

19. TIMELINE FOR THE AWARDING OF CHRISTCHURCH CITY COUNCIL COMMUNITY AND CIVIC AWARDS

Officer responsible Community Advocate, Spreydon/Heathcote	Author Julie Battersby, City Promotions Co-ordinator, DDI 941-8780
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The purpose of this report is to advise of discussions being held around the timeline for the nomination of individuals, groups and organisations for the various awards presented by Christchurch City Council. With the Trustpower Spirit of Christchurch Awards coming on line it is necessary to minimise public confusion regarding awards Christchurch City Council presents.

Every three years there is a potential timeline clash with the presentation of Civic Awards because of local government elections. With that in mind and the introduction of the 'Trustpower Spirit of Christchurch Awards', it is recommended that a new timeline for the awards be implemented.

The proposed change in timeline is only a slight change from the existing timeline. It will, however, provide for a smoother process and better understanding by the public. It is recommended that, once agreed, the timeline be observed each year to ensure consistency.

City Promotions will produce a small flyer outlining the annual timeline, nomination process and the criteria for awards so there is greater awareness within the public of the awards scheme.

The recommended time line is as follows:

Award Type	Advertised	Processed	Confirmed	Awarded
Community Board (Service) Awards	April	May	June	June/July
Civic Awards	June	July	August	September/October
Trustpower Spirit of Christchurch Awards	September	October	November	November/December

Staff

Recommendation: That the Board adopt the timing of its Community Service Awards as outlined above.

Chairman's

Recommendation: That the officer's recommendation be adopted.