

#### 4. COMMUNITY BOARD DELEGATIONS AND TERMS OF REFERENCE

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The purpose of this report is to advise the Community Board of the new levels of delegations and terms of reference approved by the Council at its meeting held on 12 December 2001.

The approved delegations to Council Committees and Subcommittees are, generally, the same as those approved by the Council in the last term.

The greatest change has been in relation to the proposal the Community Boards exercise greater powers on behalf of the Council, in accordance with the "Terms of Reference for Community Boards" (as presented to our first meeting on 21 November 2001).

The following extract, from the officer's report to Council, provides useful background information to the philosophy of the intent of the greater level of delegations given to Community Boards.

One of those Terms of Reference provided for Community Boards:

"Consideration of all matters unless they have significant impact beyond the local area, or on the service level of any non-local road. Such consideration shall be consistent with any policies or standards adopted by the Council.

The determination of whether a matter has significant impact beyond the local area, or on the service level of a non-local road, shall be decided, on behalf of the City Manager, by the Principal Advise to the relevant Standing Committee, in consultation with the chairperson of the Committee and the relevant Community Board chairperson.

The deputy chairperson of each Committee is to act as a watchdog to ensure that appropriate matters are dealt with by Community Boards and/or by Committees."

The delegations, and in particular, the Introduction to the Delegations, are intended to implement this type of reference.

So if a matter does **not** have any significant impact beyond the local area, or on the service level of any non-local road, then it will be dealt with by a Community Board.

If a matter does have a significant impact beyond a local area, or on the service level of a non-local road, then it will be dealt with by the Sustainable Transport and Utilities Committee in respect of roads, or by the Parks, Gardens and Waterways or Leisure and Community Committee in respect of parks. The two areas which are most affected by this change are roads and parks.

The Principal Adviser to the relevant Standing Committee will be the decision-maker in those cases where a judgement is required as to whether or not a particular matter has a significant impact beyond the local area, or on the service level of any non-local road.

It is intended that the Principal Adviser would consult with the chair of the relevant Standing Committee and the chair of the Community Board in these cases where there is doubt as to whether such a significant impact exists. It is anticipated that in the majority of cases there will not be any such doubt and the matter then would simply go direct to the Community Board. If there is doubt, then the Principal Adviser would discuss that with the relevant chairpersons.

Attached is a copy of the new December 2001 Community Board Delegations (Attachment 1) and the Terms of Reference (Attachment 2).

**Recommendation:** That the information be received.

**Chairperson's Recommendation:** That the new delegations be forwarded to the Board's Finance and Policy Committee for discussion and advice to the Board's standing committees.