

9. BURWOOD/PEGASUS COMMUNITY BOARD PROPOSED SCHEDULE OF MEETINGS FOR 2006

General Manager responsible:	General Manager Regulation and Democracy Services
Officer responsible:	Secretariat Manager
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PURPOSE OF REPORT

1. The purpose of this report is to submit a proposed schedule of ordinary meetings in 2006 for the Board's approval. The proposed schedule is attached below.

EXECUTIVE SUMMARY

2. Each community board sets a schedule of ordinary meetings for the year ahead. The proposed schedule of meetings is based on the existing meeting schedule agreed to for 2005. The meetings are scheduled to occur in the alternate week to the meetings of the Hagley/Ferrymead Community Board to ensure optimum co-ordination of shared resources. Any extraordinary meetings or board seminars will be set throughout the year as required and according to statutory requirements for notification.
3. It is proposed that Board meetings will occur on the first and third Wednesday of each month as detailed below. The Hagley/Ferrymead Community Board will be requested to approve a meeting schedule based on the second and fourth Wednesday of each month. Meetings for consideration and allocation of the Project and Discretionary Funding will be set once the timeline for the funding process has been confirmed.
4. At its meeting on 6 April 2005, the Board agreed to change the start time of its meetings from 4.30 pm to 5.00 pm, for a trial period of six months. This is an opportune time for the Board to review that decision and approve a meeting start time for 2006.

Proposed Schedule of Meetings

Wednesday	1 and 15 February
Wednesday	1 and 15 March
Wednesday	5 and 19 April
Wednesday	3 and 17 May
Wednesday	7 and 21 June
Wednesday	5 and 19 July
Wednesday	2 and 16 August
Wednesday	6 and 20 September
Wednesday	4 and 18 October
Wednesday	1 and 15 November
Wednesday	6 December

FINANCIAL AND LEGAL CONSIDERATIONS

5. There are no financial considerations.

STAFF RECOMMENDATION

That the schedule of meeting dates for 2006 be adopted.

CHAIRPERSON'S RECOMMENDATION

That the abovementioned recommendation be adopted.