

3. THE CCC FINANCIAL PLAN AND PROGRAMME : 2003 EDITION

Officer responsible
Financial Services Manager

Author
Paul Melton, DDI 371-1413

The purpose of this report is to seek elected member input into the 2002/03 planning process and to outline the 2003 Financial Plan and Programme timetable.

For a number of years now Committees have combined the end of year reporting with the forthcoming planning process. This approach works well as it ensures that matters arising from the review of past performance are fed directly through to the forthcoming Plan. For example if the Committee is concerned about the adequacy of some performance measures for 2000/01 then it is important that amendments are made to the 2003 Plan. Similarly if the Committee feels that past performance has indicated that some objectives are not relevant, it can request that this matter be reviewed as part of the planning process.

It is intended that these and similar type issues be incorporated into a Planning Statement which can be used by Units when they prepare their draft budgets for the 2003 Plan.

It may be that nothing of any substance arises from the monitoring process. In these circumstances there is therefore no need to prepare a Planning Statement.

This year's planning process has been changed to now include key issues from Community Board Planning Statements.

The key issues are detailed in a separate report from Stephen Phillips, the Community Relations Manager, and they should be considered in conjunction with the monitoring reports.

The purpose of this change is to ensure:

- that the Standing Committee is aware of community issues ; and
- that if need be the Standing Committee can respond or add its weight by making a similar entry in its Planning Statement.

The more detailed issues such as project substitutions and new projects for year five will be left until February 2002. In February Standing Committees will have before them the draft operating and capital budgets and they will be in a better position to make these decisions.

TIMETABLE

The timetable sequence is much the same as previous year's.

The proposed timetable is as follows:

August 2001	Community Boards prepare Planning Statements
September 2001	Standing Committees review 2000/01 results and consider the key issues identified by Community Boards. Standing Committees to prepare if necessary their own Planning Statements.
December 2001	Business Units report back to Community Boards on the way their project proposals have been dealt with.
Early February 2002	Standing Committees meet to consider draft budgets and long term operating and capital projections. The Grants Committee meets to prepare the grants recommendations for 2002/03.
25 February 2002 to 1 March 2002	The Annual Plan Working Party meets to consider operating and capital budgets.
27 March 2002	The Council meets to adopt the Draft CCC Financial Plan and Programme : 2003 Edition.
19 April 2002	The Draft Plan is released for public comment and submissions.
20 May 2002	Submissions on the Draft Plan close.

- 18, 19, 20 and 21 June 2002** Hearing of submissions by the Strategy and Resources Committee. The Committee meets to consider submissions and finalise its report to the Council.
- 11 July 2002** Council meeting to consider and adopt the CCC Financial Plan and Programme : 2003 Edition.
- Recommendation:** That where appropriate a Planning Statement for input into the 2003 Plan process is prepared.