

## 16. ANNUAL REVIEW OF COMMUNITY CENTRES

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The purpose of this report is to provide a review to the Board on the management and financial operations of the six Council owned Community Centres in the Spreydon-Heathcote area. The last review was reported to the Board in November 1998, and the following is an update since then.

- The \$6000 allocated from 1998/1999 project funds resulted in a research project being completed by Shelley Kennedy on Community Centre Promotion. From this project, the resulting report was circulated to all Board Members. Service Centre staff are working closely with management committees to enhance usage through a number of different avenues. Landsdowne Community Centre was the primary focus of this project.
- In December 1999 a health and safety / property check was made to the Community Centres. It was pleasing to see all groups following the health and safety guidelines. A few minor issues were raised and have been dealt with. Some minor building repairs were also reported to the Property Unit for action. The buildings were all clean and tidy and are being well looked after.

All centres have a main contact person and a health and safety officer. In some cases this is the same person. The centres are managed by a voluntary management committee made up from representatives of the user groups.

### **CENTENNIAL HALL**

Centennial Hall is managed and administered by the Spreydon Ratepayers and Residents Association Inc. The Management group employs a cleaner 2.5 hours a week.

The kitchen and foyer area was repainted over the Christmas break with the floor being sanded and varnished each year.

<i>Regular User Groups.</i>	<i>Casual User Groups</i>
Spreydon Indoor Bowls West Spreydon indoor Bowls Spreydon / Hoonhay private Kindergarten West Spreydon Senior Citizens Happy Heart square dance club. Druids Sports Club Respiratory Relief Society Hoonhay Alcoholics Anonymous Time on Ice skating team.	NZ Model Railways Agriculture Society NZ Modelers  NZ Toy cars Chch Bird club Society of caged birds Some Pioneer Stadium user groups

### *Charges*

Per session	\$6.00 -\$11.00
Per day	\$40.00- \$50.00
Functions	\$100-\$110.00

### *Financial*

The Spreydon Ratepayers and Residents Assoc. Inc operational accounts to 31<sup>st</sup> March 1999 show hall income for the year of \$7217.65 and expenditure of \$7445.91 The excess expenditure was \$228.26

The Beckenham Service Centre budget for rental payment transfer to Property Unit for the 1998/99 was \$20,200. In addition the Beckenham Service Centre allocated \$500 for building and \$2000 for grounds maintenance.

The percentage cost recovery (income/total expenditure) remains the same as last year at 24%.

### **Risingholme Community Centre**

The Centre continues to operate to a large degree independently from the Beckenham Service Centre.

The centre employs a full time worker (via the Ministry of Education), two part time office staff, cleaners, handyman and tutors.

<i>Regular User Groups</i>	<i>Casual Users</i>
Continuing education classes	Richmond Fellowship
Maggie Burke Dancing	Play back theatre
Folk Art Classes	Tamariki School
Dollmaking classes	Opawa School
Tai Chi	Calligraphy Society
Barnados	Private bookings
Choir	
Orchestra	
Toy Library	
Plunket nurse	
Walking Group	
Residents Assoc.	
Mens and Womens Probus	
Astrology Society	
Astrology Study Centre	
Circle Dancing	
Childrens drama	
Foundation for higher learning	
Christian Community	

### *Charges*

Charges vary, but range from \$5.00 - \$15.00 hr depending on room size and whether the group is commercial or community based.

### *Financial*

The Risingholme Community Centre Inc's annual account for the year ending 31 December 1998 shows income of \$52,287.00 and expenditure of \$49,965.00 (including depreciation \$7,243) leaving a surplus of \$2,322.00

The Beckenham Service Centre pays \$57,800 for rent and \$500 for building maintenance.

The percentage cost recovery was down slightly at 48% compared to the previous year of 51%.

### **Sydenham Community Centre**

The Management Committee has a long history and association with the Community Centre and exhibits a loyal attachment. The Sydenham Community Centre Inc employs a cleaner for two hours per week.

New signage was installed this year as a result of the community centre research completed by Shelley Kennedy. A very successful Christmas party was held this year with approximately 50 children from the now closed Sydenham School attending as a result of the community centre research completed by Shelley Kennedy.

<i>Regular User Groups</i>	<i>Casual User Groups</i>
Scrabble Club Anchor Lodge (Druids) Avon Tramping Club Vauxhall Car Club Cant All Breeders Cats Avon Scottish Dance Spoon Collectors Short Hair Cat Breeders Karate Group Weekend painters Queen of Oak ERANZ	Peugeot car Club Renault Car Club Wolsley Car Club Beekeepers Iris Society Weddings Reunions Long hair Cat Club 21 <sup>st</sup> Birthdays

### *Charges*

\$5.00 per hour  
 \$15.00 per session  
 \$90.00 per day  
 Casual party groups \$50.00

### *Finance*

The annual income for the Sydenham Community Centre was \$5,659 and the expenditure was \$5,304 leaving a surplus of \$355. The Beckenham Service Centre pays \$15,900 in rent, \$500 for building maintenance and \$2000 for grounds maintenance.

The percentage recovery cost was 24%, up from 23% last year.

### **Cracroft Community Centre**

The Cracroft Community centre is run by a management committee and is represented by the user groups.

<i>Regular User Groups</i>	<i>Casual User groups</i>
Cracroft Residents Association Rotary and Lions China painting Limbering up for over 50's Arts and crafts Music for pre school Music for primary school Puppy training Armchair travel Bridge Mah Jong Scrabble Spinning Garden and Maintenance group	Weddings Socials Seminars Funerals Election meetings Cyps conferences Council meetings

The Cracroft Community Centre employs a cleaner for 11.5 hours a week. A booking agent is paid on a commission basis.

The venue is very popular because of its location, history and garden setting.

#### *Charges*

From \$5.00 per hour downstairs to \$10.00 per hour upstairs to approved groups.

#### *Financial*

The Beckenham Service Centre pays rent of \$36,700

Annual income received for the year ending 30 June 1999 was \$46,411.00 with expenditure at \$37,622.00 leaving a surplus of \$8,789.00.

The percentage cost recovery is around 62% and is back to where it was in 1997.

Some major expenditure is planned for this year with a new heating system being installed. The lease agreement between the Christchurch City Council and Management Committee is currently being reviewed.

### **Landsdowne Community Centre**

A number of maintenance issues are being addressed with the Property Unit, namely a kitchen upgrade.

The Management Committee is responsible for the employment of a cleaner - both the Beckenham Service Centre and Community Board have in the past provided funding for this position. The cleaner is employed for six hours per week.

#### *User Groups*

Landsdowne Playcentre

Table tennis

Probus

Line dancing

Indoor Bowls

After school Adventures

The hall is fully booked during the day and most evenings. Weekend times are available for 21<sup>st</sup> celebrations, birthday parties, receptions etc.

#### *Charges*

Approx \$10 per hour

Functions \$120 plus \$150 bond.

*Finance*

Income was \$5821 and expenditure was \$8221 with a deficit of \$2,400. Usage rates were similar to the previous year, however the additional cleaning costs amounting to \$2,900 (\$2,400 on wages and \$500 on cleaning materials) has resulted in a deficit.

The Beckenham Service Centre pays rent of \$31,300 and allocates \$500 for building maintenance

The percentage cost recovery is 14.5%, down from 21%. This would reflect the cleaners costs in expenditure.

**Somerfield Community Centre**

During 1999 the ladies toilets have been repainted, new heaters have been installed at a cost of \$4,701, and the floor has been re-sanded and polished at a cost of \$2,000.

<i>Regular User Groups.</i>	<i>Casual User Groups</i>
Indoor bowls	Somerfield School
Line Dancing	Dancing
Keep fit for over 50s	Pioneer Stadium Classes
Walking Groups	Funtasia
Karate	
Harriers	
Tramping groups.	

*Finance*

The income received for the year ending June 1999 was \$8,663. Expenditure was \$12,182 with a loss of \$3,519. This deficit reflects the above renovations in addition to caretaker and cleaning costs of \$2,400.

The percentage cost recovery was 15%. This was down on last year, but reflects the extra expenditure on Centre renovations.

The Beckenham Service Centre budget for rental payment transfer was \$42,400. \$500 was allocated to building maintenance and \$1,000 for grounds maintenance.

**Officer Comment**

The voluntary management committees put a lot of work, time and energy in to ensuring the smooth running of the centres. It would be appropriate that the Board acknowledge this volunteer effort by way of an official letter of thanks to each management committee.

- Recommendation:**
1. That the information be received.
  2. That the Board continue to support the management committees of Council-owned Community Centres in Spreydon-Heathcote.
  3. That the Board acknowledge the volunteer effort by way of an official letter of thanks to each management committee.