

## 8. 2000/01 ANNUAL PLAN PROCESS: NEXT STEP(S)

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Corporate Plan Output: Riccarton/Wigram Community Board Vol 1, 3.1 text 6	

The Annual Plan/Draft Capital Works Programme is as follows:

1. In August each year the Board seeks from the community projects to be included in the five year plan. This happens through public meetings, contact with residents groups, schools, business associations, individual residents, as well as projects requested during the year.
2. The Board considers the lists in September and prioritises and ranks the projects.
3. These lists are then sent to each of the appropriate Council business units for their assessment, costing and comment.
4. The lists are then returned to the Board for further consideration in light of the costs and comments.
5. Where the Board disagrees with the placement of any projects the Chairperson and Community Advocate have the opportunity to meet and discuss these with the unit manager concerned.
6. The next stage is that by early March the Board must approve the schedule of projects to be funded from its \$300,000 project and discretionary funds. These funds may pick up some of the minor proposals, which are not included in year one. However, it is more appropriate that the \$250,000 project funding is allocated to projects and activities that are aligned to the Board's objectives.

### 1. BUSINESS UNIT RESPONSES

The business unit responses (step 4, above) were received by the Finance and Policy Committee at its meeting held on 30 November 1999.

Exercising its "power to act", the Committee sought to promote the following projects for further discussion (ie, following step 5, above, of the process):

- **Magdala Place/Birmingham Drive – Cycleway Linkage**

There is a "missing link" in respect of the cycleway route from the Annex Road/Southern Arterial underpass to the Blenheim Road intersection, with Annex Road.

This route is well patronised by cyclists but there are safety concerns with respect to this being a rapidly growing industrial/commercial area; Annex Road and Birmingham Drive is also a busy 'short cut route' for heavy vehicles.

In response, City Streets Unit acknowledged the Board's concerns; the work is scheduled onto the long term cycle network plan in 2001/02.

On behalf of the Board Chairperson, the Community Advocate is discussing the programming with the Council's Cycle Advocate.

- **Upper Riccarton Green Open Space/Community House Facility**

*Green Open Space*

Upper Riccarton is an area identified with a shortage of green open space, the Council acquired a property in Hillary Crescent to be part of a local reserve.

The Board sought further property acquisition to enable a "full-sized" community reserve to be developed.

The Community Advocate has been advised that negotiations to purchase some of the required balance of the reserve are proceeding. A report will be brought to the Community Board shortly, with a 1 July 2000 settlement date.

*Community House Facility*

Currently the Fijian Social Services Trust operates at 40 Hillary Crescent.

The (Board established) Working Party has been looking at alternative sites in the immediate vicinity.

One option is to locate next to the local reserve; this is being quietly pursued, by staff.

- **Community Board Discretionary Fund Allocation Increase**

This will be pursued through the Board submission to the Draft Annual Plan, which is published in late April for submissions.

**2. PROJECT AND DISCRETIONARY FUNDS ALLOCATION**

Notwithstanding the Board's desire to see an increase in these allocations, the Council has set these funds at:

Project Funds	\$250,000
Discretionary Funds	\$50,000

It is common practice to allocate the Discretionary funds throughout the financial year. However, the Project Fund **must** be allocated by early March 2000, in accordance with the Annual Plan process.

Also, the allocation of Project Funds should be in accordance with the (2000/01) Board Objectives.

## **Allocation Process**

This very important exercise may take more than one meeting to achieve.

Past practice has seen the Board granting “power to act” to the Finance and Policy Committee (with all members invited to participate), and that their decisions are reported back to the Community Board (March 1, meeting) for information.

The other alternative is for the Finance and Policy Committee to meet and make recommendations to the 1 March meeting of the Board for final consideration and resolution.

### **Chairperson’s**

**Recommendation:** That the Finance and Policy Committee be given power to act in considering and allocating the Board’s 2000/2001 Project and Discretionary Fund allocation.