

3. 2005/06 PROJECT FUND ALLOCATION PROCESS

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PURPOSE OF REPORT

1. The purpose of this report is to outline the process for the allocation of the Board's Project fund for the 2005/06 year, and seek the Board's initial consideration of bids for same.

EXECUTIVE SUMMARY

2. The **attached** matrix document outlines the following information:
 - The name of the unit or group responsible for the project or service.
 - A brief description of the project or service.
 - The amount sought.
 - Board outcomes to which the project/service can be linked.
 - Whether the project/service will have a positive or negative effect on social, economic, environmental or cultural wellbeing.
 - The policy or strategy to which the project/service can be linked.
 - Need and/or community support – any relevant research or other evidence that identifies a need for the project/service.
 - Assessment of the project's/service's viability and sustainability – eg. Unlikely to be viable as there are insufficient funds available to complete the project.
 - Capable – this section reports on an assessment of the unit's/group's ability to complete the project or supply the service.
 - Funding history – outlines whether the unit/group has received funding from the Board before or other Council funding; and whether accountability reports are on file.
 - Priority – staff have previously met to rate priorities for each request.
3. The projects on the matrix (**attached**) have come from various sources: deputations to the Board during the year; community groups and/or individuals; Board members and staff. A number of items are a continuation of projects from the current year.
4. Current bids in the matrix total \$393,000, the total funding for the Board to consider and approve is \$390,000.

FINANCIAL AND LEGAL CONSIDERATIONS

5. Each year the Board is provided with a total of \$390,000 for allocation as follows:

	\$
Specifically tagged for projects aligned to Strengthening Communities (SCAP)	40,000
Discretionary fund for disbursement throughout the year (can be up to maximum of \$60,000)	60,000
\$50,000 of which is to be specifically tagged for supporting the salary of community workers	50,000
Project Fund for allocation to projects meeting the Board's/community's outcomes and Council policies	240,000

STAFF RECOMMENDATION

It is recommended:

1. That the Board considers the attached bids for its 2005/06 Project Fund.
2. That the Board confirm its allocation of the Project Fund for 2005/06.