



## Christchurch City Council

# RICCARTON/WIGRAM COMMUNITY BOARD AGENDA

TUESDAY 14 JUNE 2005

AT 5.00PM

PLEASE NOTE CHANGE OF VENUE:

**TE WHARE O NGA WHETU,  
MULTICULTURAL CENTRE, 153 GILBERTHORPES ROAD,**

**Community Board Principal Adviser**

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The purpose of this report is to propose the reallocation of \$18,000 of the Board's 2005/06 Project Funding. (Consideration of this report is subject to the Board's approval of recommendations under clause 6 of the agenda).

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- PART C 8. WESTMORLAND COMMUNITY NOTICE BOARD**  
The purchase of this report is to request the Riccarton/Wigram Community Board to consider a request for funding from the Westmorland Residents Association for the construction and installation of a community notice board.
- PART B 9. UPDATE OF BOARD FUNDS**  
Attached are schedules with up-to-date information regarding the Board's 2004/05 Project and Discretionary Funds, together with a copy of the Board's Objectives.
- PART B 10. BOARD MEMBERS' INFORMATION EXCHANGE**  
Board Members will have an opportunity to provide updates on community activities/ Council issues.
- PART B 11. COMMUNITY BOARD PRINCIPAL ADVISER UPDATE**  
The Community Board Principal Adviser will update the Board on current issues.
- PART B 12. MEMBERS' QUESTIONS**
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**1. APOLOGIES**

**2. CONFIRMATION OF THE PREVIOUS MEETING, 10 MAY 2005**

The report of the Riccarton/Wigram Community Board meeting of 10 May 2005 has been circulated to members.

**CHAIRPERSON'S RECOMMENDATION**

That the report of the Riccarton/Wigram Community Board meeting of 10 May 2005, as circulated, be taken as read and confirmed.

**3. DEPUTATION**

**RICHARD TANKERSLEY, PRINCIPAL EVALUATOR OF THE NORTH HORNBY TAIAHA PROJECT**

Richard is the Principal of Pae Manawa Associates Limited; his company was commissioned to undertake the Taiaha Wananga Project review.

A copy of the evaluation report has been circulated to members and Richard is here today to introduce his report and to discuss the recommendations.

The Chairperson has suggested that the evaluation report be given consideration at the next meeting of the Board's Community Services Committee, to which Mr Tankersley could be invited to discuss his report and recommendations in more detail.

**4. RICCARTON/WIGRAM ENVIRONMENT COMMITTEE  
REPORT OF 30 MAY 2005 MEETING**

<b>General Manager responsible:</b>	General Manager, Regulation and Democracy Services
<b>Officer responsible:</b>	Lisa Goodman, Community Board Principal Adviser
<b>Author:</b>	Roger Cave, Community Secretary, DDI 941-5112

**PURPOSE OF REPORT**

The purpose of this report is to submit the outcomes of the Environment Committee meeting held on Monday 30 May 2005 meeting.

The meeting was attended by Neville Bennett (Chairperson), Peter Laloli, Mike Mora, Bob Shearing and Tony Sutcliffe.

Apologies were received and accepted from Helen Broughton and Lesley Keast.

**1. FERRIER PARK TREE SURVEY AND REPLACEMENT PROGRAMME**

In September 2004 a report was submitted to the Community Board requesting removal of a poplar tree from the reserve (adjacent to a property at 31 Balrudry Street). The other recommendation of the report was to undertake a wider and more comprehensive survey and consultation concerning the trees in the reserve.

A tree survey of the whole reserve has been undertaken over the summer months and the results summarised. A planting plan has been discussed with a landscape architect and is currently at the conceptual stage. No consultation with the community has been undertaken at this stage.

The layout of the tree population is essentially perimeter planting with an avenue along either side of the walkway. The poplar trees are of particular concern with fourteen identified as potentially hazardous due to their size, situation and the nature of the species.

#### 4. Cont'd

Other tree issues include mature, semi-mature and juvenile trees in poor condition, and their removal has been identified in a second stage of work.

There is also general maintenance (pruning and removal) which needs to be undertaken, as well as monitoring.

A comprehensive programme of tree removal is considered a better asset management option. This will initially have a high impact on the visual landscape of the park; hence the need for a landscape plan to identify the opportunity for replacement planting.

An on-site inspection was undertaken by the Committee on 30 May 2005 with the Council Arborist (Tony Armstrong) and Parks and Waterways Advocate (Rod Whearty).

It was agreed that the concept plan needed to be more informative and accurate; retained trees and those to be removed should be identified, and these should be individually tagged (on the park) so that residents could easily identify them and relate to the plan.

Opportunities for "educational" and native plantings into the concept plan were discussed also.

Members agreed that 11 poplar trees required early removal, and that the "start work" notice for these trees include information on the other (stage 2) trees identified for removal. A consultative concept plan should be prepared and circulated into the community for comment.

The Committee recommendations are recorded in clause 6 of this report.

#### 2. **WYCOLA PARK REDEVELOPMENT PLAN**

Rod Whearty sought funds to allow the undertaking of amenity landscape planting at Wycola Park to complete the approved redevelopment plan within the current financial year.

The Committee was supportive of the request and its recommendation is recorded in clause 6 of this report.

#### 3. **PROJECT FUNDS 2004/05 UPDATE**

With the balance of Project Funds being \$25,500, the Committee noted that its recommendation to Wycola Park would leave the balance of unallocated funds as \$15,500.

The Committee was supportive, in principle, of the Denton Park Information Kiosk and the Upper Riccarton Domain Tennis Club funding requests, and two (tabled) requests from Orana Park. Advice was sought from staff on these requests.

The ongoing maintenance of information kiosks was of concern; advice would be sought from the staff, in the first instance.

#### 4. **OWAKA PIT: NOTICE OF ENFORCEMENT**

With the recent appeal of the resource consent, the Committee expressed concern in relation to the need for monitoring and enforcement where appropriate. A recommendation is recorded under clause 6 of this report.

#### 5. **HERITAGE WEEK, 7-14 OCTOBER 2005**

The Committee **agreed** to support Heritage Week, this year's theme being "Restoration – Hands on Heritage".

A full report on this would be considered at the 27 June meeting of the Committee.

4 Cont'd

6. COMMITTEE RECOMMENDATIONS

- (a) That the Community Board **approve**:
  - (i) the removal of the 11 poplar trees (identified on the western and eastern boundaries) in Ferrier Park, as high priority during the winter period 2005.
  - (ii) the removal of the remaining 8 poplar trees and 12 miscellaneous streets in Ferrier Park, as a medium priority during the summer/autumn period 2005/06; this is based on the arborist report which has identified these trees as being of a high hazardous rating.
  - (iii) that all the above trees be "tagged", and that this staged removal programme be fully explained in the start work notice (for the 11 poplar trees).
  - (iv) that the notice also refer to the detailed landscape plan and community consultation process in regard to the replacement planting programme for the Park; this information would be circulated for community consultation, with the planting to be undertaken over one planting season during the autumn/winter 2006.
  - (v) that \$10,000 to the Wycola Park Redevelopment Plan be funded from the 2004/05 (Committee) Project Fund.
- (b) That the Community Board **request** the Council's Environmental Services Unit to consider all necessary steps for enforcement of Abatement Notices pertaining to operations of the Owaka Pit site, and work with Environment Canterbury in carrying out enforcement activities as appropriate.

**CHAIRPERSON'S RECOMMENDATION**

That the Committee's recommendations be adopted.

5. **RICCARTON/WIGRAM TRANSPORT AND ROADING COMMITTEE REPORT OF 3 JUNE 2005 MEETING**

<b>General Manager responsible:</b>	General Manager, Regulation and Democracy Services
<b>Officer responsible:</b>	Lisa Goodman, Community Board Principal Adviser
<b>Author:</b>	Roger Cave, Community Secretary, DDI 941-5112

**PURPOSE OF REPORT**

The purpose of this report is to submit the outcomes of the Transport and Roading Committee meeting held on Friday 3 June 2005 meeting.

The meeting was attended by Tony Sutcliffe (Chairperson), Helen Broughton, Lesley Keast, Peter Laloli, Mike Mora, Bob Shearing and Neville Bennett. Neville Bennett was present for clauses 5 and 6 only.

1. **DEPUTATION BY APPOINTMENT**

A local resident, Ann Turner, addressed the Committee in support of the residents' request for parking restrictions to be placed in Villa Grove during the school year.

2. **VILLA GROVE – PROPOSED "P120" PARKING RESTRICTION**

On behalf of the Transport and City Streets Manager, Ken Stevenson was present to request the Board to consider approving the installation of a P120 minute parking restriction on the north side of Villa Grove, including the turning area at the head of the cul-de-sac.

5 Cont'd

Residents of the 16 households had approached the Council expressing concerns in relation to student parking for extended periods during the school year.

A residents survey concluded that 14 of the 16 households supported a 2 hour parking restriction; 10 of those 14 supported the north side of the street to place the restrictions onto.

The Committee was supportive of the residents' request and their recommendation is recorded under clause 7 of this report.

3. **AMYES ROAD/SHANDS ROAD/GOULDING AVENUE INTERSECTION**

Lorraine Wilmshurst was present to request the Board to consider approving the removal of a tree at this intersection.

A tree on the road reserve, at the north west corner of the intersection, is in very close proximity to the proposed new footpath.

The final design work requires the kerbline to be realigned to allow a full width footpath; the tree is within the new alignment.

The staff recommendation was not supported. The Committee's recommendation to retain the tree and realign the footpath is recorded under clause 7 of this report.

4. **TIRANGI STREET, ARIKI PLACE "P120" PARKING RESTRICTION**

Jeff Owen was present to request the Board to consider the approving of P120 minute parking restrictions in Tirangi Street and Ariki Place.

The Council has received complaints from residents concerning all day parking by staff employed in the nearby Carman Road industrial area. This has led to residential amenity and road safety concerns.

The Committee was supportive of the residents' request and their recommendation is recorded under clause 7 of this report.

5. **UPDATE ON CURRENT STREETS/TRAFFIC ISSUES**

The Board **resolved** that this matter be considered as part of the business session of the meeting.

There was discussion on the current status of the following issues:

- Bryley Street/Oakhampton Street traffic.
- Roberts Road heavy motor vehicle usage.
- Temporary Bus Stops.
- Rata Street P120 parking. A letter from the local resident group (dated 2 August 2004) was tabled.
- Brodie Street parking and safety issues.
- O'Halloran Drive public meeting.
- Riccarton, south side of Mall, various issues.
- Penruddock Rise/Pentonville Close intersection.
- Jones/Kirk/Waterloo traffic issues.
- Waterloo/Parker/Moffett intersection.
- Barbers Road/Main South Road intersection.

The Committee **received** the information.

5 Cont'd

6. **CYCLEWAY PROGRAMME UPDATE**

The Board **resolved** that this matter be considered as part of the business session of the meeting.

The Cycling and Pedestrian Transport Planner (Michael Ferigo) was in attendance to discuss a wide range of issues:

- Capital works programme.
- Off-road cycling routes
- More resources to meet demand.
- Park and ride option, cycle shelters.
- The Christchurch-Little River Railtrail.

The Committee received the information.

7. **COMMITTEE RECOMMENDATIONS**

It was recommended that the Community Board **approve**:

- (a) In respect to Villa Grove, the parking of vehicles be restricted to a maximum of 120 minutes, from 8.00am to 4.00pm school days on the north side commencing at a point 19.6 metres in an easterly direction from Brodie Street intersection and extending in an easterly direction for a distance of 163 metres following the kerbline around the cul-de-sac head and terminating on the south side of Villa Grove at a point 113 metres east of the Brodie Street intersection.
- (b) In respect to Amyes Road/Shands Road/Goulding Avenue intersection, that the northernmost tree (on the Shands Road frontage) be retained, and that the footpath be deviated around the tree.
- (c) In respect to Tirangi Street and Ariki Place, that:
  - (i) The south side of Tirangi Street from a point 28 metres west of the Carmen Road intersection and extending 125 metres in a westerly direction.
  - (ii) The north side of Tirangi Street from a point 28 metres west of the Carmen Road intersection and extending in a westerly direction for a distance of 57 metres to the Ariki Place intersection.
  - (iii) The north side of Tirangi Street from the Ariki Place intersection extending 54 metres in a westerly direction.
  - (iv) The east side of Ariki Place from the eastern most intersection with Tirangi Street extending 55 metres in a northerly direction.
  - (v) The west side of Ariki Place from the eastern most intersection with Tirangi Street extending 70 metres in a northerly direction.

Note: There are two intersections of Ariki Place with Tirangi Street hence the need to define the "eastern most".

**CHAIRPERSON'S RECOMMENDATION**

That the Committee's recommendations be adopted.

## 6. RICcarton/WIGRAM PROJECT AND DISCRETIONARY FUNDING 2004/05: PROPOSALS FOR UNALLOCATED FUNDING

<b>General Manager responsible:</b>	General Manager, Regulation and Democracy Services
<b>Officer responsible:</b>	Lisa Goodman, Community Board Principal Adviser
<b>Author:</b>	Roger Cave, Community Secretary, DDI 941-5112

### PURPOSE OF REPORT

1. The purpose of this report is to propose the allocation of the Board's remaining 2004/05 Project and Discretionary funding.

### EXECUTIVE SUMMARY

2. On 9 February 2004, the Board approved its allocations within the Project and Discretionary Funds for 2004/05.
3. There is no provision to seek "carryovers" into 2005/06 for any funds that have not been committed/expended by 30 June 2005.
4. Proposals for the allocation of the remaining 2004/05 funding are identified in paragraph 7 below.
5. The balance of Project (Environment Committee funds plus Neighbourhood Week) funds is \$16,500, and the Discretionary funding balance is \$11,150, coming to a total of \$27,650.

### FINANCIAL AND LEGAL CONSIDERATIONS

6. There are no legal considerations. Financial considerations are outlined below.

### PROPOSALS FOR 2004/05 ALLOCATION

7. Proposals for allocation of the remaining Project and Discretionary funding funds are as follows;

#### (a) Additional Costs Incurred on Current Projects

##### - **2003/04 Park Furniture: Amount sought \$1,600**

At its 7 July 2004 meeting the Community Board allocated \$2,669 to (additional) park furniture.

Five picnic tables have since been placed at Halswell Domain, Auburn Reserve and Waitaki Reserve. Unfortunately, not all costs were brought to charge in the 2003/04 year.

##### - **Community Garden Pride Awards: Amount sought \$1,000**

The current allocation was based on 2003/04 costings. Increased expenditure was incurred in 2004/05 on catering and printing.

#### (b) Allocation of Remaining 2004/05 Funds

The Board could, by resolution, agree that some of the projects that have been approved by the Board as part of the 2005/06 Draft Annual Plan be rescinded and funded from the 2004/05 remaining funds.

The implications of such a resolution would be to allocate funds to these projects in 2004/05.

(If the Board approves the bids in paragraph 7(a) above (totalling \$2,600), the balance of funds available for allocation is **\$25,050**.



6 Cont'd

The following projects have been identified for the allocation of 2004/05 funds:

- **Upper Riccarton Domain Tennis Club: Amount sought \$5,000**

At its meeting held on 4 February 2004, the Board allocated \$10,000 (being equal contributions in 2004/05 and 2005/06) for ongoing maintenance of the Tennis Club.

The 2004/05 grant of \$5,000 has been paid, and it is proposed that the full commitment be advanced from 2004/05 funds.

- **Taiaha Project For Youth: Amount sought \$10,000**

The Board could rescind the allocation in the 2005/06 Draft Annual Plan for continuation of this project (as per its decision of 22 March 2005), and fund from 2004/05 funds.

- **Canterbury Fijian Social Services Trust: Amount sought \$8,000**

The Board could rescind the allocation in the 2005/06 Draft Annual Plan for continuation of this project (as per its decision of 22 March 2005), and fund from 2004/05 funds.

- **New Project: Upgrade of Denton Park Information Kiosk: Amount sought \$1,700**

In 1987 the Hornby Rotary Club built this information kiosk (as park of their 25<sup>th</sup> Anniversary). The Kiosk is located upon the Denton Park reserve.

The Denton Park site is well patronised by the travelling public and users of the park and its facilities. In recent years the Council has upgraded the whole frontage, but the information kiosk has not yet been upgraded (the kiosk is not on the Council's asset register).

The Rotary Club has the agreement of the Greenspace Unit to undertake this work. The labour content will be undertaken by Rotary members, and the Club is now seeking Board support for the purchase of materials.

Community information and street maps will be placed into the information kiosk.

This project is consistent with the Board's outcomes of: "Board Activities are responsive to communities", and "A healthy community living in a sustainable environment is promoted."

The project will have a positive effect on social and environment wellbeing.

8. All of the projects above total **\$24,700**.

**STAFF RECOMMENDATIONS**

It is recommended that the Community Board:

- (a) **approve** the allocation of its remaining 2004/05 Project and Discretionary funding as follows:
- (i) the (2003/04 incurred) Park Furniture costs of \$1,600.
  - (ii) the Community Garden Pride Award costs of \$1,000.
  - (iii) a grant to the Riccarton Domain Tennis Club of \$5,000.

**6 Cont'd**

- (iv) a grant to the Hornby Rotary Club of \$1,700.
- (b) **rescind** the allocation in the 2005/06 Draft Annual Plan to Taiaha Project for Youth of \$10,000, and fund from 2004/05 funds.
- (c) **rescind** the allocation in the 2005/06 Draft Annual Plan to Canterbury Fijian Social Services Trust of \$8,000, and fund from 2004/05 funds.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendations be adopted.

**7. RICCARTON/WIGRAM PROJECT FUNDS 2005/06: PROPOSALS FOR ALLOCATION OF BALANCE**

<b>General Manager responsible:</b>	General Manager, Regulation and Democracy Services
<b>Officer responsible:</b>	Lisa Goodman, Community Board Principal Adviser
<b>Author:</b>	Roger Cave, Community Secretary, DDI 941-5112

**PURPOSE OF REPORT**

1. The purpose of this report is to propose the reallocation of \$18,000 of the Board's 2005/06 Project Funding.

**EXECUTIVE SUMMARY**

2. On 22 March 2005 the Board approved its allocations within its Project and Discretionary Funds for 2005/06.
3. If the Board accept the recommendations contained in the "Project and Discretionary Funds 2004/05: Proposal for Unallocated Funding" (clause 6 of this agenda) whereby its decisions on two approved 2005/06 Projects were rescinded, there is now the opportunity for the Board to reallocate \$18,000 of its 2005/06 funds.

**FINANCIAL AND LEGAL CONSIDERATIONS**

4. The Board is required to fully allocate its 2005/06 Project and Discretionary funds. Financial considerations are outlined below.

**PROPOSALS FOR 2005/06 ALLOCATION**

5. The following two proposals were included in the draft 2005/06 Project bids which received consideration at the special meeting of the Board on 22 March 2005. As the Board decided to increase its 2005/06 Discretionary Fund, these two Project bids were not approved at that time.
6. All of the Project bids considered at the 22 March 2005 meeting were supported by a full matrix of information. The relevant excerpts from that matrix are attached. In summary, the two proposals are:
  - (a) **After School Programme Support: Amount Sought \$10,000**

Whilst the Ministry of Social Development is now providing an increased financial support, these funds will allow the contracted provider (Hornby Presbyterian Church) to pay for administration and management fees to their employee.

The programmes are at two of the ward's three lowest decile schools: Gilbertthorpes and Hornby Primary Schools.

7 Cont'd

(b) **Riccarton Research Outcomes: Amount sought \$8,000**

In 1998 a community needs analysis was undertaken in the Upper Riccarton area.

The study identified trends and issues relating to financial hardship, transience and isolation, and recommended that the Council provide a larger multi cultural multi purpose facility in Upper Riccarton.

Plans for this facility were progressed but have been held up by site selection and other matters.

It was agreed that, in view of the time lapse, a further analysis be commissioned, but that it now cover the whole of Riccarton.

The report has been completed and it is intended that it be presented to the July 2005 meeting of the Community Board. Staff are seeking a small amount of funds to enable some of the report's recommendations to be initiated.

**STAFF RECOMMENDATIONS**

It is recommended that the Community Board **approve**:

- (a) the allocation of \$10,000 from its Project Funds 2005/06 to the After School Programme support.
- (b) the allocation of \$8,000 from its Project Funds 2005/06 to the Riccarton Research Outcomes project.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendations be adopted.

**8. WESTMORLAND COMMUNITY NOTICE BOARD**

<b>General Manager responsible:</b>	General Manager, Stephen McArthur
<b>Officer responsible:</b>	Lesley Symington, Community & Recreation Unit Manager
<b>Author:</b>	Clare Quirke, Community Engagement Adviser, DDI 941-6501

**PURPOSE OF REPORT**

- 1. The purpose of this report is to request the Riccarton/Wigram Community Board to consider a request for funding from the Westmorland Residents Association for the construction and installation of a community notice board.

**EXECUTIVE SUMMARY**

- 2. The Westmorland Residents Association sent a letter dated 9 May 2005 to Council staff requesting that a notice board be installed in their area. The notice board would be used to display items of interest for the local community. The Committee of the Association discussed and endorsed the benefits of, and desire for, such a community asset. The Committee felt that a notice board would be a positive way to foster 'neighbourliness' within the community and to help to keep the community informed.
- 3. The Committee suggests that the notice board could be placed unobtrusively at 22 Penruddock Rise which is near the silt trap where the community post box is currently situated.
- 4. As the Greenspace Unit currently maintains the adjacent silt trap, they have agreed to take responsibility for any ongoing maintenance of the notice board should the Community Board decide to fund its installation.

**8 Cont'd**

**FINANCIAL AND LEGAL CONSIDERATIONS**

5. City Care has advised that the construction of the notice board will cost \$1,650 plus GST. The installation will require two staff at an additional cost of \$168. The notice board could be funded from the Community Boards 2005/06 available discretionary funding.

**STAFF RECOMMENDATION**

It is recommended that the Board consider the application for funding of the notice board from the Board's 2005/06 Discretionary Fund, with a grant of \$1,818.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

**9. UPDATE OF BOARD FUNDS**

Attached is a schedule with up-to-date information regarding the Board's 2004/05 Project and Discretionary Funds (this excludes all financial recommendations contained within the agenda), together with a copy of the Objectives.

**CHAIRPERSON'S RECOMMENDATION**

That the information be received.

**10. BOARD MEMBERS' INFORMATION EXCHANGE**

Board Members will have an opportunity to provide updates on community activities/Council issues.

**11. COMMUNITY BOARD PRINCIPAL ADVISER'S UPDATE**

This is an opportunity for the Community Board Principal Adviser to give members an update on various matters of interest.

**12. MEMBERS' QUESTIONS**

**13. RESOLUTION TO EXCLUDE THE PUBLIC**

Attached.

**RESOLUTION TO EXCLUDE THE PUBLIC**

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely item 14.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

	<b>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</b>	<b>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER</b>	<b>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION</b>
<b>PART C 14.</b>	<b>COMMUNITY SERVICE AND YOUTH AWARD NOMINATIONS 2005</b>	) <b>GOOD REASON TO WITHHOLD EXISTS UNDER SECTION 7</b>	<b>SECTION 48(1)(a)</b>

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

**Item 14 Protection of privacy of natural persons (Section 7(2)(a))**

**CHAIRPERSON’S RECOMMENDATION**

That the foregoing motion be adopted.

**Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
  - (a) Shall be available to any member of the public who is present; and
  - (b) Shall form part of the minutes of the local authority.”