



Christchurch City Council

RICCARTON/WIGRAM COMMUNITY BOARD AGENDA

TUESDAY 18 DECEMBER 2007

5.00 PM

**IN THE BOARDROOM
AT SOCKBURN SERVICE CENTRE
149 MAIN ROAD, SOCKBURN**

Community Board: Peter Laloli (Chair), Helen Broughton, Jimmy Chen, Beth Dunn, Judy Kirk, Mike Mora and Bob Shearing.

Community Board Adviser
Liz Beaven
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- PART A - MATTERS REQUIRING A COUNCIL DECISION
- PART B - REPORTS FOR INFORMATION
- PART C - DELEGATED DECISIONS

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORT – 4 DECEMBER 2007**

The report of the Board's meeting of Tuesday 4 December 2007 is **attached**.

CHAIRPERSON'S RECOMMENDATION

That the report of the Riccarton/Wigram Community Board's Meeting of 4 December 2007 be confirmed.

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CLAUSE 2 – ATTACHMENT 1

14. 2. 2008

**RICCARTON/WIGRAM COMMUNITY BOARD
4 DECEMBER 2007**

**A meeting of the Riccarton/Wigram Community Board
was held on Tuesday 4 December 2007 at 5.00pm
in the Board Room, Sockburn Service Centre**

PRESENT: Peter Laloli (Chairperson), Helen Broughton, Jimmy Chen, Beth Dunn,
Judy Kirk, Mike Mora, Bob Shearing.

APOLOGIES: Nil

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 Ilam and Upper Riccarton Residents' Association

Judy Sinclair, representing the Ilam and Upper Riccarton Residents' Association, requested the Board's support for assistance towards the administration and legal costs of the Association relating to the Vision Senior Living Limited resource consent application (former Feltex Carpets site). The Association advised that they wished to explore and address the issues of possible increased traffic flows, height of the proposed buildings on the site, public notification of the application and the zoning of the site.

Helen Broughton moved that a report to be provided for the Board's 18 December 2007 meeting regarding funding for the Ilam & Upper Riccarton Residents Association in relation to the Vision Senior Living Limited (former Feltex Carpets site) resource consent application.

The motion was seconded by Mike Mora and on being put to the meeting was declared lost on division No 1 by five votes to two, the voting being as follows:

For (2): Helen Broughton, Mike Mora

Against (5): Peter Laloli, Bob Shearing, Jimmy Chen, Beth Dunn, Judy Kirk

The Board **decided** to request:

- (a) that staff prepare a report for the 18 December 2007 Board meeting on the Ilam and Upper Riccarton Residents Association administration costs in relation to the Vision Senior Living Limited (former Feltex Carpets site) resource consent application.
- (b) in addition, a separate report be provided with urgency on the Ilam and Upper Riccarton Residents Association legal costs regarding the Vision Senior Living Limited (former Feltex Carpets site) resource consent application.

2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

The Board gave consideration to the following notice of motion, lodged by Helen Broughton, pursuant to Standing Order 2.16.1:

“That a staff report be sought on the number of heavy trucks using Picton Avenue”

The Board **decided** to adopt the notice of motion.

4. CORRESPONDENCE

The Board **received** letters from the following individuals and groups:

- (a) A letter from the New Zealand Fire Service informing the Board of the Fire Service Regional Representatives. Fire Service Regional Representatives will be advised of the Board's meeting schedule for 2008.
- (b) A letter from Rannerdale Gala Day thanking the Board for providing financial support and for the Chairperson speaking at the event.
- (c) A letter from the Halswell Rugby Football League Club thanking the Board for the financial support for the club to be able to provide training for coaches and trainers.
- (d) A letter from Just Dollars Trust advising the Board of the aims and objectives of the Trust.
- (e) A report on Robbie Smith, Michael Wilson, and Matthew van der Clay, recipients of funding from the Board's Youth Development Scheme, informing the Board of their team's performance at the 2007 Gold Coast Champions Youth Cup held in September/October 2007.

5. ADDITIONAL SPORTS FIELD LIGHTING APPLICATION – HALSWELL LEAGUE CLUB, HALSWELL DOMAIN

The Board considered a report seeking its view regarding the Halswell Rugby League Club's application to install additional floodlighting, prior to the Transport and Greenspace Manager making a decision on the application.

The Board **resolved** to support the Halswell League Club sports field lighting application subject to the following conditions:

- (a) That the applicant obtain the necessary resource consents and building consents at the applicant's cost before commencing the installation of the lighting system upon the park.
- (b) That the applicant or contractor is responsible for obtaining plans of all services presently laid underground in the park (electricity, telephone, sewerage, storm water, high pressure water supply, and irrigation).
- (c) That the application is required to deposit scaled plans, showing the lighting poles and cable layout in the park, as built, within two months of the work being completed.
- (d) That the applicant is responsible for all costs associated with the installation and maintenance of the lighting system.
- (e) That the applicant is responsible for ensuring that the lighting system is maintained in a safe and tidy condition at all times.

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- (f) That the lights are not operated after 9.00pm.
- (g) That the area is restored to its previous condition following the completion of the work to the satisfaction of the Council.
- (h) That approval will lapse if the development is not completed within two years of the application.

6. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** an update from the Community Board Adviser on Board related activities, projects within the ward, information on the Phillipstown Graffiti Project, and upcoming community events.

The Board **noted** that the sale of the St Adians Church (Hei Hei Road) property would be a huge loss to the community. Bob Shearing advised that he would update the Board on the matter.

7. BOARD MEMBERS' EXCHANGE

Board members were provided with an opportunity to share issues of concern and give a brief update on community activities.

The Board discussed the recent issue of no water flow in the Paparoa Stream. It had been discovered that the Delaware Subdivision had diverted the water to fill the subdivision pond and that the water is to be used for irrigation within the subdivision. Members were advised that the issue is the responsibility of Environment Canterbury.

Information was provided on the concerns of Riccarton High School relating to the Main South Road pedestrian crossing outside the Upper Riccarton Community Library. The Board requested that the information be distributed to all Board members.

Bob Shearing advised that he would prepare a notice of motion for the next Board meeting regarding various issues of concern which he outlined briefly to the Board.

The Community Board Adviser was asked to enquire on the following issues:

- (a) Maintenance at Showgate Avenue Reserve
- (b) Trees within Halswell Domain/Halswell Junction Road that were designated to be removed.
- (c) To obtain copies for Board members of the Christchurch Rolleston and Environs Transport Study recently published by Environment Canterbury.

PART C – REPORTS ON DELEGATED DECISIONS TAKEN BY THE BOARD

8. CONFIRMATION OF BOARD MEETING REPORT – 19 NOVEMBER 2007

Mike Mora stated to the Board that he had questioned the order of the papers within the 19 November 2007 Board meeting order paper, in particular the placement of the clause "Appointment of Councillors to the Community Board" after the "Election of the Chairperson" paper.

It was confirmed that the General Manager, Regulation and Democracy Services, had clarified the matter at the meeting.

The Chairperson requested that members advise the Community Board Adviser of any amendments to the meeting report prior to the meeting.

The Board **resolved** that the report of its meeting held on Monday 19 November, with the addition of the discussion held by the Board on the order of the agenda papers relating to the "Appointment of Councillors to the Community Board", be confirmed.

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9. SUBMISSION TO THE REMUNERATION AUTHORITY

The Board held an informal meeting on Monday 19 November 2007 to consider a submission to the Remuneration Authority on the payment of salaries, expenses, and allowances to elected members. Submissions closed on 20 November 2007. The submission has been lodged subject to final Board approval at the Board's 4 December 2007 meeting.

The Board **resolved** to approve the submission on the payment of salaries, expenses and allowances sent to the Remuneration Authority as circulated.

10. GOVERNANCE ARRANGEMENTS FOR THE NEW TERM

The report sought adoption of the Riccarton Wigram Community Board Governance Structure for 2007/2010.

The Board **resolved** that the Board governance structure for 2007/2010 consist of three committees: Transport and Roading, Environment, and Community Services and the membership of the committees be all Board members.

The Board **agreed** to discuss the meeting schedule for the Board and its Committees at its 18 December 2007 meeting.

11. APPLICATIONS TO THE RICCARTON WIGRAM COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME

The Board considered applications to the Board's Youth Development Scheme.

The Board **resolved** to allocate from its 2007/08 Youth Development Scheme the following grants:

- (a) to Hayley Roud, \$600 as a contribution to costs associated with a Christchurch Youth Orchestra tour of New South Wales (7-13 December 2007)
- (b) to Sundy Ng, \$500 as a contribution to the cost of travel to Melbourne for the Australasian U17 Badminton Championships (20-30 March 2007).

12. APPLICATIONS TO THE RICCARTON WIGRAM COMMUNITY BOARD'S 2007/2008 DISCRETIONARY FUNDING

The Board considered applications to the Board's Discretionary Funding.

The Board **resolved** to allocate from its 2007/08 Discretionary Funding the following grants:

- (a) to Bluelight Ventures, \$5,800 as a contribution towards the purchase of bicycles for the Safe Cycling Programme to be delivered to local schools in 2008. It was noted that Peter Laloli declared a conflict of interest and took no part in the Board's discussion or decision on this matter. The Deputy Chairperson, Mike Mora, took the Chair.
- (b) to Christchurch Speedway, \$7,500 for the installation of lighting in the public carpark area at the Christchurch Speedway in Templeton. Note: Helen Broughton voted against this application.

13. APPLICATION TO THE RICCARTON WIGRAM COMMUNITY BOARD'S 2007/2008 DISCRETIONARY FUNDING – CUMBRIA LANE RESIDENTS' ASSOCIATION

An application was received from the Cumbria Lane Residents' Association for remedial work to the pathways linking Ravensdale Rise to Blencathra Place in Westmorland.

The Community Board Adviser advised the Board that the Council does not fund private lane works and strongly advised the Board to receive the report and seek a staff report. The additional report would ensure that the Board would have all available information and options when making its final decision.

The Board noted that the Cumbria Lane walkways are available for the benefit of the wider community within Westmorland.

The Board **resolved** to allocate from its 2007/2008 Discretionary Funding the amount of \$2,137.16 to the Westmorland Residents' Association for the upgrading of the Cumbria Lane pathways linking Ravensdale Rise to Bencathra Place in Westmorland having regard to the overall benefits to the community.

14. APPLICATION TO THE RICCARTON WIGRAM COMMUNITY BOARD'S 2007/2008 DISCRETIONARY FUNDING – HORNBY WAR MEMORIAL

The Board considered a report requesting funding for a conservator's report to be completed on the Hornby War Memorial.

The Board **resolved** to grant \$3,000 from the Board's 2007/2008 Initiative Fund for the commissioning of a conservators report on the Hornby War Memorial. In addition the Board requested a review on the status of the landscape plans adjacent to the War Memorial.

15. RICCARTON/WIGRAM FUNDING ASSESSMENT COMMITTEE – 4 SEPTEMBER 2007

The Board **resolved** to receive the report.

16. COMMITTEE SERVICES SUBCOMMITTEE OF THE RICCARTON WIGRAM COMMUNITY SERVICES COMMITTEE – 4 OCTOBER 2007

The Board **resolved** to receive the report.

17. NEXT MEETING


The next meeting of the Riccarton Wigram Community Board will be held on Tuesday 18 December 2007 commencing at 5.00pm.

The meeting concluded at 8.12pm.

CONFIRMED THIS 18th DAY OF DECEMBER 2007


**PETER LALOLI
CHAIRPERSON**

3. DEPUTATIONS BY APPOINTMENT

 Residents of Matai Street will address the Board about their concerns regarding the proposed landscaping strip.

4. PRESENTATION OF PETITIONS

5. NOTICE OF MOTION

 In line with Standing Order 2.16.1, a Notice of Motion has been received from Board member, Bob Shearing.

1. That yellow "No Parking" lines be placed on both sides of the entrance area to Claverton Place, Halswell.
2. That in response to a presentation made in September 2007 by Mary Corbett, staff provide a report on the future management of street trees in Bringham Drive and surrounding streets.
3. That staff be asked to present a report around the use of the prefab building at the Gilberthorpes Road Multicultural Centre particularly relating to the "noisy" use currently upsetting nearby neighbours.
4. That staff present a report outlining current Council policy around maintenance of connecting "alleyways" particularly relating to re-surfacing and adjoining fence repairs.
5. That the Board request a presentation from both City and Environment Canterbury (ECAN) Environmental Officers relating to the establishment of large scale re-cycling facilities in our Board area with particular emphasis on the environmental effects resulting from operations at the old Waterloo Road freezing works site and 402 Halswell Junction Road.
6. That in response to numerous complaints from residents of Kennedy's Bush Road that a traffic and speed count be carried out on Kennedy's Bush Road and reported to the Riccarton Wigram Community Board.

6. CORRESPONDENCE

7. BRIEFINGS

8. RECESS COMMITTEE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI: 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Beaven, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to seek the Board's approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last scheduled meeting for 2007 (being 18 December 2007) up until the Board resumes normal meetings proposed to commence in February 2008.

EXECUTIVE SUMMARY

In past years, it has been normal practice for the Board to give delegated authority to the Chairperson and Deputy Chairperson to make decisions on its behalf.

STAFF RECOMMENDATIONS

- (a) That a Recess Committee comprising the Board Chairperson **or** Deputy Chairperson and two Community Board members be authorised to exercise the delegated powers of the Riccarton Wigram Community Board for the period following its 19 December 2007 meeting up until the Board resumes normal business proposed to commence in February 2008.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

9. MATAI STREET WEST – NORTHERN BOUNDARY LANDSCAPING STRIP

General Manager responsible:	General Manager City Environment, DDI 941-8656
Officer responsible:	Transport and Greenspace Manager
Author:	Peter Rivers

PURPOSE OF REPORT

1. The purpose of this report is to seek clarification from the Board on the installation of a landscape strip between the footpath and the northern boundary of Matai Street West. **(Refer Attachment 1).**

EXECUTIVE SUMMARY

2. At its extraordinary meeting on 8 November 2006, the Riccarton/Wigram Community Board considered the Matai Street West and Nikau Place Kerb and Channel Renewal.
3. The Riccarton/Wigram Community Board **resolved** that approval be granted for the Matai Street West and Nikau Place kerb and channel project, as detailed in Option 1, to proceed to final design, tender and construction. This option comprised of a 2.9 metre off road cycleway, an 8 metre carriageway, and a 3 metre wide footpath adjacent the northern boundary.
3. The version of Option 1 that was presented to residents during consultation showed a landscape strip between the footpath and the northern boundary. Some residents expressed concern that the landscape strip would not grow well in the shade of the high fences and that school pupils were likely to walk on it. For those reasons the preferred option presented to the Community Board for final approval did not have this strip – instead it featured a 3.0 metre sealed footpath.
4. At the Board's 8 November 2006 meeting there were residents' deputations that included the request for a landscape strip. The residents considered that the landscape strip was necessary to improve safety by ensuring that pedestrians walk further away from the boundary meaning that they would be more likely to be seen by vehicles exiting driveways. The residents considered that this was particularly important in respect of the shared driveways that can have high numbers of vehicles exiting. The residents also considered that the wide footpath would be less attractive than a narrower footpath with a landscaping strip.
5. As the Board's resolution to adopt the recommended option did not specifically address the issue of the landscaping strip, and given the level of concern on the part of some residents this issue has been brought back to the Board for confirmation so staff can proceed to install the landscaping strip as part of the Matai St West and Nikau Place kerb and channel renewal.

FINANCIAL IMPLICATIONS

6. Less than \$5,000.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

7. Installation of a landscaping strip will be covered by the existing budget for the Matai Street West and Nikau Place kerb and channel project.

LEGAL CONSIDERATIONS

8. There are no legal considerations in respect of this report.

Have you considered the legal implications of the issue under consideration?

9. Yes.

9 CONT'D

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes – Safety: By providing a safe transport system.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

11. Yes.

ALIGNMENT WITH STRATEGIES

12. The recommendation aligns with the Christchurch Road Safety Strategy.

Do the recommendations align with the Council's strategies?

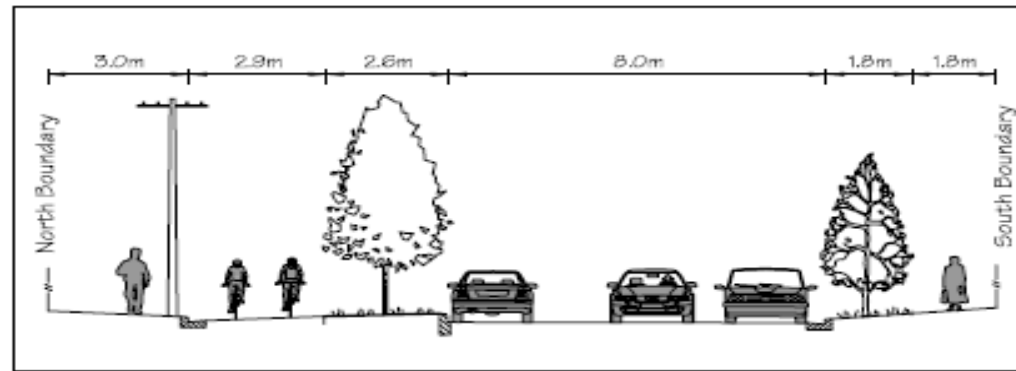
13. Yes.

CONSULTATION FULFILMENT

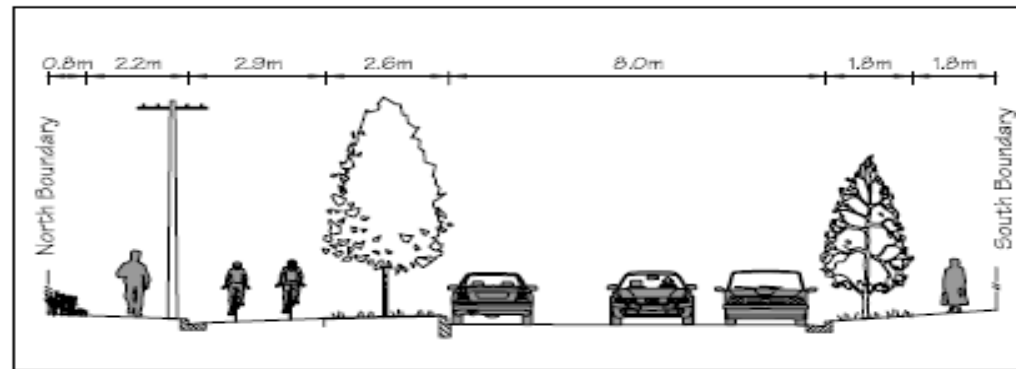
14. No consultation has been carried out since the project was approved for detailed design and implementation. This report seeks to clarify a previously considered issue.

STAFF RECOMMENDATION

It is recommended that the Board approve the installation of a 0.8 metre landscaping strip between the footpath and the road boundary on the northern side of Matai Street between Straven Road and 48 Matai Street.



CROSS SECTION (Not To Scale)
3.0m Footpath



CROSS SECTION (Not To Scale)
2.2m Footpath with Landscape Strip

10. TROUP DRIVE –EXTENSION TO PARKING RESTRICTION

General Manager responsible:	General Manager - City Environment, DDI 941 8656
Officer responsible:	Transport & Greenspace, Manager
Author:	Michael Thomson, Senior Traffic Engineer

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval for the extension of an existing broken yellow line in Troup Drive on the approach to the Troup Drive/Clarence Street/Tower Junction car park entrance roundabout. **(Refer Attachment 1).**

EXECUTIVE SUMMARY

2. The Tower Junction Development Management have requested that the Council extend broken yellow lines on Troup Drive on the approach and departure to the Troup Drive/ Clarence Street roundabout to improve visibility for road users, being motorists exiting a car park and pedestrians crossing Troup Drive from one group of shops to another within the Tower Junction development.
3. These particular kerbsides are not usually fully occupied although when excursion trains operate, parking overflows from the adjacent railway station car park onto this section of Troup Drive.

FINANCIAL IMPLICATIONS

4. Road markings can be completed using the existing operational road marking budget.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

5. The works are within the LTCCP operational budgets.

LEGAL CONSIDERATIONS

6. The Land Transport Rules provide for the installation of parking restrictions.

Have you considered the legal implications of the issue under consideration?

7. Yes

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

8. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes:
 - Safety (by providing improved visibility at a pedestrian road crossing desire line); and
 - Community (by providing easier access to facilities).

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

9. This contributes to improving the level of service and safety for the Community using the roadway at Troup Drive.

ALIGNMENT WITH STRATEGIES

10. The recommendations align with the Council's Parking and Pedestrian Strategy.

Do the recommendations align with the Councils strategies?

11. As noted in paragraph 10.

10 CONT'D

STAFF RECOMMENDATION

It is recommended that the Board approve:

- (a) That the existing parking restriction on the North East side of Troup Drive that commences at the Troup Drive / Clarence Street roundabout and extends in a South East direction for a distance of 34 metres be revoked.
- (b) That the existing parking restriction on the South West side of Troup Drive commencing at the Troup Drive/Clarence Street roundabout and extends in a South East direction for a distance of 26 metres be revoked.
- (c) That the stopping of vehicles be prohibited at any time on the North East side of Troup Drive commencing at the Troup Drive/Clarence Street roundabout and extending in a South East direction for a distance of 44 metres.
- (d) That the stopping of vehicles be prohibited at any time on the South West side of Troup Drive commencing at the Troup Drive / Clarence Street roundabout and extending in a South East direction for a distance of 34 metres.

THE OBJECTIVES

- 12. Improve the safety and convenience for road users on Troup Drive.

THE OPTIONS

- 13. (i) Status Quo i.e. do nothing
- (ii) Extend the parking restriction

THE PREFERRED OPTION

- 14. Option (ii) Install broken yellow lines

ASSESSMENT OF OPTIONS

The Preferred Option

- 15. Install broken yellow lines

	Benefits (current and future)	Costs (current and future)
Social	Meets the needs of the Local Community	
Cultural	NA	
Environmental	Provides a safer road environment	
Economic	NA	
Extent to which community outcomes are achieved:		
Impact on the Council's capacity and responsibilities:		
Nil		
Effects on Maori:		
NA		

Consistency with existing Council policies:

Consistent with the Parking policy

Views and preferences of persons affected or likely to have an interest:

Requested by the managers of the property either side of the roadway.
The parking enforcement team leader agrees with the proposed change.

Other relevant matters:**Maintain the Status Quo (if not preferred option)**

16. Status Quo

	Benefits (current and future)	Costs (current and future)
Social	Does not address the needs of the local community	
Cultural	NA	
Environmental	Does not create a safer road environment	
Economic	NA	

Extent to which community outcomes are achieved:

Not achieved at all

Impact on the Council's capacity and responsibilities:

NA

Effects on Maori:

NA

Consistency with existing Council policies:

Inconsistent with the Parking and Safety policy

Views and preferences of persons affected or likely to have an interest:

Preference by local community is for improved visibility

Other relevant matters:

None

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11. JANE DEANS CLOSE – ESTABLISH “NO STOPPING” RESTRICTIONS

General Manager responsible:	General Manager City Environment, DDI 941-8656
Officer responsible:	Transport and Greenspace Manager
Author:	Steve Hughes – Traffic Engineer - Community

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board’s approval to establish broken yellow “no stopping” lines in Jane Deans Close. **(See Attachment 1).**

EXECUTIVE SUMMARY

2. Jane Deans Close is a cul-de- sac subdivision situated off Harakeke Street that was developed in the mid 1990’s. At present there are no parking restrictions in this location.
3. At the western intersection of the Close with Harakeke Street there is a paved area 6 metres wide that extends in an easterly direction for 10.5 metres into the Close. From the end of the paved area, the road widens until 16 metres from the end of the paved area and approximately 26.5 metres from the intersection, the road is approximately 9 metres wide. At this point a tree planted traffic island starts in the centre of the road surface and extends in an easterly direction for another 29.0 metres. The road on either side of this island is 4.5 metres wide from kerb to kerb. After the end of the island the road returns to a normal configuration and is approximately 8 metres wide.
4. The Council has received a request from the resident of 2a Jane Deans Close outlining his concerns about vehicles parking on both sides of the narrow paved area at the entry to the Close, and also about vehicles parking on both sides of the traffic island.
5. By vehicles parking on either side of the road at the entry or adjacent to the traffic island, the width of the road that is available to other road users has been restricted. This has on occasions caused vehicles to drive on the opposite side of the traffic island contrary to the road rules to get passed.
6. The resident’s vehicle entrance and exit is situated approximately mid way along the traffic island. When vehicles are legitimately parked before and after his driveway, there can be considerable difficulty experienced in turning out of his driveway and getting between the parked vehicles and the traffic island.
7. As the Close has no time limits for the parking of vehicles, and as it is within easy walking distance of businesses located in the vicinity of the Riccarton Road business district, the area is becoming popular with people employed in that area to park their vehicles while they are at work.
8. The situation has also become exacerbated recently with the construction of a Buddhist Temple nearby that has resulted in an increased number of vehicles parking in the Close when there is a service or event held in that establishment.
9. To improve both the safety and access of vehicles it is recommended that the Board approve the installation of broken yellow “No Stopping” lines on both sides of the road as shown on the attached plan commencing at the start of the restricted width paved area and extending to approximately 5 metres passed the end of the traffic island ending level with the vehicle entrance to 4 Jane Deans Close.

11 CONT'D

FINANCIAL IMPLICATIONS

10. An estimated cost of this work is \$120.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

11. The installation of road markings is within the LTCCP Streets and Transport Operational Budget.

LEGAL CONSIDERATIONS

12. The Land Transport Rules provide for the installation of parking restrictions including broken yellow (no stopping) lines.

Have you considered the legal implications of the issue under consideration?

13. Yes

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

14. Aligns with the Streets and Transport activities by contributing to Council's Community outcomes - Safety

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

15. This contributes to improve the level of service for safety.

ALIGNMENT WITH STRATEGIES

16. The recommendations align with the Council's Parking Strategy 2003.

Do the recommendations align with the Council's strategies?

17. Yes

CONSULTATION FULFILMENT

18. Consultation was conducted with the occupants of 2, 2a, and 4 Jane Deans Close, these being the properties most effected by the installation of the broken yellow "no stopping" lines. All agreed with the installing of the broken yellow "no stopping" lines.

19. There are no properties on the opposite side of the road which front onto or have vehicle access onto Jane Deans Close opposite the traffic island. The properties adjacent to this area have access onto Harakeke Street.

20. The Riccarton/Kilmarnock Residents Association were also consulted in relation to the proposed installation of the broken yellow "no stopping" lines. They agreed with the proposal.

21. The Council Parking Enforcement Team support this recommendation.

STAFF RECOMMENDATION

22. It is recommended that the Board approve:

(a) The stopping of vehicles at any time on the south side of Jane Deans Close commencing at the Harakeke Street intersection and extending in an easterly direction for a distance of 60 metres.

(b) The stopping of vehicles at any time on the north side of Jane Deans Close commencing at the Harakeke Street intersection and extending in an easterly direction for a distance of 60 metres.



12. HORNBY KIDSFIRST KINDERGARTEN COMMUNITY DEVELOPMENT SCHEME FUNDING REALLOCATION

General Manager responsible:	General Manager Community Support, DDI 941-8986
Officer responsible:	Unit Manager – Community Support
Author:	Ian Burn Community Development Advisor

PURPOSE OF REPORT

1. The purpose of this report is to seek Board approval for a proposed amendment to the purposes of the funding recently approved under the Board's Community Development Scheme to Hornby Kidsfirst Kindergarten.

EXECUTIVE SUMMARY

2. The Riccarton/Wigram Community Board approved \$1,944 to the Hornby Kidsfirst Kindergarten for the purchase of a range of culturally appropriate resources for Maori children. Part of the application requested \$162.92 for music CDs and songbooks, \$36.99 on Maori borders, \$31.96 for vocabulary charts, \$32.99 on a Poi DVD. The Hornby Kidsfirst Kindergarten are now requesting approval to amend the originally intended items for purchase, (total \$263.86) towards the costs of a Maori meeting playhouse. The total cost of the playhouse is \$1,156.50 and the Kindergarten will raise the remaining costs.
3. The Kindergarten have changed the original supplier for their korowai and piu piu but have kept the costs to within \$2 of the original estimate.
4. Hornby Kidsfirst Kindergarten considers that the purchase of the house still fits with their original project plan, which is to increase the level of Maori teaching resources and to promote Maori cultural awareness at their kindergarten.

FINANCIAL IMPLICATIONS

5. The following table outlines the new proposed budget requirements for 2007/08. There is no additional cost to Council in approving this application

Activity/Competition	Cost
17 x cut piu piu on tatua @\$38 each	\$646.00
4 x korowai cloaks @\$25 each	\$100.00
17 x cut piu piu on pari with underskirt @\$55 each	\$935.00
Contribution toward the cost of a Maori play meeting house	\$264.86
Total Cost	\$1946.86

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

6. Yes see page 172, regarding the Board funding.

LEGAL CONSIDERATIONS

7. There are no legal issues to be considered.

12 CONT'D

Have you considered the legal implications of the issue under consideration?

8. Yes

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

9. Yes

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

10. Yes see page 172, regarding the Board funding

ALIGNMENT WITH STRATEGIES

11. Yes in alignment with the Strengthening Communities Strategy

Do the recommendations align with the Council's strategies?

12. Yes

CONSULTATION FULFILMENT

13. All appropriate consultation has been undertaken

STAFF RECOMMENDATION

14 It is recommended that the Board approve the Hornby Kidsfirst Kindergarten's application to reallocate their Community Development Scheme 2007/2008 funding to contribute to the same project aims of their original application.

13. APPLICATION TO THE RICCARTON/WIGRAM COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME – REBECCA EVELYN WARRINGTON

General Manager responsible:	General Manager, Community Services, DDI 941-8534
Officer responsible:	Unit Manager, Recreation and Sports Unit
Author:	Lisa Gregory, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Board's 2007/08 Youth Development Scheme.

EXECUTIVE SUMMARY

2. The applicant, Rebecca Evelyn Warrington, is an 18 year old student who lives in Halswell and is seeking Community Board support to travel to the 2008 World Irish Dancing Championships in Belfast, Ireland. This trip will take place from 16 March – 2 April 2008.
3. Rebecca has been dancing for 10 years and she has been studying Irish dance for most of that time at the Kay-Hallisey Dance School. Rebecca has qualified for the World Dance Championships on previous occasions, but has not attended owing to the costs involved. Now ranked 3rd in New Zealand, Rebecca is reaching the pinnacle of her sport and is ready to test herself against the best in the world.
4. Rebecca is currently studying at Lincoln High School, where she performs well academically and takes part in both curricular and extra curricular dance programmes on a regular basis. Since 2003 Rebecca has been recognised by her school on several occasions and awarded for her achievements and contributions to Irish dance. Rebecca contributes back to the sport by assisting others in her class and performing at community events, displays, and school shows.
5. Rebecca's fund raising efforts will include working part time, busking and approaching local businesses for sponsorship. To date Rebecca has raised \$1400 towards her costs and she will continue to fundraise until her trip.

FINANCIAL IMPLICATIONS

6. The following table provides a breakdown of funding requested:

REBECCA EVELYN WARRINGTON	
EXPENSES	Cost (\$)
Flights & Insurance	\$3000.05
Accommodation	\$2800.00
Total Cost	\$5800.05
Athlete fundraising to date	\$1400.00
Amount Requested from Community Board	\$500.00

7. This is the first time that the applicant has applied to the Riccarton/Wigram Community Board for financial support.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. Yes, see page 172, Youth Development Scheme and Discretionary Fund.

13 CONT'D

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

9. There are no legal issues to be considered.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Aligns with page 170 LTCCP, regarding Community Board Project funding.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

11. Yes, see page 172, Youth Development Scheme and Discretionary Fund.

ALIGNMENT WITH STRATEGIES

12. Application aligns with the Council's Youth Strategy and local Community Board objectives.

Do the recommendations align with the Council's strategies?

13. As above.

CONSULTATION FULFILMENT

14. All appropriate consultation has been undertaken.

STAFF RECOMMENDATION

It is recommended that the Riccarton/Wigram Community Board support the application of Rebecca Evelyn Warrington and allocate \$500.00 as a contribution to her travel expenses from the Board's 2007/08 Youth Development Scheme.

14. COMMUNITY BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS AND COMMITTEES

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Democracy Services Manager
Author:	Liz Beaven, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to propose that the Board give consideration to the appointment of Board representatives on local outside organisations and committees.

EXECUTIVE SUMMARY

2. For the 2007/10 term, and in accordance with the practices before then, the Board is now invited to consider making appointments to the following local community organisations and committees:
 - Christchurch Streets and Garden Awards Committee (partnership between Christchurch City Council and Christchurch Beautifying Association)
 - Keep Christchurch Beautiful
 - Neighbourhood Support Canterbury

Residents' Associations

- Awatea Residents' Association
- Central Riccarton Residents' Association
- Deans Ave Precinct Society
- Hei Hei Residents' Association (in recess)
- Halswell Residents' Association
- Ilam and Upper Riccarton Residents' Association
- Islington Residents Association
- Kennedy's Bush Road Neighbourhood Association
- Living for One Residents' Group
- Middleton Matipo Community Association
- Riccarton Park Residents' Association
- Riccarton/Kilmarnock Residents' Association
- Steadman Road Residents' Association
- Templeton Residents' Association
- Westmorland Residents' Association
- Wigram Park Community Association
- Wigram Residents' Association
- Yaldhurst District Association
- Yaldhurst Rural Residents' Association

Community Groups

- West Christchurch Citizens Advice Bureau
- Hornby Community Care Trust
- Papanui Community Care Trust
- Riccarton Volunteer Library
- Sir John McKenzie Children's Library
- Christchurch City Council/Selwyn District Council Water Race Committee
- Christchurch Neighbourhood Week
- Riccarton Business Association
- Environment Canterbury Community Committee
- Halswell Domain Sports Association
- Te Whare o Nga Whetu
- Templeton Holy Chapel Family Trust
- Justice Juvenile Sex Offenders Committee

14 CONT'D

FINANCIAL IMPLICATIONS

3. Where Board members are appointed to external organisations, their attendances at meetings will be covered by their elected member's salary. Thus there are no financial implications apart from mileage allowances for attending such meetings.

Do the Recommendations of this Report Align with 2006/16 LTCCP budgets?

4. Not applicable

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

5. There are no direct legal issues involved.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006/16 LTCCP?

6. Not applicable

ALIGNMENT WITH STRATEGIES/POLICIES/BOARD OBJECTIVES

7. Contributes to the Council's 2006/16 Strategic Directions (Strong Communities) and Community Outcomes (Governance and Community).

Strengthening Communities Strategy 2007 – yes, alignment with the engagement components of this strategy.

Board's Objectives 2006/09 – yes, appointments made contribute to meeting various objectives for the period.

Do the recommendations align with the Council's strategies/policies?

8. Yes, as per paragraph 8 above.

CONSULTATION FULFILMENT

9. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board consider appointing Community Board representatives to outside organisations and committees listed in paragraph 2 of this report.

15. COMMUNITY BOARD ADVISER'S UPDATE

The Community Board Adviser will update the Board on current issues.

16. ELECTED MEMBERS' INFORMATION EXCHANGE

Board members will be provided with an opportunity to give an update on community issues/activities.

17. QUESTIONS UNDER STANDING ORDERS



Christchurch City Council

**RICCARTON/WIGRAM COMMUNITY BOARD
SUPPLEMENTARY AGENDA**

TUESDAY 18 DECEMBER 2007

AT 5.00 PM

**IN THE BOARDROOM
AT SOCKBURN SERVICE CENTRE
149 MAIN ROAD, SOCKBURN**

Community Board: Peter Laloli (Chair), Helen Broughton, Jimmy Chen, Beth Dunn, Judy Kirk, Mike Mora and Bob Shearing.

Community Board Adviser
Liz Beaven
Phone 941 6501 DDI
Email: liz.beaven@ccc.govt.nz

- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

INDEX

- PART C 18. RESOLUTION TO BE PASSED - SUPPLEMENTARY REPORTS**
- PART C 19. ILAM AND UPPER RICCARTON RESIDENTS' ASSOCIATION - APPLICATION FOR FUNDING**
- PART C 20. RICCARTON/WIGRAM COMMUNITY BOARD AND COMMITTEES' MEETING SCHEDULE FOR 2008**

18. RESOLUTION TO BE PASSED - SUPPLEMENTARY REPORTS

Approval is sought to submit the following reports to the meeting of the Riccarton/Wigram Community Board Meeting on Tuesday 18 December 2007:

- Ilam and Upper Riccarton Residents Association – Application for Funding.
- Riccarton/Wigram Community Board and Committees' Meeting Schedule for 2008.

The reason, in terms of section 46(vii) of the Local Government Official Information and Meetings Act 1987, why the reports were not included on the main agenda is that they were not available at the time the agenda was prepared.

All reports are urgent and cannot wait for the next meeting of the Community Board.

STAFF RECOMMENDATION

That the Supplementary Reports be received and considered at the meeting of the Riccarton/Wigram Community Board on Tuesday 18 December 2007.

19. ILAM AND UPPER RICCARTON RESIDENTS' ASSOCIATION – APPLICATION FOR FUNDING

General Manager responsible:	General Manager Community Services, DDI 941-8986
Officer responsible:	Unit Manager, Community Support
Author:	Marie Byrne, Community Engagement Adviser

PURPOSE OF REPORT

1. The purpose of this report is to present a funding request from the Ilam and Upper Riccarton Residents' Association to assist with administration costs and potential legal advice.

EXECUTIVE SUMMARY

2. This request follows a deputation from the Ilam & Upper Riccarton Residents' Association to the Riccarton Wigram Community Board on 4 December 2007. At that meeting the Board resolved to:

“request a report for 18 December 2007 Riccarton/Wigram Community Board meeting on the Ilam and Upper Riccarton Residents' Association administration costs in relation to the Feltex site resource consent application. The Riccarton/Wigram Community Board furthermore ask, with urgency, for a separate report on the Ilam and Upper Riccarton Residents' Association legal costs regarding the Feltex site resource consent application.”

3. Senior Vision Living have submitted a resource consent application for traveller's accommodation for the former Feltex site at Upper Riccarton. This is a permitted activity for this site which is a B4 zone and is not required to be publicly notified. However there have been indications that Senior Vision Living intend to build a retirement village on the site. This would require a publicly notified resource consent.

19 CONT'D

4. The Ilam and Upper Riccarton Residents' Association have been actively informing residents in their area of the proposed development of the site. To date they have hosted a public meeting as well as providing mailouts of information to residents. They envisage a need to continue to inform their residents of developments and wish to receive some assistance with the administration costs.
5. They are also seeking assistance with seeking legal advice should the need arise. They have identified at this stage the following issues that they may wish to seek advice over;
 - a) How to implement public notification of the present consent and any future consent for this site;
 - b) The implications of the proposed variation to the City Plan on the present consent and any future consent; and
 - c) Ongoing advice if the consent is granted, about permitted baselines that it might create for any future consent.
6. Currently the resource consent application for the traveller's accommodation from Vision Senior Living who are looking to develop the site has been put on hold and will be resubmitted at a future date.
7. In line with the above resolution from the Community Board, this report is only seeking funding towards administration costs. The request for assistance with legal advice is more complex and requires further staff advice which cannot be obtained in the 18 December time frame. In addition it may become apparent that legal advice is not needed, depending on the status of the resource consent application.

FINANCIAL IMPLICATIONS

9. Ilam and Upper Riccarton Residents' Association are requesting \$4000; \$1000 for administration costs and \$3,000 for legal advice.
10. The administration costs that the Association are seeking relates to provision of paper and printer cartridges, recompense of mobile telephone expenses, meeting expenses and venue hire for public meetings and vouchers for volunteer expenses. Photocopying is done at the Sockburn Services Centre under the Resident's Association Recognition Policy at no charge to the Association.
11. The Association received a \$300 grant from the Community Board from the 2007/8 project funding round. This grant has already been utilised in administration costs already incurred.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

12. This application is seeking funding from the Board's 2007/08 Discretionary Funds.

19 CONT'D

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

13. A Council resolution of 16 April 1992 states that Community Boards may make grants to "recognised Residents' Groups within their area" to enable them to participate in the resource consent process.
14. As the Board indicated by their 4 December 2007 resolution the part of the request concerning legal expenses will be dealt with in an additional report.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

15. Aligns with page 172 of the LTCCP under Community Board funding.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

16. As above.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

17. Funding for this project aligns with A Liveable City strategic outcomes as well as A City of Inclusive and Diverse Communities, a Well Governed City and An Attractive and Well-designed City community outcomes.

CONSULTATION FULFILMENT

18. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Community Board:

- (a) Funds up to \$1000 to the Ilam and Upper Riccarton Residents' Association to assist with administration costs associated with informing residents of an application under the Resource Management Act 1991 relating to the former Feltex site, subject to receipt of invoices for those costs.
- (b) Defers a decision to fund legal advice on the same matter pending an additional report on costs for that advice.

20. RICCARTON/WIGRAM COMMUNITY BOARD AND COMMITTEES' MEETING SCHEDULE FOR 2008

General Manager responsible:	General Manager, Regulation & Democracy Services
Officer responsible:	Lisa Goodman, Democracy Services Manager
Author:	Liz Beaven, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Riccarton/Wigram Board's approval of a meeting schedule for 2008.

EXECUTIVE SUMMARY

2. In order that the business of the Riccarton/Wigram Community Board can be conducted in an orderly manner, and to allow for public notification of meetings to be given in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary for the Community Board to adopt a schedule of meetings.

BACKGROUND

3. At its 7 November 2007 meeting Council confirmed the following meeting schedule for 2008.
 - Council Meetings will be held on the second and fourth Thursday of each month. The second Thursday meeting being devoted solely to consideration of community board reports and all remaining reports/items are to be considered at the fourth Thursday of the month meeting.
 - The Planning and Regulatory Committee will meet on the first Thursday of each month and the LTCCP Working Party on the first Tuesday of each month.
 - The proposed meeting schedule for each month of the year the following timetable be utilised:
 - Week 1 – Council Committees/Working Parties meetings.
 - Week 2 - Council meeting considering Community Board reports and recommendations.
 - Week 3 – Community week where Council meetings are not scheduled and Councillors have the opportunity to be active in the community in their representation role. The Council advised that Community Boards when considering their own meeting agendas, to as far as possible, schedule Community Board meetings for Week 3 of each month.
 - Week 4 – Ordinary Council meeting for non community board reports.
4. During 2007 the Riccarton/Wigram Community Board met on the second Tuesday and the fourth Wednesday of each calendar month.
5. The Board Committees met as follows:

Environment Committee	the fourth Monday of the month
Community Services Committee	the fourth Wednesday of month (after the Board meeting)
Roading and Transport Committee	the fourth Friday of the month

20 CONT'D

6. Taking into consideration the 2008 Council meeting schedule the Board may wish to consider the following meeting timetable for 2008:
 - **Board meetings** to be held on the first Tuesday of each month (5.00pm) and the third Tuesday of each month (5.00pm).
 - **Environment Committee** to be held on the first Thursday of each month
 - **Community Services Committee** to be held on the third Tuesday of each month commencing after the Board meeting.
 - **Roading and Transport Committee** to be held on the third Friday of each month.
7. The proposed meeting schedule is **attached**.

FINANCIAL AND LEGAL CONSIDERATIONS

8. There are legal considerations in that the Board is charged with having to hold regular meetings so as to conduct its business and all meetings are required to be publicly notified (Local Government Act 2002, Clause 19). There are no financial considerations.

STAFF RECOMMENDATIONS

It is recommended that the Riccarton/Wigram Community Board adopt the meeting schedule for 2008 as set out in **Attachment 1** of this report.

2008

January						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

March						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Proposed Schedule of Meetings for Riccarton/Wigram Community Board

Board Meeting 1st week Tue 5pm

Environment - 1st week Thurs

Full Board Meeting - 3rd week Wed
Followed immediately by Community Services
Committee Meeting

Roading/Transport Committee
Friday of 3rd week

Seminars booked 4.5pm before 1st week
Board meeting

Council Meetings
Public Holidays