

	General Manager Regulation & Democracy Services
	Anusha Guler, Secretariat Manager
	Lisa Goodman, Community Board Principal Adviser, DD 941 5108

1. The purpose of this report is to submit an amended schedule of 2005 meeting dates for the Board's approval.
2. At its meeting on 14 December 2004, the Board adopted a schedule for its ordinary meetings in 2005. Monthly meetings have been scheduled for every second Tuesday of the calendar month. Remaining meetings on that schedule are as follows:

Tuesday 13 September 2005	Tuesday 11 October 2005
Tuesday 8 November 2005	Tuesday 8 November 2005
Tuesday 13 December 2005.	
3. At a seminar discussion on the issue of its meeting structure and timeframes on Tuesday 9 August, Board members indicated a preference to:
 - (a) retain its Committee structure
 - (b) move to two ordinary meetings per calendar month
 - (c) hold the second meeting on the fourth Wednesday of every calendar month, immediately prior to the Board's Community Services Committee meeting.
4. The main objectives of the second meeting per month would be to adopt the minutes of the previous meeting, and consider any urgent business that could not wait until the next meeting.
5. On this basis the following dates are submitted to the Board for approval to add to its schedule of ordinary meetings for 2005:

Wednesday 28 September 2005	Wednesday 26 October 2005
Wednesday 30 November 2005.	
6. All of these additional meetings would be held at the Sockburn Service Centre, commencing at 8.30am. This will mean that the Community Services Committee will need to commence at 8.45am, or later if required by the Board meeting agenda. Public notification of the later start time for the Committee will also be required.
7. There are no financial considerations. Schedule 7 of the Local Government Act 2002 enables adopted schedules of ordinary meetings to be amended.

That the Board adopt an amended schedule of meeting dates for 2005, to include the dates proposed in paragraph 5 above.

That the staff recommendation be supported.