

13. REVIEW OF BOARD STRUCTURE

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The purpose of this report is to enable the Board to review the practice of the (previous) Board structure, in terms of the establishing of committees.

The Board committees align themselves comfortably with the Community Board’s “Terms of Reference, 2001/02”, being (abbreviated)

- a continuing involvement in functional areas
- a policy and monitoring review
- liaison/link with the community.

Any committee structure should be, similarly, aligned to the Council’s Standing Committee structure.

Standing Committee	Theme	Community Board Committee Equivalent	Significant Activities
Strategy and Resources	Council-wide policy and processes, including Annual Plan, financial policies and Seeking Community Views Policy	Finance and Policy	Submissions on Council-wide policies. Control of Annual Plan and Board Objectives. Major projects and property issues/leases. Any regulatory/consent issues. Asset management plans. Liquor licensing submissions.
Projects and Property	Capital Works oversight		
Community Services	People Activities	Community Development	People/community activities, including facilities, community advocacy for children, elderly etc, arts, community events, heritage, school activity programmes, social initiatives, sport and leisure, cultural.
City Services	Infrastructure	Roading and Works	All issues relating to roads (traffic management, cycleways, pedestrian facilities), street works, and (major) infrastructure activities and capital works implementation and overseeing.
Environment	Environment	Environment and Health	All aspects of “environment” (air, water, etc) and parks/open space, wetland and waterways, street trees, biodiversity, reserve management plans, parks and waterways capital works implementation and overseeing.
Parks and Recreation	Garden City and Greenspace		

The previous Board established these four committees which, it would be agreed, worked very successfully.

Three of the four committees met monthly, with the Finance and Policy Committee meeting on an “as required” basis.

The current Community Board budget has financial provision for these committee meetings to be funded.

If the Board is receptive to the continuing practice of having standing committees it is suggested that a full schedule of meeting dates be established now, taking into account the schedule of meeting dates for the Community Board (refer clause 11).

- Recommendation:**
1. That the Community Board adopt the (Council) structure of Committees.
 2. That the principal of aligning the Board Committees to the Council's Standing Committees be endorsed.
 3. That the four Committees be named:
 - Finance and Policy Committee
 - Community Development Committee
 - Roading and Works Committee
 - Environment and Health Committee
 4. That each Committee comprise four Board members, with the Chairperson being an "ex officio" member of each Committee.
 5. That membership and Chairmanship of the Committees be determined at this meeting.
 6. That the Board agree on a full schedule of meeting dates, for 2002, of the Committees.