

24. SUMNER LIBRARY UPDATE

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Corporate Plan Output:	

The purpose of this report is to update the Hagley/Ferrymead Community Board on activities at Sumner Library for the period ending May 2001.

1. ACHIEVEMENTS

Significant achievements as they relate to Sumner Library targets for 2000/2001.

Continue to review opening hours in order to meet customer need

- As of August 2000, the Library has been open an extra half hour on weekdays, by bringing forward opening time from 11.00am to 10.30am
- This was done by reorganising the hours worked by the Sumner Library team. No extra funding was required
- There have been many favourable comments about the increase in hours and a foot count has shown a consistently high use from 10.30 to 11.00am
- Two local schools are now able to make visits for book swaps during this time. These average 20 children a visit

Promote user education via tuition in use of technology

- Three to four sessions take place each week in order to increase customers confidence using the catalogue, internet and email
- Formal book-in sessions of a half hour one on one offered as required. The library team is proactive in encouraging customers to have PIN numbers added to their library record, so that they can reserve items on the library catalogue in the library or from home for themselves
- A 'family internet' night was held for local families who wished to gain skills for homework. This was fully booked and achieved good results

Upskilling library staff in use of technology

All of the Sumner team took part in staff 'swaps' to spend time at Linwood Library where they worked with the Reference Librarian and became more familiar with a wider range of resources.

All staff have a regular time-tabled IT time each week, to keep up to date with new developments.

Diane Bargas attended a range of pc skills workshops in order to increase the use of Office 2000, email and Windows. This has improved communication within the library network and enabled better record keeping.

Investigate opportunity to develop local history collection at Sumner

- A local history collection has been established and several folders of information are being worked on at present
- Knowledge of the collection is increasing. Promotion will take place shortly, once the collection is more comprehensive
- Topsy Rule of the Sumner Museum presented a talk about the Moa Bone caves at Redcliffs on 30 May, as Sumner Library's contribution to the Books and Beyond Festival. This drew an enthusiastic crowd of 42 people and increased awareness of the library's and the museum's resources

2. OTHER ACTIVITIES

Children's Library. Much of the fiction collection has been rehoused in browser bins to increase 'face out' display and make it more appealing.
Preschool storytimes have been increased to four sessions a term.

The number of Storyline borrowers has doubled following promotion of the service

A library article was written for Shoreline every month

3. FRIENDS OF SUMNER LIBRARY

This group continued to support library activities. Funds remaining from the Voluntary Library have been used to supply stools for the Young Adult area and an activity centre, listening posts, toys and puzzles for the Children's Library. The group also provided funds to purchase display folders for the Local History collection.

4. **FINANCIAL**

Revenue from Bestsellers, CDs and tapes, reserves, extended loan charges, photocopying, printing and internet use for the 2000/2001 financial year is 50 % above budget.

5. **KEY PERFORMANCE INDICATORS**

	December 1999 – May 2000	December 2000 – May 2001
Issues	61,270	62,172
Reserves	2,834	2,392
New enrolments	245	221

Recommendation: That the information be received

**Chairman's
Recommendation:** Not seen by the chairman