

3. ORAL DECLARATION BY MEMBERS ATTESTED IN THE PRESENCE OF THE COMMUNITY ADVOCATE REPRESENTING THE CITY MANAGER

4. ELECTION OF CHAIRPERSON

- (a) Board to resolve which voting system to use (see attached report). Section 101 ZT of the Local Government Act 1974 refers to the election of Board Chairpersons; this is to be done under the provisions of Section 101 U of the Act.
- (b) Election of Chairperson.

5. ORAL DECLARATION BY THE CHAIRPERSON ATTESTED IN THE PRESENCE OF THE COMMUNITY ADVOCATE REPRESENTING THE CITY MANAGER

(The Chairperson then assumes the Chair.)

6. ELECTION OF DEPUTY CHAIRPERSON

- (a) Board to resolve which voting system to use referred to in Clause 4 above.
- (b) Election of Deputy Chairperson.

7. GENERAL EXPLANATION OF STATUTORY REQUIREMENTS (as attached) to be given as a statutory requirement by the Legal Services Manager of:

- (a) The Local Government Official Information and Meetings Act 1987.
- (b) Local Authorities (Members' Interests) Act 1968.
- (c) Sections 99, 105 and 105A of the Crimes Act 1961.
- (d) Secret Commissions Act 1910.
- (e) Securities Act 1978.

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8. REPORT OF THE RETURNING OFFICER

Attached.

9. FIXING OF DATE, TIME AND VENUE OF ORDINARY/SPECIAL MEETINGS OF THE BOARD

Section 114D (4) (d) of the Local Government Act 1974 requires that the Board at its first meeting after the triennial election shall fix the date and time of the first ordinary meeting of the Board, or adopt a schedule of ordinary meetings.

It is requested that pursuant to Section 114D (4) (d) of the Local Government Act 1974, the Board adopt the following schedule of meetings for its ordinary meetings:

Monday 28 January 2002	Monday 29 July 2002
Monday 4 March 2002	Monday 2 September 2002
Monday 25 March 2002	Monday 30 September 2002
Monday 29 April 2002	Monday 28 October 2002
Monday 27 May 2002	Monday 18 November 2002
Monday 1 July 2002	

This schedule ensures maximum co-ordination between Community Boards/Committees/Council.

The Board's meetings are held at the Ascot Community Centre, 12 Ascot Avenue with meetings commencing at 4.00 pm.

It is also recommended that the Special Meeting to allocate the Board's Project and Discretionary Funds be held on either Wednesday 13 February 2002 or Wednesday 20 February 2002. A meeting on 13 February may clash with a standing committee meeting.

- Recommendations:**
1. That pursuant to Section 114D (4)(d) of the Local Government Act 1974, the Board adopt the schedule of meetings for 2002 outlined in the Board agenda.
 2. That the Board meet at the Ascot Community Centre, 12 Ascot Avenue, with meetings commencing at 4.00 pm.
 3. That the Board hold a special meeting to allocate its Project and Discretionary Funds on Wednesday 13 February 2002 or Wednesday 20 February 2002 at the Ascot Community Centre at 4.00 pm.

10. DELEGATION TO COMMUNITY BOARDS AND TERMS OF REFERENCE

A comprehensive report regarding delegations to committees, subcommittees and Community Boards will come before the Council at its December 2001 meeting. No delegations were made to Community Boards at the Council's Inaugural meeting. In the interim, the Community Board is only empowered to make recommendations to the Standing Committees and the Council.

Attached are the terms of reference adopted by the Council for the Community Boards.

11. FIXING OF REMUNERATION OF ELECTED MEMBERS

Attached is the report of the City Manager submitted to the Council at its inaugural meeting on Thursday 8 November 2002.

The Council approved the maximum rates applicable, with the exception of the special committees where the chairpersons will receive a salary of \$25,000 per annum rather than the maximum of \$33,440 per annum (the latter rate will apply only to the Deputy Mayor and the chairpersons of the seven standing committees). The following rates are applicable:

Chairperson - Community Board

	(i)	Meeting allowance	\$155 per day
plus	(ii)	Salary	\$19,110 per annum

Members of Community Boards

	(i)	Meeting allowance	\$155 per day
plus	(ii)	Salary	\$10,500 per annum

12. MEETING PAYMENTS

Officer responsible Community Advocate, Burwood/Pegasus	Author Dennis Morgan - Community Advocate, DDI 386-0909
Corporate Plan Output: Elected Member Remuneration	

It has been the practice of the Burwood/Pegasus Community Board to resolve that attendance payments to members are applicable to ordinary and special meetings of the Board, Committee meetings, Board seminars and where individual members are appointed by Board resolution to local or national organisations to represent the Board.

Meetings of Local Community Groups, Residents' Associations, Working Parties and Community Centre Management Committees have not in the past been paid meetings.

By resolution of Council Community Funding Committees have not been paid.

Recommendation: That the Board agree that attendance payments to members be applicable to ordinary and special meetings of the Board, Committee meetings, Board seminars and where individual members are appointed by Board resolution to local or national organisations to represent the Board and that meetings of Local Community Groups, Residents' Associations, Working Parties and Community Centre Management Committees are not paid meetings.

13. REPRESENTATION ON OUTSIDE ORGANISATIONS AND COMPOSITION OF WORKING PARTIES

Officer responsible Community Advocate, Burwood/Pegasus	Author Dennis Morgan - Community Advocate, DDI 386-0909
Corporate Plan Output: Burwood/Pegasus Community Board	

In past years the Burwood/Pegasus Community Board has established a number of Working Parties, as required, to represent it on various city and community committees. The Board will need to review these activities and appoint one or more representatives where on-going involvement is felt necessary. Current representation is as follows:

(a) Outside Organisations

- Keep Christchurch Beautiful Burwood/Pegasus Branch - *One Member*
- Christchurch Beautifying Association Street Competition Committee - *One Member*
- Christchurch Estuary Association - *One Member*
- Neighbourhood Support Canterbury - *One Member*
- Kingslea Residential Centre Community Liaison Committee - *One Member*
- Representation on Residents' Associations - *One Member on each:*
 - Ascot/Freeville Residents' Group
 - Avondale Residents' Association
 - Bexley Residents' Association
 - Dallington Residents' Association
 - Golf Links Residents' Group
 - Horseshoe Lake Residents' Group
 - New Brighton Residents' Association
 - North New Brighton Residents' Association
 - Northshore Residents' Group
 - (Otakaro/Wainoni Residents' Group - in recess)
 - Parklands Residents' Association
 - South New Brighton Residents' Association
 - Southshore Ratepayers' Association
 - Wainoni/Aranui Residents' Association
 - Waitikiri Residents' Group
 - Windsor/Westhaven Residents' Group
- Ascot Community Centre Management Committee - *One Member*
- Wainoni/Aranui Family Centre Committee - *One Member*

(b) **Committees and Working Parties**

Previously established Committees and Working Parties to deal with issues were as follows:

- Community Funding Assessment Committee - To consider funding applications for funds from the Hillary Commission and the Community Development Scheme* - *Three Members*
- International Year of Volunteers Committee - To arrange booklet and function to mark the International Year of Volunteers (final meeting required) - *Three members*
- Lower Avon River Working Party - To consider river restoration issues for the Lower Avon - *Four Members*
- North New Brighton Community Centre Working Party - To consider the refurbishment of the Centre - *Six Members*
- Sale of Liquor Act Committee - To consider applications for Liquor Licences under the Sale of Liquor Act and to be heard under Section 108(3) of the Sale of Liquor Act 1989, for the purpose of providing community input in any proceedings before the Liquor Licensing Authority - *Three Members*
- Youth Development Funding Assessment Committee - To consider requests for funding from the Youth Development Fund - *Two members*

The Board is able to convene other Committees or Working Parties as issues arise or in advance of regular events such as Neighbourhood Week or Heritage Week. It should be noted that the Chairperson may be appointed an ex-officio member of any Committee or Working Party. Only the Sale of Liquor Act Committee and the Community Funding Assessment Committee are recommended to have power to act with the recommendations of the other Committees or Working Parties to be forwarded to the Board for a formal resolution.

* Note that a review of the Community Development Scheme is underway. Outcomes will be presented to Boards (or Community Development Committee in the Metropolitan case) upon completion in the New Year.

(c) **Other Representation**

- Joint Board Consultative Group on Public Transport Image and Branding - *Two Members*

- Recommendations:**
1. That representation on the above organisations, Committees and Working Parties be reviewed and confirmed where appropriate.
 2. That the Sale of Liquor Act Committee and the Community Funding Assessment Committee be given Power to Act.

ITEMS FOR DETERMINATION BY THE BOARD

14. PETITIONS

ALPINE VIEW KERB BUILD OUT REMOVAL

A petition has been received from residents in the Alpine View Lane area in Burwood requesting the removal of all kerb build outs from Alpine View Lane.

The petition contains 98 signatures in total. The prayer of the petition follows:

*"We, the undersigned, respectfully request that the Christchurch City Council, with the support of the Community Board, **remove** all off the kerb build outs currently situated in Alpine View Lane, Burwood, Christchurch.*

Reasons:

1. *The "over sized" planter boxes which adorn a perfectly good road have been, and will continue to be hit by visiting traffic and also local residents.*
2. *The kerb build outs are an extremely dangerous road hazard to all who live in the area and those who frequent the local golf course and forest.*
3. *Council are required to visit at least once a month to repair and or illuminate the kerb build outs.*
4. *Ratepayers' money is constantly being spent to maintain/tend damaged or dying trees and shrubs."*

15. DEPUTATIONS BY APPOINTMENT

16. CORRESPONDENCE

CITY STREETS

17. 2001/02 ROADING PROGRAMME

Officer responsible City Streets Manager	Author Murray Angus - Projects Manager, DDI 371-1876
Corporate Plan Output: Capital Expenditure 9.5.4	

The purpose of this report is to provide Board members with an update of progress for projects in the Burwood/Pegasus Community Board area which are programmed in the budget for the 2001/02 financial year.

Recommendation: That the information be received.

18. FARNBOROUGH STREET: TRAFFIC CALMING

Officer responsible City Streets Manager	Author Malcolm Taylor - Area Engineer, DDI 371-1604
Corporate Plan Output: Signs 9.5.108	

The purpose of this report is to provide a response to the Board on a request for a Living Streets strategy in Farnborough Street in Bexley, including estimated cost and timing. The information was requested at the Board's meeting on 3 September 2001, following a report on the petition presented at the 30 July 2001 meeting expressing concern for the safety of children and traffic safety in Farnborough Street.

The "Living Streets Strategy" has been adopted by the Council and the ten 'key result areas' should be measured against all proposals for new work. In addition to this, the Council has selected a limited number of "pilot projects" which cover a range of traffic environments on Minor Arterials, Collectors and Local roads. This will enable the Council to know what sort of **physical treatments** are appropriate in the different environments, providing a sort of menu. These pilot projects are programmed over a number of years and there is no real opportunity to include additional projects at this stage.

Another aspect of "Living Streets" to be developed is the **community ownership** of the problems and hence the solutions. These involve programmes like:- community contracts, travelling blending, and street reclaiming. The nearest we have at the moment would be 'neighbour watch'. These programmes are yet to be trialled in Christchurch.

However, it must be stressed that any form of traffic calming that could be installed will not eliminate 'hoon' behaviour. In many instances physical features become a challenge and attract 'hoons'. Realistically enforcement is the best approach.

The need for Neighbourhood Improvement Work in Farnborough Street was identified in the Aranui Local Area Traffic Management Scheme. Two platforms were installed by the developer. A moderate threshold was considered appropriate at the intersection of Farnborough Street and Pages Road. However, this work has not gained a high enough priority for funding on a citywide basis for this type of work, at this time. The Board may wish to consider funding this traffic calming measure. An estimate for appropriate threshold work would be \$46,000.

- Recommendations:**
1. That the information be received.
 2. That the organiser of the petition be informed of the report.

19. GOLF LINKS ROAD PARKING RESTRICTION

Officer responsible City Streets Manager	Author Malcolm Taylor - Area Engineer, DDI 371- 1604
Corporate Plan Output: Signs 9.5.108	

The purpose of this report is to seek approval to install a time limit restriction to the temporary angle parking area in Golf Links Road, by The Palms Mall in Shirley.

During October 2001 the Community Board Election Recess Committee considered a report on the temporary installation of angle parking with a time limit restriction, and to relocate the traffic restraint in Golf Links Road by The Palms (refer to clause 24). The request was received from Gabities Porter (NZ) Ltd, Traffic and Transportation Engineer and Planning Consultants of Christchurch on behalf of The Palms management. These proposals would be temporary for the duration of the construction work being carried out.

After discussing the time limit restriction with Mr Tony Mander, Chairperson of the Golf Links Residents' Association, the Committee decided that all day parking was preferred. It was agreed "that there be no time limit on the parking in Golf Links Road". The other traffic matters were agreed upon with conditions imposed.

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The temporary all-day angle parking was installed in October 2001 on the west side of Golf Links Road. Resulting from the implementation of this work the Residents' Association and The Palms management request the Board to reconsider, that the angle parking area be restricted to a time limit of one hour. Letters of support from the Golf Links Residents' Association and Gabities Porter (NZ) Ltd for this change are attached.

The Parking Operations Manager supports the following change.

Items number 2 to 5 of the Residents' Association letter are noted.

Recommendation: That the Board recommend that the Council approve the installation of the following parking restriction:

1. That temporary angle parking with a time limit of one hour, be installed on the west side of Golf Links Road north of New Brighton Road to south of the proposed northern car park entrance during the construction period of The Palms Mall development only.
2. That this time limit parking be removed as soon as The Palms development works are completed.

20. MARRIOTTS ROAD TRAFFIC ISSUES

Officer responsible City Streets Manager	Author Malcolm Taylor - Area Engineer, DDI 371-1604
Corporate Plan Output: Signs 9.5.108	

The purpose of this report is to inform the Board of traffic safety improvements to be carried out in Marriotts Road near Rookwood Avenue in New Brighton.

At a meeting on 14 September 2001 between the Burwood/Pegasus Community Board and local members of Parliament, the need for signage in Marriotts Road warning of the presence of children outside the crèche and St Andrews House/community centre was discussed. The City Streets Unit was asked to look at the situation in Marriotts Road and assess options for addressing the concerns raised, including the use of signs or road markings.

To improve the safety in this area a painted median has been installed in Marriotts Road between Leverett Place and Rookwood Avenue. A speed survey has also been carried out. The average speed recorded of vehicles travelling south towards Rookwood Avenue was 52 km/h and north towards Bower Avenue 48 km/h. These speeds are lower than those previous recorded in the same area at 53 km/h and 55 km/h respectively.

As motorists are travelling at a higher speed towards Rookwood Avenue a 'children' warning sign is to be installed near Leverett Place to warn drivers of the presence of children in this area.

Recommendation: That the information be received.

21. QUEENSPARK DRIVE - TAXI STAND

Officer responsible City Streets Manager	Author Malcolm Taylor - Area Engineer, DDI 371-1604
Corporate Plan Output: Signs 9.5.108	

The purpose of this report is to seek approval for the removal of the "taxi stand" on the north side of Queenspark Drive outside the Queenspark Shopping Centre.

Mr Ray Moody, Manager of the Parklands Supermarket, has requested that the designated area for taxis on Queenspark Drive outside the shopping centre, be changed to all day parking. The car parking facilities in the shopping centre are often full and parking on the street is also used. Local residents are concerned at the overflow vehicles parking in front of their properties.

Currently the taxi stand in Queenspark Drive has very little use. Taxi drivers now prefer to wait between calls on the stands near Burwood Hospital and Queen Elizabeth II Park. At the shopping centre shoppers are either dropped off or picked up outside the shop or business they wish to visit.

Therefore, to improve the number of on-street car parks available in front of the shopping centre it is appropriate to remove the taxi stand in this area. The Taxi Federation and business operators in the shopping centre are agreeable to the removal of this stand.

Recommendation: That the Board recommends to the Council that the existing "taxi stand" on the north side of Queenspark Drive commencing at a point 83 metres from its intersection with Chadbury Street and extending in a easterly direction for a distance of 17 metres be revoked.

22. SHIRLEY ROAD SLIP LANE AT MARSHLAND ROAD

Officer responsible City Streets Manager	Author Brian Neill - Traffic Engineer: Major Roads & Transport Improv., DDI 371-1616
Corporate Plan Output: Signs 9.5.108	

The purpose of this report is to consider a proposal to install a "zebra" pedestrian crossing within the left turn slip lane from Shirley Road into Marshland Road.

BACKGROUND

At a meeting of the Community Board on 3 September 2001, Philip Haythornthwaite spoke to his submission about his concerns over the way in which the pedestrian (wheelchair) ramps had been constructed to the new traffic island and footpaths in the area. Mr Haythornthwaite is also concerned that vehicles now have right of way over pedestrians within the slip lane which disadvantages a lot of pedestrians who need to cross the roadway at this intersection.

Mr Haythornthwaite suggested that the contractor working on this project did not construct the kerb ramps and dividers to comply with the code of practice for access and mobility design. The Board decided that the City Streets officers be requested to report back to the Board on the action taken to address the issues raised by Mr Haythornthwaite.

DISCUSSION

Slope and camber problems with the cobbled surface on the traffic island had already been attended to and work was in progress on a problem with the kerb cut down on the southeast corner of the intersection at the time of the meeting.

Traffic volumes and pedestrian counts have been taken to measure the scale of the conflict between pedestrians and motor vehicles using the slip lane. During a peak afternoon period 2.45 pm - 3.30 pm, 218 vehicles used the left turn slip lane along with 119 pedestrians. This after school period is probably the busiest time of the day for pedestrians but indicates a high level of conflict that should, if at all possible, be addressed.

CONCLUSION

Action has been taken to rectify some of the problems created recent construction works at the intersection. It is not practicable to improve on the Council's standards for the construction of kerb cutdowns. However, wheelchair access is a priority and we are continuing to discuss this with Mr Haythornthwaite.

The conflict between pedestrians and motor vehicles within the slip lane can be addressed by installing a "zebra" pedestrian crossing.

- Recommendations:**
1. That the information be received.
 2. That the Board recommend to the Council that a "zebra" pedestrian crossing be installed in the left turn slip lane from Shirley Road into Marshland Road.

COMMUNITY ADVOCACY**23. 2001/2002 BURWOOD/PEGASUS COMMUNITY BOARD DISCRETIONARY FUNDS**

Officer responsible Community Advocate, Burwood/Pegasus	Author Michael McNabb - Community Development Adviser Burwood/Pegasus, DDI 386-0926
Corporate Plan Output: Community Board Funded Activities 6.1.9	

The purpose of this report is to seek Community Board consideration on the funding support requests from the The Freedom Clinic Trust, the Christchurch Music Society (One Love Concert), and the Christchurch Early Intervention Trust (Champion Centre).

Project information and supporting documentation on each request has been circulated separately to Board members.

The Freedom Clinic Trust

The Trust was established in June 2001 to formalise the community research work that had been undertaken over the past nine months regarding health and medical needs in the Northeast of Christchurch. The Trust aims to provide or facilitate free or subsidised healthcare, social and community services in Northeast Christchurch to those who would not otherwise be able to afford or access such services. A basic premise of the Trust is that pure "medical" complaints are frequently only one aspect of the health and well-being needs of people, particularly those in the most socio-economically disadvantaged sectors of society. It is the Trust's vision to establish a service that will address the wellbeing of its clients across a holistic spectrum of medical, psychological, social, educational, spiritual, employment, housing and other social and community needs.

The Trust is seeking a grant of up to \$5,000 to assist in meeting the establishment costs of the facility's Community Room, which will be available for the running of community health services, programmes and courses; community information workshops; for the display of community notices; for the distribution of community health and community service pamphlets and newsletters and as a social meeting place for local residents.

The aims of the Trust are based on a very successful similar health care clinic (The Kingdom Clinic) in Opawa that began operating in 1995 and currently has a patient base of 3,500. The community research completed by the Trust's Steering Committee included meeting with as many as possible Northeast Christchurch community based groups to assess support for such a health clinic, to identify community health needs and to explore ways of working co-operatively with existing community and social service providers. Trust members presented their proposal to the September 2001 Burwood/Pegasus Community Networking Forum and received strong support for the project from the 26 organisations present.

The Clinic facility at 160 Bowhill Road (formerly a medical centre) is due to open on 30 November 2001. The Trust is currently working with St Andrews House and the Northeast Community Development Scheme in running a training course for budget advisers. The Trust has received commitments for the provision of free services from a dentist and two counsellors. The Trust has employed a Community Liaison Officer to establish strong links with other health, social and community service providers. The work of the Community Liaison Officer will include assessing the needs of the medical clinic's patients and then linking them in with the agencies appropriate to their needs.

A full list of equipment and furnishing costs has been provided. The Trust has budgeted for an estimated \$142,000 in initial establishment costs and 12 months of operating costs. These establishment and operating budget figures are for the building renovation/refurbishment costs and for the running costs of the "non-medical" services. The general medical services the Trust provides will be self-funding through Government Medical Subsidies.

This application meets:

- Community Board Objectives 2.6.
- Community Board 2002/03 Key Issues Planning Statement of community participation, coordination/facilitation among community organisations, community centres.
- Priorities 2, 3, 4, 5, 6, 7, 9 and 10 of the City Council's Social Wellbeing Policy.

The March 2001 Quality of Life in New Zealand report states (page 49):

"Poor access to health care, especially preventative health and early intervention services such as those offered by GPs, partly explains the link between socio-economic status and health."

"Social, cultural and economic factors influence the use of preventative and treatment services and the more affluent generally have better access to high quality health services."

"Therefore, improving the affordability of general practice services, and addressing issues of availability and appropriateness of services for different ethnic groups would assist with reducing socio-economic differences in health status."

In a 1999 Ministry of Health report on national health trends the Ministry reported:

“that people in lower socio-economic groups have poorer health status and a higher incident of disability than the general population.”

The report went on to say:

“that the exact reasons are not always well understood, but the Ministry identified that they are related to differences in (including) socio-economic circumstances, such as income and labour-force participation, education and housing.”

In a 1999 Christchurch City Council report on Poverty and Hardship in Christchurch the findings on health showed:

“that 70% of those putting off treatment from a doctor did so because of affordability problems. Respondents used a variety of methods to cope without the treatment they needed, sometimes with adverse effects on their health.”

The 1996 Census figures show that the North Beach and Rawhiti districts are higher than the Christchurch median for Maori and Pacific People populations, one parent households, people with no education qualifications, unemployed, people receiving income support and are below the Christchurch annual family income median. The two primary schools in the area have a Ministry of Education Decile 4 rating.

In July 2001 the Community Board allocated a \$5,000 grant to a similar community based community health care facility at Nga Hau e Wha Marae.

Christchurch Music Society - One Love Concert

Over the past four years the Christchurch Music Society has organised and held a multi-cultural and free concert on Waitangi Day at the New Brighton amphitheatre.

The Society is seeking a \$7,500 grant from the Community Board/City Council to assist in meeting the 2002-year concert operational costs.

The concert is a combination of contemporary music, cultural performances, contemporary dance and urban artworks. The concert is an opportunity for local young groups to perform in front of their families, friends and peers and is a way of celebrating the diverse cultures of this city whilst educating and informing the audience about the issues affecting them. The performers are strong role models and along with entertaining attempt to get a message across. An estimated 2000 people attended last year's 2.00 pm - 6.00 pm concert.

Depending on the level of funding secured by the Society the Waitangi Day 2002 concert will be held between 2.00 pm and 6.00 pm and will include cultural performance groups; local rock, reggae and hip hop bands; urban and street art; skating; fashion; surfing; and BMX demonstrations. The 2002-year concert is working towards a \$32,000 operational budget.

This application meets:

- Community Board objectives 2.3, 2.5, 2.6, 4.2 and 5.1.
- Community Board 2002/03 Key Issues Planning Statement of community participation, co-ordination among community organisations, youth, community facilities, relationships with cultural organisations, New Brighton.
- Recommendations from the Board's 2000 Youth Recreation Needs Study relating to establishing social interaction areas around the New Brighton Mall; encouraging the provision of music events on the foreshore or local parks.
- Priorities 5, 6, 8 and 9 of the City Council's Social Wellbeing Policy.
- The purposes of the Board's Strengthening Communities Action Plan.
- Outcomes and Objectives of the Council's Arts and Culture, Children and Youth policies.

The Board, through its various discretionary funds, has supported the One Love concert over the past four years with grants ranging from \$500 to \$2,000. This concert is advertised across the city as a citywide event.

Christchurch Early Intervention Trust – The Champion Centre

Dr Patricia Champion established the Champion Centre in 1978 as a doctoral research project at Canterbury University. The Centre works with children from 0-5 years whose normal development has been delayed by a range of causes including Down Syndrome, cerebral palsy, sensory impairment, babies that have been born premature, disabling genetic conditions, brain damage, and those at risk of developing autistic spectrum disorders. The Centre is based on the grounds at Burwood Hospital.

The Trust is seeking Community Board support of \$12,000 towards the construction of a new \$65,000 playground and \$9,000 towards the \$163,000 annual operating costs of their Educational Support Programme. During the past two years, due to the increased demand for the Centre's services and the re-designing of health services based at Burwood Hospital by the District Health Board, the Centre has re-located from very cramped conditions in Ward 4 to a refurbished section of the former Nurses Hostel.

Currently 120 children attend one of the 25 weekly small group half-day programmes where they and their parents/caregivers meet individually with a wide range of therapists. An additional ten children are seen fortnightly with a further 45 children being monitored at regular intervals without having to attend clinics. A playroom, music therapy and computer assisted learning are used as appropriate to each child. Families/whanau are supported by social workers and education support workers throughout the programme. The Champion Centre aims to equip children for life in the community and that involves moving on from the Centre into mainstream educational settings. The Education Support Workers work with the child, the parents/caregivers, the Centre's Clinical Team and with pre-school and primary school staff to design and implement an individual Development Plan for the child to ensure that all aspects of the child's development are included when the child enters its pre-school and primary school education.

Major income sources for the Trust include ACC, CFA, the Ministry of Education, Special Education Services, the District Health Board, donations/grants and from parent fees.

Though based in the Burwood/Pegasus area the Centre's clients come from all over Christchurch and Canterbury.

This application meets:

- Community Board objectives 2.6.
- Community Board 2002/03 Key Issues Planning Statement of community participation, coordination among community organisations, development of alternative playground experiences.
- Priorities 2, 3, 5, 6, 8 and 9 of the City Council's Social Wellbeing Policy.
- The purposes of the Board's Strengthening Communities Action Plan.
- Outcomes and Objectives of the Council's Equity and Access for People with Disabilities, Children and Youth policies.

In a 1999 Christchurch City Council report on Poverty and Hardship in Christchurch the findings on health showed:

"that 48% of respondents said they were living with someone in their household who had a physical disability. 37% felt that they were missing out on or not getting help for the disability."

In a 1999 Ministry of Health report on national health trends the Ministry reported:

"that people in lower socio-economic groups have poorer health status and a higher incident of disability than the general population."

The report went on to say:

"that the exact reasons are not always well understood, but the Ministry identified that they are related to differences in (including) socio-economic circumstances, such as uptake of health and disability support services."

At its July 2001 meeting the Board allocated \$3,000 towards a \$34,000 playground project at Ngaire Larcombe Kindergarten and at the September 2001 meeting \$2,000 was allocated to a \$24,000 playground project at the South Brighton Playcentre.

- Recommendations:**
1. That the Board recommend to the Council that the Freedom Clinic Trust be allocated \$5,000 from the Board's Community Development Initiatives Fund as a contribution towards the Clinic's Community Room establishment costs.
 2. That the Board recommend to the Council that the Christchurch Music Society be allocated \$1,000 from the Board's Discretionary Fund as a contribution to the costs of the Waitangi Day 2002 One Love Concert subject to:
 - (a) All the necessary consents being obtained and all the appropriate health and safety procedures being in place to officers' satisfaction.
 - (b) Any further Council funding support being negotiated with the appropriate Civic Council unit that as this concert is a metropolitan event.
 3. That the Board recommend to the Council one or more of the following options as a contribution towards the work undertaken by the Champion Centre:
 - (a) Grants from the Board's Discretionary Fund of \$2,000 for the playground and \$3,000 for the Educational Support programme.
 - (b) A \$2,000 grant from the Board's Discretionary Fund towards the costs of the new playground area only.
 - (c) That the Board reconsider a funding contribution for the 2002/03 year at its February 2002 Project Allocation meeting and/or.
 - (d) Funding support from the Council's Major Grants metropolitan funding stream for the 2002/03 year, as the Centre's work is a city-wide project.

24. EXERCISE OF DELEGATED POWERS OVER ELECTION PERIOD

Officer responsible Community Advocate, Burwood/Pegasus	Author Adrian Carpinter - Community Secretary, DDI 386-0905
Corporate Plan Output: Community Board Support 6.1.6	

The purpose of this report is to record the exercise of delegated powers of the Board over the election period in relation to a funding request from the Parklands Baptist Community Church, angle parking on Golf Links Road and a funding request from Shirley Boys High School.

FUNDING REQUEST FROM PARKLANDS BAPTIST CHURCH/PROPOSED RELOCATION OF POTTERY EQUIPMENT

The Board decided at its meeting on 3 September 2001 that a Subcommittee be convened with power to act to consider the funding request from the Parklands Baptist Community Church to construct a community pottery room and issues regarding the proposed relocation of the pottery equipment formerly based at the Parklands Community Centre, after the meeting of the Parklands Residents' Association on 13 September 2001.

The Subcommittee met on Tuesday 25 September 2001 to consider these matters. Minutes of the meeting were circulated separately to Board members.

The Subcommittee requested that conditions be placed on the Board's support for the Church's proposal, in the nature of a legal agreement. An agreement is currently being drafted by the Legal Services Unit. An inventory of the pottery equipment installed on behalf of the Parklands community is to be attached to the agreement.

The Subcommittee resolved that \$5,000 be allocated from the Board's Community Development Initiatives Fund and \$5,000 from the Board's Discretionary Fund to the Parklands Baptist community Church as a contribution to the construction of a community pottery room facility, subject to the balance of the project being funded and the specified conditions being agreed to by the Church. This \$10,000 will enable the Church to be eligible to apply to the Lottery Grants Board.

ANGLE PARKING ON GOLF LINKS ROAD

At the Board's meeting on 3 September 2001, the Board established an Election Recess Committee comprising the Board Chairperson and Deputy Chairperson or their nominees to exercise the delegated powers of the Board for the remainder of the Council term.

A report from the Area Engineer sought approval to install a temporary, angle parking area with a time limit restriction and to relocate the traffic restraint in Golf Links Road by The Palms Mall. The proposals were temporary for the duration of the construction work at The Palms, to increase the number of available parking spaces (from 44 parks to 74 parks).

A meeting of the Election Recess Committee was held on Monday 1 October 2001 to consider the application, in particular any consultation undertaken by the mall management with local residents and the Golf Links Residents' Association and safety issues for cyclists.

The Committee resolved that the application to install angle-parking on Golf Links Road be approved subject to the following conditions:

1. That the installation of angle-parking (three metres wide) on the west side of Golf Links Road north of New Brighton Road to south of the proposed northern car park entrance be a temporary facility.
2. That angle-parking facilities be removed and parallel parking and all other work be reinstated in consultation with the City Streets Manager as soon as the northern entrance to the Mall from Golf Links Road is open to public vehicle access.
3. That the existing traffic restraint in Golf Links Road be relocated to the proposed position north of the northern car park entrance as part of this work prior to the installation of angle-parking.
4. That the existing pedestrian island and facilities remain.
5. That the manoeuvring area between the kerb build-out and the northern part of the angle-parking on the west side of Golf Links Road be designed to an acceptable standard providing safe passage for cyclists.
6. That there be no time limit on the parking in Golf Links Road.
7. That provision be made for the temporary "stick on" kerb protection facility north of New Brighton Road at the south end of the angle parking.
8. That all of the above work be undertaken at the expense of the Mall management.

It was further agreed that the Mall management be advised by letter that the Committee is concerned that the views of the Golf Links Residents' Association had been misrepresented in a letter from Gabities Porter (NZ) Ltd to the Council and further requested that clear accurate plans be available when approaching residents for their comments. This letter has been sent.

The Committee's concern that future plans for the Mall may provide for very limited access for pedestrians from Golf Links Road was also to be conveyed to the management with a request that this issue be reconsidered.

FUNDING REQUEST FROM SHIRLEY BOYS HIGH SCHOOL

The Board's Election Recess Committee also considered a funding request from the Shirley Boys High School Te Reo Whanau Group to contribute to the cost of 20 whanau members to attend the National Manu Korero Competition at Turangawaewae Marae, 17-22 September 2001. The whanau members were travelling in support of a student from Parklands who won the Junior Whaikorero Te Reo Maori section in the Canterbury competitions.

The total cost of the travel was approximately \$9,000, with whanau having raised \$3,500 at the time. In addition, the Shirley/Papanui Community Board allocated \$2,000 to the group.

The Community Development Adviser recommended a grant of \$1,000 from the Community Response Assistance Fund, in recognition of the significance of manu korero competitions for Te Reo and Tikanga Maori development for young people and their whanau and for the profile of Maori and bi-cultural relations at the school.

As amounts greater than \$500 allocated from the Community Response Assistance Fund require the Board's approval, the Recess Committee resolved that \$1,000 be allocated to the Shirley Boys High School Te Reo Whanau Group from the Fund.

Recommendation: That the information be received.

25. REPRESENTATION ON HOUSING SUBCOMMITTEE STEERING GROUP RE ARANUI COMMUNITY RENEWAL

Officer responsible Community Advocate, Burwood/Pegasus	Author Dennis Morgan - Community Advocate, DDI 386-0909
Corporate Plan Output: Burwood/Pegasus Community Board	

The purpose of this report is for the Board to consider seeking community representation on a Housing Subcommittee Steering Group in relation to the Aranui Community Renewal.

The Community and Leisure Committee is to convene a Housing Subcommittee to deal with the various housing projects and an Aranui Community Renewal Steering Group may be convened. It is suggested that the Board seek appropriate representation on a Steering Group.

Recommendation: That the Board recommend to the Community and Leisure Committee that it appoint a Board representative and two community committee representatives to a Housing Subcommittee Steering Group in relation to the Aranui Community Renewal.

LEISURE

26. HOLIDAY PROGRAMME REPORT

Officer responsible Leisure Unit Manager	Author Vanessa Taylor - Community Recreation Advisor (Burwood), DDI 386-0932 Ken Howat - Community Recreation Advisor (Pegasus), DDI 396-0933
Corporate Plan Output: Recreation Programmes and Promotions	

The purpose of this report is to inform Community Board members of school holiday programmes delivered by the Christchurch City Council Leisure Recreation and Arts Team in the Burwood/Pegasus Community Board area during the July and Sept/Oct 2001 school holidays.

BENEFITS OF SCHOOL HOLIDAY PROGRAMMES

School holiday programmes provide quality, safe recreation experiences for children and above all a chance to relax and enjoy themselves after the long school term. Longer term, school holiday programmes teach children good, lifelong leisure habits and help them to learn about the activities and groups in their local communities. Holiday programmes are also an important community service for Christchurch families, particularly working parents who require care for their children.

1. *Holiday Programmes*

Wainoni/Aranui Funnybones

This programme was run from 2-13 July and 25 September to 5 October 2001 for children from 5-12 years of age. The programme offered some great activities for young ones. Total number of attendances over the July holiday period were 363 children, with an average attendance per day of 36 children.

During the September/October holiday period total attendances were 367, with an average attendance per day of 37 children.

At present the venue for this programme is the Wainoni School hall. While this allows ease of access for parents in the Wainoni area it is recommended that the programme also be offered in Aranui on alternate weeks of the school holidays for a trial period to enable better access for Aranui children.

Schools Represented and Numbers:

Wainoni	7	Windsor	1
Central New Brighton	1	St James	3
South New Brighton	13	Freeville	2
Aranui	5	North New Brighton	1
Banks Avenue	4	Chisnallwood	1
Avondale	14		
Catholic Cathedral	1 (lives in Aranui)		
Our Lady of Fatima	1 (lives in North Beach)		
Nova Montessori	2 (lives in New Brighton)		
Linwood Primary	1 (lives in New Brighton)		
Paparoa	3	Shirley Intermediate	1
Cobham Intermediate	1	Bamford	1
Shirley Primary	2	Fendalton Open Air	1

Parklands Pandemonium

These programmes ran from the 2-13 July and 24-28 September to 1-5 October 2001 for children ranging in age from 5-12 years. Total attendances over the July holiday period were 383, with an average attendance per day of 38 children.

During the September/October holiday period total attendances were 384, with an average attendance per day of 38.

Schools Represented and numbers:

Windsor	5	Chisnallwood	7
Parkview	4	St Pauls	2
Banks Avenue	2	Marshlands	2
Avondale	2	St Josephs	4
Burwood		Queenspark	42
Cathedral Grammer	2 (live in Parklands)		
Nova Montessori	1 (live in New Brighton)		
St Josephs	1		
Northcote	1		
Mairehau	3		

Please note:

During the eight weeks of programmes staged at Wainoni and Parklands a total of 374 children that attended resided within the *Burwood/Pegasus* wards.

A total of 30 attendees resided outside the two wards.

3. **Activities**

Activities on the programmes included the usual craft activities such as painting, origami, junk art (which proves very popular) and painting terracotta pots. Once again Science Alive visited the children at the programmes and put on an exciting programme of "crazy chemistry". Visits to QEII and Skatezone also proved to be extremely popular, as well as the movies at Sumner.

4. **Comments from Parents and Children**

Parents

- My son came home very cheerfully each day full of tales of fun and excitement and challenge and looking forward to the next day.
- Would you kindly convey our very grateful thanks to all those who are involved in planning, providing and running this fantastic programme.

Children

- Huhu grubs are yummy.
- Awesome fun.
- I like the swimming best.
- Bottle Lake Forest is big and great fun.

5. **Processes/Procedures**

Christchurch City Council Leisure maintains a high standard of delivery on holiday programmes. This is achieved by rigorous health and safety standards and continual monitoring of programmes by Recreation Advisers and the Holiday Programme Manager.

During the past few months the Recreation and Arts Team have undergone two separate reviews of its health and safety processes. These were undertaken by Child, Youth and Family (for holiday programmes) and by the Council's Internal Auditor. The Team "passed" both audits successfully.

6. **Staff**

A large proportion of the staff on the holiday programmes are volunteer leaders. These young people work on the programmes to gain the following:

- On site work experience.
- Training in Health and Safety, Disability Awareness etc.
- Opportunities to meet other young people.
- Working in a team environment.
- Experiencing a community environment.
- Knowledge of the leisure industry.
- Assistance in deciding on the choices they wish to make with regards to future career options.
- Fun experiences.

Over the two-term period (eight weeks programming) we have had the privilege of working with 457 volunteers who have given their valuable time and energy to the Burwood/Pegasus community.

To recognise and thank these volunteers the Recreation and Arts Team provided an opportunity for our volunteers to attend a special function (themed as a 60's Beach Party). This was in conjunction with the 'International Year of the Volunteer' and was held on 10 November 2001. The event was for all volunteers in Christchurch who have spent time on Recreation and Arts Team programmes. The Deputy Mayor delivered a thank you speech and presented certificates of acknowledgment to all volunteers.

- Recommendations:**
1. That the information be received.
 2. That the Board support the trialling of the Wainoni/Aranui Funnybones programme between the two areas, with the programme being staged on alternate weeks at Wainoni/Aranui Schools.

PARKS AND WATERWAYS

27. PARKS AND WATERWAYS CAPITAL WORKS PROGRAMME 2001/02

Officer responsible Parks and Waterways Manager	Author Brent Smith - Capital Projects Team Manager, DDI 371-1645
Corporate Plan Output: 9.4.46 to 9.4.75	

Attached is to inform the Community Board on progress on the Parks and Waterways Capital Projects within the Board area as at 1 November 2001.

OVERVIEW

Attached is a schedule setting out details in respect to individual Parks and Waterways Capital Projects. Note that, where possible, the schedule includes information on specific projects within the Board area that are funded from citywide allocations. The concentration of effort for the initial period of the financial year has been on the design and consultation phase for projects. Tendering and pricing of some projects has now occurred and a number are now in progress or completed.

Recommendation: That the information be received.

PROPERTY**28. NORTH NEW BRIGHTON WAR MEMORIAL AND COMMUNITY CENTRE UPGRADE**

Officer responsible Property Manager	Author Kevin Mara - Senior Professional Building & Utilities, DDI 372-2401
Corporate Plan Output: Environmental Improvement Plans 9.7.4	

The purpose of this report is to provide the Board with an update on work related to the upgrade of the North New Brighton War Memorial and Community Centre and to seek approval for finalising the concept plan and commencing work on certain items.

INTRODUCTION

The North New Brighton War Memorial and Community Centre is in need of an upgrade and in recognition of this the Burwood/Pegasus Community Board established a Working Party to consider various upgrade options. These options were presented to the Community Board in July 2000. The favoured option was used as the basis for submissions to the Annual Plan Working Party to obtain funding for the project.

The submissions to the Annual Plan Working Party requested a total of \$480,000. A total of \$400,000 was approved by the Council in February 2001 for the project. In addition the Community Board has committed \$25,000 to the project. This funding is split over two financial years:

The following funding is available for the upgrade:

2001/2002	\$200,000	- Council funding
2001/2002	\$25,000	- Community Board funding
2002/2003	\$200,000	- Council funding

Total \$425,000

Reporting for this project needs to be via the Council's Projects and Property Committee with regular reports to the Community Board for information.

CONCEPT DESIGN

Following approval of the funding, the preferred option was further developed into a concept design. The Working Party approved the concept in principle and agreed to pursue a process of community consultation.

A public meeting was held on 11 October 2001 to review the concept plan and obtain public opinion on what was proposed.

The concept design takes into account the work required to upgrade the facility to meet current Building Code requirements and also to deal with current building maintenance issues. The public meeting showed overwhelming support for the upgrade. There were mixed opinions expressed for the design of the new entranceway. This will be reviewed with alternatives to be presented to the Community Board and the public for comment.

Building/Resource Consent

A Resource Consent and Building Consent are required for the additions and alterations. The Regional Council has commented that a non-notified consent would be permitted by them, however it is proposed that the Resource Consent should be a notified consent. This is due to the bulk of the existing building being on Conservation land and the potential need to obtain general public approval for the upgrade. The timeframe associated with a notified Resource Consent is 70 days. It is planned to submit the application in early January 2002.

A Building Consent is required for any work which is related to changing the footprint of the building, any work associated with upgrading the disabled access, upgrading toilets and any work which is related to the decking.

Fire Alarm System

The Fire Brigade have indicated that work on the installation of a Fire Alarm system needs to start immediately. Christchurch City Council planners have indicated that they will favourably consider an application to commence this work without having completed the full Resource Consent and Building Consent process.

Staged Development

Given that funding for the facility is split over two financial years it is a necessity that the work be staged. The ideal situation is to have the work in year 2001/2002 flow into the 2002/2003 year with no 'delay' between the two.

As a result of the public meeting, a review of the design of the entranceway is being undertaken. The completion of and acceptance of a design will take some time. In order to get things underway, it is proposed to start the following work:

- Interior upgrade of wiring, painting, flooring, re-wiring, wall treatments.
- Roof treatment.
- Façade repairs.
- Fire alarm upgrade.

No work on the following items will start until a Resource Consent and Building Consent have been obtained:

- New entrance structure.
- Upgraded toilet facilities.
- Installation of lift.
- Construction of decking and cobbled areas.

Cost Estimate

The following cost plan has been developed based on the concept plan as it currently stands. This cost plan has been developed by an independent Quantity Surveyor. It is very preliminary and needs to be confirmed when more detailed plans are available.

PROPOSED PROJECT COST PLAN

1.0	Construction Costs	
1.1	Fire Upgrade Costs	\$100,000
1.2	New Additional Floor Area	\$165,000
1.3	New Lift	\$60,000
1.4	Existing Exterior Structure Upgrade	\$20,000
1.5	New Exterior Stairs	\$5,000
1.6	Existing Internal Alterations	\$85,000
1.7	Contingency Sum	\$40,000
2.0	Consultant Fees	\$45,000
3.0	Resource Consent	\$5,000
4.0	Building Consent	\$3,000
5.0	TOTAL PROJECT COST	\$528,000

BUDGET

2001/2002 Annual Plan provision	\$200,000
2001/2002 Community Board provision	\$25,000
2002/2003 Annual Plan provision	\$200,000
TOTAL AVAILABLE BUDGET	\$425,000

Based on the above there is a shortfall of \$103,000. The original budget request was for \$480,000. There have been items added to produce the current design. The value of work that is additional to the original concept is approximately \$40,000.

The additional items have been included due to the significant value they will add to the redeveloped facility. The main additional items are:

- Exterior deck.
- Cobbled area between building and sea-wall.
- New exterior stairs.

There are options available for obtaining additional funding for the project. They are:

- Apply for Lotteries Commission funding. This cannot be done until a Resource Consent is available.
- Obtain funding from Property Unit from the deferred maintenance budget. Currently there is \$9,000 in the budget for maintenance items.
- Explore options for voluntary labour from community groups.

PROJECT STRUCTURE

Terms of Reference now need to be developed for the project to cover the work required to engage someone for design services, the detailed design, and tendering for the work. The Terms of Reference will set parameters covering the following main items:

- Aim of the project.
- Objectives of the project (for example, meeting budget, timeframes etc).
- Project structure in terms of who is involved and what they are responsible for.
- Methodology for delivering the project.

A Project Control Group (PCG) will be established. This group forms the decision making body for the on-going management of the project. Members of the PCG should come from the following:

- Client representative from Property Unit.
- Community Advocate.
- Project Manager.
- Quantity Surveyor.
- Design consultant.

CONCLUSION

The following actions should be started:

- Incorporate comments from the community and complete the re-working of the entranceway and landscaping design and get this approved by the Community Board. Once this is complete, application for Resource and Building Consent should commence.
- Work associated with items not requiring a Building Consent should start immediately. Items covered by this are things like the roof repairs, window repairs, and internal modifications. This work should be timed so there is a flow on effect when funding in the 2002/03 financial year is available.
- Verify the budget when the concept design is complete and approved. Once this is complete, submit an application to the Lotteries Commission for any shortfall in funding.

Recommendation: That the Board recommend to the Council that it approve:

1. The process of incorporating community comment to finalise the concept plan.
2. The commencement of work on items not requiring a Building Consent.

OTHER MATTERS**29. CERTIFICATES OF APPRECIATION**

Officer responsible Community Advocate, Burwood/Pegasus	Author Dennis Morgan - Community Advocate, DDI 386-0909
Corporate Plan Output: Burwood/Pegasus Community Board	

As a result of the recent local body elections two members from the previous term are no longer current Board members. Of these one member was unsuccessful in the election, and one did not seek re-election.

It is suggested that there should now be a formal recognition for the efforts on behalf of the community, of the particular members. Certificates acknowledging the appreciation of these efforts may be appropriate.

To complete the formality it is suggested that the Board formally resolve to acknowledge the work of the past members, and a suitable opportunity be taken to present the certificates and to convey the community's appreciation.

- Recommendations:**
1. That the Board extend its appreciation, on behalf of the citizens of the Burwood/Pegasus community, to past members David Close and Anne McCormack.
 2. That the Chairperson and Community Advocate host an afternoon tea to present the Board's Certificates of Appreciation.

30. TELSTRA SATURN ROLLOUT

Officer responsible Community Advocate, Burwood/Pegasus	Author Adrian Carpinter - Community Secretary, DDI 386-0905
Corporate Plan Output: Burwood/Pegasus Community Board	

The purpose of this report is to inform the Board of plans for the rollout of Telstra Saturn's telephone and cable television network in the Board's area.

John De Zwart, Project Manager, from the City Solutions Unit and Gavin Thomas, Construction Facilitator, Telstra Saturn will be in attendance to brief the Board.

Telstra Saturn has completed installation in most of the southern parts of the City and is at present completing installation in Upper Riccarton, Hornby and Islington. Once this is complete, work will start in the Richmond, Shirley, Burwood and New Brighton areas. Work is expected to begin by the end of this year or early in 2002 and will take six to nine months to complete. Every street will be involved.

Recommendation: That the information be received.

31. COMMUNITY ADVOCATE'S UPDATE

31.1 For members' information attached are schedules of funds distributed in 2001/02 for the Discretionary Funds (since the allocation meeting on 13 February 2001), the Community Response Assistance Fund and the Community Development Initiatives Fund.

31.2 POWER TO ACT

As the Board will not meet again until January 2002 it would be appropriate for consideration to be given to matters that may need to be dealt with in the intervening period. In past years the Board has resolved to give the power to act on its behalf to specified members or a subcommittee, with the application of the delegated power reported back to the Board.

- Recommendations:**
1. That a Committee comprising the Board Chairperson and Deputy Chairperson or their nominees be authorised to exercise the delegated powers of the Board in the period from 20 November 2001 to 27 January 2002.
 2. That the application of any such delegation be reported back to the Board for record purposes.

31.3 COMMUNITY PRIDE GARDEN AWARDS

Caroline Kellaway attended the Christchurch Beautifying Association meeting held on Friday 5 October.

A format and timetable for the Community Pride Garden Awards was presented to the meeting for discussion and the selection process and criteria were discussed at length. Caroline Kellaway put forward the Board Subcommittee's suggestion that the criteria include water conservations, native plantings, tidiness, and obvious care when compared with other gardens in the street. After some consideration the meeting felt that the current criteria was inclusive enough to recognise the different areas. Caroline also raised the Subcommittee's idea that it would be worthwhile asking the residents' associations to nominate gardens that they felt worthy of an award for the Association to include in the judging. The Association is taking the suggestion on board.

The Association emphasises that the focus is on an obvious pride being taken in one's garden, well attended gardens with neat lawns and edges and trimmed hedges rather than what flowers or colours have been used. It was decided that a copy of the criteria should be sent to the community advocates. The Association also intends to visit each of the Community Boards to explain to them how the awards are managed and the process and criteria, so that the Boards will have a better understanding of what actually happens.

The meeting noted that over the years there had been confusion and criticism as to how many awards were being given out and discussed whether the awards should be limited to a certain number per ward. The meeting decided that if the garden met the criteria then there should be no limit.

31.4 PROGRESS ON PROPERTY ISSUES

On Wednesday 18 October 2001 Chrissie Williams, Don Rowlands and the Community Advocate met with the Property Manager and other Property Unit staff to seek progress reports on various Board projects. The status of each project is outlined below.

Windsor School Community Hall - The Property Unit is to establish the Council's equity in the hall and report as soon as possible to the Board on effecting transfer of full ownership of the hall to the school.

South New Brighton Community Centre - Community use of the hall is to be renegotiated with the school. Maintenance issues are to be resolved. The Property Unit is to address the land issues and draw up a new lease.

Owles Terrace Site - The geotechnical investigation of the site has been completed and the Property Unit intends to arrange a seminar in March and report to the April round of meetings.

Parklands Community Centre - The Property Unit is preparing leases for the permanent tenants. The Advocacy Team is to submit a proposal for the management of the Centre.

Dallington Cottage - As the Cottage is to be put on the market, the Advocacy Team will be investigating other buildings in the area for housing the activities currently housed at the Cottage, in conjunction with Anglican Care. Those present at the meeting agreed that the purchase of the property could not be justified and that the Trust be advised of the position.

Collingwood House - In case a lease of Collingwood House is not supported by the Council, the Advocacy Team will be assessing other options for accommodating the groups at the House elsewhere in New Brighton.

31.5 PROPOSED JOINT BOARD SEMINAR ON ENVIRONMENT CANTERBURY DRAFT REGIONAL LAND TRANSPORT STRATEGY

Environment Canterbury is currently seeking submissions on its draft Regional Land Transport Strategy. A copy has been provided to each Board member. The submission period has been extended for the Council and Community Boards until the end of December.

A joint Board Seminar is proposed for Environment Canterbury and Council staff to present the strategy and for formulating a submission. A date in early December is being considered. It is suggested that interested Board members participate in this process.

Recommendation: That the Board members attending a joint Board Seminar on the Environment Canterbury Draft Regional Land Transport Strategy attend as the Board's representatives.

31.6 NORTHERN ROADING OPTIONS SCOPING STUDY

The Council and Transit New Zealand are coordinating the consultation process for the proposed strategy for improving the City's northern roading network. The consultation period ends on 21 December 2001.

The project is a partnership between the Council, Transit New Zealand, Environment Canterbury and the Waimakariri and Hurunui District Councils. Public feedback is sought before a full report is produced and recommendations made to the respective Councils and/or Boards.

Arrangement of a seminar is being considered for the three affected Community Boards following the open day consultation sessions, possibly in conjunction with the appropriate standing committee. An open day for St Albans/Shirley will be held on Monday 26 November 2001, from 4.00 to 8.00 pm, at the Shirley Community Centre.

31.7 COMMUNITY BUS TOURS

It is suggested that two bus tours be arranged to familiarise Board members with projects and points of interest within the wards. Two separate tours are proposed, one for each ward. Advocacy Team members and area officers will be in attendance to provide comments. A representative of the Automobile Association has also expected interest in attending.

If members are interested, the tours will be arranged on Saturday mornings in December: Burwood ward on 8 December and Pegasus ward on 15 December. Members' suggestions of sites to be included are welcome.

Recommendation: That the Board hold two community bus tours in December to familiarise Board members with current projects and issues in each ward.

31.8 CULTURAL EVENT

The Board may also wish to consider hosting an event to acknowledge Maori and other ethnic communities in Burwood/Pegasus and foster relationships with these cultural groups.

This could involve inviting a range of these groups to meet Board members and staff for an afternoon tea. Cultural performing arts groups could be invited to the gathering.

Such an event could be arranged for early in 2002.

Recommendation: That the Board host a cultural event early in 2002.

31.9 SEMINAR WITH LOCAL MEMBERS OF PARLIAMENT

At the seminar meeting with local members of Parliament on 14 September 2001, two initiatives were raised for consideration by the incoming Board:

- Development of Codes of Conduct with hoteliers and the Police.
- A joint visit with the Hagley/Ferrymead Community Board to a local producer of a bio-degradable packaging product (made of starch and dissolves in water).

The Board may wish to initiate action on these matters.

31.10 INTERNATIONAL YEAR OF VOLUNTEERS BOOKLET AND FUNCTION

The Board's Subcommittee organising a booklet and function to commemorate the International Year of Volunteers met on 10 October 2001.

Approximately 130 community organisations have responded to the request to submit lists of their volunteers who have contributed for more than the past 12 months. The lists are being compiled into a booklet, with an introduction from the Chairperson of the Canterbury Volunteers Centre.

A copy of the booklet and a certificate is to be presented to representatives of each organisation at a function on Sunday 9 December 2001 at 4.30 pm to 6.30 pm at the Roy Stokes Hall in New Brighton. It is intended to provide refreshments and entertainment.

The Subcommittee decided that an additional \$1,000 be requested from the Board to cover the full costs of the event.

Recommendation: That the Board recommend to the Council that an additional \$1,000 be allocated to the International Year of Volunteers from the Board's Discretionary Fund.

31.11 BOARD SEMINARS

The Board may wish to consider a schedule for Board seminars.

The Board's practice has been to hold such seminars monthly in the middle of the period between the Board's ordinary meetings. The meetings have provided an opportunity to consider in-depth three or four issues and to hear from individuals and groups in a less formal situation.

It has been suggested that members may prefer the seminars to be scheduled on Wednesday afternoons rather than Tuesday afternoons. The following dates are suggested should the Board continue the practice of monthly seminars:

Wednesday 20 March 2002	Wednesday 14 August 2002
Wednesday 17 April 2002	Wednesday 18 September 2002
Wednesday 15 May 2002	Wednesday 16 October 2002
Wednesday 19 June 2002	Wednesday 13 November 2002
Wednesday 17 July 2002	Wednesday 4 December 2002

No seminar is proposed in February because of the special meeting scheduled for Wednesday 13 February 2002.

The meetings would be held at the Ascot Community Centre commencing at 4.00 pm.

In addition, the Board may wish to continue the practice of holding six monthly seminars with local members of Parliament and with local Environment Canterbury Councillors, at dates to be set by the Board Chairperson.

Recommendation: That the Board adopt the schedule of Board seminars for 2002 outlined in the Board agenda.

31.12 NEW BRIGHTON REVITALISATION

The Council special meeting on Tuesday 9 October 2001 decided not to proceed with the proposal to vary the 1978 Special Order which created the pedestrian mall.

The Council resolved to recommend to the incoming Council that a community forum on New Brighton be convened at the earliest possible opportunity.

An officer project control group has been established and draft terms of reference for the community forum are being prepared. It is intended to report to the Board's next meeting in January 2002. It will be recalled that the Council has provided funding in the 2001/02 year and 2002/03 of \$1.2 million.

It is proposed that a representative group of members of the New Brighton community be invited to join the Community Forum early in the new year.

Recommendation: That three Board members be nominated to represent the Board on the proposed Community Forum on New Brighton.

19. 11. 2001

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31.13 COMMUNITY DIRECTORY

Collating information for the community directory is at an advanced stage. Publication and distribution is intended prior to Christmas.

19. 11. 2001

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32. RESIDENTS' ASSOCIATIONS

Time will be allocated at **6.00 pm** for Residents' Association representatives to address the Board on local matters.

33. RESOLUTION TO EXCLUDE THE PUBLIC

Attached.