

11. **ORDINARY MEETINGS OF THE COMMUNITY BOARD
FIXING OF DATE, TIME, AND VENUE**

Officer responsible Community Advocate	Author Roger Cave, Community Secretary, DDI 372 2502
Corporate Plan Output: Riccarton/Wigram Community Board Vol 1 3.2 Text 6	

The purpose of this report is to seek Board approval to its meetings schedule for 2002, along with time and venue.

Section 114 D (4)(d) of the Local Government Act 1974 requires the Board, at its first meeting after the triennial election, to fix the date and time of the ordinary meeting of the Board, or adopt a schedule of ordinary meetings.

The Board is requested, therefore, to consider the following schedule of ordinary meetings, based (where possible) on the first Wednesday of the month.

30 January 2002
27 February 2002
3 April 2002
1 May 2002
5 June 2002
3 July 2002
31 July 2002
4 September 2002
2 October 2002
30 October 2002
20 November 2002

- Recommendation:**
1. That the schedule of ordinary meetings, listed above, for 2002 be considered for adoption.
 2. That the commencing time be 4.30 pm.
 3. That the Sockburn Service Centre be the principal meeting venue.