# 3. 2006/07 PROJECT FUND ALLOCATIONS

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| **General Manager responsible:** | General Manager  Peter Mitchell |
| **Officer responsible:** | Elsie Ellison, Community Principal Board Adviser |
| **Author:** | Prebashni Naidoo, Community Board Secretary,  DDI 941-6728 |

**PURPOSE OF REPORT**

1.  The purpose of this report is to outline the process for the allocation of the Board's project funding for the 2006/07 year, and for the Committee to give consideration to the submitted projects for recommending to the Board.

**EXECUTIVE SUMMARY**

2.  The key milestone for allocation of 2006/07 funding is 18 May 2006, the date by when all Boards need to have made their decisions on the allocation of their project funding.  This date (which is later than required in previous years) is based on requirements to meet both internal accounting and LTCCP processes and timeframes.

3.  Staff have evaluated all applications and completed the attached matrix document, which provides the Board with streamlined information to enable efficient and effective decision making.  Staff evaluation is based on standard criteria and then entered into the matrix for comparative purposes with other applications.

| Group | The name of the Unit or Group responsible for the project or service. |
|---|---|
| **Project/Service** | A brief description of the project or service. |
| **Amount** | The amount of funding requested by the Group/Unit. |
| **Board Objectives** | Board objectives to which the project/service can be linked. |
| **Expected Outcome of the Project** | Whether the project/service will have a positive or negative affect on social, economic, environmental or cultural wellbeing. |
| **Policy/Strategy** | The policy or strategy to which the project/service can be linked. |
| **Need Supported By** | Any relevant research or other evidence that identifies a need for the project/service. |
| **Financial Risk** | Assessment of the project's/service's viability and sustainability eg: unlikely to be viable as there are insufficient funds available to complete the project. |
| **Delivery Risk** | This section reports on an assessment of the Unit's/Group's ability to complete the project or supply the service. |
| **Funding History** | Outlines whether the Unit/Group has received funding from the Board previously or other Council funding; and whether accountability reports are on file. |
| **Staff Recommendation** | Describes the precise decisions that staff are recommending. |
| **Priority** | Staff have determined a priority rating for each request. The following grading criteria has been used by staff: <br> 1.  Meet Board objectives/community outcomes – priority to fund: major contribution to social need and development. <br> 2.  Meet Board objectives/community outcomes – require a funding contribution. <br> 3.  Meet criteria to a lesser degree but more suitable for group to seek funding elsewhere – Board funding support not needed or could be funded from another scheme eg: Metropolitan. <br> 0.  Did not meet any of the above mentioned criteria – staff recommend not to fund. |

4.      The projects on the matrix have come from various sources – matters raised through the Board, community groups and/or individuals and staff.  Some items are also a continuation of supported projects from current and past years.

5.      The 2006/09 Community Board Objectives are also **separately circulated** for the Board's reference.

**FINANCIAL AND LEGAL CONSIDERATIONS**

6.      The Board has funding available of $390,000 for  2006/07 as follows:

|  | $ |
|---|---|
| Strengthening Communities (SCAP) | 40,000 |
| Discretionary Fund for allocation throughout the year upon resolution of the Board | 60,000 |
| Project Fund for allocation to projects meeting the Board's community's outcomes and Council | 290,000 |

7.      A total of 44 project proposals have been received.  A summary of the staff recommendations and funding implications is as follows:

Total funding **available** for project/discretionary funding:          $390,000

Total funding **requested** from applications received:                   $510,928

8.      Accountability reporting on the allocations made by the Board will occur throughout the 2006/07 period.

**STAFF RECOMMENDATION**

That the submitted projects for the 2006/07 project fund be considered by the Committee for recommending to the May Board meeting.