

10. DELEGATION TO COMMUNITY BOARDS AND TERMS OF REFERENCE

A comprehensive report regarding delegations to committees, subcommittees and Community Boards will come before the December 2001 Council meeting via the Strategy and Finance Committee. No delegations were made to Community Boards at the Council's Inaugural meeting. In the interim, the Community Board is only empowered to make recommendations to the Standing Committees and the Council.

The terms of reference adopted by the Council for the Community Boards are as follows:

- “1. *Development of programmes and plans for achieving community development, social well-being and community safety outcomes at the local level, within the framework developed by the City Council and enhancement of the quality of life of all residents.*
2. *An ongoing obligation to keep the Council informed as to community aspirations and level of satisfaction with the service provided.*
3. *The right and duty of active liaison with residents/business/special interests groups in the community, with the objective of expanding the existing residents groups' programme.*
4. *Advice to Standing Committees on local implications of such metropolitan projects which have city-wide impacts as are referred to Community Boards for comment.*
5. *Input into asset management plans, programme of works, and maintenance programmes for streets.*
6. *The preparation of an annual submission to the Annual Plan process, and to determine matters relative to the discretionary sum approved by the Council for the community area.*
7. *Consideration of all matters unless they have significant impact beyond the local area, or on the service level of any non-local road. Such consideration shall be consistent with any policies or standards adopted by the Council.*

The determination of whether a matter has significant impact beyond the local area or on the service level of a non-local road, shall be decided, on behalf of the City Manager, by the Principal Adviser to the relevant Standing Committee, in consultation with the Chairperson of the Committee and the relevant Community Board Chairperson.

The Deputy Chair of each Committee is to act as a “watchdog” to ensure that appropriate matters are dealt with by Community Boards and/or by Committees.

These local matters would include:

- *Purchase of land, within approved budgets, for parks, reserves, waterways or other local purposes*
- *Granting of leases or licences on reserves*
- *Proposed developments or activities on parks, reserves and waterways*
- *Removal of trees from parks, reserves, streets or other Council land*
- *Liquor licence applications for facilities on Council properties (acting as landowner)*
- *Granting of rights of way and other easements*
- *Implementation and oversight of local capital work projects*
- *Control signs on streets (eg, stop, give way, etc)*
- *Traffic control and constraint measures on streets, including parking*
- *Bus stops and shelters*
- *Neighbourhood improvements*
- *Closure of lanes consistent with Council policy*
- *Living Streets*
- *Erection of garages, platforms and structures on legal roads*
- *Objections relating to vehicle crossings*
- *Naming of roads, streets and parks”*