetwynd (Liaison position)
- Akaroa Harbour Issues Working Party - Pam Richardson (Liaison position)
- Banks Peninsula War Memorial Society - Chairman and Eric Ryder
- Little River Community Centre Committee - Bryan Morgan (Liaison position)
- Little River Rail Trail Trust - Bryan Morgan (Liaison position)
- Takamatua Residents Association - Eric Ryder (Liaison position)
- Wainui Residents Association - Jane Chetwynd (Liaison position)
- Little River Wairewa Promotion Group - Bryan Morgan (Liaison position)
- Banks Peninsula Conservation Trust - Stewart Miller (Liaison position)

**12. APPOINTMENT OF MEMBERS TO COMMITTEES**

The Board at its December 2007 meeting, made appointments to its two committees, subject to those appointments being reviewed once the extraordinary vacancy on the Board was filled. With that vacancy having now been filled, a report was presented proposing that the Board give consideration to reviewing its appointments to the Akaroa Design & Appearance Advisory Committee and the Akaroa Museum Advisory Committee.

The Board **resolved** to confirm the following appointments to its Committee's:

- Akaroa Design & Appearance Advisory Committee - Eric Ryder
- Akaroa Museum Advisory Committee - Pam Richardson

**13. CONSIDERATION OF SUPPLEMENTARY ITEM**

The Chairman, referred to the following supplementary item which had been separately circulated after the agenda had been distributed:

- Application to Akaroa/Wairewa Community Board's Discretionary Fund

The Chairman advised that it had not been possible to circulate this item with the agenda as the required information was not available at the time , but it was necessary for the item to be dealt with at the present meeting.

The Board **resolved** that the supplementary item be received and considered at the present meeting.

**14. APPLICATION TO AKAROA-WAIREWA COMMUNITY BOARD'S DISCRETIONARY FUND**

The Board **resolved** to allocate \$320 to Nathan Pryor from the 2007/08 Community Board Discretionary/Youth Development Fund.

**15. RESOLUTION TO EXCLUDE THE PUBLIC**

The Board **resolved** that the resolution to exclude the public, as set out on page 107 of the agenda, be adopted.

The meeting concluded at 1.30 pm

**CONFIRMED THIS 17<sup>TH</sup> DAY OF APRIL 2008**

**STEWART MILLER  
CHAIRMAN**

17.04.08

10. 04. 2008

**REPORT BY THE CHAIRMAN OF THE  
AKAROA-WAIREWA COMMUNITY BOARD  
20 MARCH 2008**

**PART A - MATTERS REQUIRING A COUNCIL DECISION**

**1. CHRISTCHURCH TO LITTLE RIVER RAIL TRAIL – LITTLE RIVER TOWNSHIP SECTION**

<b>General Manager responsible:</b>	City Environment General Manager DDI 941 8656
<b>Officer responsible:</b>	Asset and Planning Unit Manager
<b>Author:</b>	Michael Ferigo, Transport Planner

**PURPOSE OF REPORT**

1. The purpose of this report is to update the Board on some progress made in gathering assessment information on the Rail Trail route options into Little River township and for the Board to re confirm or alter its September 2007 decisions for recommendation to the Council.

**EXECUTIVE SUMMARY**

2. This report is responding to the Council's 19 July 2007 resolutions calling for a further report before November to Council to assist it in confirming the immediate option to implement and identify a preferred long term option. As part of this process the input of a part 'A' recommendation from the Akaroa Community Board is needed rather than the part 'C' provided from the Community Board's September 2007 meeting recommendations.
3. The Council's preferred long term option for the Rail Trail will then be progressed into the public consultation phase subject to the project gaining capital budget within the 2009 – 2019 LTCCP. The Council's immediate option, resolved 19th July 2007, will be actioned directly following the Council's consideration of a further report unless a resolution determines another course of action.
4. Since the September 2007 report further information is available on construction issues with rough order cost attached (public excluded).
5. The details of the two most feasible long term options and the immediate options are described briefly and the significant or potentially significant issues are noted.
6. A report was presented to the Board's 26 September 2007 meeting at which the Board **decided:**
  - (a) Having considered all of the options, to support a short and long term solution for the final section of the Christchurch-Little River Rail Trail, along the eastern side of State Highway 75 (SH 75):
    - (i) Short Term - the Rail Trail pathway is constructed on the east side of SH 75 following the highway from the existing end point of the Rail Trail path to a point where the river veers east away from the highway, at which point the pathway would follow the riverside to intersect with Wairewa Pa Road, and that Transit New Zealand be requested to employ some traffic calming measures on State Highway 75, from the southern side of the Little River Hotel.
    - (ii) Long Term - the Rail Trail pathway is constructed on the east side of SH75 following the highway from the existing end point of the Rail Trail path to a point where the river veers east away from the highway, at which point the pathway would follow the riverside to intersect with Wairewa Pa Road. A corridor for public access to then be secured with land owners, and a Rail Trail pathway constructed along a strip of land on the east side of SH 75. This would extend south from a point near the Little River Historic Railway Station, parallel to SH 75 to a midway

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point where it veers east to alongside the river and follows this to Wairewa Pa Road.

- (b) To request that the Chairman be granted permission to speak to the Council in support of this resolution. The Board also supported the concept of an avenue approach to the township or some type of special landscaping, to delineate the Rail Trail from the highway.

### **FINANCIAL IMPLICATIONS**

7. The public consultation stage will not be initiated until capital funding is identified. Any capital costs to Council for any long term route will be submitted and considered as part of the 2009/19 LTCCP review.

### **Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

8. The capital funding for a long term option for the Little River township section of the Rail Trail is not currently included in the 2006/16 LTCCP. It should be noted that it is probable that this section of the Rail Trail may not attract Land Transport New Zealand subsidies due to its primarily recreational nature.

### **LEGAL CONSIDERATIONS**

9. There are considered to be no legal implications however, dependent on options selected, some resource consent and legal easements, etc. will need to be gained.

### **Have you considered the legal implications of the issue under consideration?**

10. As above.

### **ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. As per above.

### **Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

12. As per above.

### **ALIGNMENT WITH STRATEGIES**

13. The project aligns with the Council's Walking and Cycling Strategies. It also aligns with the strategic plan for Banks Peninsula.

### **Do the recommendations align with the Council's strategies?**

14. Yes.

### **CONSULTATION FULFILMENT**

15. Consultation with directly involved significant stakeholders and interested parties has been undertaken to a level commensurate with a feasibility study. If the project is to be progressed the preferred long term option will be used as a basis for public consultation as part of the standard capital projects development process.

### **STAFF RECOMMENDATION**

It is recommended that:

- (a) The immediate option for providing for Rail Trail users nearing Little River is developing a temporary rudimentary pathway on the eastern side of State Highway 75 and alongside the river, as illustrated in the map attached 'Immediate Options 2 Staff Recommendation'.

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- (b) The preferred Rail Trail long term option for consultation is to provide an underpass to the western side of the State Highway 75 and a pathway developed over private properties either on the rail corridor, or as near as possible, to link to Barclays Road and then over Council land to the Historic Railway Station as illustrated in the attached Map 'Long term options 2 – Staff Recommendation'.
- (c) The Council resolution for the immediate option to be developed on the western side of State Highway 75, resolved on 19 July 2007 per (b) (ii) below, be rescinded.

### BOARD CONSIDERATION

The Board still supported a long term option for the completion of the railtrail into Little River, that would see the trail remain on the eastern side of the state highway, before following the river and then entering the township, again along the eastern side of the highway (Long Term Option 1). The Board supported that option for the following reasons:

- Known community support for that option.
- Support from the Wairewa Runanga which has management over this section of the trail.
- It would bring cyclists into Little River through the "front door".
- The route has the potential to be more scenically attractive.
- The option provided opportunities to upgrade and landscape the trail alongside the river, which could also be used as part of a walking loop around the township.
- Peoples aversion to riding underground.

The Board felt that this section of the railtrail was more to do with the quality of the experience, rather than complete historical accuracy. If the trail was to continue along the designated rail corridor, it would mean that riders would have to travel underground, to safely traverse the road, and would then be entering the rear of the township.

The Transit New Zealand representative at the Board meeting had indicated that an underpass would more than likely require pumping at times to dispose of stormwater.

### BOARD RECOMMENDATIONS

- (a) That the immediate option for providing for Rail Trail users nearing Little River is developing a temporary rudimentary pathway on the eastern side of State Highway 75 and alongside the river, as illustrated in the map attached 'Immediate Options 2 Staff Recommendation'.
- (b) That the preferred Rail Trail long term option for consultation is for the pathway to be constructed on the east side of State Highway 75 following the highway from the existing end point of the Rail Trail path to a point where the river veers east away from the highway at which point the pathway would follow the riverside to intersect with Wairewa Pa Road. It would extend from Wairewa Pa Road north until it veers towards State Highway 75 then run parallel to the highway to a point approximately opposite to the Little River Historic Railway Station where a level crossing is provided as illustrated on the attached map as Long Term Option 1 – Akaroa/Wairewa Community Board supported.
- (c) That the Council resolution for the immediate option to be developed on the western side of State Highway 75, resolved on 19 July 2007 per (b) (ii) below, be rescinded.

### BACKGROUND

16. A staff report and feasibility study on the Rail Trail was presented at the Council's 19 July 2007 meeting to gain its view on a preferred short and long term option. The Akaroa-Wairewa Board considered the report prior to the Council and recommended to the Council:

- (a) 'That in the long term, the final section of the Christchurch - Little River Rail Trail, from the Little River Hotel to Little River township, stay on the eastern side of the State Highway, tracking along its corridor to a point opposite the Little River Historic Rail Station car park where a crossing is developed.'

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- (b) The Board's considerations were included, alongside the Little River Rail Trail report in the Council's agenda on 19 July 2007, where the Council resolved:
- (i) That the Council support the concept of the Rail Trail shared pathway in Little River.
  - (ii) That the Council support the recommendations within the attached feasibility report for the immediate actions to be progressed.
  - (iii) That staff be asked to further investigate options for the successful development of the Rail Trail in consultation with local landowners and Transit NZ, and report back to the Council before 1 November 2007.
17. The April 2007 commissioned feasibility study recommended immediate improvements for giving Rail Trail users access into Little River - refer to section 4 of the study - these were:
- Arrange Rail Trail shared pathway access along the length of the rail embankment on property 4165 Christchurch to Akaroa Road.
  - Install Rail Trail markers.
  - Utilise the existing footpath between Morrisons and Barclays Road and possibly mark a cycle lane for north bound cyclists.
18. The Asset and Network Planning Manager met with staff from Transit New Zealand over a series of issues in response to the Council's 19 July 2007 resolution (ii) above. The details from the meeting are included in this report.
19. Discussions with the owners of land that potential routes may cross have progressed and the details are reported within the relevant route options.
20. The Board also requested that staff consult further with stakeholders towards identifying better immediate term options and to report back. This was progressed and the information included into this report.
21. The rough order costs for the whole project that includes estimated values for gaining access to private properties are reported in the public excluded section. The underpass rough order costs have been decreased based on more supplier costings since last reporting to the Board in May 2007.
22. It should be noted that this project may not attract Land Transport New Zealand subsidies due to the primarily recreational nature of this section of the Rail Trail.
23. This report should be read in conjunction with the attached board report 27 May 2007 and the Rail Trail feasibility study April 2007 attached.

### THE OBJECTIVES

24. In 2003, the Christchurch - Little River Rail Trail Trust was formed as an incorporated charitable trust to transform the former railway route into a trail catering for walkers and cyclists wishing to view the region at close quarters, while avoiding the traffic on the busy road between Little River and Christchurch.
25. The general objective of the Christchurch to Little River Rail Trail Trust is to achieve a mainly off road walkway/cycleway linking Christchurch to Little River and the communities between.
26. The Trust works closely with its partners in developing the Rail Trail - Department of Conservation, Wairewa Runanga, Selwyn District Council, Christchurch City Council, Environment Canterbury and Transit New Zealand. The Trust has key objectives of raising funds to complete the Trail and to engage in consultation with the wide range of interest groups.

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27. Whilst the Wairewa Runanga has formal responsibility for the trail development up to the vicinity of the area opposite the hotel (Department of Conservation land) it is also acting in an informal facilitating and advocacy role in the process of establishing a route for the remaining section of the trail into the Little River township on behalf of the CLRRTT. The Christchurch to Little River Rail Trail Trust has maintained the overall responsibility to ensure the objectives of the Trail are met.
28. The Wairewa Runanga and CLRRTT representatives met in August to discuss their collective stance on the Trail development into Little River township. If the trail travels across the State Highway 75 in a high speed area the Runanga would require an underpass. Whilst recognising that the decision making rests with the Council and Transit NZ, the west side of State Highway 75 is seen as feasible by the Runanga but its preference is for the trail to remain on the eastern side of State Highway 75 until it crosses within the lower speed environment of the township.
29. The Trust also sees both the eastern and western options as feasible but its preference is for the trail to be developed on the west. It would prefer some type of formalised crossing facility in the high speed area on the State Highway 75 with preference for an underpass. If the trail were to progress along the eastern side and cross in the township (currently 70 kph) it would still prefer some type of formalised crossing facility.
30. Immediate term options were also discussed between the two organisations with the Runanga having a preference for the trail to be developed on the eastern side as it isn't supportive of the level crossing of State Highway 75 to access the western options. The Trust recognises that the existing trail crossing point on State Highway 75 meets Transit NZ's crossing requirements and whilst it wants a better crossing (such as an underpass) in the long term, the immediate term existing level crossing is acceptable to it.

### THE OPTIONS

31. The most feasible Rail Trail route options (two immediate and two long term) to date are discussed below and should be read in conjunction with the associated attached maps. The wider range of earlier options that have since been set aside have been identified and described within earlier reports to the Council and Community Board.
32. The Council in July 2007 resolved an immediate option for the Rail Trail but added resolutions that were linked, requiring staff to investigate and report back prior to November 2007. The staff report to the Council at its last meeting of 2007 was held over by the Council.
33. The staff recommendation on the immediate option has changed from the 19 July 2007 report to Council because of new information. There still exists a need to improve the existing situation where the Rail Trail has users coming out onto the State Highway 75 in a 100 kph area with no paths provided other than sharing the carriageway with motor vehicles. Staff are monitoring the usage rates of the Rail Trail at various points and it is expected that as the Rail Trail sections link up the user numbers will continue to climb, currently the most usage is in weekends when there are, excluding organised events, over sixty users per day.
34. Any securing of access corridors required through private properties will be sought via way of legal easements rather than purchase.
35. No legal surveys have been undertaken on the routes. The land boundaries have been deduced from existing generic mapping data that will need to be confirmed at a later stage should those options be pursued.

### Options Reference:

#### Immediate Option 1 – Christchurch City Council Resolution July 2007

- (a) This option uses the western route across a private property to Morrisons Road. This option would provide a pathway link that follows the rail trail but still consists of a level crossing of State Highway 75 in a 100 kph area. The land over which this option passes mainly includes rural but also includes a section within a small settlement zone. The small settlement zone will require a resource consent to be gained and indications are that this will be challenged by some Little River township residents. Whilst it is believed

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likely that the Council will be successful in gaining the consent the time taken to achieve this may be considerably significant relative to what is trying to be achieved in the immediate term.

### **Immediate Option 2 – Staff Recommended 2008 and supported by the Akaroa Wairewa Community Board.**

- (a) This option involves developing a temporary rudimentary pathway on the eastern side of State Highway 75 and alongside the river as illustrated in the attached map 'Immediate Option 2 – Staff Recommendation'.
- (b) Transit New Zealand is now amenable in principle to (subject to acceptable design plans) allowing a temporary rudimentary unsealed pathway to be developed within its road corridor on the eastern side of State Highway 75. This will extend along the existing pathway to link to a legal road reserve that will then allow the pathway to follow the river bank to Wairewa Pa Road.
- (c) As an immediate option this will allow people using the Rail Trail to cross near an intersection within the towns 70 kph environment rather than crossing and then riding on the 100 kph State Highway carriageway into Little River Township.
- (d) Now that it is possible for a rudimentary temporary pathway (acceptable to Transit) to be used, the pathway can be narrower in critical parts than previously considered and this will minimise the likelihood of needing to remove any trees and associated potential resource consents and costs. Both the standard resource consent for works near a waterway and any additional resource consents are expected to be gained following due processes. However it is likely that these may not be required for the immediate temporary option with its minimal impact on the environment and rudimentary nature of the path. The land over which this option passes is all zoned rural.
  - (i) If this pathway option is eventually implemented as a long term option Transit NZ will then require the path to be sealed and separation features between the pathway and the State Highway 75 carriageway. This is to reduce the number of Rail Trail users that would instead use the road.
  - (ii) If this pathway option isn't selected as the long term option Transit NZ may determine that the rudimentary pathway section on its part of the road corridor (section alongside State Highway 75) is removed once the new long term option becomes operational.

### **Long Term Option 1 - Akaroa Wairewa Community Board supported**

- (a) The Rail Trail pathway is constructed on the east side of State Highway 75 following the highway from the existing end point of the Rail Trail path to a point where the river veers east away from the highway at which point the pathway follows the riverside to intersect with Wairewa Pa Road.
- (b) This eastern section is able to be constructed on road reserve land. Fencing will probably be required between the pathway and the adjoining private property where the Rail Trail diverges from State Highway 75 up to the point that it reaches Wairewa Pa Road.
- (c) The most southern section is narrow in places and will likely require some retaining works. There will also be tree trimming and likely removal in places to create adequate width for the Rail Trail.
- (d) A corridor for public access would be secured with land owners for the Rail Trail to be constructed along a 5 metre wide strip of land to the east of State Highway 75. It would extend from Wairewa Pa Road north until it veers towards the SH 75 then runs parallel to the highway to a point approximately opposite to the Little River Historic Rail Station where a level crossing is provided.



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- (e) The land owners whose land this option proposes to traverse have given support in principle to negotiating for an access way. ( 8 properties – 4 property owners)

### Issues:

- (i) Transit New Zealand whilst favourable to the concept of using its roading corridor will confirm this subject to an acceptable detailed scheme plan. It has advised that it wants an emphasis on separation between the Rail Trail and the highway carriageway. This may require retaining work to achieve the separation widths or levels for the pathway. However it will consider the overall benefits of an immediate and interim pathway taking into account current resources.
- (ii) Resource Consents will be needed for the section of the Rail Trail alongside the river.
- (iii) There are a number of drainage issues such as replacing an old culvert with piping to traversing ditches in the section north of Wairewa Pa Road.

### Long Term Option 2 - Staff Recommended

- (a) The Rail Trail is progressed through a constructed underpass of SH 75 in the northern area alongside or near the existing culvert crossing, just north of the Little River Hotel and continues north for 300 metres along the western side of the highway.
- (b) The Rail Trail then progresses north along the historic railway embankment for the length of a private property approximately 500 metres to Morrisons Road. By using the rail embankment only a surface treatment is require for the pathway development along with a stock gate at each end of the property. The property owners are very positive about negotiating with the Council as the Rail Trail will complement their property plans for visitor facilities and they are active volunteers with the Rail Trail Trust.
- (c) From here it crosses Morrisons Road to where a land corridor will be developed through two private properties to link the path directly from Morrisons Road to Barclays Road at a point opposite the Council owned land on the northern side of Barclays Road. The proposed concept alignment will allow regaining alignment onto or very near to the historic railway line north of Barclays Road.
- (d) This link will involve securing an access corridor approximately 4 to 5 metres wide with the owners of the two properties - both are agreeable to considering this option subject to successful negotiations.
- (e) The Rail Trail would then be developed from Barclays Road north to the Little River Historic Railway Station following closely the historic railway. This section is on Council owned land managed by Greenspace Unit and for the majority has been recently closed to motor vehicle traffic. Greenspace is favourable to the increase pedestrian and cycle use of this reserve.
- (f) Careful design that recognises the historical values will be particularly needed in the area near the Historic Rail Station.

### Issues:

- (i) Council will need the continued involvement and agreement of Transit to the underpass of SH 75. The underpass is considered viable but technically difficult and will require detailed surveys to be commissioned to better determine the actual level of difficulty if chosen to be pursued .
- (ii) Planning staff from Environmental Policy and Approvals advise that resource consent is needed to develop the Rail Trail within the small settlement zone – this may take some time to gain, with application, notification and hearings. However this time factor isn't significant as it will be allowed for within the progression of long term plans.

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- (iii) There is likely to be some need to reposition one residential septic tank in providing a relatively direct link in the Morrisons to Barclay Roads section. Some fencing and landscaping will also be required and is allowed for in the rough order costings.

### DISCUSSION

#### Immediate Term Options

- (a) The Immediate Term option 1 put forward as a staff recommendation to Council in July 2007 was adopted but with added resolutions that were linked, requiring staff to investigate and report back to the Council prior to November 2007. As a result of new information the staff recommendation for the immediate term option differs from that in the July 2007 report to Council. The Immediate Term option 1 will require a resource consent that is very likely to be opposed by some residents in the immediate area. Whilst staff consider the Council will probably be successful in gaining the consent the length of time to progress the hearing/s will potentially add a relatively significant period of time that makes it's desirability as the best option significantly reduced.
- (b) The alternative 'Immediate Term Option 2', described in this report looks to now be more feasible than it did in July 2007 and also the most expedient to improve the current situation. Following new information gathered and ongoing discussions with stakeholders it appears that this option may now be able to be implemented directly and will provide significantly improved and safer conditions for Rail Trail users over the short term than what exists now. It is for these reasons that staff recommend to Council that it adopt this line of action in the immediate term to create a safer environment for the current Rail Trail users.

#### Long Term options

- (a) From all of the potential combination of long term options in the past reports staff have now focussed on the two most seemingly feasible Rail Trail options for consideration of Council. Both are considered to be functional, relatively safe and able to provide a level of service that would complement the overall Rail Trail experience. However the recommended Long Term Option 2 provides a higher level of service than the other, it would add more to the overall aesthetics and integrity of the Rail Trail experience for users and it is also safer, but requires more investment.
- (b) The recommended Long Term Option 2 provides a very safe State Highway 75 grade separated crossing that is appropriate to the current group usage and type of Rail Trail users. A recent Rail Trail user survey indicated almost a quarter of the people using the Rail Trail are families with children with a wide spread of ages across all users from the young to the elderly. From all the people using the Rail Trail the survey also indicated that the most valued feature of the Rail Trail is that it is safe / Off Road.
- (c) Whilst several residents in the immediate area have objected to the Long Term Option 2 it needs full public consultation to establish the actual level of local and wider community support or otherwise for the option. The public consultation phase will be undertaken at a time relative to the year that funding is eventually identified within. Funding for any long term option still needs to be identified within the Council's LTCCP capital budget.
- (d) Transit NZ accepts, in principle, the concept of an underpass and would potentially consider a financial contribution towards it, subject to Land Transport New Zealand funding acceptance and Transit's acceptance of the design. Transit would then take responsibility for the structural maintenance but would expect the Council to undertake any day to day operational maintenance needed.
- (e) With the underpass crossing of State Highway 75 it then allows the Rail Trail to be located directly on a significant section of the historic railway line embankment which keeps to the theme of the trail and provides a robust foundation with little surface treatment needed to make the trail operative.
- (f) Where the proposed Rail Trail travels over private land (3 properties – 3 Owners) currently all owners are willing to negotiate with Council over securing access.

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- (g) From Barclays Road directly to the Historic Rail Station the proposed option uses Council owned land and provides direct access with little to no conflict with motor vehicle parking and manoeuvring areas whilst retaining the theme of the Rail Trail.
- (h) The Rail Trail will require gaining resource consent in the small settlement zone section of the trail. Advice to date is that an independent notification and hearing process will be required for the consent and this will be separate and likely to be subsequent to the Council's public consultation phase processes.
- (i) The recommended Long term Option is considered to provide for any growth in the Rail Trail usage with easy crossing of the highway in groups and significantly less potential conflict with the main motor vehicle parking and manoeuvring areas in the town.
- (j) Both long term options are acceptable to both the Christchurch to Little River Rail Trail Trust and the Wairewa Runanga. The Wairewa Runanga prefers the Long Term Option 1 whereas the Trust is more supportive of the recommended Long Term Option 2.
- (k) The recommended Long Term Option 2 is therefore considered to add the most to the Rail Trail experience now and potentially in the future should user growth jump such as when the Rail Trail is completed into Christchurch and expanded into the Peninsula. It is also the safest option in regard to the State Highway crossing and is therefore recommended to progress to public consultation.

**3. DEPUTATIONS BY APPOINTMENT**

**3.1 CHRIS BROOME AND LYN BAYNES**

Ms Broome and Ms Baynes from "The Gables" in Wainui wish to address the Board regarding the proposed Wainui Sewerage Scheme.

**3.2 EVAN PARRY**

Mr Parry wishes to address the Board regarding the Pigeon Bay Road in Pigeon Bay.

**4. PRESENTATION OF PETITIONS**

**5. NOTICES OF MOTION**

**6. CORRESPONDENCE**

## 7. DISCRETIONARY FUNDING

<b>General Manager responsible:</b>	General Manager Regulation & Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Liz Carter, Community Board Adviser

## PURPOSE OF REPORT

1. The purpose of this report is to:
  - (a) Seek a resolution from the Board on the funding for ANZAC Day Commemorative Services that the Board has historically had an involvement with
  - (b) Seek confirmation from the Board on the establishment of a Youth Development Fund.
  - (c) Inform the Board of a number of other specific projects, with which it has had an historical involvement, that have now had funding applications submitted to the Strengthening Communities Fund.
  - (d) Establish an Akaroa-Wairewa Discretionary Fund sub-committee to consider urgent applications to the Boards Discretionary Fund.

## EXECUTIVE SUMMARY

2. The Board has previously agreed in principle to fund a number of activities from its Discretionary Fund. Those activities are:
  - ANZAC Day Commemorative Services
  - Christmas packs for housing tenants
  - Neighbourhood Week celebrations
  - Community Service Awards
  - Funding for specific youth activities
3. The Board has also agreed at a seminar that it would establish a sub-committee to consider urgent applications to its Discretionary Fund that cannot wait until the next scheduled Board meeting. It is proposed that such a sub-committee be established with delegated authority to consider and approve such applications, and that its decisions be reported back to the Board for record purposes.

*ANZAC Day Commemorative Services*

4. The Board has historically funded commemorative services on ANZAC Day, in Akaroa and Little River. Under Banks Peninsula District Council this funding was provided as part of the Board's operational budget. That budget is no longer available and staff have advised that funding now needs to be sourced through the Board's funding schemes.
5. Costs for the ANZAC Day services have increased considerably in recent years due to the necessity of having to implement road closures for the roads where the marches are held. Costs are quoted/estimated at:

Akaroa		Little River	
Road closure implementation	1,250.00	Road closure implementation	500.00
Wreath	80.00	Wreath	80.00
Catering	500.00	Catering	150.00
<b>TOTAL</b>	<b>\$ 1,830.00</b>	<b>TOTAL</b>	<b>\$ 730.00</b>

6. Staff are recommending that for the 2007/08 year the funding for ANZAC Day services be sourced from the Boards Discretionary Funding. In future years funding for ANZAC Day can be sought from the Strengthening Communities Scheme. A bid has been submitted for this for the 2008/09 year.

*Christmas Packs – Housing Tenants*

7. The Board has for many years purchased Christmas packs for the tenants in Council's local housing units. Board members personally deliver these packs and find this to be an informal, but effective opportunity to liaise with the tenants. As with the ANZAC Day costs, the cost of these packs was previously funded from the Board's operational budget, which is no longer an option.
8. Staff are recommending that these packs be funded from the Board's Discretionary Funding for 2007/08 and future years.

*Neighbourhood Week Celebrations*

9. Neighbourhood Week, held in October each year, is not something that the Banks Peninsula Community Boards have previously been involved with, however it is something that Christchurch Community Boards support. Last year there were enquiries from some Banks Peninsula communities regarding funding for Neighbourhood Week, when the availability of such funding was advertised by the Council.
10. Staff have submitted bids to the Strengthening Communities Scheme for funding for Akaroa-Wairewa communities for the 2008/09 Neighbourhood Week.

*Community Service Awards*

11. The two Banks Peninsula Community Boards have agreed that they will consider Community Service Awards on a triennial basis, in the second year of each Board term. Costs associated with Community Service Awards under Christchurch City Council, are funded by each Community Board, traditionally through their Project Funding, which has now been replaced by the Strengthening Communities Scheme.
12. Staff have submitted bids to the Strengthening Communities Scheme for Akaroa-Wairewa and Lyttelton-Mt Herbert for the 2009 Community Service Awards.

*Youth Activities*

13. Under the Banks Peninsula District Council, Community Board Chairmen had a discretionary fund that could be used to assist with various activities, including sponsorship for young people in the district who were attending representative events or special programmes – e.g. Area School representatives attending a national sports competition, individuals attending Outward Bound, or scout/guide jamborees etc. Again this fund is no longer available through the Boards operational funding.
14. Christchurch Community Boards each fund such youth activities through a Youth Development Fund established with monies from their Discretionary Fund. Each Board decides on the amount it will dedicate to the Youth Development Fund and the criteria for funding an application.
15. The Board has informally agreed that it will establish a Youth Development Fund, and set aside \$2,000 from its Discretionary Fund for this purpose.

**FINANCIAL IMPLICATIONS**

16. There are no financial implications outside existing budgets.

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17. The current balance of the Boards \$15,000 Discretionary Fund is as follows:

- Attendance at local A&P Shows	500.00	Status – funded
- OnBoard Newsletter printing	177.50	Status – funded
- Youth Development Grant	320.00	Status – funded
- Applications in this report	2,560.00	Status – pending
- Staff recommendations on community applications	10,500.00	Status – pending
TOTAL	\$ 14,057.50	

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

18. Yes

### LEGAL CONSIDERATIONS

19. Under the Community Board delegations, the Board has *“absolute discretion over the implementation of the discretionary funding allocation of \$15,000, (subject to being consistent with any policies or standards adopted by the Council).”*

20. The Board and/or staff are entitled to submit bids to the Strengthening Communities Funding Scheme.

**Have you considered the legal implications of the issue under consideration?**

21. Yes.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

22. Yes. The Board's discretionary funding is part of the Community Grants services on page 103 of the 2006-16 LTCCP.

### ALIGNMENT WITH STRATEGIES

23. The recommendations in this report align with:

- Strengthening Communities Strategy
- Youth Strategy
- Older Persons Strategy

24. The recommendations also specifically align with the following Board objectives:

- Increasing community awareness of the Boards role, responsibilities and activities.
- Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes.

**Do the recommendations align with the Council's strategies?**

25. As above.

### CONSULTATION FULFILMENT

26. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Board resolve to:

- (a) Allocate \$2,560.00 from its 2007/08 Discretionary Fund for ANZAC Day Commemorative Services in Akaroa and Little River.
- (b) Allocate \$2,000 from its 2007/08 Discretionary Fund for a Youth Development Fund, with any unspent balance at 31 March 2008 to be returned to the Discretionary Fund.
- (c) Appoint a funding sub-committee, with delegated authority, for the balance of the triennial term, consisting of the Chairman or Deputy Chairman plus two Board members, to consider and approve urgent applications to the Discretionary Fund, that cannot wait until the next Board meeting.



## 8. APPLICATIONS TO DISCRETIONARY FUND

<b>General Manager responsible:</b>	Community Support Unit, DDI 941-8534
<b>Officer responsible:</b>	Community Development Manager and Secretariat Manager
<b>Author:</b>	Community Development Adviser - Sue Grimwood Community Board Adviser - Liz Carter

### PURPOSE OF REPORT

1. To provide the Board with the information required to assess funding applications received from the community for 2007/2008 discretionary funding from the Akaroa/Wairewa Community Board.

### EXECUTIVE SUMMARY

2. The Community Board advertised for applications from community groups and organisations requiring funding for projects which met the criteria and expected outcomes applicable to the Board's Discretionary Fund.
3. The attached matrix outlines the proposals received from the groups applying for funding assistance, the amounts requested, the alignment with community outcomes and staff recommendations.

### FINANCIAL IMPLICATIONS

4. There are no ongoing financial implications. The Board has a discretionary budget and all disbursements made will be covered by this.

### Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

5. The recommendations contained within this report align with 2006-2012 budgets and the Board's discretionary funding budget.

### LEGAL CONSIDERATIONS

6. Under the Community Board delegations, the Board has *"absolute discretion over the implementation of the discretionary funding allocation of \$15,000, (subject to being consistent with any policies or standards adopted by the Council)."*

There are no further legal considerations required for the recommendations contained in this report.

### Have you considered the legal implications of the issue under consideration?

7. Yes.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

8. The applications received align with the LTCCP and Activity management plans

### Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

9. The recommendations contained in this report align with the LTCCP; Community Support, Arts and Activity management plans.

### ALIGNMENT WITH STRATEGIES

10. The applications align with the Strengthening Communities Strategy, Arts Policy and Strategy, Physical recreation & Sport Strategy and Heritage Conservation Policy.

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#### **Do the recommendations align with the Council's strategies?**

11. The recommendations align with Council Strategies.

#### **CONSULTATION FULFILMENT**

12. Not Applicable

#### **STAFF RECOMMENDATION**

It is recommended that the Akaroa/Wairewa Community Board approve the staff recommendations, contained in the attached matrix, for disbursement of the Board's 2007/08 discretionary funds.

2007/08 COMMUNITY BOARD DISCRETIONARY FUND - PROJECTS FOR CONSIDERATION

Attachment to Clause 8

Priority Rating:

- 1. Meet Board objectives/community outcomes - require a funding contribution.
- 2. Meet criteria to lesser degree but more suitable for group to seek funding elsewhere - board-funding support not needed or could be funded another scheme eg Metro.
- 0 Did not meet any above criteria - staff recommend not fund.

Appl No	Group	Project/Service Description	Amount Requested	Alignment with Board Objectives, LTCCP Outcomes and Council Strategies	Expected Outcome(s) of Project	Need Supported By	Financial Risk	Delivery Risk	Funding History	Staff Recommendation	Staff Priority
1	Birdlings Flat Community Centre Establishment Committee	To undertake an independent, research project to determine community need and support for a for a Community Centre, identifying potential sites and likely infrastructure/legal/resource consent issues at Birdlings Flat  Total Cost = \$5,000.00	\$5,000.00	Primary alignment with Board objective: 7. Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes.  Primary alignment with Community Outcome: - Support, develop and promote the capacity and sustainability of community groups - Foster collaborative responses to areas of identified need.  The project is consistent with: - Strengthening Communities Strategy	1.A robust analysis of the community need and support for a community centre and the associated issues/challenges in establishing the same if need is determined	A community survey supporting the need for a Community Centre/facility was signed by 75 Birdlings Flat residents at the end of 2007 They indicated a need for a social meeting/activity place for neighbourhood connecting, indoor and outdoor activities.	This is a developing community with over 80 households and is becoming its own 'community of interest'. Hard data will provide a useful tool for Council and community planning.  Financial Risk is low	The group intends using an independent researcher for the project.  There is low delivery risk	No previous funding	That the Board allocate \$3000.00 to the Birdlings Flat Community Centre Establishment Committee to undertake an independent research. project to determine the need for a community centre in the area..	1
2	Akaroa Health Centre Ltd	To fund a scoping exercise on the future provision and expansion of health care services in Akaroa  Total Cost \$10,000.00	\$10,000.00	Primary alignment with Board objective: 9. Recognising the need to retain and enhance core community services to Akaroa-Wairewa communities.  Primary alignment with Community Outcome: - We live long, healthy and happy lives. (We all have access to affordable health services that meet our needs)  The project is consistent with: - Strengthening Communities Strategy	1. An in-depth study of the health needs of the Akaroa community and recommendations on the facilities required at the Akaroa Health Centre to best meet those needs.	Demonstrated lack of space at the Akaroa Health Centre	Akaroa Health centre has sought Council's help in expanding the current facility which is rented from the Council. There is no designated budget to achieve this and Council needs to establish exactly what the needs are before any allocation can be put forward to the LTCCP.  Financial Risk is low.	An independent consultant will be used to prepare a report in line with a brief prepared by Council officers.  There is low delivery risk.	No previous funding.	That the Board allocate \$5,000.00 to the Akaroa Health centre Ltd to contribute to a scoping exercise on the future provision and expansion of health care services in Akaroa. Staff consider that, as the Health Centre is an independent business, it should also be required to contribute financially to this exercise.	1

Appl No	Group	Project/Service Description	Amount Requested	Alignment with Board Objectives, LTCCP Outcomes and Council Strategies	Expected Outcome(s) of Project	Need Supported By	Financial Risk	Delivery Risk	Funding History	Staff Recommendation	Staff Priority
3	Akaroa Boating Club Inc	The repair and upgrade of the existing launching deck of the Akaroa Boat Shed and the widening of the existing concrete ramp.  Total Cost \$100,000	\$20,000.00	Primary alignment with Board objective: 3. Enhancing the culture, heritage and identity of Akaroa-Wairewa communities through the built, natural and working environments.  6. Improving the range and quality of recreational experiences in the Akaroa-Wairewa area.  Primary alignment with Community Outcome: - We value leisure time and recognise that the arts, sports and other recreational activities contribute to our economy, identity, health and wellbeing.  The project is consistent with: - Physical Recreation & Sport Strategy	1. The culmination of this project would be the completion of the repair and upgrade of the facilities at the Akaroa Boat Club, however it is unclear whether funding from the Discretionary Fund could ensure the completion of the project.	Current condition of launching deck and concrete ramp at the Akaroa Boat Shed.	The Akaroa Boating Club is an Incorporated Society and provides a valuable recreational and sporting facility in Akaroa.  Financial Risk is low.	The cost of the project is assessed as \$100,000 with \$80,000+ still being required to reach that target.  The costings for this project are not supported by quotes or estimates for the required work.  There is high delivery risk	No previous funding.	The application meets the criteria for a grant under this scheme but there are insufficient funds to make a grant and the application lacks some basic supporting documentation.  That the Board decline the application and invite the Club to resubmit its application with evidence supporting the costings for the project.	1
4	Chalice Productions	To assist in the production of a documentary film (Dancing with Ghosts) covering the northern sector of Banks Peninsula, covering people and landscape, historical material, identity and heritage.  Total Cost \$18,070.00	\$2,500.00 (Half of the \$5,000 requested has been assigned to the Lyttelton-Mt Herbert community)	Primary alignment with Board objective: 3. Enhancing the culture, heritage and identity of Akaroa-Wairewa communities through the built, natural and working environments.  7. Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes.  Primary alignment with Community Outcome: - We value leisure time and recognise that the arts, sports and other recreational activities contribute to our economy, identity, health and wellbeing.  The project is consistent with: - Arts Policy & Strategy - Heritage Conservation Policy	This project would result in an hour long film on the northern sector of Banks Peninsula. In the encounters with people and the landscapes the district would be reaffirmed, historical material would be provided and the identity and heritage of the area would be promoted.	There is a very real need to preserve the history of our communities through various media. The documentary would make Banks Peninsula better known to the people of Christchurch and New Zealand	Chalice Productions is an informal partnership but has a proven record in that it has already produced a first-rate historical documentary (Woman in White) about the Wairewa area and a film of Port Hills poems.  Financial Risk is low	The partnership has already proven that it is able to budget for and make an historical documentary. The costings for this production appear realistic and the plot outline has been well researched and designed.  There is low delivery risk.	2006 - \$1,000	That the Board allocate \$2,500 to Chalice Productions to assist in the production of a documentary film (Dancing with Ghosts) covering the northern sector of Banks Peninsula, covering people and landscape, historical material, identity and heritage.	1

## 9. ASSIGNMENT OF DEEDS OF LICENCE - AKAROA WHARF AND CHILLER SITE

<b>General Manager responsible:</b>	General Manager of City Environment, DDI 941-8656
<b>Officer responsible:</b>	Acting Transport and Greenspace Manager
<b>Author:</b>	Tom Lennon, Property Consultant, DDI 941-8191

### PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's recommendation to Council to consent, as landlord, to the assignment of the current Deeds of Licence for two portions of the Akaroa Wharf from Captain Jolie Limited (formerly called Black Cat Group Ltd) to Black Cat Group 2007 Ltd.

### EXECUTIVE SUMMARY

2. The Council is required to consent to the assignment of the Licences subject to the fulfilment of the conditions under the assignment clauses of the Deeds of Licence.
3. Real Journeys Ltd (previously called Fiordland Travel) has bought 50% of Black Cat Group. The Agreement for Sale and Purchase of Business Assets is subject to the transfer of relevant consents, contracts and permits including the assignment of the current Deeds of Licence.
4. As a result of the merger between the two companies a new company has been formed. The new company is called Black Cat Group 2007 Ltd.
5. Clause 9 of the Deed of Licence for the area identified as Site A and Clause 8 of the Deed of Licence for the area identified as Site B provides that the Licensee shall not assign the Licence without first obtaining the written consent of the Licensor (Council) which the Licensor may give provided that there are no breaches under the Licence. A Deed of Assignment to the satisfaction of the Council is to be signed between the parties.

### FINANCIAL IMPLICATIONS

6. Nil.

### Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

7. N/A

### LEGAL CONSIDERATIONS

8. The Community Board does not have delegated authority to give the consent of Council such a decision needs to be made by the full Council. The Board does, however, have recommendatory powers to the Council.
9. The term of the Licence for Site A, including all options, is 10 years from 1 January 2008. The final expiry date for this Licence is on 31 December 2016. The term of the Licence for Site B, including all options, is 12 years from 1 July 2004. The final expiry date for this Licence is on 30 June 2016.

### BACKGROUND

10. Captain Jolie Limited has advised Council that they have entered into an agreement for the sale of 50 % of the business currently operating from the Akaroa Wharf. The sale of the business is subject to Council granting Licensor's consent in accordance with the terms and conditions of the current Licences.
11. In accordance with information provided by the solicitor for Captain Jolie Limited the proposed assignee is a newly created company called Black Cat Group 2007 Ltd. The new company will be under the directorship of Paul Bingham who is the current director of Captain Jolie Limited.

#### 17.04.08

12. Details also provided by the solicitor for Captain Jolie Limited indicate that the purchaser of 50% of the business (Real Journeys Ltd) operates cruises in Milford Sound, Doubtful Sound, Lake Te Anau, Lake Manapouri, Stewart Island and Queenstown with a fleet of approximately 19 vessels. Real Journeys Ltd are widely acknowledged as one of the country's top tourism operators.
13. Captain Jolie Limited has confirmed that the new company will be keeping the Black Cat Cruises branding and that it will be business as usual after the merger takes place.

#### **STAFF RECOMMENDATION**


That the Board recommend to the Council:

- (a) That Council consent to the assignment of the Deed of Licence for the area identified as Site A affecting a portion of the Akaroa Wharf from Captain Jolie Limited to Black Cat Group 2007 Ltd.
- (b) That Council consent to the assignment of the Deed of Licence for the area identified as Site B affecting a portion of the Akaroa Wharf from Captain Jolie Limited to Black Cat Group 2007 Ltd.
- (c) That a deed of assignment in customary form be signed by the parties.
- (d) That the assignee and assignor meet all costs of the assignment of the lease as agreed between the parties.



Areas and Dimensions Subject to Survey

SURVEYED	L Hby
DRAWN	
DATE	08/2006
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**LICENSED AREA**

ISSUE	AMENDMENTS	SIGNED	DATE
CONTRACT NUMBER	SCALES		
	ORIGINAL SHEET SIZE	A4	
FILE REFERENCE	1 : 500		
DRAWING NUMBER	SHEET		
<b>SM1709-01</b>	OF		





## 10. AKAROA MUSEUM ADVISORY COMMITTEE

<b>General Manager responsible:</b>	Michael Aitken
<b>Officer responsible:</b>	Lynda Wallace, Museum Director
<b>Author:</b>	Liz Carter, Community Board Adviser

### PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Museum Advisory Committee meeting held on Wednesday 26 March 2008.

The meeting was attended by Committee members:

Stewart Miller - Acting Chairman  
Elizabeth Haylock - Friends of Akaroa Museum  
Jane Chetwynd - Friends of Akaroa Museum  
Victoria Andrews - Community representative

Also in attendance were: Lynda Wallace - Museum Director  
Liz Carter – Community Board Adviser

### 1. APOLOGIES

An apology was received and accepted from Pam Richardson.

### 2. APPOINTMENT OF CHAIRMAN

The Committee **recommended** to the Community Board that Pam Richardson be appointed as Chairman of the Akaroa Museum Advisory Committee.

### 3. MINUTES OF PREVIOUS MEETING

The committee **resolved** that the report of the meeting held on 12 September 2007 be received.

### 4. CORRESPONDENCE

#### 4.1 Siene de Vries – Sculpture Proposal

The Committee approved an item of correspondence written in reply to Mr Siene de Vries proposal to erect a sculpture in the Museum grounds.

### 5. MUSEUM DIRECTOR'S UPDATE

The Museum Director updated the Committee on the following specific items:

#### 5.1 Visitors

- Visitor numbers for the period October 2007 to February 2008 compare favourably with the previous year, showing an overall increase of about 7%.
- Dealing with visitors' enquiries about the collection, local and family histories has as usual engaged a considerable amount of staff time. Hundreds of enquires have been received by email, phone, and mail as well as from visitors through the door.

#### 5.2 Exhibitions

- Normal exhibition programme has continued throughout the summer. A lot of interest from locals and visitors in the exhibition about the history of schooling in Akaroa, coinciding with the 150th jubilee of the school held in October.

## 17.04.08

- Summer show was “Milk It”, focusing on the history of the dairy industry on the Peninsula. Again, it has prompted very positive feedback from visitors.
- From the beginning of April the Museum will be displaying photographs and other material relating to the 100 year history of rugby on the Peninsula. The local club mark its centennial over the weekend of 11-13 April and the exhibition is planned to coincide with their celebrations.
- The costume case received its annual change in November, and at the same time a small case was filled with a display of knitted lace. Mary McNutt was largely responsible for these exhibitions, with some help from museum staff.
- Worsley Expansion – the main activity in the area of exhibitions over the next few months will be the major expansion and improvement of the permanent display about Frank Worsley. Concept design and refinement is underway now, and installation will be happening during June. The expansion of this exhibition will involve the dismantling of the colonial cottage display – the last remnant of the Museum's 1960s exhibitions. The design work for the exhibition is being done by Chris Curry. John Thompson from Canterbury Museum will carry out the peer review. The Canterbury Museum has copies of two notebooks used by Worsley. The Museum is able to get digitised copies of the notebooks.

### 5.3 Collections

- Most of the activity in the area of collections is in data entry for the costume and textile collection, which is being carried out by Mary McNutt, and in keeping up with accessioning new objects for the collection.

### 5.4 Projects

#### Storage Building Project

- In November an application was lodged for funding assistance with the Canterbury Community Trust and in February it was confirmed that the Museum had been successful in securing a \$200,000 donation towards the building project. This is a substantial amount to receive from this source. There will need to be consideration given to the nature and timing of an appropriate function in Akaroa to publicly thank the Trustees and acknowledge their support.
- The resource consent application for the building has been lodged and is being assessed at present.
- Further detailed investigation by consultants into the cost of a fire sprinkler system, both in the new building and retro-fitted throughout the rest of the Museum, revealed that this will be at some considerable additional cost. Staff have looked at options for funding this separately to the building project and identified funding for the retro-fit to the existing building.
- The Committee acknowledged and thanked the Museum Director for her work on the application for funding

#### Langlois-Eteveneaux Cottage

- Progress continues to be made with the re-painting of the cottage with the work being carried out by City Care. The colour scheme will be based on original colours, found on the building and approved by Ian Bowman, conservation architect. The building will be stripped of all layers of paint in preparation for the new coat. Of the original 13 layers, only four remain on the bulk of the building, indicating that it has been quite thoroughly stripped back at some stage in the past. It was hoped to have the cottage painted before winter.

## 17.04.08

- A further stage in the conservation of the building will be the lifting of the brick paving in front of the building, lowering the ground level around the cottage to assist with drainage. In place of the bricks a lawn will be established with a central path from the gate to the front door. All plants and hedges have been removed from around the building, again in the interests of the long-term preservation of the building. It was suggested that a media release be made around the time that the major landscaping work occurs at the cottage.

### 5.4 Customs House Fence

- The Friends of the Museum are making progress with the painting of pickets for the new fence around the Customs House. The design of the new picket fence is based on photographs of the fence which surrounded the building in the late 19th Century, and using a surviving remnant of an authentic fence for measurements and spacing.

### 5.5 General

- **Museums Aotearoa Conference** - the Director will be attending the annual conference of Museums Aotearoa in Dunedin from 8 - 11 April. The theme of the conference this year is "Museum People – the human collection".
- **Museum Graduates Internship Project** - Te Papa National Services is now assisting with placing recent Museum Studies graduates into temporary positions in museums throughout the country. Akaroa Museum has expressed an interest in being part of this project, as it will provide an opportunity to have a trained person working in the museum for up to three months, with salary paid by Te Papa National Services. The project will be assisting with the transfer of collections to the new building.

## 6. FRIENDS OF AKAROA MUSEUM - PRESIDENT'S UPDATE

Ms Chetwynd updated the Committee on the following specific items:

### 6.1 Fundraising Activities

The main fundraising activity for the year, the Antiques Fair, was held on January 5th at the Gaiety. It was a successful day with over \$2,000 raised. It has been agreed by the Committee that these funds will be dedicated to help with the extension of the Worsley permanent exhibition which the Museum has planned for later this year.

The Friends have \$15,000 - \$20,000 for that project.

### 6.2 Building/Gardens Maintenance Work

A major project is underway to replace the picket fence around the Customs House building and then plant up a new garden inside it. Most of the old fence has now been removed with just the main posts needing to be dug out. (This will be done with archaeological oversight from the Museum Director because of the historic nature of the site.) The Friends have spent some time finding a source of appropriate sized pickets, posts and post caps to match those in early photographs. These have now been delivered and the first coat of painting on these is complete.

Two working bees have also been held in the Museum garden and the gardens around the Cottage.

### 6.3 Exhibitions Support

Members were able to help the Director with supplying some items and photos for the recent *Milk It* exhibition and help with the 'dairy' themed afternoon tea at the opening of the exhibition. Practical help was also given in the hanging of some exhibits.

#### 6.4 Special Interest Issues

For some years members of the Friends have expressed concern about the deteriorating state of the Garden of Tane and have offered to work with Council to give historical and botanical support with a view to its restoration. It was learnt recently that the development of a Management Plan for the Garden of Tane is on hold until next financial year. In the meantime it appears that some unauthorised tree cutting may have been undertaken and this has been drawn to the attention of Council staff.

The Museum Director undertook to send information from a previous exhibition on the Garden of Tane to the Planning & Investigations Team Manager.

#### 6.5 People

Life memberships have been given to Elizabeth and Duncan Johns as an acknowledgement of the many years of work they have given the museum, especially in indexing the Akaroa Mail.

The Friends were sad to learn that immediate past President and previous Community Board member, Winston McKean has had to undergo heart surgery in Melbourne. Fortunately, he is recovering well.

#### 6.6 Annual General Meeting

The Annual General Meeting was well attended and an interesting address was given by Jenny Harper, Director of the Christchurch Art Gallery.

#### 6.7 Donation

A member of the Friends has donated \$1,000 to the Worsley Exhibition.

### 7. ADOPTION OF SCHEDULE OF MEETINGS

The Committee considered a report seeking a recommendation for a schedule of meetings, setting out the proposed times and dates of ordinary Committee meetings.

The Committee **resolved** to recommend to the Community Board that its schedule of meetings for 2008 be as follows:

Wednesday 26 March 2008	Akaroa Museum	10.00am
Thursday 26 June 2008	Akaroa Service Centre	10.00am
Thursday 25 September 2008	Akaroa Service Centre	10.00am
Thursday 27 November 2008	Akaroa Service Centre	10.00am

### 8. COMMUNITY BOARD ADVISER'S UPDATE

#### 8.1 Membership of the Committee

The Community Board Adviser reported that the Community Board had reconfirmed Pam Richardson as the Board representative on the Museum Advisory Committee.

The Committee **resolved** to recommend to the Community Board that the Akaroa Museum Advisory Committee appointments remain as follows for the balance of the triennial term:

2 members Friends of the Akaroa Museum	- Jane Chetwynd
	- Elizabeth Haylock
1 community representative	- Victoria Andrews
1 member/representative of the Onuku Runanga	- Meri Robinson
1 member of the Akaroa/Wairewa Community Board	- Pam Richardson
Chairman of the Akaroa-Wairewa Community Board (ex-officio)	

## 8.2 Standing Orders – Relevance to the Committee

The Community Board Adviser gave a brief overview of Council's Standing Orders and the relevant sections for this Committee.

## 9. COMMITTEE MEMBERS' EXCHANGE OF INFORMATION

### 9.1 Loan of the "Kataore" Mere from the Auckland Museum

It was reported that the *Kataore* Mere which was held in the Auckland Museum, had a special significance for this area as it had been used in the massacre at Takapuneke.

It was suggested that it would be pertinent to have the Mere on loan for an exhibition that could coincide with the gazettal of the land at Greens Point/Takapuneke.

Informal discussions had been held with members of the local Rūnanga to ascertain if there would be any insensitivity in bringing the Mere to Akaroa. Early indications were that the Onuku Rūnanga would welcome such a move, although there would need to be dialogue with both Onuku and Ngāi Tahu.

The Museum Director agreed with the concept for such an exhibition, however cautioned that it would be hard to fit into the exhibition schedule when the date of the gazettal was still unknown. It was suggested that another suitable date could be to coincide with a conference of the Canterbury History Teachers Association to be held in Akaroa next year.

It was reported that Ruth Dyson MP was also interested in commemorating the gazettal of the Greens Point/Takapuneke land as an historic reserve and it was suggested that staff should be consulted as to a likely timeframe for the completion of the formal process.

It was **agreed** that the Museum Director should work together with Ms Andrews and Ms Robinson to pursue this suggestion.

## 10. COMMITTEE RECOMMENDATIONS

- That Pam Richardson be appointed as Chairman of the Akaroa Museum Advisory Committee.
- That Akaroa Museum Advisory Committee schedule of meetings for 2008 be as follows:

Wednesday 26 March 2008	Akaroa Museum	10.00am
Thursday 26 June 2008	Akaroa Service Centre	10.00am
Thursday 25 September 2008	Akaroa Service Centre	10.00am
Thursday 27 November 2008	Akaroa Service Centre	10.00am

- That the Akaroa Museum Advisory Committee appointments remain as follows for the balance of the triennial term:

2 members Friends of the Akaroa Museum	- Jane Chetwynd
	- Elizabeth Haylock
1 community representative	- Victoria Andrews
1 member/representative of the Onuku Runanga	- Meri Robinson
1 member of the Akaroa/Wairewa Community Board	- Pam Richardson
Chairman of the Akaroa-Wairewa Community Board (ex-officio)	

The meeting closed at 11.15am

## STAFF RECOMMENDATION

That the report be received and the recommendations therein be adopted.

**11. BRIEFINGS**

**11.1 Local Roding Projects Update**

David McNaughton, Asset Manager will attend the meeting to update the Board on roading issues.



## 12. COMMUNITY BOARD ADVISER'S UPDATE

### 12.1 ANZAC DAY SERVICES

The Community Board will again this year be hosting and/or taking part in the ANZAC Services at Little River and Akaroa. Road closures have been organised for both venues, wreaths ordered for both and funding requested through the Board's Discretionary Fund.

The Board needs to appoint an official representative to attend each service. Details of services are:

Little River	9.30am	Service at the Community Centre followed by march to the Memorial Gates.
Akaroa	11.00am	Assemble at the Fire Station and march to War Memorial for service at 11.30am.

### 12.2 SUBMISSIONS

Consultations which are currently open for comment or have recently closed are:

<b>CONSULTATION</b>	<b>SUBMISSIONS CLOSE(D)</b>
Water Related Services Bylaw	9 April 2008
Banks Peninsula Nuisances Bylaw Review	16 April 2008
Public Places Bylaw Review	16 April 2008
Public Consultation on the Draft Annual Plan	21 April 2008
Proposed Dog Control Policy & Bylaw 2008	28 April 2008
Environment Canterbury Draft Annual Plan	29 April 2008
Proposed Traffic & Parking Bylaw Review	1 May 2008
2008 Amendments to LTCCP	1 May 2008
Parks & Reserves Bylaw Review	14 May 2008
Marine Facilities Bylaw Review	14 May 2008
General Bylaw Review	14 May 2008

### 12.3 CUSTOMER SERVICE REQUESTS – 4 FEBRUARY 2008 – 4 APRIL 2008

Attached for members information.

## Streets Maintenance CSR Received By Community Board from 4 Feb 2008 to 4 Apr 2008

As at 4 Apr 2008 08:46

Click on a type to drill down to subtypes

Call Types	Bur./Peg	Fen/Wai	Hag/Fer	Ric/Wig	Spr./Hea	Shr/Pap	Aka/Wai	Lvt/Mth	Unknown	Totals
GRA Graffiti	237	172	366	160	189	247	1	4	13	1,389
PAG Parks General	10	3	6	3	6	7	0	3	2	40
PAM Parks Maintenance	289	187	289	219	251	237	24	31	65	1,592
PKE Parking Enforcement	40	36	66	60	40	52	4	3	10	311
SER Sewer Reactive Maintenance	19	24	56	21	37	16	15	14	2	203
SET Treatment Plant	3	0	0	0	0	0	0	0	0	3
STA Road Markings	2	5	22	15	14	9	5	3	1	76
STB City Street Bus Stops	22	10	16	24	8	4	1	0	5	91
STE Street Cleaning / Sweeping	108	149	303	230	234	174	9	24	67	1,298
STF Footpaths	63	49	110	102	91	72	2	6	2	498
STL Street Lights	22	24	32	42	36	28	4	3	1	192
STM Street Maintenance	63	55	141	155	146	86	26	25	40	737
STQ Traffic Engineer Community Enq	24	30	41	25	24	33	1	9	8	195
STS Street Signs	36	69	95	71	72	48	12	8	33	444
STW Pavement Weed Control	8	2	8	2	6	4	1	1	3	35
STX Street Grass Maintenance	35	17	40	38	39	41	2	1	1	214
STY Street Shrubs Maintenance	32	27	74	35	50	47	1	7	3	276
TSA Park Trees	54	67	52	66	57	60	2	4	3	365
TSS Street Trees	75	176	85	88	160	105	4	18	7	718
WAQ Water Quality	3	5	12	11	3	6	0	6	0	46
WAR Water Reactive Maintenance	152	205	420	194	395	209	42	71	8	1,696
WWE Waterways Environmental Asset	7	36	19	14	20	48	0	0	5	149
WNG Waterways General	8	9	8	15	12	18	6	2	3	81
WWU Waterways Utilities	10	9	24	9	16	19	1	1	14	103
<b>Totals:</b>	<b>1,322</b>	<b>1,367</b>	<b>2,287</b>	<b>1,598</b>	<b>1,906</b>	<b>1,569</b>	<b>164</b>	<b>244</b>	<b>296</b>	<b>10,752</b>



**Streets Maintenance CSR Calls Received By Community Board  
from 4 Feb 2008 to 4 Apr 2008**

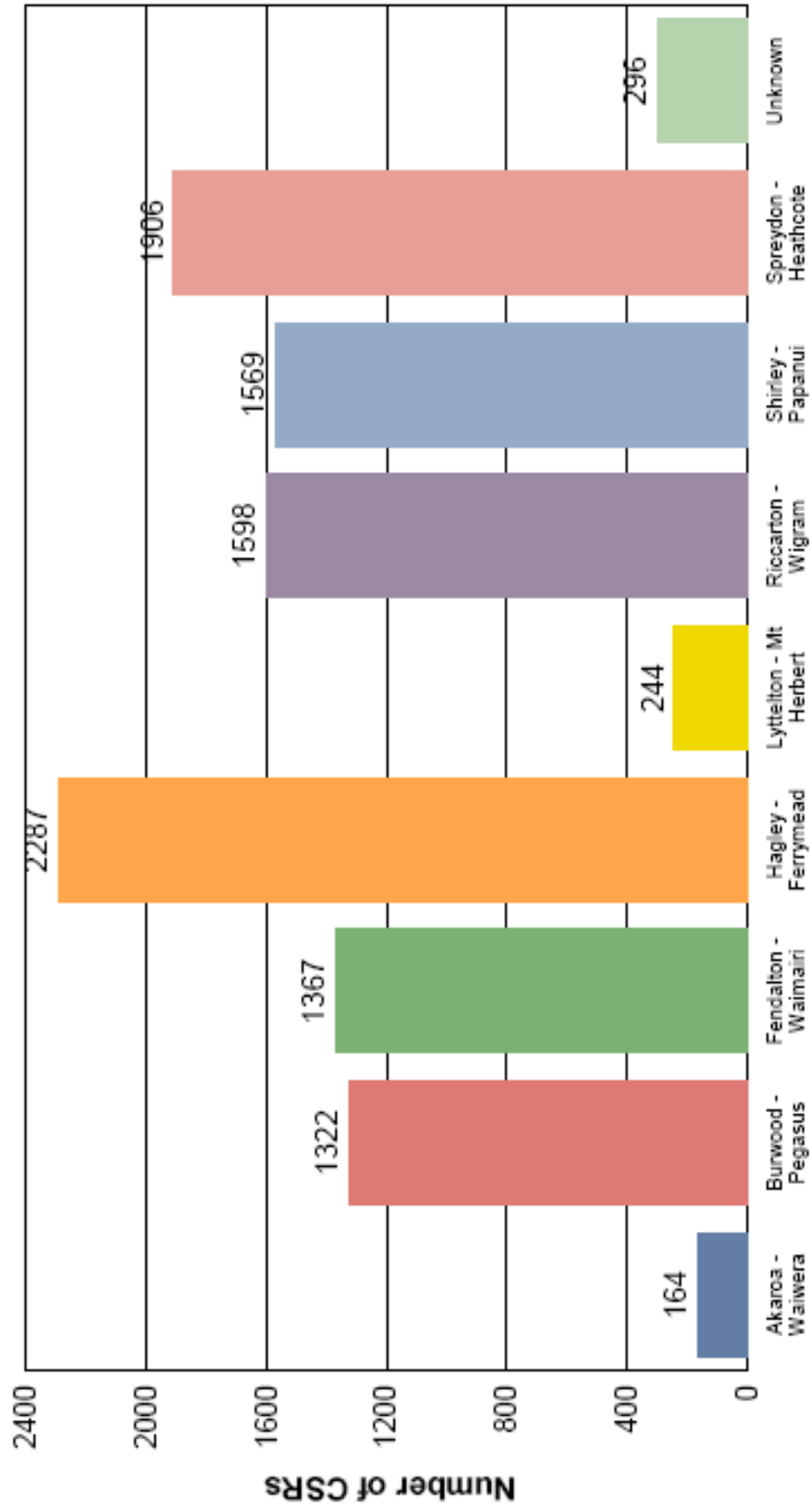
As at 4 Apr 2008 08:46

Click on a bar to drill down to Call Types for that Community Board



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## Number of CSRs



Streets Maintenance CSR Received By Community Board  
from 4 Feb 2008 to 4 Apr 2008



As at 3 Apr 2008 16:49

PAM Call Subtypes	Bur / Peg	Fen / Wai	Hag / Fer	Ric / Wig	Spr / Hea	Shr / Pap	Aka / Wai	Lvt / MfH	Unknown	Totals
<b>PAM Parks Maintenance</b>	<b>285</b>	<b>185</b>	<b>284</b>	<b>216</b>	<b>246</b>	<b>231</b>	<b>24</b>	<b>31</b>	<b>66</b>	<b>1,568</b>
BUILDNG	8	2	7	2	6	0	0	3	4	32
Maintenance of Buildings on Parks	15	1	10	2	18	8	0	1	6	61
CEAMAI	0	0	1	0	1	1	0	0	0	3
Cease maintenance	0	0	4	1	1	1	0	1	1	9
CSTATS	0	0	4	1	1	1	0	1	1	9
Clock, Statue, Fountain, Memorial	41	7	36	18	19	30	1	0	1	153
EQPMTN	0	0	1	1	0	1	0	0	0	3
Play Equipment Maintenance	0	0	1	1	0	1	0	0	0	3
FIRHAZ	27	26	18	29	31	33	1	1	16	182
Cutgrass- reduce fire hazard-HIGH	4	6	2	2	3	1	0	2	0	20
FLDMTN	4	6	2	2	3	1	0	2	0	20
Field Maintenance	27	20	19	35	23	28	2	1	1	156
FLOODN	3	1	1	3	1	1	0	0	0	10
Flooding in the Park	2	1	1	0	0	2	0	0	0	6
FNCMTN	9	9	10	6	7	7	1	0	2	51
Fence New	12	3	14	3	4	3	1	1	1	42
Fence Replacement	2	5	4	2	4	7	1	1	0	26
Furniture Maintenance	0	3	1	3	0	3	0	0	0	11
Health & Safety-HIGH	0	3	1	3	0	2	0	0	1	10
Rats, Bees, Wasps	25	13	38	10	17	5	0	2	0	110
INVENT	0	3	1	3	0	2	0	0	1	10
Inventory Addition Request	0	3	1	3	0	2	0	0	1	10
Instruction to commence maintenance	0	3	1	3	0	2	0	0	1	10
IRRIGN	0	3	0	0	0	0	0	0	0	6
Irrigation	0	3	0	0	0	0	0	0	0	6
LEAFCOL	2	2	8	3	2	3	0	0	2	22
Leaf Collection	31	20	26	20	25	21	3	3	4	153
LIGHTNG	8	10	3	8	5	10	0	1	2	47
Lighting on parks	3	1	2	2	1	0	0	0	3	12
LITTER	1	1	2	7	1	3	2	1	2	20
Litter / dumped rubbish in parks	5	8	6	5	8	4	0	1	4	41
MOWING	0	0	0	0	0	1	0	0	0	1
Grass Mowing	10	7	18	21	14	14	2	3	7	96
MOWSPL	0	0	0	0	0	0	0	0	0	0
Grass Mowing Special Request	0	0	0	0	0	0	0	0	0	0
NOXWDS	1	1	2	7	1	3	2	1	2	20
Noxious Weeds	5	8	6	5	8	4	0	1	4	41
PAVING	0	0	0	0	0	0	0	0	0	0
Paved Areas	0	0	0	0	0	0	0	0	0	0
PDPOOL	10	7	18	21	14	14	2	3	7	96
Plantings	0	0	1	0	1	1	0	0	0	3
PLNTNG	5	5	8	7	1	4	0	0	1	31
Remove from Inventory	0	0	0	0	0	0	0	0	0	0
REMINV	0	0	0	0	0	0	0	0	0	0
Remove from Inventory	0	0	0	0	0	0	0	0	0	0
SGNAGE	0	0	0	0	0	0	0	0	0	0
Signage	0	0	0	0	0	0	0	0	0	0
SPRAYN	0	0	0	0	0	0	0	0	0	0
Spraying	0	0	0	0	0	0	0	0	0	0
STNCLT	9	3	5	3	3	7	1	4	3	38
Stain on Clothes	1	0	1	1	3	1	0	0	0	7
STRUCT	1	0	1	1	3	1	0	0	0	7
Structure Maintenance	2	1	4	0	4	2	0	1	0	14
SUMPCL	27	17	29	16	37	19	8	4	4	161
Sump Cleaning	6	6	3	2	5	6	0	0	0	28
TLMTMN	2	1	4	0	4	2	0	1	0	14
Toilets - Non Urgent Maintenance	0	0	0	0	0	0	0	0	0	0
TOILET	0	0	0	0	0	0	0	0	0	0
Toilets	0	0	0	0	0	0	0	0	0	0
WEEDS	0	0	0	0	0	0	0	0	0	0
Weeds	0	0	0	0	0	0	0	0	0	0

Streets Maintenance CSR Received By Community Board  
from 4 Feb 2008 to 4 Apr 2008



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As at 4 Apr 2008 08:51

STM Call Subtypes	Bur / Peg	Fen / Wai	Hag / Fer	Ric / Wig	Spr / Hea	Shr / Pap	Aka / Wai	Lyt / MfrH	Unknown	Totals
<b>STM Street Maintenance</b>	<b>63</b>	<b>55</b>	<b>141</b>	<b>155</b>	<b>146</b>	<b>86</b>	<b>26</b>	<b>25</b>	<b>40</b>	<b>737</b>
BLEEDG New Seal Bleed (<1 yr old)	0	2	6	6	7	3	4	2	19	49
CTRDMG Private Contractor Damage	2	3	0	0	1	2	0	0	0	8
GENRAL General	0	6	3	1	4	6	0	0	0	20
GRITBLD Grit bleeding (road >1yr old)	11	8	30	34	43	21	16	11	7	181
KERBCH Kerb and channel repair or replacement	1	1	0	1	0	1	0	0	0	4
LIDDMG Damaged Manhole Lid	2	6	7	9	5	8	0	2	1	40
LIDMIS Missing Manhole Lid	5	0	5	4	2	4	0	0	0	20
LNPWER Leaning Power Pole	1	0	2	2	0	3	0	0	1	9
POTHOL Potholes	3	2	1	0	1	0	0	0	0	7
PROGRM Programming	23	17	68	74	62	12	6	7	3	272
SHWAY Statehighways	2	0	1	2	1	2	0	0	0	8
SUMPS Sumps Grate Missing	0	0	2	4	1	4	0	0	1	12
SWEEPNG New Seal Sweeping	6	5	12	12	10	7	0	1	6	59
VCMAIN Vehicle Crossing Outdown Maintenance	3	2	1	1	1	4	0	0	2	14
VIBRAT Vibrations	0	0	2	0	1	4	0	2	0	9
	4	3	1	6	6	5	0	0	0	25

Attachment to Clause 12

Streets Maintenance CSK Received By Community Board  
from 4 Feb 2008 to 4 Apr 2008

As at 4 Apr 2008 08:55



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WAR Call Subtypes	Bar / Peg	Fen / Wai	Hag / Fer	Ric / Wig	Spr / Hea	Sbr / Pap	Alca / Wai	Lvt / MthH	Unknow	Totals
WAR Water Reactive Maintenance	152	205	420	194	395	209	42	71	8	1,696
ALTLEV Aller Level Meter Box	1	0	1	1	1	3	1	0	0	8
BUGWAT Bug test and water back on	1	0	0	0	0	0	0	0	0	1
BWMAIN Burst Water Main	3	2	7	1	9	4	5	3	0	34
CNTSHT Can't shut off valve	11	26	26	14	36	10	0	2	0	125
CTRDMG Private Contractor Damage	3	4	21	9	13	8	0	1	0	59
CUTOFF Cutoff required	0	0	2	1	0	1	0	1	0	5
DAYWRK Dayworks (for CWW staff only)	2	11	30	14	17	11	2	7	1	95
LKBERM Leak on Berm	7	7	17	7	16	11	0	4	2	71
LKCONN Leak at Connection	67	83	140	64	167	91	10	9	0	641
LKHYDR Leak at Hydrant	6	6	16	13	16	4	0	3	0	64
LKPATH Leak on Pathway	14	9	44	16	44	32	1	7	1	189
LKRDWY Leak on Roadway	10	9	23	10	13	8	8	16	0	97
LKVALV Leak at Valve	2	1	8	3	10	1	0	3	0	28
LOCMET Locate Meter	1	5	5	4	4	1	0	6	0	26
MISCEL Miscellaneous	1	13	17	14	3	8	3	5	3	67
NOWTER No Water	9	6	14	7	17	4	12	3	1	73
PAINTF Paint fire hydrant box	0	0	24	0	0	0	0	1	0	25
PLUBRQ Plumber Request Water Off	0	0	0	1	1	0	0	0	0	2
SEALRQ Seal around connection required	3	2	1	1	5	3	0	0	0	15
TOBYDB Toby Box Damaged	0	4	1	2	4	0	0	0	0	11
TOBYDL Toby Box Lid Damaged	2	3	6	2	7	5	0	0	0	25
TOBYMI Toby Box Lid Missing	8	3	18	8	12	3	0	0	0	52
UNCOVB Uncover a box	1	0	0	2	0	0	0	0	0	3

Attachment to Clause 12

13. ELECTED MEMBERS INFORMATION EXCHANGE

14. QUESTIONS UNDER STANDING ORDERS