

DIRECTOR OF BUSINESS PROJECTS AND RELATIONSHIPS

Business Unit	Director of Business Projects
Output Class	Trading Activities Liaison

Performance Indicator		Actual
1.	Mayor, Chairperson of Strategy and Resources Committee and City Manager satisfied with the quality and timeliness of reports and advice.	Not specifically measured
2.	Businesses operating successfully and achieving Council objectives.	On target to meet forecast expectations.

Business Unit	Director of Business Projects
Output Class	Corporate Advice

Performance Indicator		Actual
1.	City Manager satisfied with the quality of the contribution and the outcome of the externally driven projects.	City Manager satisfied
1.2	Business Units satisfied with the quality and timeliness of advice.	Not specifically measured. No complaints received.
2.	The Chairperson, Projects and Property Committee is satisfied with the timeliness and quality of the Principal Advisor's contribution.	Not specifically measured.

Business Unit	Director of Business Projects
Output Class	Economic Development

Performance Indicator		Actual
1.	Mayor, Chairperson of Strategy and Resources Committee satisfied with the quality of information and that the organisations are meeting the broad economic development objectives of the Council.	Not specifically measured. Ongoing consultation.

Business Unit	Director of Business Projects
Output Class	Management

Performance Indicator		Actual
1.	Project Delivery prepared. Go/No-go decision made.	<p>New Christchurch Art Gallery Design development is progressing to programme and tenders will be called in August 2000, with construction commencing at the end of November 2000. The anticipated completion date for the project is October 2002 followed by fitout. Ongoing co-ordination and regular reporting to the Projects and Property Committee is continuing.</p> <p>Cathedral Square Redevelopment Stage 4 achieved Practical Completion on 2 December 1999. The project was completed within the approved budget. The official opening of the redeveloped Square was held on 21 December 1999. Ongoing co-ordination (maintenance and settlement of the Final Account) is continuing.</p>
1.2.	Project Terms of Reference prepared. Go/No-go decision made.	
1.3	Functional Design Brief (including assessment of feasibility and viability) prepared. Go/No-go decision made.	
1.4	Consultants engaged and Project Brief confirmed.	
1.5	Concept designs developed and Design Report prepared. Go/No-go decision made.	

2.	Financial, programme and significant technical decisions (within delegated authorities) made timely for the projects to proceed smoothly.	<p>New Brighton Pier Tenancy – Hard Fitout The Major Projects Co-ordination Unit's involvement in the above project was determined by Council at its October 1999 meeting. Since then the Unit has undertaken the co-ordination of the physical works including budget control.</p> <p>The project is currently within the Council approved Budget of \$227,700 and was substantially completed on 17 December 1999.</p> <p>WestpacTrust Centre The 1999/2000 budget included approximately \$500,000 for post contract "bedding in" items. These items were prioritised in consultation with the Venue Manager and the Projects and Property Committee adopted the schedule of work in November 1999. The work is programmed for completion by the end of April 2000.</p> <p>Fendalton and Library/ Service Centre A Resource Consent was obtained following public notification and a hearing. Demolition of the existing Service Centre has been completed and construction of the new building is underway. Ongoing co-ordination and regular reporting to the Projects and Property Committee is continuing.</p> <p>Jade Stadium Redevelopment The Jade Stadium Redevelopment Project is currently in the concept development stage. It is anticipated that the Jade Stadium Board will approve the findings of the Concept Design Report early in February 2000.</p> <p>The Major Projects Co-ordinator has, since the end of November 1999, been made available to the Board to take overall responsibility for the physical redevelopment project.</p>
----	---	--

		<p>English Park Redevelopment Tenders for Consultant services have closed and are currently being evaluated.</p> <p>Centennial Pool Redevelopment The Leisure Centre has been operating successfully with only minor remedial and “bedding in” issues. The project has been completed within the approved budget. Ongoing co-ordination (maintenance and settlement of the Final Account) is continuing.</p> <p>Pioneer Pool, Stadium alterations and Creche The Leisure Centre has been operating successfully with only minor remedial and “bedding in” issues. The contractor’s Final Account has been settled within the approved budget amount. Ongoing co-ordination (maintenance) is continuing.</p> <p>QEII Pools Redevelopment Tenders closed on 24 November 1999. The recommended tender was below budget and has been accepted following Council approval in December 1999. Work is due to start on site on 10 January 2000. The new 51m pool will be completed by April 2001 and the remainder of the project by June 2002. Ongoing co-ordination and regular reporting to the Projects and Property Committee is continuing.</p>
3.	That the Chairperson of the Projects and Property Committee is satisfied with the quality of timeliness of the advice given.	The Chairman of the Projects and Property Committee is more than satisfied with the quality and timeliness of the advice given.
4.	That the monthly progress reports to the Director of Operations are sound and well based.	The Director of Business Projects and Relationships has been kept informed and up-to-date with regular meetings and reports on key issues.
5.	Positive 360° feedback from unit colleagues.	Positive feedback has been provided by colleagues.