

## DIRECTOR OF POLICY

<b>Business Unit</b>	<b>Director of Policy</b>
<b>Output Class</b>	<b>Policy Advice</b>

<b>Performance Indicator</b>		<b>Actual</b>
1.	Research projects, reports and other tasks completed on time and to the satisfaction of the client.	Tasks generally completed within the agreed time frame and client satisfied
2.	The adoption by the Council of a Personal and Community safety policy Safe Christchurch 2001) by December 1999.	The Council determined that this would be the Strengthening Community Action Plan Strategy as agreed to a policy.
3.	That the Policy Section team members take an active and useful role in relevant corporate teams.	Policy Team Members have been involved in: COPRA, Tram Liaison and Consultancy, Bus Interchange Project, ICAN Centre Study, Canterbury Dialogues, Arts Policy Team, Green Edge Project, Housing Working Party (Tenant Support Policy adopted November 1999), Early Childhood Education Working Party (Strategy adopted November 1999), Older Persons Strategy Development (Action Plan adopted November 1999), Seeking Community Views Team, Community Development Planning Team, Human Resources Performance Team, Poverty Taskforce Team, Community Development and Social Well Being Policy Review Team, Children's Strategy Evaluation Team, Social Initiatives Monitoring Team, Community Evaluation Team, Canterbury Dialogues Indicators Team, Metropolitan Strengthening Community Action Plans Team, National Indicators Team, Out of School Policy Team, Events Strategy Team, Youth Strategy Team, Strengthening Families Evaluation Subcommittee, Fieldworkers in Schools Evaluation Group, Poverty Taskforce Team, Voluntary Sector Compact Team, Policy Process Team, Combined Funders Team, Social Planning Inter-agency network, Third Sector Funding Group, Community Evaluation Team, Governance/Leadership.

<b>Business Unit</b>	<b>Director of Policy</b>
<b>Output Class</b>	<b>Policy Advice to Council and its Committees</b>

<b>Performance Indicator</b>		<b>Actual</b>
1.	That Council decisions are made based on quality information and advice, and in accordance with the principles of good governance.	Reports and Advice to Council of high quality assisting in ensuring appropriate decisions made.
2.1	That the Council is provided with the necessary support and advice to effectively advocate its position.	Reports prepared on time and adopted by Council, including <ul style="list-style-type: none"> <li>- Report on Out of School Policy Development.</li> <li>- Report on Targeting of Government Funding.</li> </ul>
2.2	That submissions prepared on the Council's behalf are timely and well represent its concerns.	Submissions prepared on time and adopted by Council. <ul style="list-style-type: none"> <li>- Submission to the Justice Law Reform Select Committee on the Arms Amendment Bill No.2 re Firearms Registration (September)</li> <li>- Strengthening Families Evaluation Report</li> <li>- Response to Social Workers in Schools proposal</li> </ul>

<b>Business Unit</b>	<b>Director of Policy</b>
<b>Output Class</b>	<b>Community Development</b>

<b>Performance Indicator</b>		<b>Actual</b>
1.	Social Indicators project in full operation and reporting to the Strategy and Resources Committee by 30 June 2000 .	Report to Strategy and Resources Committee in February 2000. Full national indicators by August/September 2000.
2.1	Staff involved with the community development research are advised about relevant research issues.	This is being done.
2.2	Research projects, reports and other tasks are completed on time and to the satisfaction of the client.	Research Guidelines <ul style="list-style-type: none"> <li>- Writing Research Briefs</li> <li>- Doing Social Research</li> <li>- Designing Surveys</li> </ul>

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<b>Output Class</b>	<b>Community Development</b>

<b>Performance Indicator</b>		<b>Actual</b>
3.1	Social Research Database maintained and up to date on a regular basis.	This is being done and we are currently locating database on Council network.
3.2	Research Guidelines developed by 30 June 2000.	Completed November 1999.

<b>Business Unit</b>	<b>Director of Policy</b>
<b>Output Class</b>	<b>Management/Support</b>

<b>Performance Indicator</b>		<b>Actual</b>
1.	That Units display a good and improving understanding of policy presentation.	Presentations by staff to standing committees are generally of a high standard.
2.	Resource the annual planning and reporting cycle in 1999/00 to a timetable that enables the Council to adopt by 30 November 1999 that Annual Report for 1998/99 and adopt by 30 June 2000 an Annual Plan for 2000/01; such documents to meet the statement of service objectives and performance reporting requirements for the Local Government Act (1996.97: Achieved).	<ul style="list-style-type: none"> <li>- Annual Report adopted by 30 November 1999.</li> <li>- Other indicators will be measured in the second half of the year.</li> </ul>

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<b>Output Class</b>	<b>Management/Support</b>

<b>Performance Indicator</b>		<b>Actual</b>
3.	The format of the Annual Residents' Survey is restructured, and a survey implemented and report available by 1 June 2000 (1997/98).	Now to be implemented for the 2001 survey.
4.	Restructuring to improve the consistency and clarity of the key accountability documents reflected first in the Annual Plan for 2000/01.	To be reviewed in the second half of the financial year.