

17. BURWOOD/PEGASUS COMMUNITY FACILITIES ANNUAL REVIEW 2002

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The purpose of this report is to provide a review on the usage, management, and financial operations of the Council-owned community facilities in the Burwood/Pegasus area for the 2002 year.

This report in the new format was recommended by the project team for the review of the management guidelines for community facilities. The report indicates usage of the facilities by user group, activity, frequency, numbers, and whether or not the users are local residents. The new format does not record percentage usage. The last annual review in the old format was reported to the Board on 12 August 2002.

Responsibility for community facilities has now been transferred to the new Community and Recreation Unit, and a six month project position has been established for completion of the review of management guidelines.

A directive from the Legal Services Unit has prevented the local development of management agreements or lease documents.

ARANUI COMMUNITY HALL

Aranui Community Hall is managed by a subcommittee of the Aranui/Wainoni Senior Citizens Club. In 2002 the Chairperson resigned because of continuing ill-health. A new Chairperson and subcommittee members representative of various user groups were voted on to the committee at the Annual General Meeting on 28 May 2002. The committee is a registered incorporated society.

Profile of Users

NAME OF USER GROUP	ACTIVITY TYPE	USER TYPE	FREQUENCY OF USE	AVE NO. OF USERS per session	LOCAL USERS OR OTHER
Cowles Stadium	Jazz Dancing	Children/teenagers	4 x weekly	30	Mixed
SISDA Church	Church/prayer mtg	Mixed	2 x weekly	25	Mixed
Aranui/Wainoni Senior Citizens	Housie	Aged	Weekly	35	Mixed
Living Word Church	Church Service	Mixed	Weekly	55	Mixed
Kiwi Konnect Security	Employment Training	Adults	Weekly	30	Mixed
Israeli Dancing	Cultural	Women	Weekly	12	Local
Mrs Stanley-Shephard	Line Dancing	Adults	Monthly	60	Mixed
Jowett Car Club	Mtg/Hobby	Adults	Monthly	20	Mixed
St James Church Youth	Various	Youth	Casual	20	Local
Various (3 groups)	Line Dancing	Adults	Casual	40	Mixed
Agape	School Holiday Programmes	Children	1 x week	30	Local
Functions 21sts, etc 12 in 2002		Mixed			Mixed

In 2001 the user groups were:

- Cowles Stadium/Jazz Dancing
- SISDA Church
- Aranui/Wainoni Senior Citizens
- Jowett Car Club
- St James Samoan Community
- Pacific Island Community Health Project
- Line Dancing (occasionally).

Financial

Charges

\$5 -10 per hour. Functions are charged at \$10 per hour, plus \$5 if the supper room is required. No bond is required.

Income and Expenditure

Income for 2002 \$5,927.28
Expenditure \$4,156.00
Surplus \$1,771.28

Any surplus is used for running costs and internal maintenance. In 2002 the electric range was replaced and repairs to doors were carried out.

The Bookings/Cleaning officer is paid an honorarium of \$200 per month.

Promotion

The committee would like assistance with promoting the hall and with developing management and maintenance plans. Committee members would be happy to attend any management training available.

Improvements carried out in 2002

Repairs to windows in men's toilet, replacement of panels on doors, and replacement of lights in small hall.

Maintenance

The front of the hall and the entrance are unwelcoming. The hall requires treatment for borer. The windows need replacing with glass, not with perspex. Spouting needs replacing. Graffiti has not been attended to. Heaters have not been serviced for 2-3 years, and require new filters. The Council has installed storage lockers, but the locks are inadequate.

ASCOT COMMUNITY CENTRE

Ascot is managed by a committee which has been in place for some years, and members represent some of the user groups. It is an incorporated society. The financial year is from January to December, and the Annual General Meeting was held in August 2002.

Profile of Users

NAME OF USER GROUP	ACTIVITY TYPE	USER TYPE	FREQUENCY OF USE	AVE NO. OF USERS per session	LOCAL USERS OR OTHER
Handiscope	Craft/disabled	Adults	Weekly	10	Local
Pegasus Wine Club	Craft/Hobby	Adults			
Scrabble Club	Hobby	Adults	Weekly	15	Local
Sit and Be Fit	Exercise	Adults	Weekly	20	Local
Ascot Leisure Club	Hobby	Adults	Weekly	15	Local
Weightwatchers	Health	Adults	Weekly	15-20	Local
Petanque	Craft/Hobby	Older Adults	2 x Weekly	10	Local

In 2001 the user groups were:

- Burwood/Pegasus Community Board
- Ascot/Freeville Residents' Group
- Handiscope
- Pegasus Amateur Winemakers
- Sit and Be Fit
- Parklands Baptist Ladies Team
- Parklands Table Tennis Club

Financial

Charges

All groups pay \$8.50 per hour. Functions are charged at \$120 per night, and \$30 extra if crockery is required. There is a \$200 refundable bond.

Income and Expenditure

Income for 2002	\$3,891.68
Expenditure	\$3,509.49
Surplus	\$382.19
Accumulated funds in	\$6,476.68

Westpac Accounts

Any surplus is banked, until repairs or maintenance are identified.

In 2002 the hall committee provided a Christmas party costing \$124.67. This was accounted for under expenditure.

Honorariums are paid to the Chairman, the committee member who is Secretary and Treasurer, and the bookings and cleaning officer.

Promotion

The Committee would like assistance to promote the Centre. It is believed that the public still see the Centre as part of the golf course.

Maintenance

The Centre needs replacement carpet and painting, and more chairs, and would be enhanced by having picnic tables outside.

An account for excess water use was received of \$358; one toilet is leaking, and paint has lifted.

WAINONI/ARANUI FAMILY CENTRE

The Wainoni/Aranui Family Centre is managed by a committee made up of representatives of some of the user groups and local residents. The committee is an incorporated society. The end of the financial year is 31 August, and an Annual General Meeting was held on 11 October 2002.

Profile of Users

NAME OF USER GROUP	ACTIVITY TYPE	USER TYPE	FREQUENCY OF USE	AVE NO. OF USERS Per session	LOCAL USERS OR OTHER
Pacific Island Nursing Project/Exercise	Health	Adults	2 x weekly	30	Mixed
Pacific Island Nursing Project/Activity	Craft	Adults	2 x weekly	30	Mixed
Pacific Island Church	Housie/Social	Adults	Weekly	30	Mixed
Pacific Island Child Health	Playgroup	Parents/Pre-schoolers	Weekly	30	Mixed
United Pentecostal Church	Church Service	Mixed	Weekly	30	Local
St James Youth	Cultural	Youth	Weekly	30	Local
Kung Fu	Exercise/Cultural	Youth	Weekly	15	Local
Faith Family Fellowship Church	Religious	Mixed	Weekly	30	Local
Drug and Alcohol Clinic	Health & Support	Adults	Fortnightly	15	Local
Eastenders	Friendship	Adults	Fortnightly	40	Local
Wainoni/Aranui Community Concern	Friendship	Adults	Monthly	25	Local

In 2001 the user groups were:

- Aranui Rangitahi Trust
- Canterbury Arthritis Society
- Coffee Morning
- Community Health
- Eastenders
- Faith Family Fellowship Church
- Kung Fu
- Wainoni/Aranui Community Concern
- Stay Real.

Financial

Charges

Charges are \$10 for the first hour, and \$5 thereafter. Functions are charged at \$70-90, with heating and use of cooking facilities extra. A bond of \$200 is charged for functions.

Income and Expenditure

Income for 2002 was \$11,483

Expenditure \$11,483

In 2002 \$1764.29 was spent on providing new curtains, and this amount was included in the accounts under expenditure: repairs and maintenance. There was no deficit or surplus. This is achieved by transferring funds to the main account from accounts called: Youth; Music; and Refurbishment.

The balance in hand from all accounts in 2002 was \$3,800.

An honorarium of \$200 per month is paid to the committee member who does the bookings. The cleaner is paid \$9.75 per hour for seven hours per week cleaning.

Improvements

The hallway requires repainting and recarpeting.

SOUTH NEW BRIGHTON SCHOOL HALL AND COMMUNITY CENTRE

The South New Brighton Community Centre is managed under the umbrella of the South New Brighton School's Board of Trustees, and administered by a secretary employed by the school. It is well used by both the school and the community. The financial year is from January to December.

Profile of Users

NAME OF USER GROUP	ACTIVITY TYPE	USER TYPE	FREQUENCY OF USE	AVE NO. OF USERS Per session	LOCAL USERS OR OTHER
Estuary Road Pre-School	After school programme	5 – 12 yr olds	5 x weekly	15 – 20	Local
Kempo	Karate	Mixed	3 x weekly	40	Local
South Brighton School	Education	Children	Weekly	30	Local
South Brighton Friendship Club	Friendship/Social	Elderly	Weekly	20	Local
Scottish Country Dancing	Dance	Adults	Weekly	-	-
Pilates	Exercise	Adults	Weekly	-	Mixed
South Brighton Choral Society	Music	Adults	Weekly	-	Mixed
South Brighton Toy Library	Education	Parents	Weekly	-	Local
Casual Users					
Youth Alive	School Holiday Programme		1 week 2 x year		
Sunrise	School Holiday Programme		1 x week		
BMX Club	Hobby/Sport		Annually		
Donna Scott	Line Dancing		Weekly for 6 weeks Weekly for 4 weeks		
South Shore Ratepayers	Meeting				
Peninsula Tramping Club	Meeting				
South Brighton Choral Society	Function				
Shoreline Dancers	Dancing	Adults	Occasional		
South Brighton School	Disco/Function	Children	Annually		Local
Scottish Country Dancing	Function	Adults	Annually		Mixed
Elections					
Functions x 13					

In 2001 the user groups were:

- South Brighton Friendship Club
- Shoreline Dancers
- Kempo
- Estuary Road Pre School
- Scottish Country Dancing
- South Brighton Choral Society
- South Brighton Toy Library.

Financial

Charges

The hall is charged at \$10 per hour and the supper room at \$5 per hour. Functions using the hall and supper room are charged at \$200. There is a bond of \$150.

Income and Expenditure

Income	\$10,156
Expenditure	\$10,256
Deficit	\$100

A Caretaker/Cleaner is employed by the school for eight hours per week at \$10.55 per hour.

The Administrator is paid for two hours per week at \$25.78 per hour.

Improvements

The kitchen, foyer and toilets have been improved in 2002.

Promotions

The school would appreciate assistance in promoting the Community Centre, and in researching the needs of the community.

NORTH NEW BRIGHTON COMMUNITY CENTRE

The North New Brighton War Memorial and Community Hall is administered by the Shirley Advocacy Team.

Profile of Users

NAME OF USER GROUP	ACTIVITY TYPE	USER TYPE	FREQUENCY OF USE	AVE NO. OF USERS Per session	LOCAL USERS OR OTHER
Private tutor	Ballet	Children	4 x week	15	Local
Private tutor	Line Dancing	Adults	3/4 x week	20	Mixed
North Shore Glory Church	Church Services	Mixed	2 x weekly	30-40	Local
Shoreline Dancers Shoreline Dancers Competition Team	Dancing	Adults	Weekly 2 x week	10	Local
Seaside Dancers	Dancing	Adults	Weekly + monthly function	30 40-50	Mixed
New Brighton Indoor Bowls	Sport	Adults	Weekly	30+	Local
North Beach Brownies	Brownies	Primary School	Weekly	18	Local
North Beach Bridge Club	Hobby	Adults	Weekly	40	Local
Nan's Grans	Performance practice	Adults	Weekly	10	Local
North New Brighton Residents' Association	Meeting	Adults	Monthly		Local

In 2001 the user groups were:

- Sequence Dancers
- Seaside Dancers
- Line Dancers
- Jazz Dance
- Ballet
- Yoga
- Nan's Grans
- Brownies
- North Brighton Indoor Bowls
- North Beach Bridge Club
- North Shore Glory Church.

Financial

Charges

The main hall is charged at \$5 per hour. Social functions are charged at \$15 per hour, with a \$200 bond.

Income and Expenditure

Income \$9,827.24
 Expenditure \$27,734.09
 Deficit: \$17,906.85

Caretaker/Cleaner - Quality Service Enterprises.

Improvements

Refurbishment well overdue. Should attract more social functions when finished.

PARKLANDS COMMUNITY CENTRE

This Centre continues to be managed by the Shirley Advocacy Team.

Profile of Users

NAME OF USER GROUP	ACTIVITY TYPE	USER TYPE	FREQUENCY OF USE	AVE NO. OF USERS Per session	LOCAL USERS OR OTHER
Chan's Martial Arts	Sport/Hobby	Mixed	2 x week	20	
Parklands Playgroup	Playgroup	Pre-schoolers	2 x week	25	
Pegasus Toy Library	Educational	Children/ Adults	2 x week	25	Local
Table Tennis	Sport/Hobby	Adults	Weekly	10	
Parklands Karate Club	Sport/Hobby	Mixed	Weekly	20	
Parklands Energisers	Youth Club	Youth	Weekly	40	Local
Queenspark Netball Club	Sport		Weekly	15	
Parklands Wednesday Group	Friendship	Adult	Weekly	25	Local
Parklands Baptist Youth Group	Club/Indoor Hockey	Youth	Fortnightly		Local
Parklands Holiday Programme	Holiday Programme	Children	Casual	40	Local
Parklands Baptist Youth Group	Unihoc event	Youth	Casual		Local
CCC Leisure	Disco	Youth	Casual	80 - 100	Local
Parklands Residents' Association	Meeting	Adults	Annually		Local
Canterbury University Drama Society	Cultural	Adults	Casual/4 x times		

In 2001 the Parklands Community Centre was not available to users because of major renovations.

Financial

Charges

The hall charge is \$8.50 per hour.

Social functions are charged at \$15 per hour, with a bond of \$200.

Income and Expenditure

Income	\$5,776.43*
Expenses	\$153,845.14
Deficit	\$148,068.71

* Renovation done this year. Building not hired out until May. Increased rental charged by Property Unit and extra costs for furnishing building added to total.

Improvements

Hall extensions completed.

Promotions

Pegasus Post advertisement for re-opening event.

Staff

Recommendation: That the information be received.

Chairperson's

Recommendation: For discussion.