

10. ST ALBANS EDU-CARE CENTRE – STAFF ROOM AND STORAGE AREA

Officer responsible Community Advocate	Author Barbara Ford
Corporate Plan Output: Community Buildings 6.1.text.14.ii	

The purpose of this report is to bring members up-to-date with progress on alterations to the above building and future needs.

BACKGROUND

The Board will recall that the St Albans Edu-care Centre had requested funding in 1999 to replace the present garage with a new relocatable building for use as a staff area and storage areas. The staff area is used by staff to undertake administration work and computer entry, as well as a staff room.

However, before the relocatable building was purchased the Centre was required to undertake internal alterations to meet health and education needs.

The Centre requested that the Board's funding be re-allocated toward the internal alterations. The Board agreed to this and also gave a further \$5,000 towards the alterations, making a total of \$12,500. These alterations have now been completed.

CURRENT SITUATION

The St Albans Edu-care Centre is now ready to proceed with the replacement of the old garage. It is hoped that this can be undertaken during the first term holidays which start on 10 April.

COSTS

The total cost of the relocatable garage building is \$21,769.11, including siting, outfitting and furnishing costs. The Centre has obtained the necessary permits. A breakdown of the costs and an explanatory letter are attached. St Albans Edu-care has raised \$13,976.28 and intend to put a further \$3,000 of its current funds to the project. The Centre will also be applying for funding to the Funding Committee, Community Development Fund.

The Centre has asked the Board to consider making a further grant of \$4,700 towards the cost of the staff/storage building.

Refer to clause 26 of this agenda, showing that the Board's Community Services Fund for 1999/2000 has a balance of \$16,000.

FUTURE NEEDS OF ST ALBANS EDUCARE CENTRE

At the 24 November 1999 meeting the Board received and adopted the Needs Analysis for the Centre and referred it to the Property Unit for inclusion as part of the Project Proposals schedule for consideration as part of the Annual Plan process.

The Needs Analysis looks at the long term requirements of the Centre. This means any replacement or major changes would be at least five to ten years on. It is therefore necessary to view the immediate requests as necessary for at least the next five years. The proposed relocatable building would be recoverable if the site was redeveloped.

Recommendation: That the Board grant up to \$4,000 from the Community Services Fund for the purchase of a relocatable building for the purpose of a staff/storage room at the St Albans Educare Centre.

Chairperson's Recommendation: That the officer's recommendation be adopted.