

3. 2005/06 PROJECT FUND ALLOCATION PROCESS

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PURPOSE OF REPORT

1. The purpose of this report is to outline the process for allocation of the Board's Project Fund for the 2005/06 year, and seek the Board's initial consideration of bids for same.

EXECUTIVE SUMMARY

2. The attached matrix document outlines the following information:
 - § The name of the unit or group responsible for the project or service.
 - § A brief description of the project or service.
 - § Amount sought.
 - § Board outcomes to which the project/service can be linked.
 - § Whether the project/service will have a positive or negative affect on social, economic, environmental or cultural wellbeing.
 - § The policy or strategy to which the project/service can be linked.
 - § Need and/or community support – any relevant research or other evidence that identifies a need for the project/service.
 - § Assessment of the project's/service's viability and sustainability – eg unlikely to be viable as there are insufficient funds available to complete the project.
 - § Capable – this section reports on an assessment of the unit's/group's ability to complete the project or supply the service.
 - § Funding history – outlines whether the unit/group has received funding from the Board before or other Council funding; and whether accountability reports are on file.
 - § Priority – staff have previously met to rate priorities for each request.
3. The projects on the matrix [attached] have come from various sources: deputations to the Board during the year; community groups and/or individuals; Board members and staff. A number of items are a continuation of projects from the current year.
4. Current bids in the matrix total \$356,500. When discretionary funds of \$33,500 are added, the total funding for the Board to consider and approve is **\$390,000**.

FINANCIAL AND LEGAL CONSIDERATIONS

5. Each year the Board is provided with a total of \$390,000 for allocation as follows:

Specifically tagged for projects aligned to Strengthening Communities (SCAP)	\$ 40,000
Discretionary Fund for disbursement throughout the year (can be up to a maximum of \$60,000)	60,000
\$50,000 of which is to be specifically tagged for supporting the salary of community workers.	50,000
Project Fund for allocation to projects meeting the Board's/community's outcomes and Council policies	240,000

STAFF RECOMMENDATION

That the Board consider the attached bids for its 2005/06 Project Fund.

CHAIRPERSON'S RECOMMENDATION

That the Board consider the attached bids for its 2005/06 Project Fund.