



Christchurch City Council

FENDALTON/WAIMAIRI COMMUNITY BOARD AGENDA

TUESDAY 4 DECEMBER 2007

4 PM

IN THE BOARDROOM
FENDALTON SERVICE CENTRE
CORNER JEFFREYS AND CLYDE ROADS

Community Board: Val Carter (Chairperson), Sally Buck, Faimeh Burke, Cheryl Colley, Jamie Gough, Mike Wall, and Andrew Yoon

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORT – 13 NOVEMBER 2007**

The report of the Board's ordinary meeting (both open and public excluded sections) of 13 November 2007 is **attached**.

STAFF RECOMMENDATION

That the report of the Board's ordinary meeting (*both open and public excluded sections*) be confirmed.

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**FENDALTON/WAIMAIRI COMMUNITY BOARD
13 NOVEMBER 2007**

**A meeting of the Fendalton/Waimairi Community Board
(including the installation of members)
was held on Tuesday, 13 November 2007 at 3pm
in the Board Room, Fendalton Service Centre**

PRESENT: Val Carter (Chairperson), Sally Buck, Faimeh Burke, Cheryl Colley,
Jamie Gough, Mike Wall and Andrew Yoon

APOLOGIES: An apology for lateness was received and accepted from Sally Buck who
arrived at 3.05pm and was absent for clause 1.

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. WELCOME

The Community Board Adviser, Clare Sullivan, representing the Chief Executive, welcomed all present and outlined the procedures for this meeting.

2. GENERAL EXPLANATION ON LEGAL MATTERS

The Board **received** a report by the Legal Services Manager on the provisions of the following legislation:

- (a) Local Government Official Information and Meetings Act 1987,
- (b) Local Authorities (Members' Interests) Act 1968,
- (c) Sections 99, 105 and 105A of the Crimes Act 1961,
- (d) Secret Commissions Act 1910,
- (e) Securities Act 1978.

3. REPORT OF THE ELECTORAL OFFICER

A report from the Electoral Officer setting out the results of the elections held on 13 October 2007 was **received**.

4. APPOINTMENT OF COUNCILLORS AS MEMBERS OF COMMUNITY BOARDS

The Board **received** information advising that at its installation meeting on 24 October 2007, the Council had resolved to appoint Councillors Sally Buck and Mike Wall to the Fendalton/Waimairi Community Board for the 2007/10 term.

PART C – REPORTS ON DELEGATED DECISIONS TAKEN BY THE BOARD**5. ORAL DECLARATION BY MEMBERS ATTESTED IN THE PRESENCE OF THE DEMOCRACY SERVICES MANAGER, REPRESENTING THE CHIEF EXECUTIVE**

Members completed their oral declarations in the presence of the Democracy Services Manager, representing the Chief Executive.

6. ELECTION OF CHAIRPERSON

The Board **resolved** that System A be adopted as the method of voting.

Nominations were called for the position of Chairperson.

Val Carter was nominated by Cheryl Colley, seconded by Mike Wall.

There being no further nominations, Val Carter was elected Chairperson of the Fendalton/Waimairi Community Board for the 2007/10 term.

7. ORAL DECLARATION BY THE CHAIRPERSON ATTESTED IN THE PRESENCE OF THE DEMOCRACY SERVICES MANAGER, REPRESENTING THE CHIEF EXECUTIVE

Val Carter took the oral declaration as Chairperson in the presence of the Democracy Services Manager, representing the Chief Executive and assumed the Chair for the remainder of the meeting.

8. ELECTION OF DEPUTY CHAIRPERSON

The Board **resolved** that System A be adopted as the method of voting.

Nominations were called for the position of Deputy Chairperson.

Cheryl Colley was nominated by Val Carter, seconded by Jamie Gough.

There being no further nominations, Cheryl Colley was elected Deputy Chairperson for the current term.

9. FIRST ORDINARY MEETING OF THE BOARD

The Board **resolved** that the first ordinary meeting of the Board be held on Tuesday 4 December 2007 at 4pm, in the Board Room, Fendalton Service Centre.

10. NEW ZEALAND COMMUNITY BOARDS' EXECUTIVE COMMITTEE ELECTIONS – CALL FOR NOMINATIONS

The Board considered a report on the nominations for the positions of Zone 5 Representative and Deputy Representative for the New Zealand Community Boards' Executive Committee.

The Board **resolved**:

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1. That the Board Chairperson and Deputy Chairperson, or their nominees, be authorised to consider the opportunity provided for joining with another Board(s) in nominating and/or seconding suitable member candidates for election to the positions of Zone 5 Representative and Deputy Representative for the New Zealand Community Boards' Executive Committee.
2. That the exercise of any such authorisation be reported to the Board for record purposes.

The meeting concluded at 3.15 pm.

CONFIRMED THIS 4TH DAY OF DECEMBER 2007.

**VAL CARTER
CHAIRPERSON**

3. DEPUTATIONS BY APPOINTMENT

3.1 CHRISTCHURCH BEAUTIFYING ASSOCIATION

Peter Berry from the Christchurch Beautifying Association will address the Board on the Association's activities including the Garden Pride Awards.

3.2 MARGARET SHEPHERD

Margaret Shepherd will address the Board on the issue of boy racers at McLeans Island.

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

Items of correspondence have been received from Mr G Craigie and the Burnside Community Transformation Trust and separately circulated to members.

7. BRIEFINGS

8. ELECTRICAL SERVICES EASEMENT – AVONHEAD PARK

General Manager responsible:	Jane Parfitt, General Manager City Environment,
Officer responsible:	Michael Aitken, Transport & Greenspace Manager
Author:	Barry Woodland, Property Consultancy, DDI 941 8477

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval to the granting of a service supply easement (to convey power services) to protect the provision of the proposed (and upgraded) electricity supply to the recently extended pavilion in Avonhead Park. The upgraded supply by Orion New Zealand Limited has been instigated by the Council for the Council's benefit. The land, a recreation reserve vested in the Christchurch City Council, is held under the Reserves Act 1977.

EXECUTIVE SUMMARY

2. A new pavilion structure has recently been added to the original shower and toilet block in Avonhead Park, power to which was (and remains) limited to a low voltage supply. The facility is owned by Council for the use of the general public in association with the adjacent playing fields.
3. A plan illustrating the location of the pavilion and proposed easement works is included as **attached**.
4. The extended facility provides additional shower, changing room and hot water facilities. Following The Council's request to provide adequate power to the extended facilities, Orion New Zealand Limited has indicated that the existing low voltage supply will need to be upgraded to a new 11 KVA supply to accommodate the increased load and to allow some flexibility for future capacity expansion.
5. As illustrated on the **attached** plan, the new 11 KVA cable will originate from Orion New Zealand Limited's existing 11 KVA cables (which run through the park currently), to a junction box (1/4 kiosk) beside the boundary fence and then traverse the park (broadly following to the line of the existing low voltage supply) to a transformer kiosk to be located behind a tennis rebound wall in the park. This in turn will provide the supply to the new pavilion (and a continued service to the original toilet and shower block and the kindergarten to the north of the park).
6. The Council does not, typically, require an easement to be put in place to cover services into a park which only service buildings in the park. However, it is Orion New Zealand Limited's policy that where their 11KVA network is laid through any land other than road that it be covered by an easement agreement.
7. In this instance the easement areas to be covered by the easement are as follows refers the **attached** plan:
 1. Quarter (¼) Kiosk: 1.5 square metres (1.5m x 1.0m); above ground dimensions: 1040w x 740d x 1400h.
 2. Transformer Kiosk: 5.5 square metres (2.5m x 2.2m); above ground dimensions: 2136w x 1960d x 1650h.
 3. 11 KVA cable route: approximately 260 square metres (8.0m x 4.0m + 76.0m x 3.0m) or 269 square metres (8.0m x 4.0m + 79.0m x 3.0m) – preferred option subject to site survey.
8. The construction work associated with installing and commissioning the upgraded supply will be undertaken by Orion New Zealand Limited, the contract for which has already been let and included in the LTCCP.
9. The costs associated with establishing, constructing and documenting easements are usually the responsibility of the 'applicant' who, in this case, is The Council.

8 Cont'd

10. This easement is subject to public notification and to Department of Conservation approval under the Reserves Act 1977, which will be undertaken after consideration by the Board.
11. As the new pavilion is already operational, albeit at reduced capacity, there is some urgency associated with completing the consultation and easement approval process quickly to enable construction and commissioning of the new supply cables to the pavilion before the onset of winter.

FINANCIAL IMPLICATIONS

12. It is Council policy to:
 - (a) charge the applicant a one off compensatory sum for placing the (easement) encumbrance on the Council's title, and;
 - (b) recover the Council's costs for processing the application. In this case however, the Council are effectively the applicant and, therefore, it is recommended that these policy's do not apply.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

13. Yes.

LEGAL CONSIDERATIONS

14. **Legal Description:** The legal description of the property is Lot 282 DP 54147 and Lot 503 DP 54144 of 2.9198 hectares contained in certificate of title 64540, a recreation reserve vested in the Christchurch City Council.
15. **S.48 Reserves Act 1977:** makes provision for easements to be granted where the reserve will not be materially altered or permanently damaged. This application falls into this category and as such approval has been recommended subject to appropriate conditions, in particular the need for public consultation as the quarter kiosk and transformer kiosks are located above ground (section 48 (2) of the Reserves Act 1977).
16. **Documentation:** The Legal Services Unit (LSU) will be involved in the final documentation of this easement.

Have you considered the legal implications of the issue under consideration?

17. Yes. Refer paragraphs 14 and 15 above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

18. Not applicable.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

19. Not applicable.

ALIGNMENT WITH STRATEGIES

20. Not applicable.

8 Cont'd

Do the recommendations align with the Council's strategies?

21. Not applicable.

CONSULTATION FULFILMENT

22. Public notification will be required under section 48 (2) of the Reserves Act 1977 (refer paragraph 15 above). There are no other consultative requirements associated with the granting of this easement.

STAFF RECOMMENDATION

It is recommended that the Board approve the service supply easement (to convey power services) in favour of Orion New Zealand Limited over the recreation reserve (Lot 282 DP 54147 and Lot 503 DP 54144 of 2.9198 hectares contained in certificate of title 64540) as shown on **attached** plan, subject to the following conditions:

- (a) Public notification
- (b) That the requirement to charge the applicant (in this case the Council) a one off compensatory payment, and all processing costs associated with processing the application for easements over the proposed cable route (which has been instigated by the Council for the Council's benefit) be waived.
- (c) The applicant (the Council) has engaged an Orion New Zealand Limited approved contractor to complete the construction works. In addition to undertaking to sign a temporary access licence before any construction work commences on site, the contractor is contracted to complete the development to a standard acceptable to Council and is also responsible for reinstatement of the site to Orion New Zealand Limited's standards (including backfilling, regressing etc).
- (d) All the services that are to be placed underground are to be placed within the easement and the applicant is to provide the Council, within three months of the completion of the work, a surveyed easement plan on which the new easement is shown.
- (e) The consent of the Minister of Conservation being obtained.
- (f) The Unit Manager Corporate Support being authorised to finalise and conclude the easement terms.

9. YALDHURST DOMAIN PLAYGROUND UPGRADE PLAN APPROVAL

General Manager responsible:	General Manager City Environment DDI 941-8656
Officer responsible:	Manager Transport & Greenspace
Author:	Rod Whearty, Parks and Waterways Area Advocate

PURPOSE OF REPORT

1. The purpose of this report is to approve the plan for upgrading the existing playground facility on Yaldhurst Domain following consultation with the local community. The report also contains a recommendation requesting the Board to consider allocating \$8,000 from their 2007/08 Discretionary Funds to enable all the landscaping provided in the plan to be completed this financial year.

EXECUTIVE SUMMARY

2. The concept plan for upgrading the existing playground on Yaldhurst Domain was presented to the Works Traffic and Environment Committee on Monday 27 August 2007, prior to carrying out consultation with the local community.
3. The plan was circulated to approximately 130 residential properties within the general catchment area of Yaldhurst Domain. There was a good response from the local community with a total of twenty two individual residents returning the comment form providing feedback on the proposed plan (See **attached** comments).
4. Overall the response from the local community was very positive and supportive of the proposed plan, with all respondents indicating they supported the proposed plan .

Yes – I support the proposed plan	22
No – I do not support the proposed plan	0

5. There were a number of comments relating to issues outside of the scope of the project such as by-laws and road safety issues and these will be passed onto the appropriate staff to follow up.
6. Given the high level of support indicated in the residents' feedback, the Capital Programme Group proposes to make only one minor change to the original plan that was circulated (see **attached** plan).
7. The proposed change is listed below.

PROPOSED CHANGE

8. Installation of one more additional picnic table to be located in the grass area near the playground.
9. The finalised plan has undergone an internal peer review based around general CPTED (Crime Prevention Through Environmental Design) principals and practices. Staff are confident the proposed plan does not create any unacceptable risk or issues around park user safety.

FINANCIAL IMPLICATIONS

10. The funding for the project is being provided from the Transport and Greenspace Capital Programme. Specifically: 2007/08 \$30,000 Yaldhurst Domain Playground Upgrade
11. The current funding will provide for the installation of the play equipment, picnic tables, access path and some minor landscaping around the edge of the playground.

9 Cont'd

12. The plan also provides for some existing grass areas adjacent to the car park and playground to be landscaped to enhance the area and make it easier to maintain the area around the playground. However, there is insufficient funding to complete all the landscape work at this point in time, therefore the work will need to be programmed and completed at some point in the future, as funds become available.
13. The additional funding required to complete this landscaping is estimated at \$8000. The Board may wish to consider this project when they are considering future allocations of their 2007/08 Discretionary Funds. Currently there is \$25,306 remaining unallocated in the Fendalton Waimairi Community Boards 2007/08 Discretionary Fund.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

14. Yes. Funding is provided from within the Transport and Greenspace Capital Programme in the 2006-16 LTCCP.

LEGAL CONSIDERATIONS

15. There are no legal considerations that would have a direct impact on this proposal.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

16. LTCCP 2006-2016
 - (a) Parks, Open Spaces and Waterways – Page 123
 - Recreation – By offering a range of active and passive recreation and leisure opportunities
 - Health – By providing areas for people to engage in healthy activities
 - (b) Recreation and Leisure – Page 131
 - Recreation – By encouraging more people to participate in leisure, physical and sporting activities
17. Parks and Open Spaces Activity Management Plan

ALIGNMENT WITH STRATEGIES

18. Social Wellbeing and Youth Strategy and Safer Parks Policy

CONSULTATION FULFILMENT

19. Consultation has been undertaken with the local community via a letterbox drop and comment form resulting in feedback from interested stakeholders (see **attachment**). The consultation identified a very strong level of support for this project within the local community.
20. All respondents have been sent a final reply letter thanking them for their input, including an A3 colour copy of the finalised plan. The letter informed respondents when the plan would be presented to the Board for approval. Details of the meeting (Time, date, venue etc) were also provided so that any interested people could attend or address the Board prior to the final decision being made.

9 Cont'd

STAFF RECOMMENDATION

It is recommended that the Board:

- (a) Approve the Yaldhurst Domain Playground Upgrade Plan.
- (b) Agree that the Capital Programme Group commences implementation of the approved plan.
- (c) Consider allocating \$8,000 from their 2007/08 Discretionary Funds to install the additional landscaping and complete the entire plan in one operation this financial year.



Original Plan Size: A3
LP2:16201
WBS 562/1775

For Board Approval

YALDHURST DOMAIN PLAYGROUND



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Yaldhurst Domain Playground Upgrade Comments/Feedback Received

Yes - I support the proposed plan	22
No – I do not support the proposed plan	

Submitter 1:

Yes I support the proposed plan.

Submitter 2:

We think it's a great plan, however it is a little on the small side given the increase number of people using this facility. Obviously upgrading will further this trend.

Perhaps another picnic table or two and extra activities – encourage family picnic type environment.

Otherwise, a brilliant step.

Yes – I support the proposed plan.

Submitter 3:

Yes – I support the proposed plan.

Submitter 4:

As a grandparent, I thank you for the opportunity to peruse the proposal and welcome the concept. I am delighted to hear that the facility (domain) is getting increased usage and compliment those responsible for initiating an upgrade that bears directly on the use of the domain by family groups. Healthy societies can only exist when families are healthy and happy.

Yes – I support the proposed plan.

Submitter 5:

Great to see development going ahead in an out of town area.

Yes – I support the proposed plan.

Submitter 6:

Not a bad idea. Good Luck.

Yes – I support the proposed plan.

Submitter 7:

Additional adult seating required, suggest retain the existing seat on concrete pad as well (possibly relocated to a sunny but sheltered position).

There are more older children in the area (10 – 14 years). Are some playground items challenging enough for these age groups?

Would be ideal to have clear view of playground from the open field area for supervision purposes.

Yes – I support the proposed plan.

Submitter 8:

Yes. I would like to see park locked at night and a notice to say “no” fireworks at Guy Fawkes night or any other night as we have Mares and Foals and other animals who don't like it. We worry they will go through fences as they don't know what's going on. There should be a sign saying no dogs as you don't want dog droppings and children playing. Council should make a dog park in the area. We live next to the domain.

Yes – I support the proposed plan.

Submitter 9:

Yes – I support the proposed plan.

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Submitter 10:

Yes – I support the proposed plan.

Submitter 11:

Great idea. I use the domain often.

Yes – I support the proposed plan.

Submitter 12:

Yes – I support the proposed plan.

Submitter 13:

This will be a great improvement to the play area.

The biggest problem will be keeping the hoons out of the domain.

Yes – I support the proposed plan.

Submitter 14:

I think it is wonderful news. The Domain gets a lot of use. Great for the area, we live across the road.

Yes – I support the proposed plan.

Submitter 15:

Thank you – my grandchildren will enjoy.

Yes – I support the proposed plan.

Submitter 16:

Please make domain lookable.

Yes – I support the proposed plan.

Submitter 17:

Sounds great and will enhance the area of Yaldhurst.

Yes – I support the proposed plan.

Submitter 18:

Thank you.

A while back I asked about play equipment at the Yaldhurst Bush and was told this was coming up instead. I am surprised that the old slide is not being replaced with perhaps a smaller slide with tunnel type equipment that most playgrounds have. Last year my daughter fell off that slide, the only thing that saved her was the way she fell backward, she was knocked unconscious before she hit the ground. I would query the area under the slide at present as well however she is now too scared of that slide. One other slightly off topic point is access to the domain along School Road etc is not very easy with young children and bikes, there is no defined footpath/painted cycleway and trying to cycle/walk with a buggy on uneven grass verging to avoid oncoming cars, stock and trucks is not easy. If you are promoting this as a preschool playground, it would be nice to be able to safely take toddlers.

Thank you for looking at this because the school playground caters nicely for older kids but there is nothing there for toddlers. It will be nice to go to the domain for a proper play not just a swing.

Yes – I support the proposed plan.

Submitter 19:

Some reservations!! Why do you have to undertake an “upgrade”? To attract visitors from outside the area? Some of it necessary indeed but not all! Proposal to introduce man-made play equipment? Children tire of these. Why not more “natural” features? Grass-covered “hillocks” children can simply run up and down again and again. A sturdy tree to climb – a few crates (locked away by someone?) to build a tree hut. (All attractive to teenagers I’m told) but there’s nothing challenging about your introduced equipment – kids will be creative if given the opportunity, let them “play” and use imagination. Home environments don’t do that these days. Please retain space for the cricket players – years ago a great feature of Sunday afternoons. Watch the line of sight so that all areas can be supervised by a person sitting at a picnic table.

Investigate co-operation with Yaldhurst School close by for swimming pool and adventure (?) playground. Supervision again?

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Consult with Playcentre Assn who used to have sources of expertise on playground equipment landscaping etc if you haven't already done so. Thanks for the opportunity to comment.

Yes – I support the proposed plan.

Submitter 20:

I do not use this recreational area however I think the proposed updates will be beneficial for family outings. Regards and Good Luck.

Yes – I support the proposed plan.

Submitter 21:

Thank you for seeking feedback.

We, along with friends, regularly use Yaldhurst Domain and welcome improvements. A couple of suggestions:

1. Include a toddler/pre-school slide and climbing frame. The current slide and proposed catia climb are only suitable for school children.
2. Fence/cover the stream alongside the playground (roadside) for safety.
3. Retain rubbish bin beside carpark for frequent 'night' users.
4. Additional picnic table.
5. Build secure fencing between carpark and playground for child safety.
6. Retain current seat – can watch playground and domain grounds from this point.
7. Play equipment for all ages.
8. Focus on equipment rather than plants etc.

Please feel free to contact me for clarification.

Yes – I support the proposed plan ... but would like a few adjustments.

Submitter 22:

On behalf of the Yaldhurst Tennis Committee we think the plan for the upgrade of the playground looks to be a great enhancement to the domain. Having lived in the area for 19 years myself and belonged to the Yaldhurst Tennis Club for 16 of those years, it is still a great place to go with children and to play tennis.

Yes – I support the proposed plan.

10. RECESS COMMITTEE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Democracy Services Manager
Author:	Clare Sullivan, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to seek the Board's approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last scheduled meeting for 2007 (being 4 December 2007) up until the Board resumes normal meetings proposed to commence in February 2008.

EXECUTIVE SUMMARY

In past years, it has been normal practice for the Board to give delegated authority to the Chairperson and Deputy Chairperson to make decisions on its behalf.

STAFF RECOMMENDATIONS

- (a) That a committee comprising the Board Chairperson and Deputy Chairperson (or their nominees) be authorised to exercise the delegated powers of the Board for the period following its 4 December 2007 meeting up until the Board resumes normal business proposed to commence in February 2008.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be supported.

11. GOVERNANCE ARRANGEMENTS FOR NEW TERM

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Democracy Services Manager
Author:	Clare Sullivan, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of the report is to seek the adoption of a governance structure for the Board.

EXECUTIVE SUMMARY

2. There are two options for the Board to consider for its governance structure for the new term.

Option One

3. A number of community boards over the previous term of the Council developed a programme of having two ordinary meetings in a calendar month. This allows for all items of business to be progressed on a regular basis and only debated on one occasion. The report of the Board meeting is then confirmed at the following fortnightly board meeting and then progressed to the next appropriate Council meeting. In addition to the decision-making Board meetings, seminar meetings can be scheduled for the conclusion of the Board meeting if necessary, or prior to the commencement of the Board meeting. Seminar meetings provide an opportunity for board members and staff to have an indepth discussion on issues where no decisions at that time are required.
4. In addition to meeting twice a month the Board could also decide to set up ad hoc committees to meet on an as required basis. These would not be standing committees. An adhoc committee may be established to consider a particular issue that needs more consideration eg the commissioning of a public artwork in the ward. Some for example include a Funding Assessment Committee (which has community representatives as well) to make decisions on the Small Projects Fund and a Liquor Licensing Committee to appear before the Licensing Authority or District Licence Agency and provide input when necessary.

Option Two

5. A second option is to decide to operate with a Standing Committee structure where committees have specific subject areas and consider all reports first. The Board would then have one ordinary meeting a month to which the reports of the committee meetings are put along with any urgent issues. If the Board adopts a committee structure then some reports where Council is making the decision but the matter has also been referred to the board (Part A reports) could be debated at three separate meetings by elected members. Variances include: giving one or more of the committees delegated authority (power to act); establishing the committees as a committee of the whole with all members being on the committees; or establishing the committees with three or four members only.
6. This is the structure that the Fendalton/Waimairi Board operated in the previous term. All Board members were members of each committee.

11 Cont'd

Committee	Areas of Responsibility
Works, Traffic and Environment (meetings held monthly)	<ul style="list-style-type: none"> • The consideration of traffic related safety issues referred by the Board and/or the recommendation of solutions to the Board. • The associated considerations of roading and streetscape designs associated with roading projects and improvements. • The consideration of greenspace and waterways and environmental related matters.
Community Services (meetings held monthly)	<ul style="list-style-type: none"> • The consideration of “community” and “social” issues, together with the process of assisting community organisations to deliver their services for the overall betterment of the community.
Finance and Planning (as and when required)	<p>The consideration of all relevant matters related to the Council’s annual/long term planning process, including the preparation of submissions to the Council.</p> <p>Ongoing recommendations to the Board for the allocation of Strengthening Communities grants.</p>

7. The Council has determined its meeting schedule for 2008. It will hold Council meetings on the second and fourth Thursday of the month with reports and recommendations from Community Boards on the agenda for the second Thursday of the month. The Council has requested that Community Boards, when considering their meeting arrangements, to as far as possible schedule Community Board meetings for week 3 of each month. There will also be a review of delegations to boards early in this term.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. Provision is made in the 2006 – 16 LTCCP on page 115 for the elected member representation and governance support.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

9. Clause 30 of Schedule 7 of the Local Government Act 2002 provides that community boards may appoint committees that it considers appropriate and clause 32 (3) of the same schedule provides for community boards to delegate powers to a committee.

11 Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Page 111 of the LTCCP level of service under democracy and governance.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

11 Not applicable.

CONSULTATION FULFILMENT

12. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board decide upon its governance structure.

12. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS AND COMMITTEES

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Clare Sullivan, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to propose that the Board give consideration to the appointment of Board representatives on local outside organisations and committees.

EXECUTIVE SUMMARY

2. For the 2007/10 term, and in accordance with the practices before then, the Board is now invited to consider making appointments to the following local community organisations and committees:
 - Christchurch Streets and Garden Awards Committee (partnership between Christchurch City Council and Christchurch Beautifying Association) – One Member
 - Keep Christchurch Beautiful – One Member
 - Neighbourhood Support Canterbury – One Member

FINANCIAL IMPLICATIONS

4. Where Board members are appointed to external organisations, their attendances at meetings will be covered by their elected member's salary. Thus there are no financial implications apart from mileage allowances for attending such meetings.

Do the Recommendations of this Report Align with 2006/16 LTCCP budgets?

5. Not applicable

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

6. There are no direct legal issues involved.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2006/16 LTCCP?**

7. Not applicable

ALIGNMENT WITH STRATEGIES/POLICIES/BOARD OBJECTIVES

8. Contributes to the Council's 2006/16 Strategic Directions (Strong Communities) and Community Outcomes (Governance and Community).

Strengthening Communities Strategy 2007 – yes, alignment with the engagement components of this strategy.

Board's Objectives 2006/09 – yes, appointments made contribute to meeting various objectives for the period.

12 Cont'd

Do the recommendations align with the Council's strategies/policies?

9. Yes, as per paragraph 8. above

CONSULTATION FULFILMENT

10. Not applicable

STAFF RECOMMENDATION

It is recommended that the Board consider appointing representatives to outside organisations and committees listed in paragraph 2 above.

13. SUBMISSION TO REMUNERATION AUTHORITY

APPROVAL OF BOARD SUBMISSION

The Board held a seminar meeting on Thursday 15 November 2007 to consider its submission to the Remuneration Authority for the payment of salaries, expenses and allowances to elected members. Submissions closed on 20 November. The submission has been lodged subject to final Board approval at this meeting.

STAFF RECOMMENDATION

That the Board approve the submission on the payment of salaries, expenses and allowances sent to the Remuneration Authority as circulated.

14. COMMUNITY BOARD ADVISER'S UPDATE

14.1 SECOND ORDINARY MEETING OF THE BOARD

At that meeting a timetable of meetings for the rest of the year will be considered by the Board. It is proposed that the Board next meet at 4pm on Tuesday 5 February 2008.

STAFF RECOMMENDATION

That the second Ordinary Meeting of the Fendalton/Waimairi Community Board be held at 4pm on Tuesday 5 February 2008 in the Boardroom, Corner Jeffreys and Clyde Roads.

15. ELECTED MEMBERS INFORMATION EXCHANGE

16. QUESTIONS UNDER STANDING ORDERS